

OUTSTANDING ACTIONS REPORT

Printed: Wednesday, 9 November 2022

2:21:59 pm

Date From: 1/01/2020

Date To: 9/11/2022

Division:
Committee: Te Hiku Community Board
Officer:

| Meeting | Title | Resolution | Notes |
|---------------------------------------|---|--|---|
| Te Hiku Community Board 7/12/2021 | Notice of Motion - Waterfront Cafe and Bar - Mangonui | <p>RESOLUTION 2021/77</p> <p>Moved: Member Felicity Foy Seconded: Chairperson Adele Gardner</p> <p>That Te Hiku Community Board recommends that the Far North District Council:</p> <p>a) approve the occupation and use of 1.5 car parking spaces (8,5m of legal road reserve) in front of the Waterfront Café, Waterfront Road Mangonui to be approved as a formal license to occupy, to the Waterfront Café and Bar.</p> <p>b) and prioritise and enable increased alfresco dining and activate street frontages in waterfront locations and town centres.</p> <p style="text-align: right;">CARRIED</p> | Once LTO application has been agreed, it progresses to the Property Legalisation Officer, Legal Services for assessment. The application is discussed with NTA, NTA make the decision as to its approval or declination. Once this is obtained, the Alfresco dining application received 13/9/22 by Environmental Health Services will be processed and sent it to an upcoming THCB meeting for comment. |
| Te Hiku Community Board 29/03/2022 | Motion | <p>RESOLUTION 2022/7</p> <p>Moved: Member Sheryl Bainbridge Seconded: Member Darren Axe</p> <p>That Te Hiku Community Board, having the delegation for the Northern Drainage Area Committees, and having received reports on progress on all Drainage aspects; Planning, financing, and physical works, for the financial year ending the 30th of June 2022 requests the Chief Executive to confirm in writing to the Te Hiku Community Board that:</p> <p>1. Before proceeding with a June/July 2022 spray of drains, the council will ask the property owners concerned whether this is necessary, or whether they are prepared</p> | Far North Waters (FNW) responses added, 1. Before proceeding with a June/July 2022 spray of drains, the council will ask the property owners concerned whether this is necessary, or whether they are prepared to wait for the spring and autumn cleans from 2022 onwards;; Irrelevant as we are in Aug 2022 however, the decision on the spraying programme and frequency of the sprays is established by the Drainage Committees, 2. As the programme states that spraying will be done in late spring and late autumn, the council will arrange for automatic issue of a works order in late September/early October and again in late January/early February;; Not ALL programmes have two lots of spraying, most only have one. The Council won't issue a works order, Far North Waters (through Ventia) issue the work orders to contractors as required, to ensure the programme occurs at the programmed times, |

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| | | <p>to wait for the spring and autumn cleans from 2022 onwards;</p> <p>2. As the programme states that spraying will be done in late spring and late autumn, the council will arrange for automatic issue of a works order in late September/early October and again in late January/early February;</p> <p>3. Regular monitoring will be in place to ensure that two sprays per season are carried out, and that they are carried out in consultation with property owners to ensure that they are done at the right time i.e. low tide in the lower reaches of the drains;</p> <p>4. The council will inform property owners immediately of the 2019 bylaw and Land Drainage Act conditions. Properties are changing hands all the time and there is no logic in waiting until June to send information;</p> <p>5. Where property owners have knowingly undertaken development that is inconsistent with the bylaws or Land Drainage Act, give them a month to rectify this and then arrange for the work to be rectified and send them an invoice for the cost for expenses as clearly set out in Section 9.1 of the Land Drainage Bylaw 2019;</p> <p>6. Advise what steps have been put in place to prevent Northern Drainage District committees being included in the proposed Three Waters reform as they relate to local land drainage which is separately rated for and not drinking water, wastewater or urban stormwater;</p> <p>7. Ensure that going forward, the management of the northern drainage areas will have adequate staff resourcing;</p> | <p>3. Regular monitoring will be in place to ensure that two sprays per season are carried out, and that they are carried out in consultation with property owners to ensure that they are done at the right time i.e. low tide in the lower reaches of the drains;, As mentioned most areas do not have two sprays, consultation/communication will be held with property owners and the contractors to ensure they occur at the right time such as low tide considerations.,</p> <p>4. The council will inform property owners immediately of the 2019 bylaw and Land Drainage Act conditions. Properties are changing hands all the time and there is no logic in waiting until June to send information;, As discussed with the Drainage Committees, we are investigating the possibility of including some information within the Rates Notices. ,</p> <p>5. Where property owners have knowingly undertaken development that is inconsistent with the bylaws or Land Drainage Act, give them a month to rectify this and then arrange for the work to be rectified and send them an invoice for the cost for expenses as clearly set out in Section 9.1 of the Land Drainage Bylaw 2019;, This would be on a case by case basis and not arbitrarily enforced as to conducting work and issuing an invoice. Action has also be taken to ensure that Far North Waters has delegated powers to enforce the Bylaws.,</p> <p>6. Advise what steps have been put in place to prevent Northern Drainage District committees being included in the proposed Three Waters reform as they relate to local land drainage which is separately rated for and not drinking water, wastewater or urban stormwater;, The decision on what is included within the Three Waters Reform rests with the Government and the Department of Internal Affairs (DIA). Our current understanding is that only urban stormwater will be included.,</p> <p>7. Ensure that going forward, the management of the northern drainage areas will have adequate staff resourcing;, As advised by the CEO, management of the drainage areas is provided by Far North Waters. The primary contact person has been introduced to the Drainage Committees.,</p> |

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| | | <p style="text-align: center;">8. All Board members will receive a copy of the draft management plans well in advance of the workshop scheduled for 4 April 2022.</p> <p><u>In Favour:</u> Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> | <p>8. All Board members will receive a copy of the draft management plans well in advance of the workshop scheduled for 4 April 2022., The draft management plans were circulated and the workshop has been held. The Plans are now being updated.</p> |
| Te Hiku Community Board 16/08/2022 | Kaitaia Drainage Area 2022/2023 Programme | <p>RESOLUTION 2022/71</p> <p>Moved: Member William (Bill) Subritzky Seconded: Member Jaqi Brown</p> <p>That Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme with the addition of the machine cleaning for the H. Subritzky Drain from State Highway 10 to the river (approximately 300 metres), based on the assumption that the funds are available and in the financial accounts that were not presented at the meeting as recommended by the Kaitaia Drainage Area Committee.</p> <p style="text-align: right;">CARRIED</p> | Richard Jenkins has been communicating with the THCB and will be presenting a programme. |
| Te Hiku Community Board 16/08/2022 | Waiharara and Kaikino Drainage Area 2021/2022 Programme Update | <p>RESOLUTION 2022/72</p> <p>Moved: Member Sheryl Bainbridge Seconded: Member William (Bill) Subritzky</p> <p>That Te Hiku Community Board:</p> | A workshop date to be booked with the THCB. |

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| | | <p>a) note the Waiharara and Kaikino 2021/2022 work programme report for information.</p> <p>b) Request, through the Chief Executive, a report from the Council Rates staff and a workshop with Council Rates staff regarding the rating of the drainage areas, the boundaries and classifications.</p> <p style="text-align: right;">CARRIED</p> | |
| <p>Te Hiku Community Board 16/08/2022</p> | <p>Waiharara and Kaikino Drainage Areas 2022/2023 Programme</p> | <p>RESOLUTION 2022/73</p> <p>Moved: Member William (Bill) Subritzky Seconded: Member Sheryl Bainbridge</p> <p>That Te Hiku Community Board:</p> <p>a) approve the reviewed Waiharara and Kaikino Drainage Areas spraying works programme</p> <p>b) approve one spray in February/March for Kaikino,</p> <p>c) subject to available funds, the inclusion of machine cleaning for the Hobson Extension Drain.</p> <p style="text-align: right;">CARRIED</p> | <p>Richard Jenkins the operations manager has been organising the spraying contract and is all going to plan.</p> |
| <p>Te Hiku Community Board 16/08/2022</p> | <p>Motutangi Drainage Area 2022/2023 Programme</p> | <p>RESOLUTION 2022/75</p> <p>Moved: Member Jaqi Brown Seconded: Member William (Bill) Subritzky</p> <p>That Te Hiku Community Board approve the reviewed Motutangi Area 2022/2023 work programme with the additions of a culvert at Selwyn Drain and four strainers and two gates at Bryan Drain as recommended by the Motutangi Drainage Area Committee.</p> | |

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| Te Hiku Community Board 16/08/2022 | Taipa Traffic Calming Petition | <p>RESOLUTION 2022/76</p> <p>Moved: Member Jaqi Brown Seconded: Member Felicity Foy</p> <p>That the Te Hiku Community Board:</p> <ul style="list-style-type: none"> a) receive the report Taipa Traffic Calming Petition; and, b) acknowledge staff will complete additional investigation and recommendation(s) to the Board and petitioners in conjunction with the tabled document “Presentation of road upgrade for funding and stakeholder approval at Foreshore Road, Taipa” received from GM, Andy Finch. c) Request that a report be brought to the next Infrastructure Committee that outlines the petition and proposed works in Taipa. <p style="text-align: right;">CARRIED</p> <p><u>TABLED DOCUMENT:</u> Correspondence from Andy Finch – Haigh Workman – <i>“Presentation of road upgrade for funding and stakeholder approval at Foreshore Road, Taipa”</i></p> | A site visit to Taipa has been organised for Wednesday 9 November 2022 by GM-IAM to look at: 1. Traffic calming, 2. Placemaking/landscaping, 3. Drainage, 4. Iwi aspirations – including other work in Taipa. NTA, Haighworkman, Trudy Allen, Cr Foy, Sheryl Bainbridge, Shayne Storey, and Graham Lutze have been invited. Andy/Finch and Elizabeth Stacey to provide information on outcome of visit. |
| Te Hiku Community Board 20/09/2022 | Ground Lease to Te Hiku Pasifika Trust - 19 Banks Street, Kaitaia | <p>RESOLUTION 2022/84</p> <p>Moved: Chairperson Adele Gardner Seconded: Member Jaqi Brown</p> <p>That the Te Hiku Community Board recommends to Council:</p> <ul style="list-style-type: none"> a) That a new ground lease be issued to the Te Hiku Pasifika Trust over part of the Local Purpose (War Memorial) | A report is going to Council for 10 November 2022 for consideration |

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| | | <p>Reserve, approximately 450sqm, being part of Part Lot 10 DP 25798 Record of Title NA15B/1202 vested in Far North District Council as a local purpose reserve by Section 26A Reserves Act 1977. The terms of the proposed lease shall be:</p> <p>Term 15 years (5+5+5) – allowed for under the Reserves Act 1977</p> <p>Rental \$113 +gst pa – FNDC Fees and Charges Schedule 2022/23 – Community leases</p> <p>b) With further conditions negotiated and agreed upon by the General Manager Corporate Services and the Te Hiku Pasifika Trust.</p> <p style="text-align: right;">CARRIED</p> | |
| Te Hiku Community Board 20/09/2022 | Chairperson and Members Reports | <p>RESOLUTION 2022/85</p> <p>Moved: Member William (Bill) Subritzky Seconded: Member Darren Axe</p> <p>That the Te Hiku Community Board note the reports from Chairperson Adele Gardner and Members John Stewart, Sheryl Bainbridge and Bill Subritzky.</p> <p>Note: Verbal Member Reports provided by Darren Axe, Jaqi Brown and Felicity Foy</p> <p>Note: Democracy Services to work with Funding Advisors and Communications Team to add Events Funding Deadline details to Te Hiku Community Board Facebook page and Far North District Council Facebook page.</p> | Posts created on THCB facebook page with Community Board funding and Event funding deadlines for 2022 |

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| | | <p>Note: Chairperson to work with Communications Team on post meeting media releases.</p> <p style="text-align: right;">CARRIED</p> | <p>Ruben Garcia attended the THCB Inaugural meeting on 20/10/22. At the THCB handover/induction on 2/11/22 Ken Lewis and Greer Carey attended, and Greer will be the THCB Communications Representative. All CB members will be responsible for writing material for their Facebook page and outcomes of meeting – the board can send these to Greer, cc: Bev to check with a 'fresh pair of eyes' and return to board for release. Greer can put these into local papers. THCB also referred to handbook given in compendium pages 51-52 on engagement and communication that has pointers to consider., Comms recommended, Comms requested THCB list 3 items to go into FNDC fortnightly newsletter., Cr Foy advocated use of TikTok and a (handheld Gimble - when you film something on your phone or with a handheld camera, it's usually a bit shaky. A gimbal uses sensors and motors to stabilize and support your camera, doing what a tripod usually would if you were staying in one location or taking a photo).</p> |
| <p>Te Hiku Community Board 20/09/2022</p> | <p>Footpath Programme 2022-2024 Prioritisation</p> | <p>RESOLUTION 2022/82</p> <p>Moved: Member William (Bill) Subritzky Seconded: Member Jaqi Brown</p> <p>That the Te Hiku Community Board receive the report Footpath Programme 2022-2024 Prioritisation and confirm the listed locations and priority order.</p> <p>Note: Maintenance required as a priority for 5.b (Kaitaia-Awaroa Road – Okahu road to 240) and for the footpath to be added to the asset register.</p> <p>Note: Workshop/Presentation required on renewals and how it works.</p> <p>Note: Cost of Bridge Clip on for Houhora Heads Rd to Northwood Ave to be provided as information by NTA.</p> <p>Note: Copy of concept plans to be provided to NTA staff (Senior Transport Planner and NTA Engineer).</p> | <p>Path has been added to council asset register and maintenance requested (see attached email) Workshop timing requested from governance for December meeting. Governance to advise if this is an option. Bridge clip on costs – requested but not received. Will follow up at footpath workshop Concept plans provided to the NTA</p> |

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| Te Hiku Community Board 20/09/2022 | Te Hiku Statement of Community Board Fund Account as at 31 July 2022 | <p>RESOLUTION 2022/86</p> <p>Moved: Chairperson Adele Gardner Seconded: Member William (Bill) Subritzky</p> <p>That the Te Hiku Community Board</p> <ul style="list-style-type: none"> a) Receive the report Te Hiku Statement of Community Board Fund Account as at 31 July 2022 b) And that the unused funds of \$7,711.46 allocated to the Jaycee Park Picnic Tables at the 1 June 2021 meeting be returned to the available balance for reallocation c) And that the unused funds of \$2,720 allocated to Be Free Inc Mangonui Festival 2021 at 17 November 2020 meeting be returned to the available balance for reallocation. d) And that the unused funds of \$2,055 allocated to Rosemary Archibald at 7 December 2021 meeting be returned to the available balance for reallocation. <p>Note: the Board would like an update on drinking fountain for Jaycee Park basketball court</p> <p style="text-align: center;">CARRIED</p> | the report writer and will need to note this in the next Statement of Community Board Fund Account report. |
| Te Hiku Community Board 20/09/2022 | Motion- Engagement on Te Hiku Community Board Concept Plans (Houhora Heads/Pukenui, Karikari Peninsula, Doubtless Bay and Hihi Areas) | <p>RESOLUTION 2022/87</p> <p>Moved: Member Felicity Foy Seconded: Chairperson Adele Gardner</p> <p>That the Te Hiku Community Board request the Chief Executive to add to the Engagement work plan the engagement for Houhora Heads/Pukenui, Karikari Peninsula, Doubtless Bay and</p> | The THCB Coordinator is assisting the Engagement Team in completing Engagement Plans for the Concept plans adopted by the THCB meeting of 20/9/22 and the THCB may wish to support the implementation using their networks. |

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| | | <p>Hihi concept plans that were adopted at this meeting by the Te Hiku Community Board</p> <p style="text-align: right;">CARRIED</p> | |