



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 5 May 2022

Time: 10:00 am

Location: Virtual via Microsoft Teams

Membership:

Chairperson Belinda Ward
Deputy Chairperson Frank Owen
Member Lane Ayr
Member Manuela Gmuer-Hornell
Member Bruce Mills
Member Manuwai Wells
Member Dave Hookway-Kopa
Member Rachel Smith

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Belinda Ward	Ward Jarvis Family Trust	Trustee		
	Kenneth Jarvis Family Trust	Trustee		
	Residence in Watea			
Belinda Ward (Partner)	Ward Jarvis Family Trust	Trustee and beneficiary		
	Kenneth Jarvis Family Trust	Trustee and beneficiary		
	Residence in Watea	Trustee		
Lane Ayr	Retired			
	Home			
	Residence in Kerikeri			
Lane Ayr (Partner)	Riverview School			
	Home			
	Residence in Kerikeri			
Bruce Mills	Galloquine Trust / Galloquine Limited	Director		
	Whangaroa Community Trust	Trustee		
Manuwai Wells	No form received			
Frank Owen	Retired			Step aside from decisions that arise, that may have conflicts
	House Property in Kerikeri			Step aside from decisions that arise, that may have conflicts
Frank Owen (Partner)	House Property in Kerikeri			
Manuela Gmuer Hornell	Bay of Islands Sailing week Incorporated	Chair	Funding for events	Step aside from decisions that arise, that may have conflicts
	Te Au Mārie 1769 Sestercentennial Trust	Trustee		Step aside from decisions that arise, that may have conflicts
	Chris Hornell and Manuela Gmuer-Hornell Partnership	Partner		Step aside from decisions that arise, that may have conflicts
	Hornell-Gmuer Trust	Trustee and Beneficiary		Step aside from decisions that arise, that may have conflicts
	Russell Contracting Limited	Family Business		Step aside from decisions that arise, that may have conflicts
	Russell Volunteer Fire Brigade	Secretary		Step aside from decisions that arise, that may have conflicts

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Dave Hookway-Kopa	Manu Hapori Hauora – Community Wellbeing Advisor Northland DHB	Employee	Possibility of joint working groups with FNDC	Consider each situation on merit and declare any potential conflict
	Property on Waipapa West Road	Property owner	Issues to do with the street	Declare as appropriate
Rachel Smith	Friends of Rolands Wood Charitable Trust	Trustee		
	Mid North Family Support	Trustee		
	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member		
	Vision Kerikeri	Financial Member		
Rachel Smith (Partner)	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member and Treasurer		
	Vision Kerikeri	Financial Member		
	Town and General Groundcare Limited)	Director/Shareholder		

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held Virtual via Microsoft Teams on:
Thursday 5 May 2022 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER

“Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Tai Tokerau ki te Raki ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono”.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nil

4 TE TONO KŌRERO / DEPUTATION

- **Anouk Van Donzel** for item 8.2 Petition - Corner of Waiare Road and State Highway 10

5 NGA KAIKORERO / SPEAKERS

- **Therese Wickbom** from Bald Angels Charitable Trust for the Rainbow Rangitahi
- **Shirley May** from Bay Of Islands Country Rock Music Festival
- **Steph Godsiff** from Business Paihia Inc. for the Matariki Festival
- **Brydie Lendon** from Lonsdale Park Camp Board Trust for a Footpath Upgrade
- **Kylie Penn** from Magic Playhouse (Additional Funding Request) for Morph! Puppet Festival
- **Carrie Rae Cunningham** from Massive Theatre Company for The Directors Lab (TDL)
- **Annika Dickey** from Our Kerikeri Community Charitable Trust for Landscaping
- **Alicia Lane** from Totara North Residents and Ratepayers for the Playground Project
- **Anne Corbett** from The Friends Of Williams House for A Permanent Exhibition

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3538438

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held 31 March 2022 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. BIWCB_20220331_MIN_2558 - A3688843  

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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31 March 2022

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD VIRTUALLY VIA MICROSOFT TEAM
ON THURSDAY, 31 MARCH 2022 AT 9:00 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chair Frank Owen Member Lane Ayr, Member Manuela Gmuer-Hornell, Member Bruce Mills, Member Manuwai Wells, Member Dave Hookway-Kopa

IN ATTENDANCE: Councillor David Clendon

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Dave Hookway-Kopa opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

Chairperson Belinda Ward acknowledged receipt of the apology from Cr Rachel Smith and accepted her leave of absence.

3 NGĀ KAIKŌRERO / SPEAKERS

Brendon Francis from Kerikeri Scouts Group regarding the ANZAC day dawn service.

Rhonwen Mansell from Far North Life Education Trust regarding the annual visits to Northland primary schools.

Jo Lynch from R Tucker Thompson Sail Training Trust regarding the Youth Development Voyage.

Jane Newton from Russell Tennis Club Inc. regarding the construction of a tennis pavilion and relocation of current practice wall.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Hillary Sumpter spoke in regard to Item 8.4 Kerikeri Redwood - December 2021 Arborist Report.

Ruth Kerr and Bob Van Pierce & John Dunn, Kathryn Starr Wood and Hugh Fenwick spoke in regard to Item 8.6 for the Wharau Road Report.

5 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3538431, pages 10 - 16 refers.

RESOLUTION 2022/18

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of

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Bay of Islands-Whangaroa Community Board Meeting Minutes

31 March 2022

Islands Whangaroa Community Board meeting held on 3 March 2022 are a true and correct record.

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

Abstained: Manuela Gmuer-Hornell

CARRIED

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A3640027, pages 17 - 27 refers.

RESOLUTION 2022/19

Moved: Member Bruce Mills

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board note the reports from Chair Belinda Ward, Deputy Chair Frank Owen and Members Lane Ayr and Bruce Mills.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.2 RELOCATION AND INSTALLATION OF KERIKERI DOMAIN PLAYGROUND TO TOTARA NORTH HALL RESERVE

Agenda item 7.2 document number A3605085, pages 28 - 61 refers.

RESOLUTION 2022/20

Moved: Member Bruce Mills

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board approve the Relocation and Installation of Kerikeri Domain Playground to Totara North Hall Reserve.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.3 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2022

Agenda item 7.3 document number A3628641, pages 62 - 65 refers.

RESOLUTION 2022/21

Moved: Chairperson Belinda Ward

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account"

Page 2

as at 31 December 2021”.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.4 A FUNDING APPLICATIONS

Agenda item 7.4 document number A3624939, pages 66 - 106 refers.

RESOLUTION 2022/22

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Scout Group for costs towards 2022 Kerikeri ANZAC Service to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

In Favour: Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Manuwai Wells

Against: Belinda Ward and Dave Hookway-Kopa

CARRIED

7.4 B FUNDING APPLICATIONS

MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Life Education Trust for costs towards School Visits to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Bruce Mills

Against: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

LOST

7.4 C FUNDING APPLICATION

MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$2,461 (plus GST if applicable) be paid from the Board's Community Fund account to R Tucker Thompson Sail Training Trust for costs towards participation costs for one trainee from the Bay of Islands-Whangaroa Community Board area to meet the following Community Outcomes:

Bay of Islands-Whangaroa Community Board Meeting Minutes

31 March 2022

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

AMENDMENT

Moved: Member Lane Ayr

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board approves the sum of \$4,922 (plus GST if applicable) be paid from the Board's Community Fund account to R Tucker Thompson Sail Training Trust for costs towards participation costs for two trainees from the Bay of Islands-Whangaroa Community Board area to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/23

Moved: Member Lane Ayr

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board approves the sum of \$4,922 (plus GST if applicable) be paid from the Board's Community Fund account to R Tucker Thompson Sail Training Trust for costs towards participation costs for two trainees from the Bay of Islands-Whangaroa Community Board area to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED**7.4 D FUNDING APPLICATION****MOTION 2022/24**

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$20,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Russell Tennis Club Inc for costs towards building a new pavilion to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

AMENDMENT

Moved: Member Manuwai Wells

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Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board approves the sum of \$6,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Russell Tennis Club Inc for costs towards building a new pavilion to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Manuwai Wells and Dave Hookway-Kopa

Against: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills and Frank Owen

LOST**RESOLUTION 2022/25**

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$20,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Russell Tennis Club Inc for costs towards building a new pavilion to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills and Frank Owen

Against: Dave Hookway-Kopa

Abstained: Manuwai Wells

CARRIED**7.4 E FUNDING APPLICATION****MOTION**

Moved: Member Manuwai Wells

Seconded: Member Manuela Gmuer-Hornell

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board confirm their resolutions of 3 June 2021 and 7 October 2021 to approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust with the following conditions and authorise the release of the funds:

- i) Kawakawa Hundertwasser Charitable Trust work with Bay of Islands-Whangaroa Community Board Kawakawa - Moerewa subdivision representative, Kawakawa business association, iwi/hapu representatives and other interested community groups.
- ii) report back to Bay of Islands-Whangaroa Community Board with a project brief including timeline and deliverable commitments before funds are uplifted.

AMENDMENT

Moved: Member Manuwai Wells

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board confirm their resolutions of 3 June 2021 and

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7 October 2021 to approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust with the following conditions and authorise the release of the funds:

- i) Kawakawa Hundertwasser Charitable Trust work with Bay of Islands-Whangaroa Community Board Kawakawa - Moerewa subdivision representative, Hapu representatives and other interested community groups.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/26

Moved: Member Manuwai Wells

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board confirm their resolutions of 3 June 2021 and 7 October 2021 to approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust with the following conditions and authorise the release of the funds:

- i) **Kawakawa Hundertwasser Charitable Trust work with Bay of Islands-Whangaroa Community Board Kawakawa - Moerewa subdivision representative, Hapu representatives and other interested community groups.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The meeting adjourned at 11.47 am and reconvened at 12 noon.

8 INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY HALL ANNUAL INFORMATION UPDATE

Agenda item 8.1 document number A3603245, pages 107 - 104 refers.

MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Hall Annual Information update.

AMENDMENT

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the meeting of Bay of Islands-Whangaroa Community Board be adjourned. That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community

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Hall Annual Information update and refers the report back to the author for more information	
<u>In Favour:</u>	Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa
<u>Against:</u>	Nil
CARRIED	
The amendment became the substantive motion.	
RESOLUTION 2022/27	
Moved:	Chairperson Belinda Ward
Seconded:	Member Manuela Gmuer-Hornell
That the meeting of Bay of Islands-Whangaroa Community Board be adjourned. That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Hall Annual Information update and refers the report back to the author for more information	
<u>In Favour:</u>	Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa
<u>Against:</u>	Nil
CARRIED	

8.2 RESERVE MANAGEMENT (DOMAIN) COMMITTEE - ANNUAL RETURNS

Agenda item 8.2 document number A3611606, pages 175 - 192 refers.

RESOLUTION 2022/28	
Moved:	Chairperson Belinda Ward
Seconded:	Member Manuela Gmuer-Hornell
That the Bay of Islands-Whangaroa Community Board receive the report Reserve Management (Domain) Committee - Annual Returns, noting receipt of the annual information from the Russell Sports Club and the Kawakawa Domain committee.	
<u>In Favour:</u>	Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa
<u>Against:</u>	Nil
CARRIED	

8.3 MOEREWA TRAFFIC CALMING DELIVERY STRATEGY

Agenda item 8.3 document number A3627320, pages 193 - 195 refers.

RESOLUTION 2022/29	
Moved:	Member Dave Hookway-Kopa
Seconded:	Member Manuwai Wells
That the Bay of Islands-Whangaroa Community Board receive the report Moerewa Traffic Calming Delivery Strategy.	
<u>In Favour:</u>	Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa
<u>Against:</u>	Nil

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CARRIED

8.4 KERIKERI REDWOOD - DECEMBER 2021 ARBORIST REPORT

Agenda item 8.4 document number A3617652, pages 196 - 209 refers.

MOTION~~Moved: Chairperson Belinda Ward~~~~Seconded: Member Manuela Gmuer-Hornell~~~~That the Bay of Islands-Whangaroa Community Board receive the report Kerikeri Redwood - December 2021 Arborist Report.~~

This motion was withdrawn and a new motion proposed.

MOTION

Moved: Member Frank Owen

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board declines to receive the report and refers the report back to the writer and requests a more in depth level 3 assessment from Arborlab or any other suitably qualified arborist.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-KopaAgainst: Nil

CARRIED

RESOLUTION 2022/30

Moved: Member Frank Owen

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board declines to receive the report and refers the report back to the writer and requests a more in depth level 3 assessment from Arborlab or any other suitably qualified arborist.In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-KopaAgainst: Nil

CARRIED

8.5 MORETON BAY FIG, RUSSELL - 2021 ARBORIST REPORT

Agenda item 8.5 document number A3624377, pages 210 - 221 refers.

RECOMMENDATION

Moved: Member Manuela Gmuer-Hornell

Seconded: Chairperson Belinda Ward

That the Bay of Islands-Whangaroa Community Board receive the Moreton Bay Fig, Russell - 2021 Arborist Report.In Favour: Belinda Ward and Lane AyrAgainst: Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa, due to the report failing to provide what was wantedj

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LOST**8.6 WHARAU ROAD AND RESERVE - A WAY FORWARD**

Agenda item 8.6 document number A3624042, pages 222 - 226 refers.

RESOLUTION 2022/31

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receive the report Wharau Road and Reserve - A Way Forward.In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-KopaAgainst: Nil**CARRIED****8.7 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE MARCH 2022**

Agenda item 8.7 document number A3636005, pages 227 - 233 refers.

RESOLUTION 2022/32

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update March 2022.In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-KopaAgainst: Nil**CARRIED****9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Member Manuwai Wells closed the meeting with a prayer.

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:22 pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 31 March 2022.

.....
CHAIRPERSON

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7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

File Number: A3661009

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Members Lane Ayr and Manuela Gmuer-Hornell.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

Resource Consents for the Bay of Islands-Whangaroa Ward have been emailed to members.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

Reason for the recommendation

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Belinda Ward - Chairperson report - A3676362 [↓](#) 
2. Lane Ayr - Member report - A3676364 [↓](#) 
3. Manuela Gmuer-Hornell - Member report - A3676367 [↓](#) 

COMMUNITY BOARD MEMBER'S REPORT

Report to Community Board: Bay of Islands-Whangaroa Community Board

Member Name: Belinda Ward

Subdivision: Paihia

Date: 11th March 2022 - 13th April 2022

REPORT

1) Meetings

Date:

14/03/22 BOI-W CB Strategic Plan Workshop - Virtual
15/03/22 FNDC Regulatory & Compliance Committee Meeting - Virtual
15/03/22 FNDC Extraordinary Council Meeting - Virtual
15/03/22 FNDC Annual Plan Workshop - Virtual
16/03/22 Big Ideas Lab - Future for Local Government - Virtual
21/03/22 Attended Powhiri for new CEO Blair King - Virtual
21/03/22 Discussion held re Russell Placemaking Project - Virtual
22/03/22 FNDC Strategy & Policy Committee Meeting - Virtual
22/03/22 BOI-W CB Agenda Preview - Virtual
23/03/22 FNDC - FNHL Statement of Intent Workshop - Virtual
24/03/22 Discussion re Combined Community Board Workshop - Virtual
25/03/22 Meeting re CB & Council issues with CB Chairs - Virtual
25/03/22 Met with new governance staff in person - Honey House Kerikeri
29/03/22 Wharau Rd site meeting with staff re Information Report - Kerikeri
30/03/22 The Strand site visit re Russell Placemaking Project - Russell
31/03/22 BOI-W CB Meeting - Virtual
31/03/22 Attended farewell for CEO Shaun Clarke - Virtual
05/04/22 Attended Future of Local Govt. presentation to panel - Virtual
05/04/22 Combined Community Board Meeting - Virtual
07/04/22 FNDC Council Meeting - Virtual
11/04/22 BOI-W CB Strategic Plan Workshop - Virtual
11/04/22 Attended CEO meeting on-site re Redwood Trees - Kerikeri

Document number A1554813

2) Issues

15/03/22 Received phone calls re lack of action on tree H&S issues on reserve at Te Wahapu, Russell.

06/04/22 Waitangi National Trust Occupation moved on by Police.

Now on council reserve next to the lower Marae.

06/04/22 Contacted by Bald Angels re engagement & community contacts for proposed Placemaking activities.

09/04/22 Bledisloe Domain buildings were heavily tagged over night & community volunteers moved swiftly with waterblasters & paint to remedy.

3) Resources Consents

25/03/22 RC:2220445-RMALUC Kerikeri Gymnastics Club - Favourable response sent on behalf of the BOI-W CB in support of the request.

4) Requests for Service

21/02/22 Historical RFS: 4097296 Trees down on Gilbert Mair Reserve Te Wahapu. Site visit required & arborist assessment to resolve. **In progress**

08/12/21 RFS:4090172 What is required for a change of use when turning accommodation from Travellers to Residential - I have requested further communication on this matter. **Response not clear. Follow up meeting held with staff 15/02/22 A combined approach is required with all agencies & lobbying to the Govt. by FNDC to address issues.**

RFS's are either work in progress or outstanding.

18/12/19 3975787 Bledisloe Domain Lighting - Renewal works programmed for this financial year end June 2020. **Maybe stalled due to Waitangi Estate Future Plan underway. \$ for lights not carried over to this year's budget?**

I will follow up.

RFS:4059162 Slippery tiled foyer at Williams Road carpark toilets. Two incidents reported & site meeting requested. **In progress. Not resolved satisfactorily.**

All residents advised how to lodge RFS's themselves.

RFS: 3795613 18/04/18 Follow up on flooding issues in front apron of Paihia War Memorial Hall. **Closed but not resolved - I will follow up. In progress**

01/10/15 3717930 Pedestrian safety issues & parking in front of Heritage Boutique Hotel (The Waterfront) Marsden Road Paihia - Pending NZTA response. **Closed but not resolved - I will follow up.**

COMMUNITY BOARD MEMBER'S REPORT

Report to: Bay of Islands-Whangaroa Community Board
Member Name: Lane Ayr
Subdivision: Kerikeri
Date: Mar13/22 Apr 15/22

REPORT

Meetings

14/03/22 BOI-Whangaroa CB strategic planning meeting
16/03/22 Meeting with D Clamp re KD and Keao College
28/03/22 Zoom Powhiri for incoming CEO
29/03/22 Site visit Wharau Road
31/03/22 BOI-Whangaroa Community Board Meeting Teams (10-3)
04/04/22 DAG zoom meeting
05/04/22 Combined Community Board Meeting Zoom
07/04/22 Kerikeri Domain Working Group Zoom
11/03/22 BOI-Whangaroa CB strategic planning meeting
11/03/22 Kerikeri Domain Working Group Zoom

Resource Consents

None received

Requests for Service/information

#4060535 submitted 17/05/21

Post Office Parking Lot NO ACTION

#4097831 submitted 16/02/22

Re Noise complaint Limited Response, will investigate the reg under which we inspect

#4097836 submitted 16/02/22

Re Public access to Moturoa Is. NO RESPONSE

#4097823 submitted 16/02/22

Re: Road maintenance Rangihoua Rd Partial response only

Comments

As noted above my current experience with RFS's has not improved.

Kerikeri Domain

Prepared by Lane Ayr

For Kerikeri Domain Working Group

BOI_W CB

As most of you will be aware the PGF funding has been almost fully expended in the completion (budgeted completion) of the "Skateboard Park" the "Basketball Court" and the "Playground" as illustrated in the drawing submitted at our last meeting.

Various parties have been sourcing additional funds, including transfers of expenses already funded, it is however not guaranteed all funding will become available at the same time or even in the amounts sought.

The following proposal incorporates where practical the Landscape design by Christine Hawthorn including seating, water stations (note one added at picnic area) rubbish bins etc.

I have taken the liberty of "breaking" the remainder of the Domain into areas that I believe can be undertaken as modules and then attempted to prioritise these modules.

Members of the DWG can of course suggest different modules and or priorities, but I believe it is important we reach a consensus as to the segments and the order in which they should be completed, only then can effective budgeting and implementation take place.

Area (A) Bordered by Cobham Rd and the Bowling car park including 6 tree plantings between the path and the field, this area surrounds the three major completed projects. The area requires some sort of vehicle barrier (shown as dotted line) this can be achieved with rocks, bollard, fence etc The picnic grounds fall in this area and require refurbishment, As the existing toilets face Cobham Rd we should have a path (for disabled) from the Domain to the toilets without leaving the Domain

Area (B) The space (NW) from Area A to the Amphitheatre Area C Planting seating etc

Area (C) The Amphitheatre as per Landscape design, requires building of slopped seating area surrounded by plantings Will require fill and topsoil most can be obtained from "hump" removal from areas D&F

Area (D) The northern corner of the Domain area to be levelled and planter as per plan

Area (E) Entrance requires plantings especially around RSA wall, and the installation of the Landscape planters other than that a general "tidy up" There were discussions regarding an entrance way featuring Māori art and culture this should be pursued with local Iwi.

Area (F) The area of the existing playground, which is to be removed, Area to be reinstated with boundary planting but trufed for future development

Item (1) Pathway as per design 2.5 mt wide utilising existing paths where possible. Possible inclusion of power and water provision in conjunction with pathway

Item (2) Skateboard (wooden) ramp several areas around walkway have no skin finish this is being priced and when attached mural/street art can to applied to the entire structure Also being undertaken is a concrete pour at base to stop access under ramp

Item (3) Design and install ground/park lighting

Item (4) In conjunction with community and police install CCTV stations

Suggested Priorities:

Area (A) This will complete the 3 major projects except for a small disabled path to toilets all pathways etc are completed.

Item (1) Pathways these delineate most of the other areas whether water and power services are incorporated may be decided by budget

Area (E) Entranceway sets tone for Domain

Area (C) Amphitheatre provides location for topsoil and fill This in my opinion was always one of the unique design items on the Domain

Area (F) Area will have to be "made good" after playground removed

Area (D) Major planting area and ground levelling

Area(B) Minimal planting required its delay does not distract from project

I extend my best wishes to our new CEO and wish him well in the coming months and years

COMMUNITY BOARD MEMBER'S REPORT

Report to: Bay of Islands-Whangaroa Community Board
Member Name: Manuela Gmuer-Hornell
Subdivision: Opuia – Russell
Date: 14 April 2022

Meetings

Date	Meeting
14/03/2022	Strategic Planning Workshop - TEAMS
21/03/2022	Russell Community Hall Committee Meeting
31/03/2022	Community Board Meeting - TEAMS
04/04/2022	Combined Community Boards Workshop -TEAMS
11/04/2022	Strategic Planning Workshop - TEAMS

Issues/Feedback

The peak summer season has come and gone. Unfortunately, there was no extra service to cope with Russell's rubbish. And after reporting several bags of rubbish being left on the Russell Wharf and suggesting some solutions, I get told that this will take a while – it has taken three years to date! The community has come up with many solutions, *time to engage with us (the community)*.

In late November, FNDC placed sandbags on the bank of the Moreton Bay Fig at Long Beach to stop erosion. While this was an excellent interim intention, the plastic bags disintegrated. They are now posing a risk to birds, sea life and beachgoers. I trust swift actions will be to clean up the debris and develop a better long-term solution within the next few weeks. *This problem highlights the urgent need to get communities involved with climate impacts mitigation.* Unfortunately, the deadline was a few years ago. Can we please know how and when FNDC starts planning for climate change impacts? Thank you.

In December, the boardwalk by Smith Motorcamp was closed due to the piles rotting away. As per FNDC, the track will be closed until the end of the 2022/23 financial year. It is simply not feasible for this track to be closed for years. It forms part of Te Araroa Track and is a popular track for local people. I've asked for a better solution and am waiting for FNDC staff to engage with me. It would be nice to receive an update on this soon, *I know the work has been prioritised, but no communication has been received since.*

A lack of communication seems to get in the way of positive interaction between ratepayers and FNDC. A personal acknowledgement (after the automatic reply) is seldomly sent out and gets the interaction off on the wrong foot.

I am still astonished at how poor the communication between FNDC and community board members is. I am still asking for solutions and information for the same things I started to question 3 years ago. ***Being informed will help for a better relationship between FNDC and Ratepayers. No one thrives on gossip and bad words.***

In progress

- Opuia Resource Consent non-notified for development Franklin St/Kellett St – petition tabled at CB Meeting 3/2/2020 – this has now gone to a full (over 100 attendees) community meeting 8/3/2020 – and we have just been told FNHL has sold the land to a private developer. The land is now occupied by hapu and locals. This is a community being pushed out of their town.
- Footpath Kellett Street – Opuia School – been approved but not carried out – after being promised to be finished by September, it is now "scheduled" for January 2021. As per this report, this is now FNHL project – I am opposing this decision.
- Petition Okiato Boundary for paper road RFS-3996575 – tabled at CB meeting 9/12.19 – the cost to be carried by petitioners. Motion passed in November 2020 CB meeting
- Include re-doing the FNHL terms of reference/objective in their comments about what the next annual plan and long term plan should cover. – tabled at CB Meeting 3/2/2020
- Speed Limit Review
- Maintenance in Russell Township to be outsourced to a local community group
- Mark boundaries at the "Walls Bay" Opuia reserve clearly with bollards
- Placemaking Russell The Strand
- Smart Bins and Free Public WiFi is coming to Russell
- Move Flagpole at the Russell Cemetery as per Russell RSA request
- Walking track to the beach at Kaha Place
- Placemaking at The Russell Strand
- Fallen Trees on Reserve at the end of Te Wahapu Road

7.2 ROAD NAMING - 1913 STATE HIGHWAY 10, WAIPAPA**File Number:** A3668375**Author:** Selina Topia, Roding Support Officer**Authoriser:** Helen Ronaldson, Manager - Asset Management and Infrastructure**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a private right-of-way.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a private right-of-way addressed at 1913 State Highway 10, Waipapa. Community Boards have delegated authority to name private right-of-ways (ROW).

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Industrial Way that is currently addressed at 1913 State Highway 10, Waipapa as per map (A3667618).

1) TĀHUHU KŌRERO / BACKGROUND

Brad Lupi of Solid Holdings Limited has advised that this is a private right-of-way (ROW) that is currently addressed at 1913 State Highway 10, Waipapa.

The names Industrial, Industry and Commercial is from the site being purely industrial and commercial

The background for these names is given also as per the Road Naming application attached (A3667618).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Their suggestions are as follows:

1. Industrial Way
2. Industry Way
3. Commercial Way

The Roding team and Land Information NZ (LINZ) have no objections to the names suggested above.





Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the District, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHANGA / ATTACHMENTS

1. **Application and Map - Document number - A3667618** [↓](#) 
2. **Owner consent - Document number - A3667649** [↓](#) 
3. **Schedule - Document number - A3668396** [↓](#) 
4. **LINZ approval - Document number - A3677230** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right-of-way (ROW) and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Bob Donaldson from Donaldson Surveyors and Planners (on behalf of applicant) has advised that the other businesses on the right-of-way (ROW), are held under private lease arrangements with Solid Holdings (applicant and owner of the right-of-way (ROW)).
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report



Application for road naming or renaming

GENERAL INFORMATION

- Proposed names are to be submitted for **new roads in subdivisions** to Infrastructure & Asset Management Department with the application for resource consent.
- Proposed names are to be submitted (in writing) for **existing legal but unnamed roads**, to the Administration Officer, Infrastructure & Asset Management Department.
- Proposed road **renamings** are to be submitted in writing. Requests from outside of Council must provide information and background as to why the road should be renamed. Written consent from affected residents and owners must be obtained.
- The proposed names will be checked against Council's Roding database to avoid duplication.
- Liaise with the iwi when using Maori names and provide supporting document of their approval.
- Several names (3 are recommended) should be submitted for each road or accessway, in order of preference in case of rejection
- A background to the names, their origins and their link with the area is to be supplied
- Personal names are to be discouraged unless the name submitted has a historical connection with the property being subdivided, or are that of a well-known identity or prominent Far Northerner, or New Zealander
- It is Council's prerogative under Section 319(j) Local Government Act 1974 to name streets and the Council may refuse to approve names considered unsuitable
- Where more than one road is being created in a subdivision, a common theme is recommended for road names
- Private road names are considered by Council. They will need to meet Council's Signage Guidelines (white background with blue lettering).
- Names are to be chosen in proportion to the type of road, and in accordance with the Naming Guide at the end of the form
- If you are unsure if the road you want to name is a Council maintained road or private road, please contact the Infrastructure & Asset Management Department.

APPLICANT DETAILS

Applicant/Developer Name: Brad Lupi

Organisation: Solid Holdings Limited

Postal Address: _____

Phone: _____ Mobile: 027 290 3660

Email: brad@jsbconstruction.co.nz

ROAD LOCATION	
Address:	1913 State Highway 10 Waipapa
Legal Description:	Lot 5 DP 69740
Resource Consent Application Number:	
Please supply a scheme plan map that clearly indicates the location of the Road, Private Road or Right-Of-Way when submitting your application. ✓	
TYPE OF ROAD (Please tick) -	
<input type="checkbox"/> Public Road	<input type="checkbox"/> Private Road <input checked="" type="checkbox"/> Right-of-Way
PROPOSED ROAD NAMES	
Road 1	First Choice: INDUSTRIAL WAY
	Second Choice: INDUSTRY WAY
	Third Choice: COMMERCIAL WAY
Road 2	First Choice:
	Second Choice:
	Third Choice:
Road 3	First Choice:
	Second Choice:
	Third Choice:
BACKGROUND	
A background to the names, their origins and their link with the area is to be supplied	
Location is purely industrial and commercial.	

The following are suitable suffixes for particular road types:**Road Type**

Cul-de-sac (short dead-end street with turnaround at the end)
Wide spacious street

Suffix

Close, Court, Place
Avenue, Boulevard, Parade

The following are suitable suffixes for private roads and private ways categorised into particular road types:**Road Type**

Narrow road and right of way
Associated with high ground
Associated with low ground
Tree lined road

Suffix

Lane, Way
Rise,
Vale
Avenue, Glade, Grove

Applicants Signature: _____ Date: _____

Return Application to Postal: Far North District Council or Email: roadingalliance@fndc.govt.nz
Private Bag 752
KAIKOHE 0440

Donaldson
on behalf of applicant

Donaldsons Land Surveyors
90 Kerikeri Road
PO Box 211, Kerikeri
New Zealand 0245

18/11/21.

Comments

- 1/ The property is not fully developed as yet.
- 2/ Buildings & businesses are on a lease arrangement.
- 3/ The existing right of way is in favour of Waipapa Pines.
- 4/ The chosen road name should apply to the straight portion of the formation from SH.10 to Northland Waste.
- 5/ The 90° bend to Waipapa Pines should be excluded.

DD





From: Selina Topia | NTA [<mailto:Selina.Topia@nta.govt.nz>]
Sent: Monday, 24 January 2022 10:00 AM
To: Bob Donaldson
Subject: RE: Right of Way naming application - Solid Holdings Waipapa

Hi Bob,

There was no meeting in January. The report will not be ready until the next Community Board meeting which will be held on March 3rd. As per the Far North District Council Policy, all property owners will need to give consent. I am double checking with Management to ensure that I am still able to put forward your Road Naming application excluding consent from the other businesses as per your email below.

I will be in touch shortly.

Regards,
Selina.

From: Bob Donaldson <info@donaldsons.net.nz>
Sent: Friday, January 21, 2022 4:22 PM
To: Selina Topia | NTA <Selina.Topia@nta.govt.nz>
Subject: FW: Right of Way naming application - Solid Holdings Waipapa

Selina
What day does the Board meet ?
Bob

DONALDSONS
Surveyors & Planners
90 Kerikeri Road
P.O.Box 211 Kerikeri
New Zealand 0245
Pho : (64) (9) 4079182
www.donaldsons.net.nz

From: Bob Donaldson [<mailto:info@donaldsons.net.nz>]
Sent: Wednesday, 15 December 2021 5:59 PM
To: 'selina.topia@nta.govt.nz'
Subject: Right of Way naming application - Solid Holdings Waipapa

Selina
In response to your email of 19 November requesting the approval of other businesses on the right of way, I can advise that there is only one other business that has a legal right of way and that is Waipapa Pine Ltd. Below is the consent from Adrian Broughton the owner.
There are other businesses on this right of way but they are held under private lease arrangements with Solid Holdings and are not eligible as consenting parties.
I trust you can manage to get this into the January Board meeting.
Regards
Bob

From: Brad [<mailto:Brad@jsbconstruction.co.nz>]
Sent: Wednesday, 15 December 2021 3:30 PM
To: Bob Donaldson
Subject: FW: Road Name

Hi Bob,

Hope this is sufficient for council.

Thanks

Brad
From: Adrian Broughton <adrianb@wpine.co.nz>
Sent: Wednesday, 15 December 2021 3:23 PM
To: Brad <Brad@jsbconstruction.co.nz>
Subject: Re: Road Name

Hi Brad ,

I reply as a representative of the easement owners (The AT Broughton Trust)

We support either name , although we we would have a preference for industrial way .

Please feel free to forward this thru to council as notification of our approval .

Thanks
Adrian Broughton

Sent from my iPhone

On 15/12/2021, at 14:05, Brad <Brad@jsbconstruction.co.nz> wrote:

Hi Adrian,

As discussed

Cheers

Brad
From: Brad
Sent: Tuesday, 30 November 2021 5:46 PM
To: adrianb@waipapapine.co.nz
Subject: Road Name

Hi Adrian,

As discussed we are looking to name the road into site and being that you have a ROW over road need your agreement.

We have indicated either Commercial Lane or Industrial Way as our preferences.

If you can agree via reply email and state that you act for the ROW easement owner then I can forward through to council

Thanks

Brad

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Bay of Islands-Whangaroa Community Board Road Naming Schedule (Private Right-of-Way) - 5 May 2022						
Waipapa						
Location	Preference Status	Submitted Road Names	Number of Submitters	Background (provided by submitters)	Comments	Recommendation
Name a Private Right-of-Way (ROW) addressed at 1913 State Highway 10 Waipapa	First Preference	Industrial Way	1	Is from the site being purely industrial and commercial		Industrial Way
	Second Preference	Industry Way	1	As above		
	Third Preference	Commercial Way	1	As above		

From: Addresses <addresses@linz.govt.nz>
Sent: Tuesday, 19 April 2022 11:27 AM
To: Selina Topia | NTA <Selina.Topia@nta.govt.nz>
Subject: RE: NEW ROAD NAME REQUEST addressed at 1913 State Highway 10 Waipapa

Kia ora Selina

Here are my findings;

Industrial Way	Acceptable. Not to be used with Industry Way
Industry Way	Acceptable. Not to be used with Industrial Way
Commercial Way	Acceptable. There is a Commercial Street in Kawakawa far enough away.

Nga mihi

Renni

Addressing Analyst

Addressing and Properties

addresses@linz.govt.nz | DDI 04 460 0110 |



Toitū Te Whenua
Land Information
New Zealand

Wellington Office, Level 7, Radio New Zealand House, 155 The Terrace
PO Box 5501, Wellington 6145, New Zealand
www.linz.govt.nz | data.linz.govt.nz



From: Selina Topia | NTA <Selina.Topia@nta.govt.nz>
Sent: Friday, 8 April 2022 4:36 p.m.
To: Addresses <addresses@linz.govt.nz>
Subject: NEW ROAD NAME REQUEST addressed at 1913 State Highway 10 Waipapa

Tena Koutou,

Can I please have approval for the names listed below.

Industrial Way
Industry Way
Commercial Way

Thank you,

Selina Topia

Customer Service Administrator, Business Performance & Support | Northland
Transportation Alliance

Far North | Kaipara | Whangarei

DDI 09 401 5236 | Selina.Topia@nta.govt.nz

NORTHLAND TRANSPORTATION ALLIANCE



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7.3 ROAD NAMING - 307 KERIKERI ROAD, KERIKERI

File Number: A3670457

Author: Selina Topia, Roding Support Officer

Authoriser: Helen Ronaldson, Manager - Asset Management and Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a private road.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a private road addressed at 307 Kerikeri Road. Community Boards have delegated authority to name private roads.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private road, Squeak Lane that is currently addressed at 307 Kerikeri Road, Kerikeri as per map (A3627345).

1) TĀHUHU KŌRERO / BACKGROUND

Kelsie Tuck from Gemscott Kerikeri limited has advised that this is a private road created by a sub-division addressed at 307 Kerikeri Road, Kerikeri

The name Squeak is one of the names of the developers.

The name Ketekete is the maori translation for Squeak.

The name Pohutukawa is from the tree being native to NZ.

The background for these names is given also as per the Road Naming application attached (A3149717).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Their suggestions are as follows:

1. Squeak Lane
2. Ketekete Lane
3. Pohutukawa Lane









Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the District, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant

ĀPITI HANGA / ATTACHMENTS

1. Application - Document number - A3627342  
2. Map - Document number - A3627345  
3. Schedule - Document number - A3670453  
4. LINZ approval - Document number - A3670429  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Hapu representatives of Ngati Rehia were consulted and were asked to provide their input. No reply received.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report



Application for road naming or renaming

GENERAL INFORMATION

- Proposed names are to be submitted for **new roads in subdivisions** to Infrastructure & Asset Management Department with the application for resource consent.
- Proposed names are to be submitted (in writing) for **existing legal but unnamed roads**, to the Administration Officer, Infrastructure & Asset Management Department.
- Proposed road **renamings** are to be submitted in writing. Requests from outside of Council must provide information and background as to why the road should be renamed. Written consent from affected residents and owners must be obtained.
- The proposed names will be checked against Council's Roding database to avoid duplication.
- Liaise with the iwi when using Maori names and provide supporting document of their approval.
- Several names (3 are recommended) should be submitted for each road or accessway, in order of preference in case of rejection
- A background to the names, their origins and their link with the area is to be supplied
- Personal names are to be discouraged unless the name submitted has a historical connection with the property being subdivided, or are that of a well-known identity or prominent Far Northerner, or New Zealander
- It is Council's prerogative under Section 319(j) Local Government Act 1974 to name streets and the Council may refuse to approve names considered unsuitable
- Where more than one road is being created in a subdivision, a common theme is recommended for road names
- Private road names are considered by Council. They will need to meet Council's Signage Guidelines (white background with blue lettering).
- Names are to be chosen in proportion to the type of road, and in accordance with the Naming Guide at the end of the form
- If you are unsure if the road you want to name is a Council maintained road or private road, please contact the Infrastructure & Asset Management Department.

APPLICANT DETAILS

Applicant/Developer Name: Gemscott Kerikeri Limited C/- Kelsie Tuck

Organisation: _____

Postal Address: Level 2, 25 Broadway, Newmarket, Auckland 1149

Phone: _____ Mobile: 0278804574

Email: kelsie.tuck@ckl.co.nz

ROAD LOCATION	
Address: 307 Kerikeri Road, Kerimeri	
Legal Description: Lot 1 DP 317998	
Resource Consent Application Number: 2300525-RMACOM	
Please supply a scheme plan map that clearly indicates the location of the Road, Private Road or Right-Of-Way when submitting your application.	
TYPE OF ROAD (Please tick) - <input type="checkbox"/> Public Road <input checked="" type="checkbox"/> Private Road <input type="checkbox"/> Right-of-Way	
PROPOSED ROAD NAMES	
Road 1	First Choice: Squeak Lane
	Second Choice: Ketekete Lane
	Third Choice: Pohutukawa Lane
Road 2	First Choice:
	Second Choice:
	Third Choice:
Road 3	First Choice:
	Second Choice:
	Third Choice:
BACKGROUND	
<i>A background to the names, their origins and their link with the area is to be supplied</i>	
Option one (Squeak Lane) is the name of one of the developer's, with option two (Ketekete Lane) being the Maori translation for Squeak.	
The third option is Pohutukawa Lane. Pohutukawa trees (Metrosideros excelsa) are native to New Zealand and are known as New Zealand's Christmas Tree. Three Pohutukawa trees have been proposed within the backyards of the dwellings, along with two Pohutukawa trees proposed along Kerikeri Road.	

ROAD RENAMING

Please state the current road name and your reason for requesting the name change below then complete the rest of the form. Also, please ensure you attach the written consents of at least 85% of affected residents and attach to the application form.

GENERAL INFORMATION AND GUIDELINES

Ensure that road names are not duplicated in the Far North District (*both spelling and pronunciation to be considered*); this includes same road names with different suffix. To do this, please use www.google.co.nz/maps and search "proposed road name (excl suffix) Northland" to check if proposed names may be duplicates.

Ensure that road type appropriately matches the definition of the suffix, such as 'road', 'avenue' etc. Road names without a suffix are now strongly discouraged (e.g. Broadway). The following definitions provide a guide, but please note that other appropriate suffixes that are not in this list may be used.

Suffix Definition

Avenue	A generally broad straight roadway planted on each side with trees
Boulevard	A wide roadway well paved usually with trees and grass
Circle	A roadway that generally forms a circle or a short enclosed roadway bounded by a circle
Close	A short enclosed road.
Court	A short enclosed road usually surrounded by buildings
Crescent	A crescent or half-moon shaped street rejoining the road from which it starts
Drive	Wide main roadway without many cross streets - an especially scenic road or street
Esplanade	Level roadway along the seaside, lake or a river
Glade	Roadway usually in a valley of trees
Green	Roadway often leading to a grassed public recreation area
Grove	A road that often features a group of trees standing together
Lane	A narrow way, path, country road or street. A narrow passage between hedges or buildings, an alley
Loop	Roadway that diverges from and then rejoining a main thoroughfare
Mews	Roadway in a group of houses

Suffix Definition

Parade	Public roadway or promenade
Place	A short sometimes narrow enclosed roadway
Quay	A roadway alongside or projecting into water
Rise	A roadway going to a higher place or position
Road	Route or way between places. General usage. Defined in Local Government Act 1974, Section 315
Terrace	Roadway on a hilly area that is mainly flat
Vale	A roadway along low ground between hills
Way	A winding or curved track or path for passing along

The following are suitable suffixes for particular road types:

Road Type	Suffix
Cul-de-sac (<i>short dead-end street with turnaround at the end</i>)	Close, Court, Place
Wide spacious street	Avenue, Boulevard, Parade

The following are suitable suffixes for private roads and private ways categorised into particular road types:

Road Type	Suffix
Narrow road and right of way	Lane, Way
Associated with high ground	Rise,
Associated with low ground	Vale
Tree lined road	Avenue, Glade, Grove

Applicants Signature: Kelsie Tuck Date: 27/01/2022

Return Application to Postal: Far North District Council or Email: roadingalliance@fndc.govt.nz
Private Bag 752
KAIKOHE 0440

Appendix - Guidelines for Choosing a Road Name

Road names should be chosen from the following categories provided they meet the criteria in clause 5.5 and 5.6 of this policy.

7.1 History – Weighting 3

7.1.1 The name of a historical person, event, industry or activity associated with the area. Such names may include early settlers and early notable people such as conservationists or naturalists.

7.1.2 The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established.

7.2 Culture – Weighting 3 (*Cultural significance to Maori or culture other than Maori*)

7.2.1 This category includes the name of a Maori heritage precinct, site or track or traditional appropriate Maori name for the area.

7.2.2 All Maori names are to be submitted to an Iwi representative to ensure that they are appropriate, spelt correctly, interpreted correctly and are not offensive to Maori.

7.2.3 Maori should be consulted as to whether they have an interest in the land on which the road is to be constructed and asked if they wish to contribute names at the beginning of the Resource Consent process.

7.2.4 Joint non-Maori/Maori names will not generally be considered.

7.3 Geography – Weighting 2

7.3.1 This category includes local geographical, topographical, geological and landscape features.

7.3.2 Local flora and fauna also fall into this category e.g. trees, plants and animals that are widespread and plentiful in the area.

7.3.3 Views must be readily identifiable.

7.4 Theme – Weighting 2 (*Common or established themes in the area*)

7.4.1 Where more than one road is being created in a development, a common theme is recommended for the names.

7.4.2 Where there is an established theme in an area, new road names should reflect this theme.

7.4.3 Proposed themes for a new subdivision must be submitted to council for approval.

7.4.4 When all the roads in a development or suburb fit a theme, the road layout of the development is easier to remember. The area will stand out on a map.

7.4.5 A theme may contribute to a sense of community within the area. A well chosen theme with the roads named accordingly can leave a lasting impression long after the development process has been completed.

7.5 Noteworthy Person – weighting 1 (*Personal name for special service to the District or community*)

7.5.1 Persons who have made a notable contribution to the area or the District fall into this category. The contribution which can be duly recognised may be in conservation, community service, sport, arts, military, commerce, local government or other sphere of activity.

7.5.2 Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

7.6 Weighting the Names

7.6.1 Names may fit more than one category. The weighting reflects the relative importance of the categories and enables names to be ranked in order of merit - with the highest scored being the highest ranked.



Bay of Islands-Whangaroa Community Board Road Naming Schedule (Private) - 5 May 2022						
Kerikeri						
Location	Preference Status	Submitted Road Names	Number of Submitters	Background (provided by submitters)	Comments	Recommendation
Name a Private Road addressed at 307 Kerikeri Road Kerikeri	First Preference	Squeak Lane	1	One of the names of the developers. The maori translation for Squeak. Is from the tree being native to NZ.		Squeak Lane
	Second Preference	Ketekete Lane	1			
	Third Preference	Pohutukawa Lane	1			

From: [Addresses](#)
To: [Kelsie Tuck](#)
Subject: RE: [#CKL A20222] Road Naming Availability - 307 Kerikeri Road, Kerikeri
Date: Friday, 17 December 2021 8:15:27 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Kia ora Kelsie

Here are my findings;

- Ketekete Lane Acceptable.
- Squeak Lane Acceptable.
- Kororipo Way Acceptable.
- Wharepuke Lane Acceptable.
- Cradle Way Acceptable.
- Harakeke Lane Acceptable.
- Rewa Lane Acceptable.
- Pohutukawa Lane Acceptable.
- Kakariki Way Acceptable.

The Maori road names have to be checked with the local Iwi.

All names can be declined by the local council. LINZ checks for duplication within a 25 km radius.

Regards

Renni

Addressing Analyst

Addressing and Properties

addresses@linz.govt.nz | DDI 04 460 0110 |



Wellington Office, Level 7, Radio New Zealand House, 155 The Terrace

PO Box 5501, Wellington 6145, New Zealand

www.linz.govt.nz | data.linz.govt.nz



From: Kelsie Tuck <Kelsie.Tuck@ckl.co.nz>

Sent: Friday, 10 December 2021 3:06 p.m.

To: Addresses <addresses@linz.govt.nz>

Subject: [#CKL A20222] Road Naming Availability - 307 Kerikeri Road, Kerikeri

Hi there,

Can you please check if these road names are available for a site at 307 Kerikeri Road, Kerikeri?

- Ketekete Lane
- Squeak Lane
- Kororipo Way
- Wharepuke Lane
- Cradle Way
- Harakeke Lane
- Rewa Lane
- Pohutukawa Lane
- Kakariki Way

Kind Regards,

Kelsie Tuck

Planner - BSc

DDI [09 220 5937](tel:09-220-5937) | P [09 524 7029](tel:09-524-7029) | M [+64 278 804574](tel:+64-278-804574) | Kelsie.Tuck@ckl.co.nz

L2, 25 Broadway, PO Box 99463, Newmarket, Auckland, 1149 | www.ckl.co.nz



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Christmas Hours: CKL will close at 12 noon on Thursday 23 December 2021 and reopen Monday 17 January 2022. We wish you a merry Christmas and thank you for your support over 2021.

Large files can be uploaded and sent to CKL at <https://www.hightail.com/u/auckland-bft>

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7.4 ROAD NAMING - 20A ARANGA ROAD, KERIKERI**File Number: A3671289****Author: Selina Topia, Roding Support Officer****Authoriser: Helen Ronaldson, Manager - Asset Management and Infrastructure****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval from the Bay of Islands-Whangaroa Community Board to officially name a private right-of-way (ROW).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a private right-of-way, addressed at 20a Aranga Road, Kerikeri. Community Boards have delegated authority to name private right-of-ways (ROW).

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Morcom Lane that is currently addressed at 20a Aranga Road, Kerikeri as per map (A3670973).

1) TĀHUHU KŌRERO / BACKGROUND

Nikki Barrett from the Hugh Barrett Trust has advised that this is a private right-of-way (ROW) addressed at 20a Aranga Road, Kerikeri.

The name Morcom is from the Kilountain Orchards developed sections on and around Aranga Road. Tim Morcom Barrett was the owner of the orchard. All roads off Aranga Road are from the same family.

The name Hubert is from Hugh Barrett (Tim Morcom Barrett's son) who now owns the land and has worked the orchards since 1975. He would prefer option 1 but if there is an objection, then he would prefer Hubert.

The name Maple is from the maple trees on site.

The background for these names is given also as per the Road Naming application attached (A3627375).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Their suggestions are as follows:

1. Morcom Lane
2. Hubert Lane
3. Maple Lane

The Roding team and Land Information NZ (LINZ) have no objections to the names suggested above.

Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the District, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right-of-way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Hapu representatives of Ngati Rehia were consulted and were asked to provide their input. No reply received.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report

7.5 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2022**File Number:** A3673998**Author:** Segun Rotimi, Accounting Support Officer**Authoriser:** Janice Smith, Chief Financial Officer**PURPOSE OF THE REPORT**

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 March 2022".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

Community Fund Account balance as at 01 July 2021	\$301,549.00
• Plus unused funds from 2020/21 – BOI Rotary Club 2021 Duck Race	\$1,974.00
• Plus unused funds from 2020/21 – Kerikeri FC Storage Facilities	\$3,000.00
• Plus unused funds from 2020/21 – Kerikeri Gym Club Fitout Facility	\$2,958.00
• Plus unused funds from 2020/21 – Kerikeri Sports Complex for community playground equipment	\$15,000.00
• Plus unused funds from 2020/21 – Russell to Okiato Shared pathway Signage	\$3,000.00
• Plus unused funds from 2020/21 – Kaeo Playground Shade Structure	\$30,000.00
• Plus unused funds from 2020/21 – Kawakawa Community Development Plan	\$10,000.00
• Plus unused funds from 2020/21 – Te Hononga Hub Old Bank Vault Renovation	\$3,077.00
• Refund of unused grant – Guardians of the Bay of Islands Inc – Te Ra nga Tamariki Day 2021	\$360.87

• Rescinded Resolution Russell Baptist Church back to Placemaking Fund	\$8,000.00
• Plus unused funds from 2020/21 – Ngati Rahiri Maori Komiti – Te Tii Carols in the Park	\$2,397.00
• Rescinded Resolution Bay of Islands Rotary Club for costs towards 2021 Duck Race back to Placemaking Fund	\$1,974.00
• Less funds granted and uplifted to 31 March 2022	\$111,361.00
• Less funds not uplifted from 3 June 2021 for Kerikeri Football Club for costs towards storage facilities for equipment	\$3,000.00
• Less funds not uplifted from 2 September 2021 for Kerikeri Sports Complex Management Group for costs towards construction of a playground at the complex	\$5,189.00
• Less funds not uplifted from 7 October 2021 for Kawakawa Hundertwasser Charitable Trust for costs towards facilitate development community plan	\$10,000.00
• Less funds not uplifted from 7 October 2021 for Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	\$3,077.00
• Less funds not uplifted from 11 November 2021 for Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	\$1,000.00
• Less funds not uplifted from 3 March 2022 for Rangitane Residents Association for costs towards CCTV replacement	\$5,149.00
• Community Fund Account balance as at 31 March 2022	\$244,513.87

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and make a decision on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 March 2022 is \$244,513.87.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 31 March 2022 is attached.

ATTACHMENTS

1. Statement of Community Fund Account BOI-Whangaroa as at 31 March 2022 - A3673956



Far North District Council**Bay of Islands - Whangaroa Community Board****Statement of the Community Fund Account as at 31 March 2022**

Allocation Grants & Donations Annual Budget 2021-22	201,549.00	
Community Board Placemaking Fund	100,000.00	
Unspent from 2020/21 - BOI Rotary Club 2021 Duck Race	1,974.00	
Unspent from 2020/21 - Kerikeri FC Storage Facilities	3,000.00	
Unspent from 2020/21 - Kerikeri Gym Club Fitout Facility	2,958.00	
Unspent from 2020/21 - Kerikeri Sports Complex for community playground equipment	15,000.00	
Unspent from 2020/21 - Russell to Okiato Shared pathway Signage	3,000.00	
Unspent from 2020/21 - Kaeo Playground Shade Structure	30,000.00	
Unspent from 2020/21 - Kawakawa Community Development Plan	10,000.00	
Unspent from 2020/21 - Te Hononga Hub Old Bank Vault Renovation	3,077.00	
Refund of unused grant - Guardians of the Bay of Islands Inc - Te Rā nga Tamariki Day 2021	360.87	
Rescinded Resolution Russell Baptist Church back to Placemaking Fund	8,000.00	
Refund of unused grant - Ngati Rahiri Maori Komiti - Te Tii Carols in the Park	2,397.00	
Rescinded Resolution Bay of Islands Rotary Club for costs towards 2021 Duck Race back to Placemaking Fund	1,974.00	
		383,289.87
Less Expenditure 2021/22 (Funds Uplifted)		

July 21

Towai Community Market for costs towards gazebo for shelter and community use	2,750.00
Northern Community Family Service for costs towards budget advice and advocacy services	5,325.00
Kerikeri Sports Complex for costs towards community playground equipment	15,000.00

August 21

Bay of Islands Jazz and Blues Festival for costs towards transport and promotion	2,485.00
Kerikeri Gymnastics Club for costs towards venue hire	7,500.00
Kerikeri Gymnastics Club for costs towards fitout of the current facility	2,958.00

September 21

Our Kerikeri Community Charitable Trust for costs towards purchasing a permanent Christmas tree for Kerikeri	10,000.00
Te Puna Aroha for costs towards Moerewa Christmas 2021	5,000.00
Henry & William Williams Memorial Museum Trust for costs towards concept development for Place, Faith & Family: Paihia 1823-2023	4,000.00
Bay of Islands Walkways and Walking Trust for costs towards Russell to Okiato shared pathway signage	3,000.00
Whangaroa Community Trust for costs towards Kaeo playground shade structure	30,000.00

October 21

Youthline Auckland Charitable Trust for costs towards Youthline services	3,000.00
Ngati Rahiri Maori Komiti for costs towards Te Tii Carols in the Park	2,397.00

November 21

Business Paihia for costs towards 2021 Paihia Christmas Celebrations	2,500.00
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**Far North District Council
Bay of Islands - Whangaroa Community Board
Statement of the Community Fund Account as at 31 March 2022**

December 21

Kairos Connection Trust - Busy Bees costs towards knitting for newborns and those in need	4,000.00
Kerikeri Croquet Club Inc for costs towards assistance with upkeep of greens	3,000.00
The Magic Playhouse for costs towards MORPH! Puppet Festival	6,000.00
Kawakawa Business and Community Association for costs towards Christmas in the Park 2021	2,446.00
	111,361.00

Balance as at 31 March 2022 **\$271,928.87**

Less Commitments 2021/22 as at 31 March 2022 (Funds not yet uplifted)

Meeting 03.06.21

Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00
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Meeting 02.09.21

Kerikeri Sports Complex Management Group for costs towards construction of a playground at the complex	5,189.00
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Meeting 07.10.21

Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project	3,077.00
Kawakawa Hundertwasser Charitable Trust for costs towards facilitate development community plan	10,000.00

Meeting 11.11.21

Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner	1,000.00
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Meeting 03.03.22

Rangitane Residents Association for costs towards CCTV replacement	5,149.00
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\$27,415.00

Balance 31 March 2022 Uncommitted/(Overcommitted) **244,513.87**

7.6 WINTER 2021/2022 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A3674056****Author: Kim Hammond, Funding Advisor****Authoriser: Ana Mules, Team Leader - Community Development and Investment****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2021/2022 winter sporting season.

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a)	Bay of Islands Amateur Swimming Club Incorporated	\$1,000.00
b)	Bay of Islands College	\$3,000.00
c)	Kerikeri High School	\$1,000.00
d)	Moerewa Rugby Club	\$1,500.00
e)	Moerewa Tigers Rugby League Club	\$1,500.00
f)	Paihia Football Club	\$1,500.00
g)	Russell Sports Club	\$1,600.00
h)	Whangaroa College	\$2,000.00
i)	Mid North United Sports Club	\$2,000.00
Total:		\$15,100.00

j) agree that Bay of Islands Amateur Swimming Club Incorporated is allocated \$336.50 as their Rural Travel Summer application was not included for consideration.

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2022 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's Facebook page. Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

Sport Northland recently restructure their strategic plans and direction and the funding now comes from Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering:

- Tākaro/play
- Ngā mahi a te rēhia/active recreation; and
- Hākinakina/sport opportunities.

Priority for the Tū Manawa Active Aotearoa will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

	Sport Northland (Tū Manawa Active Aotearoa)	Sport New Zealand (Rural Travel)
What are the Objectives?	1. Tākaro/play 2. Ngā mahi a te rēhia/active recreation; and 3. Hākinakina/sport opportunities.	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$25,000.00 across the Far North District.	\$25,080.30 across the Far North District.
Funding is not available for	Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools, programmes, projects, clubs or individuals.	Schools, clubs or individuals.
What age group is funding for?	Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming.	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Tū Manawa Active Aotearoa agreement with Sport Northland to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

The total budget for rural travel funding for the 2021/2022 financial year is \$50,080.30. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that the remaining budget be allocated for winter activities.

The Bay of Islands-Whangaroa has a total budget of \$20,074.50 to allocate for the 2021/2022 Rural Travel summer and winter rounds. The Bay of Islands-Whangaroa Community Board allocated a total of \$8,138.00 for the summer round, however \$3,500 that was allocated to Motatau Bilingual Primary School was not uplifted, which leaves a budget of \$15,436.50 to allocate.

%	Board	Amount allocated for summer	Amount available to allocate for winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$4,638.00	\$15,436.50	\$20,074.50
31.5%	Te Hiku Community	\$4,200.00	\$11,413.50	\$15,613.50
28%	Kaikohe-Hokianga Community	\$6,140.00	\$7,738.67	\$13,878.67

ĀPITIHINGA / ATTACHMENTS

1. RTF Winter Application - Bay of Islands Amateur Swimming Club Incorporated - A3674147  
2. RTF Winter Application - Bay of Islands College - A3676930  
3. RTF Winter Application - Kerikeri High School - A3674157  
4. RTF Winter Application - Moerewa Rugby Club - A3674155  
5. RTF Winter Application - Moerewa Tigers Rugby League Club - A3674153  
6. RTF Winter Application - Paihia Football Club - A3674163  
7. RTF Winter Application - Russell Sports Club - A3674159  
8. RTF Winter Application - Whangaroa College - A3674151  
9. RTF Winter Application - Mid North United Sports - A3676890  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Bay of Islands Amateur Swimming Club Inc _____

Physical address: _1-9 Derrick Road Kawakawam 0210

PO Box or postal address: PO Box 87 Kawakawa 0243

Contact Names

Main Contact Person 1:

Name: Joyce Hawke

Phone: 021 259 7355

Email address: ___boiscfunding@gmail.com

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

How many participants are aged between 5 – 19 will this travel subsidy benefit?

How many participants are aged between 5 – 11 years?

How many participants are aged between 12 - 19 years?

How many participants are female that will benefit from this travel subsidy

Do you have any disabled individuals who are being supported by this fund?

What percentage of your members live in the vicinity of the Far North District Council?

120
120
110
10
65
NO If yes, please state how many _____
_____ 100_%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

This funding would assist our parents transport the swimmers to training 3 -5 time per week at the Bay of Islands Recreation Centre in Kawakawa and to competitions in the Northland region. Due to COVID19 our community is experiencing hardships but our parents are as dedicated as the young swimmers and manage to get the children to training. This Hardship is now compounded with the high cost of petrol. Or swimmers come from as far as coopers /beach to train with our club.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa <ul style="list-style-type: none"> - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES

(If yes please write your GST Number in the space provided below)

GST NO.	5	3	2	7	4	6	4	1
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Budget

\$35,424.00	Total Travel Costs
\$0	Your organisations contribution
\$30,000	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$5,424	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

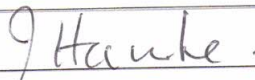
(Please tick the relevant box below)

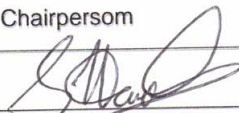
<input type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Joyce Hawke
Position in Organisation/Title:	Secretary / Funding Co-ordinator
Signature:	
Date:	22 March 2022

Name of 2nd Contact Person:	George Hawke
Position in Organisation/Title:	Chairperson
Signature:	
Date:	22 March 2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

✓	Have you answered every question?
✓	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**BAY OF ISLANDS AMATEUR SWIMMING CLUB INC**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Cover and Support Letter – x 2 pages
2	Travel Breakdown of Costs – x 1 page
3	Deposit Slip – x 1 page
4	Performance Report for Year Ended March 2021 – x 14 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Bay of Islands College
 Physical address: 1-9 DERRICK Rd, Kawakawa 0210
 PO Box or postal address: PO Box 58, Kawakawa 0243

Contact Names

Main Contact Person 1:

Name: Lynda Scott
 Phone: 0210403643
 Email address: lsc@boic.school.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: COURTNEY FRASER

Phone: 09 4041055 Ext. 205

Email address: cfr@boic-school.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input checked="" type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

457

How many participants are aged between 5 – 19 will this travel subsidy benefit?

195

How many participants are aged between 5 – 11 years?

0

How many participants are aged between 12 - 19 years?

195

How many participants are female that will benefit from this travel subsidy

118

Do you have any disabled individuals who are being supported by this fund?

☒ YES ☐ NO

If yes, please state how many

8

What percentage of your members live in the vicinity of the Far North District Council?

100 %

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

To assist with travel to local, regional & National competitions from 1st April to 31st October 2022.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

	- Programme or project delivering tākarō/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input type="checkbox"/>	Petrol Vouchers
<input checked="" type="checkbox"/>	Van Hire
<input checked="" type="checkbox"/>	Bus Hire
<input checked="" type="checkbox"/>	Other: <u>Private Vehicles where necessary</u>

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?YES NO

(If yes please write your GST Number in the space provided below)

GST NO.

11581927

Budget

\$ 6738	Total Travel Costs
\$ 2378	Your organisations contribution
\$ 1000	Other contributions (e.g. funders, sponsorship, <u>parental</u> contribution etc.)
\$ 3360	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Lynda Scott
Position in Organisation/Title:	Sport Coordinator
Signature:	Lyndaseott
Date:	25/03/22

Name of 2nd Contact Person:	Courtney Fraser
Position in Organisation/Title:	Finance Officer
Signature:	[Signature]
Date:	30/03/22.

Checklist:

If you have applied for funding in the past, please ensure a Project Report Form has been completed and returned (this can affect your eligibility) *Winter Round 2021 was completed. Summer Round 2021/2022 to be completed.*

<input checked="" type="checkbox"/>	Have you answered every question?
<input checked="" type="checkbox"/>	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Latest financial statements from your organisation (i.e. P&L, financial statement) <input checked="" type="checkbox"/> Deposit Slip (in case your application is approved) <input checked="" type="checkbox"/> Draft travel calculation breakdown (refer to your Sport Northland representative) <input checked="" type="checkbox"/> Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking. <i>(SN/Special Olympics calendars)</i>

Rural Travel Fund - Schedule of Supporting Documentation**BAY OF ISLANDS COLLEGE**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Cover Letter – x 2 pages
2	Bank Deposit Slip – x 1 page
3	Calendar of Competitions – x 8 pages
4	Annual Report as of December 2020 – x 28 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Kerikeri High School

Physical address: 48 Hone Heke Rd Kerikeri

PO Box or postal address: PO Box 92 Kerikeri 0245.

Contact Names

Main Contact Person 1:

Name: Bethina Simpson

Phone: 027 244 1749

Email address: B.Simpson@kerikerihigh.ac.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Susan Manning

Phone: 021 022 37332

Email address: smanning@kerikerihigh.ac.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

1560

How many participants are aged between 5 – 19 will this travel subsidy benefit?

~~105~~ 123

How many participants are aged between 5 – 11 years?

—

How many participants are aged between 12 - 19 years?

123

How many participants are female that will benefit from this travel subsidy

37

Do you have any disabled individuals who are being supported by this fund?

YES/NO

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

100 %

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

Travel Subsidy for midweek sport. Students still have to pay on
affiliation sub, sock fee, uniform bond and small travel fee

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
--	---

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input checked="" type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.

1	7	5	7	4	6	7	1
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Budget

\$ 3514.00	Total Travel Costs
\$ 1845.00	Your organisations contribution
\$	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 1669.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition or event?

(Please tick the relevant box below)

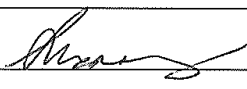
<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Bethina Simpson
Position in Organisation/Title:	Sports Co-Ordinator
Signature:	Bethina Simpson
Date:	9/3/22

Name of 2nd Contact Person:	Susan Manning
Position in Organisation/Title:	Finance Manager
Signature:	
Date:	9/3/22

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**KERIKERI HIGH SCHOOL**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Letter of Affiliation
2	Explanation of sports and travel costs
3	Bank Deposit Slip
4	Annual Report for Year Ended 31 December 2020



Far North
District Council



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation:

Moerewa Rugby Club

Physical address:

Simson Park Moerewa

PO Box or postal address:

Cl- 7535 State Highway 1 Ohacawai RD2 Kaitake.

Contact Names

Main Contact Person 1:

Name:

Alexis Nankrell (Treasurer).

Phone:

027 2489499

Email address:

macsprime@xtra.co.nz.

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name:

Lara Cooper

Phone:

Email address:

Lara.Cooper@fndc.govt.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other:

How many members belong to your club/school/organisation in total?

How many participants are aged between 5 – 19 will this travel subsidy benefit?

How many participants are aged between 5 – 11 years?

How many participants are aged between 12 - 19 years?

How many participants are female that will benefit from this travel subsidy

Do you have any disabled individuals who are being supported by this fund?

What percentage of your members live in the vicinity of the Far North District Council?

160 approx
15
15
YES/NO
If yes, please state how many
100 %

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

Travelling to training twice per week and game days on Sundays

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input type="checkbox"/>	Tū Manawa Active Aotearoa

2 | Page

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
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What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?YES / **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

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Budget

\$ 2000.00	Total Travel Costs
\$ 500.00	Your organisations contribution
\$	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 1500.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

3 | Page

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Alexis Jankwell
Position in Organisation/Title:	Treasurer
Signature:	Alexis Jankwell
Date:	16/3/22

Name of 2nd Contact Person:	Lara Cooper
Position in Organisation/Title:	Women's Rugby Management Committee
Signature:	
Date:	18/3/22

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

<input checked="" type="checkbox"/>	Have you answered every question?
<input type="checkbox"/>	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Latest financial statements from your organisation (i.e. P&L, financial statement) <input checked="" type="checkbox"/> Deposit Slip (in case your application is approved) <input checked="" type="checkbox"/> Draft travel calculation breakdown (refer to your Sport Northland representative) <input checked="" type="checkbox"/> Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking. (Draw)

Rural Travel Fund - Schedule of Supporting Documentation**MOEREWA RUGBY CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel Calculations
2	Competitions dates
3	Bank Statement
4	Financial Statement
5	Moerewa Rugby Club Goals



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: Moerewa Tigers Rugby League Club

Physical address: Simpson Park Moerewa, Leaity Street

PO Box or postal address: PO Box 97 Moerewa Northland 0211

Contact Names**Main Contact Person 1:**

Name: Trisha Davis
Phone: 0211312340
Email address: patrisi@windowslive.com

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Sandi Bristow
Phone: 02108462224
Email address: 52bristow@gmail.com

Organisation Details**Are you a:**

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?	220
How many participants are aged between 5 – 19 will this travel subsidy benefit?	150
How many participants are aged between 5 – 11 years?	110
How many participants are aged between 12 - 19 years?	50
How many participants are female that will benefit from this travel subsidy	50

Do you have any disabled individuals who are being supported by this fund?	YES/ NO If yes, please state how many YES - approximately 3 Whanau members
What percentage of your members live in the vicinity of the Far North District Council?	100%

What is this funding going to be used for? *(Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).*

Moerewa Tigers Rugby League have been a long standing club within Te Tai Tokerau. We have seen the need within our community and surrounding areas that our Whanau need support to break barriers for travel and participation in sports. For the last at least 5 years our club has been able to produce at least 3-5 junior teams to participate in Rugby League within Te Taitokerau. We have Whanau travel from as north of Kaeo, east of Hokianga and as south of Whangarei to attend weekly trainings in Moerewa and games played on a Sunday in Whangarei (Otaika). We understand that Whangarei is out of our district however it is the only competition that is available for our tamariki to participate in.

Our intention is to subsidise the travel cost for whanau and we will distribute petrol vouchers weekly to those parents transporting players to and from trainings and games.

What criteria does your application align to?

(please tick a box below)

X	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> Rural Sport Club/Team or School competing in a local regular local competition outside of school time. Participants are aged between 5 – 18 years.
	Tū Manawa Active Aotearoa <ul style="list-style-type: none"> Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.

What is this funding going to be spent on?*(please tick relevant box)*

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs.

The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?**YES** / NO*(If yes please write your GST Number in the space provided below)*

1	1	2	7	1	4	3	5
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GST NO.

Budget

\$2,000	Total Travel Costs
\$2,000	Your organisations contribution
\$10,000	Other contributions (e.g. funders, sponsorship, parental contribution etc.)

\$2,000	Amount you are requesting from the Rural Travel Fund
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Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

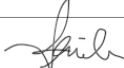
<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.


Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the

Privacy Act 1993.

Name of Main Contact Person:	Trisha Davis
Position in Organisation/ Title:	Junior Delegate
Signature:	
Date:	6/04/2022

Name of 2nd Contact Person:	Sandi Bristow
Position in Organisation/ Title:	Junior Secretary
Signature:	
Date:	6/04/2022

Checklist:

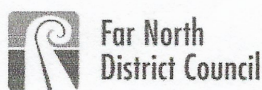
If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none">• Latest financial statements from your organisation (i.e. P&L, financial statement)• Deposit Slip (in case your application is approved)• Draft travel calculation breakdown (refer to your Sport Northland representative)• Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**MOEREWTA TIGERS RUGBY LEAGUE CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel Calculations – x 1 page
2	Confirmation of Affiliation – x 1 page
3	Deposit slip – x 1 page
4	Financial Performance for Year Ended March 2021 – x 1 page



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākarō/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation:

Paihia Football Club

Physical address:

Bledisloe Domain, 80 Haruru Falls Road, Paihia

PO Box or postal address:

Cl- PKF Poutama Lemon Ltd, PO Box 16, Paihia

Contact Names

Main Contact Person 1:

Name:

Tracy Edge

Phone:

021 070 5085

Email address:

tracy.robedge@gmail.com

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name:

Judith Harrison

Phone:

02744 02608

Email address:

judendene.harrison@gmail.com

Organisation Details

Are you a:

(please tick one of the below boxes)

☒

Local Sports Club or Local Sports Centre/Associations

☐

School

☐

Active Recreation Organisation

☐

Other:

How many members belong to your club/school/organisation in total?

118

How many participants are aged between 5 – 19 will this travel subsidy benefit?

79

How many participants are aged between 5 – 11 years?

45

How many participants are aged between 12 - 19 years?

34

How many participants are female that will benefit from this travel subsidy

25

Do you have any disabled individuals who are being supported by this fund?

YES/NO

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

100 %

What is this funding going to be used for? (Briefly explain, e.g. used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active recreation session at our facilities).

To support whānau members with expensive travel costs to allow their tamariki to attend games and training.

What criteria does your application align to?

(please tick a box below)

☒

Sport New Zealand Rural Travel Fund

- Rural Sport Club/Team or School competing in a local regular local competition outside of school time.
- Participants are aged between 5 – 18 years.

☐

Tū Manawa Active Aotearoa

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
--	---

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

(If yes please write your GST Number in the space provided below)

~~YES~~ / **NO**

GST NO.

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Budget

\$ 6808.00	Total Travel Costs
\$	Your organisations contribution
\$ 3290.00	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 3518.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

3 | Page

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:

Tracy Edge

Position in Organisation/Title:

Committee member / Fundraising

Signature:

Edge

Date:

27.3.22

Name of 2nd Contact Person:

Judith Harrison

Position in Organisation/Title:

Paihia Football Club Inc President

Signature:

J Harrison

Date:

30-3-22

Checklist:

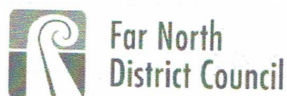
If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**PAIHIA FOOTBALL CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel Calculations – x 3 page
2	Endorsement Letter from Northland Football x 1 page
3	Deposit slip x 1 page
4	Financial Report x 1 page



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

The Rural Travel Fund is made up of funding from Sport New Zealand, which is designed to help subsidise travel for rural junior teams aged between 5-18 years by removing the barrier of travel costs so participants can compete in regular sporting competitions.

The remainder of the funding is from Sport Northland and the Tū Manawa Active Aotearoa programme which provides funding for programmes or projects delivering

- tākaro/play,
- ngā mahi a te rēhia/active recreation; and
- hākinakina/sport opportunities.

Priority for the Tū Manawaa Active Aotearoa funding will go to those that can show their funding will be used for:

- Children and young people in higher deprivation communities
- Girls and young women (5-18); and
- Disabled children and young people

Schools, clubs or other sporting or active recreation organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices or recreational/play activities within the Far North District or within the Northland area if this is the only competition available for children/rangitahi (between ages 5 - 19 years) with the aim of increasing the number of children participating in sporting competitions/training or active recreation/play opportunities.

All applications are considered by the Far North District Council Community Boards based on advice provided from Sport Northland Representatives.

Organisation Details

Name of organisation: RUSSELL SPORTS CLUB (INCORPORATED)

Physical address: 5855 Whakapapa Russell Road, RUSSELL 0202.

PO Box or postal address: 419 Brind Road, RUSSELL 0202

Contact Names

Main Contact Person 1:

Name: Marara O'Neill

Phone: 027 277 1270

Email address: mararaoneill@yahoo.co.nz

Contact Person 2:

(preferably the Treasurer/Financial Administrator)

Name: Jill Hornell (Treasurer)

Phone: 027 479 8204

Email address: russellsportsclub@outlook.co.nz

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

83

How many participants are aged between 5 – 19 will this travel subsidy benefit?

30

How many participants are aged between 5 – 11 years?

20

How many participants are aged between 12 - 19 years?

10

How many participants are female that will benefit from this travel subsidy

12

Do you have any disabled individuals who are being supported by this fund?

YES/ NO

If yes, please state how many

NO

What percentage of your members live in the vicinity of the Far North District Council?

100 %

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

To transport Rangatahi/tamariki to regular training and game days for nine different sports codes in our Ward and one child to Ahipara for surfing.

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
	Tū Manawa Active Aotearoa

	- Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.
--	---

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input checked="" type="checkbox"/>	Other: <i>Frequent User Ferry Card.</i>

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?☒ YES ☐ NO

(If yes please write your GST Number in the space provided below)

GST NO.

1 1 3 5 5 1 7 2

Budget

\$ 3,800.00	Total Travel Costs
\$ 600.00	Your organisations contribution
\$ 1600.00	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 1600.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

(Please tick the relevant box below)

<input type="checkbox"/>	Yes – please add the evidence to the application.
<input checked="" type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:

Marara O'Neill

Position in Organisation/Title:

Secretary

Signature:

[Signature]

Date:

30 March 2022

Name of 2nd Contact Person:

Peter K Stuart

Position in Organisation/Title:

President

Signature:

[Signature]

Date:

28.03.2022

Checklist:

If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**RUSSELL SPORTS CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Breakdown of Travel x 1 page
2	Minutes of AGM – x 3 pages
3	Deposit Slip – x 1 page
4	Financial Statements for Year Ended August 2021 – x 9 pages
5	Treasures Report November 2021 – x 1 page



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Whangaroa College

Contact person: Kim Bolton – Sports Coordinator

Postal address: 4157 State Highway 10, Kaeo, Far North 0448

PO Box address:

Telephone: 09 405 0199 Email: kb@whc.school.nz

B. Contact Names

Please provide

1. Name Kim Bolton Phone 09 405 0199/ 0274163288
2. Name Ben O'Donnell Phone 09 405 0199/ 02102748737

C. Organisation Details

Are you a club or a school? Whangaroa College-Secondary School

1. How many members belong to your club/school? 135 students
2. How many participants aged between 5 & 19 will this travel subsidy benefit? Northland Sport School Census Data 2020/21(Covid) 49% students participate in a variety of sports = 68 students

3. How many participants are aged between 5-11 yrs 0
4. How many participants are aged between 12-19 yrs 68 students
5. Please detail how many applicants are female 40 past data 2020/21
6. Please detail how many applicants are male 28 past data 2020/21
7. Does your application involve a partnership with a local school / club YES/ NO
8. What is this funding going to be used for? (Briefly explain)

We are a rural school with few facilities which means ALL sporting competitions/ weekly sports events secondary and or club/sports association organised needs to be travelled to. We lack any funding at all to subsidise travel or entry fees and currently all costs are paid for by parents contributions and school sports budget MoE. This a financial barrier as a Decile 1 school Year 7-13 and often students don't partake as parents cannot afford the travel costs and sports gear. Our winter goal is to participate in: Netball weekends, Waipapa mid-week basketball, junior/senior mixed volleyball competitions and the Doubtless Bay Croquet club would like to run a programme at their all-weather lawn. In addition, our Whangaroa Student Voice Sport survey indicated a high need for travel finance and the students desire to participate in new sports such as archery (Kerikeri), hockey as examples.

In addition, we travel primarily to Whangarei, Kaikohe, Kerikeri to engage in Sports run by Sport Northland for Secondary students. Some competitions are only held in Whangarei as they have the facilities which proves costly \$120-145 per van and entry costs.

9. Do you have any disabled individuals who are being supported by this fund?
 - a. If yes, how many will receive support from the RTF -NO
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)
GST NO.

5	5	2	8	4	9	8	9
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2. How much money are you applying for?
- \$5,000 Sport NZ funding
- \$ 0 other funders
- \$ Currently our cost and contribution is \$4200 without increasing our participation based on Two Terms post Covid20/21 your contribution
- \$ 5000.00 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Kim Bolton

Position in organisation / title: Sports Coordinator

Signature: _____

Date: 6/4/21

2. Name: Ben O'Donnell

Position in organisation / title: Director of Teaching & Learning (sport inc)

Signature: _____

Date: 6/4/21

Rural Travel Fund - Schedule of Supporting Documentation**WHANGAROA COLLEGE**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Draft Travel Calculations – x 1 page
2	Deposit Slip – x 1 page
3	Annual Report for Year Ended December 2020



26th March 2022

To the Western Community Board

Kerikeri Service Centre

12 APR 2022

Introduction:

Mid North United Sports is an Incorporated Society...
 Mid North - The Area we focus
 United Sports - Different Codes under the same banner...

Members are: Mid North Basketball, Kerikeri Basketball Assn, MNUS Holiday Programs and Camps, Rise-Up Sports Academy, Bay of Islands Marlins Softball Club, Mid North United Softball Little League, Mid North United Golf, Womens Boxing, Rawene Community Gym, Nga Puhi Ahi Rugby League, Mid North United Sports Table Tennis.

We are a non Profit Organisation.

Kerikeri Basketball Assn is a founding member of the Bay Sports Complex and everything run in Waipapa is under is a product of or endorsed by the KBBA
 Mid North Basketball combines the 3 areas we develop Basketball - Kaikohe, Kerikeri and Kawakawa.

Basketball is a member of the newly formed Northland Basketball Assn... And we are endorsed by them.

Re: Far North Rural Travel Fund Application

This travel application is in regards to a travel allowance for teams to travel to the Bay Sports Complex in Waipapa where there are 2 full sized double courts available for competition games. Thanks to our awesome parents and volunteers, they covered ½ the travel bill in the 2021 basketball season. This season we are looking for assistance with travel to help out our hard working organisers, coaches, and parents who are all volunteers.

2x van (Okaihau – Waipapa 44km) x 60c x 16 weeks =	\$929.28
2x van (Kaikohe - Waipapa 66km) x 60c x 16 weeks =	\$1,267.20
2x van (Kaikohe – Waipapa ATR Academy) x 60c x 16 weeks =	\$1,267.20
2x van (Kaikohe – Rotorua 944km) NZ Maori Basketball x 60c =	\$1,132.80
Total	\$4596.48

Thanking you in advance for your support. If you have any further questions please do not hesitate to give us a call: 0274165093.

Kind Regards
 Mel Rameka

Mid North United Sports Inc
 Chairman

Organisation Details

Are you a:

(please tick one of the below boxes)

<input checked="" type="checkbox"/>	Local Sports Club or Local Sports Centre/Associations
<input type="checkbox"/>	School
<input type="checkbox"/>	Active Recreation Organisation
<input type="checkbox"/>	Other: _____

How many members belong to your club/school/organisation in total?

546

How many participants are aged between 5 – 19 will this travel subsidy benefit?

376

How many participants are aged between 5 – 11 years?

144

How many participants are aged between 12 - 19 years?

232

How many participants are female that will benefit from this travel subsidy

94

Do you have any disabled individuals who are being supported by this fund?

YES/ NO

If yes, please state how many

What percentage of your members live in the vicinity of the Far North District Council?

100

%

What is this funding going to be used for? (Briefly explain, e.g used to transport members to regular rugby training every Wednesday and games on Saturday or to transport a local school to an active reaction session at our facilities).

Travel to regular competition every Tuesday
Wednesday - Development on Sundays, Rep Trainings
Summer Competition every Saturday

What criteria does your application align to?

(please tick a box below)

<input checked="" type="checkbox"/>	Sport New Zealand Rural Travel Fund <ul style="list-style-type: none"> - Rural Sport Club/Team or School competing in a local regular local competition outside of school time. - Participants are aged between 5 – 18 years.
<input checked="" type="checkbox"/>	Tū Manawa Active Aotearoa <ul style="list-style-type: none"> - Programme or project delivering tākaro/play, ngā mahi a te rēhia/active recreation or hākinakina/sport opportunities for tamariki and ranatahi.

What is this funding going to be spent on?

(please tick relevant box)

<input checked="" type="checkbox"/>	Petrol Vouchers
<input type="checkbox"/>	Van Hire
<input type="checkbox"/>	Bus Hire
<input type="checkbox"/>	Other: _____

Financial Details

The intention of this fund is to **subsidise** travel expenses due to this you can apply for up to 50% of the total travel cost.

Applicants need to show they have made a partial financial contribution towards the travel costs. The intention of the fund is to subsidise expenses and applicants need to show they can make a matching contribution towards the travel costs equal to the amount you are applying for.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

Are you registered for GST?

(If yes please write your GST Number in the space provided below)

NO

GST NO.

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Budget

\$ 4596 —	Total Travel Costs
\$ 2396 —	Your organisations contribution <i>(Our volunteers & parents)</i>
\$	Other contributions (e.g. funders, sponsorship, parental contribution etc.)
\$ 2,200.00	Amount you are requesting from the Rural Travel Fund

Do you have evidence of entry into the relevant competition of event?

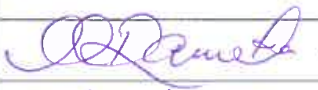
(Please tick the relevant box below)


<input checked="" type="checkbox"/>	Yes – please add the evidence to the application.
<input type="checkbox"/>	No – please be aware that payment may not be made until this evidence is provided.

Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport New Zealand for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

Name of Main Contact Person:	Mel Rameka
Position in Organisation/Title:	Chairman
Signature:	
Date:	29/03/2022

Name of 2nd Contact Person:	Suzee Ross
Position in Organisation/Title:	Treasurer
Signature:	
Date:	29/03/2022

Checklist:

If you have applied for funding in the past, please ensure a [Project Report](#) Form has been completed and returned (this can affect your eligibility)

	Have you answered every question?
	Have you attached the relevant documents with your application? <ul style="list-style-type: none"> ○ Latest financial statements from your organisation (i.e. P&L, financial statement) ○ Deposit Slip (in case your application is approved) ○ Draft travel calculation breakdown (refer to your Sport Northland representative) ○ Proof of entry into competition or event that travel is being applied for e.g confirmation of entry or booking.

Rural Travel Fund - Schedule of Supporting Documentation**MID NORTH UNITED SPORTS**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Email for team – x 1 page
2	Statement of Receipts Year Ended December 2021 – x 2 pages

7.7 FUNDING APPLICATIONS**File Number: A3674897****Author: Kathryn Trewin, Funding Advisor****Authoriser: Ana Mules, Team Leader - Community Development and Investment****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report summarises applications for Local Community Grant funding to enable the Bay of Islands-Whangaroa Community Board to determine which application/s will receive funding at the 5 May 2022 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Ten new applications for funding have been received, requesting \$214,727.
- The Board has \$105,435 available to allocate.
- The Board also has \$85,000 for placemaking funding to grant in the 2021/22 financial year.
- Kerikeri Scouts were granted \$5,000 at the last Board meeting for the 2022 ANZAC service and have now advised that this event is unable to go ahead as planned. It is recommended this resolution be rescinded.

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board;**

- a) rescinds their grant of \$5,000 (plus GST if applicable) which was to be paid from the Board's Community Fund account to Kerikeri Scout Group for costs towards 2022 Kerikeri ANZAC Service to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board;**

- b) approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Bald Angels Charitable Trust for costs towards establishing a drop-in centre and promoting rainbow rangitahi services to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board;**

- c) approves the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Fund account to Bay of Islands Country Rock Festival for costs towards shuttles and event promotion to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- d) approves the sum of \$20,000 (plus GST if applicable) be paid from the Board's Community Fund account to Business Paihia Inc for costs towards inaugural Matariki Festival 2022 to meet the following Community Outcomes:**
- i) Communities that are healthy, safe, connected and sustainable**
 - ii) Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- e) approves the sum of \$950 (plus GST if applicable) be paid from the Board's Community Fund account to Kororipo Paddlers for costs towards the Triple Crown event 2022 to meet the following Community Outcomes:**
- i) Communities that are healthy, safe, connected and sustainable**
 - ii) Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- f) approves the sum of \$3,476 (plus GST if applicable) be paid from the Board's Community Fund account to Lonsdale Park Camp Board for costs towards the footpaths to meet the following Community Outcomes:**
- i) Communities that are healthy, safe, connected and sustainable**
 - ii) Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- g) approves the sum of \$4,000 (plus GST if applicable) be paid from the Board's Community Fund account to the Magic Playhouse costs towards the Morph! festival to meet the following Community Outcomes:**
- i) Communities that are healthy, safe, connected and sustainable**
 - ii) Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- h) approves the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Fund account to the Massive Theatre Company towards The Directors Lab programme to meet the following Community Outcomes:**

- iii) **Communities that are healthy, safe, connected and sustainable**
- iv) **Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- i) **leaves the application for \$75,000 (plus GST if applicable) to lie on the table pending confirmation of permissions and a lease to occupy being granted to Our Kerikeri towards planting of the SH10/Kerikeri Road intersection to meet the following Community Outcomes:**
 - i) **Communities that are healthy, safe, connected and sustainable**
 - ii) **Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- j) **approves the sum of \$23,061 (plus GST if applicable) be paid from the Board's Community Fund account to the Totara North Residents and Ratepayers Association towards playground installation to meet the following Community Outcomes:**
 - i) **Communities that are healthy, safe, connected and sustainable**
 - ii) **Proud, vibrant communities**

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board;

- k) **approves the sum of \$20,000 (plus GST if applicable) be paid from the Board's Community Fund account to the Friends of Williams House towards establishing a permanent exhibition of artefacts at Williams House to meet the following Community Outcomes:**
 - i) **Communities that are healthy, safe, connected and sustainable**
 - ii) **Proud, vibrant communities**

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Bald Angels Community Trust	Rainbow Rangitahi	\$16,405	\$10,000	This is stage one of their proposal, involving the setting up of a drop-in centre and availability of rainbow supporting branding for local businesses. They are also asking for support to bring up speakers for community forums. While Bald Angels has financed and supported this so far, this is not their core intent and is placing a strain on their resourcing for funding.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development
Bay of Islands Country Rock Festival	Bay of Islands Country Rock Festival	\$12,726 (24%)	\$5,000	This is an established event that has been unable to proceed in the past two years due to covid-19 restrictions. They are out of time to apply for funding from the Events Investment fund and have previously had support from the Board for their shuttles.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Business Paihia	Matariki 2022	\$48,357 (28%)	\$20,000	This is part of a wider Matariki Festival being held in Paihia for the inaugural Matariki holiday in June.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Kororipo Paddlers	Triple Crown Paddleboarding Event	\$950 (25%)	\$950	This event will bring visitors to the Kerikeri area and has been held in the past with the same organisers. The applicant was declined for funding through the Events Investment fund and has trimmed their budget and funding request amount in making this application.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Lonsdale Park	Footpath	\$6,952 (100%)	\$3,476 (50%)	The applicant has not applied for funding from any other source and is asking the Board for 100% of the funding costs, which would be an out of policy decision.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Infrastructure
Magic Playhouse	Morph Festival	\$8,276 (13%)	\$4,000	The applicant applied for (and was granted) \$6,000 by the Community Board in December 2021. Funding from the Northland Inc Event Fund was not granted as other, more at-risk, events were supported instead. The applicant is asking for additional funds to continue with a more streamlined event. If the Board were to grant \$4,000, it would make the contribution \$10,000 and would be 15% of the total festival cost.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Massive Theatre Company	Directing Workshops	\$3,000 (33%)	\$1,000	It is recommended this applicant be referred to Creative Communities for additional funding, as this is an arts-based funding application.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Our Kerikeri	SH10 Roundabout Planting	\$75,000 (50%)	Table for future consideration	While the applicant has been working with Waka Kotahi on the designs, no supporting documentation has been provided to indicate that the applicant has permission to go ahead with this project, and a Lease to Occupy has not yet been signed. It is recommended this application be tabled and reconsidered when the Lease has been settled and confirmation received from the property owner that permission is granted for this project.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Infrastructure
Totara North Residents and Ratepayers	Playground Relocation	\$23,061 (78%)	\$23,061	This is a community with few resources that has the opportunity to acquire the Kerikeri Domain playground equipment when it is replaced as part of the PGF funded Kerikeri Domain project. A playground is a priority project identified by the community in their Totara North 2021 Community Plan and would provide a social asset for their community. Time constraints have meant few funding opportunities are available, but will be looked at for further development within this community	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Infrastructure

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Williams House	Permanent Museum Display	\$20,000 (12%)	\$20,000	Williams House has been run by a volunteer trust for almost 10 years and has acquired a collection of artefacts of relevance to the Bay of Islands community. They are wanting to establish a permanent exhibition and are working with the team who worked on the Treaty Grounds displays, as well as actively seeking additional funding. This has been delayed due to covid-19, but the team was working to commemorate the 200 th anniversary of European settlement in Paihia.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Infrastructure

Take Tūtohunga / Reason for the recommendation

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHANGA / ATTACHMENTS

1. **Bald Angels - A3674758** [↓](#) 
2. **Bay of Islands Country Rock Festival - A3674768** [↓](#) 
3. **Business Paihia - Matariki - A3674761** [↓](#) 
4. **Kororipo Paddlers - Triple Crown - A3674766** [↓](#) 
5. **Lonsdale Park - Footpath - A3674764** [↓](#) 
6. **Magic Playhouse - Morph - A3674762** [↓](#) 
7. **Massive Theatre Co - Directors Workshops - A3674769** [↓](#) 
8. **Our Kerikeri - SH 10 Roundabout - A3674759** [↓](#) 
9. **Totara North Residents - Playground - A3674763** [↓](#) 
10. **Williams House - Display - A3674760** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
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- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline *attached Folder w/ supporting docs*
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>BALD ANGELS CHARITABLE TRUST</u>	Number of Members	<u>1</u>
Postal Address	<u>P.O BOX 578 KERIKERI</u>	Post Code	<u>0245</u>
Physical Address	<u>UNIT 7 - 6 FAIRWAY DRIVE KERIKERI</u>	Post Code	<u>0230</u>
Contact Person	<u>Therese Wickham</u>	Position	
Phone Number	<u>.</u>	Mobile Number	<u>027 446 8723</u>
Email Address	<u>tw@baldangels.org.nz</u>		

Please briefly describe the purpose of the organisation.

Bald Angels will create positive change for our taitamānaki by leading & facilitating community collaboration

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity RAINBOW RANGATAHI Date — 2022

Location BOI- Whangaroa rohe Time — 2022

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? N/A

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

see attached folder with supporting documents

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	Refer to attached excel doc	
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS		

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

(FNDC) BOI WHANGAROA COMMUNITY BOARD GRANT

RAINBOW RANGATAHI

A Bald Angels KiwiMANA Kaiārahi Community Collaboration

Placemaking and Community Forums

GST EXCLUSIVE	Item Price	Quantity	Amount requested	other funders	QUOTES	NOTES
VENUE HIRE INCLUDES						
EQUIPMENT HIRE						
			STAGE 1	ESTIMATES ONLY		
Turner Plaza- Community Forums x2		1,267.00	2.00	2,534.00		Sound/Light equipment Included
Storage unit lockUp (storage of marquess, beanbags tables etc)	\$75p/month (ex gst)			3,900.00		\$75pmonth Excl gst McCondach Storage
Advertising Promotion					300	\$100
Facilitator /Professional fees					9000	
SPEAKERS			0.00	Bald Angels has covered this to date		3-4 Speakers for Community Forums Email request to Warehouse Group to cover this going forward included in Turner Plaza Quote
Administration Stationery copying			0.00			
Equipment Hire			0.00			
		weekly hire 2hrs each= \$30 x 25 weeks (6 months trial)				SEE QUOTES FOLDER Youth Meeting space for social and support -speakers and education
Black Box Theatre p/hr hire	15 p/hr		750.00		Refer QUOTES FOLDER	
EQUIPMENT PURCHASE						
Marquees 3x3 pop up		329	2	658		Pop Up Drop In Safe Space and information centre (
Beanbags		140	12	1680		Refer QUOTES Folder TRADETESTED best value)
Stickers for shop windows/ cars		2	300	0		Refer QUOTES Folder Online searches
Rainbow flags 90x150		29	10	290	600	Refer QUOTES Folder Local Business INCLUSIVITY - Koha \$2 per sticker
Footpath decals 50x40cm		19	50	950		Refer QUOTES Folder For marquee and event use only-NOT street flags
Street Banners 3000 x 6000 mm		1113	1	1113		QUOTE Halvo signs
Freight for delivery of these goods				0	unknown	QUOTE BannerBuzz Kerikeri Town
Utilities				0		
Consumable Materials				0	unknown	
Refreshments				0	unknown	
TRAVEL/MILEAGE						
Return flights for Speakers (Wgt)		561	2	1200		Air NZ Flights (online)
Volunteer expenses reimbursements				0	unknown	
Fuel, travel cost for Project general				0	unknown	
OTHER						
Accommodation Speaker One: 2 r		370		1110		REFER QUOTES FOLDER: Stay Motels Kerikeri
Accommodation Speaker Two: 2 r		370		1110		REFER QUOTES FOLDER: Stay Motels Kerikeri
Accommodation Speaker Three: 2		370		1110		REFER QUOTES FOLDER: Stay Motels Kerikeri

Contract Services				
				Awaiting Hāpu decision re any fees or costs.
				Application for design: To be used as decals and other applications to celebrate our te Ao Maori- possibly also art on one stripe of the airport crossing
Kowhaiwhai Design by Hapu	0.00	Not Known yet		
Installation of Street Banner	0.00	Not known yet		Communicating with Rotray and Lions Clubs for support
		Bald Angels has covered this to date		
Management, Administration	0.00			Further funding required
		Bald Angels has covered this to date		
Volunteer coordination and support	0.00			Further funding required
TOTAL REQUESTED	16,405.00			

More research and Community engagement is required for Rainbow crossings and Bench seats therefore these below are NOT included in this fund request May 2022, but may be included in future requests INDICA

Contract Services				ESTIMATED COSTS	
Airport footpath crossing QUO`	5500	1	0	5500 Coastine Markers	
Rainbow crossing x6 towns: Kerikeri, Kaeo, Kawakawa, Paihia, Russell, Paihia	9115	6	0	QUOTE: Roadmarking- Nothland 54690 Roadmarkers	NO QUOTE. EST from Northland Roadmarkers
Hardware- Paint supplies (Kerikeri bench Seat painting x 3) Bench Seats x10 (other towns)			0	200 Refer QUOTES Folder tape.	Paid for by a volunteer Keshama :Approx \$100 paint, \$70 for graffiti guard, \$30 for brushes and
Hardware- Paint supplies (Kerikeri bench Seat painting x 3) Bench Seats x10 (other towns)			0	1000 Refer QUOTES Folder	Will Apply in Stage two Paid for by a volunteer Keshama :Approx \$100 paint, \$70 for graffiti guard, \$30 for brushes and
				200 Refer QUOTES Folder tape.	
				1000 Refer QUOTES Folder	Will Apply in Stage two

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☐ No GST Number **114-203-084**

How much money does your organisation currently have? **\$177k**

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Emergency Funds	\$50k
Mullet Funds (Mentoring Kaiārahi)	\$30k
Christmas, kai, gifts, keep our kids warm	\$50k
Wages	\$30k
TOTAL	160k.

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Applications have not yet been lodged		Yes / Pending
Tordall EMBACE		Yes / Pending
Creative Communities	amounts not determined at this time.	Yes / Pending
Tallion Fdn.		Yes / Pending
Foundation North		Yes / Pending
COAS		

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
n/a			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

BALD ANGELS CHARITABLE TRUST

We, the undersigned, declare the following:


In submitting this application:

1. ✓ We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. ✓ We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. ✓ We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. ✓ Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. ✓ The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable) ✓
 - A regularly maintained and current cashbook or electronic equivalent ✓
 - A person responsible for keeping the financial records of the organisation ✓
 - A regularly maintained tax record (if applicable) ✓
 - A regularly maintained PAYE record (if applicable) ✓
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts ✓
 - Tracking of different funding, e.g. through a spreadsheet or journal entry ✓
 - Regular financial reporting to every full meeting of the governing body ✓

Signatory One



Signatory Two



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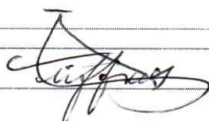
Local Grant Application Form



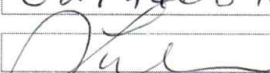
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	TIFFNEY GEE	Position	TRUSTEE	
Postal Address	100 KEMP ROAD, KERIKERI	Post Code	0230	
Phone Number		Mobile Number	021 371 580	
Signature			Date	2/03/2022

Signatory Two

Name	THERÈSE WICKBOM	Position		
Postal Address	P.O BOX 578 KERIKERI	Post Code	0245	
Phone Number	027 4468723	Mobile Number		
Signature			Date	2/03/2022

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Funding Application from Rainbow Rangitahi
Schedule of Supporting Documentation

Document	Title
1	Project Details
2	Management Reports
3	Bank Statement
4	Banner Quote
5	Bean Bag Quotes
6	Flights and Accommodation quote
7	Sidewalk Decals Quote
8	Storage Quote
9	Letters of Support

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
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- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Bay of Islands Country Music Festival		Number of Members	3
Postal Address	PO Box 100 Maerewa		Post Code	0472
Physical Address	418 Hautapu Road, RD2 Kaikohe		Post Code	0472
Contact Person	Shirley May	Position	Director.	
Phone Number	094041063	Mobile Number	0272350106	
Email Address	maysplace@actrix.co.nz			

Please briefly describe the purpose of the organisation.

See attached letter ①

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Which Community Board is your organisation applying to (see map Schedule A)?

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much? \$80 for 3 Day Pass or \$60 per day pass

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

See Attached Letter. ①

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
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- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	17,651.71	9,571.97
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)	254.00	
Equipment Hire	17,860.00	
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage / Shuttle Bus	3,154.00	3,154.00
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	14,400.00	not applicable
Other (describe)		
TOTALS	53,319.71	12,725.97

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number 067-964-497

How much money does your organisation currently have? 6,890.76

How much of this money is already committed to specific purposes? All funds as no profit is made

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Sound + Lighting	15,000.00
Musician Accommodation	16,000.00
Advertising	12,000.00
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Pub Charity	\$29,000.00	Yes / <u>Pending</u>
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Shuttle Bus + Advertising	3,433.90	8th April 21	<u>Y</u> / N
			Y / N
			Y / N
			Y / N

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

BAY OF ISLANDS COUNTRY FESTIVAL

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
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 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Jase Mero

Signatory Two

[Signature]

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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Jasmine Munro Position Treasurer

Postal Address 5288A SH12, RD2 Kaikohe Post Code 0472

Phone Number Mobile Number 021 743369

Signature Jasmine Munro Date 01/04/2022

Signatory Two

Name Shirley Ann May Position Chairperson

Postal Address 418 Hautapu Rd R.D 2 Kaikohe Post Code 0472

Phone Number 09 4041063 Mobile Number 0272350106

Signature Shirley Ann May Date 01/04/2022

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Funding Application from Bay of Islands Country Rock Festival Inc**Schedule of Supporting Documentation**

Document	Title
1	Supporting Letter
2	Financial Reports
3	Charities Registration
4	Quote for Shuttles
5	Quote for printing of programmes
6	Quote for advertising (NZME)
7	Quote for website and media set up and promotion
8	Flyer

Local Grant Application Form



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- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Business Paihia Inc	Number of Members	102
Postal Address	PO Box 339, Paihia	Post Code	0200
Physical Address		Post Code	
Contact Person	Steph Godsiff	Position	Administrator
Phone Number		Mobile Number	021 122 9307
Email Address	steph@blahblahmarketing.co.nz		

Please briefly describe the purpose of the organisation.

Business Paihia is an incorporation of businesses from Paihia, Waitangi, Opuia, Haruru Falls, Kerikeri and Whangarei. We aim to build a dynamic business environment and to be influential in decision making in our community. Improving our businesses and the community we live in.

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Which Community Board is your organisation applying to (see map Schedule A)?

Clearly describe the project or event:

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

[illegible]

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

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- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	Document attached which clearly	outlines costs
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)	Document attached	
TOTALS	172,167	48,357

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
• Audit/website/Health and Safety \$2,500	2500
• "it" Festival \$18,677.43	18677.43
• Events Co-ordinator \$7,500	7500
• General admin including admin assistance towards Matariki	5000
TOTAL	\$33,677.43

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Northland Inc \$27,000	27,000	Yes
Matariki Ahunga nui \$70,357.83	70,357.83	/ Pending
Maori Language Commission \$2,500	2,500	/ Pending
Barge sponsored by Northland Ferries	5,000	Yes /

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Document attached			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Business Paihia Inc

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Charles Parker

Signatory Two

Irwin Wilson

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Charles Parker"/>	Position	<input type="text" value="Chairperson"/>
Postal Address	<input type="text" value="PO Box 44, Paihia"/>		Post Code <input type="text" value="0247"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0272097548"/>
Signature	<input type="text" value="Charles Parker"/>	Date	<input type="text" value="7/4/2022"/>

Signatory Two

Name	<input type="text" value="Irwin Wilson"/>	Position	<input type="text" value="Treasurer"/>
Postal Address	<input type="text" value="PO Box 7, Opua"/>		Post Code <input type="text" value="0200"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0274470039"/>
Signature	<input type="text" value="Irwin Wilson"/>	Date	<input type="text" value="7/4/2022"/>

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Funding Application from Business Paihia
Schedule of Supporting Documentation

Document	Title
1	Project Details
2	Project Costs
3	Additional Funding
4	Bank Statements
5	Accounts
6	Quotes: <ul style="list-style-type: none">• Fireworks• Street decorations• Laser lights• Road closure• Portaloos• Marquee hire• Fencing hire• Waste management• Bus Transport• Festival Management• Event Management
7	Village Green approval
8	Fireworks health and safety plan
9	Event health and safety plan

Local Grant Application Form



Instructions

Please read carefully:

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	KORORIPU PADDLERS		Number of Members	
Postal Address	2 Marsden Place, Kerikeri		Post Code	0230
Physical Address	2 Marsden Place, Kerikeri		Post Code	0230.
Contact Person	Bill Daves	Position		
Phone Number	027 777 1035	Mobile Number	027 777 1035	
Email Address	paddlecompany@gmail.com.			

Please briefly describe the purpose of the organisation.

Kerikeri Paddleboarding group

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity "Triple Crown" paddleboarding event Date 4-6 June 2022

Location Bay of islands Time All days.

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much? See below

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

See attached sheet

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	0	
Advertising/Promotion	200	
Facilitator/Professional Fees ²	0	
Administration (incl. stationery/copying)	0	
Equipment Hire	562	150
Equipment Purchase (describe)	0	
Utilities	0	
Hardware (e.g. cement, timber, nails, paint) MEDALS	1600	800
Consumable materials (craft supplies, books)	200	
Refreshments	250	
Travel/Mileage	200	
Volunteer Expenses Reimbursement	500	
Wages/Salary	0	not applicable
Volunteer Value (\$20/hr)	2000	not applicable
Other (describe)	248	
TOTALS	3760	950

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Entry fees	\$3000	Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
SUP Nationals 2019			Y / N
Triple Crown 2018	\$ 980	June 2018	Y / N
Triple Crown 2017	\$ 494.50	June 2017	Y / N
			Y / N

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Application Form

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Applicant Declaration

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On behalf of: (full name of organisation)

Kororipo Paddlers

We, the undersigned, declare the following:

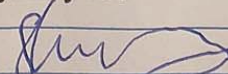
In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
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Signatory One



Signatory Two



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Application Form

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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Bill DAVES Position Convenor
 Postal Address 2 Marsden Place, Kerikeri Post Code 0230
 Phone Number 027 777 1035 Mobile Number 027 777 1025
 Signature [Signature] Date 30 Mar 2022

Signatory Two

Name Glenn Davies Position Member
 Postal Address 44 Mission Road Post Code 0230
 Phone Number 021 247 9696 Mobile Number
 Signature [Signature] Date 18.4.2022

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Funding Application from Kororipo Paddlers Inc**Schedule of Supporting Documentation**

Document	Title
1	Supporting Letter
2	Project Outline
3	Budget
4	Bank Statement
5	Quote for Corflutes
6	Quote for Medals
7	Quote for PA System
8	Quote for Portaloo
9	Quote for Printing Entrant Numbers
10	Quote for Walkie Talkies

Local Grant Application Form

Kerikeri Service Centre

7 APR 2022



Instructions

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- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Lonsdale Park Camp Board Trust	Number of Members	8
Postal Address	190 Matauri Bay Road, RD1, Kaero	Post Code	0478
Physical Address	208 Matauri Bay Road, Kaero	Post Code	
Contact Person	Brydie Lenden	Position	Camp Manager
Phone Number		Mobile Number	0210551755
Email Address	lonsdalepark@gmail.com		

Please briefly describe the purpose of the organisation.

To provide camping accommodation, suitable furnishings & equipment, and maintain and enhance an environment beneficial to the children, youth and community groups of Northland.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Groups who hire Lonsdale Park do so to take advantage of the outdoor education and learning opportunities available here. In addition to schools, examples of other groups who utilise Lonsdale Park are Scouts, Cadets, Girl Guides, Sports teams and clubs, Craft groups, Whanau groups, Rangatahi/Youth groups and Church groups.

The majority of camp users are from local Northland and the Far North.

The proposed project aims to provide the wide range of park users improved pedestrian access in, around and between the accommodation and communal blocks at Lonsdale Park. Upgrading the footpaths will improve the pedestrian safety by reducing the risk of tripping hazards and allow for ease of access between the communal blocks. The project will also provide the improvements for future projects (outdoor learning spaces).

Lonsdale Park is a unique facility in the Bay of Islands-Whangaroa ward and provides our community with amenities that are affordable and accessible to all. The facilities and activities are focused towards confidence building, developing co-operative behaviour and collaboration with others, as well as an appreciation of their environment via our protected native bush.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
Concreting and labour - Quote provided	6952.00	6952.00
TOTALS	6952.00	6952.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Annual operating cost i.e. wages, maintenance, insurance	40,000.00
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%): Nil

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years: Nil

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Lonsdale Park Camp Board Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
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 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

N.H. Driver

Signatory Two

M. J. Colburn

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	Neil Driver	Position	Chairperson
Postal Address	183 Matauri Bay Road, RD1, Kaero		Post Code 0478
Phone Number	09 4050446	Mobile Number	0210728709
Signature	<i>N. Driver</i>		Date 6/4/2022

Signatory Two

Name	Mike Colebrook	Position	Trust member
Postal Address	6 Riwhi Way, Te Ngaere, RD1, Kaero		Post Code 0478
Phone Number		Mobile Number	02102720750
Signature	<i>M. Colebrook</i>		Date 6/4/2022

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Funding Application from Lonsdale Park Trust Board
Schedule of Supporting Documentation

Document	Title
1	Quote from Precision Concrete
2	Financial Statement

Local Grant Application Form



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The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text"/>	Number of Members	<input type="text"/>
Postal Address	<input type="text" value="68 Lodore Road, RD1"/>		Post Code <input type="text"/>
Physical Address	<input type="text" value="Okaihau"/>		Post Code <input type="text" value="0475"/>
Contact Person	<input type="text" value="Kylie Penn"/>	Position	<input type="text"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0211593944"/>
Email Address	<input type="text" value="kylie@themagicplayhouse.co.nz"/>		

Please briefly describe the purpose of the organisation.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The strategic outcome of this project is to have people of all ages, from throughout the country, join us in the Far North to experience an immersive arts event that will leave a memorable impression of quality, inspiration and fun. Unfortunately due to Northland Inc only funding at risk events last year we have been forced to reduce our two week festival to 5 days. We will still create an outstanding event that will establish Northland as the Puppet centre of New Zealand and be regarded as an equal with Puppet Festivals around the world. We already have a huge amount of support and enthusiasm to participate from professional NZ puppeteers and top quality puppet creators from around the world. Puppetry incorporates multidisciplinary creative arts and this is something that Northland has in abundance. This year we will pull together artists from around the region to collaborate on creating a memorable experience at the 'National Puppet Festival', - The WoW of Northland. The funding we are requesting will support the marketing of the event within our community, around the country and the world, as well as the backline technical requirements of an event designed to include and inspire the 18-40 year old market in the world of puppets and accommodation for facilitators.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	6,000	
Advertising/Promotion	6,620	3,000
Facilitator/Professional Fees ²	13,975	
Administration (incl. stationery/copying)	500	
Equipment Hire	3,823	3,151
Equipment Purchase (describe) 2x Marquees	550	
Utilities	2,080	
Hardware (e.g. cement, timber, nails, paint)	500	
Consumable materials (craft supplies, books)	2,500	
Refreshments	500	
Travel/Mileage	500	
Volunteer Expenses Reimbursement		
Wages/Salary	13,210	not applicable
Volunteer Value (\$20/hr)	11,770	not applicable
Other (describe) Accommodation	2,125	2,125
TOTALS	64,528	8,276

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative Northland	5,000	Yes / <u>Pending</u>
Creative Communities	3,500	<u>Yes</u> / Pending
Community Board	6,000	<u>Yes</u> / Pending
Business Sponsorship + Rotary	11,500	Yes / <u>Pending</u>
Ticket Sales	17,250	Yes / <u>Pending</u>

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Shine Your Light Project	8,138.33	April 2018	<u>✓</u> / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Kylie Penn"/>	Position	<input type="text"/>
Postal Address	<input type="text" value="68 Lodore Road, RD1, Okaihau"/>	Post Code	<input type="text" value="0475"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0211593944"/>
Signature	<input type="text" value="K Penn"/>	Date	<input type="text" value="07.04.22"/>

Signatory Two

Name	<input type="text"/>	Position	<input type="text"/>
Postal Address	<input type="text"/>	Post Code	<input type="text"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>

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(version Sept 2018)

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Funding Application from Magic Playhouse
Schedule of Supporting Documentation

Document	Title
1	Marketing Quote
2	Quote – Backline
3	Quote – Stay Kerikeri
4	Financial Statements

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text" value="Massive Company Trust/Massive Theatre Company"/>	Number of Members	<input type="text" value="1000+"/>
Postal Address	<input type="text" value="PO Box 6071, Victoria St W, Auckland 1142"/>		Post Code <input type="text" value="1142"/>
Physical Address	<input type="text" value="Suite 2, Level 2, 10 New North Rd, Eden Terrace, Auckland 1022"/>		Post Code <input type="text" value="1022"/>
Contact Person	<input type="text" value="Carrie Rae Cunningham"/>	Position	<input type="text" value="General Manager"/>
Phone Number	<input type="text" value="0211142679"/>	Mobile Number	<input type="text"/>
Email Address	<input type="text" value="carrierae@massivecompany.co.nz"/>		

Please briefly describe the purpose of the organisation.

In its 30+ years, Massive has established itself as key theatre and performing arts organisation delivering professional development opportunities for underserved rangatahi and emerging artists across Aotearoa. Our engagement programmes have seen thousands of young people grow and thrive through storytelling, theatre-making, ongoing mentoring and personal/artistic development in communities in need.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Directors Lab (TDL) is a comprehensive mentorship programme led by Massive Artistic Director Sam Scott. It is for emerging directors to learn and practice their craft, incorporating conversations with various industry professionals and allowing for practical experimentation of theories and techniques. This year's TDL participants include 2 female directors and 4 actors based in and around the Northland and Far North areas. 2022 is the third year Massive has run this programme for local artists and rangitahi.

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TDL is a FREE year-round programme that supports artists to explore their ideas and develop them through a process of writing and reflection tasks. Participants are also supported in attending theatre performances throughout the year to engender their critical sense, and to open up discussions around theatre practice. TDL culminates in two intensive week-long programmes at the Turner Centre in Kerikeri, one in May and one in August, where each director spends time workshopping their ideas with two locals and 2 members of the public. These showings are recorded and given to participants to use in further development.

As part of their ongoing mentoring and professional development, TDL graduates are potentially offered work with the Massive Company programme as teaching artists for workshops, directors and co-directors for Massives productions and in leadership roles.

Northland and the Far North region have many active and working emerging and professional artists, drama/theatre teachers in schools and local youth and amateur theatre organisations, however there is currently no organisation or company offering this kind of professional development. Massive has been able to build relationships with local organisations such as Northland Youth Theatre, OneOneSix and Turner Centre to be able to offer this free development programme.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$3655.00	\$3000.00
Advertising/Promotion		
Facilitator/Professional Fees ²	\$4030.00	
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments	\$200.00	
Travel/Mileage	\$1282.00	
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	\$9167.00	\$3000.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operations	\$50,000
Projects	\$245,000
Marketing	\$5,000
TOTAL	\$300,000

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative New Zealand	\$4,000	Yes / Pending
Private Donation	\$750	Yes / Pending
Foundation North	\$750	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
n/a			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Massive Company Trust (Massive Theatre Company)

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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Local Grant Application Form



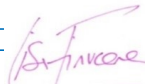
We agree to the following conditions if we are funded by Local Community Grant Funding:

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3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Carrie Rae Cunningham"/>	Position	<input type="text" value="General Manager"/>
Postal Address	<input type="text" value="32 London St, Te Atatū Peninsula, Auckland"/>		Post Code <input type="text" value="0610"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0211142679"/>
Signature		Date	<input type="text" value="5 April 2022"/>

Signatory Two

Name	<input type="text" value="Lisa Finucane"/>	Position	<input type="text" value="Chairperson"/>
Postal Address	<input type="text" value="Suite 2, Level 2, 10 New North Rd, Eden Terrace, Auckland"/>		Post Code <input type="text" value="1022"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="021677216"/>
Signature		Date	<input type="text" value="5 April 2022"/>

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Funding Application from Massive Company Trust
Schedule of Supporting Documentation

Document	Title
1	Programme Outline
2	Bank Statements
3	Profit and Loss and Balance Sheet
4	Budget
5	Quote for Venue Hire (Turner Centre)
6	Health and Safety Induction Checklist
7	Health and Safety Manual

Local Grant Application Form



Instructions

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- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text" value="Our Kerikeri Community Charitable Trust"/>	Number of Members	<input type="text" value="7"/>
Postal Address	<input type="text" value="PO Box 501, Kerikeri"/>	Post Code	<input type="text"/>
Physical Address	<input type="text" value="10 Fairway Drive, Kerikeri"/>	Post Code	<input type="text"/>
Contact Person	<input type="text" value="Annika Dickey"/>	Position	<input type="text" value="Chairperson/Trustee"/>
Phone Number	<input type="text" value="021 2407720"/>	Mobile Number	<input type="text" value="021 2407720"/>
Email Address	<input type="text" value="annika@wwc.co.nz"/>		

Please briefly describe the purpose of the organisation.

Our Kerikeri was formed after large consultation, by a small group of passionate volunteers who are united by a goal of unlocking the potential in Kerikeri. We work collaboratively with other community groups and our local hapu to do great things.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Kerikeri entranceway is arguably the Far North's most strategic entranceway with 11,000 vehicles per day using Kerikeri Road, 110,000 visitors using the Bay of Islands Airport and more than 8,000 vehicles passing through on the State Highway each day. This key entranceway has lacked investment in it since the roundabout was first constructed.

The roundabout instead is used regularly by vehicles to do doughnuts in the centre, unsightly hoarding signs and "for sale" vehicles on the corner, topped off with the often unkept and unmaintained grass berms.

Whilst we, in partnership with Te Runanga O Ngāti Rēhia Trust, have been successful in obtaining funding from the Provincial Growth Fund (PGF) for the large scale climate change sculpture, this is only constructed on one of the four corners of the entranceway, leaving the remaining entranceway unrepresentable. Leaving it like this will most certainly devalue the impact and meaning of the sculpture and will not bring our entranceway up to the standard it deserves.

We have worked with a local Landscape Architect to create an exciting entranceway plan.

It has received approval from Waka Kotahi as meeting safety requirements.

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Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
Landscape supplies and installation	\$150,000 + GST	\$75,000 + GST
TOTALS	\$150,000 + GST	\$75,000 + GST

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Haa o Te Ao Sculpture	\$164,982.01
Wall Art Installation Cathay Cinema Wall	\$16,369.56
Community Christmas Tree	\$22,817.36
Christmas 2021 Event fund c/forward due to Covid	\$5,500.00
TOTAL	\$209,668.93

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Local Businesses Discounts - i.e. Wholesale prices	\$25,000 estimate	Yes / Pending
Looking to apply for funding from Lotteries & Others		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Christmas Tree	\$10,000	September 21	Y / <input checked="" type="checkbox"/> N
FNDC Event Fund - Christmas 2021	\$10,000	September 21	Y / <input checked="" type="checkbox"/> N
Creative Communities - Wall Art	\$3,000	September 21	Y / <input checked="" type="checkbox"/> N
			Y / N

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Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Our Kerikeri Community Charitable Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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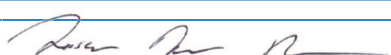
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Annika Dickey"/>	Position	<input type="text" value="Chairperson/Trustee"/>
Postal Address	<input type="text" value="10 Fairway Drive, Kerikeri"/>		Post Code <input type="text"/>
Phone Number	<input type="text" value="021 2407720"/>	Mobile Number	<input type="text" value="021 2407720"/>
Signature			Date <input type="text" value="07/04/22"/>

Signatory Two

Name	<input type="text" value="Lasse Pedersen"/>	Position	<input type="text" value="Secretary/Trustee"/>
Postal Address	<input type="text" value="10 Fairway Drive, Kerikeri"/>		Post Code <input type="text"/>
Phone Number	<input type="text" value="027 2728478"/>	Mobile Number	<input type="text" value="027 2728478"/>
Signature			Date <input type="text" value="07/04/22"/>

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**Funding Application from Our Kerikeri
Schedule of Supporting Documentation**

Document	Title
1	Landscape Plan
2	Monthly Financial Report
3	Performance Report
4	Quote via Waka Kotahi
5	Quote from Natural Habitats

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan - to be provided as part of contractor services
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Totara North Residents and Ratepayers Association		Number of Members	72
Postal Address	67 Campbell Road, Totara North, 0479		Post Code	0479
Physical Address	4 School Road, Totara North		Post Code	0479
Contact Person	Alicia Lane	Position	Deputy Chairperson	
Phone Number		Mobile Number	02102864469	
Email Address	chairperson@tnrra.co.nz			

Please briefly describe the purpose of the organisation.

To further the interests of the Totara North area by advocating for the community and facilitating the implementation of the community plan.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

This project involves the repurposing of the Kerikeri Domain Playground by relocating it to the Domain behind the Totara North Hall.

Reusing an existing council asset will benefit both the Totara North Residents and ensure an existing council asset does not go to waste, making this an economically and sustainably attractive proposal. By supporting this playground project, these funds and the installation of the playground would be the first step in the development of the Totara North Domain into a safe and welcoming community space for all as set out in our community plan (section 4, page 28).

The installation of a playground will directly benefit the children residing in Totara North, and their families. Having a safe place to play will promote the physical and emotional wellbeing of our Tamariki and provide a place for others in the community to meet. With a growing number of young families in our community this project is the ideal first step in the larger goal to develop the domain area.

Due to the tight timeframe associated with the removal and relocation of this playground no external funding has been sourced for this phase of the project. We have however sought advice on external sources to approach for subsequent elements of the Domain development (picnic tables, bbq's, shade options and safety fencing) and plan to utilise these external sources and community resources for these ongoing phases of development in the domain. Fundraising within the community is already taking place by residents committed to the success of this project.

We are committed to using this project to engage the whole community. While the community cannot be directly involved in the playground installation, we have already run a well-attended community open day to gauge support for the playground and gather ideas for the remainder of the domain space (see attached file). We have subsequently received many offers of support and assistance from community members both with specific skills and those willing to just muck in to help make it happen.

We know that being part of an engaging community creates belonging; that is our goal for this project and for Totara North.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ² see quote for job description	1073	1073
Administration (incl. stationery/copying)		
Equipment Hire Cowleys Hire Perimeter Safety Fence Donation	690	0
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	12706	8706
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage Mileage for mulch delivery	1000	0
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	1000	not applicable
Other (describe) Refit playground, build retaining wall, spread mulch Post installation inspection and cert. of compliance	11850 1432	11850 1432
TOTALS	29751	23061

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Playground Project	\$5000
Totara North Cemetery Community Planting Project	\$1108.52
TOTAL	6108.52

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Cowleys Hire - Perimeter Fencing	\$676	<input checked="" type="radio"/> Yes / Pending
FNDC - Community Plan Incentive Grant	\$5000	<input checked="" type="radio"/> Yes / Pending
		Yes / Pending
As outlined above, no external funding was sought for the playground project due to time constraints with playground removal dates set. We plan to apply externally (eg Oxford Trust, Foundation North, Sport Northland) to fund subsequent phases of domain development.		

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
FNDC Community Plan Incentive Grant	\$5000	2021	Y / <input checked="" type="radio"/> N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Totara North Residents and Ratepayers Association

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
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Signatory One

Alicia Lane

Signatory Two

Brenda Frear

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Alicia Lane"/>	Position	<input type="text" value="Deputy Chairperson TNRRRA"/>
Postal Address	<input type="text" value="20 Campbell Road, Totara North, Kaeo"/>		Post Code <input type="text" value="0479"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="02102864469"/>
Signature	<input type="text" value="Alicia Lane"/>	Date	<input type="text" value="05.03.2022"/>

Signatory Two

Name	<input type="text" value="BRENDA FREAR"/>	Position	<input type="text" value="Chairperson TNRRRA"/>
Postal Address	<input type="text" value="PO BOX 40, KAE0, 0448"/>		Post Code <input type="text" value="0448"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0272528682"/>
Signature	<input type="text" value="Brenda Frear"/>	Date	<input type="text" value="05/04/2022"/>

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Funding Application from Totara North Residents and Ratepayers Association
Schedule of Supporting Documentation

Document	Title
1	Community Drop-In Day Information
2	Letters of Support
3	Project Outline
4	Financial Statements
5	Bank Statements
6	Quote for Installation and Signoff
7	Quote for Excavation
8	Quote for safety fencing

Local Grant Application Form



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- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	The Friends of Williams House, Paihia Library Inc		Number of Members	22
Postal Address	C/- P.O. Box 15, Paihia		Post Code	0247
Physical Address	4 Williams Road, Paihia		Post Code	0247
Contact Person	Anne Corbett	Position	Secretary	
Phone Number	094027882	Mobile Number	0211201316	
Email Address	craicor@actrix.gen.nz			

Please briefly describe the purpose of the organisation.

To manage The Williams House and grounds. To enhance the area as a Community asset in accordance with the Salmond Report.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku
 ☐ Kaikohe-Hokianga
 ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date
 Location Time
 Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No
 If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Williams House and garden is an Historic venue. Since 2007 the Friends have managed and cared for the gardens, out buildings and Upstairs area. Projects completed include the restoration of the Stone Shed, Pump and Pump Shed and Garage. The pump now provides water for the gardens and a viewing door has been installed so visitors to the garden can see a working pump. A garden trail with signs leads visitors through the garden pointing out the historic features. In 2017 the Friends working with Workshop E established the " Old Stone Shed Museum " This is opened daily along with the pump shed for visitors to enjoy. Our new project is an extension of the work already completed. The exhibition will broaden the stories told in the Stone Shed Museum and provide the on going story of the historical site. It will feature the history of the area and the family that lived in the house. Those who will benefit from this is the wider Northland community, the tourist visitors to Paihia and it will add value to the community by providing another activity for all at no cost. The Exhibition will be open to the public during the Paihia Library hours. That is monday to Friday 9-5pm and Saturdays mornings.

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

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- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	Refer to attached quote from Workshop E.	
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	167325.00	20,000.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST?

☐ Yes

☒ No

GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

20,000.00

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Our contribution of 20,000.00 is the "seed" money for the overall project.	
TOTAL	20,000.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Foundation North	TBC	Yes / Pending
Lotteries board	TBC	Yes / Pending
Williams Family	5000.00	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
This is our first application			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

The Friends of Williams House, Paihia Library Inc.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
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 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in **advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Anne Corbett"/>	Position	<input type="text" value="Secretary"/>
Postal Address	<input type="text" value="P.O. Box 15, Paihia"/>		Post Code <input type="text" value="0247"/>
Phone Number	<input type="text" value="094027882"/>	Mobile Number	<input type="text" value="0211201316"/>
Signature	<input type="text" value="Anne Corbett"/>		Date <input type="text" value="29/3/22"/>

Signatory Two

Name	<input type="text" value="Keith Roberts"/>	Position	<input type="text" value="Treasurer"/>
Postal Address	<input type="text" value="58B School Road, Paihia"/>		Post Code <input type="text" value="0247"/>
Phone Number	<input type="text" value="094027711"/>	Mobile Number	<input type="text" value="021 0832 7196"/>
Signature	<input type="text" value="Keith Roberts"/>		Date <input type="text" value="29/3/22"/>

www.fndc.govt.nz | Memorial Ave. Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 6

Funding Application from Friends of Williams House**Schedule of Supporting Documentation**

Document	Title
1	Cover Letter
2	Quote – Workshop E
3	Bank Statement
4	Financial Statements
5	Letters of Support
6	Certificate of Incorporation
7	2004 Resolution of Community Development Committee

7.8 PROJECT FUNDING REPORTS

File Number: A3675240

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project report received from:

- a) Russell Centennial Trust Board/Russell Museum

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

It is noted that the Board requested further information regarding the report from Te Ruapekapeka Trust, as when the funding was granted, the applicant indicated that they were anticipating funding from another source that would mean that the Board's funding would not be required. The applicant has still not responded to emails or phone calls at time of report writing to advise of the actual situation. The Funding Advisor will continue in efforts to get a response for the Board.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

1. Russell Museum - A3674765  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred**) OR:

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation: Russell Centennial Trust Board – Russell Museum

Name & location of project: Russell Museum Signage Upgrade

Date of project/activity: Ongoing

Which Community Board did you receive funding from?

☐

Te Hiku

☐

Kaikohe-Hokianga

☒

Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$2,000.00

Board meeting date the grant was approved:

03/12/2020

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Signosaur – Museum Signage	\$ 2,473.50	✓
Signosaur – Museum Clerestory Signage	\$370.00	✓
GST	\$426.53	
Total:	\$3,270.03	

Give a brief description of the highlights of your project including numbers participating:

The signage helps to improve the visibility of the Russell Museum to all visitors to Russell, in particular road traffic. Its purpose is to have ongoing benefits for the museum to increase visitor numbers to the museum. The previous museum sign was old and dilapidated, hence ineffective. But also the new sign incorporates its Māori name.

Private Bag 752, Memorial Ave, Kaitiaki 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The new museum signage will improve the overall appearance of the entrance to the museum, and direct visitors more appropriately to the museum's entrance. It also helps to enhance the museums appearance in the York St streetscape of Russell.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Attached is an image from the Russell Museum's website acknowledging the Community Board for the grant for the museum signage.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/RussellMuseum/>

This report was completed by:

Name: Fiona Mohr
Address: Russell Museum - 2 York Street, Russell 0202
Phone: 09 403 7701 mob: 0274484179
Email: curator@russellmuseum.org.nz
Date: 28/03/2022

ATTACHMENTS:

Invoice – Signosaur
Statement – Bank Statement
Image – Screenshot from Russell Museum Facebook

7.9 BAY OF ISLANDS-WHANGAROA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 31 MARCH 2022**File Number: A3675276****Author: Segun Rotimi, Accounting Support Officer****Authoriser: Janice Smith, Chief Financial Officer****PURPOSE OF THE REPORT**

The purpose of the report is to provide the Bay of Islands – Whangaroa Community Board with financial statements for the period ended 31 March 2022.

EXECUTIVE SUMMARY

The financial report is ward-specific, covering the activities in the Bay of Island - Whangaroa ward only.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Statement of Financial Performance Activities by Ward for the period ending 31 March 2022.

BACKGROUND

This is the third quarterly financial report for 2021-2022 detailing the financial performance of community activities to be provided to the Bay of Islands-Whangaroa Community Board.

DISCUSSION AND NEXT STEPS

Refer to the commentary in the attached statement.

Understanding the report

Variances in excess of \$100k and significant “%” variances will be commented on.

The financial year runs from 01 July 2021 to 30 June 2022. The “Year to date” columns reflects income and expenses for the period 01 July 2021 to 31 March 2022.

The variances column highlights the difference between the budget set in the 2021/31 Long Term Plan and actual income and expenses as at 31 March 2022.



The full year columns show the budgeted income and expenses for the full 12 months from 01 July 2021 to 30 June 2022.

The full year forecast column shows the best estimate for the actual year end position as advised by Managers. Unfavourable variances will represent expenses higher than budget or income less than budget.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no specific financial implications for this report.

ATTACHMENTS

- 1. BWCB Statement of Financial Performance Activities by Ward for the period ending 31 March 2022 - A3675261**  

Statement of Financial Performance
Community Activities by Ward
for the period ending
31-March-2022
Bay of Islands - Whangaroa

	Year to date		Year to date		Full year			Full year
	Actual (\$000)	Annual Plan Budget (\$000)			Annual Plan Budget (\$000)	Carry Forward Budgets (\$000)	Total Annual Budget (\$000)	
Operations								
Operational income								
Rates - general (excl water supply rates)	3,496	3,504	(7)	0%	4,671	0	4,671	4,671
Rates - penalties	0	84	(84)	-100%	113	0	113	113
Fees & charges (inc water supply rates)	82	72	11	15%	99	0	99	99
Central govt subsidies - operational	109	47	63	134%	62	0	62	155
Other income	19	2	16	729%	3	0	3	233
Capital income								
Central govt subsidies - new works	375	66	309	469%	259	0	259	525
Central govt subsidies - renewals	16	0	16	100%	115	0	115	115
Other contributions	2,947	0	2,947	100%	4,801	0	4,801	2,976
Total operating income	7,044	3,774	3,270	87%	10,124	0	10,124	8,887
Expenditure								
Amenity Lighting	50	56	6	11%	75	0	75	75
Carparks	102	137	35	25%	183	0	183	183
Cemeteries	83	136	52	39%	181	0	181	181
Community Centres	74	122	48	39%	162	0	162	162
Footpaths	318	347	29	8%	463	0	463	463
Halls	247	238	(9)	-4%	312	0	312	312
Parks & Reserves	1,372	1,552	180	12%	2,064	0	2,064	2,265
Public Toilets	612	733	121	16%	976	0	976	1,088
Swimming Pools	480	400	(80)	-20%	548	0	548	573
Town Maintenance	546	543	(3)	0%	724	0	724	734
Total operating expenditure	3,885	4,263	378	9%	5,687	0	5,687	6,035
Net operating surplus/(deficit)	3,159	(489)	3,648		4,437	0	4,437	2,852

Commentary - Bay of Islands - Whangaroa

Operational Income

Rates penalties have not been applied due to the challenging times that rate payers are going through.

Central Government Subsidies Operational

- Income received in advance last financial year (20/21) from Ministry of Business, Innovation & Employment (MBIE) under the Tourism Infrastructure Fund (TIF) package for upgrading public toilets at Waitangi Jetty. These are scheduled to be spent in the current financial year.

Other Income

- Grants received from Tourism Infrastructure Fund (TIF) Round 4, for Kawakawa Domain public toilets and funding rolled over from last financial year into the current financial year for Otiria Sports Club.

Capital Income

Central Government Subsidies New Works

- Tourism Infrastructure Funds (TIF) grant received from Ministry of Business, Innovation & Employment (MBIE) for the construction of public toilets at Waitangi boat ramp, Waipapa public toilets, Lake Manuwai and the Wi-Fi network lighting projects at Russell and Paihia are unbudgeted.

Central Government Subsidies Renewals

- Subsidies received from Waka Kotahi NZTA for the renewal works.

Other Contributions

- Provincial Growth Funds (PGF) capital grant received for the Kerikeri Domain and Waipapa Sports Hub projects.

Expenditure

Parks and Reserves

- Interest on notional loans have not been transacted and processed at the end of the year and depreciation costs are lower than anticipated

Public Toilets

- Day works were lower due to reduced number of Requests For Service (RFS)

Swimming Pools

- Annual management fee for Kawakawa swimming pool has been paid to Sport Northland for the current financial year.

8 INFORMATION REPORTS

8.1 OPITO BAY RESERVES MANAGEMENT PLAN PROPOSAL

File Number: A3657082

Author: Ross Baker, Parks and Reserves Planner

Authoriser: Darren Edwards, General Manager - Strategic Planning and Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To inform the Community Board that a reserve management plan for a grouping of reserves located within the Opito Bay area is to be developed.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The various reserves in the Opito Bay area are under pressure from different user groups.
- The reserve management plan process is considered an effective vehicle to engage and involve user groups, residents, local hapu and other interested entities as to how the reserves should be managed or developed now and into the future.
- This report is to inform the Community Board that a reserve management plan (RMP) for a grouping of Council reserves in the Opito Bay area is to be developed.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands – Whangaroa Community Board receives as information only the report on the Opito Bay Reserves Management Plan Proposal.

1) TĀHUHU KŌRERO / BACKGROUND

The Council owns several reserves that form part of the overall open space network of public lands in the Opito Bay locality. They are a mix of esplanade, recreation, and walkway reserves. Other open space lands in the locality include the tidal lands seaward of mean high-water springs and the Department of Conservation estate. The map at Attachment 2 shows the Council reserves.

There are numerous competing demands for the use, occupation, and possible development of the Council reserves in Opito Bay. These include, but are not limited to:

- Car and boat trailer parking
- Beach recreational users
- Use of the reserves and boat ramp by commercial operators
- Mooring dinghy rack use
- Visual amenity concerns
- Toilet facilities
- Picnic tables and recreational infrastructure

Several issues are consistently being raised with Council as a result multiple pressures on the confined and restricted available reserve land.

The implementation of a reserve management plan for a grouping of Council reserves in the Opito Bay area is proposed and this through consultation and engagement will create a “blue-print” for the management and development of those reserves now and into the future.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Reserve Management Plan Purpose

The Council is required to manage its reserves in accordance with the provisions of the Reserves Act 1977 (the Act).

The Act provides that the Council shall within 5 years of its appointment as the administering body or within 5 years after the commencement of the Reserves Act 1977, whichever is the later, prepare and submit to the Minister of Conservation for his or her approval a management plan for the reserve under its control, management, or administration (section 41 Reserves Act 1977).

RMPs shall provide for and ensure the use, enjoyment, maintenance, protection and preservation, and the development as the case maybe for, recreation, historic, scenic, nature, scientific, Government purpose and local purpose reserves.

Reserve Management Plan Process

Section 41 of the Reserves Act 1977 sets out the RMP process and is summarised as follows:

s.41(5) give public notice of Council's intention to prepare a RMP; and

- in that notice, invite persons and organisations interested to send to the Council written suggestions on the proposed plan within a time specified in the notice; and
- in preparing that management plan, give full consideration to any such comments received.

Nothing in subsection (5) shall apply in any case where the Council has, by resolution, determined that written suggestions on the proposed plan would not materially assist in its preparation.

s.41(6) The RMP shall be prepared by the Council in draft form in the first place, and the Council shall—

- give public notice stating that the draft plan is available for inspection at a place and at times specified in the notice, and calling upon persons or organisations interested to lodge with the Council written objections to or suggestions on the draft plan before a specified date, being not less than 2 months after the date of publication of the notice; and
- send a copy of the draft plan to the Commissioner; and
- give notice in writing, as far as practicable, to all persons and organisations who or which made suggestions to the Council under subsection (5) stating that the draft plan has been prepared and is available for inspection at the place and during the times specified in the notice, and requiring any such person or organisation who or which desires to object to or comment on the draft plan to lodge with the Council a written objection or written comments before a specified date, being not less than 2 months after the date of giving of the notice; and
- make the draft management plan available for inspection at the Council office; and
- before Council approves the RMP give every person or organisation who or which, in lodging any objection or making any comments asked to be heard in support of his or her or its objection or comments, a reasonable opportunity of appearing before the Council or a committee thereof or a person nominated by the Council in support of his or her or its objection or comments; and
- where the management plan requires the approval of the Minister, attach to the plan submitted to him or her for approval a summary of the objections and comments received and a statement as to the extent to which they have been allowed or accepted or disallowed or not accepted.

The above is the minimum legal requirement.

Significance and Engagement

Further to the above minimum legal requirement, and before formally commencing the RMP's process staff have engaged with other interested entities, including the Department of Conservation, Heritage New Zealand Pouhere Taonga, Far North Holdings Limited and local hapu (currently underway).

Once the legislated RMP process commences it is intended that there be purposeful and targeted engagement (following IAP2 principles of public participation). The specific notification will occur with the residents of Opito Bay, commercial marine farmers, mooring holders and some further groups that have yet to be determined. Elected member participation throughout the process will also be encouraged.

The notification and engagement processes will inform staff as to the issues, needs and wants associated with the reserves and help shape the draft RMP for the Opito Bay reserves.

The Opito Bay Recreation Reserve, Opito Bay Reserve Management Plan

The Opito Bay Recreation Reserve, Opito Bay Reserve Management Plan (the Plan) was adopted by the Bay of Islands County Council in April 1987. The Plan is only for the recreation reserve situated on the corner of Ake Ake Street (Lot 29 DP 47619). The Plan is at Attachment 1.

The issues highlighted in the Plan appear relevant today, in fact more so with the added pressures created through increased usage resulting from subsequent population growth in the greater Kerikeri area, increased visitor numbers and commercial marine farm use.

The Plan has not been updated since 1987.

The proposed new RMP will include this reserve, together with the other reserves highlighted on the map at Attachment 2. This will enable an integrated holistic approach to the management of the Council's interconnected Opito Bay reserves.

Draft Parks and Reserves Policy

The draft Parks and Reserves Policy (draft policy) is to be presented back to the Strategy and Policy Committee at a future meeting for endorsement through to Council for adoption.

The draft policy contains detail that needs to be considered and or incorporated within future new or reviewed RMP's. It is therefore proposed that the Opito Bay Reserves RMP legislated process will not commence until that draft policy has been adopted. However, as mentioned staff are currently undertaking early engagement with the other lead agencies as pre cursor lead up to the commencement of the legislated RMP process.

Policy and Strategy Considerations

Council staff are aware of the demands and conflicts resulting from different user pressures being applied to the Opito Bay reserves.

The RMP's will inform the Council's open space strategy and spatial planning. The RMP is a tool aimed at creating great places that enhances communities and user wellbeing.

Risk and Mitigation

The Opito Bay Reserves RMP will be shaped by the feedback and submissions received with a resulting document that will be the "blue-print" for the management and development of the reserves for the benefit of the local community and various user groups.

Staff are realistic that the resulting RMP may not please all, due simply to the fact that the available land area is limited and that there will be many differing wants.

The alternative is not to advance the development of the RMP, but rather undertake development of the various reserves in an ad-hoc manner to address individual issues as they arise. This approach may not align to the community wishes or could create negative flow on impacts elsewhere.

Implications for Maori

The new RMP will align with the principles of Parts 2 and 6 of the Local Government Act 2002, Reserves Act 1977 and Conservation Act 1987 by facilitating participation of and engagement with Māori in its development.

There are a number of hapu that have interests in Opito Bay. Early engagement with hapu is being managed through the Council's Te Hono Team.



Take Tūtohunga / Reason for the recommendation

A RMP is necessary to provide elected members, staff, iwi, local community, and user groups with a 'blueprint' for how the Council reserves in Opito Bay will be managed and developed to address current and anticipated future use demands.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The costs of implementing the RMP will be met from existing operating budgets.

ĀPITIHINGA / ATTACHMENTS

1. The Opito Bay Road Recreation Reserve Management Plan - A3649785 [↓](#) 
2. Opito Bay Reserves Map - A3649783 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	<p>In line with the Significance and Engagement Policy the proposal to develop the reserve management plan will have little effect on financial thresholds, ratepayers, specific demographics or levels of service.</p> <p>We acknowledge that there is likely to be a high level of public interest in the development of this reserve management plan. Early engagement with interested partner organisations and public consultation will occur during the development of the reserve management plan.</p> <p>The level of significance is low to medium and the Council is obliged to publicly consult.</p>
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002, Reserves Act 1977, Resource Management Act 1991, Conservation Act 1987, The Opito Bay Road Reserve Management Plan, and Iwi Hapu Management Plans apply to the preparation of an Opito Bay Reserves Management Plan.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The proposed Opito Bay Reserves Management Plan does not have district wide relevance. The views of the Community Board will be sought as the RMP implementation process progresses.
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p> <p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	Early engagement with local iwi will occur through the Council's Te Hono team. It is envisaged that Iwi will have a strong interest in the shaping of the RMP due to historic ties to the whenua. The area contains urupa, pa sites and areas of cultural significance to Iwi.

<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>The following parties are likely to have an interest in the development of the Opito Bay Reserves Management Plan:</p> <ul style="list-style-type: none"> • Councillors and Community Board elected members. • Council internal groups including, Strategy and Policy, Infrastructure and Asset Management, and Corporate Services. • Far North Holdings Limited. • Opito Bay residents. • Local iwi. • Opito Bay user groups. • Commercial marine farmers. • Department of Conservation. • Heritage New Zealand Pouhere Taonga.
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>The cost of the reserve management plan development is covered by current operational budgets.</p>
<p>Chief Financial Officer review.</p>	<p>Type here</p>

12/MP/1

OPITO BAY ROAD RECREATION RESERVE

(Passive

District Scheme Map (1979) Page 25

Valuation Assessment No. 40/298

Council Approval 22 April, 1987

1

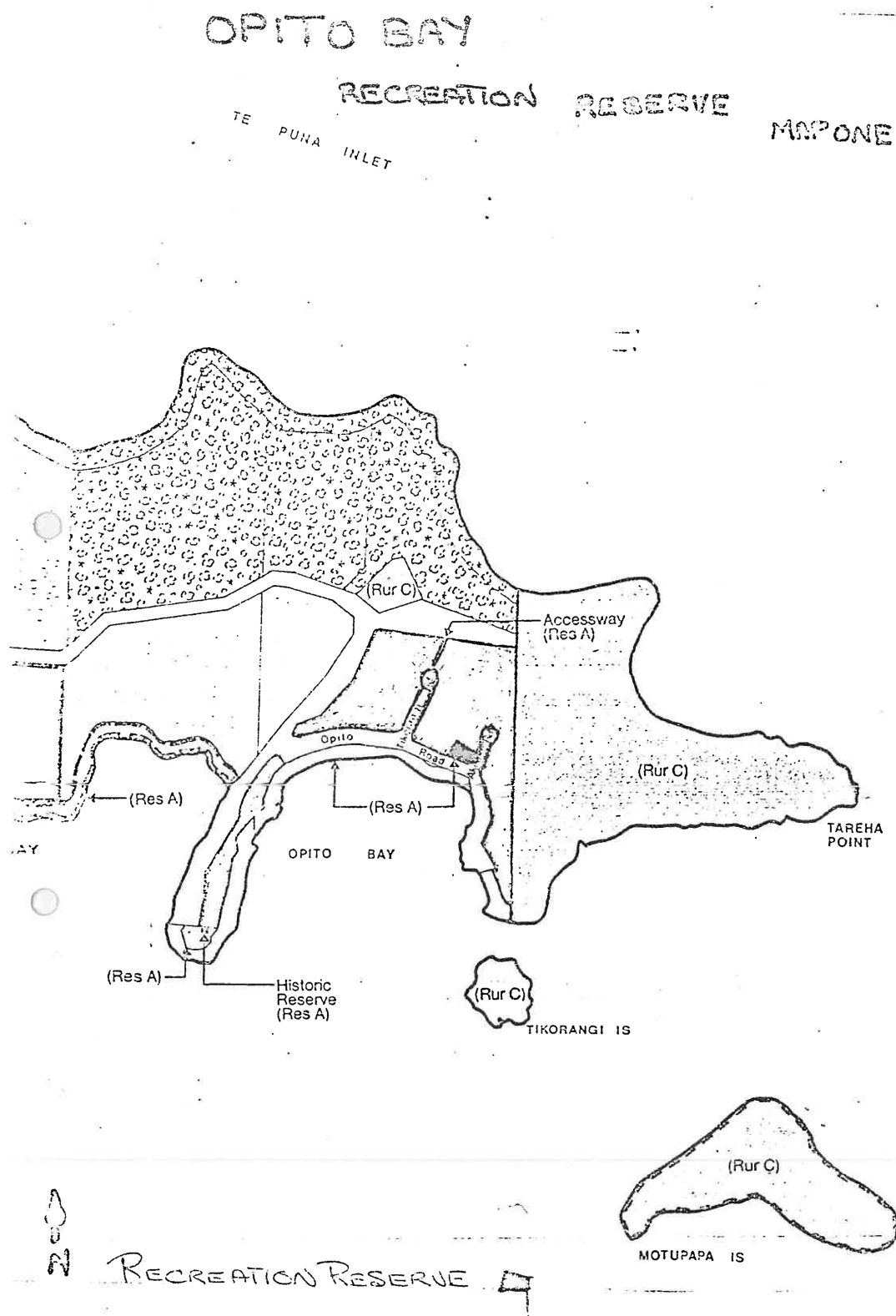
OPITO BAY RECREATION RESERVE, OPITO BAY

RESERVE MANAGEMENT PLAN:

PREPARED BY:- THE BAY OF ISLANDS COUNTY COUNCIL, PURSUANT
TO THE RESERVES ACT, 1977.

TABLE OF CONTENTS:

LOCATION MAP
INTRODUCTION
LEGAL DESCRIPTION AND PLANNING
STATUS
SURROUNDING USES
LOCATION AND ACCESS
~~PHYSICAL DESCRIPTION~~
PRESENT AND POTENTIAL USES
MANAGEMENT OBJECTIVE
MANAGEMENT POLICIES



OPITO BAY RECREATION RESERVE:INTRODUCTION:

This Management Plan is concerned with the setting of objectives and policies for the long-term management of the Opito Bay Recreation Reserve, based on an analysis of back-ground information and data, and in accordance with the RESERVES ACT, 1977.

This Management Plan:-

- (a) Describes the main features of the Opito Bay Recreation Reserve;
- (b) Outlines Council's policies for the future management of the above reserve.

This Reserve is also known as Boat Park, reflecting the use to which it is put at the present time.

LEGAL DESCRIPTION AND PLANNING STATUS:

This area being:-

Lot 29, D.P. 47619, Block VIII, Kerikeri Survey District, with an area of 1,019 m².

Under the current Bay of Islands County District Planning Scheme, the Reserve is designated as Public Reserve and Open Spaces. It has an underlying zoning (1) of Residential "A" (2).

This Recreation Reserve resulted from subdivisional requirements in the area. As such, it is held in fee simple by the Bay of Islands County Council.

SURROUNDING USES:

The Reserve is a corner section in a residential area, bounded on two sides by residential dwellings, and on the remaining boundaries by sealed roadway.

- (1) This indicates the purpose for which the land may be used if the designation is removed.
- (2) Residential "A" Zoning, Ordinance 2, Clause 3:-

1. (a) Zone Statement:

"This Zone caters primarily for single unit dwelling houses on small sites, and covers the conventional housing areas in the District."

--- 2 ---

(2) Continued:

(Bay of Islands County District Planning Scheme, Operative 1979).

LOCATION AND ACCESS:

The Opito Bay Recreation Reserve is located in the north-eastern corner of Opito Bay. It is bounded by Opito Road on its southern boundary, and Ake Ake Road on the eastern boundary. Access is gained from both roadway boundaries.

PHYSICAL DESCRIPTION:

The Reserve is a flat area with little vegetation other than its grassed surface. The Reserve has been cleared and tidied in the past by P.E.P. Workers, but once again is becoming overgrown. The boundaries of the reserve adjoining the residential area are fenced. The reserve at present contains an assortment of boats, old tractors, trailers and a stack of firewood, some of which are becoming overgrown with grass.

The underlying rock formation of the reserve is interbedded sandstone and mudstone (greywacke and argillite). (Rock types Whangaroa - Kaikohe N.Z.M.S. 290, Sheet P04/05 Lands and Survey Department). The soil type in the area is Marua clay loam. Ground conditions remain good all year round, making use of the Reserve possible in all weathers.

PRESENT AND POTENTIAL USES:

As the Reserve is immediately opposite a popular beach, it ~~has the potential to become~~ a valuable community asset if developed and used in an appropriate manner. The Reserve at present is being used by local and visiting boaties to park their boats and auxillary equipment.

Two of the boat owners are also using the Reserve as a sales lot, with their boats parked permanently with "Fore Sale" notices attached.

The entire reserve area is scattered with boats, trailers and tractors, leaving little room for the public to make use of the area in any other way. The area is not identified as being Reserve land, and it is obvious that its use is dictated by the needs of the community and visitors at the time. As the Reserve is a flat, easily accessible area it presents itself as being ideal to solve permanent and daily boat parking problems which although ideal for those concerned, precludes the general public from using the Reserve in an appropriate manner. Car-parking problems are highlighted over the summer months.

MANAGEMENT OBJECTIVE:

To develop and maintain the Opito Bay Recreation Reserve, allowing for its use as a passive recreational area, and also in part as a carparking area.

Policy One:

To facilitate and encourage public use of the Reserve for recreation purposes, while also making provision for limited carparking on the Reserve.

Implementation:

The removal of boats, tractors, trailers and any other privately owned equipment, will allow for appropriate use of the Reserve by the general public.

The main area of the Reserve should be developed as a passive recreation area. The grass should be regularly mown, to improve the appearance of the reserve, and to allow for unrestricted movement onto and around the area of the Reserve. Planting of suitable shade trees on the Reserve would enhance the appearance and character of the Reserve and when fully grown would serve a functional purpose. Care should be taken with placement of trees, so that the open space character of the reserve is not compromised.

Provision of picnic facilities including tables, seating, and a rubbish receptacle would allow for fuller use of the reserve. Bar-b-que facilities should not be included because of their potential fire hazard.

As carparking presents a major problem over the summer months, part of the Reserve should be set aside for such purposes. The most appropriate area would be along the Ake Ake ~~Street~~ border of the reserve, and should allow for a single row of carparking spaces.

The parking area should be divided from the rest of the reserve by erecting a low level post and rail fence. This would actively dissuade use being made of the whole reserve area as a carpark. The carpark area would eventually be shingled.

Policy Two:

To provide and maintain signs for public information and reserve interpretation, and to aid in the control and management of the Reserve.

Implementation:

The reserve area should be identified by a signpost that should also include details on the reserve status and parking provisions.

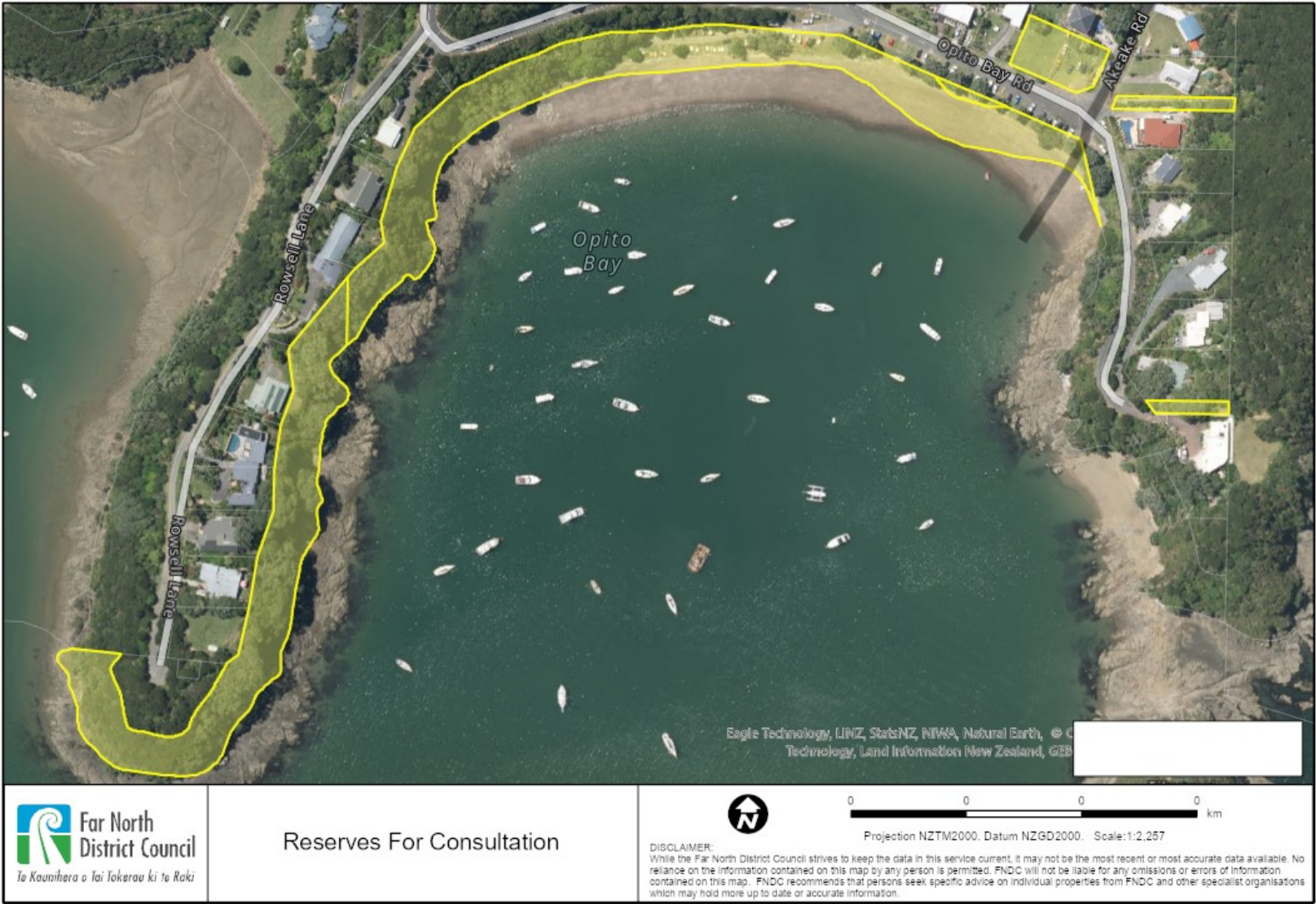
Policy Three:

To maintain strict fire control in accordance with the Bay of Islands County Fire Plan.

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Implementation:

The fire risk over the summer period can be extreme and therefore no facilities or activities involving the lighting of fires should be encouraged. Fire restrictions should be signposted.



8.2 PETITION - CORNER OF WAIARE ROAD AND STATE HIGHWAY 10, KAE0**File Number: A3677445****Author: Joshna Panday, Democracy Advisor****Authoriser: Aisha Huriwai, Team Leader Democracy Services****PURPOSE OF THE REPORT**

For the Board to consider support for the petition asking for the closure of the rubbish collection point at the Corner of Waiare Road and State Highway 10, Kaeo.

EXECUTIVE SUMMARY

- This petition was presented to the Council by Anouk Van Donzel on 11 April 2022.
- The petition is made up of digital and hard copy signatories.
- There are 95 digital signatures and 32 hard copy signatures, totalling 127 signatories.
- All signatories are in favour of closing the rubbish dump site.
- The associated request for service (RFS) for the request is RFS 4100266.

RECOMMENDATION

That Bay of Islands-Whangaroa Community Board:

- a) formally receive the petition from Anouk Van Donzel on behalf of all signatories on the petition; and**
- b) requests the Chief Executive, or his appointed staff to investigate options to close the rubbish collection point identified in the petition as the corner of Waiare Road, and State Highway 10, Kaeo.**

1) BACKGROUND

This petition was received from Anouk Van Donzel on behalf of the 127 signatories on 11 April 2022 via the Far North District Council (FNDC) but was originally requested via a request for service (RFS) with Council on 07 March 2022. Staff responded to the RFS guiding residents to support their request via petition.

Council's petitioning guidelines state that a petition:

- may be presented to the Council, a Committee or a Community Board.
- must contain at least 20 signatures and the request must consist of fewer than 150 words (not including signatures).
- must be received by the Chief Executive (or his representative) at least five working days before the date of the meeting at which it will be presented.
- must not use offensive language or include malicious statements
- may be written in English or te reo Māori.
- may be delivered by electronic means.

Council's process around petitions currently mean that any petition received will be presented to a formal meeting for endorsement and to raise awareness of potentially larger issues with our elected representatives.

Elected members need to be mindful when making decisions that they have sufficient information to satisfy the following decision-making provisions of the Local Government Act s77-82.

1. All reasonably practicable options with advantages/disadvantages
2. The views of the community

3. Compliance with legislation including Resource Management Act
4. That the resolution will be consistent with existing policies or plan (if not provided there is an explanation)
5. That the options take into consideration opportunities for māori engagement and views.
6. The potential impacts and views of affected persons.

2) DISCUSSION AND OPTIONS

Staff do not undertake any vetting processes. To enable Community Boards to advocate for their communities, petitions with an impact or focus on a particular community will be presented to Community Board's to formally consider.

In receiving a petition, keeping in mind the decision-making requirements under the Local Government Act, the Board are asked to either:

1. Endorse the petition and request staff to investigate.
2. Or simply receive the petition noting the concerns.

Endorsing the petition formally agrees that the issue is a true representation of the concerns, and requests staff to investigate options. In some instances, the options may be straightforward and within staff delegation to action.

In other instances, the matter might require a further report to be prepared to seek resolution.

Receiving a petition doesn't necessarily mean that the Board doesn't agree with the petitioner's request. It might be that it is not a priority at present or that the Board would like to consider it via another process such as their strategic plan, or advocate for community through an external party.

If the Board simply note the petition it is recommended that the Board be clear on the reasoning why, so the minutes provide clear direction back to the petitioners.

Regardless of the Board outcome, if a petition is endorsed by the Community Board progress will be reported back to the Board via their action sheet.

Reason for the recommendation

To allow the community board to formally receive the petition and provide a mechanism for the Board to advocate on behalf of its constituents where appropriate.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in requesting a report. The report when provided will need to articulate and financial implications in the options including speedbumps.

ATTACHMENTS

1. **Digital Petition - A3678928**  
2. **Hard Copy Petition - A3678932**  

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Reserves Act 1977
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Will impact the community of Kaero. This is a Community Board report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	None beyond those for wider community.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	Residents living on Waiare Road.
State the financial implications and where budgetary provisions have been made to support this decision.	None anticipated at this stage.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report

8.3 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE APRIL 2022**File Number: A3661019****Author: Joshna Panday, Democracy Advisor****Authoriser: Aisha Huriwai, Team Leader Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update April 2022.

TĀHUHU KŌRERO / BACKGROUND

Action Sheet's provide regular updates on progress against decisions made at meetings.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Action Sheet 28 April 2022 - A3688837  

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Bay of Islands-Whangaroa Community Board	
		Printed: Tuesday, 28 April 2022 1:33:20 pm Date From: 1/01/2020 Date To: 28/04/2022	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 5/11/2020	Notice of Motion - Public Access to Tapu Point Okiato	RESOLUTION 2020/111 Moved: Manuela Gmuer-Hornell Seconded: Lane Ayr That Bay of Islands-Whangaroa Community Board recommend that Council: a) reviews the public access to Tapu Point, Okiato via unformed paper road, and; b) identify the boundaries by survey and erect appropriate signage to officially mark the public access to Tapu Point, Okiato via unformed paper road. CARRIED <u>Abstained:</u> Rachel Smith	IAMS Management working with staff for an update
Bay of Islands-Whangaroa Community Board 4/02/2021	RESOLUTION	RESOLUTION 2021/9 Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr That the Bay of Islands-Whangaroa Community Board recommend to the Strategy and Policy Committee that a framework be developed for the funding of community facilities across the Far North as a matter of urgency. Abstained: Cr Rachel Smith CARRIED	Sheryl Gavin last updated the board 3/3/22: It is in progress

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Bay of Islands-Whangaroa Community Board	
		Printed: Tuesday, 28 April 2022 1:33:20 pm Date From: 1/01/2020 Date To: 28/04/2022	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 3/06/2021	Moreton Bay Fig, Russell - Arboricultural Report 2021	RESOLUTION 2021/65 Moved: Member Dave Hookway-Kopa Seconded: Member Lane Ayr That the Bay of Islands-Whangaroa Community Board: a) receive the report Moreton Bay Fig, Russell – Arboricultural Report 2021; and that, b) recommend to Council an annual operating budget of \$10,000 per year for an annual arborist report (\$5000) and annual maintenance and mulch work (\$5000) to manage and protect the Russell Morton Bay fig tree; and that, c) seek clarification on reference to the Tree Management-Eastern Tree account and the off set by the Parks and reserves – Vegetation control budget CARRIED <u>Abstained:</u> Rachel Smith	Nina Gobie has briefed the Arborist
Bay of Islands-Whangaroa Community Board 5/08/2021	Alfresco Dining Application - Duke of Marlborough Limited	RESOLUTION 2021/61 Moved: Chairperson Belinda Ward Seconded: Member Manuela Gmuer-Hornell That the Bay of Islands-Whangaroa Community Board: a) approve the Alfresco Dining Application from the Duke of Marlborough Limited; until it expires on 30 th June 2022. b) request an urgent review of the Alfresco Dining Policy (#3116) is done in particular in relation to The Strand, Russell to ensure the Alfresco Dining Policy (#3116) is fit for purpose.	Following up with Roger Ackers (SPP) for an update on items b) to d)

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Printed: Tuesday, 28 April 2022 1:33:20 pm Date From: 1/01/2020 Date To: 28/04/2022	
Bay of Islands-Whangaroa Community Board			
Meeting	Title	Resolution	Notes
		c) decline the relocation request for 3 public seats situated in front of the Duke of Marlborough Limited. d) note community board members engage with the Russell community to develop a Placemaking kaupapa for the Strand, Russell. CARRIED <u>Against:</u> Member Dave Hookway-Kopa	
Bay of Islands-Whangaroa Community Board 2/09/2021	Pa Road Petition	RESOLUTION 2021/72 Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr That The Bay Of Islands-Whangaroa Community Board Receives The Pa Road Petition. In Favour: Chairperson Belinda Ward, Members Lane Ayr, Manuela Gmuer-Hornell, Frank Owen And Manuwai Wells Against: Nil Abstained: Member Rachel Smith CARRIED RESOLUTION 2021/73 Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr That The Bay Of Islands-Whangaroa Community Board: Receives The Pa Road Petition; And, Acknowledges Staff Have	Elizabeth Stacey to provide the Post-Construction Report to the Community Board

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Bay of Islands-Whangaroa Community Board	
		Printed: Tuesday, 28 April 2022 1:33:20 pm Date From: 1/01/2020 Date To: 28/04/2022	
Meeting	Title	Resolution	Notes
		<p>Yet To Complete Post Construction Road Safety Audit, And Request A Report To Come Back To Community Board.</p> <p>In Favour: Chairperson Belinda Ward, Members Lane Ayr, Frank Owen And Manuwai Wells</p> <p>Against: Nil</p> <p>Abstained: Members Manuela Gmuer-Hornell And Rachel Smith</p> <p style="text-align: right;">CARRIED</p>	
Bay of Islands-Whangaroa Community Board 7/10/2021	Eastern Ward Tree Removals Request	<p>RESOLUTION</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board leave the approval of unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private property owners to lie on the table pending further information related to unknown costings and confirmation of boundaries.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION</p> <p>Moved: Member Manuela Gmuer-Hornell</p>	The survey was completed just before Christmas. Awaiting report and plans to come through from the surveyor

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Printed: Tuesday, 28 April 2022 1:33:20 pm Date From: 1/01/2020 Date To: 28/04/2022	
Bay of Islands-Whangaroa Community Board			
Meeting	Title	Resolution	Notes
		Seconded: Member Lane Ayr That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee: a) approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive; b) approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk. <u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa <u>Against:</u> Nil CARRIED	
Bay of Islands-Whangaroa Community Board 7/10/2021	Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay	RESOLUTION 2021/90 Moved: Chairperson Belinda Ward Seconded: Member Dave Hookway-Kopa That the Bay of Islands -Whangaroa Community Board leave Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay to lie on the table until a site visit and additional information are reported back to the board in the form of a report. <u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa <u>Against:</u> Nil CARRIED	Kay Meekings to provide an update to the Committee regarding the site visit with Aneta Kingi Monitoring on 5 April 2022.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Bay of Islands-Whangaroa Community Board	
		Printed: Tuesday, 28 April 2022 1:33:20 pm Date From: 1/01/2020 Date To: 28/04/2022	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 2/12/2021	Notice of Motion - Cherry Park House	RESOLUTION 2021/115 Moved: Member Frank Owen Seconded: Member Manuela Gmuer-Hornell That the Bay of Islands – Whangaroa Community Board receive the Cherry Park House Management Committee report and refer it to Council staff requesting their advice as to steps that can be taken to address the issues raised in the report. Abstained: Rachel Smith CARRIED	Darren James updated the board Fit for purpose – waiting for an update
Bay of Islands-Whangaroa Community Board 31/03/2022	Kerikeri Redwood - December 2021 Arborist Report	RESOLUTION 2022/30 Moved: member frank owen Seconded: member manuwei wells That the bay of islands-whangaroa community board declines to the receive the report and refers the report back to the writer and requests a more indepth level 3 assessment from Arborlab or any other suitably qualified arborist. In favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells And Dave Hookway-Kopa Against: nil CARRIED	Nina Gobie's team to obtain a Level 3 report

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - New Lease for FENZ - 9 Homestead Road	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE