

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 27 APRIL 2022 AT 11:15 AM**

**PRESENT:** Chairperson John Vujcich, Member Bruce Robertson, Deputy Mayor Ann Court, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner

**IN ATTENDANCE:** William J Taylor, MBE (General Manager Corporate Services), Andy Finch (General Manager Infrastructure and Asset Management), Dr Dean Myburgh (General Manager District Service), Ajay Kumar (Management Accountant), Jaime Dyhrberg (Chief Transformation & Technology Officer), Tanya Reid (Principal Advisor - Organisational Performance and Transformation), Glenn Rainham (Manager Infrastructure Operations), Margriet Veenstra (Manager Transaction Services), Roger Ackers (Manager Strategy Development), Lisa Huria (Manager ICT Operations & Delivery)

## **1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair John Vujcich commenced the meeting and Cr Kelly Stratford opened with a karakia.

## **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

### **2.1 APOLOGY**

#### **RESOLUTION 2022/1**

Moved: Chairperson John Vujcich  
Seconded: Member Adele Gardner

**That the apology received from Mayor John Carter (HWTM) be accepted and leave of absence granted.**

**CARRIED**

## **3 NGĀ TONO KŌRERO / DEPUTATION**

There were no deputations.

## **4 CONFIRMATION OF PREVIOUS MINUTES**

### **4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3667630, pages 12 - 18 refers

#### **RESOLUTION 2022/2**

Moved: Chairperson John Vujcich  
Seconded: Member Adele Gardner

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 16 March 2022 as a true and correct record.**

**CARRIED**

## 5 INFORMATION REPORTS

### 5.1 APRIL RISK MANAGEMENT REPORT

Agenda item 5.1 document number A3650572, pages 19 - 44 refers

#### **RESOLUTION 2022/3**

Moved: Cr Rachel Smith  
Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report April Risk Management Report.**

**CARRIED**

### 5.2 REVENUE RECOVERY REPORT 31 MARCH 2022

Agenda item 5.2 document number A3661007, pages 45 - 50 refers

#### **RESOLUTION 2022/4**

Moved: Cr Rachel Smith  
Seconded: Deputy Mayor Ann Court

**That the Assurance, Risk and Finance Committee receive the report Revenue recovery report 31 March 2022.**

**CARRIED**

### 5.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2022

Agenda item 5.3 document number A3662252, pages 51 - 76 refers

#### **RESOLUTION 2022/5**

Moved: Cr Rachel Smith  
Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 28 February 2022.**

**CARRIED**

### 5.4 LEVEL OF SERVICE KPI QUARTER 3 PERFORMANCE REPORT FOR 2021-2022

Agenda item 5.4 document number A3668792, pages 77 - 97 refers

#### **RESOLUTION 2022/6**

Moved: Cr Rachel Smith  
Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the Level of Service KPI Quarter 3 Performance Report for 2021-2022.**

**CARRIED**

**5.5 AUDIT NZ MANAGEMENT REPORT FOR JUNE 2021**

Agenda item 5.5 document number A3672214, pages 98 - 141 refers

**RESOLUTION 2022/7**

Moved: Cr Rachel Smith

Seconded: Chairperson John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Audit NZ Management Report for June 2021.****CARRIED****5.6 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE FOR APRIL 2022**

Agenda item 5.6 document number A3672062, pages 142 - 143 refers

**RESOLUTION 2022/8**

Moved: Chairperson John Vujcich

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report Action Sheet Update for April 2022.****CARRIED****6 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/9**

Moved: Chairperson John Vujcich

Seconded: Cr Moko Tepania

**That the public be excluded from the following parts of the proceedings of this meeting.****The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>6.1 - Confirmation of Previous Minutes</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<b>6.2 - April 2022 Audit and Assurance Report</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority  s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.3 - Technology Update Report</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC****RESOLUTION 2022/10**

Moved: Chairperson John Vujcich

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded not be restated in public meeting as follows:**

- **Item 6.1 Confirmation of Previous Minutes**
- **Item 6.2 April 2022 Audit and Assurance Report**
- **Item 6.3 Technology Update Report**

**CARRIED****7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr Moko Tepania closed the meeting with a karakia.

**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2:14pm.

**The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 22 June 2022.**

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**CHAIRPERSON**