

**MINUTES OF FAR NORTH DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON TUESDAY, 26 JULY 2022 AT 9:40 AM**

PRESENT: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Dave Collard, Cr Felicity Foy, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich, Member Raniera Kaio, Member Sam Napia and Member Belinda Ward

STAFF PRESENT: Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy), Marlema Baker (Democracy Advisor), Aisha Huriwai (Team Leader Democracy Services)

1 KARAKIA TIMATANGA – OPENING PRAYER

Deputy Chair David Clendon commenced the meeting at 9:40 am and adjourned the meeting at 9:41 am. Chair Rachel Smith commenced the meeting at 9:43 am and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

No apologies or conflicts of interest were received for this meeting.

3 NGĀ TONO KŌRERO / DEPUTATION

No deputations were received for this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3778857, pages 10 - 16 refers.

RESOLUTION 2022/44

Moved: Cr Kelly Stratford

Seconded: Chair Rachel Smith

That the Strategy and Policy Committee agrees that the minutes of the meeting held 14 June 2022 be confirmed as a true and correct record.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Sam Napia and Raniera Kaio

Against: Nil

Abstained: Cr John Vujcich and Member Belinda Ward

CARRIED

At 9:44 am, Cr Kelly Stratford left the meeting due to a power cut and returned 10:02 am.

At 9:57 am, Member Belinda Ward left the meeting due to a power cut and returned at 10:03 am

5 REPORTS

5.1 ACCESSIBILITY POLICY – RECOMMENDATION FOR MAKING A NEW POLICY

Agenda item 5.1 document number A3739268, pages 17 - 28 refers.

MOTION

Moved: Member Sam Napia
 Seconded: Deputy Mayor Ann Court

That the Strategy and Policy Committee recommends that Council:

- a) make the Accessibility Policy 2022 for the Far North District Council
- b) revoke the Equity and Access for People with Disabilities Policy 2016.

AMENDMENT

Moved: Cr Felicity Foy
 Seconded: Cr Kelly Stratford

- c) Request that the implementation plan for this policy be brought back to the Strategy and Policy Committee for approval of the Committee.

In Favour: Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Chair Rachel Smith and Deputy Chair David Clendon

Abstained: Deputy Mayor Ann Court and Cr John Vujcich

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/45

Moved: Cr Felicity Foy
 Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee recommends that Council:

- a) make the Accessibility Policy 2022 for the Far North District Council**
- b) revoke the Equity and Access for People with Disabilities Policy 2016.**
- c) request that the implementation plan for this policy be bought back to the Strategy and Policy Committee for approval.**

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Nil

CARRIED

5.2 EASTER SUNDAY SHOP TRADING POLICY - RECOMMENDATIONS FOR MAKING A NEW POLICY

Agenda item 5.2 document number A3747991, pages 29 - 42 refers.

MOTION

Moved: Chair Rachel Smith
 Seconded: Mayor John Carter

That the Strategy and Policy Committee recommend that Council:

- a) agree to the recommendations in the staff report on submissions and recommendations for consideration that:
 - i) the word “shop” is replaced with the word “Shop” throughout the Policy;
 - ii) in the ‘Application’ section of the policy, the words “legislative provisions” be replaced with “legislative instruments” and the words “licensing provisions” be replaced with “licensing laws”;
 - iii) in the ‘Definitions’ section, the words “section 2 of” be added before “the Shop Trading Hours Act 1990”;

- iv) in the 'Legislative Context' section, the date of the Supply of Alcohol Act be changed from "2021" to "2012".
- b) under section 5A of the 'Shop Trading Hours Act 1990', make the Easter Sunday Shop Trading Policy as per attachment 2;
- c) revoke the Easter Sunday Trading Policy 2017.

PROCEDURAL MOTION

Moved: Member Sam Napia

Seconded: Cr Moko Tepania

That the proposed Easter Sunday Shop Trading Policy lie on the table to provide for email-invited input from religious organisations, including any inter-denomination associations, in the district.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich, Members Sam Napia and Raniera Kaio

Against: Deputy Mayor Ann Court and Cr Dave Collard

Abstained: Member Belinda Ward

CARRIED

The procedural motion became the substantive motion.

RESOLUTION 2022/466

Moved: Member Sam Napia

Seconded: Cr Moko Tepania

That the proposed Easter Sunday Shop Trading Policy lie on the table to provide for email-invited input from religious organisations, including any inter-denomination associations, in the district.

**CARRIED
LEFT TO LIE**

NOTE: Author Donald Sheppard to work on rewording the policy as it does not override other legislative instruments, such as liquor licensing, and restriction on selling alcohol on Good Friday and Easter Sunday.

At 10:47 am, Cr Dave Collard left the meeting and returned at 10:51 am.

The meeting was adjourned from 11:30 am to 11:41 am.

5.3 AMENDMENTS TO COMMUNITY INITIATED INFRASTRUCTURE - ROADING CONTRIBUTION POLICY

Agenda item 5.3 document number A3757467, pages 43 - 54 refers.

MOTION

Moved: Cr Kelly Stratford

Seconded: Chair Rachel Smith

That the Strategy and Policy Committee recommend the Council adopt the amended Community Initiated Infrastructure – Roading Contribution Policy 2022.

AMENDMENT

Moved: Deputy Mayor Ann Court

Seconded: Cr Dave Collard

subject to Policy Statement 2 being amended to read as follows: the Community must contribute 100 % of the cost.

In Favour: Chair Rachel Smith, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy and Member Sam Napia

Against: Deputy Chair David Clendon, Crs Kelly Stratford and John Vujcich

Abstained: Cr Moko Tepania, Members Belinda Ward and Raniera Kaio

CARRIED

PROCEDURAL MOTION

Moved: Cr Felicity Foy
Seconded: Cr Moko Tepania

That this Policy lay on the table, and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Deputy Mayor Ann Court

Abstained: Cr John Vujcich

CARRIED

The procedural motion became the substantive motion

RESOLUTION 2022/47

Moved: Cr Kelly Stratford
Seconded: Chair Rachel Smith

That this Policy lay on the table, and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Sam Napia and Raniera Kaio

Against: Deputy Mayor Ann Court

Abstained: Cr John Vujcich and Member Belinda Ward

**CARRIED 9/1
LEFT TO LIE**

Note:

NTA staff to attend all future Strategy and Policy Committee meetings.
At 11:41 am, Cr Moko Tepania left the meeting and returned at 11:46 am.

6 INFORMATION REPORTS

6.1 RESIDENT OPINION SURVEY 2021/22

Agenda item 6.1 document number A3786091, pages 55 - 147 refers.

MOTION

Moved: Chair Rachel Smith
Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee receive the report Resident Opinion Survey 2021/22.

AMENDMENT

Moved: Chair Rachel Smith
Seconded: Member Sam Napia

and that the Strategy and Policy Committee recommends that Council receive a report from the CEO demonstrating how the organisation will address these survey results.

<u>In Favour:</u>	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio	
<u>Against:</u>	Nil	CARRIED
The amendment became the substantive motion		
RESOLUTION 2022/48		
Moved: Chair Rachel Smith		
Seconded: Cr Kelly Stratford		
That the Strategy and Policy Committee receive the report Resident Opinion Survey 2021/22 and, that the Strategy and Policy Committee recommends that Council receive a report from the CEO demonstrating how the organisation will address these survey results.		
<u>In Favour:</u>	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio	
<u>Against:</u>	Nil	CARRIED

At 12:56 pm, Cr Moko Tepania left the meeting.

At 1:05 pm, Cr John Vujcich left the meeting.

6.2 STRATEGY AND POLICY ACTION SHEET UPDATE JULY 2022

Agenda item 6.2 document number A3778934, pages 148 - 152 refers.

RESOLUTION 2022/49		
Moved: Member Raniera Kaio		
Seconded: Cr Kelly Stratford		
That the Strategy and Policy Committee receive the report Action Sheet Update for July 2022.		
<u>In Favour:</u>	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio	
<u>Against:</u>	Nil	CARRIED

7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

DARREN EDWARDS (GENERAL MANAGER STRATEGIC PLANNING AND POLICY) CLOSED THE MEETING WITH A KARAKIA.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:17 pm.

The minutes of this meeting will be confirmed at the Strategy and Policy Committee Meeting held on 6 September 2022.

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CHAIRPERSON