

OUTSTANDING ACTIONS REPORT

Printed: Wednesday, 7 December 2022

4:22:45 pm

Date From: 1/01/2020

Date To: 7/12/2022

Division:

Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee

Officer:

Meeting	Title	Resolution	Notes
<p>Council 8/04/2021</p>	<p>Hihi Wastewater Treatment Plant Capital Works Business Case <u>Author Mary Moore</u></p>	<p>RESOLUTION 2021/24 Moved: Cr Felicity Foy Seconded: Cr Dave Collard That Council: a) acknowledge the current risk being carried at Hihi Wastewater Treatment Plant. b) direct staff to consult with Iwi and the Hihi community on most sustainable and affordable future focused solution (with consultation to begin by May). c) direct staff to evaluate short term mitigation while the long-term solution is being developed.</p> <p style="text-align: right;">CARRIED</p>	<p>22 Nov 2022 11:47am Moore, Mary b) Final design is expected to be received in December 2022 and this will be presented to the wider group in early 2023. Landscaping options for the Marchant Rd Reserve has been scheduled for discussion at the 13 December 2022 Te Hiku Community Board workshop. 22 Nov 2022 12:01pm Moore, Mary c) The detailed design phase has enabled the placement of orders for longer lead time items (screen & tank). Initial earthworks and tree removal has been rescheduled until February 2023 to leave existing tree screening in place over the holiday period. this delay will not otherwise delay the project date and will allow for continuity of work in the New Year.</p>
<p>Infrastructure Committee 5/05/2021</p>	<p>Economic and Practicability Assessment for Disposal of Treated Wastewater to Land from Kaikohe and Kaitāia Wastewater Treatment Plants <u>Author Jaye Michalick</u></p>	<p>The amendment became the substantive motion. RESOLUTION 2021/13 That the Infrastructure Committee: a) agree the option of disposing treated wastewater to land from the Kāitaia and Kaikohe Wastewater Treatment plants is further investigated, specifically: i) engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design. ii) complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.</p>	<p>04 Nov 2022 10:02am George, Tania Kaitaia: Initial landowner engagement resulted in a small number of landowners willing to further explore the option of having their land irrigated by treated wastewater, or of selling their land to FNDC for that purpose. Iwi engagement with Ahipara Takiwā is currently underway to determine whether any of the sites of interest (where landowners have indicated interest in this project) are acceptable to iwi.</p>

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		<p>b) request that the preliminary designs are to be completed prior to December 2023, to enable the Long-Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.</p> <p>c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kāitaia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kāitaia and Kaikohe Wastewater schemes.</p> <p>d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.</p> <p>That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kāitaia and the Kaikohe sites, is allocated in the Long-Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.</p> <p style="text-align: right;">CARRIED</p>	<p>Should iwi engagement result in any of these sites being considered suitable, physical site investigations at a preferred site will be commenced. The resource consent application to authorise continued discharge of treated wastewater to water is currently on hold while staff continue to agree conditions of consent with iwi.</p> <p>Kaikohe: The Working Group (comprising FNDC staff and representatives of Ngā hapū o Kaikohekohe) have agreed a short list of 15 sites potentially suitable to receive treated wastewater, initial contact with landowners will be made by either council staff or ngā hapū reps during November. The Working Group has also identified a short list of suitable WWTP upgrade options required to achieve environmental compliance and to meet future growth. The resource consent application to authorise continued discharge of treated wastewater to water is currently on hold while the Working Group carries out the discharge to land and WWTP upgrade options assessments.</p>
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere	<p>RESOLUTION 2021/51</p> <p>Moved: Cr John Vujcich Seconded: Cr Dave Collard</p> <p>That Council:</p> <p>a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District</p>	<p>20 Jun 2022 3:13pm</p> <p>Update provided by George Swanepoel and Inna Shibalova,</p> <p>Still waiting for a response from the property owner's lawyer.</p>

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	<p><u>Author George Swanepoel</u></p>	<p>Council owned local purpose reserved legally described as Lot 5 DP196729; and</p> <p>b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties:</p> <p>i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime.</p> <p>ii) incur cost of the agreement construction and registration against title.</p> <p>iii) notify FNDC of any variation or modification of the erosion protection structure</p> <p>To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991.</p> <p style="text-align: right;">CARRIED</p>	<p>7 July 2021 email sent to M. Clutterbuck and T. Petrie requesting they forward contact details to the solicitor drafting the Memorandum of Encumbrance for Councils review and approval.</p> <p>7 July 2021 email from John Kenyon Special Counsel at Martelli McKegg Lawyers acknowledging receipt of that email.</p> <p>30 Jul 2021 provided Council's Report leading to Council's resolution and precedents to legal team for M Clutterbuck and T Petrine and awaiting draft memorandum of Encumbrance for review and approval of this Council.</p> <p>20 June 2022I followed up with email</p>
<p>Infrastructure Committee 9/02/2022</p>	<p>Total Mobility Scheme <u>Author Keith Kent</u></p>	<p>RESOLUTION 2022/3</p> <p>Moved: Cr Kelly Stratford Seconded: Cr Rachel Smith</p> <p>That the Infrastructure Committee approves the assignment of Total Mobility Scheme local share operational funding of \$31,000 to the Northland Regional Council.</p> <p>CARRIED</p> <p>NOTES: Chair Foy requests that a timeline, cost options and next steps for the rest of the district be included; as well as criteria for how towns are chosen.</p>	<p>11 Jul 2022 4:30pm George, Tania</p> <p>Intermediate feedback received from NRC and directed to Calvin at NTA. Assume inserted into IAMS monthly report.</p> <p>The Far North Total Mobility Scheme went live Friday 1st July 2022,</p> <p>The service will be starting out in the Kerikeri area.</p> <p>The approved Transport Operator – Driving Miss Daisy (DMD), based in Kerikeri, has had the equipment installed to take the Total Mobility</p>

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			<p>electronic swipe cards that are linked to the system "Ridewise".</p> <p>All Health and Safety requirements have been met/signed off by a consultant employed by the Northland Regional Council.</p> <p>All of the DMD drivers have been trained in the Waka Kotahi NZ Transport Agency unit standards 01748 and 15165 to allow them to carry Total Mobility clients.</p> <p>Northland Transportation Alliance staff have undertaken 88 eligibility assessments and have entered all 88 into the database.</p> <p>Of the 88 clients signed up, 53 received their Total Mobility cards on the day with the remaining 35 expected to receive theirs during the week of 4- 8 July 2022 July. The signing up of Total Mobility clients to this scheme will be an ongoing process.</p> <p>We will increase the maximum fare from \$15 to \$25 (or \$30) possibly November/ December, this will encourage more people to sign up to the scheme due to the cost of the current fares to get around Kerikeri (so a better discount) this will also depend on budget restraints and will be closely monitored.</p>
<p>Council 7/04/2022</p>	<p>Lindvart Park Pavilion, Kaikohe Project <u>Author Louise Wilson</u></p>	<p>RESOLUTION 2022/19 Moved: Cr John Vujcich Seconded: Cr Ann Court That Council: a) Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project.</p>	<p>16 May 2022 1:25pm Finch, Andy Update from Andy Finch (GM-IAMs), Detailed design superstructure complete, Pricing received and currently being reviewed for superstructure and fitout,</p>

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		<p>b) Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan.</p> <p style="text-align: right;">CARRIED</p> <p><i>Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant</i></p>	<p>Additional Geotech investigation complete – longer piles required under the building (4m to circa 6.5m), settlement risk greater than previous report mitigation being worked through, Substructure detailed design continuing, Pricing for substructure received (provisional) subject to detailed design completion, Civil tendering complete and report to board issued on outcome – awaiting board decision on preferred contractor, recommended contractor is \$30k below budget., Civil contract to be signed imminently following approval to proceed, Civil works to begin May 2022, BC for main building to be lodged in June 2022</p>
<p>Infrastructure Committee 4/05/2022</p>	<p>Boat Ramp Study Delivery Plan <u>Author David Clamp</u></p>	<p>RESOLUTION 2022/16 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That the Infrastructure Committee: a) receives the report “Boat Ramp Study Delivery Plan” dated January 2022 (Revised March 2022).</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2022/17 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That the Infrastructure Committee:</p>	<p>04 Nov 2022 8:43am Heath, Tanya Item a) no action required, Item b) Blair Houlihan to confirm funding and progress feasibility study. Item c) no action required until after TIF R7 dates are set Item d) update from Janice Smith / Andy Finch. Target Date Revised from 01 September 2022 to 30 June 2023</p>

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		<p>b) approves \$ 25,000 of operational expenditure for 2023/2024 for an engineering feasibility study at Russell car park and for supporting the scoping and costing of Floating Jetties</p> <p>c) approves \$ 34,650 capital expenditure for 2023/2024 for FNDC local share for a future TIF funding application for boat ramp safety guides</p> <p>d) recommends that Council consider the matter of \$5m annually, to be approved for strategic property purchases related to maritime infrastructure to be included in the capital programme commencing 2023/2024, and that an options paper on funding be prepared and an economic impact statement.</p> <p style="text-align: right;">CARRIED</p>	
Council 9/05/2022	1A Seaview Road, Paihia - approval to grant easement on Local Purpose Esplanade Reserve under the Reserves Act 1977 <u>Author Carla Ditchfield</u>	<p>RESOLUTION 2022/22</p> <p>Moved: Mayor John Carter</p> <p>Seconded: Cr Kelly Stratford</p> <p>That Council approve the granting of an easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 3 DP 124280 for the purpose of accepting works proposed and applied for pursuant to application EBC-2022-1188/0 affecting 1A Seaview Road, Paihia.</p> <p style="text-align: right;">CARRIED</p>	<p>20 Jun 2022 3:06pm Swanepoel, George and Shibalova, Inna as follows:</p> <p>Easement has been granted Easement matter referred to Landowners lawyer to draft documents and undertaking to meet council's costs awaiting reply,</p> <p>3 May 2022 planning issued RC 2220504-RMALUC decision (attached).,</p> <p>9 May 2022 Council Resolution to grant easement - Carried and email sent to Thomson Wilson Law requesting they prepare an Easement Instrument.</p> <p>9 May 2022 Thomson Wilson Law responded.</p> <p>11 May 2022 Thomson Wilson Law advised of Council's costs for raising a record of title for the Reservice , 17 June 2022 followed up.</p>

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Strategy and Policy Committee 14/06/2022	Nothing But Net Programme Update <u>Author Tom Frost</u>	<p>RESOLUTION 2022/41 Moved: Cr Felicity Foy Seconded: Cr Kelly Stratford That the Strategy and Policy Committee receive the report “Nothing But Net Programme Update”; a) and that a paper be provided by the “Nothing But Net” team to the Infrastructure Committee on the options and costs for technology for data input in regard to rubbish bins, public toilet usage/frequency of use and cleaning, and the frequency of mowing of each reserve, and that recommendations be provided for the use of such technology as part of the New Reserve and Public Amenities Services contract that is coming up for review. CARRIED</p>	<p>19 Jul 2022 10:19am Whiu, Rhonda-May Report will be provided to the 7 September 2022 Infrastructure Committee meeting</p>
Strategy and Policy Committee 14/06/2022	Parks and Reserves Policy Development <u>Author Ross Baker</u>	<p>RESOLUTION 2022/38 Moved: Cr Kelly Stratford Seconded: Cr Moko Tepania That the report 'Parks and Reserves Policy Development' from the '8 February 2022' meeting be uplifted from the table. The Strategy and Policy Committee recommends to Council: a) that research into a reduction in the use of herbicides on Council owned land be completed in line with the 2023-24 Annual Plan process and that either the Parks and Reserves Policy be amended in the future to capture the reduction in the use of herbicides or include such reference in the</p>	<p>19 Aug 2022 11:48am Baker, Marlema Part a) is in progress. Part b) is complete</p>

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		<p>proposed Vegetation Policy.</p> <p>b) adopt the Parks and Reserves Policy.</p> <p style="text-align: right;">CARRIED</p>	
Strategy and Policy Committee 26/07/2022	Amendments to Community Initiated Infrastructure - Roding Contribution Policy <u>Author Kirsten Griffiths</u>	<p>The procedural motion became the substantive motion RESOLUTION 2022/47 Moved: Cr Kelly Stratford Seconded: Chair Rachel Smith That this Policy <u>lay on the table</u>, and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.</p> <p style="text-align: right;">CARRIED LEFT TO LIE</p>	<p>19 Aug 2022 11:50am Baker, Marlema In progress</p>
Council 11/08/2022	Roding Maintenance and Operations Contract Cost Escalation Impacts <u>Author Emma Healy</u>	<p>RESOLUTION 2022/64 Moved:: Cr Rachel Smith Seconded: Cr Moko Tepania That Council receive the report Roding Maintenance and Operations Contract Cost Escalation Impacts and supports the Mayor and CEO to write to appropriate Ministers of the Crown, requesting for them to inform FNDC, with urgency, how they have considered, and will address, the recommendations of the April 2022 Funding and Financing of Infrastructure in New Zealand report, written by Kevin Ramsay Consulting Limited.</p> <p style="text-align: right;">CARRIED</p>	<p>15 Sep 2022 2:40pm George, Tania Roding Alliance will need to investigate the contents of the referenced “April 2022 Funding and Financing of Infrastructure in New Zealand report, written by Kevin Ramsay Consulting Limited” and from that determine what is appropriate content for any required letter. We are waiting on an assessment of when this may be able to be achieved.</p> <p>04 Nov 2022 9:30am George, Tania - Reallocation Action reassigned to Healy, Emma by George, Tania - CE office can take this as action is for Mayor & CE to write a letter.</p>

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Council 11/08/2022	Russell Landfill Options Report <u>Author Louise Wilson</u>	<p>RESOLUTION 2022/61 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That Council:</p> <ul style="list-style-type: none"> a) approve in principle, the permanent closure of Russell Landfill (Option One). b) approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill c) request staff bring back to Council the terms of the resource consent and investment required to close the landfill d) approve staff commence the community consultation process and report to Council the outcome of that consultation e) delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process. <p style="text-align: right;">CARRIED</p>	<p>04 Nov 2022 8:09am George, Tania Staff are seeking a short-term consent to allow the discharges from the landfill to continue until the closure concept (timing, management, monitoring etc) is understood. Once that information is available work can begin on resource consents required for the closure and consultation can start., Staff have received a draft proposal from PDP to develop the closure plan with a cost of around \$200K (includes \$50K subcontractor fees for bore drilling etc), Once budget is available, this work will likely span the order of 8-12 months given the need for new monitoring positions and seasonal baseline monitoring., This project has been put forward on the “better off fund list” and we are awaiting a decision as to whether this will be approved.</p>
Regulatory Compliance Committee 5/09/2022	Parking Enforcement <u>Author Rochelle Deane</u>	<p>RESOLUTION 2022/16 Moved: Member Belinda Ward Seconded: Cr Rachel Smith That the Regulatory Compliance Committee;</p> <ul style="list-style-type: none"> a) recommend that Council continue the trial period of enforcing stationary vehicle Warrants of Fitness and Registration offences across the district for a further 12 months to 30 June 2023 	

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		<p>b) and that partnership opportunities be pursued to address road safety and resourcing issues.</p> <p style="text-align: right;">CARRIED</p> <p><i>Note: That partnership opportunities with Waka Kotahi be explored for enforcement.</i></p>	
<p>Strategy and Policy Committee 6/09/2022</p>	<p>Kerikeri Bay of Islands Speed Limit Review Statement of Proposal <u>Author Kirsten Griffiths</u></p>	<p>RESOLUTION 2022/59 Moved: Cr Kelly Stratford Seconded: Cr John Vujcich That the Strategy and Policy Committee:</p> <p>a) approve the attached “Statement of Proposal – Interim Speed Management Plan for Kerikeri Bay of Islands Catchment Area” for consultation.</p> <p>b) confirms that the submission period for the speed limit review will open on 28th October and close on 5th December, with oral submissions to be scheduled in February 2023.</p> <p>c) undertakes consultation on the proposed changes to speed limits set out in the attached Statement of Proposal in accordance with the Principles of Consultation set out in Section 82 of the Local Government Act 2002.</p> <p>d) delegates the Chief Executive to make any necessary minor drafting or presentation amendments to the attached Statement of Proposal and to approve the final design and layout of the documents prior to final printing and publication.</p> <p style="text-align: right;">CARRIED</p>	<p>02 Dec 2022 3:20pm Andersen, Gayle On behalf of Briar Macken - consultation underway</p>
<p>Council 22/09/2022</p>	<p>Matauri Bay Wastewater Scheme</p>	<p>RESOLUTION 2022/71 Moved: Mayor John Carter Seconded: Cr Kelly Stratford</p>	<p>28 Oct 2022 1:00pm Whiu, Rhonda-May - Reallocation</p>

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	<u>Author Angie Thomas</u>	<p>That Council</p> <p>a) Permits Cavalli Properties Ltd to commission the Innoflow wastewater treatment assets at Matauri Bay with Cavalli Properties agreeing to fund all operationalization and operating costs until 1 July 2024.</p> <p>b) Agrees that on the basis of Cavalli Properties experience of operating the Innoflow system, Council will consult with the relevant entities to transfer the operating of the system from Cavalli Properties Ltd from 1 July 2024.</p> <p style="text-align: right;">CARRIED</p>	Action reassigned to Thomas, Angie by Whiu, Rhonda-May - reassigned as requested by Andy
Council 22/09/2022	Request for Encumbrance over Esplanade Reserve, Puketona Road <u>Author Graham Norton</u>	<p>RESOLUTION 2022/72</p> <p>Moved: Mayor John Carter Seconded: Deputy Mayor Ann Court</p> <p>That Council approve the granting of an encumbrance pursuant to the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 3 DP 142939 for the purpose of enabling the privately funded construction of an erosion control device that satisfies both FNDC and NRC requirements.</p> <p style="text-align: right;">CARRIED</p>	21 Nov 2022 11:41am George, Tania Encumbrance granted subject to Hapu consultation being undertaken. GN currently working with Ted Wihongi to engage with Hapu. Two meetings have been undertaken (31/10/22 & 11/11/22) but no outcome has yet been achieved.
Council 22/09/2022	Request for Hall Delegations <u>Author Sheryl Gavin</u>	<p>RESOLUTION 2022/73</p> <p>Moved: Deputy Mayor Ann Court Seconded: Cr John Vujcich</p> <p>That Council:</p> <p>a) request the Chief Executive Officer to review the Halls and Facilities Strategy 2015 and the Community Halls Policy 2016 within the next 12 months in collaboration with all Community Boards.</p>	

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		<p>b) Council delegations to Community Boards in relation to community halls be considered by Council when these documents have been adopted.</p> <p style="text-align: right;">CARRIED</p>	
Council 22/09/2022	District Wide Water & Wastewater charges – consultation <u>Author Janice Smith</u>	<p>RESOLUTION 2022/70 Moved: Mayor John Carter Seconded: Cr Rachel Smith That Council:</p> <p>a) Approves in principle the draft Statement of Proposal for District Wide rating of Water and Wastewater targeted rating.</p> <p>b) Approves that consultation commences as soon as practically possible after the election to enable staff to complete the consultation process, carry out deliberations.</p> <p style="text-align: right;">CARRIED</p>	<p>31 Oct 2022 3:25pm Smith, Janice Modelling of water and wastewater rate impacts up to 2024/25 is underway and will be included in the consultation documentation in place of the suggested re-statement of the 2022/23 rates only. Consultation is planned to commence mid November 2022</p>
Council 22/09/2022	Notice of Motion - Rangitane Maritime Development <u>Author Andy Finch</u>	<p>RESOLUTION 2022/64 Moved: Deputy Mayor Ann Court Seconded: Cr Rachel Smith That Council:</p> <p>a) Support the Maritime Facilities Development at Rangitane proceed through to the conclusion of the Resource Consent process.</p> <p>b) Remains committed to the funding Agreement with MBIE and supports an approach be made to MBIE to continue its funding support for the period required to conclude the consenting process</p> <p style="text-align: right;">EQUAL</p> <p>Mayor John Carter used a casting vote to carry the vote.</p>	<p>04 Nov 2022 8:18am George, Tania Updates to come through from Far North Waters. As at 11 October, they are organising meetings with MBIE and following the decision from MfE regarding NES-F consultation., Expecting decision from MfE in the next month or two.</p>

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		CARRIED Cr David Clendon tabled correspondence addressed to Rangitane Residents Association. Document number A3908452	
Council 22/09/2022	Reset of the Far North Waters Alliance <u>Author Janice Smith</u>	RESOLUTION 2022/69 Moved: Deputy Mayor Ann Court Seconded: Cr Felicity Foy That Council approve the re-establishment of Far North Waters as a true Alliance between Ventia and FNDC with immediate effect. CARRIED	31 Oct 2022 3:23pm Smith, Janice Work is under way to establish an alliance structure and consultation with staff commences 2 November 2022. A revised Total Operating Cost (TOC) is being developed to incorporate capital work under \$2m.
Council 10/11/2022	Pipeline Easement over Local Purpose (road) Reserve <u>Author: Kay Meekings</u>	RESOLUTION 2022/82 Moved: Cr Mate Radich Seconded: Cr Ann Court That Far North District Council in its role as the administering body of the Local Purpose (road) Reserve, Lot 8 DP 84384, Title NA40D/677, and pursuant to its powers under section 48(1)(f) Reserves Act 1977 consents to the granting of a pipeline easement (shown as D on LT 560603) over the local purpose reserve subject to meeting Reserves Act requirements and subject to there being no cost to Council. And that Council, in its role as the Minister of Conservation's delegate, and pursuant to the Minister's powers under section 48 of the Reserves Act 1977, consents to the granting of the proposed pipeline easement. CARRIED	29 Nov 2022 12:01pm Meekings, Kay MacKenzie-Elvin Law to provide draft easement document for consideration by Legal Services