



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 11 May 2023

Time: 10:00am
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Member Belinda Ward - Chairperson
Member Lane Ayr
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber
Member Ann Court

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 11 May 2023 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

No speakers.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4050683

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 13 April 2023 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **2023-04-13 Bay of Islands-Whangaroa Community Board Minutes [A4168295] - A4168295** [↓](#) 

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

13 April 2023

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 13 APRIL 2023 AT 10:00 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Member Bruce Mills, Member Amy Slack, , Member Jane Hindle, Member Tyler Bamber,

IN ATTENDANCE: Deputy Mayor Kelly Stratford until 11:06 am.

STAFF PRESENT: Joshna Panday (Democracy Advisor), Kim Hammond (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Rochelle Deane (Manager-Compliance)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Belinda Ward opened the meeting with Member Jane Hindle saying a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2023/19

Moved: Member Tyler Bamber

Seconded: Member Amy Slack

That the apology received from Member Ann Court, Cr Babe Kapa, Member Roddy Hapati-Pihema be accepted and leave of absence granted.

CARRIED

Noted a perceived conflict of interest on item 7.7c from Member Jane Hindle.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

There were no speakers for this meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

Shirley May for Bay of Islands Country Music Festival. Item 7.7b refers.

Michelle (Shell) Wilson for Meraki Paihia. Item 7.7c refers.

Jo Lynch for R Tucker Thompson Sailing Training Trust. Item 7.7e refers

Annika Dickey for Our Kerikeri and Jason Cauvain from Far North Holdings. Item 7.7d refers.

6 CONFIRMATION OF PREVIOUS MINUTES

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6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4050675, pages 8 - 15 refers.

RESOLUTION 2023/20

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held on 16 March 2023 are a true and correct record.

CARRIED

Cr Kelly Stratford left the meeting at 11:06 am.

7 REPORTS**7.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.1 document number A4050709, pages 16 - 35 refers.

RESOLUTION 2023/21

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the reports for the:

- **March 2023 Meeting from Chairperson Belinda Ward;**
- **March 2023 and April 2023 meetings (combined report) from Member Jane Hindle; and**
- **April 2023 Meeting from Chairperson Belinda Ward and Members Bruce Mills, Amy Slack, Lane Ayr, Roddy Hapati-Pihema and Tyler Bamber.**

CARRIED**7.2 BAY OF ISLANDS OFF LEASH DOG PARK**

Agenda item 7.2 document number A4068914, pages 36 - 62 refers.

RESOLUTION 2023/22

Moved: Member Belinda Ward

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board recommend that staff do not proceed with the proposed location and undertake further research for an alternative location.

Against: Lane Ayr and Bruce Mills

Abstained: Amy Slack

CARRIED**7.3 ALFRESCO DINING APPLICATIONS**

Agenda item 7.3 document number A4106366, pages 63 - 75 refers.

RESOLUTION 2023/23

Moved: Member Amy Slack

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Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board support the application with a clear scaled plan showing the table placement area and the existing verandah posts and plantings.

CARRIED**7.4 NEW LEASE TO FENZ - 721 TAUPO BAY ROAD**

Agenda item 7.4 document number A4131722, pages 76 - 82 refers.

RESOLUTION 2023/24

Moved: Member Bruce Mills

Seconded: Member Jane Hindle

That the Bay of Islands - Whangaroa Community Board recommends that Council:

- a) approves a new ground lease to be issued to Fire & Emergency New Zealand over 721 Taupo Bay Road, Mangonui, being Lot 1 DP 200100.
The terms of the proposed lease shall be:

 - a. Term: 30 (15+15) years.**
 - b. Rental: \$113 + GST pa – FNDC Fees and Charges Schedule 2022/2023 - Community leases.****
- b) approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations and Fire and Emergency New Zealand.**
- c) approves transferring ownership of buildings and improvements to Fire & Emergency New Zealand for \$1.00.**

CARRIED**7.5 RURAL TRAVEL FUNDING APPLICATIONS 2022/23**

Agenda item 7.6 document number A4145810, pages 88 - 91 refers.

RESOLUTION 2023/25

Moved: Member Amy Slack

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a)	Bay of Islands College (Summer)	\$2,000
b)	Bay of Islands Swimming (Summer)	\$2,000
c)	Bay of Islands College (Winter)	\$1,400
d)	Bay of Islands Swimming (Winter)	\$2,000
e)	Kaeo Rugby and Sports Club	\$2,200
f)	Kapotai Kubs Netball	\$1,000
g)	Kerikeri High School	\$1,645
h)	Moerewa Juniors Rugby	\$1,000
i)	Moerewa Rugby	\$1,000

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j)	Moerewa Tigers	\$2,200
k)	Northland Inline Skating Club	\$1,370
l)	Paihia Football Club	\$1,880
m)	Russell Sports Club	\$1,000
	Total	\$20,695
		CARRIED

7.6 PROJECT FUNDING REPORTS - MARCH 2023

Agenda item 7.5 document number A4147925, pages 83 - 87 refers.

RESOLUTION 2023/26

Moved: Member Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the project report received from VertJam 2023.

CARRIED

Meeting adjourned for lunch at 12:08 pm and resumed at 12:50 pm.

7.7 FUNDING APPLICATIONS - MARCH 2023

Agenda item 7.7 document number A4140636, pages 92 - 139 refers.

RESOLUTION 2023/27

Moved: Member Lane Ayr

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board:

a) approve the sum of \$2,265 (plus GST if applicable) be paid from the Boards Community Fund account to Bald Angels Charitable Trust, for the costs of the Angel Wings Project, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED**RESOLUTION 2023/28**

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board:

b) approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Fund account to Bay of Islands Country Music Festival, for the costs of shuttle buses and promotion, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

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RESOLUTION 2023/29

Moved: Member Jane Hindle

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board:

c) approve the sum of \$3,992 (plus GST if applicable) be paid from the Boards Community Fund account to Meraki Paihia, for the costs of marquee hire for Matariki Puanga 2023, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED**RESOLUTION 2023/30**

Moved: Member Belinda Ward

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board:

d) approve the sum of \$22,967 (plus GST if applicable) be paid from the Boards Placemaking account to Our Kerikeri, for the costs of a Kerikeri / Waipapa CBD masterplans, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED**RESOLUTION 2023/31**

Moved: Member Bruce Mills

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board:

e) approve the sum of \$4,000 (plus GST if applicable) be paid from the Boards Community Fund account to R Tucker Thompson Sailing Training Trust, for the costs of youth development voyages (for Bay of Islands-Whangaroa ward students), to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

Abstained: Member Jane Hindle**CARRIED****RESOLUTION 2023/32**

Moved: Member Amy Slack

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board:

f) approve the sum of \$720 (plus GST if applicable) be paid from the Boards Community Fund account to Bay of Islands Young Farmers Club, for the costs of marquee and equipment hire for the Northern Young Farmers Regional final evening show, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

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8 INFORMATION REPORTS**8.1 LONG BEACH ROAD MORETON BAY FIG TREE REPORT UPDATE**

Agenda item 8.1 document number A4137573, pages 140 - 150 refers.

RESOLUTION 2023/33Moved: Member Jane Hindle
Seconded: Member Tyler Bamber**That the Bay of Islands-Whangaroa Community Board receive the report Long Beach Road Moreton Bay Fig Tree Report Update.****CARRIED****8.2 THE STRAND MORETON BAY FIG TREE REPORT UPDATE**

Agenda item 8.2 document number A4140377, pages 151 - 157 refers

RESOLUTION 2023/34Moved: Member Jane Hindle
Seconded: Member Lane Ayr**That the Bay of Islands-Whangaroa Community Board receive the report The Strand Moreton Bay Fig Tree Report Update.****CARRIED****8.3 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2023**

Agenda item 8.3 document number A4150087, pages 158 - 163 refers

RESOLUTION 2023/35Moved: Member Belinda Ward
Seconded: Member Bruce Mills**That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 28 February 2023".****CARRIED****8.4 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE**

Agenda item 8.4 document number A4153300, pages 164 - 166 refers

RESOLUTION 2023/36Moved: Member Bruce Mills
Seconded: Member Jane Hindle**That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update.****CARRIED**

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9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:45 pm with Member Jane Hindle saying a karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 11 May 2023.

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CHAIRPERSON

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4050713

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Jane Hindle, Bruce Mills, Amy Slack and Tyler Bamber.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chairperson Belinda Ward Report May 23 - A4185105 [↓](#) 
2. Jane Hindle Report May 23 - A4185109 [↓](#) 
3. Bruce Mills Report for May 23 - A4185107 [↓](#) 
4. Amy Slack Report for May 23 - A4185101 [↓](#) 
5. Tyler Bamber Report for May 23 - A4185103 [↓](#) 

Member's Report

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 27th March 2023 - 22nd April 2023

Meetings Attended

Date	Meeting	Comments
30/03/23	Mayoral catchup with Elected Members	Quarterly Meeting - Virtual
03/04/23	BOI-W CB Agenda preview	Virtual
06/04/23	FNDC	Council Meeting followed by Oral Submissions - Gaming Venue Policy - Teams
11/04/23	Williams House Upstairs Gallery	Opening & Blessing of the Museum in the Upstairs Gallery, Williams House Paihia
13/04/23	BOI-W Community Board Meeting	Turner Centre Kerikeri
17/04/23	Mayor & Community Board Chairs catch up	Virtual

Community Issues

Issue name	Comment
Wharau Road Beach	On-going issues with off-leash dogs on beach & reserve straying onto private property
Focus Paihia CT	Council to identify reserve boundaries Corner Marsden & Seaview Roads
Paihia War Memorial Hall	Discussions with staff re PWMH joinery replacement & investigate possible leaky roof over Conference Room - In Progress
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a resident call 29/3/23
Cruise Ship Craft Market days	Email & phone call 14/03/23 from Paihia Village Green Craft Market stall holder. Concerned about the timeframe required to revisit the Focus Paihia CT agreement with FNDC. Email sent 12/04/23 now awaiting staff member contact to progress
Pipi Patch Hearing	Castle Management Paihia Ltd have applied for the grant of an ON-Licence in respect of the premises situated at 18 Kings Road, Paihia, known as the "Pipi Patch". There is strong community interest in this with 31 public objections. The hearing has been set down for 17th & 18th May 2023.

	Venue is Scenic Hotel time TBC
14/04/23	Concerned Watea residents want action on neglected island gardens lining the subdivision entrance. A request to sow grass has been declined.
20/04/23	Opuia Community Hall committee are investigating the options & processes for installing security cameras due to increased anti-social behaviour

Requests for Service (RFS)

RFS number	Date	Comment
4141134	09/01/23	Update required for squatters on reserve at Waitangi. These discussions with council are on-going as at 02/03/23.
4145730	10/03/23	Email: Shade sails for Paihia Playground & safety gate. Toilet. Safer pedestrian crossing on SH11 Marsden Rd to Sullivans Rd Paihia. In progress: Sail samples at hand
4152723	03/04/23	LGOIMA re Pipi Patch On-Licence application
4154199	14/04/23	Replace 2x beach reserve signs removed from Te Karuwha Pde Waitangi
Waka Kotahi	19/04/23	Large 60km sign demolished on SH11 to the west of Watea subdivision entrance

Other Issues

Numerous Resource Consent applications being received since joining the Council link.

Most are from the Kerikeri area.

Paihia & Waitangi were very busy during the events for the Bicentenary 13 -16 April.

Member's Report

Name: Jane Hindle

Subdivision: Bay of Islands Whangaroa Board, Russell Ōpua Subdivision

Date: 29 March – 25 April 2023

Meetings Attended

Date	Meeting	Comments
30 Mar 23	Elected members catch up via Teams	General catch up
2 Apr 23	Civil Defence – check Tsunami sirens working in Russell	5 sirens, reported back to regional CD.
2 Apr 23	Neighbourhood community support group in Ōpua meetin	Paihia co-ordinator met with a group of locals to discuss setting up community support group in Ōpua
3 Apr 23	Meeting with Andrew Vanasche of Love Ōpua	To discuss role of Love Ōpua and how to engage with community board
4 Apr 23	Set up Ōpua Community email on Google groups with a soft roll out to community support people.	Looking at ways to engage with Ōpua community who are not on Facebook.
4 Apr 23	Weekly Teams catch up with Kim to review outstanding RFSs	Council Chambers Kaikohe
5 Apr 23	Meeting with Bill Hutchinson and Sarah Bonniface to discuss standing up a new Russell Kororāreka CD group	Good discussion, will look to organise a community hui in May
5 Apr 23	Deliberative Democracy training Ako	Online professional development LGNZ
6 Apr 23	Meeting with Sarah Peterson, Director Far North Holdings	Part of regular engagement with the organisation to improve communications with community.
7 Apr 23	Article for Russell Lights	Local monthly Community Board column
11 Apr 23	Catch up with Chris Gailbraith	Monthly catch up with FNHL Marina to keep community engaged
13 Apr 23	Community Board meeting in Kerikeri	Monthly meeting at Turner Centre
24 Mar to 17 Apr	Created 18 posts for the BOI-Whangaroa Community Board page. Reach 19,275 ↑ 27% Visits 566 ↑ 3.5% Page Followers 766 New Likes 15 ↑ 7.1%	Most popular posts were Hokianga Ferry maintenance (12.5K) Annual Plan consultation (5.2K) Rubbish times for public holidays (3.5K) Fees and Charges consultation (2.7K), Te Ahureaka o Ngāti Hini (2.6K)

Community Issues

Issue name	Comment
No Civil Defence group in Russell Kororāreka.	Met with Bill Hutchinson and Sarah Bonniface. Community meeting scheduled for 18 May 2023 with intention to stand up a new Civil Defence Group.
Maromaku Roothing	Community would like a more strategic approach to roading, which requires water tabling to address the longer-term issues. Needs to be included in AP and LTP. No progress.
Russell refuse and recycling	Simon Millichamp has introduced Ecosolutions and we are looking at education programmes in June or July for community to look at waste reduction. Have followed up concept of user pays service for boats with Resilient Russell but will need to chase up parties if we are to get any traction for next summer. WIP.
Ōpua Community relationship with Far North Holdings	Have established regular monthly meetings, first of which was had in March. Posted Community Facebook with update. Generally positive feedback and appreciation that this is work in progress. Have noted Puketiti is not part of these discussions. Also establishing bi-monthly meeting with FNHL Directors to keep lines of communications flowing.
Rawhiti road seal	This remains an issue. Having looked at the new proposed cycleway maps which include other unsealed roads nearby, we should include this stretch of road as promoting coastal cycling and creating economic opportunities.
Maromaku Toilet	Project has been reactivated.
Russell Sports Club	Need an increase in annual grant to help offset cost increases for club. The \$5,000 does not cover the mowing and insurance costs.
Russell Drainage	Increasing numbers of RFSs which related to badly maintained drainage assets which are then having detrimental impacts on the roads. Seems that multiple groups within Council collectively own the problem, but nothing is fixed. Long term this will be extremely costly to remedy.
Car theft and break ins in Ōpua theft of cars	This is a significant problem with thefts and break ins every few days. It is not only causing issues for the community, but it is well known within the Pacific cruising circles which means it reflects on Port Ōpua & marina generally.
Footpath at Kellett Street Ōpua	Despite agreeing that it was a priority for the Board at the December Workshop, NTA still wish to wait for FNHL to build as part of their resource consent at Puketiti, which is under occupation (a whole separate issue)

Requests for Service (RFS)

RFS number	Date	Comment
(3987148) (3996575) 4032539	2020 2021 12/01/23	Encroachment on paper road at Okiato. Encroachment officer attended, License to Occupy being applied for by landowner. Being progressed by staff.

(4001004) 4139204	(11/02/20) 15/12/22	Car parking lines for parking outside Russell Tennis Court, presently unmarked. This has now been updated and works were scheduled for April. Have now been advised there is no funding. This is the 2 nd time this has happened. Why was it not put in to the plan last year?
4137946	6/12/22	Signage for Maromaku Hall, images to be added for website of Maromaku Hall. Visit by staff to site to review sign and road signage. Photos being gathered by support officer.
(4125516) 4139501	(1/9/2022) 16/12/22	Ongoing issues on Matauwhi Bay Road with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Now a safety issue with path extremely muddy. Engineers have visited and agree to fix the problem
4139742	18/12/2022	Seal for Rawhiti Road (Council). This has been closed as it is not on the priority roads list. See issues, it hasn't gone away.
4139843	20/12/2022	Reinstate the yellow lines on Long Beach Road to prevent parking at turning circle and by fig tree (road narrows).
4143747	25/1/23	Request for duck crossing sign due to high deaths of ducks on road. Requested quote for Council to install to compare with community installation (around \$150).
4144277	31/01/23	Culvert on Council Reserve by Medical centre is blocked with weeds causing flash flooding of carpark and ambulance station in heavy rain. It's an inter-agency fix as there are a number of things that are needed to be checked upon in relation to both Roding and Waters assets but ultimate the culvert is choked with weeds and needs clearing.
4148332	28/2/23	Request for Council to actively monitor progress of government agencies progress on kiatiakiatanga of the old Customs House, former Police residence. Heritage New Zealand covenant over the property, Police a conservation plan. Meeting held with Hapū to discuss disposal; Police are obliged to maintain the building until disposed however whether they fulfil their obligations remains to be seen.
4144216 Plus others	03/03/23	Drain on Florance Avenue has not been cleared properly despite multiple requests - cage was removed but none of the clay. The culvert going under the road is completely blocked and water ponds where the cage was once. All the stormwater runs down the overflow beside the road, crosses it at the beginning of driveway and has created a deep pothole on its way.
4149708 & 4151342	10/03/23	Potential new encroachment on Walls Bay Reserve in Ōpua with new building construction. RFS for track maintenance and general tidy up.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Will need legal, roading and engineers involved.
4153533	10/04/2023	Water created washout which is cutting down a hill likely to cause a slip. If unattended, road will cause a slip onto neighbouring property and road will be inaccessible.

Other Issues

- If there is no funding for an RFS, then it should not be closed without notification and ignored. Discussion needs to be had to add in the work for the following year's plan and LTP. Simply not doing is not a response.
- Russell Sewerage scheme is non-compliant, e-coli present, with abatement notice from NRC.

Member's Report

Name: Bruce Mills

Subdivision: Whangaroa

Date: 2 April 2023 to 20 April 2023

Meetings Attended

Date	Meeting	Comments
02/04/23	Totara North Playground Blessing	Huge turnout with approximately 95 people in attendance. Much excitement and appreciation expressed by the public.
12/04/23	Kaeo Recreation Trust (Kaeo Swimming Pool) at Whangaroa College	Close of season. Mostly new trustees. Struggling with lack of finances. Gate takings are a small contribution to finances. Pool runs on volunteer lifeguards.
13/04/23	Community Board Meeting at Turner Centre	
18/04/23	Hall chairperson at Kaeo Memorial hall	Set up banners for ANZAC day. Inspect maintenance (lack of) in hall.
	Discussions with NRC river concerns	
19/04/23	Doug Foster (NRC) at the stream regarding Kaeo planning and planting with the new walk bridge updated design	Now 3 meters wide. Yahoo!!!
23/04/23	Working bee to clean up around library and Sabine Beard's Memorial Seat	
25/04/23	ANZAC day commemoration	

Community Issues

Issue name	Comment
	Slow or no action on longstanding RFS ie. Overflow car park at Whangaroa (approximately 5 years) Footpath north of Kaeo under silt pushing wheelchairs etc into SH1 (approximately 10 years)

Requests for Service (RFS)

RFS number	Date	Comment
Nil		

Other Issues

Member's Report

Name: Amy Slack

Subdivision: Kerikeri

Date: April 2023

Meetings Attended

Date	Meeting	Comments
13/04/23	Community Board Meeting 9am - 2pm	Turner centre
13/04/23	Annual plan meeting	2pm – 4pm
31/03/23	Meeting with Frank Owen regarding Cherry Park House	Discussed Community Board and Cherry Park House, followed by a site visit
31/03/23	Monthly catch up with Kim Hammond. Met at Cherry Park House to discuss issues, future planning, update photographs	
10/04/23	Cherry Park house pre-AGM planning meeting	AGM planned for 8 th May. Met current committee and discussed process, key issues

Community Issues

Issue name	Comment
Freedom campers at Opito Bay	Local residents concerned about freedom campers appearing to attempt permanent residence at beach front. Possible involvement in illegal activities. Seems to have settled and ongoing communication with staff and residents.
Oyster farmers at Opito Bay	Some friction between residents and apparent domination of boat ramp by fishermen. Contact with Far north holdings to investigate further.
Turner centre ownership	Community concern over future of Turner centre. Encouraging individual submissions to council annual plan
Housing intensification in CBD and infrastructure	Increasing concern over community housing projects and community consultation/ infrastructure concerns
Kerikeri downtown masterplan	Increasing community talk around desperate need for Kerikeri masterplan

Requests for Service (RFS)

RFS number	Date	Comment
4151092	20/03/23	Request for replacement of damaged basketball hoop at Kerikeri domain basketball court. Ongoing

Other Issues

Mitre 10 offering to fund bus stop shelters. Have made contact with Kerikeri bus transport network that runs buses for local schools. Awaiting recommendations from them regarding which areas are most in need of shelters.

Member's Report

Name: Tyler Bamber

Subdivision: Bay of Islands/Whangaroa - Waipapa

Date: 25-04-23

Meetings Attended

Date	Meeting	Comments
13-4	Community Board meeting at the Turner Centre	
19-4	Waipapa Hall Committee	<ul style="list-style-type: none"> - Waipapa Hall relatively well utilised through the week - In need of better heating and have requested me to investigate their options for funding - It has been suggested they encourage their member users come along to the committee meetings otherwise their usage rates would increase

Community Issues

Issue name	Comment
Waipapa Sign	Resolved – the sign is in place on the North side of the Waipapa roundabout and looks very in-line with the other sculptures in Waipapa
Waipapa Roundabout Maintenance	Resolved – has been tidied up – although still waiting to see a maintenance schedule for on-going up keep
Street Lighting – Klinac Lane	A couple of concerned business owners have reached out in regards to the lack of street lighting on the back part of Klinac Lane – they have received the criteria for new street lighting and have mentioned their willingness to follow up on trying to get this achieved – they intend to write a letter

Requests for Service (RFS)

RFS number	Date	Comment

7.2 GROUND LEASE TO NORTHLAND KINDERGARTEN ASSOCIATION - TE KEMARA AVENUE PAIHIA

File Number: A4171358

Author: Kay Meekings, Property Legalisation Officer

Authoriser: Janice Smith, Group Manager - Corporate Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek the Bay of Islands – Whangaroa Community Board recommendation to the granting of a new ground lease, under Section 61 Reserves Act 1977 to Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association) over a portion of Lot 40 DP 43842, 26 Te Kemara Avenue, Paihia

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Northern Kindergarten Association (NKA) has operated from the site for the past 45 years.
- The previous lease to NKA expired in December 2020 and has been rolling on since that time. They have continued to occupy the site on an annual basis, paying \$100 plus GST per annum rent.
- The site is classified Local Purpose (community activities) Reserve and the proposed lease is consistent with the reserve purpose.
- The Reserves Act 1977 does not require public consultation on leasing a vested local purpose reserve.
- Ngati Rahiri Ngati Kawa Hapu have been notified of the proposed lease and their concerns have been taken into consideration.

TŪTOHUNGA / RECOMMENDATION

That The Bay of Islands – Whangaroa Community Board recommends to the Far North District Council acting under delegation and pursuant to Section 61 Reserves Act 1977:

- a) **A new ground lease be issued to Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Incorporated) over the Local Purpose (community activities) Reserve being approximately 900 square metres of Lot 40 DP 43842, held in New Zealand Gazette 2002 page 21 and vested in Far North District Council on deposit DP 43842 as a local purpose reserve. The terms of the proposed lease shall be:**

Term: 12 Years (3+3+3+3)

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

- **\$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.**

- b) **With further conditions negotiated and agreed upon by the Group Manager Delivery and Operations and Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northern Kindergarten Association Incorporated).**

1) TĀHUHU KŌRERO / BACKGROUND

Te Kemara Local Purpose (Community Facilities) Reserve is vested in Council and has been occupied by Paihia Waitangi Kindergarten (PWK) under the umbrella of the Te Kura Kōhungahunga Tōpū o Te Tai Tokerau (Northland Kindergarten Association) (NKA) since 1977.

In April 2021, NKA approached Council seeking the renewal of their 20-year lease which expired in December 2020. Unfortunately, due to limited Council resources and the interruption of Covid-19 the issuing of a fresh lease has not been progressed.

The PWK has continued to operate from the site on an annual basis, paying rent annually and maintaining the grounds and their buildings to a high standard.

NKA occupy the site in association with The Paihia Sea Scouts who together share the maintenance of the common car park and access way.

NKA operates 25 kindergartens in Northland providing a comprehensive and high-quality Early Childhood Education programme empowering child led learning and bicultural practices. The location of PWK to the Waitangi Treaty grounds provides a strong foundation for the kindergarten's philosophy and respect for Te Tiriti o Waitangi and the dual cultural heritage of Aotearoa.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

PWK is a well-established kindergarten with 45 years of service to the local community, providing care and education for up to 30 children at each session, ranging in ages from two to six years old. The longevity of the kindergarten at this site reinforces the valuable service PWK provides to the community of Paihia and Waitangi.

Though Public notice is not a requirement for this site, Ngati Rahiri Ngati Kawa Hapu have been notified of the proposed lease. Their concerns regarding the length of the new lease have been taken into account and reflected in the new proposed term of 3+3+3+3. Their full email response is attached.

The options available for this site are:

Option 1: Recommend to Council the granting of a new 12-year (3+3+3+3) lease over the Local Purpose Reserve to allow the kindergarten to continue providing their service to the community.

Option 2: Require PWK to remove their existing building and associated assets from the reserve and reinstate the reserve at the cost of NKA and PWK.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

PWK provide an essential service to the community and requiring them to vacate the land will be detrimental to the whānau and tamariki of the area.

Public Notice is not a statutory requirement under Reserves Act for the leasing of a Local Purpose Reserve and therefore does not form part of the proposed recommendation.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated green space and half share in the maintenance of the accessway and parking area with the Paihia Sea Scouts.

The lease will provide for the lessee to be responsible for the payment of all utility charges, rates and insurances.

Should a lease not be provided to NKA and the land reinstated to reserve, Council will become responsible for any ongoing maintenance of the site, placing more pressure on the reserves maintenance budget.

ĀPITIHINGA / ATTACHMENTS

1. **Paihia - Waitangi Kindergarten Lease Plan - Te Kemara Road 14.04.2023 - A4171895**  [↓](#)
2. **Paihia-Waitangi Kindergarten - Ngati Rahiri Ngati Kawa Hapu Response 27.03.2023 - A4171892**  [↓](#) 

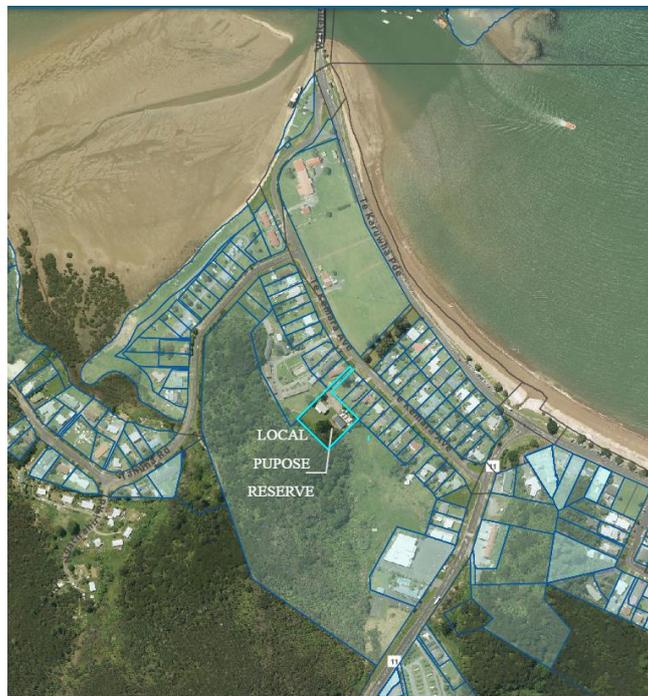
Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance. The kindergarten is an established community asset
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Parks and Reserves Policy: The Policy supports a long term lease being offered to community orientated groups wanting a permanent base, requiring significant financial investment.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Delegation to the relevant Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan. To hear submissions on the completion of a public notice process and make recommendation to Council.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngati Rahiri Ngati Kawa Hapu have been notified of the proposed lease and their concerns have been taken into consideration. See attached response from the Hapu.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The Paihia Sea Scouts have been informed of the proposed new lease to NKA via email and are yet to respond. The Reserves Act 1977 does not require Council to initiate public notice for leases over Local Purpose reserves.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The FNDC Fees and Charges Policy sets out the rental for leases over reserved land.
Chief Financial Officer review.	Yes.

Site and Locality Map



in the meantime I will be circulating this to the hapu to ensure we discuss this kaupapa fully at our next hapu hui **25mar23**

nga mihi maioha
Hinewhare
0211 846 701

7.3 PROJECT FUNDING REPORTS

File Number: A4182753

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project report received from:

- a) Bald Angels – Rainbow Rangitahi
- b) Far North Land Search and Rescue
- c) R Tucker Thompson Youth Sailing Trust
- d) Te Ahuareka o Ngati Hine Festival

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Bald Angels - A4147920  
2. Far North Land Search and Rescue - A4182721  
3. R Tucker Thompson Youth Sailing Trust - A4182722  
4. Te Ahuareka o Ngati Hine Festival - A4182720  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation: **Bald Angels Charitable trust**

Name & location of project: **Rainbow Rangatahi- Bay of Islands**

Date of project/activity: **Ongoing**

Which Community Board did you receive funding from?

- Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: **\$ 10,000 granted-**

Board meeting date the grant was approved: **13 May 2022**

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
See attached XERO reports recording expenditure. Refer attached report for additional information.	\$	
	\$ 4377.04	
We respectfully request that we be able to use some of the remaining funds to support the construction of the Rainbow Angel Wings in the Kerikeri Domain; See attached reports	\$	
	\$	
	total: \$	

Give a brief description of the highlights of your project including numbers participating:
refer attached report for further info

Weekly Rainbow Rangatahi Club meetings at a safe and accessible venue, average weekly attendance =8 youth
Successful Pilot event with LGBTQIA panel to share stories, engage the public, and raise awareness and acceptance:
~~Rainbow branding with stickers and banner - the youth love these and feel validated and 'part of'. We need to get more stickers and engage with 'safe' businesses~~

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

see attached report

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

see attached report
there have been several social media posts acknowledging the BOIW COMMUNITY BOARD
Signage at the Xmas Parade and events have acknowledge the Community Board

If you have a Facebook page that we can link to please give details:

https://www.instagram.com/rainbow_rangatahi/?igshid=YmMyMTA2M2Y	https://www.facebook.com/BaldAngelsKerikeri/
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This report was completed by:

Name:	Therese Wickbom
Address:	
Phone	
Email:	
Date:	9 March 2023

WEBSITE: Bald Angels/ Rainbow Rangatahi
<https://www.google.com/search?client=safari&rls=en&q=instagram+Rainbow+ranagathi&ie=UTF-8&oe=UTF-8>



Far North District Council

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

2022 Name of organisation: Far North Search and Rescue

Name & location of project: Funding for rent Mid North Rescue Centre @ 158 Wiroa Road Kerikeri

Date of project/activity: 2023 - 2024.

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$15,000

Board meeting date the grant was approved: 15th, 16th & 17th March 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Far North Holdings Ltd	\$15,000	<input checked="" type="checkbox"/>
Far North Search and Rescue	\$2957.25	<input type="checkbox"/>
Total:	\$17,957.25	

Give a brief description of the highlights of your project including numbers participating:

Far North Search and rescue will have the security of having a home base that can be used for training and

Meetings and a safe place to meet before a search and park our vehicles, we car pool whenever possible.

Since making our application to the three community boards we have undertaken 5 Night searches,

15 day searches, 2 days assisting Northland Search and Rescue and on Standby for them for 3 days.

We are currently a team of 26 Members, this has grown by 4 in the last few months. We have had an offer from Bunnings to assist us with painting and decorating the building, this wouldn't be able to happen without the certainty of a secure lease (2 years)

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

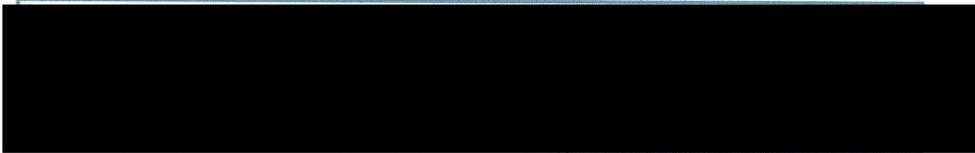
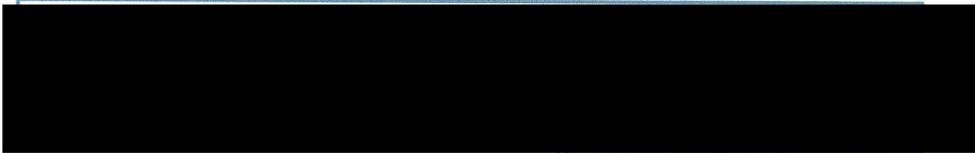
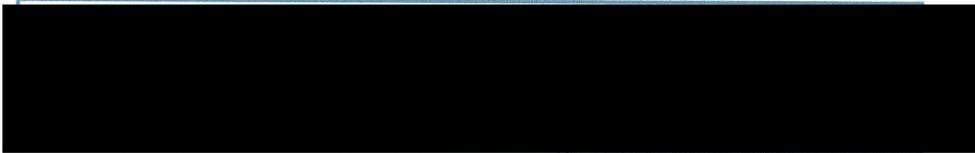
The searches have covered all districts, including Waimamaku, Waima, Horeke, Mangamuka, Tokerau, Pipiwai, Moerewa, Puketi Forest, Haruru, Rangitane, Waitangi Forest, Doubtless Bay and two in the Whangarei area.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/fnsar.org.nz>

This report was completed by:

Name: Raewyn Smythe - President
 Address: 
 Phone: 
 Email: 
 Date: 24 March 2023



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation:

Name & location of project:

Date of project/activity:

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund:

Board meeting date the grant was approved:

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
This funding supported two trainees onto our 7-day Youth Development Voyage	\$4,280.00	
	\$	
	\$	
	\$	
Total:	\$4,280.00	

Give a brief description of the highlights of your project including numbers participating:

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name:

Address:

Phone mob:

Email:

Date:



**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred**) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation:

Name & location of project:

Date of project/activity:

Which Community Board did you receive funding from?

- Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund:

Board meeting date the grant was approved:

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Income and Expenditure Report Attached	\$	
	\$	
	\$	
	\$	
Total:	\$	

Give a brief description of the highlights of your project including numbers participating:

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Report Attached

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see attached

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/TeAhuareka>

This report was completed by:

Name:

Address:

Phone mob:

Email:

Date:

7.4 FUNDING APPLICATIONS

File Number: A4182808

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One application was received, requesting a total amount of \$2,000.
- The Bald Angels Trust was granted \$10,000 towards a safe space for rainbow youth in May 2022. They have approximately \$4,000 unspent and are requesting they be able to carry this funding over into the new financial year to continue operating, rather than returning the funds and submitting a new funding application.
- The Board has \$48,803 remaining to allocate for the Community Board Fund in the 2022/2023 financial year.
- The Board also has allocated the full amount of the Placemaking Fund for the 2022/2023 financial year.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- a) approves the sum of **\$1,600** (plus GST if applicable) be paid from the Boards Community Fund account to Our Kerikeri Charitable Community Trust, for the costs of hosting the 2023 Northland Chess Championship, to meet the following Community Outcomes:
- i) **Communities that are healthy, safe, connected and sustainable**
 - ii) **Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- b) approves the remaining funding granted at the meeting of May 2022 to Bald Angels Charitable Trust for the establishment of a safe space for rainbow rangitahi be retained by Bald Angels to continue the development and maintenance of the space for the 2023/24 financial year.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Our Kerikeri – 2023 Northland Chess Championship	\$2,000	\$1,600	This is the second application for this event, following a successful event in 2022. It is recommended the Board grant the amount requested less the amount of \$400 requested for catering and cash prizes.	Event and Art, Culture and Heritage
Bald Angels Charitable Trust	\$0.00	Approve	The Board granted \$10,000 to Bald Angels Trust to establish a safe space for rangitahi youth. They have managed to set up the space at a lower cost than expected and have requested the Board allow them to retain the unspent funds to use in the 2023/24 financial year to continue to cover the expenses (such as venue rental) of operating the space, rather than returning the funds and reapplying for them.	Infrastructure

Take Tūtohunga / Reason for the recommendation

The applicant/s was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Our Kerikeri - 2023 Northland Chess - A4182723  
2. Bald Angels - Rainbow Rangitahi - A4182724  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB0722/23 From Our Kerikeri Community Charitable Trust
Form Submitted 23 Apr 2023, 10:11pm NZST

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Our Kerikeri Community Charitable Trust

Website

<https://www.kerikeriourtown.co.nz/>

Must be a URL.

Facebook page

Bay of Islands-Whangaroa Community Board Grants 2022-2023
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Contact details

Contact Person One:

Applicant Project Contact *

Mr Lasse Pedersen

Position *

Secretary

Phone Number

Mobile Number

Email *

Must be an email address.

Contact Person Two:

Applicant Admin Contact

Position

Phone Number

Mobile Number

Email Address

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our Kerikeri Community Charitable Trust was formed by a small group of passionate volunteers who are united by a goal of unlocking the potential that already exists in Kerikeri. Like many towns and cities all over New Zealand (and the world), we believe in the power of communities to create positive change at a grass roots level.

We work collaboratively with other community groups and our local hapu to do great things.

Number of Members *

7 trustees

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Northland Chess Championship 2023

Location *

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB0722/23 From Our Kerikeri Community Charitable Trust
Form Submitted 23 Apr 2023, 10:11pm NZST

Turner Centre, Kerikeri

Will there be a charge for the public to attend or participate in the project or event? *

Yes

No

Entry Cost

If yes, how much?

\$10.00

Must be a dollar amount.

Project dates:

Start Date

End Date:

Date *

Date: *

28/10/2023

28/10/2023

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Background:

Kerikeri Chess Club, in partnership with the community group Our Kerikeri, successfully completed the first large-scale Northland Chess Championship in Kerikeri last year. The event was a great success, attracting around 130 players from across Tai Tokerau, including a significant number of junior players (12 and under). We also had a number of smaller schools and kura participating.

Vision:

Our vision is to create a fun, inclusive, and family-friendly event that not only attracts locals, but players from across Tai Tokerau. We currently have active chess clubs in Whangarei and Mangawhai, Kerikeri and Kaikohe, and Kaitaia. The purpose of an annual event is also to motivate new and existing chess players to help ensure that these local clubs are successful throughout the year.

Community Benefits:

The tournament provides an opportunity for the wider community to come together, socialize, and engage in a healthy and educational activity. We have players from 6 years old to +80 years old, coming from all walks of life, and it's wonderful to see how a simple board game can bring people together, create motivation and confidence, and provide a unique tournament experience for both players and visitors.

The event also caters for volunteering opportunities, and last year we had 20 volunteers participating, ensuring the event was a success.

Bay of Islands-Whangaroa Community Board Grants 2022-2023
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To ensure the event is inclusive for all, we will only charge a smaller \$10 registration fee and are seeking funding from council, other community funding grants, as well as local business sponsorship. The tournament is open for all skill levels and there is no requirement to be registered with a club. The venue is accessible for the mobility impaired.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$3,416.00	\$1,000.00	Filename: Quote - Venue.pdf File size: 153.6 kB
Extra table hire	\$617.00	\$0.00	Filename: Quotes - Extra tables.pdf File size: 83.3 kB
Arbiter fee	\$969.00	\$200.00	Filename: Quote - Arbiter Fee.pdf File size: 80.9 kB
Trophies	\$435.00	\$200.00	Filename: Quote - Trophies.pdf File size: 114.0 kB
Marketing	\$427.00	\$200.00	Filename: Quote - Marketing.pdf File size: 2.2 MB

Bay of Islands-Whangaroa Community Board Grants 2022-2023
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Catering	\$668.00	\$200.00	Filename: Quote - Catering.pdf File size: 119.4 kB
Spot prizes	\$1,050.00	\$200.00	Filename: Cash prizes schedule.pdf File size: 225.5 kB

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

131-500-181

Current Funding

How much money does your organisation currently have? *

\$80,900.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$80,583.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Haa	\$61,790.00
Jazz Festival	\$7,548.00
Christmas 2023	\$6,173.00
Mural & General Events (Easter & Anzac)	\$5,072.00
	\$

Total Tagged Funds

Bay of Islands-Whangaroa Community Board Grants 2022-2023
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Total Tagged Amount

\$80,583.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Sponsorship package	\$1,000.00	Pending
Other community Funding Schemes	\$2,500.00	Pending
Sports and gaming Trusts	\$1,000.00	Pending
Registration Fee	\$1,000.00	Approved
Sales from lunch bar	\$542.00	Approved

Previous Funding from FNDC**Have you previously received funding from FNDC? ***
 Yes No
Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Northland Chess Championship	\$2,000.00	12/11/2022	Yes
Christmas Tree	\$10,000.00	03/12/2022	Yes

Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please**

Bay of Islands-Whangaroa Community Board Grants 2022-2023
Local Grant Application Form
Application No. BWCB0722/23 From Our Kerikeri Community Charitable Trust
 Form Submitted 23 Apr 2023, 10:11pm NZST

advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

Bay of Islands-Whangaroa Community Board Grants 2022-2023 Local Grant Application Form

Application No. BWCB0722/23 From Our Kerikeri Community Charitable Trust

Form Submitted 23 Apr 2023, 10:11pm NZST

6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Name *

Lasse Pedersen

Position *

Secretary / Trustees

Postal Address

Phone Number

Mobile Number

Email

Must be an email address.

Date

23/04/2023

Must be a date.

Signatory Two

Name

Annika Dickey

Position

Chairperson / Secretary

Postal Address

Phone Number

Mobile Number

Email

Must be an email address.

Date

23/04/2023

Must be a date.



Bald Angels Charitable Trust

Ngā Anahera Pākira

“caring for kids in our community”



20 April 2023

BAY OF ISLANDS- WHANGAROA COMMUNITY BOARD

(By email) Kathryn.Trewin@fndc.govt.nz

Kia ora koutou Board Members,

Thank you so much for the funding granted (Res2022/41) in May 2022. On behalf of our most vulnerable taitamariki (children and youth), we acknowledge you with gratitude.

You will see from the **report attached** that the **Rainbow Rangatahi** project has been very active and the outcomes are significant. The need for this group to continue is very clear with an average of nine youth attending every week in Kerikeri. We have recently taken our RR Club to Kawakawa and whilst only two youth attended from Kawakawa this time, we had a total of eight youth (including six from Kerikeri area) who connected, engaged and contributed to a workshop session with Board Member, Roddy Pihema, as special guest. (see attached Rainbow Rangatahi KawakawaApr2023.pdf report)

Ngā rangatahi reported at the end of the session with the word “Happy”. This is a significant achievement with these tamariki. *Happy* is not an adjective they use often. There is much more work to do and we need ongoing resourcing to support these vulnerable rangatahi.

Due to sponsorship plus business discounts and the decision to run a low-key event rather than a large public event (to test the public appetite and protect the youth from potential public backlash), we have not used all the funds to date.

The report provided on 9 March shows 4377.04 + gst spent. Additional expenditure for the Banner and Stickers should be added \$300. We have just ordered additional stickers. So total funds remaining will be around \$5000.

We respectfully request that we be allowed to carry these funds forward over the 2023 year to sustain the ongoing mahi.

It is only with the support of funders and our community fundraising that we can keep responding to need and be proactive with support for our most vulnerable community members.

Ngā mihi

TWickbom

Thérèse Wickbom- on behalf of the Trustees

BALD ANGELS CHARITABLE TRUST

*Na ta rourou, na taku rourou, ka ora ngā tamariki, katoa.
Together we can make a difference for all our children.*

8 INFORMATION REPORTS

8.1 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2023

File Number: A4179603

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Janice Smith, Group Manager - Corporate Services

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 March 2023".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

Community Fund Account balance as at 01 July 2022	\$301,549.00
• Plus, unused funds from 2021-22	\$171,631.83
• Less funds granted and uplifted to 31 March 2023	\$267,924.14
• Less funds not uplifted from previous community meetings (committed to projects)	\$102,509.86
Community Fund Account balance as at 31 March 2023	\$102,746.83

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The committed balance in the Community Fund account as at 31 March 2023 is \$102,746.83.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 31 March 2023 is attached.

ATTACHMENTS

- Statement of Community Fund Account BOI-Whangaroa as at 31 March 2023 - A4179571**





Far North District Council
Bay of Islands - Whangaroa Community Board
Statement of Community Fund Account as at 31-March-2023

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Allocation Grants & Donations Annual Budget 2022-23	201,549.00	
Community Board Placemaking Fund	100,000.00	
Community Fund Account Balance as at 1 July 2022		301,549.00
Unused funds from 2020/21 - Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00	
Unused funds from 2021/22 - Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	77.00	
Unused funds from 2021/22 - Kawakawa Hundertwasser Charitable Trust for costs towards facilitate development community plan	10,000.00	
Unused funds from 2021/22 - Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00	
Unused funds from 2021/22 - Procurement of concept drawings for The Strand, Russell	100,000.00	
Unused funds from 2021/22 - Rangitane Residents Association for costs towards CCTV replacement	5,149.00	
Unused funds from 2021/22 - Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting Rainbow Rangatahi services	10,000.00	
Unused funds from 2021/22 - Business Paihia Inc for costs towards the inaugural Matariki Festival 2022	5,000.00	
Unused funds from 2021/22 - Bay of Islands Singers for costs towards 2022 concert series	5,000.00	
Unused funds from 2021/22 - Stage Door for costs towards Beauty and the Beast	5,000.00	
Unused funds from 2021/22 - Business Paihia Inc for costs towards inaugural Matariki Festival 2022	15,000.00	
Unused funds from 2021/22 - Kerikeri District Business Association for costs towards main street irrigation replacement	7,458.00	
Unused funds from 2021/22 - Bay of Islands Animal Rescue for costs towards animal desexing	4,000.00	
Refund from 2022/23 - Heritage Northland for costs towards school students attending a heritage tour	947.83	
Plus, unused funds from 2020-22		171,631.83
		473,180.83

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Less Expenditure 2022/23 (Funds Uplifted)		
July 22		
Bay of Islands Animal Rescue for costs towards animal desexing	4,000.00	
Barker & Associates Limited for professional services	4,121.64	
Stage Door for costs towards Beauty and the Beast	5,000.00	
Bay of Islands Singers for costs towards 2022 concert series	5,000.00	
Business Paihia Inc for costs towards inaugural Matariki Festival 2022	15,000.00	
Business Paihia Inc for costs towards the inaugural Matariki Festival 2022	5,000.00	
Bay of Islands Animal Rescue for costs towards 2022/23 animal desexing programme 2022	17,000.00	
Whangaroa County Museum and Archives for annual operating costs	4,500.00	
August 22		
Kerikeri Gymnastics Club for costs towards purchasing a van to transport children to gymnastics	12,500.00	
Bay of Islands Rotary Club for costs towards 2022 Colour Run	2,909.00	
Our Kerikeri Community Trust for costs towards Northland Chess Championship	2,000.00	
Bay of Islands Arts Festival for costs towards 2022/23 Arts Festival	5,128.00	
Bay of Islands Yacht Club for costs towards CCTV to link in to the Paihia system	3,235.00	
September 22		
Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	77.00	
Kawakawa Hundertwasser Charitable Trust for costs towards facilitate development community plan	10,000.00	
Far North EcoCentre for costs towards Bay of Islands Te Tai Tokerau Timebank	4,920.00	
Bay of Islands Jazz and Blue Festival for costs towards shuttle bus for the festival	2,500.00	
Heritage Northland for costs towards school students attending a heritage tour	2,500.00	
Our Kerikeri for costs towards landscaping of the SH10/Kerikeri Road Intersection	48,250.00	

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Business Paihia for costs towards 2022 Paihia Christmas Parade	5,000.00	
Te Puna Aroha Putea Whakapapa costs towards 2022 Moerewa Christmas Parade	5,000.00	
October 22		
Unused funds from 2021/22 - Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00	
December 22		
Our Kerikeri Community Charitable Trust for costs towards 2022 Kerikeri Christmas Festival	5,000.00	
Kaero Christmas Parade Committee for costs towards Kaero Christmas Parade	3,795.00	
Miria Marae for costs towards the powerline relocation as part of the marae redevelopment	28,723.00	
The Centre at Kerikeri (Turner Centre) for the band fee and venue technicians for the free Kanikani Katoa with Hot Potato Band event	7,000.00	
National Street Rod Association Northland for the costs towards equipment hire for Cruz'n the Bays 2023	6,417.00	
January 23		
Little Dippers Aquatic Centre for costs towards the development of resources to enable delivery of a water safety promotion programme for pre-school swimming training	3,478.00	
Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00	
February 23		
Northern Community Family Services for costs towards providing budgeting services to the community	5,000.00	
Kawakawa Business Association for costs towards 2022 Kawakawa Christmas Parade	4,250.00	
Community Business and Environment Centre (CBEC) Cooperative Society Limited for costs associated with travel/mileage, volunteer mileage and ambassadors lunches for the 2023 Waitangi Day Commemorations at Te Tii Marae	1,600.00	
Approves that the funds granted on 2/06/2022 of \$7,458 (plus GST if applicable) for the renewal of the Kerikeri main street irrigation system be instead used for the purchase and installation of hanging baskets	7,458.00	
March 23		

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Barker & Associates Limited for Procurement of concept drawings for The Strand, Russell	2,577.50	
Kaeo Festival Group for costs towards the 2023 Ngā Purapura Festival	4,373.00	
Circle D Construction Limited for cost of scaffolding, volunteer expenses, accommodation and sound system	4,800.00	
Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting Rainbow Rangatahi services	10,000.00	
Te Reo o Ngāti Hine Charitable Trust, for the costs of the stage and audio hireage for the 2023 Te Ahuareka o Ngati Hine Festival	5,812.00	
Less funds granted and uplifted to 31 March 2023		<u>267,924.14</u>
Balance as at 31 March 2023		205,256.69
Less funds not uplifted from previous community meetings at 31 March 2023		
Meeting 03.02.22 and Meeting 02.06.22		
Procurement of concept drawings for The Strand, Russell	93,300.86	
Meeting 03.03.22		
Rangitane Residents Association for costs towards CCTV replacement	5,149.00	
Meeting 17.11.22		
Miria Marae for costs towards the powerline relocation as part of the marae redevelopment	60.00	
SMC Events for costs towards running an in-school kids TRY-challenge series	4,000.00	
Less funds not uplifted from previous community meetings (committed to projects)		<u>\$102,509.86</u>
Community Fund Account balance as at 31 March 2023		102,746.83

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE

File Number: A4177456

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update.

TĀHUHU KŌRERO / BACKGROUND

Action Sheet's provide regular updates on progress against decisions made at meetings.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Action Sheet 11 May 23 - A4186497**  

OUTSTANDING ACTIONS REPORT		Printed: Thursday, 27 April 2023 12:32:17 PM
Division:	Bay of Islands-Whangaroa Community Board	Date From: 1/01/2021
Committee:		Date To: 27/04/2023
Officer:		

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 13/04/2023	Bay of Islands Off Leash Dog Park	RESOLUTION 2023/22 Moved: Member Belinda Ward Seconded: Member Tyler Bamber That the Bay of Islands-Whangaroa Community Board recommend that staff do not proceed with the proposed location and undertake further research for an alternative location. CARRIED	27 Apr 2023 10:45am England, Jeanette Further investigations to be undertaken at the Te Puawaitanga site
Bay of Islands-Whangaroa Community Board 13/04/2023	New Lease to FENZ - 721 Taupo Bay Road	RESOLUTION 2023/24 Moved: Member Bruce Mills Seconded: Member Jane Hindle That the Bay of Islands - Whangaroa Community Board recommends that Council: a) approves a new ground lease to be issued to Fire & Emergency New Zealand over 721 Taupo Bay Road, Mangonui, being Lot 1 DP 200100. The terms of the proposed lease shall be: i. Term: 30 (15+15) years. ii. Rental: \$113 + GST pa – FNDC Fees and Charges Schedule 2022/2023 - Community leases. b) approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations and Fire and Emergency New Zealand. c) approves transferring ownership of buildings and improvements to Fire & Emergency New Zealand for \$1.00. CARRIED	This resolution is escalated to Council and will be tabled at the Council 1 June 23 Meeting.
Bay of Islands-Whangaroa Community Board 2/12/2021	Notice of Motion - Cherry Park House	COMMITTEE RESOLUTION 2021/115 Moved: Member Frank Owen Seconded: Member Manuela Gmuer-Hornell That the Bay of Islands – Whangaroa Community Board receive the Cherry Park House Management Committee report and refer it to Council staff requesting their advice as to steps that can be taken to address the issues raised in the report. CARRIED	Member Amy Slack to provide feedback.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE