



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 7 July 2022

Time: 10:00 am
**Location: Te Hononga Centre,
Gillies Street,
Kawakawa**

Membership:

Chairperson Belinda Ward
Member Lane Ayr
Member Manuela Gmuer-Hornell
Member Bruce Mills
Member Frank Owen
Member Manuwai Wells
Member Dave Hookway-Kopa
Member Rachel Smith

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Belinda Ward	Ward Jarvis Family Trust	Trustee		
	Kenneth Jarvis Family Trust	Trustee		
	Residence in Watea			
Belinda Ward (Partner)	Ward Jarvis Family Trust	Trustee and beneficiary		
	Kenneth Jarvis Family Trust	Trustee and beneficiary		
	Residence in Watea	Trustee		
Lane Ayr	Retired			
	Home			
	Residence in Kerikeri			
Lane Ayr (Partner)	Riverview School			
	Home			
	Residence in Kerikeri			
Bruce Mills	Galloquine Trust / Galloquine Limited	Director		
	Whangaroa Community Trust	Trustee		
Manuwai Wells	No form received			
Frank Owen	Retired			Step aside from decisions that arise, that may have conflicts
	House Property in Kerikeri			Step aside from decisions that arise, that may have conflicts
Frank Owen (Partner)	House Property in Kerikeri			
Manuela Gmuer Hornell	Bay of Islands Sailing week Incorporated	Chair	Funding for events	Step aside from decisions that arise, that may have conflicts
	Te Au Mārie 1769 Sestercentennial Trust	Trustee		Step aside from decisions that arise, that may have conflicts
	Chris Hornell and Manuela Gmuer-Hornell Partnership	Partner		Step aside from decisions that arise, that may have conflicts
	Hornell-Gmuer Trust	Trustee and Beneficiary		Step aside from decisions that arise, that may have conflicts
	Russell Contracting Limited	Family Business		Step aside from decisions that arise, that may have conflicts
	Russell Volunteer Fire Brigade	Secretary		Step aside from decisions that arise, that may have conflicts

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Dave Hookway-Kopa	Manu Hapori Hauora – Community Wellbeing Advisor Northland DHB	Employee	Possibility of joint working groups with FNDC	Consider each situation on merit and declare any potential conflict
	Property on Waipapa West Road	Property owner	Issues to do with the street	Declare as appropriate
Rachel Smith	Friends of Rolands Wood Charitable Trust	Trustee		
	Mid North Family Support	Trustee		
	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member		
	Vision Kerikeri	Financial Member		
Rachel Smith (Partner)	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member and Treasurer		
	Vision Kerikeri	Financial Member		
	Town and General Groundcare Limited)	Director/Shareholder		

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Te Hononga Centre, , Gillies Street,, Kawakawa on:
Thursday 7 July 2022 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER

“Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Tai Tokerau ki te Raki ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono”.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

4 TE TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGA KAIKORERO / SPEAKERS

Representatives for the following funding applications:

- Kerikeri Gymnastics Club
- Kerikeri Rifle and Pistol Club
- Bay of Islands Yacht Club
- Kerikeri Theatre Company
- Whangaroa County Museum and Archives

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3538442

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held 2 June 2022 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2022-06-02 Bay of Islands-Whangaroa Community Board Minutes - A3725522  

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 2 JUNE 2022 AT 10:07 AM**

PRESENT: Chairperson Belinda Ward, Member Lane Ayr, Member Manuela Gmuer-Hornell, Member Bruce Mills, Member Frank Owen, Member Manuwai Wells, Member Dave Hookway-Kopa.

STAFF PRESENT: Kathryn Trewin, Rhonda-May Whiu, Aisha Huriwai, Jamie-Lee Pulham

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Belinda Ward opened the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2022/43

Moved: Chairperson Belinda Ward
Seconded: Member Dave Hookway-Kopa

That the apology received from Councillor Rachel Smith and Councillor David Clendon be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Lesley Lucas from Business Paihia and Ngati Kawa Taituha from Waitangi Marae spoke regarding Business Paihia's funding application 7.3a Inagural Matariki Festival 2022

5 NGĀ KAIKŌRERO / SPEAKERS

- Lesley Lucas from Business Paihia answered questions regarding agenda item 7.3a funding application
- Summer Johnson and Ed Lyman from Bay of Islands Animal Rescue spoke regarding agenda item 7.3d funding application
- Colleen Rodgers from Aroha Music society spoke regarding agenda item 7.3b funding application
- Janet Huddleston from Bay of Islands Singers spoke regarding 7.3 funding application
- Raewyn Smyth and Donna McCarthy from Far North Land Search and Rescue
- Sarah Curtis and Tegan Weber from the Kerikeri District Business Association regarding agenda item 7.3 funding application
- Jaime Pavlicevic and Janet McLea from Kerikeri Gymnastics Club spoke regarding agenda item 7.3 funding application
- Tim Crawley and Miriam Collins from Stage Door Theatre Group regarding agenda item 7.3 Funding application

At 11:25 am, Member Frank Owen left the meeting.

At 11:31 am, Member Frank Owen returned to the meeting.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3538440, pages 10 - 23 refers

RESOLUTION 2022/44

Moved: Chairperson Belinda Ward

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held on 5 May 2022 are a true and correct record.

CARRIED

7 REPORTS

7.1 AMENITY LIGHTING AND TOWN BEAUTIFICATION BUDGETS

Agenda item 7.1 document number A3697518, pages 24 - 27 refers

RESOLUTION 2022/45

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board:

- a) **Accepts the report outlining the allocation of the Amenity Lighting and Town Beautification budgets for financial year 2021/2022 and 2022/2023**
- b) **Notes the allocation of the Amenity Lighting budget for financial years 2021/2022 and 2022/2023 as prioritised by the Community Board.**
- c) **Notes the allocation of the Town Beautification budgets for financial years 2021/2022 and 2022/2023 as prioritised by the Community Board.**

CARRIED

7.2 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.2 document number A3702480, pages 28 - 35 refers

RESOLUTION 2022/46

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Manuela Gmuer-Hornell, Bruce Mills and Frank Owen.

CARRIED

7.4 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2022

Agenda item 7.4 document number A3713402, pages 114 - 117 refers

COMMITTEE RESOLUTION 2022/47

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 April 2022"

Against: Manuela Gmuer-Hornell and Dave Hookway-Kopa

CARRIED

The meeting was adjourned from 12:30pm to 1:08pm.

7.3b FUNDING APPLICATION**RESOLUTION 2022/48**

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board;

approves the sum of \$5,000 (plus GST if applicable) with the condition tickets are made available at no cost to people with a community service card and be paid from the Board's Community Fund account to Aroha Music Society for costs towards 2022 concert series to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED**7.3c FUNDING APPLICATION****RESOLUTION 2022/49**

Moved: Member Lane Ayr

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board;

approves the sum of \$5,000 (plus GST if applicable) with the condition that tickets are made available at no cost to people with a community service card and be paid from the Board's Community Fund account to Bay of Islands Singers for costs towards 2022 concert series to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

7.3j FUNDING APPLICATION**RESOLUTION 2022/50**

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board;**approves the sum of \$5,000 (plus GST if applicable) with the conditions that tickets are made available at student cost to people with a community service card and a Monday Matinee for school children with a priority given to lower decile schools and it be paid from the Board's Community Fund account to Stage Door for costs towards Beauty and the Beast to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED**7.3a FUNDING APPLICATION****COMMITTEE RESOLUTION 2022/51**

Moved: Chairperson Belinda Ward

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board;**approves the sum of \$15,000 (plus GST if applicable) is tagged towards the portaloos, marquee, fencing, waste, transport and security to be paid from the Board's Community Fund account to Business Paihia Inc for costs towards inaugural Matariki Festival 2022 to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

Against: Lane Ayr and Bruce Mills**CARRIED****7.3g FUNDING APPLICATION****RESOLUTION 2022/52**

Moved: Member Lane Ayr

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board;**approves the sum of \$7458 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri District Business Association for costs towards main street irrigation replacement to meet the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

7.3f FUNDING APPLICATIONS**RESOLUTION 2022/53**

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board;

approves the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Fund account to Far North Land Search and Rescue for costs towards club venue lease to meet the following Community Outcomes:

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

Against: Dave Hookway-Kopa

CARRIED

7.3h FUNDING APPLICATION**RESOLUTION 2022/54**

Moved: Member Manuwai Wells

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board;

Tables the request for the sum of \$25,000 (plus GST if applicable) from the Board's Community Fund account to Bay of Islands Gymnastic Club for costs towards community van to be considered in the new financial year.

CARRIED

7.3d FUNDING APPLICATION**MOTION**

Moved: Chairperson Belinda Ward

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board;

Tables the request for the sum of \$21,000 (plus GST if applicable) from the Board's Community Fund account to Bay of Islands Animal Rescue for costs towards animal desexing and to be considered in the new financial year.

AMENDMENT

Moved: Member Frank Owen

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board approves the sum of \$4000 (plus GST if applicable) from the Board's Community Fund account to Bay of Islands Animal Rescue for costs towards animal desexing and the \$17,000 to be considered in the new financial year.

CARRIED

The amendment became the substantive motion

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A3702463

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, Deputy Chair Frank Owen, and member Manuela Gmuer-Hornell.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

Resource Consents for the Bay of Islands-Whangaroa Ward have been emailed to members.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **Community Board Chairperson Report - Belinda Ward - A3760058** [↓](#) 
2. **Community Board Member Report - Frank Owen - A3760123** [↓](#) 
3. **Community Board Member Report - Manuela Gmuer-Hornell - A3764334** [↓](#) 

7.2 ROAD NAMING - 405 KERIKERI INLET ROAD, KERIKERI**File Number: A3713060****Author: Selina Topia, Roading Support Officer****Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a right-of-way (ROW).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a right-of-way (ROW) addressed at 405 Kerikeri Inlet Road, Kerikeri. Community Boards have delegated authority to name a right-of-way (ROW).

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a right-of-way (ROW), Egret Way that is currently addressed at 405 Kerikeri Inlet Road, Kerikeri as per map (A3640647).

1) TĀHUHU KŌRERO / BACKGROUND

Natalie Watson of Williams & King has advised that this is a right-of-way (ROW) created by a subdivision addressed at 405 Kerikeri Inlet Road, Kerikeri.

- a) Egret Way or Egret View is indicative of the type of the birds that lives in the estuarine habitats in this subdivision.
- b) The name Inlet View is suggested because of the inlet view.

The following names were also suggested (see attachment 1 – email) in recognition of the historical name of the island portion of the site and a cultural impact assessment that included the islands name in the 1940s:

- a) Te Korau Way
- b) Onaia / Konaia Way
- c) Pihoe Way

The background for these names is given also as per the Road Naming application attached (A3640647).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

1. Egret Way
2. Egret Lane
3. Inlet View Close

The Roading team and Land Information NZ (LINZ) have no objections to the names suggested above.







Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the district, therefore they meet the criteria set out in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard – AS/NZS 48192011

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Application and Map - Document number - A3640647**  
2. **LINZ approval - Document number - A3640421**  
3. **Schedule - Document number - A3710124**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a right-of-way (ROW) and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	An email was sent to the representatives of Ngati Rehia and were asked to provide feedback. There has been no response received.

<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>There are currently no property owners as this is a new subdivision.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report</p>

7.3 PROJECT FUNDING REPORTS

File Number: A3760774

Author: Kathryn Trewin, Funding Advisor

Authoriser: Sheryl Gavin, Manager - Corporate Planning & Community Development

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project report received from:

- a) Kerikeri Gymnastics Club
- b) Kerikeri Paddlers
- c) Youthline

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

It is noted that the Board requested further information regarding the report from Te Ruapekapeka Trust, as when the funding was granted, the applicant indicated that they were anticipating funding from another source that would mean that the Board's funding would not be required. The applicant has still not responded to emails or phone calls at time of report writing to advise of the actual situation. The Funding Advisor will continue in efforts to get a response for the Board.







Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Kerikeri Gymnastics - A3760741  
2. Kerikeri Paddlers - A3760743  
3. Youthline - A3760739  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.4 FUNDING APPLICATIONS**File Number: A3760765****Author: Kathryn Trewin, Funding Advisor****Authoriser: Sheryl Gavin, Manager - Corporate Planning & Community Development****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report summarises applications for Local Community Grant funding to enable the Bay of Islands-Whangaroa Community Board to determine which application/s will receive funding at the 7 July 2022 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Four new applications and two applications from the June meeting have been received, requesting \$78,271.
- The Board has \$201,549 at the start of the new Financial Year.
- The Board also has \$100,000 for placemaking funding to grant in the 2022/23 financial year.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- a) approves the sum of \$17,000 (plus GST if applicable) be paid from the Board's Community Fund account to Bay of Islands Animal Rescue for costs towards 2022/23 animal desexing programme 2022 to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- b) approves the sum of \$12,500 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Gymnastics Club for costs towards purchasing a van to transport children to gymnastics to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- c) approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Rifle and Pistol Club for costs towards construction of a shelter to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That the Bay of Islands-Whangaroa Community Board;</p> <p>d) approves the sum of \$3,235 (plus GST if applicable) be paid from the Board's Community Fund account to Bay of Islands Yacht Club for costs towards CCTV to link in to the Paihia system to meet the following Community Outcomes:</p> <ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That the Bay of Islands-Whangaroa Community Board;</p> <p>e) approves the sum of \$8,536 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Theatre Company for costs towards Blackadder Stage Show to meet the following Community Outcomes:</p> <ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>That the Bay of Islands-Whangaroa Community Board;</p> <p>f) approves the sum of \$4,500 (plus GST if applicable) be paid from the Board's Community Fund account to Whangaroa County Museum and Archives for annual operating costs to meet the following Community Outcomes:</p> <ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Bay of Islands Animal Rescue	Desexing programme	\$17,000	\$17,000	The Board allocated the remaining funds at the end of the 2021/22 Financial Year in the amount of \$4,000 and resolved to revisit this application in the new financial year for the remaining request.	<ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities 	Community
Kerikeri Gymnastics Club	Purchase of a transport van	\$25,000	\$12,500	The club has requested the full amount needed for the van, but has not yet secured any other funding for the purchase or operation at the time this report was written. The applicant spoke at the June meeting when this application was originally received.	<ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities 	Community
Kerikeri Rifle and Pistol Assoc	Shelter Construction at new site	\$20,000	\$10,000	The Board may choose to provide funding for this club, which has relocated and is seeking to build additional shelter.	<ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities 	Infrastructure
Bay of Islands Yacht Club	CCTV System	\$3,235	\$3,235	This system will link into the wider Paihia area CCTV network and will cover the wharf area, which is well used by the community, as well as cruise ship tenders when cruise ships are in port	<ul style="list-style-type: none"> i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities 	Infrastructure

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Kerikeri Theatre Company	Blackadder	\$8,536	\$8,536	This is a repeat applicant with a track record of putting on successful shows. They are asking for funding to cover their venue hire.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Whangaroa County Museum and Archives	Operating Expenses	\$4,500	\$4,500	This is the annual request for assistance with operating costs for the Whangaroa County Museum. They have secured some other funding this year to assist.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community

Take Tūhunga / Reason for the recommendation

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHANGA / ATTACHMENTS

1. **Bay of Islands Animal Rescue - A3715784**  
2. **Kerikeri Gymnastics Club - A3715786**  
3. **Kerikeri Rifle and Pistol Club - A3715779**  
4. **Bay of Islands Yacht Club - A3760740**  
5. **Kerikeri Theatre Company - A3760738**  
6. **Whangaroa County Museum - A3760742**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 INFORMATION REPORTS

8.1 FUNDING GRANTED BY THE BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD 2016-2022 FINANCIAL YEARS

File Number: A3760510

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

The Bay of Islands-Whangaroa Community Board requested a break-down of funding provided by subdivision during the current triennium versus the previous triennium.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The amount of funding granted over the last two triennium increased significantly, with \$470,232 granted by the Board between July 2016 and June 2019 and \$719,078 granted between July 2019 and June 2022.
- The number of applications did not increase significantly, but it is expected that this is primarily because of the effect of Covid-19 on communities, putting projects and events on hold.
- It should be noted that funding that was granted and then rescinded is not included in these amounts, as this funding was reallocated by the Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Funding Granted by the Bay of Islands-Whangaroa Community Board 2016-2022 Financial Years.

TĀHUHU KŌRERO / BACKGROUND

The Board requested information on funding is has granted over the past triennium. Information has been provided to allow the Board to compare what was granted in the previous triennium. Although application numbers are similar across both periods, anecdotal evidence from our communities indicate that application numbers would be higher if not for the impact of Covid-19, which caused a number of events and projects to be delayed or cancelled due to lockdowns and lack of resources and visitors.

It is noted that the full \$100,000 Placemaking Funding for the 2021/22 Financial Year has been granted to the placemaking project on the Russell Waterfront.

The attachments to this report show the overall funding by the Board and also provide a breakdown by subdivision.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Funding is granted by the Board in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Funding Breakdown by Subdivision - A3760468**  
2. **Graphs showing overall funding - A3760477**  

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE JULY 2022

File Number: A3702474

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update July 2022.

TĀHUHU KŌRERO / BACKGROUND

Action Sheet's provide regular updates on progress against decisions made at meetings.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Bay of Islands-Whangaroa Community Board Action Sheet July 2022 - A3761633 [↓](#) 

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE