

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS  
ON WEDNESDAY, 16 MARCH 2022 AT 1:00 PM**

**PRESENT:** Chairperson John Vujcich, Member Bruce Robertson, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner

**STAFF PRESENT:** Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair John Vujcich commenced the meeting and Cr Rachel Smith opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**2.1 APOLOGIES**

**RESOLUTION 2022/1**

Moved: Cr Rachel Smith

Seconded: Member Bruce Robertson

**That an apology be received from Mayor John Carter and a leave of absence be granted.**

In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

There were no deputations.

**4 CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3612443, pages 14 - 17 refers

**RESOLUTION 2022/2**

Moved: Chairperson John Vujcich

Seconded: Member Adele Gardner

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 2 February 2022 as a true and correct record.**

In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

## 5 INFORMATION REPORTS

### 5.1 ELECTED MEMBERS SENSITIVE EXPENDITURE

Agenda item 5.1 document number A3580285, pages 18 - 19 refers

#### **RESOLUTION 2022/3**

Moved: Member Bruce Robertson

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report Elected Members Sensitive Expenditure for the period ending 31 December 2021.**

In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

### 5.2 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 OCTOBER - 31 DECEMBER 2021

Agenda item 5.2 document number A3600993, pages 20 - 25 refers

#### **RESOLUTION 2022/4**

Moved: Cr Mate Radich

Seconded: Chairperson John Vujcich

**That the Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 October - 31 December 2021.**

In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

### 5.3 RISK PROGRESS REPORT FOR PROGRAMME OF EXTERNALLY FUNDED PROJECTS.

Agenda item 5.3 document number A3602959, pages 26 - 32 refers

#### **RESOLUTION 2022/5**

Moved: Cr Rachel Smith

Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee receive the report Risk progress report for programme of externally funded projects..**

In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

**5.4 MARCH 2022 RISK MANAGEMENT REPORT**

Agenda item 5.4 document number A3605379, pages 33 - 54 refers

**RESOLUTION 2022/6**

Moved: Member Bruce Robertson

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report March 2022 Risk Management Report.**In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele GardnerAgainst: Nil**CARRIED****5.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 JANUARY 2022**

Agenda item 5.5 document number A3607406, pages 55 - 78 refers

**RESOLUTION 2022/7**

Moved: Cr Mate Radich

Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 January 2022.**In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele GardnerAgainst: Nil**CARRIED****5.6 FAR NORTH HOLDINGS LTD - HALF YEAR FINANCIAL REPORT 2021/22**

Agenda item 5.6 document number A3613506, pages 79 - 87 refers

**RESOLUTION 2022/8**

Moved: Cr Rachel Smith

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report Far North Holdings Ltd - Half Year Financial Report 2021/22.**In Favour: Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele GardnerAgainst: Nil**CARRIED****5.7 LEVEL OF SERVICE KPI QUARTER 2 PERFORMANCE REPORT FOR 2021-2022**

Agenda item 5.7 document number A3613719, pages 88 - 109 refers

**RESOLUTION 2022/9**

Moved: Cr Rachel Smith

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the Level of Service KPI Quarter 2**

**Performance Report for 2021-2022.**

**In Favour:** Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

**Against:** Nil

**CARRIED****5.8 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE MARCH 2022**

Agenda item 5.8 document number A3618375, pages 110 - 110 refers

**RESOLUTION 2022/10**

Moved: Cr Rachel Smith

Seconded: Member Adele Gardner

**That the Assurance, Risk and Finance Committee receive the report Action Sheet Update March 2022.**

**In Favour:** Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner

**Against:** Nil

**CARRIED**

*Notes:*

*Program Darwin to be included to next Action Sheet 27 April 2022*

**6 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/11**

Moved: Chairperson John Vujcich

Seconded: Member Bruce Robertson

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>6.1 - Confirmation of Previous Minutes</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.2 - Technology Update Report</b>	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<b>6.3 - FNDC Current Legal Action Potential Liability Claims Report</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>In Favour:</b> Crs John Vujcich, Bruce Robertson, Ann Court, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Mike Edmonds and Adele Gardner <b>Against:</b> Nil		
<b>CARRIED</b>		

The meeting was adjourned from 2:38 pm to 2:45 pm.  
Member Edmonds left the meeting at 2:45pm

### CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

<b>RESOLUTION 2022/12</b>	
Moved: Chairperson John Vujcich Seconded: Member Bruce Robertson	
<b>That the Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded <u>not</u> be restated in public meeting as follows:</b>	
<ul style="list-style-type: none"> <li>• <b>6.2 Technology Update Report</b></li> <li>• <b>6.3 FNDC Current Legal Action Potential Liability Claims Report</b></li> </ul>	
<b>In Favour:</b> Deputy Mayor Court, Crs John Vujcich, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Bruce Robertson, Mike Edmonds and Adele Gardner	
<b>Against:</b> Nil	
<b>CARRIED</b>	

### 7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Cr Kelly Stratford closed the meeting with a karakia.

### 8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 3:27 pm.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 27 April 2022.

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CHAIRPERSON