

**MINUTES OF FAR NORTH DISTRICT COUNCIL
KAITAIA DRAINAGE AREA COMMITTEE MEETING
HELD VIRTUALLY VIA TEAMS ON MONDAY, 21 MARCH 2022 AT 10:06 AM**

PRESENT: Chairperson Fiona King, Member Adele Gardner, Member Mike Masters, Member Joe King

STAFF PRESENT: Troy Smith, Rhonda-May Whiu, Aisha Huriwai, Marlema Baker, Casey Gannon, Glenn Rainham, Richard Jenkins (Far North Waters).

1 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2022/1

Moved: Member Adele Gardner
Seconded: Member Mike Masters

That the apology received from Members Greg Yuretich and Jim Bennett be accepted and leave of absence granted.

CARRIED

Note:

Mr Dennis Chapman attended the last meeting where it was agreed that he would become a Kaitaia Committee member due to one of the former members leaving.

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3605206, pages 6 - 10 refers.

RESOLUTION 2022/2

Moved: Member Mike Masters
Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the Kaitaia Drainage Area Committee held 16 August 2021 are a true and correct record with the following corrections/amendments.

CARRIED

Matters arising:

- Note that Mr Dennis Chapman's attendance.
- That a **Matters Arising** section be included in all future Drainage Committee minutes.
- That a letter was to be sent to Mr Vanderbelt to have a culvert reinstated. (Glenn/Troy to action this week).
- Page 9 bullet point 1 – drains still need to be mapped and entered into GIS. Troy confirms that a timeframe for GIS work hasn't been identified. (Work in progress)
- Page 9 bullet point 3 – correction: Matthews Ave to Matthews drain
- Workshop on the draft Management plan has not eventuated and will need to be 2-3 hours long. (4 April confirmed)

- Item 4.2 and 4.3 in the minutes dated 3/11/2020 matters arising – Chair requests a map and a further report showing the boundaries of the areas that are rated. (by/before the next meeting).

3 REPORTS

3.1 KAITAIA DRAINAGE AREA 2021/2022 PROGRAMME UPDATE

Agenda item 5.1 document number A3602076, pages 11 - 19 refers.

RESOLUTION 2022/3

Moved: Chairperson Fiona King

Seconded: Member Mike Masters

That the Kaitaia Drainage Area Committee:

- a) Note and review the 2021/2022 work programme.**
- b) Recommend the reviewed 2021/2022 work programme to Te Hiku Community Board for approval.**

CARRIED

Notes:

- Page 15 Machine Cleaning - H.Subritzky Drain RFS - staff inspection and spray not completed.
- Far North Waters will go out with landowners and Member Joe King to look at and determine, what will need to be done for Oinu Stream and Church Gully drain.

3.2 KAITAIA DRAINAGE AREA 2022/2023 PROGRAMME

Agenda item 5.2 document number A3602078, pages 20 - 26 refers.

MOTION

Moved: Chairperson Fiona King

Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee:

- a) recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme.**
- b) recommend a reserve balance of \$26,222 be held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.**

AMENDMENT

Moved: Chairperson Fiona King

Seconded: Member Mike Masters

- c) That the actual figures be provided at the next drainage committee meeting.**

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/4

Moved: Chairperson Fiona King
Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee:

- a) recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme.
- b) recommend a reserve balance of **\$26,222** be held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.
- c) That the actual figures be provided at the next drainage committee meeting.

CARRIED

3.3 KAITAIA DRAINAGE AREA 2023/2024 PROGRAMME

Agenda item 5.3 document number A3602081, pages 27 - 33 refers.

RESOLUTION 2022/5

Moved: Chairperson Fiona King
Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee recommend the report “Kaitaia Drainage Area 2023/2024 Programme” be referred to Te Hiku Community Board for information.

CARRIED

4 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11:56 am.

The minutes of this meeting were confirmed at the Kaitaia Drainage Area Committee Meeting held on 8 August 2022.

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CHAIRPERSON