

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
KAITAIA DRAINAGE AREA COMMITTEE MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITAIA ON MONDAY, 8 AUGUST 2022 AT 10:01 AM**

**PRESENT:** Chairperson Fiona King, Member Adele Gardner, Member Mike Masters, Member Greg Yuretich, Member Joe King.

**IN ATTENDANCE:** Mr Danny Brian (Awanui District)

**STAFF PRESENT:** Glenn Rainham (Manager – Infrastructure Operations), Richard Jenkins (Ventia), James Ross (3 Waters Engineer), Marlema Baker (Democracy Advisor)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Chair Fiona King declared the meeting open.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2022/6**

Moved: Chairperson Fiona King  
Seconded: Member Adele Gardner

**That the apology received from Members Jim Bennett and Dennis Chapman be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ KAIKŌRERO / SPEAKERS**

No speakers were confirmed for this meeting.

**4 CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3803948, pages 6 - 10 refers

**RESOLUTION 2022/7**

Moved: Chairperson Fiona King  
Seconded: Member Adele Gardner

**That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the Kaitaia Drainage Area Committee held 21 March 2022 are a true and correct record.**

**Matters Arising:**

- Letter not sent to Mr Van Bysterveld – need to correct spelling of his name. (Richard to meet with Mr Van Bysterveld before /08/22 and follow- up with a letter) and meet with Greg Yuretich.
- Page 9 bullet point one – not completed.
- Page 9 bullet point 3 - completed
- Workshop hasn't happened – Committee requests an update on the Management Plan.

- Item 4.2 and 4.3 in minutes date 3/11/2020 – not completed – work in progress.
- Church Gully Mechanical cleaning and spraying completed. Oinu stream not completed.
- Bullet point 1: Page 15 not completed
- Bullet point 2: Partially completed.
- Check that there is a Drainage code in the RFS system.
- That an Action Sheet Update Report be included in future agendas with updates to be populated by Glenn / James Ross.
- Chair Fiona King requests that Waiharara/Kaikino Drainage Committee members receive a copy of the Drainage Financial Reports when they are completed.

**CARRIED****5 REPORTS****5.1 KAITAIA DRAINAGE AREA 2021-2022 PROGRAMME - RPJ1 REPORT AMENDMENTS**

Agenda item 5.1 document number A3814654, pages 11 - 19 refers

**RESOLUTION 2022/8**

Moved: Chairperson Fiona King

Seconded: Member Mike Masters

**That the Kaitaia Drainage Area Committee:**

- a) **note and review the 2021/2022 work report.**
- b) **recommend the reviewed 2021/2022 work report to the Te Hiku Community Board for information.**

**CARRIED**

Notes:

- Houston Drain will be looked at by Greg/Richard.
- James to locate Troy's notes on the edited drainage management plans.
- Future workshop to be held with Drainage committees on drainage management plans.

**5.2 KAITAIA DRAINAGE AREA 2022/2023 PROGRAMME**

Agenda item 5.2 document number A3814591, pages 20 - 25 refers

**RESOLUTION 2022/9**

Moved: Chairperson Fiona King

Seconded: Member Greg Yuretich

**That the Kaitaia Drainage Area Committee recommend that the Te Hiku Community Board approve the Spraying Works Programme, as per the report, and the machine cleaning for the H. Subritzky Drain from State Highway 10 to the river (approximately 300 metres), based on the assumption that the funds are available and in the financial accounts that were not presented today.**

**CARRIED****6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

CHAIR FIONA KING DECLARED THE MEETING CLOSED

**7 TE KAPINGA HUI / MEETING CLOSE****The meeting closed at 12:53 pm.**

The minutes of this meeting were confirmed at the Kaitaia Drainage Area Committee Meeting held on .

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**CHAIRPERSON**