

## OUTSTANDING ACTIONS REPORT

Printed: Tuesday, 8 November 2022 10:12:31 AM

Division:  
Committee: Kaikohe-Hokianga Community Board  
Officer:

Date From: 1/01/2021  
Date To: 8/11/2022

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 1/06/2022	Amenity Lighting and Town Beautification Budgets	<p><b>MOTION</b> Moved: Member Louis Toorenburg Seconded: Member Kelly van Gaalen That the Kaikohe-Hokianga Community Board:</p> <ol style="list-style-type: none"> <li>a) accepts the report outlining the allocation of the Amenity Lighting and Town Beautification budgets for financial year 2022/2023.</li> <li>b) approves the allocation of the Amenity Lighting budget for financial year 2022/23.</li> <li>c) approves the allocation of the Town Beautification budgets for financial year 2022/23.</li> </ol> <p><b>AMENDMENT</b> Moved: Chairperson Mike Edmonds Seconded: Member Emma Davis That the Kaikohe-Hokianga Community Board leave this report to lie on the table until after a workshop to discuss the Amenity Lighting and Town Beautification budget allocations</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The amendment became the substantive motion.</p> <p><b>RESOLUTION 2022/40</b> Moved: Chairperson Mike Edmonds Seconded: Member Emma Davis <b>That the Kaikohe-Hokianga Community Board leave this report to lie on the table until a workshop is held to discuss the Amenity Lighting and Town Beautification budget allocations.</b></p> <p style="text-align: right;"><b>CARRIED</b> <b>LEFT TO LIE</b></p>	<p><b>21 Jun 2022 12:36pm George, Tania</b> This is parked until a position on community board workshops is reached.</p> <p><b>28 Jun 2022 3:29pm England, Jeanette</b> Further information and costings being gathered from Community Plans. This information will be provided to the Community Board at their August meeting</p> <p><b>25 Jul 2022 10:15am Baker, Marlema</b> Update from Jeanette England:, This information is still being gathered and will not be available for the August meeting. It is likely that a report will not be presented back to the CB before November or December now., • District Facilities have just completed the review of the CB Plans to ensure that we have not excluded any requests from the community and board. , • The next step to obtain costings for lighting. , • In the current financial year the Amenity Lighting budget is allocated to the Memorial Park development.</p> <p><b>30 Sep 2022 1:08pm Wood, Melissa - Target Date Revision</b> Target date changed by Wood, Melissa from 15 June 2022 to 28 February 2023 - Incoming KHCB to develop their strategic priorities - including re: amenity lighting / town beautification - this will enable staff to provide the information detailing costings etc. as per the Board's request.</p>

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Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 14/09/2022	Chairperson Report	<p><b>RESOLUTION 2022/47</b> Moved: Chairperson Mike Edmonds Seconded: Member Kelly van Gaalen <b>That the Kaikohe-Hokianga Community Board notes the report from Chairperson, Mike Edmonds.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>RESOLUTION 2022/48</b> Moved: Chairperson Mike Edmonds Seconded: Member Alan Hessell <b>a) allocates \$5,000 from the Placemaking Fund to the Okaihau Community Association to fund up to 100% of a design and price for kitchen and/or toilets for the Okaihau Hall, to be uplifted upon submission of a grant application for the same before the Board meeting in June 2023. If an application is not received the Board should reallocate the funds at its June 2023 meeting.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>RESOLUTION 2022/49</b> Moved: Chairperson Mike Edmonds Seconded: Member Alan Hessell <b>b) allocates \$20,000 to enable future planning by the CE, or his nominee, for the Pioneer Village to ensure a sustainable future.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>RESOLUTION 2022/50</b> Moved: Chairperson Mike Edmonds Seconded: Member John Vujcich <b>c) add the following section to the Kaikohe-Hokianga Community Board Standing Orders, and that any minor</b></p>	<p><b>07 Nov 2022 4:48pm Baker, Marlema - Reallocation</b> Action reassigned to Wood, Melissa by Baker, Marlema</p> <p><b>08 Nov 2022 10:08am Baker, Marlema</b> <b>Part a)</b> Funding related - allocated to K.Hammond (Funding Advisor) and followed-up by M Woods,</p> <p><b>Part b)</b> Funding related - allocated to K.Hammond (Funding Advisor) and followed up by M Woods,</p> <p><b>Part c)</b> Amendment made and Included in KHCB Standing Orders - action completed by M Baker,</p> <p><b>Part d)</b> Amendment made and Included in KHCB Standing Orders - action completed by M Baker</p>

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		<p style="text-align: center;"><b>editing for readability and consistency be delegated to the Chair;</b></p> <p><i><u>"Election of Chairperson"</u></i></p> <p><i>The election of the Chairperson of the Board is a serious matter and should be done, as far as it can, in a deliberate manner. The first meeting of a Board may be a strange place for a new member, who should not be confused or rushed.</i></p> <p><i>A majority decision is, therefore, appropriate and 'System A' (Local Government Act 2002 Sch7 (25), while the act requires a meeting decision, is recommended.</i></p> <p><i><b>"System A"</b> is described in the Act:</i></p> <p><i>It requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the Board present and voting; and</i></p> <p><i>It has the following characteristics:</i></p> <ul style="list-style-type: none"> <li><i>(i) there is a first round of voting for all candidates; and</i></li> <li><i>(ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and</i></li> <li><i>(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and</i></li> <li><i>(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.</i> <p><i>The following clarifications are added to these Standing Orders;</i></p> <ul style="list-style-type: none"> <li><i>(i) no formal nomination procedure is required for candidates for Chair - an Expression of Interest is sufficient,</i></li> </ul> </li></ul>	

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		<p>(ii) candidates may speak for 3 minutes in support of their candidacy prior to the election process,</p> <p>(iii) where 2 or more candidates tie for the highest number of votes, subject to (v), further rounds of voting are undertaken until the tie is broken,</p> <p>(iv) the meeting may be adjourned, and/or further discussion may be undertaken between votes,</p> <p>(v) where three or more candidates are tied for the highest number of votes, the meeting may remove a candidate by majority vote before the next round of voting</p> <p>(vi) where 2 candidates continue to tie for the highest number of votes and three tie breaking votes have been taken, the meeting may decide to audition the candidates by alternating the Chair between the remaining items on the agenda and continue voting later in the meeting,</p> <p>(vii) the order of the chairing of items in (vi) should be agreed by the candidates or, in the absence of agreement, by lot.</p> <p>(viii) these directions are subject to the Act which requires that a Chair be elected at the first meeting.</p> <p>(ix) the Deputy Chair should not be elected before the Chair</p> <p>A complete description of this Standing Orders section must appear in the agenda of the first meeting".</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>RESOLUTION 2022/51</b></p> <p>Moved: Chairperson Mike Edmonds</p> <p>Seconded: Member John Vujcich</p> <p><b>d) add the following section to the Kaikohe-Hokianga Community Board Standing Orders, and that any minor editing for readability and consistency be delegated to the Chairperson;</b></p>	

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		<p><u><i>“Unanimous Consent</i></u></p> <p><i>In order to promote an efficient meeting, these standing orders may be varied by the chair by unanimous consent. That is, if no objections are received, or points of order made, the chair may assume that unanimous consent has been given for the change in a single instance. Such a variation, by itself, is not a reason to invalidate any meeting decision.</i></p> <p><i>For example, if the members appear interested in a speaker whose speech is exceeding a time limit, the chair may allow them to continue without seeking the explicit consent of the meeting. An alternative is to seek a suspension of the standing orders which require a 75% vote.</i></p> <p><i>Another example is the requirement for a mover and seconder. If a motion is uncontroversial, the chair may assume the wording and progress to a discussion and vote, or in some cases simply to a vote. A decision to adopt the minutes as a true and correct record of a previous meeting is an example of this.</i></p> <p><i>The chair may choose to highlight the use of unanimous consent by using the words 'if there is no objection ...'</i></p> <p><i>A single member objecting violates unanimous consent which then requires the following of the standing orders as written.</i></p> <p><i>Unanimous consent does not permit the violation of any rule encoded outside the Standing Orders, such as legislation”.</i></p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b> <b>CARRIED</b></p>	