

Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 16 March 2023

Time: 10:00am

Location: Turner Centre

43 Cobham Road

Kerikeri

Membership:

Member Belinda Ward - Chairperson Member Lane Ayr – Deputy Chairperson Member Bruce Mills Member Amy Slack Member Roddy Hapati Pihema Member Jane Hindle Member Tyler Bamber Member Ann Court

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

- 1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
- 2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
- 3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
- 4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
- 5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

- 6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
- 7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
- 8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
- 9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
- 10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
- 11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
- 12. Recommend new bylaws or amendments to existing bylaws.
- 13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
- 14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces Dispensations on signs
 - b) Mobile Shops and Hawkers Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits Recommend places and speed limits which should be imposed.
- 15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
- 16. Specific to the Bay of Islands-Whangaroa Community Board consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
- 17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
- 18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
- 19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

- 1. Comment on adverse performance to the Chief Executive in respect of service delivery.
- 2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
- 3. Assist their communities to set priorities for Pride of Place programmes.
- 4. Have special regard for the views of Māori.
- 5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
- 6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
- 7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
- 8. Monitor and make recommendations to Council to improve effectiveness of policy.
- 9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

- 1. Provide appropriate management support for the Boards.
- 2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
- 3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
- 4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
- 5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
- 6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
- 7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
- 8. Help Boards to implement local community projects.
- 9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
- 10. Provide information.

Far North District Council

Bay of Islands-Whangaroa Community Board Meeting will be held in the Turner Centre, 43 Cobham Road, Kerikeri on: Thursday 16 March 2023 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Tai Tokerau ki te Raki ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

4 NGĀ TONO KŌRERO / DEPUTATION

Sophia Beaton and Paul Condron for Healthy Families Far North. Dawn Laurenson for Rotary Club Kerikeri.

5 NGĀ KAIKŌRERO / SPEAKERS

Cheyenne Heke for Te Reo o Ngāti Hine Charitable Trust. Item 7.6a refers. (Virtual Attendance) Simon Vare for Yellow Eye Limited. Item 7.6d refers.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4050668

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PÜRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held on 12 December 2022 and Extraordinary meeting held on 24 January 2023 a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that "no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness".

Te Take Tütohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHANGA / ATTACHMENTS

- 1. 2022-12-12 Bay of Islands-Whangaroa Community Board Minutes
- 2. 2023-01-24 Bay of Islands-Whangaroa Community Board Minutes

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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MINUTES OF

BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI ON MONDAY, 12 DECEMBER 2022 AT 10:00 AM

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Member Bruce

Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane

Hindle, Member Tyler Bamber, Member Ann Court

STAFF PRESENT: Aisha Huriwai (Team Leader - Democracy Services), Joshna Panday

(Democracy Advisor), Nicola Smith (Community Board Coordinator), Ken Ross (Community Development Officer), Inna Shibalova (Senior Solicitor), Kim

Hammond (Funding Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Belinda Ward commenced the meeting and Member Roddy Hapati-Pihema opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2022/109

Moved: Member Belinda Ward Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board note:

- i. an apology for absence from Councillor Babe Kapa.
 - ii. the following declarations of interest;
 - a. Member Ann Court National Street Rod Association, Northland Item 7.8 (b) refers
 - b. Member Tyler Bamber Kanikani Katoa with Hot Potatoe Band Item 7.8 (c) refers
 - c. Member Roddy Hapati-Pihema Taumatamakuku Placemaking and Implementation Plan Item 8.1 refers

CARRIED

The Chairperson declared a perceived interest in funding applications for the Kaeo Festival Group and National Street Rod Association as both events had applied for FNDC Events Funding, which the Chairperson assesses.

3 NGĀ KAIKŌRERO / SPEAKERS

Noel Nathan, Dick Dargaville and Ken Ross for Taumatamakuku Placemaking and Implementation Plan - Item 8.1 refers.

Hannah Hunter for Kaeo Festival Group – item 7.8(a) refers.

David Crabb – regarding a potential funding application for a skateboarding contest on 9 & 10 February 2023 in Kerikeri.

Roz Dennis and Leanne Tasker for National Street Rod Association Northland – item 7.8(b) refers.

Gerry Paul for The Centre at Kerikeri Ltd (Turner Centre) - item 7.8(c).

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4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3905189, pages 8 - 16 refers.

RESOLUTION 2022/110

Moved: Member Bruce Mills Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board;

- rectifies the wording of Resolution 2022/116 by deleting the words "(plus GST if applicable)" and replacing the words "costs towards lifejackets for pre-school swimming training" with the words, "towards the development of resources to enable delivery of a water safety promotion programme for pre-school swimming training";
- ii. confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held on 17 November 2022 are a true and correct record.

CARRIED

Note that the correction is to be sent to the applicant.

5 REPORTS

5.1 EASEMENT ON LOCAL PURPOSE ESPLANADE RESERVE - WAIRAWARAWA STREAM

Agenda item 7.3 document number A3970604, pages 30 - 42 refers.

RESOLUTION 2022/111

Moved: Member Bruce Mills Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board recommend that Council approve the granting of a right of way easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 16 DP 146304 for the purpose of constructing and using a private bridge over the Wairawarawa Stream connecting:

- i. 2276C State Highway 10 Kerikeri Lot 1 DP 91402 contained in record of title NA64B/178: and
- ii. 15 Conifer Lane Kerikeri Lot 1 DP 535123 and Lot 14 DP 158690 contained in record of title 884105; and
- iii. 2228 State Highway 10, Kerikeri Lot 1 DP 457586 contained in record of title 593590.

And that approval is provided subject to:

- 1. NRC granting Resource Consent for construction of the bridge;
- Public consultation in accordance with sections 48(2), 119 and 120 of the Reserves Act 1977;
- 3. Compensation, to be negotiated and finalised in a written Compensation Agreement, payable by the landowners to the Council;
- 4. Landowners
 - a) bearing all costs and disbursements in relation to the required public

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consultation.

- b) if required by law and prior to commencing construction works, seeking relevant consent(s) and / or permits from the Council under Local Government Act 1974, Resource Management Act 1991 and / or Building Act 1991.
- bearing all legal and survey costs and disbursements in relation to creating and registering the easement instrument on all relevant titles;
- bearing full responsibility for the construction, maintenance, upkeep, repair, removal of the bridge (if required) during its lifetime, and end of its lifetime;
- the bridge being the landowner's asset, which if abandoned, neglected or on becoming a nuisance of any kind or degree, must be removed or decommissioned and Reserve land remediated to Council's satisfaction;
- f) indemnifying the Council of all costs, claims and expenses arising from use and operation of the bridge during its lifetime.

CARRIED

5.2 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A3905207, pages 17 - 26 refers.

MOTION

Moved: Member Lane Ayr Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr, Jane Hindle, Bruce Mills and Amy Slack.

AMENDMENT

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board

- note the reports from Chairperson Belinda Ward and Members Lane Ayr, Jane Hindle, Bruce Mills and Amy Slack; and
- ii. request that Council Staff do an audit of Community Groups who are looking after Council owned assets (e.g. Halls, Sports Club, Cemeteries etc) and provide the Community Board with a list of these so that they can review the level of Community assistance being provided and make further recommendations on how best to support.

CARRIED

The amendment became a substantive motion.

RESOLUTION 2022/112

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board

- i. note the reports from Chairperson Belinda Ward and Members Lane Ayr, Jane Hindle, Bruce Mills and Amy Slack; and
- ii. request that Council Staff do an audit of Community Groups who are looking after Council owned assets (e.g. Halls, Sports Club, Cemeteries etc) and provide the Community Board with a list of these so that they can review the level of Community

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assistance being provided and make further recommendations on how best to support.

CARRIED

CAININII

5.3 SETTING OF MEETING DATES FOR 2023

Agenda item 7.2 document number A4000352, pages 27 - 29 refers.

DECCLUSION 0000///0
RESOLUTION 2022/113
Moved: Member Lane Ayr Seconded: Member Tyler Bamber
That Bay of Islands-Whangaroa Community Board adopt the following 2023 meeting dates for the Bay of Islands-Whangaroa Community Board
Thursday 16 February Thursday 16 March Thursday 13 April Thursday 11 May Thursday 8 June Thursday 6 July Monday 31 July Thursday 31 August Thursday 28 September Thursday 26 October Thursday 23 November Thursday 14 December
CARRIED

5.4 ROAD NAMING - LOT 2, 7D WAIPAPA WEST ROAD, KERIKERI

Agenda item 7.4 document number A4003328, pages 43 - 56 refers.

RESOLUTION 2022/114

Moved: Member Amy Slack Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Wai Tui Way that is currently addressed at Lot 2, 7D Waipapa Road, Kerikeri as per map (A4003335), subject to written supporting documentation from Iwi/Hapu.

CARRIED

Item 7.5 Road Naming – Lot 19, 90 Wehirua Road, Okaihau is withdrawn – does not fall within Bay of Islands-Whangaroa jurisdiction.

5.5 ROAD NAMING - 27 ACCESS ROAD, KERIKERI

Agenda item 7.6 document number A4001352, pages 71 - 90 refers.

MOTION Moved: Member Bruce Mills Seconded: Member Lane Ayr

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That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Dove Lane that is currently addressed at 27 Access Road, Kerikeri as per map (A3710115).

AMENDMENT

Moved: Chairperson Belinda Ward Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board, refer the report back to the roading support officer for confirmation from LINZ and consideration be given to 3B of the resource consent conditions when resubmitting.

CARRIED

The amendment became a substantial motion.

RESOLUTION 2022/115

Moved: Chairperson Belinda Ward Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board, refer the report back to the roading support officer for confirmation from LINZ and consideration be given to 3B of the resource consent conditions when resubmitting.

CARRIED

5.6 PROJECT FUNDING REPORTS - DECEMBER 2022

Agenda item 7.7 document number A3993041, pages 90 - 103 refers

RESOLUTION 2022/116

Moved: Member Tyler Bamber Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board note the project report received from:

- a) Aroha Music Society
- b) Bay of Islands Arts Festival Trust (Upsurge)
- c) Business Paihia Incorporated
- d) Our Kerikeri Community Charitable Trust

CARRIED

5.7 FUNDING APPLICATIONS

Agenda item 7.8 document number A3990503, pages 104 - 129 refers.

RESOLUTION 2022/117

Moved: Member Bruce Mills Seconded: Member Jane Hindle

7.8(a) That the Bay of Islands-Whangaroa Community Board;

- uplifts the application from Kaeo Festival Group from the meeting on 17 November 2022 for consideration at this meeting.
- b) approves the sum of \$4,373 (plus GST if applicable) be paid from the Board's Community Fund account to Kaeo Festival Group for costs towards the 2023 Ngā

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Purapura Festival to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

Abstained: Chairperson Belinda Ward

CARRIED

RESOLUTION 2022/118

Moved: Member Bruce Mills Seconded: Member Amy Slack

7.8(b) That the Bay of Islands-Whangaroa Community Board;

Approves the sum of \$6,417 (plus GST if applicable) be paid from the Board's Community Fund account to National Street Rod Association Northland for the costs towards equipment hire for Cruz'n the Bays 2023 to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

Against: Member Lane Ayr

Abstained: Chairperson Belinda Ward and Member Ann Court

CARRIED

RESOLUTION 2022/119

Moved: Member Lane Ayr Seconded: Member Jane Hindle

7.8(c) That the Bay of Islands-Whangaroa Community Board;

Approves the sum of \$7,000 (plus GST if applicable) be paid from the Board's Community Fund account to The Centre at Kerikeri (Turner Centre) for the band fee and venue technicians for the free Kanikani Katoa with Hot Potato Band event to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

Abstained: Member Tyler Bamber

CARRIED

6 INFORMATION REPORTS

6.1 TAUMATAMAKUKU PLACEMAKING AND IMPLEMENTATION PLAN

Agenda item 8.1 document number A3990709, pages 130 - 177 refers.

RESOLUTION 2022/120

Moved: Member Jane Hindle Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receive the report Taumatamakuku Placemaking and Implementation Plan.

<u>Abstained:</u> Member Roddy Hapati-Pihema

CARRIED

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6.2 KERIKERI REDWOODS

Agenda item 8.2 document number A4004816, pages 178 - 189 refers.

RESOLUTION 2022/121

Moved: Member Amy Slack Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receive the report Kerikeri

Redwoods.

CARRIED

6.3 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE

Agenda item 8.3 document number A3905221, pages 190 - 192 refers.

RESOLUTION 2022/122

Moved: Chairperson Belinda Ward Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update.

CARRIED

7 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/123

Moved: Member Lane Ayr Seconded: Member Jane Hindle

That the public be excluded from the following parts of the proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 – Confirmation of Previous Minutes	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
	•	CARRIED

At the conclusion of the public excluded section the Board confirmation that information and decisions held with the public excluded would remain confidential.

UNCONFIRME	D
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8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:05pm with Member Jane Hindle saying a karakia.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting to be held on 16 February 2023.

CHAIRPERSON

Extraordinary Bay of Islands-Whangaroa Community Board Meeting Minutes

24 January 2023

MINUTES OF

EXTRAORDINARY BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING HELD AT THE 1ST FLOOR, JOHN BUTLER CENTRE, KERIKERI ON TUESDAY, 24 JANUARY 2023 AT 10:01AM

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Member Bruce

Mills, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler

Bamber, Member Ann Court

IN ATTENDANCE:

STAFF PRESENT: Nicola Smith (Community Board Coordinator), Kim Hammond (Funding

Advisor), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Belinda Ward commenced the meeting and member Jane Hindle opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 APOLOGIES

RESOLUTION 2023/1

Moved: Chairperson Belinda Ward Seconded: Member Tyler Bamber

That the apology from Member Amy Slack be received and a leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Whaea Waireti Paora Manawhenua, Ngati Rahiri Māori Komiti, Waitangi, spoke in relation to item 6.1(b).
- Whaea Hinewhare Harawira Manawhenua, Ngati Rahiri Waitangi, spoke in relation to item 6.1(b).

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations requested for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

- Dave Crabb for Circle D Construction Limited Kerikeri Vert Jam 2023. Item 6.1(a) refers.
- Joanne Shanks for Community Business and Environment Centre (CBEC) Cooperative Society Limited. Item 6.1(b) refers.

Extraordinary Bay of Islands-Whangaroa Community Board Meeting Minutes

24 January 2023

6 REPORTS

6.1 FUNDING APPLICATIONS

Agenda item 6.1 document number A4047860, pages 8 - 24 refers

MOTION

Moved: Chairperson Belinda Ward Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board;

- a) approves the sum of \$5,435 \$ (plus GST if applicable) be paid from the Board's Community Fund account to <u>Circle D Construction Limited</u> for advertising/promotion costs, equipment hire and travel costs for the judges and tutors for the Kerikeri Vert Jam 2023 event, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable.
 - Proud, vibrant communities.

AMENDMENT

Moved: Member Ann Court

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board;

- a) approves the sum of \$4,800 (plus GST if applicable) be paid from the Board's Community Fund account to <u>Circle D Construction Limited</u> for cost of scaffolding, volunteer expenses, accommodation and sound system,
 - i) Communities that are healthy, safe, connected and sustainable.
 - ii) Proud, vibrant communities.

<u>In Favour:</u> Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Members Roddy Hapati

Pihema, Jane Hindle, Tyler Bamber and Ann Court

Against: Member Bruce Mills

CARRIED 6/1

The amendment became the substantive motion

RESOLUTION 2023/2

Moved: Member Ann Court

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board;

 a) approves the sum of \$4,800 (plus GST if applicable) be paid from the Board's Community Fund account to <u>Circle D Construction Limited</u> for cost of scaffolding, volunteer expenses, accommodation and sound system,

In Favour: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Members Roddy Hapati

Pihema, Jane Hindle, Tyler Bamber and Ann Court

Against: Member Bruce Mills

CARRIED

MOTION

Moved: Deputy Chairperson Lane Ayr Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board;

Extraordinary Bay of Islands-Whangaroa Community Board Meeting Minutes

24 January 2023

- b) approves the sum of \$4,655 (plus GST if applicable) be paid from the Board's Community Fund account to Community Business and Environment Centre (CBEC) Cooperative Society <u>Limited</u> for costs associated with rubbish and recycling for the 2023 Waitangi Day Commemorations at Te Tii Marae, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable.
 - ii) Proud, vibrant communities.

AMENDMENT

Moved: Member Jane Hindle Seconded: Member Ann Court

That the Bay of Islands-Whangaroa Community Board;

- b) approves the sum of \$1,600 (plus GST if applicable) be paid from the Board's Community Fund account to <u>Community Business and Environment Centre (CBEC) Cooperative Society Limited</u> for costs associated with travel/mileage, volunteer mileage and Ambassadors lunches for the 2023 Waitangi Day Commemorations at Te Tii Marae, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable.
 - ii) Proud, vibrant communities.

In Favour: Chairperson Belinda Ward, Members Bruce Mills, Amy Slack, Roddy Hapati-

Pihema, Jane Hindle and Tyler Bamber

Against: Deputy Chairperson Lane Ayr and Member Ann Court

CARRIED 6/2

The amendment became the substantive motion

RESOLUTION 2023/3

Moved: Member Jane Hindle Seconded: Member Ann Court

That the Bay of Islands-Whangaroa Community Board;

- b) approves the sum of \$1,600 (plus GST if applicable) be paid from the Board's Community Fund account to Community Business and Environment Centre (CBEC) Cooperative Society Limited for costs associated with travel/mileage, volunteer mileage and ambassadors lunches for the 2023 Waitangi Day Commemorations at Te Tii Marae, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable.
 - ii) Proud, vibrant communities.

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed with a karakia by member Hapati-Pihema at 11:34pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 16 February 2023.

	CHAIRPERSON

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4109838

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports for February 2023 from Chairperson Belinda Ward, Deputy Chair Lane Ayr, Members Tyler Bamber, Jane Hindle, Roddy Hapati-Pihema and for March 2023 from Chairperson Belinda Ward, Members Jane Hindle, Bruce Mills and Tyler Bamber.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHANGA / ATTACHMENTS

- 1. Chairperson Belinda Ward Report for February 23
- 2. Dep. Chairperson Lane Ayr Report for February 23
- 3. Tyler Bamber Report for February 23
- 4. Jane Hindle Report for February 23
- 5. Roddy Hapati-Pihema Report for February 23
- 6. Chairperson Belinda Ward Report for March 23
- 7. Jane Hindle Report for March 23
- 8. Bruce Mills Report for March 23
- 9. Tyler Bamber Report for March 23

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 30th December 2022 - 27th January 2023

Meetings Attended

Date	Meeting	Comments
13/01/23	Paihia Waterfront Working Group	To progress Placemaking - Virtual
14,15/1/23	2 day Community Placemaking Workshop at Copthorne Waitangi	Organised by Focus Paihia & very well attended by the wider community & staff.
18/01/23	CBEC Zone 1	To discuss roles, responsibilities, expectations & co-sharing role - Virtual
20/01/23	Paihia Waterfront Working Group on- site walk & discussions	To discuss outcomes from 2 day community workshop
23/01/23	Monthly catch up with Mayor & CB Chairs	To discuss CB Chairs roles & any issues - Virtual
23/01/23	Mayor & BOI-W CB Paihia member	To discuss Paihia related issues - Virtual
24/01/23	BOI-W CB Extraordinary Meeting followed by CB Strategic Plan Workshop	To deal with 2x funding applications - JBC
24/01/23	Haratu Marae Russell	Attended meeting called by Kororareka Marae Chair re application to NZ Geographical Bd to reinstate name
26/01/23	Kings Rd Paihia on-site	Met with Focus Paihia Chair & NTA to discuss roading

Community Issues

Issue name	Comment
Sewage spill	Requested immediate signage for health & safety & water sample testing by NRC - not actioned.
Waitangi Day Waste	Resolving of rubbish & recycling service for the reserve area not included in the Waitangi Day budget
FNHL Playground	Discussion had with FNHL staff member to provide shade over the playground at Opua.
Opua-Paihia Walkway	Frustration from track users due to poor communication
Modular Tower	There is great community interest in a proposed "Modular tower"

	development for 6 Puketona Rd Paihia. The high rise is being marketed subject to vendor gaining Resource Consent.			
Cruise Ships	There is still a lot of interest & discussion in the community both for & against the return of Cruise Ships to the Bay of Islands. Many are not happy with the amount of covid around & the threat to our communities. Apparent funnel air pollution was also a concern.			
Freedom Campers	Community concerns were high over the peak Christmas/ New Year period particularly in the Te Haumi beach area where the environment was impacted by campers ablutions despite a toilet block at the northern end			
Car Vandalism	This summer the BOI area is experiencing an increase in vehicle vandalism & thefts. Boat fuel thefts have also been noted.			

Requests for Service (RFS)

RFS number	Date	Comment	
4140542	30/12/22	Sewage spill from private property into Waitangi River & surrounds	
4081664	15/11/22	A historical RFS regarding the removal of a rowing boat from the reserve beside Shippey's at Waitangi. Progress update 25/01/23: FNDC to remove prior to Waitangi Day.	
4141134	09/01/23	Update required for squatters on reserve at Waitangi.	
4138990	09/01/23	Upper School Rd Paihia ongoing watermain issues update - " permanent replacement is subject to some zonal monitoring".	

Other Issues

Ongoing growing anti-social behaviour in & around the BOI townships & communities. Lack of policing (alcohol prevention officer) to enforce rules around premises. Noisy vehicles / motorcycles & dangerous driving in & around CBD areas. Wet weather during the month of January has affected tourism & visitor numbers to the Far North. The economic impact will not be known for some months.

Name: Lane Ayr

Subdivision: Kerikeri

Date: Nov 24/22 to Jan 27/23

Meetings Attended

Date	Meeting	Comments
11/28	Teams meeting with Chair re agenda	11-1
11/28	Catch up project mg keri Domain	2=3
01/17	Zoom with Stella re sails	9-10
01/23	Meeting D Clamp re Domain	10-1130
01/24	ExOrd CB meeting JBC	10-12
01/24	Stragic Planning meeting JBC	12-330

Community Issues

Issue name	Comment	
Cherry Park	Review whole resetve	
Kerikeri Domain	BB hoop replacement and sail installlation	
Kerikeri Domain	Rotary and desire to supply Exers/equipment	
Kerikeri Community Groups	Seek funding for CBD planning	

Bus Stop	
Kerikeri Domain	Confirm delegation and administration

Requests for Service (RFS)

RFS number	Date	Comment
		Alderton Park continues
		!98c Opito Bay Road continues LGOIMA

Other Issues

Name: Tyler Bamber

Subdivision: Bay of Islands/Whangaroa - Waipapa

Date: 26-01-23

Meetings Attended

Date	Meeting	Comments
2-11-22	Meeting with Ange Barker RE: Playground at the Kerikeri Rugby club	 Have secured funding for a playground/mara hupara at Keri Rugby/Netball club – Te Amo Putoro Mara Hupara is about creating active play space with natural elements The playground at the Rugby club will be a cross of traditional playground with the Mara Hupara philosophy Currently out to tender – planning on making tender decisions within the month Excellent process developed by this group including resources which could be of great use in future playground development plans!
9-11-22	Sat down with Mandy Turner from Waipapa Business Assn.	 Their biggest concern is continuing to work through the CCTV system for Waipapa New blank spots have been discovered which give vehicles a way to get out of Waipapa undetected by the current camera system Working to get that filled in with Northland CCTV Not looking for assistance but just informing of where they are at
7-12-22	Te Ao Maori induction	 Discussed a basic understand of conducting ourselves within Tikanga Maori with a particular emphasis on powhiri settings Great session – a lot to learn and looking forward to the next one
10-01-23	Meeting with Sarah Curtis from KK District Business Assn.	 Discussed their current and future plans/overall strategy for organisation Current project – hanging baskets for Kerikeri Rd. Has been funded and looking to complete this year Hoping to have their website portal updated and completed – the plan is to

	help create a directory of businesses, market Kerikeri in general - Looking to create an event strategy that would include being involved with the street party and potentially another
	shoulder season event that would provide footfall for businesses and out of town
	visitors staying overnight Also a real concern amongst small business in the town that we are in for a rough year economically
	6 ,

Community Issues

Issue name	Comment

Requests for Service (RFS)

RFS number	Date	Comment

Name: Jane Hindle

 $\textbf{Subdivision:} \ \textbf{Bay of Islands Whangaroa Board, Russell \bar{O}pua Subdivision}$

Date: 27 January 2023

Meetings Attended

Date	Meeting	Comments
30 Nov 22	Resilient Russell Meeting	Russell: Attended meeting, briefed Committee about first CB meeting
1 Dec 22	Met Kay McFarlane and Graham Norton to discuss her input on town plantings	Russell: Graham shared how the contracts operated. Plans to do a map of FNDC managed areas in town for clarity.
5 Dec 22	Met with members of Maromaku and Akerama Community to introduce myself and learn about their community and their issues	Maromaku Hall: Raised a number of RFSs for community and followed up on outstanding grant payment. Thank you, Roddy, for introduction to Thelma.
6 Dec 22	Met with Community Constable Mike Gorrie to introduce new role.	Russell Police station
7 Dec 22	Te Ao Māori induction Programme, Kaikohe.	Council Chambers Kaikohe
9 Dec 22	Meet with various members of Ōpua Community to understand community issues	Ōpua
12 Dec 22	Bay of Islands Community Board meeting	Turner Centre Kerikeri
15 Dec 22	Meet Nicole Anderson & Sarah Peterson, Directors Far North Holdings to discuss Ōpua community concerns re FNHL	Kerikeri
15 Dec 22	Attended Kororāreka Marae Society AGM	They have made an application to LINZ for the return of the place name Kororāreka instead of Russell.
19 Dec 22	Attended meeting on site at Russell Transfer station to hear about plans for a Man Shed at the site	Another Resilient Russell initiative, early days in project.
20 Dec 22	Attended Russell School Prizegiving. Also met with Viki Heta from Rawhiti and discussed the road seal.	Russell School
21 Dec 22	Attended Resilient Russell monthly meeting	Discussed Placemaking initiative and their request for recycling bins.
3 Jan 23	Presentation to Russell Protection Society about the role of the Community Board.	Russell Christ Church Hall. Well received, given a bottle of wine (declared as Gift).

14/1/2023	Place making workshop for Paihia	To learn about the process in order to be informed for Russell place making initiative.
20/1/2023	Meeting with Jillian Kearny, Ōpua resident, for a quick update.	
24/1/2023	Special Community Board meeting	JBC, Kerikeri
24/1/2023	Kororāreka name change proposal	Attended Kororāreka Marae community consultation hui to discuss proposal for name change
26/1/2023	Maromaku Community Hall AGM	Attended and picked up several longstanding issues from the Community.
Dec-Jan	Created 34 posts for the BOI-Whangaroa Community Board page. Reach ↑ 1.9K% Visits 1423 ↑ 1.98K% New Likes 54 ↑ 390%	Most popular posts were Ōpua Walkway, Sewage spill at Haruru, Cycleway, clarification about dog signage

Community Issues

Issue name	Comment	
Maromaku Roading	Community would like a more strategic approach to roading, which requires water tabling to address the longer-term issues. Needs to be included in AP and LTP.	
Russell refuse and recycling	Fielded numerous messages regarding holiday makers' refuse in town and overflowing litter bins over the summer. This is an ongoing issue with numerous discussions in past which have stalled. It requires a community approach alongside Council. Recycling is important element but there needs to be discussions on how we also encourage behaviour change to prevent people from leaving litter in the first place. Refuse and recycling Hui organised 2 February to bring community groups, Council staff and interested parties together to discuss solutions going forward.	
Ōpua Community relationship with Far North Holdings	The relationship between the Ōpua community and Far North Holdings is very poor and is having a detrimental effect on the Community overall. I have interviewed a selection of residents to unpack their issues and have consolidated them into key themes, which I have raised with Directors of the organisation. With the organisation moving to Kaikohe, the Marina and staff remain. One of the big challenges is that there is now no heart of the community or community group to liaise with.	
Rawhiti road seal	The completion of this seal has been an issue for decades. They are aware that Council budgets do not permit for this work to be completed but are seeking Council assistance to look at other out of the box options to get the work done.	
Maromaku Toilet	This project has been going for over 8 years and three Council staff involved have left. It is complex because, amongst other things, it involves the requirement for a composting toilet on Council land which the community are prepared to pay for but wish Council to manage.	

Requests for Service (RFS)

RFS number	Date	Comment	
(3987148) (3996575) 4032539	2020 2021	Encroachment across public access to reserve. Okiato boundary marking of paper road with bollards. Fence removed, staff meeting with landowner to discuss resolution.	
(4001004) 4139204	(11/02/20) 15/12/22	Car parking lines for parking outside Russell Tennis Court, presently unmarked and cars park randomly, particularly bad in summer.	
4137028	30/11/22	Scouring of road Maromaku. Real issue is blocked water tables which require fixing otherwise gravel simply being washed away.	
4137946	6/12/22	Signage for Maromaku Hall, images to be added for website of Maromaku Hall.	
(4125516) 4139501	(1/9/2022) 16/12/22	Ongoing issues with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath.	
4139742	18/12/2022	Seal for Rawhiti Road (Council)	
4139843	20/12/2022	Reinstate the yellow lines on Long Beach Road to prevent parking at turning circle and by fig tree (road narrows).	
4140558	30/12/22	One of many RFSs raised over rubbish in Russell over the Christmas new year break.	
4143747	25/1/23	Request for duck crossing sign due to high deaths of ducks on road.	
4142357	16/1/23	Dangerous footpath – people regularly tripping – in York Street *FIXED* promptly, thank you. RFS process worked after Facebook complaint being instructed by community members to raise RFS!	

Other Issues

• Russell Sewerage scheme is non-compliant, e-coli present, with abatement notice from NRC.

Name: Roddy Pihema Subdivision:

Kawakawa and Moerewa

Date: 26/1/2023

Meetings Attended

Date	Meeting	Comments
9/1/2023	Kaikou Marae	Postponed to another date due to the meeting in Waitangi
24/1/2023	Kororareka Marae	attend the 5pm sitting regard to name change

Community Issues

Issue name	Comment
Cycle Trial	Safety concern for the community. Hapu and community is due to meet
Privet control	Privet flowering subdivision concern about hayfever we are in discussion with the Fdnc
Tiles	Kawakawa community is concern about uneven tiles

Requests for Service (RFS)

RFS number	Date	Comment
4140188	23/12/2022	Tiles works for Kawakawa, community concern respond back on the 20/1/2023 from Peter Marselos to visit
4138341	23/12/2022	Respond bk from Peter Marselos to called a meeting for privet control
4143200	23/1/2023	Cooper beach smash bottle around the toilets and playground. Forward the request to Sheryl Bainbridge
4141946	13/1/2023	Opua to Whangae and Kawakawa cycle trrail removal of dump cars

Other Issues

Request for official information from the northern regional Council Biosecurity manager Joanna Barr for Privet.

Request from Tracy (Cycle Trail) subdivision concern about the Opua Whangae to Kawakawa Cycle Trail attendend the meeting with fndc councillor to discuss community concern and hapu concern on public safety date set for meeting 31 of Jan at he iwi kotahi taku trust Moerewa

Name: Belinda Ward

Subdivision: Paihia Subdivision

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Name: Jane Hindle

 $\textbf{Subdivision:} \ \textbf{Bay of Islands Whangaroa Board, Russell \bar{O}pua Subdivision}$

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(4001004) 4139204	(11/02/20) 15/12/22	Car parking lines for parking outside Russell Tennis Court, presently unmarked and cars park randomly, particularly bad in summer.
4137028	30/11/22	Scouring of road Maromaku. Real issue is blocked water tables which require fixing otherwise gravel simply being washed away.
4137946	6/12/22	Signage for Maromaku Hall, images to be added for website of Maromaku Hall.
(4125516) 4139501	(1/9/2022) 16/12/22	Ongoing issues with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath.
4139742	18/12/2022	Seal for Rawhiti Road (Council)
4139843	20/12/2022	Reinstate the yellow lines on Long Beach Road to prevent parking at turning circle and by fig tree (road narrows).
4140558	30/12/22	One of many RFSs raised over rubbish in Russell over the Christmas new year break.
4143747	25/1/23	Request for duck crossing sign due to high deaths of ducks on road.
4142357	16/1/23	Dangerous footpath – people regularly tripping – in York Street *FIXED* promptly, thank you. RFS process worked after Facebook complaint being instructed by community members to raise RFS!

Other Issues

• Russell Sewerage scheme is non-compliant, e-coli present, with abatement notice from NRC.

Member's Report

Name: Bruce Mills

Subdivision: Whangaroa

Date: 28 Feb 23 Period Nov 22 to Feb 23

Meetings Attended

Date	Meeting	Comments
29/11/22	Simon Millichamp at Whangaroa Recycle Depot	Expand Bins and Extend Fence etc.
30/11/22	Whangaroa Memorial Hall Committee	
02/12/22	Santa Duties Start	Very welcomed after COVID
07/12/22	Angie Simonsen at Kaeo Library – Memorial seat for Sabiove Beard	
09/12/22	Graham Norton on the many issues with Parks & Reserves	No feedback to date
12/12/22	Community Board – Turner Centre	
09/01/23	Troy Smith at Memorial Hall on outstanding issues	No feedback
11/01/23	Kevin Hoskins – update and planning, Kaeo Walk bridge	No update
	Blair Houlihan on the Totara North Playground Update	
24/01/23	Community Board Extraordinary Meeting at JBC	
18/02/23	Iron Manhoe at Mahinepua	Fantastic Atmosphere
Rural Connectivity Group – Inspect the mobile phone tower site at Matawherohia Road		

Community Issues

Issue name	Comment
Cemetery Road, Kaeo	Complaints from residents on Access Road to Cemetery over dust and lack of parking
Whangaroa Village Inc. (RFS 4145923)	Frustration re. overhanging vegetation, forcing traffic (mainly cars with boats) into the middle of the road

Cell Tower Protest

Requests for Service (RFS)

RFS number	Date	Comment
4145789	10/02/22	Lake Manuwai – Damaged Bollards (Partial repair)
4145790	10/02/22	Omanunu Road Flood Markers – As predicted, only half has survived vandals with continual floods. Fulton Hogan have not listened to my experience <u>AGAIN</u>
4145991	10/02/2023	Railings from College to Police Station need paint and repairs. Last painted approximately 14 years ago. No reply

Other Issues

Member's Report

Name: Tyler Bamber

Subdivision: Bay of Islands/Whangaroa - Waipapa

Date: 02-03-23

Meetings Attended

Date	Meeting	Comments
24/1/23	Extraordinary CB meeting + Strategic goals workshop	 Funding approved for the skateboard vert comp Limited funding approved for CBEC for rubbish collection on Waitangi Day for volunteer reimbursement Strategy session was great – very similar goals from across the board Looking forward to completing this session to help with a guiding strategy for the rest of the term
8/2/23	Te Tiriti workshop	 Ngati Kawa came in to give his presentation on history/present/future perspective surrounding Te Tiriti Learnt new info on the history of it and Te Ao Maori reasoning for entering into the treaty Interesting to hear differing opinions on what the futur looks like and where we currently stand in regards to fulfilling the principles of Te Tiriti.
27/2/23	Kerikeri Domain Working Group	 Discussed the ongoing project works at the Domain Playground is in full swing, some minor changes may need to be made with the sand pit to stop leakage onto the path - in general it is very much enjoyed by locals! Old shade sails to remain in place as additional cover – can not be used in Totara North as previously thought Discussion around huge financial benefit from this project which was a result of the provincial growth fund from MBIE. A requirement of gaining this funding was being 'Shovel-ready' which explains the swift consultation towards the end. Hoping to see some comms around the financial benefit soon – would be great to release this to the public. Layout of pathways to be altered to make room for current users and to allow more funding for plantings. Green space and plantings were identified from submissions.

Community Issues

Issue name	Comment	
Roading Detour	A lot of people are very unhappy with the communication from Waka Kotahi around the Waimate North Rd detour in place so works can be done at the large Kerikeri roundabout on 02/02/23. Also concerns about whether Waimate North Rd will hold up to the level of traffic on it.	
Weather Events	Have had great feedback from locals regarding the councils swift action around planning for the hectic weather events we've seen in recent weeks. Great to see how quickly Top Energy were able to respond to power outages and make repairs	

Requests for Service (RFS)

RFS number	Date	Comment

7.2 APPOINTMENTS TO MANAGEMENT COMMITTEES

File Number: A4094191

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The purpose of the report is to facilitate the appointment of Board representatives to Management Committees in the Bay of Islands-Whangaroa Ward.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board make appointments to Management Committees as detailed below:

CC	Committees as detailed below.				
•	appoints member	_ to Cherry Park House			
•	appoints member	_ to Kawakawa Memorial Library Museum			
•	appoints member	_ to Paihia War Memorial Hall			
•	appoints member	_ to Russell Town Hall			
•	appoints member	_ to Simson Park Hall			
•	appoints member	_ to Totara North Hall			
•	appoints member	_ to Waipapa Hall			
•	appoints member	_ to Whangaroa Memorial Hall			
•	appoints member	_ to Whangaroa Township Hall			
•	appoints member	_ to Bledisloe Domain			
•	appoints member	_ to Kaeo Domain			
•	appoints member	_ to Kawakawa Domain and Reserves			
	Management Committee				
•	appoints member	_ to Maromaku Domain Board			
•	appoints member	_ to Russell Sports Ground/Club			
•	appoints member	_ to Onekura/Waipapa Cemetery			
•	appoints member	_ to Towai Cemetery			
•	appoints member	_ to Kaeo Swimming Pool Committee			
•	appoints member	_ to Whangaroa Rivers/Kaeo Management			
	Plan Liaison Committee	_			

1) BACKGROUND

The Bay of Islands-Whangaroa Community Board is entitled to appoint a representative to the management committees of each of the following community assets / organisations:

Community Halls:

- Cherry Park House
- Kawakawa Memorial Library Museum
- Paihia War Memorial Hall
- Russell Town Hall
- Simson Park Hall
- Totara North Hall
- Waipapa Hall
- Whangaroa Memorial Hall
- Whangaroa Township Hall

Reserves Committees:

- Kaeo Domain
- Kawakawa Domain and Reserves Management Committee

- Maromaku Domain Board
- Russell Sports Ground/Club
- Onekura/Waipapa Cemetery
- Towai Cemetery

Other:

- Kaeo Swimming Pool Committee
- Whangaroa Rivers/Kaeo Management Plan Liaison Committee

2) DISCUSSION AND OPTIONS

Board appointees would be expected to keep the Board updated of issues of relevance and to communicate the Board's and Council's views to the management committee when necessary.

The Community Halls Policy states that each Community Board has responsibility for community buildings that provide a space for social interaction, (i.e. Council owned halls), and delegated authority to oversee the halls' operation. The hall committees are required to have a minimum of 5 members. In addition, a Community Board Member will be appointed to the committee to provide a liaison and advisory role but shall not hold an office on the Committee.

There are 15 committee managed local cemeteries across the District. These committees are responsible for all aspects of operation and maintenance. The Community Board's role is to oversee the operation of cemeteries within the Policy guidelines by:

- monitoring the need for future facilities and their likely location
- liaising with representatives of local cemetery committees to ensure compliance with Council policy
- monitoring the effectiveness of maintenance, in conjunction with staff
- recommending to Council on decisions related to capital expenditure

Reason for the recommendation

To provide a list of management committees to which Board representatives can be appointed.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provision requirements as a result of this report.

ATTACHMENTS

Nil

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment	
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This matter is of low significance.	
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Halls Policy; Cemeteries Policy.	
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a community board report.	
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications specific to Māori.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities.		
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or budgetary provisions required as a result of this report.	
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.	

7.3 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD APPOINTMENT TO DISABILITY ACTION GROUP

File Number: A4094189

Author: Kim Hammond, Community Development Advisor.

Authoriser: Shayne Storey, Acting Manager - Corporate Planning & Community

Development

PURPOSE OF THE REPORT

The purpose of the report is to give the Bay of Islands-Whangaroa Community Board the opportunity to appoint a member to the Disability Action Group.

EXECUTIVE SUMMARY

- The Disability Action Group includes a representative from Council and each of the community boards.
- The Bay of Islands-Whangaroa Community Board is able to appoint a member as their delegate to the group.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board appoint member _____as its representative on the Disability Action Group.

1) BACKGROUND

The Disability Action Group is a stakeholder engagement group which was established by the Council and consists of elected members, representatives of external groups involved with people of various abilities, and people with a lived experience of disability.

In June 2013 the Council adopted Policy 3211 – Equity and Access for People with Disabilities. The Disability Action Group meets quarterly to assist the Council to meet the objectives of the policy, including building the capacity of disabled groups to take responsibility for advocating on their own behalf.

2) DISCUSSION AND OPTIONS

The Board can appoint one of its members to the Disability Action Group. The appointee would enable communication between the group and the board and ensure the community's views are represented in the group.

Reason for the recommendation

To allow for appointment of a Community Board member to the Disability Action Group.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications.

ATTACHMENTS

1. Disability Actions Group Terms of Reference - A4074974 🗓 🖺

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment	
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	The proposal has a low level of significance.	
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Policy 3211 – Equity and Access for People with Disabilities	
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The matter has District wide relevance and delegates from each of the community boards and Council are requested.	
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Māori are considered as part of the group's operation.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities.	The group specifically seeks to engage with these people.	
State the financial implications and where budgetary provisions have been made to support this decision.	There are no additional financial implications.	
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.	

Disability Action Group Terms of Reference

Disability Action Group Terms of Reference

1. Constitution

The Disability Action Group (DAG) is established as a stakeholder liaison group within the Far North District to provide advice to the Far North District Council, Government and its Agencies, Disability Service Providers; and to engage with the community on issues of disability/impairment.

The DAG operate under the Policy on Equity and Access for People with Disabilities

2. Purpose

The purpose of DAG is:

- To identify and take up opportunities to advocate for equity and access for people with disabilities/impairments
- To provide ongoing communication and advice to Council, Government Agencies and Service Providers on behalf of people with disabilities/impairments
- To provide opportunities for people with disabilities/impairments to engage with elected representatives
- To build the capacity of disability groups to take responsibility for advocating on their own behalf
- To advocate for policies, programmes, practices, and procedures that guarantee equal opportunity for all people with disabilities/impairments
- To encourage the portrayal of persons with disabilities/impairments by the media in a positive way, including in the Council's own publications and publicity material

Membership

The membership of DAG shall be comprised of the following:

- 1 appointee from each of Council, Te Hiku Community Board, Kaikohe-Hokianga Community Board, and the Bay of Islands-Whangaroa Community Board
- Representatives from stakeholder and advocacy bodies for people with disabilities/impairments across the Far North District
- Interested residents of the Far North District

4. Meetings

- o A quorum of members of DAG shall be two.
- o DAG meetings shall be held quarterly.
- The chair of the DAG may request additional meetings as necessary.
- At these meetings DAG may invite staff from the Far North District Council or other organisations as necessary to provide appropriate information and to receive feedback from stakeholders as to how people with disabilities/impairments can be supported to fully participate in the life of their communities.
- Minutes of all meetings shall be kept.

1 Adopted 2018-04-17

Disability Action Group Terms of Reference

 Meeting decisions that require a response from Council will be lodged using either the DAG action sheet or the Report Request Form.

5. DAG Structure

- o DAG shall elect a Chairperson and Deputy Chairperson once each triennium.
- Prospective members of DAG must gain the approval of DAG members to join the group.
- Voting members of DAG shall be the DAG members but not Council staff.

6. Principles

- Advocacy representing the interests of people with disabilities/impairments with fairness and equity
- Inclusiveness a wide range of views are sought
- Openness communicating clearly and providing as much information as possible to facilitate open and free exchange of information within the group
- Honesty and respect treating people with courtesy, observing their rights and recognising the different roles that others play in management and decision making
- Responsiveness dealing with issues within agreed timeframes
- Accountability issues raised are followed up as appropriate

7. Planning

 DAG will develop annual strategic goals through an annual workshop. Staff members may support this workshop if requested.

8. Reporting Procedures

 DAG will produce an annual report on its activities, achievements, and concerns to the 3 Community Boards.

9. Staff support

 Subject matter expertise shall be provided by relevant staff members from within the Far North District Council, with sufficient notice and the approval of their General Manager.

10. Administration

- Support for administration of the DAG, including the agenda, invitations, meeting venues (cost for non-Council venues will be met from the DAG budget), meeting minutes, claim form distribution will be undertaken by the Community Policy & Development Department
- The Chair of DAG or delegate will be responsible for lodging Report Request Forms to the Manager Community Policy & Development regarding DAG issues
- Approval of funds from the DAG budget is the responsibility of Manager Community
 Policy & Development and DAG will recommend expenditure via meeting resolutions.

2 Adopted 2018-04-17

Disability Action Group Terms of Reference

11. Resourcing for DAG operation

- Funding for the DAG through the Long Term Plan shall be used to assist the DAG to meet its strategic goals and operational costs, such as travel expenses, reimbursement of costs for accessibility assistance and meeting venues for the DAG.
- o Individual DAG expenses must be submitted via the claim form.

12. Definition

People with Disabilities are "...those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others..."

This definition draws on the social model of disability and is used in the NZ Disability Strategy, and is sourced from the UN Convention on the Rights of Persons with Disabilities, Article 1.

3 Adopted 2018-04-17

7.4 ROAD NAMING - 22B PAIHIA ROAD, PAIHIA

File Number: A4061280

Author: Selina Topia, Roading Support Officer

Authoriser: Kevin Johnson, Group Manager - Delivery and Operations

TAKE PÜRONGO / PURPOSE OF THE REPORT

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a private right-of-way (ROW)

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a right-of-way (ROW) addressed at 22B Paihia Road, Paihia. Community Boards have delegated authority to name private right-of-ways (ROW).

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Retreat Bay Lane that is currently addressed at 22B Paihia Road, Paihia as per map (A4061147).

1) TĀHUHU KŌRERO / BACKGROUND

Mr and Mrs Kevin Smith have advised that this is a private right-of-way (ROW) addressed at 22B Paihia Road, Paihia.

The name Retreat Bay is because the retreat has a view of the bay and has operated here on the property since 1983 and the sign for the business is the most prominent feature at the junction of the driveway and State Highway 11. The road is private, quiet and peaceful.

The background for these names is given also as per the Road Naming application attached (A4054606).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Initial suggestion for the road name was The Retreat Lane but this was not approved by Land Information NZ (LINZ) as per attached (A4117708), as there is Retreat Road in Haruru which is close by

Mr and Mrs Kevin Smith were contacted and asked to make more road name suggestions as per attached (A4117710).

Their suggestions are as follows:

- 1. Retreat Bay Lane
- 2. Retreat View Lane

The Roading team and Land Information NZ (LINZ) have no objections to the new names suggested above.

Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the District, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHANGA / ATTACHMENTS

- 1. Application Document number A4054606 4 🖫
- 2. Map Document number A4061147
- 3. Schedule Document number A4110504 🗓 🖫
- 4. LINZ declined Document number A4117708 🗓 🖼
- 5. Applicant new road name suggestions Document number A4117710 4 🖺
- 6. LINZ approved Document number A4117709 🗓 🖼
- 7. Iwi-Hapu request for feedback Document number A4117716 🗓 🖺

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right-of-way (ROW) and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report



Application for Road Naming/Renaming

GENERAL INFORMATION

- Proposed names are to be submitted for new roads in subdivisions to Infrastructure & Asset
 Management Department with the application for resource consent.
- Proposed names are to be submitted (in writing) for existing legal but unnamed roads, to the Administration Officer, Infrastructure & Asset Management Department.
- Proposed road renamings are to be submitted in writing. Requests from outside of Council
 must provide information and background as to why the road should be renamed. Written
 consent from affected residents and owners must be obtained.
- The proposed names will be checked against Council's Roading database to avoid duplication.
- Liaise with the iwi when using Maori names and provide supporting document of their approval.
- Several names (3 are recommended) should be submitted for each road or accessway, in order of preference in case of rejection
- A background to the names, their origins and their link with the area is to be supplied
- Personal names are to be discouraged unless the name submitted has a historical connection
 with the property being subdivided, or are that of a well-known identity or prominent Far
 Northerner, or New Zealander
- It is Councils prerogative under Section 319(j) Local Government Act 1974 to name streets and the Council may refuse to approve names considered unsuitable
- Where more than one road is being created in a subdivision, a common theme is recommended for road names
- Private road names are considered by Council. They will need to meet Council's Signage Guidelines (white background with blue lettering.
- Names are to be chosen in proportion to the type of road, and in accordance with the Naming Guide at the end of the form
- If you are unsure if the road you want to name is a Council maintained road or private road, please contact the Infrastructure & Asset Management Department.

Applicant/Developer Name: Kevin and Janine Smith Organisation: Private Postal Address: PO Box 198, Paihia 0247 Phone: 0273134624 Mobile: 0273134624 Email: Oceanonyx93@gmail.com

POAD LOCATION				
ROAD LOCATION				
Address: 22B Pail				
Legal Description: L	ot 2 Deposited	Plan 412875		
Resource Consent A	pplication Number:	2200421-RMAVAR/A		
Please supply a sch or Right-Of-Way wh	eme plan map tha	at clearly indicates the location	of the Road, Private Road	
TYPE OF ROAD (Ple	ase tick) -			
Public Road		Private Road	Right-of-Way	
PROPOSED ROAD	NAMES			
Road 1	First Choice:	The Retreat Lane		
	Second Choice:	The Retreat Street		
Court beat had been	Third Choice: The Retreat Close			
Road 2	First Choice:	N/A		
TOTAL TOTAL COMES TOTAL	Second Choice:	N/A	A Committee of the Comm	
The state of the state of	Third Choice: N/A			
Road 3	First Choice:	N/A		
	Second Choice:	N/A	to east your	
	Third Choice:	N/A		
BACKGROUND A background to the names, their origins and their link with the area is to be supplied				
The Retreat has operated here on our property since 1983 and the sign for our business is the most prominent feature at the junction of the driveway and State Highway 11. The road is				
private and quiet and peaceful, its name suggests that it is a small road, does not go very far past its entrance, hopefully to discourage unnecessary traffic, it is a drive for our customers to				
arrive at The Retreat Holiday Accommodation and has been for 40 years.				
So, the fact that we chose The Retreat Lane (preferred)The Retreat StreetThe Retreat				
Closeit is obvious that this is the name that we prefer above all others.				

ROAD RENAMING

Please state the current road name and your reason for requesting the name change below then complete the rest of the form. Also, please ensure you attach the written consents of at least 85% of affected residents and attach to the application form.

N/A

GENERAL INFORMATION AND GUIDELINES

Ensure that road names are not duplicated in the Far North District (both spelling and pronunciation to be considered); this includes same road names with different suffix. To do this, please use www.google.co.nz/maps and search "proposed road name (excl suffix) Northland" to check if proposed names may be duplicates.

Ensure that road type appropriately matches the definition of the suffix, such as 'road', 'avenue' etc. Road names without a suffix are now strongly discouraged (e.g. Broadway). The following definitions provide a guide, but please note that other appropriate suffixes that are not in this list may be used.

l	Suffix	Definition
ı	Avenue	A generally broad straight roadway planted on each side with trees
ı	Boulevard	A wide roadway well paved usually with trees and grass
l	Circle	A roadway that generally forms a circle or a short enclosed roadway bounded by a circle
ı	Close	A short enclosed road.
	Court	A short enclosed road usually surrounded by buildings
	Crescent	A crescent or half-moon shaped street rejoining the road from which it starts
	Drive	Wide main roadway without many cross streets - an especially scenic road or street
	Esplanade	Level roadway along the seaside, lake or a river
	Glade	Roadway usually in a valley of trees
	Green	Roadway often leading to a grassed public recreation area
	Grove	A road that often features a group of trees standing together
	Lane	A narrow way, path, country road or street. A narrow passage between hedges or buildings, an alley
	Loop	Roadway that diverges from and then rejoining a main thoroughfare
	Mews	Roadway in a group of houses
		Nocama, in a group of nocame
	Suffix	Definition
	Parade	Public roadway or promenade
	Place	A short sometimes narrow enclosed roadway
	Quay	A roadway alongside or projecting into water
	Rise	A roadway going to a higher place or position
	Road	Route or way between places. General usage. Defined in Local Government Act 1974, Section 315
	Terrace	Roadway on a hilly area that is mainly flat
	Vale	A roadway along low ground between hills
	Way	A winding or curved track or path for passing along

The following are suitable suffixes for particular road types:

Road Type

Suffix

Cul-de-sac (short dead-end street with turnaround at the end)

Close, Court, Place

Wide spacious street

Avenue, Boulevard, Parade

The following are suitable suffixes for private roads and private ways categorised into particular road types:

Road Type

Suffix

Narrow road and right of way Associated with high ground

Lane, Way

Associated with low ground

Rise, Vale

Tree lined road

Avenue, Glade, Grove

Applicants Signature

Date: 13.9.2022

Return Application to Postal: Far North District Council

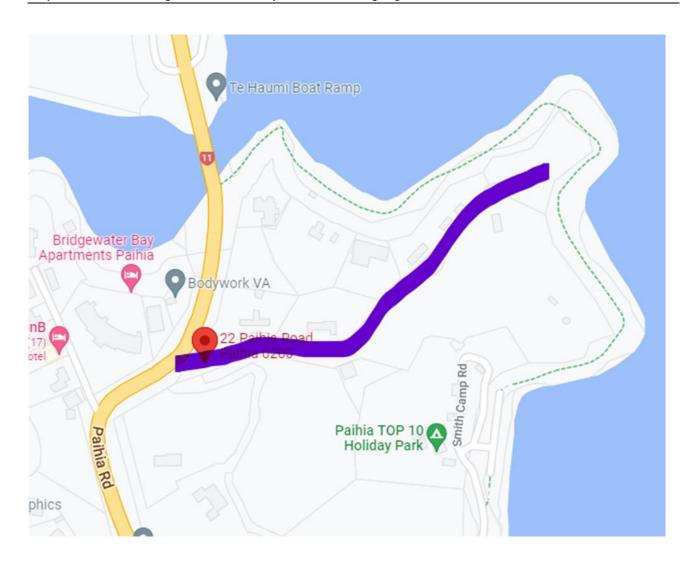
or

Private Bag 752

KAIKOHE 0440

Attention: Selina Topia

Email: selina.topia@fndc.govt.nz



Bay of Isla	ands-Whangaroa	Community Board	d Road Na	ming Schedule (Private Right-of-\	Nay) - 16 March 20 2	23
			Pai	hia		
Location	Preference Status	Submitted Road	Number of	Background (provided by submitters)	Comments	Recommendation
		Names	Submitters			
Name a Private Right-of-Way (ROW)	First Preference	Retreat Bay Lane		The Retreat has operated here on our property since		Retreat Bay Lane
addressed at 22B Paihia Road, Paihia				1983 and the sign for our business is the most		
				prominent feature at the junction of the driveway		
				and State Highway 11. The road is private, quiet and		
			1	peaceful.		
	Second Preference	Retreat View Lane	1	As above		
	Third Preference					

Document number A1917820

22B Paihia Road Paihia	The Retreat Lane	No. Retreat Road too close in Haruru.		
204-208 Waipapa Road Waipapa	Tangata Iti Place	Available		
	Iti Place	Available		

Nga mihi





Wellington Office, Level 7, Radio New Zealand House, 155 The Terrace PO Box 5501, Wellington 6145, New Zealand









From: Selina Topia | NTA

Sent: Tuesday, January 31, 2023 4:51 PM

To: Addresses

Subject: RE: Road Naming requests

Kia ora,

Can I please get a reply on this as soon as possible as I am hoping to finish the reports for these road names.

Thank you, Regards,

Selina Topia



NORTHLAND TRANSPORTATION ALLIANCE

For North District Cour









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From: Selina Topia | NTA

Sent: Monday, 23 January 2023 8:44 am

To: Addresses

Subject: Road Naming requests

From:

Onyx Smith
Selina Topia | NTA

Subject:

Re: Change of name

Date:

Tuesday, 21 February 2023 12:59:20 PM

Kia Selina

Yes we are very happy with

Retreat Bay Lane or Retreat View Lane

Thank you for all your effort towards this

Cheers

Sent from my iPhone

On 21/02/2023, at 11:13 AM, Selina Topia | NTA

wrote:

Kia ora .-

As per our discussion, can you please confirm by replying to this email that you are happy with

Retreat Bay Lane or Retreat View Lane as LINZ have approved these suggestions.

Once I receive a confirmation, I will add this to the correspondence for the community board

Kind regards,

Selina Topia

Administrator (Roading) | Northland

Transportation Alliance

Far North | Kaipara | Whangarei

<image001.jpg>

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From: To: Addresses
Selina Topia I NTA
PE: Poad Naming requ

Date:

RE: Road Naming requests Tuesday, 21 February 2023 11:06:42 AM

image002.png image003.png

image003.png image005.png

image006.png image009.png

Kia ora Selina

Here are my findings;

Retreat Bay Lane

Available.

Retreat View Lane

Available.

Harbour View Lane/ Road

Available.

Hilltop Rise

Available.

Hilltop View Rise

Available. Available.

Bayside Lane/ Road View Road

Available.

Bay Lane

Available.

Over the Bay Lane

Available.

Nga mihi

Renni





Wellington Office, Level 7, Radio New Zealand House, 155 The Ferrace PO Box 5501, Wellington 6145, New Zealand









From: Selina Topia | NTA <Selina.Topia@nta.govt.nz>

Sent: Monday, February 20, 2023 1:46 PM

To: Addresses

Subject: RE: Road Naming requests

Kia ora again,

The applicant would be so appreciative of the road names suggested below, Retreat Bay Lane or Retreat View Lane is ok as there business, 'The Retreat' has been in the Opua/ Paihia area for over 40 years. If this cannot be approved, can you please confirm if the names below would suffice?

Harbour View Lane/ Road Hilltop Rise Hilltop View Rise Bayside Lane/ Road View Road Bay Lane

Thank you,

Selina Topia

Over the Bay Lane

From: Selina Topia | NTA
To: Llani Harding

Cc: <u>Cara Downie | NTA; Hilary Gerrard | NTA</u>

Subject: FW: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Date: Monday, 27 February 2023 2:16:00 PM

Attachments: image002.png image003.png

image005.png image005.png image006.png image007.png image008.png Iwi-Hapu Requests.xlsx image009.png

Kia ora Llani,

Can you advise if you have received any other feedback for all the other names that were put forward in that spreadsheet that I sent some time ago and if you managed to get any feedback for the Retreat Bay Road Paihia one as I am submitting the reports as cut off day is tomorrow.

Thank you for Matua Kipa's feedback for the Kerikeri report.

Mihi nui,

Selina Topia

Customer Service Administrator (Roading) | Northland Transportation

Alliance

Far North | Kaipara | Whangarei



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From: Selina Topia | NTA

Sent: Monday, 13 February 2023 12:55 pm

To: Llani Harding

Subject: FW: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Kia ora e hoa, e Llani,

Can you please advise if these were done?

Mihi nui,

Selina Topia

Customer Service Administrator (Roading) | Northland Transportation

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From: Selina Topia | NTA

Sent: Monday, 23 January 2023 8:44 am

To: Llani Harding <

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Thank you Llani,

Please find attached.

Mihi nui.

Selina Topia

Customer Service Administrator (Roading) | Northland Transportation

Alliance

Far North | Kaipara | Whangarei

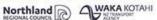
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From: Llani Harding

Sent: Friday, 20 January 2023 11:25 am

To: Selina Topia | NTA <

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Yes go for it.



Llani Harding

Pouhautu Te Hono - Manager, Te Hono

Strategic Planning & Policy, Far North District Council | 24-hour Contact Centre 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Selina Topia | NTA <

Sent: Friday, January 20, 2023 10:50 AM

To: Llani Harding <

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

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Thank you Llani,

Can I send some other name suggestions for other reports I am doing to you as well to discuss with him for Kerikeri?

Mihi nui.

Selina Topia

Customer Service Administrator (Roading) | Northland Transportation Alliance

Far North | Kaipara | Whangarei

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From: Llani Harding

Sent: Friday, 20 January 2023 10:27 am

To: Selina Topia | NTA <

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Have just flicked Matua Kipa a message to discuss, I have other things on the list for him too so hopefully can be in-person and dealt with all at once.



Llani Harding

Pouhautu Te Hono - Manager, Te Hono

Strategic Planning & Policy, Far North District Council | 24-hour Contact Centre 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Selina Topia | NTA <

Sent: Friday, January 20, 2023 9:58 AM

To: Llani Harding 📹

Subject: FW: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

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Kia ora Llani,

The Community Board has asked for more consultation on this one. Are we able to do this please?

Hope you had a wonderful Xmas and all the best for the New Year e hoa

Mihi nui

Selina Topia

Customer Service Administrator (Roading) | Northland Transportation

Alliance

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From: Llani Harding

Sent: Friday, 2 December 2022 9:18 am

To: Patrick Smith 🦲 Selina Topia | NTA 🖣

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

I think so as Aish was asking me too. Might need to get a direct email for Matua Kipa for these instances.

Selina - Im slightly worried with when we receive these that we do send to Matua Kipa with no context and asking for the sign off basically. I understand the timelines were tight this time but for future what would be your lead in time in receiving these to us having to approve them?



Llani Harding

Kaiarahi Matua Te Hono - Team Leader Te Hono

Strategic Planning & Policy, Far North District Council | 24-hour Contact Centre 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Patrick Smith <

Sent: Friday, December 2, 2022 9:16 AM

To: Llani Harding < Selina Topia NTA ∢

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Sorry Llani korua ko Selina, just picked up on this one, too late I guess?

Patrick



Patrick Smith

Pouhautu Te Hono - Manager Te Hono

Strategic Planning & Policy, Far North District Council | 24-hour Contact Centre 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Llani Harding
Sent: Wednesday, November 30, 2022 12:18 PM

To: Patrick Smith

Subject: FW: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Patrick could you please send to Matua Kipa the below emails for feedback on names. They require feedback today. I just want it sent although I know they are pushing it with us!



Llani Harding

Kaiarahi Matua Te Hono - Team Leader Te Hono

Strategic Planning & Policy, Far North District Council | 24-hour Contact Centre 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Selina Topia | NTA

Sent: Wednesday, November 30, 2022 10:23 AM

To: Llani Harding <

Subject: Re: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

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Thank you e hoa. If I don't get a response by this afternoon, I will still have to submit it for the applicant to the Community Board.

I appreciate your help.

Nga mihi

Selina

From: Llani Harding

Sent: Wednesday, November 30, 2022 10:11:33 AM

To: Selina Topia | NTA

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

I haven't received a response from anyone sorry e hoa. Will follow up again.



Llani Harding

Kaiarahi Matua Te Hono - Team Leader Te Hono

Strategic Planning & Policy, Far North District Council | **24-hour Contact Centre** 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Selina Topia | NTA 🧶

Sent: Wednesday, November 30, 2022 9:29 AM

To: Llani Harding

Subject: Re: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

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Kia Ora again Llani,

Would it be possible to get a reply early today as I have till 10am tomorrow morning to have the report approved and submitted by my Managers.

Thank you Llani,

Nga mihi

Selina

From: Llani Harding

Sent: Tuesday, November 29, 2022 4:02:06 PM

To: Selina Topia | NTA < Topia | Ted Wihongi

Subject: RE: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

Kia ora Selina

Arohamai saw your call come through but was on another call.

Firstly my sincere apologies for your whanau loss. It shook me also as I was about 2 minutes in front of that accident e hoa and I understand what the conditions were at the time being very treacherous. My aroha to all your whanau at this time.

Are all the names you have listed within the Waipapa area?

It will be an email to matua Kipa for me seeking feedback but just wanted to check so I can fwd to other hapu also.

Nga mihi



Llani Harding

Kaiarahi Matua Te Hono - Team Leader Te Hono

Strategic Planning & Policy, Far North District Council | 24-hour Contact Centre 0800 920 029

Website | Facebook | LinkedIn | Careers

From: Selina Topia | NTA <

Sent: Tuesday, November 29, 2022 3:37 PM

To: Ted Wihongi _____>; Llani Harding <

Subject: ROAD NAME Feedback required - addressed at 7D Waipapa Road Kerikeri

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is safe.

Kia ora Matua Ted and Llani,

I apologise for the late notice, but I am in need of urgent help.

I need hapu/iwi feedback on the road names suggested below for my report due last week actually.

I have been on bereavement leave for my niece/ daughter, her partner and my moko who were killed last week in a horrific car accident in Whangarei and I returned back to work yesterday to finish off a bit of my mahi.

If you are able to assist, that would be much appreciated.

Road Suggestions are as below:

Wai Tui Way - The Waipapa Stream runs close to the properties that use the ROW and Tui are plentiful in the area and an orchard (now disestablished), was once named Wai Tui orchard was established on the site some 50 years ago. There is currently a small vineyard established along part of the ROW named Wai Tui Vine yard.

Gumview Lane - Huge gum tree can be seen from the ROW.

Oak Tree Lane - A large oak tree is situated at the entrance to the ROW.

Thank you, Mihi aroha,

Selina Topia

Customer Service Administrator (Roading) | Northland Transportation

Far North | Kaipara | Whangarei



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7.5 PROJECT FUNDING REPORTS - MARCH 2023

File Number: A4104840

Author: Kathryn Trewin, Funding Advisor

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project report received from:

- a) Our Kerikeri Charitable Trust Northland Chess Championship 2022
- b) Rotary Club Bay of Islands (Bay of Islands Rotary Colour Run, Paihia)
- c) Kairos Connection Trust (Busy Bees)

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHANGA / ATTACHMENTS

- 1. Charitable Trust (Northland Chess Championship) A4104836 🗓 🖺
- 2. Project Report Rotary Club Bay of Islands (Bay of Islands Colour Run, Paihia) A4104872 1
- 3. Project Report Kairos Connection Trust (Busy Bee's) A4104886 🗓 🖺

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support Far North District Council Private Bag 752 KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation:	Our Kerikeri Com	munity Charitab	le Trust
Name & location of project:	Northland Chess	Championship :	2022
Date of project/activity:	12 Nov 2022		
Which Community Board did	you receive fundi Kaikohe-Ho	J	X Bay of Islands-Whangaroa
Amount received from the Co	ommunity Fund:	\$ 2,000	

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for

 Attach compliance of the project and the funding you received from the Community Board funds.
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description		\$amount	Receipt/s attached (please tick)
Sponsor T-shirts for volunteers and chess arbiters		\$ 1,005.64	x
Prize money		\$ 1,050.00	х
Sponsor stage banner		\$ 216.76	х
Venue hire and equipment		\$ 2,658.00	х
	Total:	\$ 4,930.40	

Give a brief description of the highlights of your project including numbers participating:

We had overwhelming support for the event from across Northland with half of participants traveling from Te Hiku and Whangarei area. Prior to the event we had 153 registrations which dropped slightly on the day to 127 players showing up (mainly due to sickness). We estimated around 200 people at the venue. Despite a tight schedule we manage to stay within schedule and finish 15 min before scheduled finish time at 6pm.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

During the day we received lot's of positive feedback from player's and whānua. Post the event we ran an online survey to capture lesson learned and evaluate how we can improve for next year (enclosed as appendix B). Respondent mentioned the event had a good whānau spirit with all ages and skills playing including being free. Other mentioned it was uplifting and inspiring to be part of.

Lesson learned is to tweak the tournament part for Junior Players as they tend to play much faster.

We are also looking at moving date forward to avoid clash with youth sitting NCEA exams.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Enclosed as per Appendix C captured marketing. The community board was acknowledged as a main
sponsor (together with LJ Hooker) who presented the awards at prize giving ceremony. We had
reached out to Northern Advocate local journalist – unfortunately we were unable to get actual
coverage on the day. Next year we will try another media outlet.

If you have a Facebook page that we can link to please give details:

https://sites.google.com/view/kerikerichessclub/home/northland-chess-championship-2022
Facebook Group Page: https://www.facebook.com/groups/651735985936466

This report was completed by:

Namai	
Name:	
Address:	
Phone	mob:
Email:	
Date:	13 Nov 2022

2

Schedule of Supporting Documentation

OUR KERIKERI COMMUNITY CHARITABLE TRUST

(Northland Chess Championship 2022)

The following supporting documentation has been provided in support of the project report and is emailed under separate cover.

1	Profit and Loss Statement – including costs x 2 pages
2	Invoices – x 7 pages
3	Survey Results – x 2 pages
4	Marketing – x 4 pages



Project Report COMMUNITY GRANT FUND - LOCAL

F0080402

X Bay of Islands-Whangaroa

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR: Funding Advisor

Far North District Council

Te Hiku

Private Bag 752 **KAIKOHE 0440**

Name of organization:	Rotary Club of Bay of Islands

Name & location of project: Bay of Islands Rotary Colour Run, Paihia

Date of project/activity: October 22nd, 2022, Family fun run

Which Community Board did you receive funding from?

_	_
Amount received from the Community Fund:	\$2909.00
Board meeting date the grant was approved:	August 2022

Please give details of how the money was spent:

- . Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Kaikohe-Hokianga

Supplier/Description		\$amount	Receipt/s attached (please tick)
Signosaur, Kerikeri		\$1138.50	Х
Lavi Gifts and Premiums, Hong Kong (\$USD1030)		\$1749.67	Х
Bay of Islands ITM, Haruru		\$ 215.66	Х
		\$	
See bank statement attached	Total:	\$3103.83	

Give a brief description of the highlights of your project including numbers participating:

The Bay of Islands Rotary Colour Run held on October 22nd, 2022 was a community family-friendly event held at 10am and attended by ~120 participants most of whom were visitors to our community. The event was successfully executed and a fun time was enjoyed by all who participated.

This was the first event of this type that had been run by our Rotary club and we were expecting more to attend but believe that there could have been a reluctance in the community to participate that could be attributed to public caution due to previous COVID restrictions and the fact that our use of effective advertising and Social Media needed improvement.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

The Bay of Islands Rotary Colour Run was an event that brought Families and visitors to the Paihia community to share in a fun family event that had every participant enjoying the surroundings, the music, the exercise and at the end the spot prizes that were disbursed for the many categories at the end of the event.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Unfortunately it was not recognized that there was a need to acknowledge the community board's involvement with the funding of our colour run and the main signage did not therefore acknowledge their support which was greatly appreciated. This acknowledgement will be rectified on the signage and in our advertising when a future Colour Run is run.

If you have a Facebook page that we can link to please give details:

 $\frac{\text{https://www.facebook.com/groups/search/groups_home/?q=bay\%20of\%20islands\%20rotary\%20colour\%20run}{\text{And...}}$

https://www.facebook.com/search/top?q=boi%20rotary%20colour%20fun%20run

This report was completed by:

Name:

Address: Phone: mob: Email:

Date: 11 December, 2022.

Schedule of Supporting Documentation

ROTARY CLUB OF BAY OS ISLANDS

(Bay of Islands Rotary Colour Run, Paihia)

The following supporting documentation has been provided in support of the project report and is emailed under separate cover.

1	Bank Statement – x 1 page
2	Profit and Loss Statement – x 1 page
3	Photos from Event – x 3 pages





Project Report COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Far North District Council Private Bag 752

KAIKOHE 0440

Name of organisation:	Kairos Connection Trust	
Name & location of project:	Busy Bees Group Karikeri Baptist Church Hobso	J.
Date of project/activity:	Ongoing work	
Which Community Board did	you receive funding from? Kaikohe-Hokianga Bay of Islands-Whangaroa	
Amount received from the Co	ommunity Fund: \$ 4000	
Board meeting date the grant	was approved:	

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- · Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description See attached	\$amount	Receipt/s attached (please tick)
Wool for Angel Socks	\$ 2748	1
Pare wood / Parytis Yarn	\$ 1251	/
Material a mathew protectors	\$ 50	1
	\$	
Tota	al: \$ 4049	

Give a brief description of the highlights of your project including numbers participating:

See typed reports attacked.	
Over 30 Kniters enjoying being able to	contribute
to our Northland Families. Every neeting has	a highlight
Perer to the displays photos attached.	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
 Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.gov1.nz, Website: www.fndc.gov1.nz

1

	the community:					
		·				
		- 14		<u> </u>		
se provide	details and attach	or email photo	s and/or any	marketing c	ollateral tha	at was produc
our event/	roject acknowledg	Jing the Comm	unity Board	!		
		-				
					н.	
						··· W
ı have a Fa	cebook page that t	we can link to	please give o	details:		
Busa	Bees. K	heriker	-i			
ر -						
report was	completed by:					
Name:						
Address:						
Phone						
Phone Email:						

2

Schedule of Supporting Documentation

KAIROS CONNECTION TRUST

(Busy Bees Groups Kerikeri)

The following supporting documentation has been provided in support of the project report and is emailed under separate cover.

1	Tracking Sheet of Goods Produced – x 1 page
2	Thank You Letter from Bald Angels – x 1 page
3	Account Transaction Statement – x 1 page
4	Invoices - x 6 pages
5	Photos – x 2 pages

7.6 FUNDING APPLICATIONS - MARCH 2023

File Number: A4094193

Author: Kathryn Trewin, Funding Advisor

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Three applications were received, requesting a total amount of \$20,871.07.
- Far North Land Search and Rescue has asked for approval for a change in the allocation of funding granted to them at the June 2022 meeting.
- The Board has \$89,122 remaining to allocate for the Community Board Fund in the 2022/2023 financial year.
- The Board also has \$22,967 for the Placemaking Fund to allocate in the 2022/2023 financial year.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- a) approves the sum of \$5,812 (plus GST if applicable) be paid from the Boards Community Fund account to <u>Te Reo o Ngāti Hine Charitable Trust</u>, for the costs of the stage and audio hireage for the 2023 Te Ahuareka o Ngati Hine Festival, to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

b) approves the funding granted at the meeting of June 2022 to Far North Land Search and Rescue for the lease of 218 Wiroa Road, Kerikeri for the lease of premises for one year, to be used towards the lease of two years, as the organisation was able to negotiate a lower lease rate after the funding was granted.

That the Bay of Islands-Whangaroa Community Board:

- c) approves the sum of \$638 (plus GST if applicable) be paid from the Boards Community Fund account to Coast to Coast Cat Rescue, for the costs associated with the Easter Fundraiser (excluding the costs for the refreshments and tea, coffee and cake), to meet the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable

That the Bay of Islands-Whangaroa Community Board:

d) approves the sum of \$4,373 (plus GST if applicable) be paid from the Boards Community Fund account to Yellow Eye Limited, for the venue hire of the Turner

Centre (including Tech fees), tutor and show fee and mileage, to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable;
- ii) Proud, vibrant communities

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Туре	
			This application was originally submitted to the Events Investment Fund. Due to the limited funding available through this fund, the Committee agreed to decline this event.		
Te Reo o Ngāti Hine Charitable Trust	\$15,000 \$5,812	\$5,812	This is an important bi-annual event for Ngāti Hine which has been running since 2008 and celebrates, showcases and preserves the te reo and tikanga of Ngāti Hine.	Event and Art, Culture and Heritage	
			The amount recommended is based on funding the stage and audio hireage as per the quote provided.		
Far North			The Board granted \$5,000 towards Far North Land Search and Rescue towards costs they were having to find to secure a permanent base after their sublease agreement ceased.		
Search and Rescue	\$0.00	Approve	They have managed to secure a lease for half the expected cost from FNHL and have asked if the Board will allow them to use the funds granted towards a two-year lease instead of the initial anticipated one-year lease.	Infrastructure	

Applicant	Requested	Recommend	Comments	Туре
			Coast to Coast Cat Care is an arm of Bay of Islands Animal Rescue Trust which will focus on cats.	
Coast to Coast Cat Care	\$1,497.57	\$638.00	Under the Community Grants Policy applicants can only apply for up to 50% of the total project costs, however in this case the applicant has applied for 100% of the project costs and this is reflected in the amount recommended by staff	Event
			This application is made up of two parts — classes being run in schools to 35 — 40 students per session and then a family show on Sunday 26 th March where students will also be able to take part on a flash mob scenario.	
Yellow Eye Limited	\$4,373.50	\$4,373.00	The Community Grants Policy states that funding commercial activities are not eligible for funding. The applicant is an ordinary company with two shareholders. However, the policy also states that the project needs to be of direct benefit to the community – which this will be. It will allow local students to partake in both lessons and then a show. This is not an everyday occurrence in the Far North district – especially for the ukulele.	Event

Take Tūtohunga / Reason for the recommendation

The applicant/s was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHANGA / ATTACHMENTS

- 1. Application Te Reo O Ngati Hine Charitable Trust A4074517 🗓 🖫
- 2. Letter of Request Northland Search and Rescue A4069016 🗓 🖺
- 3. Application Coast to Coast Cat Care A4107380 🗓 🖺

4. Application - Yellow Eye Ltd - A4107414 🗓 🛗

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



The items below should all be expanded on in your business plan, but we ask that you provide summary details on this form and include it in your application. *Please complete this in full – partially completed applications will not be progressed.*

Primary contact/ Event organiser Address Phone number(s) Mobile number

EVENT DETAILS

Name of event	Te Ahuareka o Ngāti Hine			Event date(s)	31/03/23 - 02/04/23
Location of event	Otiria Marae, Moerewa				
Webpage URL	https://www.teahuareka.com/				
Is this the first time the event has been held? Yes Vo					
If no, how many times has this event been held and where? Since 2008. This is a biennial event					
Financial objective (tick one)		Fundrais	ing/profit	✓ None (d	cover costs)

Event description (please write a brief description)

To bring together and draw home, the thousands of descendants of Ngāti Hine and their whānau in addition to having a free, celebratory festival our local communities can attend and participate in. In addition to contributing to the cultural, social, and recreational needs of the community, Te Āhuareka o Ngāti Hine seeks to enhance the hauora of the people of Ngāti Hine, our marae, local communities through delivery of this drug and alcohol-free festival. Te Reo and tikanga of Ngāti Hine are central to the celebrations. This year's theme being Waipuna Ora – translated literally means 'the wellspring of life'. The festival includes kapahaka from kohanga reo, kura/schools, Matatini roopu, marae. Kōrero whakapapa, stories and speeches. Debates held entirely in Te Reo Māori. Local and globally recognised artists and bands. Kai and designated area for kaumātua. A supervised play area for tamariki and much more.





> funding@fndc.govt.nz Phone 0800 920 029

Events Investment Funding Application Form

EVENT INFORMATION

How many attendees do you expect will attend from:

Please provide as close an estimate of the numbers as possible for each of the following categories (it is better to underestimate attendance than to over estimate)

Numbers Expected	Northland (not incl. Far North)	Rest of N.Z.	Overseas	Far North
Participants	300	50	20	400
Spectators	1500	500	100	2000
Trade / Event staff	20	20	5	60

Anticipated accomodation needs:

	Number of beds	Number of nights
Paid accommodation	12 🛇	1
Friends & family	300	2

How long do you expect visitors from each of these areas to attend your event (in days)

Within the Far North district?	3	
From the wider Northland region (not including Far North)?	3	
From outside of the Northland region?	2	
From overseas?	2	

BUSINESS PLAN

We ask all applicants to provide a business plan for their event. Detailed information and guidance of the information required is outlined in more detail in the Application Guidance document. It is strongly recommended applicants read this guidance before completing their application. This business plan must include the following information:

Event background

- How did your event start?
- Why is it being held?
- What other funding has been secured to enable the event to proceed?
- · What previous experience do you have running events?

How will your event meet the following principles?:

- Cultural benefits how will your event celebrate Far North Culture in an exciting and vibrant way?
- Social benefits how will your event contribute to building stronger communities?
- Economic benefits how will your event benefit the Far North economically?
- Environmental sustainability how will your event minimise negative impacts on neighbourhoods and natural areas? You
 also need to include a detailed waste management plan.



FINANCIAL INFORMATION

Please note:

- $\boldsymbol{\cdot}$ If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline.

Is your organisation	registered for GST? Yes V No GST number					
Provide a detailed costs estimate for the project or event (GST excl.)						
Total cost:	106,789					
Amount requested:	15,000					
What funds (amoun	t) do you have secured already for this event?					
Please provide evide	nce of the funds you have already secured					
Has this event receive	d funding from the Events Investment Grant fund before? Yes V					
If yes, please explain	To the best of my knowledge, the grants in previous years has come from the FNDC Community Board Fund.					
Has this event received funding from Council before (including Community Boards and other funds)?						
If yes, please explain	We have been fortunate to receive support from the FNDC Community Board in previous years.					



> funding@fndc govt nz Phone 0800 920 029

Events Investment Funding Application Form

	Expenditure	Total cost	Amount requested
Rent/venue hire			
Advertising/promotion			
Facilitator/professional fees ²		5%.	
Administration (incl. stationery/copying)			
Equipment hire			
Equipment purchase (describe)			
Utilities Hardware (e.g. cement, timber, nails, paint)			
Consumable materials (craft supplies, books)			
Refreshments			
Travel/mileage			
Volunteer expenses reimbursement			
Wages/salary			Not applicable
Volunteer value			Not applicable
Other (describe)			
Totals		\$	\$

 $^{\rm 2}$ If the application is for professional or facilitator fees, a job description or scope of work must be attached.

A full budget breakdown has been included in our business plan instead of being completed above
We have provided financial information to support our application

Te Ahuareka o		
01 January 2023 -	02 April 2023	
CDANIES ADDITED FOR		
GRANTS APPLIED FOR	5 1 . 1	
Funding request details	Budgeted amount	
TPK Sponsorship	5,000	
Far North District Council	15,000	
MSD Community Fund	10,000	
TOTAL ANTICIPATED		30,000
INCOME	Budgeted amount	
Stall Sales	2,730.00	
Business & Sponsorships (anticipated)	40,000.00	
In-kind Voluntary Hours		800
TOTAL INCOME		42,730
TOTAL INCOME		42,730
EXPENDITURE	Budgeted amount	
Advertising	2,309.78	
Catering	6,214.00	
Cleaning & Rubbish Disposal	4,000.00	
Tamariki Activities	5,200.00	
Venue Hire	2,000.00	
Gazebo Hire	4,501.10	
Hire Equipment	· '	portaloos, cha
MC's	3,700.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Prizes	3,200.00	
Koha	· · · · · · · · · · · · · · · · · · ·	additional ent
Booklets	3,153.94	
Stage Shelter and Equipment	10,863.37	
Security	2,100.00	
Entertainment	22,500.00	
Broadcasting and Publications	5,000.00	
Travel Expenses	1,000.00	
Signage	500.00	
Merchandise	2,000.00	
TOTAL EXPENDITURE		88,162.19
Surplus/Deficit		-15,432



funding@fndc govt nz Phone 0800 920 029

Events Investment Funding Application Form

PRIVACY INFORMATION

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with Council it becomes public information and may be made available on Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to Far North District Council.

APPLICANT DECLARATION

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners and cannot live at the same address. They must have a day time contact phone number and be contactable during normal business hours.

On behalf of: (Full name of organisation) Te Ahuareka o Ngāti Hine Committee (Te Reo o Ngāti Hine Charitable Trust)

We, the undersigned, declare the following:

- 1. We have the authority to commit our organisation to this application and we have been duly authorised by our
- 2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- 3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- 4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- 5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- 6. We have the following set of internal controls in place:
 - · Two signatories to all bank accounts (if applicable)
 - · A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - · A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry



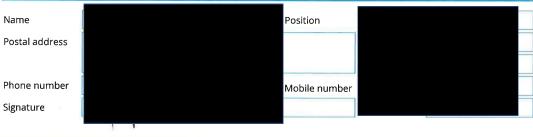
funding@fndc govt nz

Events Investment Funding Application Form

We agree to the following conditions if we are funded by Events Investment Grant Funding:

- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- 2 To spend the funding only for the purpose(s) approved by Far North District Council.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Event Investment funds as a separate entry in our accounts or in a note to our accounts in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project and to provide copies or photographic evidence of same.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- To complete and return a Project Report within two months of the event. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 8. To inform the Far North District Council of significant changes in our organisation before this application has been considered or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.
- 10. To notify the Far North District Council immediately if our GST status changes.

SIGNATORY ONE



SIGNATORY TWO (IF APPLICABLE)

Name		Position	ko
Postal address			
Phone number		Mobile number	
Signature			
CHECKLIST			
	Completed application form	Details of all other funding secured or p approval for this project	ending
	Business plan Financial information	Signed applicant declaration	Page (

Schedule of Supporting Documentation

NGATI HINE CHARITABLE TRUST

(Te Ahuareka o Ngāti Hine)

The following supporting documentation has been provided in support of the funding application and is emailed under separate cover.

1	Quotes – x 3 pages
2	Background and further information on Te Ahuareka o Ngāti Hine – x 7 pages
3	Financial Statements – x 4 pages





Far North Search & Rescue PO Box 720 Kerikeri 0245

Bay of Islands-Whangaroa Community Board c/- Far North District Council Private Bag 752 Kaikohe 0440

Dear Chairperson and Members,

Last year the Far North Search and Rescue Applied for funding from all three FNDC Community Boards to lease the Mid North Rescue Centre at 218 Wiroa Road from Far North Holdings Ltd (FNHL). At the time we were in negotiations with FNHL and the offer we had on the table was \$14,250 plus GST p.a.

We were grateful to receive \$5000 + GST if applicable from each of the boards. We finally took over the lease in December 2022 and we have been very fortunate to negotiate the lease down to \$5795+GST p.a.

We are still waiting for the lease documents from FNHL but would like to ask the Board, that, if we can get FNHL to agree to invoice us for 2 years, could we use the full \$5000 you have already approved to pay the rental.

Yours Sincerely Raewyn Smythe President FN Search and Rescue Inc Ph

<u>President:</u> Raewyn Smythe Gvardijancic

Vice President: Bill Smith Secretary: Ali Gale

Treasurer: Martin

treasurer@fnsar.org.nz

Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz we're happy to help.

The following must be submitted along with this application form:

- Two quote for purchases where practicable, or evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured of pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Coast to Coast Cat Rescue

Postal Address *

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Website

http://Coasttocoastcatrescue.org.nz Must be a URL.

Facebook page

Coast to Coast Cat Rescue

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Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

Contact details

Contact Person One: Contact Person Two:

Applicant Project Contact * Applicant Admin Contact

Position *PositionChairpersonSecretary

Phone Number Phone Number

Mobile Number Mobile Number

Email * Email Address

Must be an email address. Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

To minimise the impact an uncontrolled cat population has on the environment; both urban and rural by encouraging and educating on the need for responsible companion animal guardianship including de-sexing, vaccination and microchipping and;

To provide shelter, care and rehoming for unwanted or stray cats and kittens.

Number of Members *

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity *
Easter Fundraiser

Location *

Riding for the Disabled Arena Waimate North

Page 2 of 8

Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

Will there be	a charge fo	r the public i	to attend o	or participate i	n the project or
event? *	_	_			

YesNo

Entry Cost

If yes, how much? \$2.00

Must be a dollar amount.

Project dates:

Start Date End Date:

Date:

 09/04/2023
 09/04/2023

 Must be a date.
 Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Project outline: *

A fun community event for children to raise funds for us to continue our work.

A focus will be made on education, animal welfare and the need for de-sexing of companion animals.

Having branched out from Bay of Islands Animal Rescue to cover just cats (as the problem is so huge!) we need to get our name out there and make people aware of our organization. Fundraisers and fun community events raise awareness of the cause and why it is needed.

We are hoping this will become a yearly event.

Project Cost

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

 You need to provide quotes (or evidence of costs) for everything listed in the total costs column

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Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$50.00	\$50.00	Filename: Arena Hire .pdf File size: 162.8 kB
Advertising/Promotio n	\$250.00	\$250.00	Filename: Advertising .pdf File size: 126.5 kB
Facilitator/Profession al Fees	\$	\$	No files have been uploaded
Administration (inc. s tationery/copying)	\$175.00	\$175.00	Filename: Printing.pd f File size: 129.1 kB
Equipment Hire	\$310.00	\$310.00	Filename: Castle.pdf File size: 552.7 kB
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g ce- ment, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded
Refreshments	\$120.00	\$120.00	Filename: drinks.pdf File size: 105.5 kB
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded

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Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

Other (Easter Eggs)	\$200.00	\$200.00	Filename: Eggs.pdf File size: 328.0 kB
Other (Tea Coffee Cake)	\$100.00	\$100.00	Filename: refreshme nts.pdf File size: 486.4 kB
Other (decorations etc)	\$188.57	\$188.57	Filename: Spotlight.p df File size: 299.5 kB
Other (decorations etc)	\$104.00	\$104.00	Filename: Decoration s.pdf File size: 212.0 kB

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

○ Yes

No

Current Funding

How much money does your organisation currently have? * \$2,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? * \$2,000.00

Must be a dollar amount.

Tagged Funds

Durnoco

List the purpose and the amounts of money already tagged or committee (if any):

ruipose	Amount
Vet Bills	\$2,000.00
	\$
	\$
	\$
	\$

A mount

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Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

Total Tagged Funds

Total Expenditure Amount

\$2,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Last page

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal of personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

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Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

In submitting this application:

- 1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- 2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- 3.We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- 4. Individuals associated with out organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- 5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- 6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

- 1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
- 2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- 3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
- 4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- 5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

Page 7 of 8

Application No. BWCB0122/23 From Coast to Coast Cat Rescue

Form Submitted 26 Feb 2023, 7:39pm NZDT

10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Date

19/02/2023 Must be a date.

Signatory One Signatory Two Name * Name Position * **Position** Chairperson Secretary **Postal Address Postal Address Phone Number Phone Number Mobile Number Mobile Number Email Email** Must be an email address. Must be an email address.

Page 8 of 8

Date 19/02/2023

Must be a date.

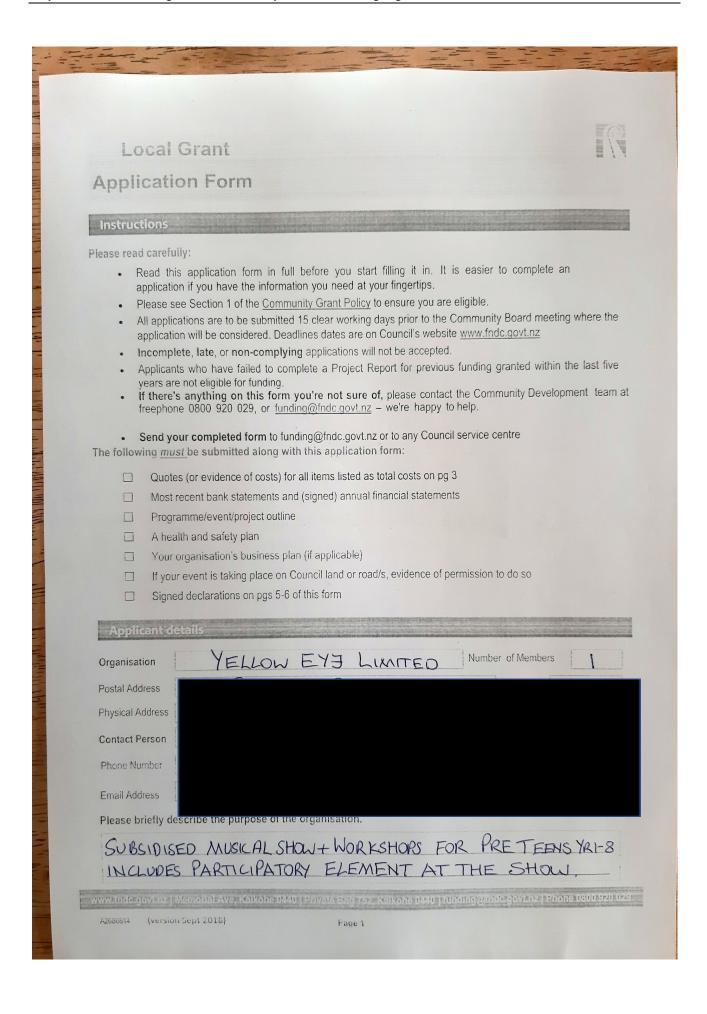
Schedule of Supporting Documentation

COAST TO COAST CAT RESCUE

(Easter Fundraiser)

The following supporting documentation has been provided in support of the funding application and is emailed under separate cover.

1	Quotes – x 3 pages
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Loca	l Grant				# \ Y
Applicat	tion Form				
Project Deta	ails		activities of the same of the		
And have been dead on the second		isation applying to (see	map Schedule A	1)?	
VIIICII COMMUNICI	Te Hiku □			f Islands-Whangar	ра
	the project or event:				
		LELE WORKSHOP	2+SHOW	Date 24.03	126.03
ocation		IR CENTRE		Time 9am-3pm	/26.03 /4-5:30pm.
		end or participate in the			₩No
so, how much?					
Outline your act	ivity and the services	it will provide. Tell us:			
• Hov		e of activities and experie			POSAL NUVES
• Hov	v it will broaden the rang				Posal Nukes
• Hov	v it will broaden the rang	e of activities and experie			Posal Nukes
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• Hov	v it will broaden the rang	e of activities and experie			POSAL NUKES

YELLOW EYE LTD OVERVIEW

Dunedin based, in New Zealand's South Island (Te Waipounamu), Yellow Eye Ltd is a multifaceted music company, kicking around since 1991, covering everything from booking of shows and tours to artist management, advice and promotion as well as music distribution (retail supply to NZ for LP/CD & all musical items primarily from the UK and NZ).

Thanks to the support of Ministry of Arts and Culture Te Urungi programme we've been able to take further the work that began back in 2015-16. Yellow Eye Ltd | Inspirational performances & workshops for schools with musicians

About Yellow Eye Ltd | Music Classes & Performances for children with NZ musicians

Artists in Schools | Yellow Eye Ltd | See some of the touring artists providing school workshops & performances

NB PHOTO'S FROM LAST VISIT TO THE FAR NORTH WITH Upsurge Festival April 2019 .

Yellow Eye wants to see increased access and involvement for children to quality artistic music performance with participation. The joy this provides from the challenge of playing and performing music is invaluable. Children build self-esteem through performance. It also provides children with insight into artistic endeavours, helping with creative thinking, exploration, coordination and communication. Performing as a group on stage gives children the opportunity to contribute to the wider community as an artist and performer. It also gives parents, whanau and the community the chance to see them engaged in the arts alongside a touring show.

An opportunity has arisen with the visit by the Nukes ukulele trio (world leading original ukulele group / NZ childrens music award winners) to the Pickers Picnic on Saturday March 25 .It also provides us with the chance to reintroduce the programme that we first started off pre covid with Upsurge April 2019 . We are looking to reconnect with them and at the same time to look at making this programme visit an annual affair alongside the Turner Centre in the off years that Upsurge doesn't run.. (Same time of year annually with a different musical artist who has a participatory workshop and show programme). The Turner Centre will play host to the Friday workshops from 9am to 3 pm / four sessions up to 70 mins duration . We will approach all primary schools and look at 6- 8 senior children (years 5-8) to be involved in the Friday sessions . A charge of \$50 per school group would be billed for .- \$800 income budgeted

The Nukes Ukulele Trio (Auckland based) (yelloweyeltd.co.nz)

The sessions will provide 2-3 tunes being learnt by the children 35-40 per session (ukulele players / singers / dancers / performers) . The culmination of the days workshop sessions comes at the Sunday March 26th Children's family show 4pm where free invitations go out to all Friday workshoppers and they will get the chance to perform in the show on the tunes they worked through in a flash mob type scenario .This show event will be subsidised currently looking at a koha entry /\$5 recommended per person excluding workshoppers \$1200 income budgeted We will liase with all schools and local ukulele groups so that each workshopping child has access to an instrument. Pre visit tunes / videos and information will be sent through to schools contacts for newsletters and facebook postings .

Not only will the workshopping children benefit from this visit but with an affordable show performance (\$5 per head) the community as a whole will with a high quality, world leading show programme from the Nukes. Such is suitable and enjoyed by all in particular the young pre teens and the older parents and grandparents in particular. The show duration and timing will hopefully add to that attraction 4-5.30 pm. Sunday afternoon.

Primary schools contact list Oramahoe /Riverview/Kerikeri / Kaikohe West & East / Kawakawa / Paihia /Russel / Kaio / Opua / Matauri Bay / Ohaeawai / Whangaruru/ Pakaraka/ Springbank / Moerewa Maromaku /Kaikohe Christian /Bay of Islands Academy/ Waima / Karetu School

Schools visited April 2019 Upsurge highlighted yellow

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$1400.00	\$1400.00
Advertising/Promotion	\$1000.00	
Facilitator/Professional Fees ²	VENUETECH+FOH \$460.00	\$ 460.00
Administration (incl. stationery/copying)	Y EY \$250	
Equipment Hire	SOUND/LIGHTS \$600	
Equipment Purchase (describe)		
Utilities	Accom \$ 500	
Hardware (e.g. cement, timber, nails, paint)	1,20,71	
Consumable materials (craft supplies, books)		
Refreshments	PERDIEMS \$300.00	
Travel/Mileage	VEHICLE \$513.50	\$513.50
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	TURNER CENTRE SUPPORT 2 DAYS \$ 100000	not applicable
Other (describe) NUKES WORKSHOP + SHOW FEE	\$ 3300.00	\$ 2000.00
TOTALS	\$ 9323.50	\$4373.50

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

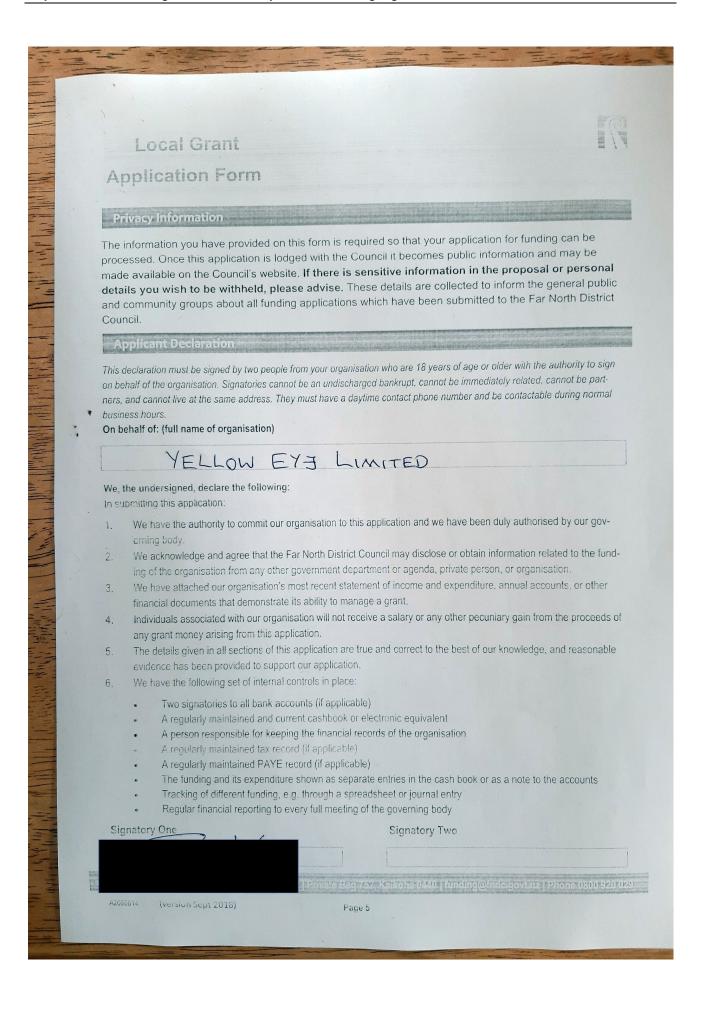
www.inde.govi.oz | Wemorial Ave. Kalkohe 0460 | Private 352, 452, Kalkohe 1460 | runding@inde.govi.oz | Phone 0800 920 929

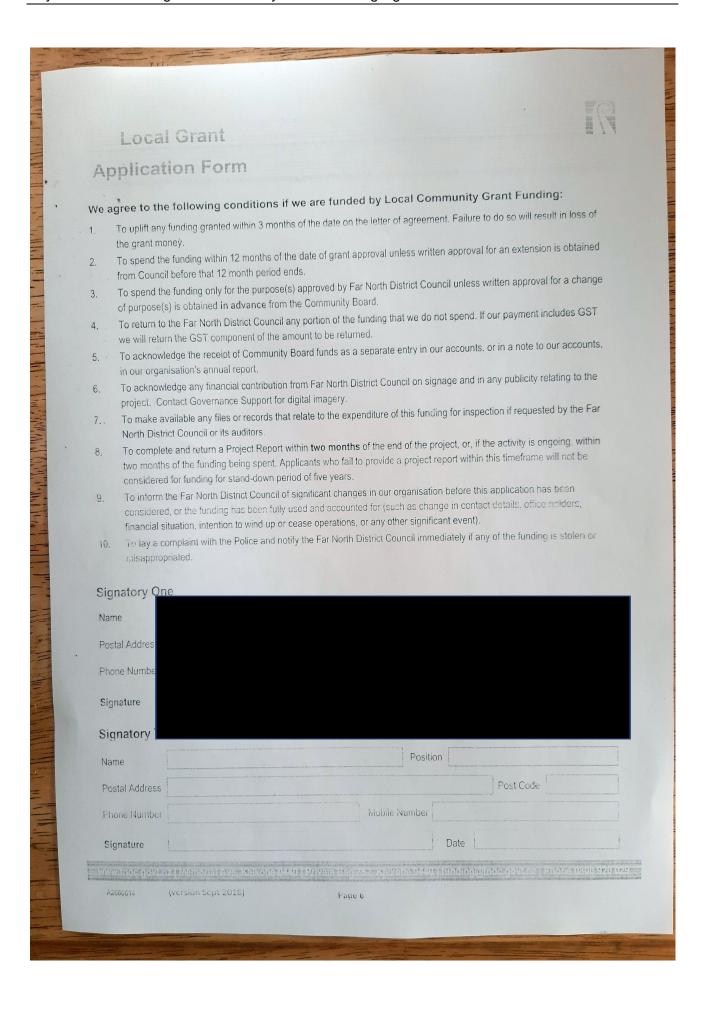
A2686814

(version Sept 2018)

Page 3

Local Grant			=
Application Form			
Financial Information Is your organisation registered for GST?	Yes No	GST Number 9	3 293 444
How much money does your organisation cu	rrently have?	Account to	
How much of this money is already committe		es?	
List the purpose and the amounts of money a			
Purpose		ransy cut (Sec. 1656.4)	nount
TOTAL			
Please list details of all other funding secured	or pending approva	al for this project (minimu	ım 50%):
Funding Source		\mount	Approved
			Yes / Pending
Please state any previous funding the organis	sation has received	from Council over the las	at five years:
Parpose	Alastottlate	* X X X X X X X X X X X X X X X X X X X	Submitted
CREATUE COMMUNITIES	\$2300	April 2019	(Y) N
FAR NORTH DIST COUNCIL			Y / N
			Y / N
UPSURGE FESTIVAL SCHOOLS PROGRAMME			YIN





Schedule of Supporting Documentation

YELLOW EYE LIMITED

(Nukes Ukuele Workshop and Show)

The following supporting documentation has been provided in support of the funding application and is emailed under separate cover.

1	Quotes – x 2 pages
2	Turner Centre and Health and Safety Management Plan – x 26 pages
3	Annual Report for Year Ended 31 March 2022 – x 14 pages

8 INFORMATION REPORTS

8.1 LONG BEACH ROAD MORETON BAY FIG TREE REPORT UPDATE

File Number: A4073504

Author: Graham Norton, Team Leader - Facilities Operations

Authoriser: Kevin Johnson, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is to provide an update on the Long Beach Moreton Bay Fig Tree.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

The Long Beach Moreton Bay Fig Tree has found to be in a poor condition following an Arboriculture assessment. Removal has been recommended but due to the notable nature of this tree a decision has been made to undertake remedial work in an attempt to retain the tree.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Long Beach Road Moreton Bay Fig Tree Report Update.

TĀHUHU KŌRERO / BACKGROUND

The Long Beach Moreton Bay Fig is a notable tree at the start of Long Beach Road in Russell, it is approximately 90 years old and listed as a notable tree, having considerable value to the community in both aesthetic and practical senses. An arboricultural assessment was commissioned in response to concerns of the tree's health following the shedding of a number of small limbs (under 4m in length). The report highlighted a unique genetic defect in the tree which potentially compromises most of the major limbs, and ultimately recommended removal of the tree. Discussion has since been undertaken with several qualified arborists and an alternative solution identified, involving weight removal from key limbs. This work was programmed for late February.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Going forwards this tree will be assessed annually with a key focus on the decay pockets identified in the report. Annual maintenance work will follow from the report and will typically be geared towards weight removal and deadwood reduction, aiming to retain the trees form and prolong its life.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / Financial Implications and Budgetary Provision Nil – tree assessments and maintenance are part of the current opex budget.

ĀPITIHANGA / ATTACHMENTS

1. Moreton Bay Fig Tree Report - A4073502 4

Treeskills Tree Report

prepared for Far North District Council

Morton Bay Fig

Ficus macrophylla



33 The Strand, Russell Conducted 07.10.2022

Overview

A visual inspection of this tree was carried out by Roger Gale, Treeskills, at the request of Nina Gobie.

The purpose of the inspection was to confirm the condition of the tree and report on any remedial work required to remove H&S risks and to promote tree health. An on-ground and climbing-based assessment was carried out to identify any particular issues and concerns.

This report summarises the findings, including photographs.

The inspection was done from ground level and from the crown of the tree. Photographs are attached to illustrate points of note.

Any questions or queries please contact the author directly at roger@treeskills.co.nz

Inspection Details

Date/time of Inspection: 07 October 2022, 1015hrs.

Address: 33 The Strand, Russell.

Tree Species: Ficus macrophylla

Weather conditions: Overcast/calm.

General Health

This 140-year-old tree has had a long and chequered life and survived numerous assaults on its wellbeing, mainly from human interference. It is situated in an exposed coastal site where wind can come from numerous angles.

The tree grows on a gentle rise that has adequate drainage, however a significant proportion of its root zone is covered by impermeable asphalt. The tree has a clear lean towards the sea.

The tree has a girth of 10.1 meters, an average crown width of 30 meters and a height of 12 meters.

The density of the tree's foliage has continued to decline, and to a significant degree during last summer.

The significant issues identified by the inspection will be addressed one by one.



Figure 1: Showing vigorous aerial rooting.

This species of tree is able to cope with hard-to-access nutrient sources. It commonly grows on cliffs and as an epiphyte in the crown of other trees.



Figure 2: Showing extensive historic damage to root plate.

Obvious root damage is evident around the circumference of the root plate and raises the possibility of the root plate becoming unsound if this should continue to spread.



Figure 3: Showing poor wound healing.

The lower scaffolding in the crown has many wounds where the stubs have not healed due to slow growth. This has allowed decay to begin to make inroads into the remaining wood.



Figure 4: Showing Upper side of the scaffolding.

The load bearing side of the tree's scaffolding (i.e. the top of the limbs) is in excellent health and indicates that the upper structure of the tree is sound.



Figure 5: Showing the sparse canopy.

This old tree is hanging in there having plateaued out at a sustainable level at present.



Figure 6: Showing a relatively healthy section of lower scaffold.

Viewing the tree from the ground and looking up at slow healing old cuts with minor decay, it is easy to get a biased impression of this tree. As a species, *Ficus macrophylla* is good at compartmentalising decay, so the effect is minimised on the rest of the tree.

Viewed from the canopy, the tree displays sound structure and minimal damage.

Summary

This tree is reasonably stable but remains vulnerable to drought-induced stress, scale and other pests, high winds, etc. The root damage seems to be stable and minor. The remedial work done on this tree in 2021 included airspading the root area, application of humates, and a crown reduction, and has improved its overall health and stability

Summary of Work Recommended (Hazard rating: 1 = minor, 5 = extreme).

All recommendations in this report need to be actioned, but especially the hazard ratings above 3:

- Figure 2: Continue monitoring the periphery of the root plate, especially the clear problems seen in the photos, and in particular any lifting of the root plate. Hazard rating: 2
- Figure 3: Monitor the wounds that have not yet healed in case decay begins to penetrate sound wood. This species does not decay easily so this is unlikely. Hazard rating: 1
- Figure 5: Monitor the foliage density. This will vary with the seasons, but foliage will fall before the limbs decay. If the tree dies and all the leaves fall there will be an adequate window to dismantle the tree before it becomes unsound.

 Hazard rating: 2
- In my opinion under regular weather conditions there is only a moderate risk posed to this tree. Annual checks need to be maintained.

Roger Gale, Treeskills

Diploma of Arboriculture (Lincoln)

RD 1, Kaitaia 0481

09 4093807 Mob 02 1717177

roger@treeskills.co.nz

Disclaimer: The tree referred to in this report is a living entity and is therefore subject to natural processes, and changes to its environment caused by human's activities and by exceptional weather conditions. The inspection undertaken relies on the visual attributes of tree health and structure which can be ascertained from a visual inspection. Hidden defects which are not readily visible may not be detected. The condition and safety of the tree inspected cannot be guaranteed beyond what can be reasonably assessed from the procedures used. It is recommended that all significant trees are regularly inspected. Treeskills can advise on the suitable frequency of these inspections.

6

8.2 BAY OF ISLANDS-WHANGAROA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 31 DECEMBER 2022

File Number: A4094202

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Angie Thomas, Acting Chief Financial Officer

PURPOSE OF THE REPORT

The purpose of the report is to provide the Bay of Islands – Whangaroa Community Board with financial statements for the period ended 31 December 2022.

EXECUTIVE SUMMARY

The financial report is ward-specific, covering the activities in the Bay of Islands - Whangaroa ward only.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Statement of Financial Performance Activities by Ward for the period ending 31 December 2022.

BACKGROUND

This is the second quarterly financial report for 2022-2023 detailing the financial performance of community activities to be provided to the Bay of Islands-Whangaroa Community Board.

DISCUSSION AND NEXT STEPS

Refer to the commentary in the attached statement.

Understanding the report

Variances in excess of \$30k and significant "%" variances will be commented on.

The financial year runs from 01 July 2022 to 30 June 2023. The "Year to date" columns reflects income and expenses for the period 01 July 2022 to 31 December 2022.

The variances column highlights the difference between the budget set in the 2021/31 Long Term Plan and actual income and expenses as at 31 December 2022.

The full year columns show the budgeted income and expenses for the full 12 months from 01 July 2022 to 30 June 2023.

The full year forecast column shows the best estimate for the actual year end position as advised by Managers. Unfavourable variances will represent expenses higher than budget or income less than budget.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no specific financial implications for this report.

ATTACHMENTS

1. BWCB Statement of Financial Performance Activities by Ward for the period ending 31 December 2022 - A4074864 1

Statement of Financial Performance - Bay of Islands - Whangaroa for the period ending 31-December-2022

	Year to date (\$000's)			Full year (\$000's)			Full year (\$000's)	
	Actual	Total Budget	Variance		LTP Budget	Carry Forward	Total Budget	Total Annual
						Budget		Forecast
On a matter of								
Operations								
Operational income	0.705	0.050	(00)	-3%	E 242	0	5 242	F 040
Rates - general (excl water supply rates) Rates - penalties	2,725 33	2,656 56	(69) 23	41%	5,313 113	0	5,313 113	5,313 113
Fees & charges (inc water supply rates)	40	53	23 13	24%	113	0	107	107
Central govt subsidies - operational	39	55	16	30%	62	55	117	82
Other income	144	24	(121)	-508%	4	22	25	175
Other income	144	24	(121)	-300 /6	-	22	23	173
Capital income								
Central govt subsidies - new works	306	1,029	722	70%	998	200	1,198	291
Central govt subsidies - renewals	0	13	13	99%	118	99	217	218
Other contributions	116	197	81	41%	0	197	197	1,140
Total operating income	3,404	4,084	680	17%	6,714	573	7,287	7,438
Expenditure								
Amenity Lighting	42	38	(5)	-12%	76	0	76	76
Carparks	95	80	(15)	-19%	157	0	157	157
Cemeteries	71	67	`(4)	-6%	134	0	134	134
Community Centres	48	55	` 7	13%	113	0	113	113
Footpaths	260	278	19	7%	562	0	562	562
Halls	181	161	(19)	-12%	341	0	341	355
Parks & Reserves	959	1,236	276	22%	2,528	0	2,528	2,568
Public Toilets	539	567	28	5%	1,016	67	1,083	1,048
Swimming Pools	124	138	14	10%	630	0	630	630
Town Maintenance	400	348	(52)	-15%	623	10	633	633
Total operating expenditure	2,719	2,969	249	8%	6,180	77	6,256	6,275
Net operating surplus/(deficit)	685	1,115	(430)		535	496	1,031	1,163

Commentary - Bay of Islands - Whangaroa

Operational Income

Rates general

We have collected slightly more rates than anticipated for the Halls and Public Toilets.

Other Income

Lotteries grant have been received for the completion of the Kerikeri Squash Club

Capital Income

Central Government Subsidies New Works

- Income have not been claimed for the Waipapa Sports Hub projects funded by the Provincial Growth Fund (PGF) as the milestones have not been met.

Central Government Subsidies Renewals
- Footpaths renewals projects is behind schedule

Other Contributions

- The Kerikeri Domain project has been completed but the final claim has not been made to uplift the Provincial Growth Funds (PGF).

Expenditure

Parks and Reserves

- Request For Services (RFS) are lower when compared to the same period last financial year.

Town Maintenance

- Targeted rate annual grant has been paid earlier than anticipated.

8.3 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JANUARY 2023

File Number: A4094209

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Angie Thomas, Acting Chief Financial Officer

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 January 2023".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, "applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion".

Community Fund Account balance as at 01 July 2022	\$301,549.00
Plus, unused funds from 2020-22	\$171,631.83
Less funds granted and uplifted to 31 January 2023	\$225,053.64
Less funds not uplifted from previous community	\$194,962.00
meetings (committed to projects)	
Community Fund Account balance as at 31 January 2023	\$56,165.19

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The committed balance in the Community Fund account as at 31 January 2023 is \$56,165.19.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 31 January 2023 is attached.

ATTACHMENTS

1. Statement of Community Fund Account BOI-Whangaroa as at 31 January 2023 - A4099546 1



Far North District Council

Bay of Islands - Whangaroa Community Board

Statement of Community Fund Account as at 31-January-2023

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Allocation Grants & Donations Annual Budget 2021-22	201,549.00	
Community Board Placemaking Fund	100,000.00	
Community Fund Account Balance as at 31 July 2022		301,549.00
Unused funds from 2020/21 - Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00	
Unused funds from 2021/22 - Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	77.00	
Unused funds from 2021/22 - Kawakawa Hundertwasser Charitable Trust for coss towards facilitate development community plan	10,000.00	
Unused funds from 2021/22 - Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00	
Unused funds from 2021/22 - Procurement of concept drawings for The Strand, Russell	100,000.00	
Unused funds from 2021/22 - Rangitane Residents Association for costs towards CCTV replacement	5,149.00	
Unused funds from 2021/22 - Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting Rainbow Rangatahi services	10,000.00	
Unused funds from 2021/22 - Business Paihia Inc for costs towards the inaugural Matariki Festival 2022	5,000.00	
Unused funds from 2021/22 - Bay of Islands Singers for costs towards 2022 concert series	5,000.00	
Unused funds from 2021/22 - Stage Door for costs towards Beauty and the Beast	5,000.00	
Unused funds from 2021/22 - Business Paihia Inc for costs towards inaugral Matariki Festival 2022	15,000.00	
Unused funds from 2021/22 - Kerikeri District Business Association for costs towards main street irrigation replacement	7,458.00	
Unused funds from 2021/22 - Bay of Islands Animal Rescue for costs towards animal desexing	4,000.00	
Refund from 2022/23 - Heritage Northland for costs towards school students attending a heritage tour	947.83	
Plus, unused funds from 2020-22		171,631.83
		473,180.83

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Land Farman different 0000/00 (Farmala Halliffe di)		
Less Expenditure 2022/23 (Funds Uplifted)		
July 22		
Bay of Islands Animal Rescue for costs towards animal desexing	4,000.00	
Barker & Associates Limited for professional services	4,121.64	
Stage Door for costs towards Beauty and the Beast	5,000.00	
Bay of Islands Singers for costs towards 2022 concert series	5,000.00	
Business Paihia Inc for costs towards inaugral Matariki Festival 2022	15,000.00	
Business Paihia Inc for costs towards the inaugural Matariki		
Festival 2022 Bay of Islands Animal Rescue for costs towards 2022/23	5,000.00	
animal desexing programme 2022	17,000.00	
Whangaroa County Museum and Archives for annual operating	4.500.00	
costs	4,500.00	
August 22		
Kerikeri Gymnastics Club for costs towards purchasing a van to		
transport children to gymnastics	12,500.00	
Bay of Islands Rotary Club for costs towards 2022 Colour Run	2,909.00	
Our Kerikeri Community Trust for costs towards Northland		
Chess Championship	2,000.00	
Bay of Islands Arts Festival for costs towards 2022/23 Arts Festival	5,128.00	
Bay of Islands Yacht Club for costs towards CCTV to link in to	0,120.00	
the Paihia system	3,235.00	
September 22		
Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	77.00	
Kawakawa Hundertwasser Charitable Trust for costs towards	77.00	
facilitate development community plan	10,000.00	
Far North EcoCentre for costs towards Bay of Islands Te Tai Tokerau Timebank	4,920.00	
Bay of Islands Jazz and Blue Festival for costs towards shuttle		
Heritage Northland for costs towards school students attending	2,500.00	
a heritage tour	2,500.00	
Our Kerikeri for costs towards landscaping of the SH10/Kerikeri	40.050.00	
Road Intersection	48,250.00	

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Business Paihia for costs towards 2022 Paihia Christmas		
Parade	5,000.00	
Te Puna Aroha Putea Whakapapa costs towards 2022		
Moerewa Christmas Parade	5,000.00	
October 22		
Unused funds from 2021/22 - Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00	
December 22		
Our Keriker Community Charitable Trust for costs towards 2022 Kerikeri Christmas Festival	5,000.00	
Kaeo Christmas Parade Committee for costs towards Kaeo Christmas Parade	3,795.00	
Miria Marae for costs towards the powerline relocation as part of the marae redevelopment		
The Centre at Kerikeri (Turner Centre) for the band fee and	28,723.00	
venue technicians for the free Kanikani Katoa with Hot Potato Band event	7,000.00	
National Street Rod Association Northland for the costs	7,000.00	
towards equipment hire for Cruz'n the Bays 2023	6,417.00	
January 23		
Little Dippers Aquatic Centre for costs towards the		
development of resources to enable delivery of a water safety		
promotion programme for pre-school swimming training	3,478.00	
Kerikeri Football Club for costs towards storage facilities for		
equipment	3,000.00	
Less funds granted and uplifted to 31 January 2023		222,053.64
Balance as at 31 January 2023		251,127.19
Less funds not uplifted from previous community meetings	at 31 January 2023	
Meeting 03.02.22 and Meeting 02.06.22		
	100 000 00	
Procurement of concept drawings for The Strand, Russell	100,000.00	
Meeting 03.03.22		

Far North District Council		
Bay of Islands - Whangaroa Community Board		
Rangitane Residents Association for costs towards CCTV		
replacement	5,149.00	
Meeting 05.05.22		
Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting Rainbow Rangatahi services	10,000.00	
Meeting 07.07.22 Bay of Islands Animal Rescue for costs towards 2022/23		
animal desexing programme 2022	17,000.00	
Kerikeri Gymnastics Club for costs towards purchasing a van to transport children to gymnastics	12,500.00	
Bay of Islands Yacht Club for costs towards CCTV to link in to the Paihia system	3,235.00	
Whangaroa County Museum and Archives for annual operating costs	4,500.00	
Meeting 04.08.22		
Bay of Islands Arts Festival for costs towards 2022/23 Arts Festival	5,128.00	
Bay of Islands Rotary Club for costs towards 2022 Colour Run	2,909.00	
Our Kerikeri Community Trust for costs towards Northland Chess Championship	2,000.00	
Meeting 11.11.21 and 01.09.22		
weeting 11.11.21 and 01.05.22		
Originally allocated to the Kerikeri Cadet Unit on 11/11/2021 for the 2021 Regimental Dinner be used instead for costs towards		
the Mangakaretu base relocation project	1,000.00	
Meeting 02.06.22 and 15.09.22		
Approves that the funds granted on 2/06/2022 of \$7,458 (plus GST if applicable) for the renewal of the Kerikeri main street irrigation system be instead used for the purchase and		
installation of hanging baskets	7,458.00	
Meeting 17.11.22		
Kawakawa Business Association for costs towards 2022 Kawakawa Christmas Parade	4,250.00	
Miria Marae for costs towards the powerline relocation as part of the marae redevelopment	60.00	
Northern Community Family Services for costs towards providing budgeting services to the community	5,000.00	

Far North District Council		
Bay of Islands - Whangaroa Community Board		
SMC Events for costs towards running an in-school kids TRY-challenge series	4,000.00	
Meeting 12.12.22		
Kaeo Festival Group for costs towards the 2023 Ngā Purapura Festival	4,373.00	
Meeting 24.01.23		
Circle D Construction Limited for cost of scaffolding, volunteer expenses, accommodation and sound system	4,800.00	
Community Business and Environment Centre (CBEC) Cooperative Society Limited for costs associated with travel/mileage, volunteer mileage and ambassadors lunches for the 2023 Waitangi Day Commemorations at Te Tii Marae	1.600.00	
are 2020 Warang, Day Commonications at 10 111 maras	1,000.00	
Less funds not uplifted from previous community meetings (committed to projects)		<u>\$194,962.00</u>
Community Fund Account balance as at 31 January 2023		\$56,165.19

8.4 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE

File Number: A4090503

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update.

TĀHUHU KŌRERO / BACKGROUND

Action Sheet's provide regular updates on progress against decisions made at meetings.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHANGA / ATTACHMENTS

1. Action Sheet March 2023 - A4107487 🗓 🖼

	OUTSTANDING ACTIONS REPORT		
Division:		Date From:	1/03/2020
Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date To:	1/03/2023

Meeting	Title	Resolution	Notes
Bay of Islands- Whangaroa Community Board 2/06/2022	Amenity Lighting	RESOLUTION 2022/64 Moved: Member Manuela Gmuer-Hornell Seconded: Member Lane Ayr That the Bay of Islands-Whangaroa Community board request from the CE confirmation of the prioity lisiting and obtain costing for all noted amenity lighting in report 7.1. And that Cobham road Bowling club car park two lights be added to the list and costed. Member Lane Ayr to liaise with staff and project manager to identify the location. CARRIED	11 Jan 2023 1:08pm Panday, Joshna CB Coordinator following up with Asset Manager to confirm 2 amenity lights at Cobham Road bowling club carpark are the first-year amenity lighting priority, other priorities to be reconfirmed through strategic plan review process. CB Member Ayr to confirm lighting positions with Domain project manager and report back urgently
Bay of Islands- Whangaroa Community Board 2/12/2021	Notice of Motion - Cherry Park House	COMMITTEE RESOLUTION 2021/115 Moved: Member Frank Owen Seconded: Member Manuela Gmuer-Hornell That the Bay of Islands – Whangaroa Community Board receive the Cherry Park House Management Committee report and refer it to Council staff requesting their advice as to steps that can be taken to address the issues raised in the report. Abstained: Rachel Smith CARRIED	14 Nov 2022 8:29am James, Darren Cherry Park House lower floor fire escape installed on 11 Nov 22. DF ops arranging for CPH to be on the BWOF schedule for inspection. Will await inspection date and survey report and update this action when received. CB Chair, Kerikeri and Waipapa members are working with staff to develop options for the future of Cherry Park House to engage with the community about.

Far North District Council Page 1 of 1

- 9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER
- 10 TE KAPINGA HUI / MEETING CLOSE