

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE TE AHU CONFERENCE ROOM,  
CNR STATE HIGHWAY 1 AND MATHEWS AVENUE, KAITAIA  
ON FRIDAY, 18 NOVEMBER 2022 AT 10:06 AM**

**PRESENT:** Chairperson Adele Gardner, Member Darren Axe, Member Sheryl Bainbridge, Deputy Chairperson John Stewart, Member William (Bill) Subritzky, Member Rachel Baucke, Member Felicity Foy

**IN ATTENDANCE:** Councillor Hilda Halkyard-Harawira

**STAFF PRESENT:** Rhonda-May Whiu (Democracy Advisor), Beverly Mitchell (Community Board Co-ordinator), Kim Hammond (Development Advisor), Helen Ronaldson (Manager - Asset Management Infrastructure Planning)

The meeting was adjourned from 10:07am to 10:24am.

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Community Board Member Rachel Baucke opened the meeting with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**3 NGĀ KAIKÖRERO / SPEAKERS**

- Brian Bellingham from Houhora Big Game and Sports Fishing Club Incorporated regarding agenda item 7.5b funding application
- John Windleborn from Paparore School regarding agenda item 7.5c funding application

**4 NGĀ TONO KÖRERO / DEPUTATIONS**

Nil

**5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A3915462, pages 8 - 9 refers

**RESOLUTION 2022/1**

Moved: Member William (Bill) Subritzky

Seconded: Deputy Chairperson John Stewart

**That Te Hiku Community Board agrees that the minutes of the meeting held 20 October 2022 be confirmed as a true and correct record.**

**CARRIED**

## 6 REPORTS

### 6.1 MAKING AND ATTESTING OF DECLARATIONS

Agenda item 7.1 document number A3959058, pages 13 - 14 refers

**Chairperson Adele Gardner, witnessed the Attestation and Declaration of the Council Appointed Community Board Member Felicity Foy**

## 7 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Albert Burgoyne spoke regarding land issues with the Far North District Council (tabled document A3989859)

Fiona King spoke regarding Drainage Area issues

Fiona King spoke regarding consent conditions on properties at Harbour View Road, Pukenui and Waterfront Road, Houhora

## 8 REPORTS (CONTINUED)

### 8.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.2 document number A3964881, pages 15 - 16 refers

#### **RESOLUTION 2022/2**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board note the reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart, Members Darren Axe, Bill Subritzky and Sheryl Bainbridge.**

**And that the board request a report from the CE outlined ward rate, asset renewal and depreciation schedules associated with each hall in the Te Hiku Ward to be circulated to the board.**

**CARRIED**

The meeting was adjourned from 12:37pm to 1:11pm.

At 12:37pm, Deputy Chairperson John Stewart left the meeting.

### 8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2022

Agenda item 7.3 document number A3957042, pages 25 - 25 refers

#### **RESOLUTION 2022/3**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 30 September 2022**

**CARRIED**

### 8.3 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A3938452, pages 30 - 31 refers

#### **RESOLUTION 2022/4**

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board note the project reports received from**

- a) R. Tucker Thompson Sail Training Trust – Youth Development Voyage.**
- b) Te Whakaora Tangata - Family Restoration Programme Graduations - Far North**

**CARRIED**

### 8.4 FUNDING APPLICATIONS

Agenda item 7.5 document number A3935306, pages 38 - 41 refers

#### **RESOLUTION 2022/5**

Moved: Member Felicity Foy

Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board**

- a) approves the sum of \$4,000 (plus GST if applicable) to be paid from the Board's Community Fund account to SMC Events Limited on behalf of Sanitarium for the Te Hiku Sanitarium WeetBix Kids TRY Challenge and specifically the event kit, to support the following Community Outcomes:**

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

#### **RESOLUTION**

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

**That Te Hiku Community Board**

- b) approves the sum of \$20,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Houhora Big Game and Sports Fishing Club Incorporated for the purchase and installation of a commercial oven, to support the following Community Outcomes:**

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

#### **RESOLUTION**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board**

- c) approves the sum of \$3,000 (plus GST if applicable) to be paid from the Board's**

**Community Fund account to Paparore School for equipment hire for the Paparore School Whanau Open Day, to support the following Community Outcomes:**

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

## **8.5 TE HIKU COMMUNITY BOARD PROPOSED DISTRICT PLAN SUBMISSION**

Agenda item 7.6 document number A3948550, pages 64 - 65 refers

### **RESOLUTION 2022/6**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board formally confirm the proposed District Plan submission.**

**CARRIED**

## **9 INFORMATION REPORTS**

### **9.1 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2022**

Agenda item 8.1 document number A3959527, pages 73 - 73 refers

#### **MOTION**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

**That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2022.**

#### **AMENDMENT**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

**That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2022.**

**And request from the CE a Performance report for parks and reserve contractors maintenance contract for the Te Hiku Community Board.**

#### **RESOLUTION 2022/7**

Moved: Member Felicity Foy

Seconded: Member Darren Axe

**That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2022.**

**And request from the Chief Executive Officer a Performance report for parks and reserve contractors maintenance contract for the Te Hiku Community Board.**

**CARRIED**

**9.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE NOVEMBER 2022**

Agenda item 8.2 document number A3915470, pages 76 - 76 refers

**RESOLUTION 2022/8**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update November 2022**

**CARRIED**

**10 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2:05pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 13 December 2022.

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**CHAIRPERSON**