



## **Is Hokianga Harbour Ferry Liaison Group Terms of Reference**

### **1. Purpose**

**The purpose of the Hokianga Harbour Ferry Liaison Group is:**

- To represent the interests and views of the Community of users
- To liaise with the Hokianga Harbour Community and make recommendations to Council via the Community Board with regard the Hokianga Ferry Service.
- To maintain an overview of issues of importance in relation to the Hokianga Ferry operations; and
- Consider options and alternative solutions to address those issues and to maximize the use and viability of the ferry;
- To ensure the Community, Community Boards and Council are well informed (via the Community Board) about matters of concern relating the Hokianga Harbour Ferry
- To identify initiatives and improvements and make recommendations to Council on how these improvements can be implemented
- To provide the Hokianga Harbour community with an opportunity to provide feedback to Council, Infrastructure committee via the Community Board.
- Ensure open and free exchange of information, ideas and concerns between Council and community via the Community Board.

### **2. Membership**

The Hokianga harbour Ferry Liaison Group membership will be:

- Kohukohu Representative & Chair – John Wiglesworth
- CB member Louis Toorenborg
- CB Emma Davis
- Hokianga Health – Margareth Broodkoom
- Iwi Representative – Steve Morunga
- Northland Ferries Ltd (Ferry Operator) representatives
- Rawene/RARA Representative – Craig Joiner
- Hokianga Tourism Association – Angela Lush
- Various Northland Transportation Alliance (NTA)/Infrastructure and Asset Management staff as required for support and to provide information.

### **3. Protocols**

Appoint a chairperson

An agenda will be prepared and circulated 5 days in advance of the meeting following a call for items to be notified to the Chairperson.

Secretary – Aaron Reilly.

Advocacy – promote the interests of the Hokianga Community



Openness – communicating clearly and providing as much information as possible. Ensure open and free exchange of information within the group.

Integrity – Acting openly, honestly and with transparency.

Respect – treating people with courtesy, observing their rights and recognising the different roles that others play in management and decision making.

Responsiveness – dealing with issues within agreed timeframes.

Consider the reasonableness and full range of costs, benefits and risks of alternatives in making recommendations to Council.

#### **4. Meetings**

The Hokianga Harbour Ferry Liaison Group will meet as follows:

**Quarterly or on request by mutual agreement.**

#### **5.0 Standing Agenda Items (to be decided)**

#### **6.0 Reporting**

Minutes of the meetings will be included in the Kaikohe-Hokianga Community Board agenda at the following meeting.

#### **7.0 Support**

Administrative support is provided by the NTA.