



KAIKOHE-HOKIANGA COMMUNITY BOARD



Horeke Hotel

AGENDA

Kaikohe-Hokianga Community Board Meeting

Wednesday, 11 May 2022

Time: 10.30 am
Location: Council Chambers
Memorial Avenue
Kaikohe

Membership:

Member Mike Edmonds - Chairperson
Member Emma Davis – Deputy Chairperson
Member Laurie Byers
Member Kelly van Gaalen
Member Alan Hessell
Member Moko Tepania
Member Louis Toorenborg
Member John Vujcich



Far North District Council



The Local Government Act 2002 states the role of a Community Board is to:

- (a) Represent, and act as an advocate for, the interests of its community.
- (b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- (c) Maintain an overview of services provided by the territorial authority within the community.
- (d) Prepare an annual submission to the territorial authority for expenditure within the community.
- (e) Communicate with community organisations and special interest groups within the community.
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long-Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long-Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long-Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a. Control of Use of Public Spaces – Dispensations on signs
 - b. Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c. Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d. Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e. Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Maori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a. Holding a Community forum prior to Board meetings
 - b. Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a. the disposal and purchase of land
 - b. proposals to acquire or dispose of reserves
 - c. representation reviews
 - d. development of new maritime facilities
 - e. community development plans and structure plans
 - f. removal and protection of trees
 - g. local economic development initiatives
 - h. changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long-Term Plan.
10. Provide information.

KAIKOHE-HOKIANGA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mike Edmonds	Chair	Kaikohe Mechanical and Historic Trust	Council Funding	Decide at the time
	Committee member	Kaikohe Rugby Football and Sports Club	Council Funding	Withdraw and abstain
Kelly van Gaalen	No form received			
Louis Toorenburg	No form received			
Alan Hessel	Nil	Nil	Nil	Nil
Laurie Byers	Kaikohe Golf Club			
	Kaikohukohu Trust			
	North Point Trust			
	Patron Bay of Islands Hockey			
Emma Davis	Secretary	Pompallier Hokianga Trust	Council Funding	Decide at the time to withdraw and/or abstain
	Trustee	Raiatea Resource Centre	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Rawene Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Kohukohu Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Member of teaching staff	Broadwood Area School	Council Funding	Decide at the time to withdraw and/or abstain
John Vujcich	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest
Moko Tepania	Teacher	Te Kura Kaupapa Māori o Kaikohe.	Potential Council funding that will benefit my place of employment.	Declare a perceived conflict
	Chairperson	Te Reo o Te Tai Tokerau Trust.	Potential Council funding for events that this trust runs.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Te Rarawa	As a descendent of Te Rarawa I could have a perceived conflict of interest in Te Rarawa Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Whaingaroa	As a descendent of Te Rūnanga o Whaingaroa I could have a perceived conflict of interest in Te Rūnanga o Whaingaroa Council relations.	Declare a perceived conflict
	Tribal Member	Kahukuraariki Trust Board	As a descendent of Kahukuraariki Trust Board I could have a perceived conflict of interest in Kahukuraariki Trust Board Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga ā-Iwi o Ngāpuhi	As a descendent of Te Rūnanga ā-Iwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā-Iwi o Ngāpuhi Council relations.	Declare a perceived conflict

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 11 May 2022 at 10:30 am

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1 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

3 TE TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 NGA KAIKORERO / SPEAKERS

- Representatives from Okorihi Marae
- Representative from Kaikohe Rugby Football and Sports Club

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3538469

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 6 April 2022 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. 2022-04-06 Kaikohe-Hokianga Community Board Meeting minutes - A3654205 [↓](#) 

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE HELD VIRTUALLY VIA MICROSOFT TEAMS
ON WEDNESDAY, 6 APRIL 2022 AT 10:31 AM**

PRESENT: Chairperson Mike Edmonds, Member Emma Davis, Member Louis Toorenburg, Member Kelly van Gaalen, Member Alan Hessel, Member Laurie Byers, Member John Vujcich, Member Moko Tepania

STAFF PRESENT: Kim Hammond, Aisha Huriwai, Shayne Storey, Laurel Belworthy, Kirsty Farrow, Nick Marshall (NTA), Elizabeth Stacey (NTA), Ken Lewis, Joshna Panday, Rhonda-May Whiu, Sheryl Gavin

1 NGĀ KAIKŌRERO / SPEAKERS

- Esther Booth from Kohukohu Bowling Club regarding Item 6.3a funding application.
- Rhonda Zielinski and Te Miringa Mihaka requesting support for Freedom Whare Limited.

Member Alan Hessel joined the meeting at 10.55am

2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Shaun Reilly - Kaikohe township and stormwater needs maintenance, and has poor appearance.

3 NGĀ TONO KŌRERO / DEPUTATIONS

No deputations.

7 INFORMATION REPORTS

7.1 KAIKOHE TRAFFIC CALMING DELIVERY STRATEGY

Agenda item 7.1 document number A3627293, pages 55 - 56 refers

MOTION

Moved: Member Alan Hessel
Seconded: Member Louis Toorenburg

That the Kaikohe-Hokianga Community Board receive the report Kaikohe Traffic Calming Delivery Strategy

AMENDMENT

Moved: Chairperson Mike Edmonds
Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board

- a) receive the report Kaikohe Traffic Calming Delivery Strategy; and
- b) accepts Elizabeth Stacey's (NTA) commitment to provide an overall strategy list for Kaikohe at the next meeting.

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenburg, Kelly van Gaalen, Alan Hessel, Laurie Byers and John Vujcich

Against: Nil

CARRIED 7/0

The amendment became the substantive motion

RESOLUTION 2022/16

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Kaikohe Traffic Calming Delivery Strategy and accepts Elisabeth's commitment to provide an overall strategy list for Kaikohe at the next meeting.

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessell, Laurie Byers and John Vujcich

Against: Nil

CARRIED**4 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST****RESOLUTION 2022/17**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the apology received from Member Moko Tepania be accepted.

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessell, Laurie Byers and John Vujcich

Against: Nil

CARRIED**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 5.1 document number A3538463, pages 12 - 12 refers

RESOLUTION 2022/18

Moved: Member Alan Hessell

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 2 March 2022 as a true and correct record

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessell, Laurie Byers and John Vujcich

Against: Nil

CARRIED**6 REPORTS****6.1 DISCHARGING OF THE HOKIANGA SPRAYING COMMITTEE**

Agenda item 7.1 document number A3615572, pages 16 - 17 refers

RESOLUTION 2022/19

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That Kaikohe-Hokianga Community Board;

- a) **disestablish the Hokianga Spraying Committee and discharge all members from their committee roles.**
- b) **acknowledge and thank community representatives Gail and John Aiken, Peter Reid and Lorene Royal for their service and community advocacy.**

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers and John Vujcich

Against: Nil

CARRIED

6.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2022

Agenda item 7.2 document number A3640349, pages 18 - 19 refers

RESOLUTION 2022/20

Moved: Member Louis Toorenborg

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 28 February 2022.

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers and John Vujcich

Against: Nil

CARRIED

7 INFORMATION REPORTS CONTINUED

7.1 KAIKOHE - HOKIANGA COMMUNITY HALL ANNUAL INFORMATION UPDATE

Agenda item 8.2 document number A3603256, pages 61 - 62 refers

RESOLUTION 2022/21

Moved: Member Louis Toorenborg

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board receive the report Kaikohe - Hokianga Community Hall Annual Information Update.

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers and John Vujcich

Against: Nil

CARRIED

7.2 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE APRIL 2022

Agenda item 8.3 document number A3640622, pages 117 - 117 refers

RESOLUTION 2022/22

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update April 2022.

In Favour: Members Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan

<u>Against:</u>	Hessell, Laurie Byers and John Vujcich Nil	CARRIED
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6.3 FUNDING APPLICATIONS**RESOLUTION 2022/23**

Moved: Member Kelly van Gaalen

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board:

- a) approves the sum of **\$xx.xx** (plus GST if applicable) be paid from the Board's Community Fund account to Kohukohu Bowling Club to replace the grass and purchase two water tanks for the Kohukohu Bowling Club, to support the following Community Outcomes:
 - i) Proud, vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable.
- b) approves the sum of **\$xx.xx** (plus GST if applicable) be paid from the Board's Community Fund account to R. Tucker Thompson to send a youth from the Kaikohe-Hokianga Community Board area to attend the 7-day Youth Development Voyage on the R. Tucker Thompson, to support the following Community Outcomes:
 - i) Proud, vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable.
- c) approves the sum of **\$xx.xx** (plus GST if applicable) be paid from the Boards Community Fund account to Weka Weka Valley Community Trust for the purchase of shelving, paint, roller blinds and barstools for the Waimamaku Resource Centre, to support the following Community Outcomes:
 - i) Proud, Vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessell, Laurie Byers, John Vujcich and Moko Tepania

Against: Nil

CARRIED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/24**

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessell

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
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Kaikohe-Hokianga Community Board Meeting Minutes - **UNCONFIRMED**

6 April 2022

7.5 – Funding Applications	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons. s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority.	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7.
CARRIED		

The meeting adjourned 12.03 to 12.15pm

At 12:12 pm, Member Moko Tepania joined the meeting.

RESOLUTION TO READMIT THE PUBLIC**RESOLUTION 2022/25**

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessel

That Kaikohe-Hokianga Community Board moves out of Public Excluded and into Ordinary meeting.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers, John Vujcich and Moko Tepania

Against: Nil

CARRIED**6 REPORTS****6.3a FUNDING APPLICATIONS CONTINUED**

Agenda item 7.3 document number A3614080, pages 22 - 25 refers

RESOLUTION 2022/26

Moved: Member Kelly van Gaalen

Seconded: Member John Vujcich

That the Kaikohe-Hokianga community Board approves the sum of **\$14,190 (plus GST if applicable) be paid from the Board's Community Fund account to Kohukohu Bowling Club to replace the grass and purchase two water tanks for the Kohukohu Bowling Club, to support the following Community Outcomes:**

i) Proud, vibrant communities

ii) Communities that are healthy, safe, connected and sustainable.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers, John Vujcich and Moko Tepania

Against: Nil

CARRIED

6.3b FUNDING APPLICATIONS CONTINUED

Agenda item 7.3 document number A3614080, pages 22 - 25 refers

RESOLUTION 2022/27

Moved: Member Kelly van Gaalen

Seconded: Member John Vujcich

That the Kaikohe-Hokianga community Board approves the sum of **\$2,140 (plus GST if applicable) be paid from the Board's Community Fund account to R. Tucker Thompson to send a youth from the Kaikohe-Hokianga Community Board area to attend the 7-day Youth Development Voyage on the R. Tucker Thompson, to support the following Community Outcomes:**

i) Proud, vibrant communities

ii) Communities that are healthy, safe, connected and sustainable.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers, John Vujcich and Moko Tepania

Against: Nil

CARRIED

6.3c FUNDING APPLICATIONS CONTINUED

Agenda item 7.3 document number A3614080, pages 22 - 25 refers

MOTION

Moved: Member Kelly van Gaalen

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community board leave the Weka Weka Valley Community Trust funding application for the purchase of shelving, paint, roller blinds and barstools for the Waimamaku Resource Centre to lie on the table pending Weka Weka Valley Community Trust seeking local quotes.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Kelly van Gaalen, Alan Hessel, Laurie Byers, John Vujcich and Moko Tepania

Against: Nil

LEFT TO LIE

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.31pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 11 May 2022.

.....
CHAIRPERSON

6 REPORTS

6.1 WINTER 2021/2022 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A3677220

Author: Kim Hammond, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2021/22 winter sporting season.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a)	Broadwood Area School	\$1,000.00
b)	Hokianga Sports Club	\$1,000.00
c)	Kaikohe Rugby Football and Sports Club	\$3,278.00
d)	Okaihau Rugby Club (Junior)	\$800.00
e)	Opononi Area School	\$1,000.00
f)	Otaua Netball Club	\$2,000.00
g)	Parafed Northland	\$1,300.00
h)	Taiamai Ohaeawai Junior Rugby	\$2,000.00
i)	Te Kura Taumata o Panguru	\$1,500.00
j)	Te Kura Kaupapa Maori o Hokianga	\$1,000.00
k)	Te Kura o Omanaia (Omanaia School)	\$800.00
l)	Valley United Rugby League Club	\$2,000.00
Total:		\$17,678.00

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2022 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's Facebook page. Sport Northland representatives also forward

information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

Sport Northland recently restructure their strategic plans and direction and the funding now comes from Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering:

- Tākaro/play
- Ngā mahi a te rēhia/active recreation; and
- Hākinakina/sport opportunities.

Priority for the Tū Manawa Active Aotearoa will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

	Sport Northland (Tū Manawa Active Aotearoa)	Sport New Zealand (Rural Travel)
What are the Objectives?	1. Tākaro/play 2. Ngā mahi a te rēhia/active recreation; and 3. Hākinakina/sport opportunities.	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$25,000.00 across the Far North District.	\$25,080.30 across the Far North District.
Funding is not available for	Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools, programmes, projects, clubs or individuals.	Schools, clubs or individuals.
What age group is funding for?	Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming.	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Tū Manawa Active Aotearoa agreement with Sport Northland to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

The total budget for rural travel funding for the 2021/2022 financial year is \$50,080.30. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that the remaining budget be allocated for winter activities.

The Kaikohe-Hokianga Community Board has a total budget of \$13,878.67 to allocate for the 2021/2022 Rural Travel summer and winter rounds. The Kaikohe-Hokianga Community Board allocated a total of \$6,140.00 for the summer round, which leaves a budget of \$7,738.67 to allocate.

The Community Board also resolved to roll over \$10,751 from there 2020/2021 Grants budget, tagged for the 2021/2022 financial year allocations. As this round received a large number of applications, the additional \$10,751 will allow for applications to receive a substantial, if not full funding for those applications received.

%	Board	40% Summer	60% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$8,029.80	\$12,044.70	\$20,074.50
31.5%	Te Hiku Community	\$6,245.40	\$9,368.10	\$15,613.50
28%	Kaikohe-Hokianga Community	\$6,140.00	\$7,738.67	\$13,878.67

ĀPITIHINGA / ATTACHMENTS

1. RTF Winter Application - Broadwood Area School - A3677280  
2. RTF Winter Application - Hokianga Sports Club - A3677281  
3. RTF Winter Application - Kaikohe Rugby Football and Sports Club - A3677282  
4. RTF Winter Application - Okaihau Rugby Club (Junior) - A3677283  
5. RTF Winter Application - Otua Netball Club - A3677334  
6. RTF Winter Application - Opononi Area School - A3677284  
7. RTF Winter Application - Parafed Northland - A3677286  
8. RTF Winter Application - Taiaimai Ohaeawai Junior Ruby - A3677287  
9. RTF Winter Application - Te Kura Taumata o Panguru - A3677288  
10. RTF Winter Application - Te Kura Kaupapa Maori o Hokianga - A3677289  
11. RTF Winter Application - Te Kura o Omanaia (Omanaia School) - A3677290  
12. RTF Winter Application - Valley United Rugby League Club - A3677291  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Broadwood Area School
Physical address: Broadwood
PO Box or postal address: 1041 Broadwood Road, Broadwood 0491

Contact Names

Main Contact Person 1:

Name: Gary Shortland
Phone: 022-696-1737
Email address: garyshortland@broadwood.school.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Maryanne Proctor

	Tū Manawa Active Aotearoa - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.	1	0	1	8	4	3	1	2
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Budget

\$1800	Total Travel Costs
\$400	Your organisations contribution
\$400	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$1000	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

	Yes – please add the evidence to the application.
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Phone: 09-409-5878

Email address: maryanne@broadwood.school.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input checked="" type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

97 students

How many participants are aged between 5 – 19 will this travel subsidy benefit?

29 students

How many participants are aged between 5 – 11 years?

10 students

How many participants are aged between 12 – 19 years?

19 students

How many participants are female that will benefit from this travel subsidy

8 girls

Do you have any disabled individuals who are being supported by this fund?

~~YES~~/ NO

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

100%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

Used to transport students to Te Rangi Aniwaniwa, Awanui for basketball competition on Tuesday and Wednesday nights

What criteria does your application align to?

(please tick a box below)

8	<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
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✓	No – please be aware that payment may not be made until this evidence is provided.
---	--

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Gary Shortland
Position in Organisation/Title:	TIC Sports
Signature:	
Date:	22/03/2022
Name of 2nd Contact Person:	Maryanne Proctor
Position in Organisation/Title:	Broadwood Area School
Signature:	
Date:	22/03/22

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

✓	Have you answered every question?
*	<p>Have you attached the relevant documents with your application?</p> <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g ✗ confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**BROADWOOD AREA SCHOOL**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Affiliation Letter for Kaitaia Basketball – x 1 page
2	Calculation for Travel in School Van – x 1 page
3	Bank Account Details – x 1 page
4	Annual Report for Year Ended December 2020 x 31 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Hokianga Sports Club
Physical address: 116 Wharekawa Road, RD 3
PO Box or postal address: Kaikohe

Contact Names

Main Contact Person 1:

Name: Hayley Paul
Phone: 09 405 7709 (work)
Email address: hokianga.sportsclub@gmail.com

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Alice Davis

Phone:

021 214 9161

Email address:

alicejoiner@hotmail.com

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

100

How many participants are aged between 5 – 19 will this travel subsidy benefit?

60

How many participants are aged between 5 – 11 years?

40

How many participants are aged between 12 - 19 years?

20

How many participants are female that will benefit from this travel subsidy

35

Do you have any disabled individuals who are being supported by this fund?

YES NO

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

100 %

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active recreation session at our facilities).

Assist to transport tamariki to local sport events in Hokianga, Kaikohe, Kerikeri and Far North.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
	Tū Manawa Active Aotearoa

2 | Page

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?YES / **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

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Budget

\$ 3,600 - 00	Total Travel Costs
\$ 1,600 - 00	Your organisations contribution
\$ 1,000 - 00	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 1,000 - 00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition or event?

(Please tick the relevant box below)

<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Hayley Paul
Position in Organisation/Title:	Secretary
Signature:	HPaul
Date:	28/3/2022

Name of 2nd Contact Person:	Alice Davis
Position in Organisation/Title:	Treasurer
Signature:	ada
Date:	28/3/2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ✓ Latest financial statements from your organisation (i.e. P&L, financial statement) ✓ Deposit Slip (in case your application is approved) ✓ Draft travel calculation breakdown (refer to your Sport Northland representative) ✓ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**HOKIANGA SPORTS CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel breakdown of Costs – x 1 page
2	Competition Details x 1 page
3	Bank Account Details x 1 page
4	Financial Statement for Year Ended March 2022 – x 2 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: KAIKOHE RUGBY FOOTBALL & SPORTS CLUB

Physical address: Penney Crescent, Kaikohe

PO Box or postal address: PO BOX 307, KAIKOHE

Contact Names

Main Contact Person 1:

Name: Nichole Robinson

Phone: 021 088 49757

Email address: nichole@kaikoheint.school.nz

Contact Person 2:*(preferably the Treasurer/Financial Administrator)***Name:** Deb Wilson**Phone:** _____**Email address:** debandkeithwilson@gmail.com**Organisation Details****Are you a:***(please tick one of the below boxes)*

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

180

How many participants are aged between 5 – 19 will this travel subsidy benefit?

113

How many participants are aged between 5 – 11 years?

33

How many participants are aged between 12 - 19 years?

80

How many participants are female that will benefit from this travel subsidy

25

Do you have any disabled individuals who are being supported by this fund?YES/ **NO**If yes, please state how many
_____**What percentage of your members live in the vicinity of the Far North District Council?**

100%

What is this funding going to be used for? *(Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).*

Transport members to trainings and games. Most teams train on Tuesday and Thursday afternoons, and also play games on Saturdays, however the female teams play on a Sunday.

What criteria does your application align to?*(please tick a box below)*

X	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
	Tū Manawa Active Aotearoa <ul style="list-style-type: none"> - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input checked="" type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?**YES** / NO

(If yes please write your GST Number in the space provided below)

GST NO.

0	4	3	2	8	8	5	9
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Budget

\$3488.00	Total Travel Costs
\$210.00	Your organisations contribution
\$0.00	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$3278.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

<input type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration**We hereby declare that the information supplied here on behalf of our organisation is correct.**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Nichole Robinson
Position in Organisation/Title:	Secretary
Signature:	
Date:	31 March 2022

Name of 2nd Contact Person:	Cheryl Smith
Position in Organisation/Title:	President
Signature:	
Date:	31 March 2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

<input type="checkbox"/>	Have you answered every question?
<input type="checkbox"/>	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**KAIKOHE RUGBY FOOTBALL AND SPORTS CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Calculation for Travel Costs – x 1 page
2	Confirmation Emails for Competition – x 2 pages
3	Bank Account Number – x 1 page
4	Annual Report for Year Ended September 2020 – x 9 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: _____ Okaihau Rugby Club Juniors _____

Physical address: _____ Lawn Street, Okaihau _____

PO Box or postal address: _____ PO Box 27, Okaihau 0475 _____

Contact Names

Main Contact Person 1:

Name: _____ Stephanie Oliver _____

Phone: _____ 0211848274 _____

Email address: _____ stephanieoliver16@gmail.com _____

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: _____ Alfred Crawford _____

Phone: _____ 021743196 _____

Email address: _____ alfred@rs.kiwi.nz _____

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

100

How many participants are aged between 5 – 19 will this travel subsidy benefit?

40

How many participants are aged between 5 – 11 years?

40

How many participants are aged between 12 - 19 years?

10

How many participants are female that will benefit from this travel subsidy

10

Do you have any disabled individuals who are being supported by this fund?

NO

What percentage of your members live in the vicinity of the Far North District Council?

_____ 100 _____ %

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

_____ used to transport members to regular rugby training every Thursday and games on Saturday

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

 GST NO.

1	1	3	6	4	3	9	6
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Budget

\$1600.00	Total Travel Costs
0	Your organisations contribution
\$800.00	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$800.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

	Yes – please add the evidence to the application.
X	No – Yet to be invoiced for team entry fees

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Stephanie Oliver
Position in Organisation/Title:	Junior Rugby Coordinator Okaihau
Signature:	SLO
Date:	19/3/2022

Name of 2nd Contact Person:	Alfred Crawford
Position in Organisation/Title:	Treasurer
Signature:	AC
Date:	19/3/2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

X	Have you answered every question?
X	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**OKAIHAU RUGBY CLUB JUNIORS**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Deposit Slip – x 1 page
2	Balance Sheet – x 1 page

Far North
District CouncilSPORT
NORTHLAND
Creating a More Active NorthlandSPORT
NEW ZEALANDFAR NORTH RURAL TRAVEL FUND
APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation:

Kohurangi
OTAUA NetBall Club

Physical address:

32 Renwick Rd, Otaua

PO Box or postal address:

74 PO Box 749 Kaikohe

Contact Names

Main Contact Person 1:

Name:

Wanda Peri

Phone:

0211435112

Email address:

WandaPeri24@gmail.com

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name:

Georgina Peri / Stevie Tarawa

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Phone:

0211607757 / 02102382450

Email address:

Georgina Perri @gmail.com
Stevie tarawa796@gmail.com

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other:

How many members belong to your club/school/organisation in total?

200

How many participants are aged between 5 – 19 will this travel subsidy benefit?

40

How many participants are aged between 5 – 11 years?

30

How many participants are aged between 12 - 19 years?

12

How many participants are female that will benefit from this travel subsidy

46

Do you have any disabled individuals who are being supported by this fund?

YES/NO

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

90

%

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

To Transport Member to training and on Tuesday and Thursday to Kaikohe then to games in Kaikohe on Wednesday and Saturdays.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund
<input type="checkbox"/>	- Rural Sport Club/Team or School competing in a local

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	regular local competition outside of school time. - Participants are aged between 5 – 18 years.
	Tū Manawa Active Aotearoa - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other:

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / **NO**

(If yes please write your GST Number in the space provided below)

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GST NO.

Budget

\$ 5,900	Total Travel Costs
\$ Nil	Your organisations contribution
\$ 200	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 5,900	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?
(Please tick the relevant box below)

<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:

Nanda Perri

Position in Organisation/Title:

Sport Coordinator

Signature:

Nanda Perri

Date:

1/4/22

Name of 2nd Contact Person:

Georgina Perri / Stevie Tarawa

Position in Organisation/Title:

Chairman / Treasurer

Signature:

G.P. / S.T.

Date:

1/4/22.

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

<input type="checkbox"/>	Have you answered every question?
<input type="checkbox"/>	<p>Have you attached the relevant documents with your application?</p> <ul style="list-style-type: none"> o Latest financial statements from your organisation (i.e. P&L, financial statement) o Deposit Slip (in case your application is approved) o Draft travel calculation breakdown (refer to your Sport Northland representative) o Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**OTAU A NETBALL CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Breakdown of Travel Costs – x 3 pages
2	Bank Statements – x 2 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Opononi Area School
 Physical address: 263 Hokianga Harbour Drive
 PO Box or postal address: ~~759 Kaikohe~~ Private bag 759, Kaikohe 0422

Contact Names

Main Contact Person 1:

Name: TJ van Asbeek
 Phone: 022 536 5068
 Email address: tja@opononi-school.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Pat Toi
 Phone: 0220 434098

Email address:

principala@opononi.school.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input checked="" type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

127

How many participants are aged between 5 – 19 will this travel subsidy benefit?

127

How many participants are aged between 5 – 11 years?

50

How many participants are aged between 12 - 19 years?

70

How many participants are female that will benefit from this travel subsidy

65

Do you have any disabled individuals who are being supported by this fund?

YES/NO

If yes, please state how many

1

What percentage of your members live in the vicinity of the Far North District Council?

100

%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

into school & After school sports

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa <ul style="list-style-type: none"> - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities

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	for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.

2	7	0	5	9	9	4	5
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Budget

\$ 2k	Total Travel Costs
\$ 1k	Your organisations contribution
\$ 0	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 1k	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?


(Please tick the relevant box below)

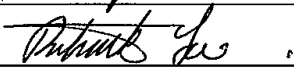
<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	TJ. van Asbeek
Position in Organisation/Title:	HOD HPE, EOTC
Signature:	
Date:	29/3/22

Name of 2nd Contact Person:	PAT Toi
Position in Organisation/Title:	Principal
Signature:	
Date:	29th March 2022

Checklist:

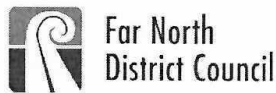
If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Latest financial statements from your organisation (i.e. P&L, financial statement) <input checked="" type="checkbox"/> Deposit Slip (in case your application is approved) <input type="checkbox"/> Draft travel calculation breakdown (refer to your Sport Northland representative) <input checked="" type="checkbox"/> Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**OPONONI AREA SCHOOL**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel Calculations – x 1 page
2	South Hokianga Sports Cluster Calendar – x 2 pages
3	2022 NSSSA Event Information – x 3 pages
4	Bank Deposit Slip x 1 page
5	Statement of Financial Position as of December 2020 – x 1 page



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Parafed Northland (Northland Paraplegic & Physically Disabled Association)

Physical address: 97 Western Hills Drive, Whangārei, 0112

PO Box or postal address: P.O. Box 1492 Whangārei

Contact Names

Main Contact Person 1:

Name: Sharon Carroll

Phone: 0272653227

Email address: sharon@parafednorthland.co.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Dave Hovell

Phone: 0211128816

Email address: david@taimahitrust.org.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input checked="" type="checkbox"/>	Other: Disability Sport and Active Recreation Organisation

How many members belong to your club/school/organisation in total?

103

How many participants are aged between 5 – 19 will this travel subsidy benefit?

1

How many participants are aged between 5 – 11 years?

How many participants are aged between 12 - 19 years?

How many participants are female that will benefit from this travel subsidy

Do you have any disabled individuals who are being supported by this fund?

YES/ NO

If yes, please state how many

1

What percentage of your members live in the vicinity of the Far North District Council?

20%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

This funding will be used for to assist with travel costs associated for one of our young wheelchair basketball players to travel weekly from Kaikohe to Whangārei to train at McKay Stadium, as well as support with travel costs for away tournaments (currently there are 8 tournaments throughout the country throughout the year)

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
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	Tū Manawa Active Aotearoa - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.

8	0	6	6	3	1	4	5
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Budget

\$1800	Total Travel Costs
\$	Your organisations contribution
\$500 – another grant	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$1300	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Sharon Carroll
Position in Organisation/Title:	Community Sports & Events Co-ordinator
Signature:	
Date:	31/3/2022

Name of 2nd Contact Person:	David Hovell
Position in Organisation/Title:	Board chair
Signature:	
Date:	31/3/2022

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> o Latest financial statements from your organisation (i.e. P&L, financial statement) o Deposit Slip (in case your application is approved) o Draft travel calculation breakdown (refer to your Sport Northland representative) o Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**PARAFED NORTHLAND – Jaden Kauwhata**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Confirmation that Jaden lives in Kaikohe-Hokianga – x 2 pages
2	Invoice for training McKay Stadium – x 1 page
3	Competition entry dates – x 1 page
4	Quote for McKay Stadium – 2 pages
5	Bank Deposit Slip – x 1 page
6	Performance Report for Year Ended December 2020 – x 21 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Taiaimai Ohaeawai Junior Rugby

Physical address: 6066 State Highway 12, Ōhaeawai 0472

PO Box or postal address: 20 Sydney Street, Kaikohe

Contact Names

Main Contact Person 1:

Name: Aimee Ruka

Phone: 021 135 0886

Email address: aimee.orfc@gmail.com

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Carole Smith

Phone: 021 0456 040

Email address: barlow2012@xtra.co.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?	90
How many participants are aged between 5 – 19 will this travel subsidy benefit?	90
How many participants are aged between 5 – 11 years?	75
How many participants are aged between 12 - 19 years?	15
How many participants are female that will benefit from this travel subsidy	10
Do you have any disabled individuals who are being supported by this fund?	YES/ <input checked="" type="checkbox"/> NO If yes, please state how many _____
What percentage of your members live in the vicinity of the Far North District Council?	10%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

The funding will be used to help our whanau with travel costs to their away games. Transport costs can provide a barrier to some of the children playing sport and this funding would be able to help us alleviate some of the financial pressure on the whanau of our players.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund
	- Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
	- Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

GST NO. **133-026-045****Budget**

\$	Total Travel Costs
\$	Your organisations contribution
\$	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)


<input type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

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Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Aimee Ruka
Position in Organisation/Title:	Ohaeawai Junior Club Secretary
Signature:	
Date:	24 March 2022

Name of 2nd Contact Person:	Carole Smith
Position in Organisation/Title:	Ohaeawai Junior Club Treasurer
Signature:	
Date:	24 March 2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**TAIAMAI OHAEAWAI JUNIOR RUGBY**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Calculation for Travel Costs – x 1 page
2	Bank Account and Statement – x 1 page



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākarō/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation:



Te Kura Taumata o Panguru
2178 West Coast Road
RD2 Kohukohu
PANGURU 0492

Physical address:

PO Box or postal address:

Contact Names

Main Contact Person 1:

Name:

Neddie Scally

Phone:

094095701

Email address:

nscally@panguru.school.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name:

Tracey Teti

Phone:

094095701

Email address:

accounts@panguru.school.nz
or hetai@panguru.school.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input checked="" type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other:

How many members belong to your club/school/organisation in total?

104

How many participants are aged between 5 – 19 will this travel subsidy benefit?

67

How many participants are aged between 5 – 11 years?

0

How many participants are aged between 12 - 19 years?

67 years 7-13

How many participants are female that will benefit from this travel subsidy

26 females

Do you have any disabled individuals who are being supported by this fund?

YES/NO

If yes, please state how many

2

What percentage of your members live in the vicinity of the Far North District Council?

100% %

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

Subsidise travel costs particularly diesel costs
to attend Northland Secondary Schools Sports
Association year 7-13 sports extended events
for term 2-3.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

2 | Page

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
--	---

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

(If yes please write your GST Number in the space provided below)

YES / NO

GST NO.

1	7	3	2	6	3	5	6
---	---	---	---	---	---	---	---

Budget

\$ 3000	Total Travel Costs
\$ 1500	Your organisations contribution
\$ 1000	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 1500	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?


(Please tick the relevant box below)


<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Nedine Scott
Position in Organisation/Title:	Leader of Learning Kura Peerangi
Signature:	
Date:	22nd March 2022

Name of 2nd Contact Person:	Tracey Te Tai
Position in Organisation/Title:	Finance Officer, Te Kura Taumata o Panguru
Signature:	
Date:	24.03.2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ✓ <input type="checkbox"/> Latest financial statements from your organisation (i.e. P&L, financial statement) ✓ <input type="checkbox"/> Deposit Slip (in case your application is approved) ○ <input type="checkbox"/> Draft travel calculation breakdown (refer to your Sport Northland representative) ✓ <input type="checkbox"/> Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**Te Kura Taumatā o Panguru**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Cover letter
2	Breakdown of costs of travel
3	Calendar of sporting events 2022
4	Bank deposit slip
5	Financial Report – Interim 2021 Financials



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Te Kura Kaupapa Māori Ō Hokianga.

Physical address: 68 Koutu Point Road, Koutu 0473.

PO Box or postal address: _____

Contact Names

Main Contact Person 1:

Name: Shannon Marsh.

Phone: 02108907811

Email address: shannon.m@gmail.com.

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Michelle Sarich.

Phone: 09-4058-427

Email address: tari@kuraHokianga.co.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input checked="" type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?	146
How many participants are aged between 5 – 19 will this travel subsidy benefit?	146
How many participants are aged between 5 – 11 years?	70
How many participants are aged between 12 - 19 years?	75
How many participants are female that will benefit from this travel subsidy	72
Do you have any disabled individuals who are being supported by this fund?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> If yes, please state how many _____
What percentage of your members live in the vicinity of the Far North District Council?	<u>100</u> %

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

travel for trainings and weekend
games.

What criteria does your application align to?

(please tick a box below)

<input type="checkbox"/>	Sport New Zealand Rural Travel Fund
<input type="checkbox"/>	- Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
<input type="checkbox"/>	- Participants are aged between 5 – 18 years.

✓	Tū Manawa Active Aotearoa - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
---	---

What is this funding going to be spent on?

(please tick relevant box)

✓	Petrol Vouchers
	Van Hire
	Bus Hire
	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

 GST NO.

8	9	4	6	8	2	0	5
---	---	---	---	---	---	---	---

Budget

\$ \$1500	Total Travel Costs
\$ \$ 250	Your organisations contribution
\$ \$ 250	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ \$1000.	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)


	Yes – please add the evidence to the application.
--	---

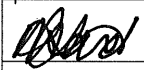
	No – please be aware that payment may not be made until this evidence is provided.
--	--

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Shannon Marsh.
Position in Organisation/Title:	Administrator.
Signature:	
Date:	15.03.2022.

Name of 2nd Contact Person:	Michelle Saich
Position in Organisation/Title:	Tumuaki/Principal.
Signature:	
Date:	16/03/22

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

<input checked="" type="checkbox"/>	Have you answered every question?
<input type="checkbox"/>	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Te Kura o Ōmanaia (Ōmanaia School)

Physical address: 55 Ōmanaia Rd, RD3 Kaikohe

PO Box or postal address: as above

Contact Names

Main Contact Person 1:

Name: Carla Robinson

Phone: 09 405 7786

Email address: admin@omanaia.school.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Jon Smith

Phone:

09 405 7786

Email address:

principal@omanaia.school.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input checked="" type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other:

How many members belong to your club/school/organisation in total?

90

How many participants are aged between 5 – 19 will this travel subsidy benefit?

68

How many participants are aged between 5 – 11 years?

58

How many participants are aged between 12 - 19 years?

10

How many participants are female that will benefit from this travel subsidy

36

Do you have any disabled individuals who are being supported by this fund?

YES (NO)

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

100

%

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active recreation session at our facilities).

To transport students to local community sport events held weekly as well as Saturday team events, and school one off tournaments.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
--	---

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?☒ YES ☐ NO

(If yes please write your GST Number in the space provided below)

GST NO.

52010802

Budget

\$ 1,698-00	Total Travel Costs
\$ 898-00	Your organisations contribution
\$ 0	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 800-00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?


(Please tick the relevant box below)

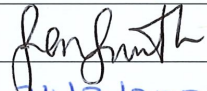

<input type="checkbox"/>	Yes – please add the evidence to the application.
<input checked="" type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Carla Robinson
Position in Organisation/Title:	Administrator
Signature:	
Date:	24/3/2022

Name of 2nd Contact Person:	Jon Smith
Position in Organisation/Title:	Principal
Signature:	 
Date:	24/3/2022

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ✓ Deposit Slip (in case your application is approved) ✓ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking. <i>to be provided ASAP.</i>

Rural Travel Fund - Schedule of Supporting Documentation**TE KURA O ŌMANAIA (ŌMANAIA SCHOOL)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel breakdown of Costs – x 1 page
2	Deposit Slip - x 1 page
3	Performance Reports for Year Ended December 2020 – x 6 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Valley United Rugby League Club

Physical address: State Highway 12 Taheke, R.D.3 Kaikohe

PO Box or postal address: 372 Puha Road Waima, RD3 Kaikohe

Contact Names

Main Contact Person 1:

Name: Marsha Wharerau

Phone: 021 053 5054

Email address: valleycrushers2016@gmail.com

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: James Pehi - Neho

Phone: 022 645 0492

Email address: Valleycrushers2016@gmail.com

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?	112-120
How many participants are aged between 5 – 19 will this travel subsidy benefit?	12
How many participants are aged between 5 – 11 years?	0
How many participants are aged between 12 - 19 years?	12
How many participants are female that will benefit from this travel subsidy	12
Do you have any disabled individuals who are being supported by this fund?	no
What percentage of your members live in the vicinity of the Far North District Council?	100%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

assist all athletes with gas for Tuesday and Thursday nights league and netball training to good to try help with the high costs of living.

What criteria does your application align to?

(please tick a box below)

<input type="checkbox"/>	<input checked="" type="checkbox"/> Sport New Zealand Rural Travel Fund
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	<ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
	Tū Manawa Active Aotearoa <ul style="list-style-type: none"> - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and rangatahi.

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

NO

(If yes please write your GST Number in the space provided below)

--	--	--	--	--	--	--	--	--	--

GST NO.

Budget

\$2000 for the year	Total Travel Costs
\$800 last year	Your organisations contribution
\$	Other contributions (e.g. funders, sponsorship, parental contribution etc.)

\$2000	Amount you are requesting from the Rural Travel Fund
--------	--

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration**We hereby declare that the information supplied here on behalf of our organisation is correct.**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	James Pehi - Neho
Position in Organisation/Title:	Treasurer
Signature:	James
Date:	23/03/22

Name of 2nd Contact Person:	Marsha Wharerau
Position in Organisation/Title:	Chairperson
Signature:	M.Wharerau
Date:	23/03/22

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

<input type="checkbox"/>	Have you answered every question?
<input type="checkbox"/>	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> o Latest financial statements from your organisation (i.e. P&L, financial statement) o Deposit Slip (in case your application is approved)

	<ul style="list-style-type: none">o Draft travel calculation breakdown (refer to your Sport Northland representative)o Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.
--	---

Rural Travel Fund - Schedule of Supporting Documentation**Valley United Rugby League Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Cover Letter
2	January 2022 Financial Report
3	Bank Statement

6.2 FUNDING APPLICATIONS

File Number: A3671330

Author: Kim Hammond, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the 6 April 2022 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Three applications for funding were received requesting a total of \$99,783.08 and one application for consideration was left to lie on the table from the April meeting.
- The balance of the community board funding available for the Board to allocate is \$47,902.84.
- The Board also had \$100,000 for placemaking funding to grant in the 2021/22 financial year and has allocated a total of \$22,000.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga community Board:

- uplifts the application from Weka Weka Valley Community Trust from the meeting on 06 April 2022 for consideration.**
- approves the sum of \$2,144 (plus GST if applicable) be paid from the Boards Community Fund account to Weka Weka Valley Community Trust for the purchase of shelving, paint, roller blinds and barstools for the Waimamaku Resource Centre, to support the following Community Outcomes:**
 - Proud, vibrant communities**
 - Communities that are healthy, safe, connected and sustainable.**
- approves the sum of \$15,950 (plus GST if applicable) be paid from the Boards Community Fund account to Kaikohe Rugby Football and Sports Club for architectural fees, to support the following Community Outcomes:**
 - Communities that are healthy, safe, connected and sustainable**
- approves the sum of \$10,000 (plus GST if applicable) be paid from the Boards Community Fund account to Okorihi Marae Charitable Trust for roading, carparking, landscaping and paths, to support the following Community Outcomes:**
 - Proud, vibrant communities**
 - Communities that are healthy, safe, connected and sustainable.**
- approves the sum of \$10,000 (plus GST if applicable) to be paid from the Boards Community Fund account to Freedom Whare Limited for the costs of electrical, roof, spouting, CCTV, pest management and purchase of fridge/freezers for 12-16 Puia Street, Ngawha Springs, to support the following Community Outcomes:**
 - Communities that are healthy, safe, connected and sustainable.**
- revoke the following decisions**
 - 2016/2017 Commitment, Cary Forward – Junior Bike Park - \$14,376.54**

- ii) **2019/2020 Commitment, Carry Forward – Kaikohe Community and Youth Centre Trust for installation of the basketball court and hoops at Memorial Park - \$19,523.79**

- iii) **04 August 2021. Item 6.1 Funding Applications**

Resolution 2021/65

6.1e) That the Kaikohe-Hokianga Community Board amends their resolution of 2 June 2021 and approves the sum of \$4724.16 (plus GST if applicable) be paid from the Boards Community Fund account to Far North District Council for travel costs and attendance costs towards three students attending Outward Bound in association with the Mayors Taskforce for Jobs, to support the following Community Outcomes:

Communities that are healthy, safe, connected and sustainable

Proud, vibrant communities

- g) **approves that the \$38,624.49 revoked in the previous resolution, that was allocated to the Junior Bike Park, Basketball Court and Hoops at Memorial Park and Outward Bound be allocated to the Memorial Park Redevelopment Project.**

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

The Kaikohe-Hokianga Community Board received the application from Weka Weka Valley Community Trust for consideration at their meeting on 06 April 2022. The Kaikohe-Hokianga Community Board resolved to leave this application to lie on the table until quotes from local companies could be provided for consideration.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Weka Weka Valley Community Trust – Resource Centre	\$2,144.16 (24%)	Approve - \$2,144	<p>Wekaweka Valley Community Trust offers a wide range of activities to the Waimamaku community and community groups in the area. Activities include free Wifi, printing, Op Shop but also hosts workshops throughout the year.</p> <p>The applicant did include GST in their application, the total cost of the project excluding GST is \$8,753.04 and the amount requested is \$2,144.16 GST exclusive. As they are GST registered the amounts requested should be GST exclusive.</p> <p>The Community Board left this item to lie on the table and asked that Wekaweka Valley Community Trust provide quotes from local organisations. Wekaweka Valley Community Trust has supplied an</p>	Community Development

			email with the reason why they cannot use local providers.	
Kaikohe Rugby Football and Sports Club – Upgrade of KRFSC Clubrooms – Architect Fees	\$31,900.00 (100%)	Approve - \$15,950	Applicant has requested full funding for this activity, under the Community Grants Policy funding requested may not exceed 50% of the total cost, staff recommend funding 50% of the cost of the activity. The activity is also taking place on Council-owned property and the applicant is working with staff to make sure that they met Council policies and lease conditions.	Infrastructure
Okorihi Marae Charitable Trust – Project Completion Works	\$34,819.00	Approve - \$10,000	This application is for the final part of the marae building completion. This proposal aligns with priorities of the Community Grants Policy: <ul style="list-style-type: none"> - Provide infrastructure and contribute significantly to placemaking; - Demonstrated community need; - High degree of local participation and engagement; - Likely to succeed; - Family-friendly - Applied for funding from sources outside of Council. 	Infrastructure
Freedom Whare Limited	\$33,064.08	Approve - \$10,000	Under the Community Grants Policy it states: Commercial activities, unless of direct benefit to the community; Projects on private property, unless of direct benefit to the community. are not eligible for funding. This project is of direct benefit to the community and have demonstrated that there is a community need and that this service is stretched to capacity.	Infrastructure

Take Tūtohunga / Reason for the recommendation

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Application - Weka Weka Valley Community Trust - A3623017 [!\[\]\(750841ae7100dc832cb0a4b3af4492f3_img.jpg\)](#) 
2. Email from Weka Weka Valley Community Trust - A3679430 [!\[\]\(9931ff4a747d4e6edc8cfe9a6d936949_img.jpg\)](#) 
3. Application - Kaikohe Rugby Football and Sports Club - A3679636 [!\[\]\(9d34d65b16d32217c6053ef2fa9fa514_img.jpg\)](#) 
4. Application - Okorihi Marae Charitable Trust - A3679774 [!\[\]\(cf421f43e46a7f515fe04abc79c65063_img.jpg\)](#) 
5. Application - Freedom Whare Limited - A3692048 [!\[\]\(acfb6924385aa7ba669871c95b2045e6_img.jpg\)](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation Weka Weka Valley Community Trust Number of Members 8 trustees
 Postal Address P.O. Box 5, Waimamaku Post Code 0473
 Physical Address 7235 State Hwy 12, Waimamaku Post Code 0473
 Contact Person Sandy Lee Bell Position Co-ordinator/Secretary
 Phone Number 09 405 4661 Mobile Number 021 031 2584
 Email Address WaimamakuResourceCentre@gmail.com

Please briefly describe the purpose of the organisation.

See attached sheet.

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Waimamaku Resource Centre

About:

The Wekaweka Valley Community Trust - Developing initiatives that improve the lives of the people in Waimamaku.

The trust operates in Waimamaku Valley and our biggest activity is the running of the Waimamaku Resource Centre.

Waimamaku is a small town situated in a valley that runs between Waipoua Forest and the Hokianga Harbour. It is incredibly isolated with poor communication utilities and limited access to services.

The Waimamaku Resource Centre or the RC, located in the heart of town was established with the intent to provide services, support and create employment opportunities for the people of Waimamaku. It's a true community space that serves the community and community groups in the area. The vision for the Waimamaku Resource Centre is of a vibrant and humming community space that is inclusive, welcoming and well-used by all that live in the Waimamaku Valley.

Activities:

Waimamaku Resource Centre or the RC:

The RC is a place where the general community of Waimamaku can go to access a variety of resources and services for a small fee or koha. Inside the RC we have free WIFI, computers, printing, photocopier/scanner, an Op shop, an extensive book collection, a Tool library for borrowers and event and community notice boards. We can provide assistance to locals with emailing, paying bills online, searching information.

We have co-ordinators and a team of volunteers who help to keep the RC humming along.

This year we want to be able to provide a space inside the RC to showcase local arts and crafts people. There are many fantastic creative people in our community that would benefit from having a space where they can showcase their work and it also may provide a passive income to those that are in need.

In order for us to support this initiative we need substantial shelving units to display the arts and crafts on, along with storage for RC equipment.

Some community members also like to come into the RC just to relax and have a cup of tea or coffee, have a chat. *We would like to provide some comfortable furniture to sit on for our elderly, and kaumatua, kuia community members.*

Further more we would like to be able to have an Espresso Coffee Machine, no other service in Waimamaku offers this type of coffee or hot chocolate, so we would like to be able to provide this to our local community members as an alternative to the run-of-the-mill instant or packet varieties.

Our Op Shop area inside the back part of the RC is a bit tired looking in general, so we would like to paint the walls white to brighten up the space, and give it a new fresh look. We have a lot of clothing that is donated from our community, and we would like to be able to steam clean some of these items ourselves to provide fresh clean clothing for our community members.

We would also like to create spaces inside the RC for “hot desking” - where community members can use a semi private space for their projects. We would like to have modern bar leaner type workstations and bar stools for this.

We also would like to be able to set up spaces into break out rooms, we envision doing this by having room dividers so we can open up or close off certain areas of the RC.

We have minimal natural light inside the RC, we would like to have some strong lighting in the space to help when working on projects and hosting creative workshops.

Workshops:

We have plans underway to begin hosting a series of workshops throughout the year. These workshops will provide opportunities to community members to up-skill and learn whilst spending time together in a social setting.

Examples of workshops: predator trapping, jewellery making, fermenting, screen printing, mobile phone usage for seniors, taonga puoro, native fauna identification, youth mural and bombing workshop and more.

We need trestle tables for practical workbenches and learning desks, to assist with the workshops.

Village Markets:

Our monthly community village markets comprises of local stalls selling arts, crafts, produce, food and other unique products. The Resource Centre staff and volunteers organise this event, we provide a food stall and an area where community members can sit and enjoy a bite to eat and support local stallholders. This year we have added into the marketplace a local music and entertainment component, local schools, bands, individuals, groups can have the opportunity to play or perform to their community, bringing an uplifting and fun element to the market place.

Again trestle tables and bar leaner type table seating would be very useful in this situation, also for our other planned events this year like Matariki/Puanga and Hokianga Pride.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Waimamaku Resource Date 6/3/2022

Location HOKIANGA Centre Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

(See attached sheet)

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)	please see attached sheet.	
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS		

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Budget

ITEM	SUPPLIER	SOURCE	COST
Shelving units x6	Mitre 10	Community Board	684
Trestle tables x 8	Trade me	Community	800
Paint 20l	Mitre 10	Community Board	415
Room divider/ roller blinds x 4	Mitre 10	Community Board	360
Coffee machine	Harvey	Community	750
Barstools x10	Freedom	Community Board	990
Desk leaners x5	Trade me	Community	1320
Steam cleaner	Godfreys	Community	329
Armchairs x2	Freedom	Community	1698
Sofa x2	Freedom	Community	2198
Lamps x6	Mitre 10	Community	522
TOTAL			10,066

ITEM	SUPPLIER	SOURCE	COST
Resource Centre Coordination	In-kind	Volunteers	12hrsp/w @ \$21p/h - \$13,104.00
TOTAL			13,104.00

Local Grant Application Form



Financial Information

Is your organisation registered for GST?

☒ Yes☐ No

GST Number

056-647-023

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Operational Costs	\$ 1,000	2019	(Y) / N
"	\$ 3,000	2020	(Y) / N
			Y / N
			Y / N

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1. How much money does your organisation currently have?

Total current funds held in bank accounts: \$58,421.24

2. How much money is committed to specific purposes?

\$27,032.22 is funds held on behalf of unincorporated community groups as umbrella organisations.

Balance held is for wages and operating costs for the RC and workshops, training etc

3. What are the purposes and the amounts already tagged or committed?

Community Health Umbrella Acc	1336.71
Community Garden Umbrella AC	18185.79
Waimamaku Sports group	4.06
Youth group umbrella	7505.66

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Weka Weka Valley Community Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Signature]

Signatory Two

[Signature]

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Courtney Davis Position Chairperson
 Postal Address 2233 State Hwy 12 Waimamaku Post Code 0473
 Phone Number 09 405 4661 Mobile Number 022 080 96 75
 Signature [Signature] Date 6/3/22

Signatory Two

Name JULIET TIHEMA Position Trustee
 Postal Address PO BOX 48 WAIMAMAKU Post Code 0446
 Phone Number Mobile Number 021 085 25 960
 Signature [Signature] Date 07/03/2021

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Schedule of Supporting Documentation**WEKA WEKA VALLEY COMMUNITY TRUST**
(Waimamaku Resource Centre)

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quotes x 11 pages
2	COVID-19 Safety Plan x 3 pages
3	Bank Statement x 1 page
4	Draft Performance Report until March 2021 x 15 pages

Kim Hammond

From: Waimamaku ResourceCentre <waimamakuresourcecentre@gmail.com>
Sent: Tuesday, 19 April 2022 11:13 pm
To: Funding
Subject: RE: supply of quotes for funding app.
Categories: Kaikohe-Hokianga CB

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

Kia Ora

After a conversation with Kim early last week pertaining to our last application we submitted, we would like to mention why we have not included quotes from more local suppliers.

Waimamaku is an isolated town, the closest furniture or hardware supplier is either Kaikohe or Kerikeri.

Delivery of furniture to Waimamaku is not available or offered by any smaller local suppliers from Kaikohe also neither Bunnings or Mitre 10 offer a delivery service to Waimamaku, for these items.

Therefore we provided quotes from suppliers in Kerikeri as we have a staff member who travels there quite regularly - who can pick up the items for us with a ute, in one hit, from Freedom Furniture and Mitre 10 in Kerikeri.

We hope this will be helpful in clarifying why we did not include local quotes.

Nga Mihi
Sandy-lee
Resource Centre Coordinator | 09 405 8168
7235 SH 12, Waimamaku
(PO. Box 5, Waimamaku 0473)



Local Grant Application Form



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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
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- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Kaikohe Rugby Football & Sports Club		Number of Members	
Postal Address	PO Box 307, Kaikohe		Post Code	0405
Physical Address	Penney Crescent, Kaikohe		Post Code	0405
Contact Person	Nichole Robinson	Position	Secretary	
Phone Number		Mobile Number	02108849757	
Email Address	nichole@kaikoherugby.club			

Please briefly describe the purpose of the organisation.

The Kaikohe Rugby Football and Sports Club Inc is a sporting organisation whose goal it is to ensure that a variety of sporting codes and sporting opportunities are available to locals of Kaikohe and the surrounding areas. And to ensure that these opportunities are affordable, easily accessed and are suitable for people of all ages and skill levels.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

- ☐ Te Hiku
 ☒ Kaikohe-Hokianga
 ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Our clubroom has evolved over the years to accommodate the game's growth and it has served many purposes, including hosting Super Rugby Pre Season Game (Blues v Chiefs), Christmas Parade Events, various celebrations such as birthdays, fundraising events and of course many aftermatch events for rugby and rugby league games.

However, like many things, our beloved building is beginning to show its age as it is a dated structure, and we may no longer be able to provide the type of product that our members and community are seeking and will be seeking in the future. In addition, the costs and risks, associated with ongoing building maintenance, continue to grow.

BENEFITS OF UPGRADING OUR CLUBROOM:

Beyond being able to enjoy a new facility, members will see other benefits, including additional revenue from events, could attract new members and also enhance the reputation of the club.

Over the past couple of years, we have seen a decline in memberships (due to Covid). Rugby Seasons have been shortened and some have been cancelled, and because of this the income that our club usually brings in has greatly reduced. Our committee has recognised that we need to expand our revenue streams and upgrading the clubrooms will help us to do this.

HOW WILL IT BROADEN THE RANGE OF ACTIVITIES AND EXPERIENCES AVAILABLE TO THE COMMUNITY:

This will help the club to not only increase our revenue but it will also provide a modern facility which community members can use to host events such as sporting events, weddings, birthdays etc. Currently Kaikohe does not have a venue to host events such as these.

Another goal is to host more premier events such as the Super Rugby Pre Season match, or host a NPC/FPC Rugby Game and upgrading our clubrooms will go along way to ensuring that we achieve that goal.

Our grounds are arguably, the best rugby grounds in the Far North and our clubrooms should reflect that.

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Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)	36685.00	31900.00
Architectural Fees		
TOTALS	36685.00	31900.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Day to Day expenses (Electricity/Insurances etc)	\$14091.59
TOTAL	\$14091.59

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
n / a		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Televised Mitre 10 Cup Game - Northland v Taranaki	3972.00	Nov 2020	<input checked="" type="checkbox"/> Y / <input checked="" type="checkbox"/> N
Consents for Playing Lights	1245.00	Nov 2018	<input checked="" type="checkbox"/> Y / <input checked="" type="checkbox"/> N
Augmented Playing Lights	3075.00	April 2021	<input checked="" type="checkbox"/> Y / <input checked="" type="checkbox"/> N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Nichole Lee Robinson

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Signature]

Signatory Two

Nichole Robinson

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Cheryl Waaka Position President
 Postal Address 5978 F SH12, Ohaeawai Post Code 0472
 Phone Number Mobile Number 027 43 43 417
 Signature [Signature] Date 17/03/2022

Signatory Two

Name Nichole Robinson Position Secretary
 Postal Address 1689 State Highway 12, Omanaia Post Code 0473
 Phone Number Mobile Number 02108849757
 Signature Nichole Robinson Date 17/03/2022

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Schedule of Supporting Documentation**KAIKOHE RUGBY FOOTBALL AN SPORTS CLUB INC**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quote: Burgess Treep and Knight Architects – x 4 pages
2	Bank Statements – x 5 pages
3	Annual Reports Year Ended September 2020 x 10 pages

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan (Refer to Project Plan finalising Health & Safety Plan 29/4/22)
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Okorihi Marae Charitable Trust, Charities Number: CC30668	Number of Members	1000+
Postal Address	PO Box 91, Kerikeri	Post Code	0240
Physical Address	Te Iringa West Road, Kaikohe	Post Code	
Contact Person	Martha Westerlund	Position	Secretary, Board of Trustees
Phone Number		Mobile Number	027 285 3653
Email Address	martha221122@gmail.com		

Please briefly describe the purpose of the organisation.

To complete major marae project namely driveway, carparking, pathways, landscaping, catering for 200-500 people over a two day event, subject to COVID restrictions.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Okorihi marae burned down in 2003. Over the years our hapu have been committed to a restoration programme to rebuild our kitchen, dining room, meeting house and ablution block. This part of the project is now completed and our funds used up. Our hapu Ngati Ueoneone and our visitors will benefit having access to the marae and a place for parking. We invite everyone through our website including community groups, government, work groups and all visitors to participate in the use of our commercial kitchen and dining room, upgraded ablution block and new meeting house and can also offer full digital capability. Pathways and landscaping is designed referencing tikanga and matauranga values that are relevant to Ngati Ueoneone. Our Poukara is the only surviving structure from the fire that destroyed our marae. The Poukara represents all 4 original tupuna and is significant to the pathways, landscaping and position of our meeting house.

The roadway will provide access onto the marae with designated car parking for visitors, whanau and groups that want to hire the premises

The hapu will be able to re-establish ourselves and revitalise cultural practises and aspirations.

The hireage of our facilities will help cover overheads and sustain our marae for future generations.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	Provided in written quotes	
Consumable materials (craft supplies, books)		
Refreshments 5 meals over 2 day event	Expected 200-500 people subject to COVID restrictions including dignitaries, officials & visitors.	\$6000.00
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary Catering		not applicable
Volunteer Value (\$20/hr) x 10ppe x 80hours	\$16,000.00	not applicable
Other (describe)	Roading, carparking, landscaping, path ways to be installed and completed for the final stage of 2 stage new build restoration project for Okorihī marae in Te Iringa West Rd, Kaikohe.	\$28,819.00
TOTALS		

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Wharehui building completion fund	\$174,178.82
Funds on behalf Pakinga Pa fund	\$173.73
TOTAL	\$174,352.55

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Nil		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Nil funding	0.00		Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Martha Westerlund"/>	Position	<input type="text" value="Secretary"/>
Postal Address	<input type="text" value="PO Box 91, Kerikeri"/>		Post Code <input type="text" value="0240"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0272853653"/>
Signature	<input type="text" value="Handwritten Signature"/>	Date	<input type="text" value="5/4/2022"/>

Signatory Two

Name	<input type="text" value="Gay Cook"/>	Position	<input type="text" value="Treasurer"/>
Postal Address	<input type="text" value="11 Matariki Place, Whatuwhiwi, KAITAIA"/>		Post Code <input type="text" value="0483"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="021804537"/>
Signature	<input type="text" value="Handwritten Signature"/>	Date	<input type="text" value="5/4/22"/>

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Schedule of Supporting Documentation**OKORIHI MARAE CHARITABLE TRUST**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Landscape Plan – x 6 pages
2	Catering Minutes – x 4 pages
3	Project Manager Job Description and CV – x 4 pages
4	Marae Programme – 3 pages
5	Marae Opening Timeline – x 1 page
6	Project Plan for the Opening of Okorihi Marae Whare Tupuna – x 5 pages
7	Marae Opening Working Group Structure and Meetings – x 25 pages
8	Marae Strategic Plan – x 15 pages
9	COVID Response Risk Register – x 3 pages
10	Bank Statement – x 1 page
11	Performance Report – 10 pages

Local Grant Application Form

RECEIVED



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
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- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Freedom Where Hub	Number of Members	100
Postal Address	135 Broadway, Kaikohe	Post Code	6405
Physical Address	135 Broadway, Kaikohe	Post Code	6405
Contact Person	Rhonda Zielinski	Position	Operations Manager
Phone Number	09 4010975	Mobile Number	027 746 6329
Email Address	rhonda@wshub.co.nz		

Please briefly describe the purpose of the organisation.

Provide Housing Solutions + Wrap Around services for individuals & whanau.

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Local Grant Application Form

Kaikohe Service Centre
25 FEB 2022
RECEIVED

Email: Kim.Hammond@fndc.govt.nz



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Social Dining Solutions Date March - April

Location 12-16 Ruia St, Ngatah Spinas Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? NA

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Freedom Where Ltd have the opportunity to lease 5 units in the community of Ngatah. The project will involve bringing up the units to Healthy Home Standards. Wharar who currently reside at Whakawhanga Recovery Hub will be transitioned into their own private rentals. Ngatah Community will be an environment where wharar will participate in the community through making healthy life choices.

Please find attached supporting documentation. We are also happy to meet & discuss the project in more detail.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

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- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees		
Equipment Purchase		\$12,075.00
Administration (fuel, stationery, printing)	4 x Lancia A16 Topset	\$6760.00
Equipment Purchase	Fitting	
Equipment Purchase (describe)	Ridge Heaps x 5 Rongelood x 5 Oen x 5 Wool Extractor x 5	\$7172.20
Materials Purchase	2 x doors materials	\$3667.00
Hardware (e.g. cement, timber, nails, paint)	Bit	\$3389.88
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS		\$38064.08

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number 132-295-581

How much money does your organisation currently have? \$20,000.00

How much of this money is already committed to specific purposes? \$15000.00

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Apparatus	\$10,000.00
debt	\$3,000.00
TOTAL	\$15000.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
N/A		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
N/A			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form

Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)


Freedom Whare Ltd

We, the undersigned, declare the following:

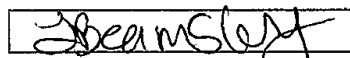
In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
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5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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Local Grant Application Form



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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Rhonda Zielinski Position Trustee
 Postal Address 4723 State Hwy 12, Kaikohe Post Code 0473
 Phone Number 0277466329 Mobile Number
 Signature [Signature] Date 25/12/22

Signatory Two

Name Jane Atavata Beamsley Position Trustee
 Postal Address 4723 State Hwy 12 Post Code 0473
 Phone Number 0226482279 Mobile Number
 Signature [Signature] Date 24/12/22

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Schedule of Supporting Documentation**FREEDOM WHARE LIMITED**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quotes – Gas, Lease, Roof and Spouting, CCTV, Electrical, Pest Management and Purchase of Fridge/Freezers – x 12 pages
2	Photos of Property – x 2 pages

7 INFORMATION REPORTS

7.1 OKAIHAU COMMUNITY PLAN REVIEW

File Number: A3673423

Author: Ken Ross, Community Development Advisor

Authoriser: Angie Thomas, Manager - Accounting Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To present the updated Okaihau Community Plan to the Kaikohe Hokianga Community Board for acknowledgement and inclusion into their strategic planning process.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

Okaihau was one of the first communities in the Far North to produce a Community Plan (completed early 2009). Some of the goals in the original plan have been met, a few have become out-dated and some goals from the original plan are yet to be reached. A working group in the Okaihau community has spent the last year reviewing and updating their Community Plan with the current aspirations of their community.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the updated Okaihau Community Plan Review.

TĀHUHU KŌRERO / BACKGROUND

Far North District Council started its current practice of working with its communities to produce an expression of community aspiration, in 2007. Normally, a community will construct a Community Plan in the knowledge the material covers three aspects of community 'life' and relationship. Those aspects are:

- 1 The relationship the community has with FNDC.
- 2 The relationships the community has with Regional Government and Central Government agencies, and finally,
- 3 Those internal relationships and aspirations the community chooses to fulfil for itself.

A community plan will normally be constructed in sections based closely on the 'four well beings', so the document bears relationship with Local and Central Government documentation and objectives. When a draft plan has been produced, it undergoes a period of socialisation and endorsement from the wider community before it is presented to Council, through the relevant Community Board. The community 'socialised' this document over the summer period utilising local businesses, shops, and social media.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

When Council undertook the Community Plan process back in 2007, the 'acceptance' of a community plan by a Community Board was seen as the first step of bringing community thinking and aspiration into Council, to inform Council's own thinking and planning. The benefit of having such information 'in Council' was two-fold. The information was to be available to inform Council officers and contractors of community aspirations and needs when they went into that community, and secondly, the information in the plan could be viewed as a 'communal submission' during the process of creating Council's LTP.

A more recent process has been established that takes a slightly different approach, but with the intent of a similar outcome, in that Community Plans are to be 'strong informers' of Community Board Strategic Planning, which of course, inform Council's planning and LTP directions.

Members of the Okaihau Community Plan working group have requested attend the Kaikohe Hokianga Community Board meeting on 11th May to present their updated Community Plan to the Community Board.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Community Plans set out a range of community goals and aspirations, many of which will require budget to achieve, but only a small proportion of that is asked of Council because Foundation North, Lottery and other philanthropic parties respond well to communities who make the effort to create community plans.

What is normally done however, when a community presents its Community Plan to its Community Board, is the Board grants the Community Plan Implementation Group a sum of money to undertake one of its 'low-hanging-fruit' projects.

This sum has varied over the years (\$5k-\$15k) and depends on the Board finances and the needs of the community. It is seen as a gesture of 'good-will' that cements a relationship between the Board and the community, and also vindicates and rewards the effort made by the community plan working party on behalf of the community in a visible manner.

ĀPITI HANGA / ATTACHMENTS

1. Okaihau Community Development Plan 2021 - A3681243 [↓](#) 



Okaihau Community Development Plan (2021)

The Okaihau Community Association has prioritised the following goals as being of particular importance:

- Speed humps/traffic calming work on Settlers Way – we have two schools, with over 600 students attending. Their safety is paramount, along with that of the rest of the community.
- Solar power on the Hall – this will greatly assist with reducing costs for one of our prime community assets.
- Toilet & Kitchen upgrades for the Hall – it is important we have improved facilities which allow proper disability access and compliance with current Health & Safety requirements.

These priorities in no way reduce the importance of the other goals & visions detailed in this document.

Read this plan carefully.

With our growing community we require council support to complete each of our visions and goals, enhancing and maintaining our community facilities.

Our Town: *Okaihau*

Vision for our town:

Okaihau is an attractive, rural town that serves and supports a diverse and thriving community of friendly, cooperative people.

Areas of Focus

	Area of focus	Vision
1	Beautiful Okaihau	Beautiful, thriving, rural Okaihau
2	Leisure and Recreation	Attractive and healthy for recreation and leisure
3	Transport and Safety	Okaihau is part of a safe and efficient transport network
4	Commerce	Progressive and thriving commercial practices
5	Youth	Children and youth are an important and integral part of our community
6	Lifestyle	Okaihau provides a vibrant and peaceful community lifestyle
7	Culture and Heritage	Okaihau values and promotes its diverse and unique culture and heritage
8	Community Safety	Okaihau provides a safe and caring community environment.

Focus Area: Beautiful Okaihau**Vision Statement: Beautiful, thriving, rural Okaihau.**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Plantings and protection	Planting native trees and other appropriate plants Encourage pest control/environmental protection group formation – e.g. Landcare, Forest & Bird etc)	Okaihau school grows seedlings Lions + other volunteers and supporters plant FNDC support with finance. Landcare/Forest & Bird or other environmental groups provide support to setup our own environmental group	Schools Lions Cycleway Trust FNDC NRC DoC Forest & Bird/Landcare etc	Ongoing Long-Term
Car Parking	Pave the area between the Okaihau Hotel and the Dairy (and landscape the area), it is an important cyclist park area.	Negotiate with Hotel, Dairy, Transit, FNDC, WCB and OCA.	FNDC, Transit, OCA, Dairy and Hotel. Cycleway Trust	Ongoing Long-term
Okaihau Community Hall	Install Solar-power. Upgrade Kitchen and Toilet areas. Open up Northwest face with double doors and decking.	Community, Community Board and Council partnering for funding, design and building	FNDC, KHCB & OCA	Short-Term Short-term Long-term
Town Signage	Improve signage for town facilities – water fountain, playground etc	OCA request	Cycleway Trust, KHCB, FNDC, Schools, Lions	Ongoing Medium-Term
Western Memorial Gates	Plantings and walkways	Encourage youth to take it on as a project	Schools, Community	Short-term
Public Toilets	Paint the toilets to improve the visual aspect. Improve the facilities for cyclists and events.	Lions & college to co-ordinate FNDC	Lions, College FNDC	Short-Term Long-term

Focus Area: Leisure and Recreation**Vision Statement: Okaihau provides adequate facilities for a wide range of safe and healthy recreation and leisure activities**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Walkway on Okaihau Ridge	Continue the development of the walking path with historical and directional signage and facilities. Provide signs for appropriate cemetery protocol.	Metal the path, erect signs (facilities, historical) and build rest stations.	OCA, FNDC, Sport Northland, Rintouls, Cycleway Trust	3 stages Short - Long Term
Extend through to Cooks Road	Extend the walkway further along the ridge.			
Cycle Trail	Continue to support the Cycleway Trust in every possible way	Other project sin the plan will support the cycleway – such as signage, planting etc	OCA, FNDC, Cycleway Trust	Ongoing
Develop and maintain Sports clubs and facilities	Encourage the sport of tennis. Push Basketball and 2 nd Hoop Explore development of a skateboarding facility Provide facilities for netball groups to practice at night. Encourage cricket	Source tennis workshops. Install lighting to allow use of the tennis courts for night netball practise/ night tennis. Provide a cricket bowling area	Okaihau community Basketball Fedn. Tennis Northland Inc Rugby for Life, Okaihau Rugby Club	Short-Term
Open the School pool for wider community use	Encourage wider community use of pools by provision of lifeguards during public hours	Provision of Life Guards	FNDC College Okaihau Combined Swimming Pools committee	Medium-Term
Encourage events	Encourage events which involve the community and local facilities	Touch rugby, League and others Ensure we are the forum and can promote ideas outwards.	Community groups and individuals	Ongoing

Focus Area: Transport and Safety**Vision Statement: Okaihau is part of a safe and efficient transport network**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Main street judder bars and traffic calming mechanisms	Construction of judder bars at western and eastern ends of Settlers Way ie. Bowling Club and Old Post Office. School pedestrian crossing raised	Negotiation with FNDC and Roding Contractors Request incorporation into the Long-Term Plan	FNDC, Community Board, Roding Contractors, OCA, School bus companies, Trucking companies (eg Okaihau Transport), Schools, Northland Transport alliance	Urgent
Road Curbing and Channeling	Curb and channel Lawn and Nova Streets. Seal, curb and channel Old Valley Road. Remodel entry/exit from Old Valley Rd onto SH1	FNDC	FNDC NZTA	Long-Term
Improved road maintenance	Appropriate and timely maintenance to surfaces on all feeder roads and water tables and signage - especially Forest Pools Road.	Submissions to NZTA, DoC & FNDC	FNDC, DoC, NZTA, OCA	Medium Term
Speed restriction on Lake Road, and Forest Pools rd.	50k/h speed restriction on Lake Road between Settlers Way and end of seal, plus on Forest Pools Road. "Children" signage as appropriate	Request for safer speed signage	FNDC, NZTA, OCA	Medium Term
Footpath or walkway	Create a footpath or walkway from the hotel to approx. 1km along Waiare Road SH1 speed restriction to include Waiere Rd intersection.	Design and construction with FNDC Request to groups to look at this.	FNDC and OCA NZTA NTA	Short-Term
Fuel and electric charging	Encourage the provision of a smart-charging facility in the village for cars and cycles. Encourage establishment of a fuel centre in the village	Request to council. Encourage local businesses to develop facilities.	FNDC Local property owners	Short-Term

Focus Area: Commerce**Vision Statement: Progressive and thriving commercial practices.**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Retain current businesses	Promotion, advertising business, events via billboard and heritage webpage (culture, heritage and business).	Through businesses and community support. OCA	Businesses, Community, OCA, FNDC, Schools	Ongoing
Explore the use of symbolic signage for businesses	Signage on SH1 indicating food, toilets, and other facilities (knife & fork, toilets, beds etc).			
Encourage new businesses	Encourage accommodation creation - eg. Hotel and B&B's. Encourage development of cottage industries, market days and catering opportunities.	Community input, advertising, schools and marae.	FNDC OCA Community Cycleway Trust	Ongoing
Improve access to Fibre optic cabling and to Internet	As per goal	Request information on where we are on the plan. Continue to explore and encourage options.	FNDC College Service providers	Med-Term
Ensure adequate zoning for commercial premises and their operation	Ensure we can retain what we have, while allowing us to grow the area - without disadvantaging existing businesses or residents.	Include Cycleway overlay in the District Plan to encourage development. Review current zoning, in consultation with the community.	FNDC Community Cycleway Trust	Ongoing

Focus Area: Youth Issues**Vision Statement: Children and Youth are an important and integral part of our community**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Sport	Encourage team sports and volunteer assistance. Sports clubs hold competitions	Dialogue with local clubs, schools and marae to find leaders to encourage further development of sport. Encourage competitions for codes such as Keorahi, Touch rugby.	Sport Northland Community involvement Rugby club	Short-Term
Encourage all sports and cultural clubs to include youth.	Approach local clubs and associations to ensure youth inclusion. Partner with Sport Northland to provide events for youth. Encourage use of local facilities – such as the Tennis courts.	Youth tournaments Family events Sport workshops – e.g. tennis	Rugby club Bowling club Sport Northland Golf club	Ongoing
Encourage a 'youth voice'	Invite youth to participate in all community activities – e.g. OCA, Lions and others. Mentoring youth. Encouraging youth in employment. Encourage, within youth, social ownership of activities.	Invite College committee member participation – Academic, Cultural, Services, Sporting.	College Community Sports clubs / codes	Ongoing
Hold regular events in the community and encourage youth to be involved in the organisation	Encourage youth participation in annual events – such as the annual Christmas gala and Christmas Tree competition.	Partner with School groups (e.g. OSCAR, school service committees) for annual events. Support school events.	OSCAR School service committees OCA Schools Community Local sports clubs	Ongoing

Focus Area: Okaihau Lifestyle

Vision Statement: Okaihau provides a vibrant and peaceful community lifestyle in a valued rural and natural environment.

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Ensure accommodation and business development is appropriate for our vision.	Support a range of businesses, while retaining open space and views. Encourage other services and supporting businesses.	Promote Okaihau to the wider community. Investigate options for an Okaihau website for the promotion of local businesses and opportunities. Monitor decisions made by council.	FNDC Community Private landowners.	Ongoing
Appropriate Land Use	Protect high value agricultural and horticultural land. Protect land with high aesthetic, heritage and conservation values.	Monitor decisions made by council.	FNDC Community Private landowners.	Ongoing
Self-determination and autonomy (and subsidiarity).	As a community we work collaboratively to ensure we have active and inclusive representation in matters important to the community.	Bring the community together to discuss relevant issues. Make representation to council on behalf of the community.	OCA FNDC Community	Ongoing

Focus Area: Okaihau Culture and Heritage.**Vision Statement: Okaihau values and promotes its unique cultural heritage.**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
Further cultural integration	Encouraging and celebrating cultural diversity.	Cultural Festivals Sporting events	Sports clubs Schools Cultural groups	Ongoing
Recognise local Maori history and culture.	Talk with local kaumatua and kuia to establish what can be, and needs to be recognised, embraced and celebrated.	Encourage these as school projects. Facilitate the storage of historical information – utilising the library.	Schools Community Heritage NZ Okaihau Pioneer group	Ongoing
Recognise local Pakeha history and culture.	Capture and celebrate the stories of local settler families and settlement events. Celebrate 175 years of education in Okaihau in 2024.	Talk to Heritage NZ for advice and information. Talk to the Okaihau Pioneer group about gathering information from their members. Investigate other sources and avenues. Advertise for copies of local family history to be held in the library.		
Establish and explain the history of the railroad.	Link the railroad development to the development of the district.			
Maintain and develop the cycle and walkway networks around Okaihau	Tell the 'back story' with plaques and signpost historic sites, stories and events.	Partner with Cycleway Trust for historical apps. Investigate future information options, such as phone apps, to give a guided tour of the area.	Cycleway Trust OCA	
History Board	Continue to maintain, update and develop.	5-yearly review of History Board information.	OCA Community	Ongoing

Focus Area: Okaihau Community Safety**Vision Statement: Okaihau provides as safe and caring community environment.**

Goal	Key Actions	How it Will be Done	Key Progress Partners	Time Frame
More effective lighting in Township	Okaihau sign lighting and improved street lighting on Settlers Way and side streets	Better lighting at public toilets. Need a map of Development Plan lighting. Need effective lighting on the footpath side of the streets.	FNDC and Community Board	Med-Term
Town Drainage	Close open drains in Lawn, Michie and Nova streets.	Storm water piping and fill	FNDC or relevant agency	Short-Med term
Safe streets, Businesses and homes	Develop and install a CCTV system in the village that allows the ability to be added to and improved. Encourage participation in Community patrols and Neighbourhood watch.	Community board and local fundraising, Police, Community Provide information on local community patrol & neighbourhood watch groups	FNDC Police Community Funding providers Community Board Kaikohe Community Patrol	Ongoing
Active policing	Request more constant policing in the village	Police in schools, and more visibly & regularly around the community.	Police	Short-term then Ongoing
Sewage system	Feasibility study of the needs of the community – now and for the future. Discuss with community then take up with council. (limitations on business and pressure from cycle tourism)	Request feasibility study by council	FNDC	Long-Term
Enhance community resilience	Update Civil Defence response plan. Promote the info to the wider community. Ensure infrastructure adequate to cover emergencies – e.g. electrical, water, roading etc	Special interest working group(s) to look at water, electricity, roading and food vulnerabilities.	FNDC CD group Community Schools	Ongoing

7.2 KOUTŪ MONGERO PICNIC AREA - PROGRESS REPORT

File Number: A3680629

Author: Rochelle Deane, Manager - Environmental Services

Authoriser: Trent Blakeman, Manager - Building Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Community Board with an update on the progress to formalise a Kaitiaki Agreement for the lawful use of Koutū Mongero picnic area as a campground.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

At the February Council meeting a resolution was made in relation to the Koutū Mongero Picnic Area Encroachment. The resolution was for Council to:

- a) Engage with the kaitiaki of the Koutū Mongero Picnic Area to formalise a Kaitiaki Agreement for the lawful use of the area for a campground; and
- b) Engage with the kaitiaki to obtain the necessary consents under the Resource Management Act 1991, Local Government Act 2002, and Health Act 1956 to facilitate the lawful use of the area as a campground.
- c) That progress reports be brought to the Kaikohe-Hokianga Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Koutū Mongero Picnic Area - Progress Report.

TĀHUHU KŌRERO / BACKGROUND

In April 2021 Council Monitoring Officers responded to a complaint that an area of unformed road known as Koutū Picnic Area was being used illegally as a campground. A site visit was carried out which confirmed the presence of illegal structures and signage relating to a campground. The kaitiaki occupiers have been mowing and maintaining the picnic area.

The Monitoring Team and the Northern Transport Alliance (NTA) sought direction from Council about the future use of the picnic area. Staff recommended that Council engage with the kaitiaki occupier to formalise a Kaitiaki Agreement. Further, that Council also assists the occupier to obtain the necessary consents to legalise the use of the Koutū Picnic Area as a campground. See attachment A: Koutū Mongero Picnic Area Report

On 6 October 2021 the Kaikohe-Hokianga Community Board resolved to support the recommendation of that report.

On 24 February 2022 Council also resolved to support the recommendation.

The Kaitiaki Agreement can document Council's expectations relating to public access and maintenance of the area.

Council can work with kaitiaki to assess compliance with the requirements of the Resource Management Act 1991 (RMA), s.120B of the Health Act 1956 (Campground Regulations) and s.357 LGA. It is likely that resource consent and health licensing would be required.

If compliance is achieved, the Kaitiaki Agreement can provide for both campervan parking and public access to the coast. Resource consent and health licensing conditions would also apply. An agreement would recognise the role of local kaitiaki and be the focus for constructive dialogue

between Council and the kaitiaki occupier. This aligns with the Treaty of Waitangi principles of Tino Rangatiratanga and Partnership.

This is the start of a potentially transformational and sincere relationship with the local hapū in the area and will bode well for future projects.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

In March 2022, Council's Kaiarahi Kaupapa Maori have contacted and spoken to the Ngāti Korokoro representatives regarding Koutū Point. They have been provided a copy of the report for their perusal.


Ngāti Korokoro, had not heard about this kaupapa and were pleased it was brought it to their attention and extremely pleased with the recommendations coming out of the Community Board and Council meetings, respectively.

Ngāti Korokoro is to contact Kaitiaki Whānau to map out next steps and will then reach back out to Council.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial or budgetary implications associated with this information report, however Council will need to fund technical and legal support to assess whether the proposed campground can achieve compliance with the requirements of the Resource Management Act 1991 (RMA), 120B of the Health Act 1956 and LGA.

ĀPITIHINGA / ATTACHMENTS

1. Koutu Mongero Picnic Area Encroachment Report - A3540785 [↓](#) 

6.4 KOUTU MONGERO PICNIC AREA ENCROACHMENT**File Number:** A3540785**Author:** Rochelle Deane, Manager - Environmental Services**Authoriser:** Dean Myburgh, General Manager - District Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval of the recommendation that the Koutū Mongero Picnic Area be managed by a Kaitiaki Agreement.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- In April 2021 Council Monitoring Officers responded to a complaint that an area of unformed road known as Koutū Picnic Area was being used illegally as a campground. A site visit was carried out which confirmed the presence of illegal structures and signage relating to a campground. The kaitiaki occupiers have been mowing and maintaining the picnic area.
- The Monitoring Team and the Northern Transport Alliance (NTA) seek direction from Council about the future use of the picnic area. Staff recommend that Council support Option 1 and engage with the kaitiaki occupier to formalize a Kaitiaki Agreement. Further, that Council assists the occupier to obtain the necessary consents to legalise the use of the Koutū Picnic Area as a campground.
- On 6 October 2021 the Kaikohe-Hokianga Community Board resolved to support Option 1 of this report.
- This is the final report to Council for a decision.

TŪTOHUNGA / RECOMMENDATION**That Council**

- engage with the kaitiaki of the Koutū Mongero Picnic Area to formalise a Kaitiaki Agreement for the lawful use of the area as a campground; and**
- engage with the kaitiaki to obtain the necessary consents under the Resource Management Act, Local Government Act and Health Act to facilitate the lawful use of the area as a campground.**

1) TĀHUHU KŌRERO / BACKGROUND

In April 2021 Council Monitoring Officers responded to a complaint that an area of unformed road known as Koutū Picnic Area was being used illegally as a campground (see fig.1 on the next page).

A site visit was carried out which confirmed the presence of illegal structures and signage relating to a campground. The kaitiaki occupiers have been mowing and maintaining the area (fig.4).



Fig.1 Location of area of unformed road known as Koutū Picnic Area



Fig.2 Signage relating to illegal campground



Fig.3 Illegal Structures



Fig.4 The site has been mowed and maintained by kaitiaki occupiers

Timeline of Events Relating to Koutū Mongeroa Picnic Area**11 Dec 2014**

Council resolved

“THAT the person responsible for the structures on Koutū Point unformed legal road be given 21 days to have them removed;

AND THAT failure to do so will result in Council issuing a Trespass Notice to this person and having the structures removed at the occupier's expense (as per Policy #5108 - 2014 - Encroachments on Council Administered Land).”

A trespass notice was duly served on the occupier, and he was given 21 days to remove all structures from the Reserve.

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Reports from community members and the NZ Police indicated that a land occupation was to be undertaken by the occupier and supporters, and matters could become unpleasant.

10 June 2015

Then Chief Executive Officer (Acting) Colin Dale met with the occupier and their legal representatives to endeavour to achieve an amicable outcome. The outcome of this meeting was that the family and hapū, with Council's assistance, convene a public meeting in Opononi to get the views of the wider community.

23 October 2015.

Approximately fifty people attended the public meeting chaired by Mark Ambler (elected from the floor). FNDC representatives, Chief Executive Officer (Acting), Colin Dale, George Swanepoel (Legal Counsel), Phill Grimshaw (Manager Strategic Iwi Relationships), and Mike Colebrook (Manager Facilities Operations) briefed the meeting on the history of the encroachment and Council's obligations under Local Government legislation, to address the public complaints that had been received.

Members of Ngāti Korokoro outlined their claim under the Treaty of Waitangi, and advised that by June 2016, they would have proof showing hapū ownership.

Colin Dale confirmed that Council was happy for the Treaty claim to progress as it was the correct and lawful process, but on receipt of the complaints regarding illegal structures, illegal camping, and other health and safety concerns, it had to act to protect the wider community.

The meeting then agreed that the whānau and Council had heard the arguments raised by the hapū and wider community, and that the parties concerned should continue to work towards a resolution of the concerns that had been raised (Council Report A1647876).

May 2016

Phil Grimshaw and George Swanepoel met with occupier Syd Mathews, and it was agreed:

1. That although council was happy for Mr Mathews to be the caretaker of the block it has to be open to all the public and that the accosting and abuse of members of the public was unacceptable.
2. That Mr Mathews would remove the signs and that Council would assist with the removal of the container and the porta cottage.
3. Council would explore the installation of toilets as this destination was popular with freedom campers.
4. Council would look at some type of secure post box where campers could leave a koha which would help Syd pay for the maintenance of the area.

May 2016 – Present

The conditions of the informal Agreement were not progressed, and no formal Kaitiaki Agreement was finalised. The occupation of the area diminished without further action from FNDC. Due to staff changes and an absence of complaints, enforcement of the removal of the encroachment did not occur.


Treaty Claim

Independent historical research commissioned by FNDC and conducted by Schwarz Consultancy Ltd concluded the Koutū block was a private transaction between Māori and European settlers and did not find anything untoward that would suggest a Treaty claim was appropriate. In addition, land vested in Council is not Crown land for the purposes of Treaty settlements.

Public Use and Legislation

The site is currently advertised on the internet and social media as a campground. Figure 5 is a screen snip from <https://nzcamping.com/camp-directory/camp-listing/north-island/far-north/Koutū-mongero/>.

> KOUTU MONGERO <



CONTACT INFORMATION

Address:
Koutu Point Road, Opononi, Far North, North Island

DESCRIPTION:

4km north of Opononi turn off SHwy12 onto Koutu Loop Road. The camping and picnic area is 3km from the highway. This is no frills camping on a grassy plateau, surrounded on 3 sides by the Hokianga Harbour, with superb views. You will need to be fully self-contained as the only facilities are some picnic tables. There is no water, or power but there is a long drop toilet. There is a boat ramp nearby. Camping costs \$10 per night per van and can be put in the honesty system at the small shed at the entrance. Big area of sites. Sid and Donna live at 825 Koutu Loop Rd which is the first house on the road from the main road.

Categories: Campground

Figure.5 The picnic area is advertised as a campground on the internet

The site is public land, so it is desirable to maintain public access and enjoyment of the picnic area. However, Section 357 of the Local Government Act (LGA) provides that it is an offence to encroach on a road for example by erecting buildings or fences. Council has received multiple complaints since 2016 regarding the encroachment preventing access to the picnic area.

Council's Monitoring and Compliance Team and the Northern Transport Alliance (NTA) seek Council's direction on options to resolve the encroachment and address complainants' concerns.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Council Monitoring Staff have met with Northern Transport Alliance (NTA), Te Hono and Legal staff to identify options for the future use of the Koutū picnic area. It is noted that the unformed road is not required for roading purposes. However, any alternative use of public land requires elected member direction. The options are as follows.

- Option 1 Engage with kaitiaki occupier to formalize a Kaitiaki Agreement and seek necessary consents to legalise the campground; or
- Option 2 Take enforcement action to remove illegal structures and prevent campground use: or
- Option 3 Investigate changing status of area from road to reserve

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Option 2 is not recommended because:

- Enforcement action is unlikely to resolve the demand for campervan parking at the picnic area. Even if encroachments are removed it is likely that campervans would still use the area. Complaints from Koutū Point residents about camping at the site would not necessarily be resolved.
- Enforcement action may alienate the kaitiaki who have been maintaining the area. This is not consistent with Treaty of Waitangi principles of Tino Rangatiratanga and Partnership.
- Enforcement Action would not provide for the ongoing maintenance of the area. NTA have no interest in or budget for maintaining the picnic area.

Option 3 is not recommended because:

- Changing the status of the land would require a formal legal process of road stopping.
- Reserve status would not resolve the demand for campervan parking in the area.
- Changing status of the land to Reserve would not provide for the ongoing maintenance of the area. There is no budget in the LTP for additional reserve maintenance.

Take Tūtohunga / Reason for the recommendation

Option 1 is the preferred option because:

- The Kaitiaki Agreement can document Council's expectations relating to public access and maintenance of the area.
- Council can work with kaitiaki to assess compliance with the requirements of the Resource Management Act 1991 (RMA), s.120B of the Health Act 1956 (Campground Regulations) and s.357 LGA. It is likely that resource consent and health licensing would be required.
- If compliance is achieved, the Kaitiaki Agreement can provide for both campervan parking and public access to the coast. Resource consent and health licensing conditions would also apply.
- An agreement would recognise the role of local kaitiaki and be the focus for constructive dialogue between Council and the kaitiaki occupier. This aligns with the Treaty of Waitangi principles of Tino Rangatiratanga and Partnership.
- Other government agencies, for example the Department of Conservation (DOC) have kaitiaki Agreements delegating functions to community groups. For example, the management of the Urupukapuka Island campground by hapū from the Bay of Islands/Rāwhiti area.
- Enforcement action to remove structures and exclude kaitiaki is likely to result in ongoing conflict and occupations. If the kaitiaki were not permitted to occupy and maintain the area it is unlikely to be maintained by NTA and public amenity would be reduced.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council will need to fund technical and legal support to assess whether the proposed campground can achieve compliance with the requirements of the Resource Management Act 1991 (RMA), 120B of the Health Act 1956 and LGA.

The Kaitiaki agreement would likely set the scope for how much development and use is expected.

- Indicative costs:
- Resource consent application preparation \$3,500
- Resource consent processing \$3,500

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- Campground Health Licence \$341/year
- Building consents may be required depending on what structures remain/ are introduced.
- There is no existing budget available for this work, however the recommended option (option 1) would have similar budget and staff capacity implications as an enforcement proceeding.

ĀPITI HANGA / ATTACHMENTS**Nil****Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium – The occupation of the Koutū picnic area previously received media attention and was the subject of a public meeting. The future management of public land may be of interest to the community.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	There is no budget for the management of this area of unformed road. It is likely that resource consent under the RMA and a license under the Health Act will be required before the area can lawfully be used as a campground.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District Wide Relevance This reports recommended option has been supported by the Kaikohe-Hokianga Community Board.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	This report has considered how kaitiaki Māori can be included in decision making about the future use of the Koutū Picnic Area. This aligns with the principles of Tino Rangatiratanga and Partnership.
Identify persons likely to be affected by or have an interest in the matter,	Potentially affected parties include residents of Koutū Point, hapū, kaitiaki, and members of the public wanting

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and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	access the picnic area and coastline. NTA does not consider themselves affected as they have no plans for the unformed road.
State the financial implications and where budgetary provisions have been made to support this decision.	As covered in report. Financial implications of Option 1 are similar to Options 2 and 3.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report

7.3 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2022.

File Number: A3674020

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Janice Smith, Chief Financial Officer

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 March 2022.

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

Community Fund Account balance as at 1 July 2021	\$203,211.00
• Plus, carry forward – Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park	\$19,523.79
• Plus, carry forward – Junior Bike Park	\$14,376.54
• Plus, Unspent from 2020/21 – BOI Canine Association	\$2,580.00
• Plus, Unspent from 2020/21 – Nth Hokianga A&P Society 2021 Show	\$3,720.00
• Plus, Unspent from 2020/21 – Outward Bound Student Sponsorship	\$6,000.00
• Plus, Unspent from 2020/21 – Allocation to the Tamariki	\$10,751.00
• Less funds granted and uplifted to 31 March 2022	\$60,402.55
• Less funds not uplifted from 2016/2017 Commitment Carry Forward – Junior Bike Park	\$14,376.54
• Less funds not uplifted from 2019/2020 Commitment Carry Forward – Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at memorial park	\$19,523.79
• Less funds not uplifted from 02 June 2021 for Allocation to the Tamariki of the Kaikohe-Hokianga ward for the Rural Travel fund for the 2021/22 year	\$10,751.00

<ul style="list-style-type: none"> Less funds not uplifted from 04 August 2021 for travel and attendance costs for students attending Outward Bound in association with the Mayors Taskforce for Jobs 	\$4,724.16
<ul style="list-style-type: none"> Less funds not uplifted from 04 August 2021 for Balance of funding initially set aside (but not required) for the Outward-Bound Students that were selected for sponsorship through the Mayors Taskforce for Jobs be added to the funds set aside for Rural Travel Funding 	\$1,275.84
<ul style="list-style-type: none"> Less funds not uplifted from 06 October 2021 and 04 February 2022 for Pioneer Village Kaikohe for costs towards 2021 Halloween event 	\$1,500.00
<ul style="list-style-type: none"> Less funds not uplifted from 08 December 2021 for Hokianga Community Educational Trust for the purchase of a shredder/chipper 	\$2,999.00
<ul style="list-style-type: none"> Less funds not uplifted from 04 February 2022 for Authorise costs towards placement of barriers for the protection of the Opononi Pohutukawa trees 	\$5,000.00
<ul style="list-style-type: none"> Less funds not uplifted from 03 June 2020 for Kaikohe Business Association for costs towards their Community Patrol vehicle 	\$1,000.00
<ul style="list-style-type: none"> Community Fund Account balance as at 31 March 2022 	\$138,609.45

DISCUSSION AND NEXT STEPS


Board members will consider the applications on the agenda and decide on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 March 2022 is \$138,609.45.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga 31 March 2022 is attached.

ATTACHMENTS

- Statement of Community Fund Account Kaikohe-Hokianga as at 31 March 2022 - A3673959 [↓](#) 

Far North District Council**Kaikohe - Hokianga Community Board****Statement of the Community Fund Account as at 31 March 2022**

Allocation Grants & Donations Annual Budget 2021-22	103,211.00	
Community Board Placemaking Fund	100,000.00	
Carry Forward - Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park	19,523.79	
Carry Forward - Junior Bike Park	14,376.54	
Unspent from 2020/21 - BOI Canine Association	2,580.00	
Unspent from 2020/21 - Nth Hokianga A&P Society 2021 Show	3,720.00	
Unspent from 2020/21 - Outward Bound Student Sponsorship	6,000.00	
Board Contribution to Rural Travel Funding	10,751.00	
		260,162.33

Less Expenditure 2021/22 (Funds Uplifted)**July 21**

Okaihau Community Association for costs towards town signage repair	425.00
Bay of Islands Canine Association for costs towards community dog education and training	2,580.00
Hush Dance Studio for costs towards Dance Showcase and Dinner	1,550.00

August 21

Kaikohe and Districts Sportville for costs towards Māori Warden monitoring of Penney Cres parking	1,000.00
Hokianga Community Education Trust for costs towards Walks of the Hokianga publication	4,316.00
Hokianga Country Music Festival for costs towards 2021 Hokianga Country Music Festival	3,235.00

October 21

Youthline Auckland Charitable Trust for costs towards Youthline services	3,000.00
Ngā Mahi Toi o Horeke for costs towards installation of murals along Te Pou Herenga cycle trail	1,785.00

November 21

South Hokianga War Memorial Hall for costs towards the purchase and installation of an AED defibrillator	4,098.60
Ngapuhi Hokianga Ki O Rahi for costs towards 2021 Christmas event	1,300.00
Okaihau Residents Association for costs towards the replacement of community hall lights	1,555.95
Kaikohe Business Association for costs towards 2021 Christmas Festival	2,500.00

December 21

Rawene Residents and Ratepayers for costs towards reprinting "Rawene: A past in pictures"	2,475.00
Rawene Community Hall Management Committee to purchase chairs	3,296.00

January 22

Parent to Parent Northland for the transport, admission and catering from Manea Footprints of Kupe, facilitator fees and volunteer costs for the Siblings Activity Day	1,059.00
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Far North District Council**Kaikohe - Hokianga Community Board****Statement of the Community Fund Account as at 31 March 2022**

Te Pu o Te Wheke Community Art Gallery Trust for costs to install an oven and track spotlights	1,749.00	
February 22		
North Hokianga A&P Society Inc for costs towards entertainment at the 2021 show	3,720.00	
Manaki Tinana Trust Hokianga Community Gym for Laptop	758.00	
March 22		
AKAU for a masterplan of Mangamuka	20,000.00	
		60,402.55
Balance as at 31 March 2022		\$199,759.78
Less Commitments 2021/22 as at 31 March 2022 (Funds not yet uplifted)		
2016/2017 Commitment		
Carry Forward - Junior Bike Park	14,376.54	
2019/2020 Commitment		
Carry Forward - Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park	19,523.79	
Meeting 02.06.21		
Allocation to the tamariki of the Kaikohe-Hokianga ward for the Rural Travel fund for the 2021/22 year	10,751.00	
Meeting 04.08.21		
Far North District Council for travel costs and attendance costs towards three students attending Outward Bound in association with the Mayors Taskforce for Jobs	4,724.16	
Balance of funding initially set aside (but not required) for the Outward Bound Students that were selected for sponsorship through the Mayors Taskforce for Jobs be added to the funds set aside for Rural Travel Funding	1,275.84	
Meeting 06.10.21 & 04.02.22		
Pioneer Village Kaikohe for costs towards 2021 Halloween event to now be used for the 2022 Halloween Party	1,500.00	
Meeting 08.12.21		
Hokianga Community Educational Trust for the purchase of a shredder/chipper	2,999.00	
Meeting 04.02.22		
Authorise costs towards placement of barriers for the protection of the Opononi Pohutukawa trees	5,000.00	
Meeting 03.06.20		
Kaikohe Business Association for costs towards their Community Patrol vehicle	1,000.00	
		61,150.33

**Far North District Council
Kaikohe - Hokianga Community Board
Statement of the Community Fund Account as at 31 March 2022**

Balance 31 March 2022 Uncommitted/(Overcommitted)	<u>\$138,609.45</u>
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7.4 KAIKOHE-HOKIANGA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 31 MARCH 2022.**File Number: A3675284****Author: Segun Rotimi, Accounting Support Officer****Authoriser: Janice Smith, Chief Financial Officer****PURPOSE OF THE REPORT**

The purpose of the report is to provide the Kaikohe-Hokianga Community Board with financial statements for the period ended 31 March 2022.

EXECUTIVE SUMMARY

The financial report is ward-specific, covering the activities in the Kaikohe-Hokianga ward only.

Understanding the report

- Variances in excess of \$100k and significant “%” variances will be commented on.
- The financial year runs from 01 July 2021 to 30 June 2022.
- The “Year to Date” columns reflect income and expenses for the period 01 July 2021 to 31 March 2022.
- The variances column highlights the difference between the budget set in the 2021/31 Long Term Plan (2021/2022 Year 1) and actual income and expenses as at 31 March 2022.
- The full year columns show the budgeted income and expenses for the full 12 months from 01 July 2021 to 30 June 2022.
- The full year forecast column shows the best estimate for the actual year end position as advised by Managers.
- Unfavourable variances will represent expenses higher than budget or income less than budget.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Financial Performance Activities by Ward for the period ending 31 March 2022.

BACKGROUND

This is the third quarterly financial report for 2021-2022 detailing the financial performance of community activities to be provided to the Kaikohe-Hokianga Community Board.

DISCUSSION AND NEXT STEPS

Refer to commentary in the attached statement.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no specific financial implications for this report.

ATTACHMENTS

1. **KHO Statement of Financial Performance Activities by Ward for the period ending 31 March 2022 - A3675262** [↓](#) 

Statement of Financial Performance
Community Activities by Ward
for the period ending
31-March-2022
Kaikohe - Hokianga

	Year to date		Year to date		Full year			Full year
	Actual (\$000)	Annual Plan Budget (\$000)			Annual Plan Budget (\$000)	Carry Forward Budgets (\$000)	Total Annual Budget (\$000)	
Operations								
Operational income								
Rates - general (excl water supply rates)	1,794	1,698	96	6%	2,267	0	2,267	2,267
Rates - penalties	0	42	(42)	-100%	56	0	56	56
Fees & charges (inc water supply rates)	36	34	1	4%	46	0	46	46
Central govt subsidies - operational	3	16	(13)	-81%	21	0	21	21
Other income	2	1	1	94%	2	0	2	2
Capital income								
Central govt subsidies - new works	0	0	0	100%	5,974	0	5,974	173
Central govt subsidies - renewals	0	0	0	100%	115	0	115	115
Vested asset contributions	74	0	74	100%	0	0	0	0
Total operating income	1,909	1,791	118	7%	8,480	0	8,480	2,679
Expenditure								
Amenity Lighting	23	28	5	18%	37	0	37	37
Carparks	46	58	13	22%	78	0	78	78
Cemeteries	39	87	47	55%	116	0	116	116
Community Centres	102	94	(9)	-9%	124	0	124	124
Footpaths	110	131	21	16%	175	0	175	175
Halls	360	350	(10)	-3%	461	0	461	461
Lindvart Park Recreation Hub	107	51	(56)	-111%	67	0	67	67
Museums	45	49	4	8%	50	0	50	50
Parks & Reserves	616	679	63	9%	903	0	903	1,055
Public Toilets	281	282	1	0%	375	0	375	375
Swimming Pools	100	74	(27)	-37%	107	0	107	129
Town Maintenance	181	237	57	24%	317	0	317	317
Total operating expenditure	2,010	2,119	109	5%	2,809	0	2,809	2,983

Net operating surplus/(deficit)

(100)	(328)	228
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5,671	0	5,671	(305)
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Commentary - Kaikohe - Hokianga

Operational Income

Rates penalties have not been applied due to the challenging times that rate payers are going through.

Capital Income

Vested Asset Contributions

- The Kaikohe basketball court recorded as a vested asset for FNDC

Expenditure

Lindtvart park Recreation Hub

- Unfavourable budget variance recorded due to depreciation costs.

7.5 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE MAY 2022**File Number:** A3688318**Author:** Marlema Baker, Meetings Administrator**Authoriser:** Aisha Huriwai, Team Leader Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are also in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update May 2022.

TĀHUHU KŌRERO / BACKGROUND

The Democracy Services Team have been working on a solution to ensure that elected members can receive regular updates on progress against decisions made at meetings, in alignment with a Chief Executive Officer key performance indicator.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

Action sheets are not intended to be public information but will provide updates to elected members, who, when appropriate can report back to their communities and constituents.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The outstanding tasks are multi-facet projects that take longer to fully complete.

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. KHCB Action Sheet - May 2022 - A3688551 [↓](#) 

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Printed: Thursday, 28 April 2022 2:39:55 pm Date From: 1/01/2020 Date To: 28/04/2022	
Kaikohe-Hokianga Community Board		Kaikohe-Hokianga Community Board	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 11/11/2020	Petition of Perry van Gaalen - Speedbumps on Hillcrest Road - Kaikohe.	RESOLUTION 2020/52 Moved: Member Moko Tepania Seconded: Member John Vujcich That the Kaikohe-Hokianga Community Board; a) request a report investigating options, including speed bumps, to reduce speed along Hillcrest Road in Kaikohe. b) draft a letter of support for this petition to be sent to Mayor Carter. CARRIED	22 Feb 2022 2:55pm Baker, Marlema Part b) was completed by Chair Mike Edmonds in 2021., 22 Feb 2022 3:10pm Baker, Marlema - Reallocation Allocating part a) to Elizabeth Stacey,
Kaikohe-Hokianga Community Board 2/06/2021	Kaikohe-Hokianga Footpath Programme	MOTION Moved: Member Louis Toorenborg Seconded: Member Alan Hessel That the Kaikohe-Hokianga Community Board: a) Agree to the 2021/2022 footpath programme to include the following 'top nine' prioritised and subject to funding availability: i) Parnell Street Rawene - Hospital to Clendon Esplanade (Est \$500,000) ii) Manning Street Rawene - Existing to House #54 Manning Street (Est \$70,000) iii) Koutu Point Road Koutu - SH12 to 68 Koutu Point Road (Est \$340,000) iv) Old Wharf Road Omapere - SH12 to Wharf (Est \$40,000) v) Freese Park Road Omapere – Old Wharf Road to end (Est \$40,000) vi) Horeke Road Okaihau - Existing to house 2054 (Est \$230,000) vii) Honey Street – Parnell Street to End (Est \$120,000) viii) Taumataiwi Street Opononi – Walkway to SH10 - via bowling green (Est \$30,000)	24 Jan 2022 2:27pm Baker, Marlema 27/01/2022 Update from Elizabeth Stacey (NTA): NTA is currently conducting a gap analysis and prioritisation matrix of the footpath network for the Kaikohe-Hokianga area. The Community Board currently has \$450,000 in footpath budget to allocate over Year 2 and Year 3 of the LTP. Of the money to be allocated, \$150,000 is carry over from 2021-2022, giving a total of \$300,000 to allocate in Year 2. NTA is requesting a workshop at the April community board meeting to prioritise and select footpath locations for design and construction in Years 2 and 3. 02 Mar 2022 1:03pm Baker, Marlema - Reallocation Action reassigned to Stacey, Elizabeth by Baker, Marlema

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Printed: Thursday, 28 April 2022 2:39:55 pm Date From: 1/01/2020 Date To: 28/04/2022	
Kaikohe-Hokianga Community Board			
Meeting	Title	Resolution	Notes
		ix) Michie Street – Start to Playschool (Est \$30,000) That the Kaikohe-Hokianga Community Board: b) Identify and recommend to Council a list of footpaths from the above priority safety programme to the value of \$150,000 to be constructed 100% funded from Far North District Council Funds. ITEM LEFT TO LIE Workshop with Sandi Morris (NTA) for Monday 14 June 2021 at Pioneer Village 10am.	
Kaikohe-Hokianga Community Board 6/10/2021	Koutu Mangeroa Picnic Area Encroachment	RESOLUTION 2021/62 Moved: Member Alan Hessel Seconded: Member Louis Toorenburg That the Kaikohe-Hokianga Community Board. a) engage with the kaitiaki of the Koutū Mongeroa Picnic Area to formalise a Kaitiaki Agreement for the lawful use of the area as a campground; and b) engage with the kaitiaki to obtain the necessary consents under the Resource Management Act, Local Government Act and Health Act to facilitate the lawful use of the area as a campground. CARRIED	28 Apr 2022 2:30pm Baker, Marlema A progress report will be presented at the May 2022 meeting
Kaikohe-Hokianga Community Board 6/10/2021	Upgrade Memorial Park, Kaikohe	RESOLUTION 2021/64 Moved: Member Moko Tepania Seconded: Member Kelly van Gaalen That Kaikohe-Hokianga Community Board: a) approves the final concept for Memorial Park as developed by AKAU. b) approves the removal of the Casuarina Tree close to the final location of the Wharepaku. c) approves the use of Streetscapes budget for the landscaping, furniture, footpaths, tree works and learn to ride paths within Memorial Park (\$344,200).	24 Jan 2022 10:43am Baker, Marlema 19/01/2022 Update from Jeanette England: There has not be any further progress with the project as the final design has not been approved by the Community Board. Design changes to the overall concept were being made by AKAU and they were discussing direct with KHCB Chairperson. Progress with other works is also on hold pending receipt of the final approved design.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Printed: Thursday, 28 April 2022 2:39:55 pm Date From: 1/01/2020 Date To: 28/04/2022	
Kaikohe-Hokianga Community Board			
Meeting	Title	Resolution	Notes
		d) approves the use of Town Beautification budget for the new civil works and surfacing for the new Playground within Memorial Park (\$100,000). e) approves the use of the Amenity Lighting budget for new lights within Memorial Park (\$18,500). CARRIED ABSTAINED : Member Byers	22 Feb 2022 3:03pm Baker, Marlema No update provided. 22 Feb 2022 3:07pm Baker, Marlema No update provided. 28 Apr 2022 2:34pm Baker, Marlema No update provided
Kaikohe-Hokianga Community Board 6/10/2021	Omapere Wharf - Renewal of End section	RESOLUTION 2021/65 Moved: Member Louis Toorenborg Seconded: Member Emma Davis That the Kaikohe-Hokianga Community Board: a) Receive the report Omapere Wharf - Renewal of End section. b) Supports the new design concept for the replacement section of the Wharf; and c) that inter-tidal steps be strongly recommended and incorporated into the design. CARRIED	22 Feb 2022 3:06pm Baker, Marlema Work in progress.
Kaikohe-Hokianga Community Board 6/10/2021	Kaikohe-Hokianga Footpath Programme	RESOLUTION 2021/66 Moved: Chairperson Mike Edmonds Seconded: Member Louis Toorenborg That the Kaikohe-Hokianga Community Board identifies: a) Manning Street Rawene - Existing to House #54 Manning Street (Est \$70,000) to be constructed 100 % from the footpath budget and a list of Kaikohe footpaths be brought back to Kaikohe-Hokianga Community Board for consideration; and b) request that the remaining footpath budget from 2020 (estimated 80k) be found and returned for allocation to Kaikohe-Hokianga Community footpaths CARRIED	24 Mar 2022 12:17pm Baker, Marlema Work in Progress. E Stacey (NTA) is currently working with CB members to collate all past and current Footpaths Matixes.

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Ground Lease to Fire and Emergency NZ (FENZ) - 1089 Broadwood Road, Broadwood	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 TE KAPINGA HUI / MEETING CLOSE