

**MINUTES OF FAR NORTH DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 3 MAY 2022 AT 9:31 AM**

PRESENT: Chair Rachel Smith, Cr David Clendon, Mayor John Carter (HWTM) (*virtually*), Deputy Mayor Ann Court, Cr Dave Collard, Cr Felicity Foy (*virtually*), Cr Kelly Stratford, Cr Moko Tepania (*virtually*), Cr John Vujcich, Member Belinda Ward

IN ATTENDANCE: William J Taylor, MBE (General Manager Corporate Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Rachel Smith commenced the meeting and Cr Stratford opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2022/20

Moved: Chair Rachel Smith

Seconded: Cr John Vujcich

That the Strategy and Policy Committee receive an apology from His Worship the Mayor and grant a leave of absence.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Brent Eastwood and Anna Marwick - representing Sport Northland
- Liz Moncrieff – representing the Ministry for the Environment – document number A3694753 refers.
- Cr Karen Joyce-Paki, Janet Hoek, Bridgette Rowse, Rebecca Gilbert – representing Kaipara District Council speaking to item 5.5 Kaipara District Council Vaping Remit 2022.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3675177, pages 16 - 21 refers.

RESOLUTION 2022/21

Moved: Cr John Vujcich

Seconded: Cr Dave Collard

That the Strategy and Policy Committee agrees that the minutes of the meeting held 22 March 2022 be confirmed as a true and correct record.

CARRIED

5 REPORTS

5.1 NEW EASTER SUNDAY SHOP TRADING POLICY CONSULTATION

Agenda item 5.1 document number A3631374, pages 22 - 31 refers.

RESOLUTION 2022/22

Moved: Cr Kelly Stratford

Seconded: Member Belinda Ward

That the Strategy and Policy Committee:

- a) **approves the Statement of Proposal for a new Easter Sunday Shop Trading Policy in Attachment 1 to be released for public consultation to meet the requirements of section 5B(1) of the Shop Trading Hours Act 1990;**
- b) **approves the period for making written submissions on the proposal to be 9 May to 10 June 2022;**
- c) **approves that the Committee will hear any oral submissions on 14 June 2022 and agrees to delegate, to the Chair, the power to change the date of the oral presentations of submissions;**
- d) **directs Council staff to make all necessary logistical arrangements for oral submissions to be heard, on 14 June 2022, either in person in the Council Chambers or online via Microsoft Teams.**

CARRIED

5.2 CLIMATE CHANGE POLICY OPTIONS REPORT

Agenda item 5.2 document number A3641211, pages 32 - 71 refers

RESOLUTION 2022/23

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee recommends that Council approves the development of a climate change policy.

CARRIED

Meeting adjourned 11:01 am – resumed 11:20 am

Cr John Vucich left the meeting at 11:01 am – returned 11:23 am

5.3 PARKING BYLAW - RECOMMENDATIONS FOR MAKING NEW BYLAW

Agenda item 5.3 document number A3641431, pages 72 - 75 refers

RESOLUTION 2022/24

Moved: Cr Kelly Stratford

Seconded: Cr Dave Collard

That the Strategy and Policy Committee recommend that Council:

- a) **approves, the recommendations in the staff report on submissions to the Parking Bylaw that:**
 - i) **No changes are made to clauses 1, 3, 11, 19, 21 and 22**
 - ii) **Clauses 2, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, and 20 are amended to**

improve certainty and clarity as per the recommendations in section 4.1 of the staff report *Analysis of Submissions – Parking* in attachment 1

- iii) Schedule 1 is amended to extend the bus stop at the end of Kerikeri Road
- b) make the Parking Bylaw in attachments 3 to 8 under section 22AB of the Land Transport Act 1998.
- c) approve, to revoke the Parking and Traffic Control Bylaw on the same day the Parking Bylaw comes into force.

AMENDMENT

Moved: Cr Kelly Stratford

Seconded: Member Belinda Ward

- d) ~~Remove “NO PARKING or STANDING” at all times from community building at Te Pokapu; Include Mobility (disabled parking) and other time limited parking in the local road portion of 71 Gillies Street, Kawakawa and the BOI Vintage Railway Station; include off road parking at Te Hononga, Kawakawa.~~

withdrawn by Cr Stratford/Member Ward

SUSPENSION OF STANDING ORDERS

Moved: Chair Rachel Smith

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee suspend standing order 20 – General Rules of debate.

CARRIED

Meeting adjourned at 11:37 am

Meeting resumed at 12:00 pm

AMENDMENT

Moved: Cr Kelly Stratford

Seconded: Chair Rachel Smith

d) *Request that the next opportunity to review the bylaw, incorporate the following points:*

1. *Remove “NO PARKING or STANDING” at all times from community building at Te Pokapu;*
2. *Include Mobility (disabled parking) and other time limited parking in the local road portion of 71 Gillies Street, Kawakawa and the BOI Vintage Railway Station;*
3. *include off road parking at Te Hononga, Kawakawa.*
4. *Waipapa Loop Road.*
5. *Parklets.*
6. *Kaikohe-Hokianga.*

e) *Note that;*

1. *staff are working on scheduling a workshop for further discussion (including enforcement)*
2. *input will be sought from Community Boards to ensure community feedback can be incorporated.*
3. *Further amendments can be submitted through Community Boards or workshop to be finalised within a four month period*

CARRIED

The amendments became the substantive motion.

RESOLUTION 2022/25

Moved: Cr Kelly Stratford

Seconded: Cr Dave Collard

That the Strategy and Policy Committee recommend that Council:

- a) **approves, the recommendations in the staff report on submissions to the Parking Bylaw that:**
- i) **No changes are made to clauses 1, 3, 11, 19, 21 and 22**
 - ii) **Clauses 2, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, and 20 are amended to improve certainty and clarity as per the recommendations in section 4.1 of the staff report *Analysis of Submissions – Parking* in attachment 1**
 - iii) **Schedule 1 is amended to extend the bus stop at the end of Kerikeri Road**
- b) **make the Parking Bylaw in attachments 3 to 8 under section 22AB of the Land Transport Act 1998.**
- c) **approve, to revoke the Parking and Traffic Control Bylaw on the same day the Parking Bylaw comes into force.**
- d) **Request that the next opportunity to review the bylaw, incorporate the following points:**
1. **remove “NO PARKING or STANDING” at all times from community building at Te Pokapu;**
 2. **include Mobility (disabled parking) and other time limited parking in the local road portion of 71 Gillies Street, Kawakawa and the BOI Vintage Railway Station;**
 3. **include off road parking at Te Hononga, Kawakawa.**
 4. **Waipapa Loop Road.**
 5. **Parklets.**
 6. **Kaikohe-Hokianga.**
- e) **Note that;**
1. **staff are working on scheduling a workshop for further discussion (including enforcement)**
 2. **input will be sought from Community Boards to ensure community feedback can be incorporated.**
 3. ***Further amendments can be submitted through Community Boards or workshop to be finalised within a four month period***

RESUMPTION OF STANDING ORDERS

Moved: Chair Rachel Smith

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee resume standing orders 20 – General Rules of Debate.**CARRIED**

Cr Moko Tepania left the meeting 12:13 pm – returned 12:20 pm

5.4 ROAD USE BYLAW - RECOMMENDATIONS FOR MAKING NEW BYLAW

Agenda item 5.4 document number A3657126, pages 179 - 184 refers

RESOLUTION 2022/26

Moved: Deputy Mayor Ann Court

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee recommend that the Council:

- a) **Approve the recommendations in the report on submissions to the Road Use Bylaw (Attachment 1) that:**
 - i) **The bylaw be made pursuant to both the Local Government Act 2002 and the Land Transport Act 1998.**
 - ii) **No changes are made to clauses 1, 5, 6, 7, 25, 26, 29, 31, 32, 33, 37, 38, and Schedule 1.**
 - iii) **Clauses 2, 3, 4, 8, 9, 12, 13, 14, 16, 19, 20, 21, 23, 24, 27, 34, 36, and Schedule 4 are amended to improve certainty and clarity as per the recommendations in section 4.1 of the staff report Road Use Bylaw – Analysis of Submissions in attachment 1.**
 - iv) **Clauses 10, 11, 15, 17, 18, 22, 28, 30, and 35 are amended to improve certainty and clarity as per the recommendations in section 4.3 of the staff report Road Use Bylaw – Analysis of Submissions in attachment 1.**
 - v) **Schedules 2 and 3 are amended to improve certainty and clarity as per the recommendations in section 4.4 of the staff report Road Use Bylaw – Analysis of Submissions in attachment 1.**
- b) **Approve the recommendations in the report on submissions to the inclusion of provisions regulating vehicles on beaches in the Road Use Bylaw (Attachment 2) that:**
 - i) **No changes are made to clauses 6, 30, 32, 33, 34, 41, and 43, and Schedules 6 and 7.**
 - ii) **Clause 31 is amended to improve certainty and clarity as per the recommendations in section 4.2 of the staff report Vehicles on Beaches – Analysis of Submissions in attachment 2.**
- c) **Approve the Road Use Bylaw in attachment 3:**
 - i) **is the most appropriate form of bylaw; and**
 - ii) **the bylaw provisions are considered reasonable limits on the rights in the New Zealand Bill of Rights Act 1990.**
- d) **Make the Road Use Bylaw in attachment 3 pursuant to sections 145 and 146 of the Local Government Act 2002 and section 22AB of the Land Transport Act 1998.**
- e) **Approve to revoke the Parking and Traffic Control Bylaw 2010 on the same day the Road Use Bylaw comes into force.**

AMENDMENT

Moved: Cr Felicity Foy

~~f) Include in the bylaw, a note about how paper roads are addressed in the bylaw and will be addressed in practice.~~

~~g) Include in the bylaw a definition of parklets, and that these will be enabled in town centres, pending community board approval.~~

Failed to secure a seconder

CARRIED

5.5 ENDORSEMENT OF KAIPARA DISTRICT COUNCIL VAPING REMIT FOR ZONE 1 MEETING 9 MAY 2022

Supplementary Agenda item 5.5 document number A3688043, pages 4 - 40 refers.

RESOLUTION 2022/27

Moved: Cr Kelly Stratford

Seconded: Deputy Mayor Ann Court

That the Strategy and Policy Committee endorse the Kaipara District Council Vaping Remit 2022.

Abstained: Member Belinda Ward

CARRIED

6 INFORMATION REPORTS

6.1 RESIDENT OPINION SURVEY - 2021-22

Agenda item 6.1 document number A3619362, pages 305 - 307 refers

MOTION

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee receive the report Resident Opinion Survey - 2021-22.

AMENDMENT

Moved: Deputy Mayor Ann Court

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee leave this item lie on the table until the next meeting.

CARRIED
LEFT TO LIE

6.2 STRATEGIC PLANNING & POLICY BUSINESS QUARTERLY JANUARY - MARCH 2022

Agenda item 6.2 document number A3667408, pages 308 - 334 refers

RESOLUTION 2022/28

Moved: Chair Rachel Smith

Seconded: Cr John Vujcich

That the Strategy and Policy Committee receive the report Strategic Planning & Policy Business Quarterly January - March 2022.

CARRIED

6.3 NATURAL AND BUILT ENVIRONMENTS ACT FURTHER FEEDBACK TO THE MINISTRY FOR THE ENVIRONMENT.

Agenda item 6.3 document number A3612973, pages 335 - 348 refers

RESOLUTION 2022/29Moved: Cr John Vujcich
Seconded: Member Belinda Ward**That the Strategy and Policy Committee receive the report Natural and Built Environments Act further feedback to the Ministry for the Environment.****CARRIED****6.4 MANA WHAKAHONO-Ā-ROHE / IWI PARTICIPATION ARRANGEMENT WITH TE RŪNANGA-Ā-IWI-Ō-NGĀPUHI**

Agenda item 6.4 document number A3666679, pages 349 - 351 refers

RESOLUTION 2022/30Moved: Cr Kelly Stratford
Seconded: Chair Rachel Smith**That the Strategy and Policy Committee receive the report Mana Whakahono-ā-Rohe /Iwi Participation Arrangement with Te Rūnanga-Ā-Iwi-Ō-Ngāpuhi.****CARRIED****6.5 COMPLETION OF THE DRAFT DISTRICT PLAN AND TIMETABLE FOR NOTIFICATION**

Agenda item 6.5 document number A3669269, pages 352 - 354 refers

RESOLUTION 2022/31Moved: Deputy Mayor Ann Court
Seconded: Cr John Vujcich**That the Strategy and Policy Committee receive the report Completion of the Draft District Plan and Timetable for Notification****CARRIED**

Cr Kelly Stratford left the meeting 1:25 pm – returned 1:28 pm

6.6 BI-ANNUAL SPORT NORTHLAND REPORT - 1 JULY 2021 TO 30 DECEMBER 2021

Agenda item 6.6 document number A3675344, pages 355 - 356 refers

RESOLUTION 2022/32Moved: Cr John Vujcich
Seconded: Chair Rachel Smith**That the Strategy and Policy Committee receive the report Bi-Annual Sport Northland Report - 1 July 2021 to 30 December 2021.****CARRIED**

Tabled Papers:

Sport Northland FNDC Activity Report 1Jul-31Dec 2021 [Objective ID A3694684](#)

Sport Northland Photos [Objective ID A3694778](#)

Cr Moko Tepania left the meeting 1:34 pm

Cr Kelly Stratford left the meeting 1:35 pm – returned 1:36 pm

6.7 STRATEGY AND POLICY ACTION SHEET UPDATE APRIL 2022

Agenda item 6.7 document number A3675231, pages 357 - 358 refers

RESOLUTION 2022/33

Moved: Chair Rachel Smith

Seconded: Deputy Mayor Ann Court

That the Strategy and Policy Committee receive the report Action Sheet Update for April 2022.

CARRIED

7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

CR RACHEL SMITH CLOSED THE MEETING WITH A KARAKIA.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:40 pm.

The minutes of this meeting will be confirmed at the Strategy and Policy Committee Meeting held on 14 June 2022.

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CHAIRPERSON