

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 11 APRIL 2023 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Rachel Baucke, Member Felicity Foy

STAFF PRESENT: Joshna Panday (Democracy Advisor), Kathryn Trewin (Funding Advisor), Shayne Storey (Team Leader – Community Development & Investment), Tania Steen (Virtual), Jeanette England (Asset Manager – District Facilities)(Virtual)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Adele Gardner commenced the meeting and Member Rachel Baucke opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2023/19

Moved: Member Adele Gardner

Seconded: Member Rachel Baucke

That the apology received from Cr Hilda Halkyard-Harawira be accepted and leave of absence granted. Member John Stewart and Cr Felicity Foy noted a conflict of interest on Item 7.8 funding application.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Shirley Williams for the Kaitaia Saturday Market. Item 7.2 refers.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Christine Laing and Sandy White for Doubtless Bay Business and Professional Women.

5 NGĀ KAIKŌRERO / SPEAKERS

Andrea Panther – Te Hiku Community Plan for the Kaitaia Town Square and the Kaitaia Business Association. Item 8.1 refers.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A4141438, pages 8 -16 refers.

RESOLUTION 2023/20

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board agrees that the minutes of the meeting held 14 March 2023 be confirmed as a true and correct record.

CARRIED

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A4141996, pages 17 - 29 refers.

RESOLUTION 2023/21

Moved: Member Adele Gardner

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board note the March 2023 reports from Chairperson Adele Gardner, and Members Darren Axe, Rachel Baucke, Sheryl Bainbridge, Bill Subritzky and the late report from Councillor Hilda Halkyard-Harawira.

CARRIED

The meeting adjourned at 11:34 am and resumed at 11:50 am

At 11:52 am, Member Felicity Foy left the meeting and returned at 11:54 am.

7.2 KAITAIA SATURDAY MARKET - LICENCE TO OCCUPY

Agenda item 7.2 document number A4141844, pages 30 - 37 refers.

RESOLUTION 2023/22

Moved: Member John Stewart

Seconded: Member Darren Axe

That the Te Hiku Community Board recommends that;

- a) Council approve the Licence to Occupy to be issued to Shirley Williams for the Melba Avenue Carpark, Lot 3 DP 179628 NA110D/257 for a 12 month term with a Right to Renew, and**
- b) any subsequent markets held to be charged at the daily fee as an additional charge.**

CARRIED

Note: Staff to bring the report to the THCB in September/November 2023.

7.3 NEW LEASE TO FENZ - 3985 STATE HIGHWAY 1, NORTHERN AUPOURI, PUKENUI

Agenda item 7.3 document number A4131784, pages 38 - 44 refers.

RESOLUTION 2023/23

Moved: Member Darren Axe

Seconded: Member Rachel Baucke

That the Te Hiku Community Board recommends that Council:

- a. approves a new ground lease to be issued to Fire & Emergency New Zealand over 3985 State Highway 1, Northern Aupouri, Pukenui, being Lot 1 DP 90633**

The terms of the proposed lease shall be:

- i. **Term: 30 (15+15) years.**
 - ii. **Rental: \$113 + GST per annum – FNDC Fees and Charges Schedule 2022/2023 - Community leases.**
- b. approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations and Fire and Emergency New Zealand**
- c. approves transferring ownership of buildings and improvements to Fire & Emergency New Zealand for \$1.00.**

CARRIED

7.4 NEW LEASE TO FENZ - 699 RANGIPUTA ROAD, KARIKARI PENINSULA

Agenda item 7.4 document number A4134003, pages 45 - 54 refers.

RESOLUTION 2023/24

Moved: Member Adele Gardner
Seconded: Member Rachel Baucke

That the Te Hiku Community Board recommends that Council:

- a. approves a new ground lease under the Reserves Act 1977 to be issued to Fire & Emergency New Zealand over 699 Rangiputa Road, Karikari, 1600 square meters more or less, subject to survey of the land, being part of section 19 BLK 11 Rangaunu SD being 13.8225 hectares and vested in Far North District Council as Recreation Reserve.**

The terms of the proposed lease shall be:

- i. **Term: 30 (15+15) years.**
 - ii. **Rental: \$113 + GST per annum – FNDC Fees and Charges Schedule 2022/2023 - Community leases.**
- b. approves the change of classification of the (sqm 1600) of land at 699 Rangiputa Road, Karikari, subject to the lease as Local Purpose (community building) Reserve, with the balance remaining as Recreation Reserve under the Reserves Act 1997.**
- c. approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations and Fire and Emergency New Zealand**
- d. approves transferring ownership of buildings and improvements to Fire & Emergency New Zealand for \$1.00.**

CARRIED

7.5 TRANSFER FUNDING - AHIPARA TOILET TO UNAHI WHARF TOILET

Agenda item 7.5 document number A4123780, pages 55 - 57 refers.

RESOLUTION 2023/25

Moved: Member Darren Axe
Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board:

- a. agree that the project for a new toilet at Mokerau, Ahipara be cancelled.**
- b. approves the Level of Service (LoS) budget be transferred to the new Unahi wharf park**

area for the installation of a new toilet.

CARRIED

7.6 PROJECT FUNDING REPORTS

Agenda item 7.6 document number A4147297, pages 58 – 61 refers.

RESOLUTION 2023/26

Moved: Member Rachel Baucke

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board note the project reports received from Kaingaroa Hall.

CARRIED

7.7 RURAL TRAVEL FUNDING APPLICATIONS 2022/23

Agenda item 7.7 document number A4145819, pages 62 - 65 refers.

RESOLUTION 2023/27

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a)	Ahipara Boardriders	\$1,200
b)	Aupouri Rugby Football Club	\$2,500
c)	Far North Phoenix Netball	\$200
d)	Mangonui Netball	\$2,000
e)	Pompallier Catholic School	\$425
f)	Te Rarawa JMB	\$3,000
	Total	\$9,325

CARRIED

At 12:28 pm, Member Felicity Foy left the meeting and returned at 12:30 pm

7.8 FUNDING APPLICATIONS

Agenda item 7.8 document number A4147900, pages 66 - 75 refers.

RESOLUTION 2023/28

Moved: Member Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board

- a) approves the sum \$3,930 (plus GST if application) to be paid from the Board's Community Fund account to Doubtless Bay Business and Professional Women for the hosting of the 2023 Business and Professional Women Conference, to support the following Community Outcomes:
- i) Proud, vibrant communities.

ii) Communities that are healthy, safe, connected and sustainable.

Abstained: Members John Stewart and Felicity Foy

CARRIED

8 INFORMATION REPORTS**8.1 KAITAIA BUSINESS IMPROVEMENT DISTRICT TARGETED RATE 2023-2024**

Agenda item 8.1 document number A4116713, pages 76 - 114 refers.

RESOLUTION 2023/29

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board receive the attached reports from the Kaitaia Business Association and recommend that Council levy the Kaitaia Business Improvement District Targeted Rate 2023-2024 for \$50,000.

CARRIED

At 12:37 pm, Member Sheryl Bainbridge left the meeting and returned at 12:37 pm.

8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2023

Agenda item 8.2 document number A4144951, pages 115 - 120 refers.

RESOLUTION 2023/30

Moved: Member Adele Gardner

Seconded: Member John Stewart

That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 28 February 2023 and the Community Board requests a clearer and concise financial report at the 9 May meeting.

CARRIED

8.3 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE APRIL 2023

Agenda item 8.3 document number A4148722, pages 121 - 129 refers.

COMMITTEE RESOLUTION 2023/31

Moved: Member Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update April 2023.

CARRIED

Member Rachel Baucke said a karakia.

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:16 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 9 May 2023.

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CHAIRPERSON