

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT TE AHU, CNR SOUTH ROAD & MATTHEWS AVE , KAITAIA
ON TUESDAY, 20 SEPTEMBER 2022 AT 10:05 AM**

PRESENT: Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

STAFF PRESENT: Elisabeth Stacey (NTA Engineer), Kim Hammond (Funding Advisor), Shayne Storey (Community Development Advisor), Rhonda-May Whiu (Democracy Advisor), Marlema Baker (Democracy Advisor), Beverly Mitchell (Community Board Co-ordinator)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Adele Gardner commenced the meeting and Deputy Chair Jaqi Brown opened with a karakia and Chair Adele Gardner provided the translation prayer.

Te Hiku Community Board held a moment of silence in respect to the passing of Her Majesty Queen Elisabeth II.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Malcolm Robson and Waikareere Gregory spoke regarding speed limits and the shared path through Pukepoto
- Graham Lutze spoke regarding the Concerns of speed in Taipa Adamson road, suggestion of a camera – tabled the petition, Toilet door on disabled toilet removed (email down a copy of the plan)

4 NGĀ KAIKŌRERO / SPEAKERS

Summer Johnson from Bay of Islands Animal Rescue Trust spoke regarding agenda item 8.6a funding application

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 7.1 document number A3538614, pages 114 - 116 refers

RESOLUTION 2022/79

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board agrees that the minutes of the meeting held 16 August 2022 be confirmed as a true and correct record.

CARRIED

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - ADOPTION OF CONCEPT PLANS

Agenda item 6.1 document number A3887838, pages 8 - 8 refers

RESOLUTION 2022/80

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That the Te Hiku Community Board adopts the concept plans for the following areas:

- a) Houhora Heads/Pukenui
- b) Karikari Peninsula
- c) Doubtless Bay
- d) Hihi

These Plans will guide the incoming Board for 2022-2025 in identifying projects that will subsequently be used in confirmed and allocating funding within its strategic planning and the Council Long Term Plan. The Plans will enable the Board to understand community priorities and guide the Board's decision making and funding allocations in a way that will meet the needs of communities and promote the social, economic, environmental, and cultural well-being of communities as required by the Local Government Act 2002.

CARRIED

At 10:56 am, Member Felicity Foy left the meeting.

At 11:00 am, Member Felicity Foy returned to the meeting

5 NGĀ TONO KŌRERO / DEPUTATIONS

Andrea Panther from the with Kaitaia Business Association strategic Plan update

The meeting was adjourned from 11.16am to 11.22am

5 REPORTS

8.1 KAITAIA BUSINESS ASSOCIATION AND TE HIKU COMMUNITY BOARD UPDATED MEMORANDUM OF AGREEMENT

Agenda item 8.1 document number A3889470, pages 123 - 125 refers

RESOLUTION 2022/81

Moved: Chairperson Adele Gardner

Seconded: Member John Stewart

That Te Hiku Community Board receives the updated Memorandum of Agreement between the KBA and THCB.

CARRIED

6 INFORMATION REPORTS

9.1 FOOTPATH PROGRAMME 2022-2024 PRIORITISATION

Agenda item 9.1 document number A3860959, pages 190 - 191 refers

RESOLUTION 2022/82

Moved: Member William (Bill) Subritzky

Seconded: Member Jaqi Brown

That the Te Hiku Community Board receive the report Footpath Programme 2022-2024 Prioritisation and confirm the listed locations and priority order.

Note: Maintenance required as a priority for 5.b (Kaitaia-Awaroa Road – Okahu road to 240) and for the footpath to be added to the asset register.

Note: Workshop/Presentation required on renewals and how it works.

Note: Cost of Bridge Clip on for Houhora Heads Rd to Northwood Ave to be provided as information by NTA.

Note: Copy of concept plans to be provided to NTA staff (Senior Transport Planner and NTA Engineer).

CARRIED

7 REPORTS

8.2 TE HIKU COMMUNITY BOARD STRATEGIC PLAN

Agenda item 8.2 document number A3888952, pages 133 - 135 refers

RESOLUTION 2022/83

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board:

- a) **Adopt the 2022-2025 strategic plan, and that,**
 - i) **this plan be presented for adoption by the new Te Hiku Community Board at its first meeting of the new triennium.**

CARRIED

8.4 GROUND LEASE TO TE HIKU PASIFIKA TRUST - 19 BANKS STREET, KAITAIA

Agenda item 8.4 document number A3872774, pages 162 - 166 refers

RESOLUTION 2022/84

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That the Te Hiku Community Board recommends to Council:

- a) **That a new ground lease be issued to the Te Hiku Pasifika Trust over part of the Local Purpose (War Memorial) Reserve, approximately 450sqm, being part of Part Lot 10 DP**

25798 Record of Title NA15B/1202 vested in Far North District Council as a local purpose reserve by Section 26A Reserves Act 1977. The terms of the proposed lease shall be:

Term 15 years (5+5+5) – allowed for under the Reserves Act 1977

Rental \$113 +gst pa – FNDC Fees and Charges Schedule 2022/23 – Community leases

- b) **With further conditions negotiated and agreed upon by the General Manager Corporate Services and the Te Hiku Pasifika Trust.**

CARRIED

8.3 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.3 document number A3860203, pages 150 - 151 refers

RESOLUTION 2022/85

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

That the Te Hiku Community Board note the reports from Chairperson Adele Gardner and Members John Stewart, Sheryl Bainbridge and Bill Subritzky.

Note: Verbal Member Reports provided by Darren Axe, Jaqi Brown and Felicity Foy

Note: Democracy Services to work with Funding Advisors and Communications Team to add Events Funding Deadline details to Te Hiku Community Board Facebook page and Far North District Council Facebook page.

Note: Chairperson to work with Communications Team on post meeting media releases.

CARRIED

The meeting was adjourned from 12.32pm to 1.00pm.

8.5 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JULY 2022

Agenda item 8.5 document number A3871876, pages 168 - 168 refers

RESOLUTION 2022/86

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board

- a) **Receive the report Te Hiku Statement of Community Board Fund Account as at 31 July 2022**
- b) **And that the unused funds of \$7,711.46 allocated to the Jaycee Park Picnic Tables at the 1 June 2021 meeting be returned to the available balance for reallocation**
- c) **And that the unused funds of \$2,720 allocated to Be Free Inc Mangonui Festival 2021 at 17 November 2020 meeting be returned to the available balance for reallocation.**
- d) **And that the unused funds of \$2,055 allocated to Rosemary Archibald at 7 December 2021 meeting be returned to the available balance for reallocation.**

Note: the Board would like an update on drinking fountain for Jaycee Park basketball court

CARRIED

RESOLUTION 2022/87

Moved: Member Felicity Foy

Seconded: Chairperson Adele Gardner

That the Te Hiku Community Board request the Chief Executive to add to the Engagement work plan the engagement for Houhora Heads/Pukenui, Karikari Peninsula, Doubtless Bay and Hihi concept plans that were adopted at this meeting by the Te Hiku Community Board

CARRIED

8.6a FUNDING APPLICATIONS

Agenda item 8.6 document number A3879551, pages 173 - 176 refers

MOTION

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board

- a) approves the sum of \$10,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Bay of Islands Animal Rescue Trust for the community vaccination and desexing programme, to support the following Community Outcomes:
- i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.

AMENDMENT

Moved: Member Felicity Foy

Seconded: Chairperson Adele Gardner

That approves the sum of \$15,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Bay of Islands Animal Rescue Trust for the community vaccination and desexing programme, and education to support the following Community Outcomes:

- i) Proud, vibrant communities.
- ii) Communities that are healthy, safe, connected and sustainable.

RESOLUTION 2022/88

Moved: Member Felicity Foy

Seconded: Chairperson Adele Gardner

That approves the sum of \$15,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Bay of Islands Animal Rescue Trust for the community vaccination and desexing programme, and education to support the following Community Outcomes:

- i) Proud, vibrant communities.**

ii) Communities that are healthy, safe, connected and sustainable.

Against: John Stewart and William (Bill) Subritzky

CARRIED**8.6b FUNDING APPLICATION****RESOLUTION 2022/89**

Moved: Member Jaqi Brown

Seconded: Member William (Bill) Subritzky

b) approves the sum of \$5,000 (plus GST if applicable) to be paid from the Boards Community Fund account to Life Education Trust Far North, for consumable materials for annual visits to schools in the Te Hiku Community Board area, to support the following Community Outcome:

i) Proud, vibrant Communities.

ii) Communities that are healthy, safe, connected and sustainable.

CARRIED**8 INFORMATION REPORTS*****9.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE SEPTEMBER 2022**

Agenda item 9.2 document number A3860197, pages 192 - 192 refers

RESOLUTION 2022/90

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update September 2022.

And an update be provided from the Chief Executive Officer on how Far North District Council are enabling alfresco dining.

Note: Te Hiku community Board would like a response regarding why the work was not completed with the monkey apple tree works as they were advised by the Chief Executive Officer.

Note: The Board would like action 2022/7 to remain open on action sheet for the new board members

CARRIED**10 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/91**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

Te Hiku Community board confirmed the information and decisions contained in the part of the meeting held with public excluded not be restated in public meeting.

Chairperson Adele Gardner thanked the board members for their service and also thanked the staff on behalf of the Community board.

Member Bill Subritzky thanks the Chairperson on behalf of the board members.

8 TE KAPINGA HUI / MEETING CLOSE

Deputy Chair Jaqi Brown closed the meeting with a prayer.

The meeting closed at 1:49pm.

The minutes of this meeting will be confirmed by the Chairperson and the Chief Executive Officer.

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CHAIRPERSON

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CHIEF EXECUTIVE OFFICER