

Strategic Planning & Policy
Business Quarterly

October - December 2021

HE ARA TĀMATA
CREATING GREAT PLACES

Supporting our people

Executive Summary

The Strategic Planning & Policy Group provides a number of services for the benefit of our communities to make it a great place to work, live and visit. The group is made up of four departments:

- **Corporate Planning & Community Development:** This team has oversight of Corporate Planning, Community Development, Funding and Engagement.
- **District Planning:** This team has responsibility for creating and maintaining the District Plan. As Council's main planning tool, we are legislatively required to achieve the sustainable management of the district's natural and physical resources.
- **Strategy Development:** This team includes Strategy (including spatial planning), Policy Development (including regulatory policy in the form of bylaws) and Climate Change.
- **Te Hono:** The team's purpose is to support the organisation to build and maintain enduring relationships with Iwi/Māori. To act as a key contact to provide support to Iwi/Māori in navigating through Council's processes and policies and to support the organisation to develop capabilities and competencies to engage effectively with Iwi/Māori

Contribution to community outcomes



Communities that are healthy, safe, connected and sustainable



Prosperous communities supported by a sustainable economy



Connected communities that are prepared for the unexpected



A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki



Proud, vibrant communities



We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Performance in brief

This edition of the Strategic Planning & Policy Business Quarterly report provides a summary of progress and highlights for the second quarter of the 2021 /2022 financial year. The Group achieved several successes and made good progress in the following areas:

Digital Programme

A newly appointed Programme Manager with excellent networks and relationships with all Northland Councils (having been Spark's relationship manager for all Council's) started 15 November 2021 and will implement the Nothing But Net strategy.

Community Development

We secured \$400,000 from the Mayor's Taskforce for Jobs (MTFJ) Community Recovery Fund to assist with our focussed effort on Kaikohe. Focussing on 'filling the gaps' supporting established Kaikohe groups and initiatives to thrive, funding includes a Berry Bus, providing workers transport between Kaikohe and the Ngawha Innovation Park. A Rangatahi Support role to focus our work with NEET's, working with Te Kona to develop a digital training programme, driver licensing and bespoke packages to support local business to train and employ locals.

Youth Programme

Our Far North Youth Council (FNYC), supported by Councillor Rachel Smith, came up with a great initiative to promote vaccinations across our District. They ran a competition where youth were asked to send in a photo of their vaccine card and go in the draw to win 1 of 10 \$50 prezzie gift cards. We had 20+ entries on our @Instagram page and the winners' prizes were posted out. This was a great initiative, and we are planning for the FNYC to be more involved and active in community activities in 2022.

District Plan

Three key processes continue to be developed as part of the draft plan process and have influenced the completion timeframe for the proposed plan and the subsequent notification of the proposed plan. The issues that have dominated this quarter have been:

- consultation with tangata whenua through Iwi Authorities
- targeted engagement on Heritage Areas
- updating hazard maps with new region wide flood maps and associated data

With confidence in the consultation process we have confirmed a timeline identifying the notification date for the proposed Plan in May 2022 and subsequent steps for public participation.

Engagement

The engagement team achieved a milestone with practitioner certification in the International Association of Public Participation (referred to as IAPP or IAP2). IAP2 gives us a best practice engagement and consultation foundation that we will use to formalise a centre of excellence that will be available to all in the organisation in the form of philosophy, guidance, and tools.

Strategy Development Team

The team has developed a comprehensive work programme with 29 strategy, policy, and bylaw development projects underway. A December workshop highlighted the process to develop a new policy initiation to implementation can take approximately 18 to 24 months.

Te Hono

During December we recognised and farewelled Bill Lee after 20 years' service to the Far North District Council as he began his retirement 24 December. At the same time we welcomed Llani, Mori and Simone our 3 new Kaiarahi Kaupapa Maori to the team.

I'm also pleased to announce that Patrick Smith has been appointed as the new Pouhauto - Manager Te Hono and will join the team

Corporate Planning & Community Development

Introduction

The Corporate Planning and Community Development Department includes Corporate Planning, Community Development, Funding and Engagement.

Corporate Planning

The purpose of the Corporate Planning activity is to satisfy Council's Local Government Act statutory planning obligation. We lead the development of Long-Term and Annual Plans and assist in the production and audit of the Annual Report. The Corporate Planning team also takes a lead role in the compilation of the Chief Executive's pre-election report.



Te Whakatupuranga Hapori / Community Development & Funding

Empowered communities are thriving communities. The Community Development & Funding Team work under Council's Community Outcomes and our own Community Development Framework, which articulates our role in community development and identifies how we work with communities, government agencies and non-government organisations to help build strong, resilient communities.

What we do:

- *Build and strengthen internal and external relationships*
- *Increase opportunities for communities to determine the things they care about*
- *Provide opportunities for meaningful engagement and participation in public and community life*
- *Empower communities to design, prioritise and deliver local initiatives*
- *Support community groups to lead their communities*
- *Work with government agencies, non-government organisations and community leaders to create connections, maximise collective potential to contribute, and improve community wellbeing*



What we do:

- *Plan and execute large and / or complex engagement or consultation activities such as the Long Term Plan, bylaws and policies and significant projects*
- *Provide a centre of excellence and toolkit for engagement to enable effective management and consultation*
- *Provide support to teams across Council to enable them to confidently engage with communities as required to support their projects and activities*

Executive Summary

This section outlines the activities undertaken by the Corporate Planning and Community Development Department for the October - December 2021 period.

Corporate Planning

Annual Plan

July sees the beginning of confirming year two of the Long Term Plan 2021-31 in the form of an Annual Plan for 2022/23. The period from July to December focuses on workshopping potential variations, with a general agreement that variations on the table to date do not trigger significance and therefore community consultation in relation to this Annual Plan is not likely to be needed. We therefore go into the summer break with a forecast financial position that will continue to be refined in the new year. The Annual Plan for 2022/23 will be adopted in June next year.

Community Development

Placemaking

We have secured \$400,000 from the Mayors Taskforce for Jobs Community Recovery Fund to assist with our focussed effort on Kaikohe. Our proposal is centred around 'filling the gaps' by supporting already established Kaikohe groups and initiatives to thrive. Funding includes a Berry Bus, providing workers transport to and from Kaikohe to Ngawha Innovation Park/Kaikohe Berries and other employment opportunities in the mid-north, a Rangatahi Support role to focus our work with NEET's, working with Te Kona to develop a digital training programme, driver licensing and bespoke packages to support local business to train and employ locals. The aim of the funding is to create Sustainable Employment Outcomes (SEOs) for NEET's, (people who have lost their jobs due to COVID-19, disabled and rangatahi) and is delivered in two tranches. The first tranche is \$250,000. Once 15 SEO's have been created, the second tranche of \$150,000 can be uplifted to create 25 SEOs, so 40 SEOs in total.

Council have supported (by resolution) the old Warehouse building in Kaitia to be converted into a Te Hiku Community Hub/Basketball Stadium. This project is being driven by Northland Basketball and Te Hiku Iwi. Work is about to start on the Old Warehouse building to bring it up to code and we are supporting the Property Management team in creating a lease.

Community Development

Staff continue to support community-led initiatives and the rest of the business. Examples include supporting the Animal Management Team in the Aroha Voucher (De-Sexing) Programme of work, working across Council and with contractors and our communities to identify projects for TIF consideration, Towai Market, fibre to Mangamuka, and Totara North Community Plan implementation which includes relocation of the old Kerikeri Domain playground to Totara North.

COVID-19 lockdowns have slowed up our community plan work as public meetings have been on hold, however the Awanui Community Plan meetings are planned to begin in February with one meeting already having been held between staff and the Awanui Community Board representative to develop an appropriate approach.

Community Plan - Bulk Refresh

Opononi-Omapere refresh 2010 plan

Ohaeawai refresh 2007 plan

Okaihau refresh 2008 plan

Awanui refresh 2008 plan

Pukenui-Houhora refresh 2007 plan

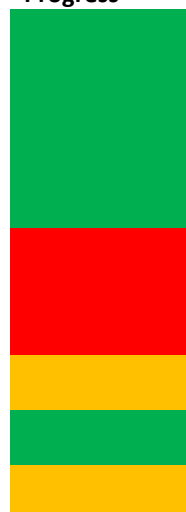
Taipa, Oruru, Parapara, Paranui and Peria refresh 2010 plan

Moerewa refresh 2007 plan

Whangaroa refresh 2011 plan

Kaikohe refresh 2019 plan

Progress



Community Boards

The Community Board Working Party's priority project to empower community boards gained traction during the past few months. The Community Development team has committed to designing a suite of processes and policies that will finalise and incorporate strategic plans in Council's statutory planning cycles, enabling them to better exercise their delegated authority. Strategic plans will continue to be a highlight in the team's work programme leading up to the next local body election when each Board's plans will be adopted by the outgoing Board and received by the incoming one. In the meantime, the framework will continue to be developed so that it is ready for the new triennium.

Youth Programme

Our Far North Youth Council (FNYC), supported by Councillor Rachel Smith, has supported the vaccination drive for our District. They ran a competition where youth were asked to send in a photo of their vaccine card and go in the draw to win 1 of 10 \$50 prezzie gift cards. We had 20+ entries on our @Instagram page and the winners' prizes were posted out. This was a great initiative, and we are planning for the FNYC to be more involved and active in community activities in 2022.

The final candidate of our Outward-Bound scholarship programme was scheduled to attend the course in Anakiwa in November, but due to the Far North being at alert level three in the weeks prior to travel, Outward Bound pushed the start date out to April 2022. Two other candidates have completed their courses.

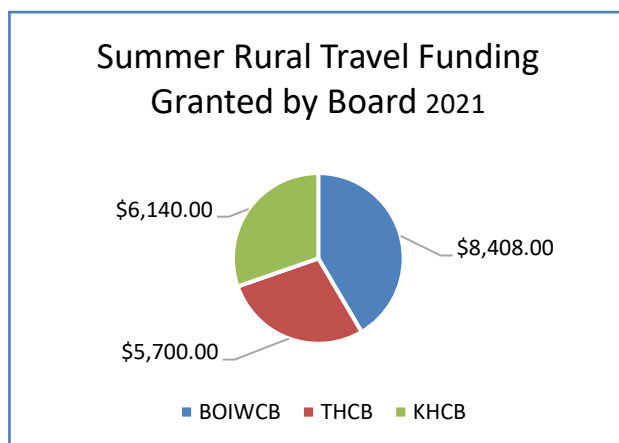
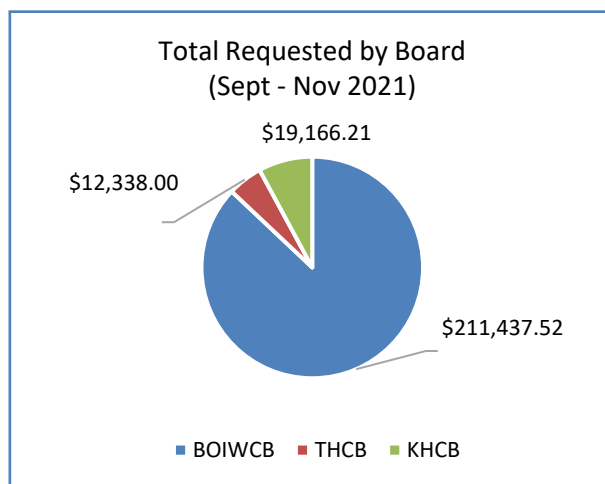
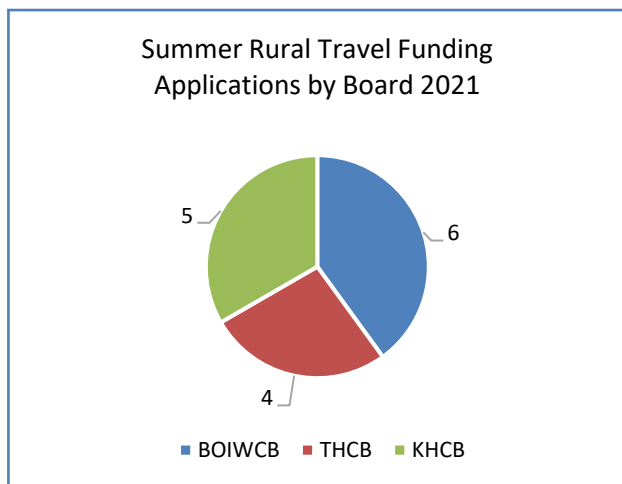
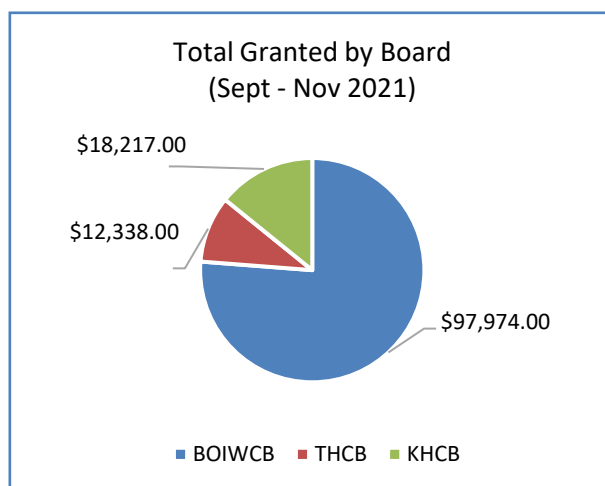
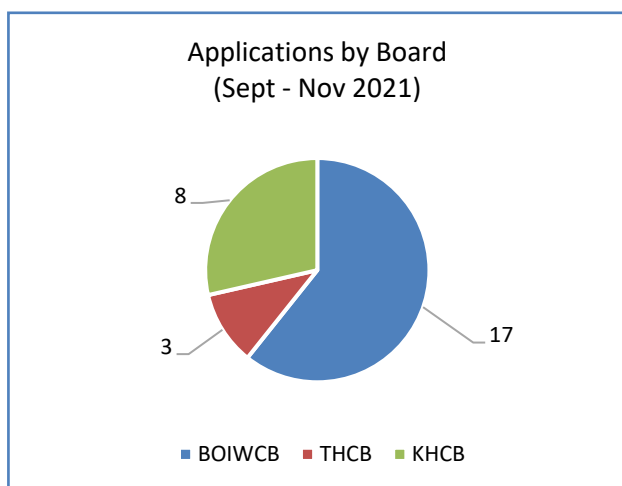
Our 2021 TUIA youth delegate, completed their programme in mid-November. TUIA trialled Regional Hubs for the first time around Aotearoa in Northland, Bay Of Plenty, East Coast, Wellington and the South Island. Anyone unable to attend a Regional Hub connected into wananga via Zoom. The Northland hub was held in Whangarei. Our Northland delegates (teina) liked the Regional Hub because it gave them that sense of being a part of the *Marae Style* wananga that TUIA traditionally ran pre COVID-19. Our two mentors (tuakana) from previous years helped in making our hub as enjoyable as possible with lots of laughing and yummy kai for us all.

Funding

Rural travel funding applications for summer are usually lower than in winter, and we noted the number of applications was lower still, as many sports activities have been unable to go ahead or be confirmed due to COVID-19 restrictions. We anticipate higher application numbers in the winter round (mid 2022).

We have been successful in securing \$205,550 of Northland Regional Council's Regional Sporting Facilities Funding for the new Kerikeri Squash facility. This project now has just over \$900,000 available however it is still underfunded, and staff continue to work with Kerikeri Squash to identify and apply for alternative funding sources.

With the significant increase in Community Board funding to distribute, we are very grateful to have had an additional Funding Advisor recruited to increase our funding team to two.



Engagement

Strategic Planning and Policy's engagement team achieved a milestone with practitioner certification in the International Association of Public Participation (referred to as IAPP or IAP2). IAP2 gives us a best practice engagement and consultation foundation that we will use to formalise a centre of excellence that will be available to all in the organisation in the form of philosophy, guidance, and tools. It is expected that the engagement team will continue to maintain an advisory role for most consultation and engagement, with a hands-on approach for anything that needs specialist support and attention. The team have been busy doing their accreditation, building tools, and taking a lead role in several high-profile engagement activities including climate change, consent renewals, representation review and more.

Engagement Programme

Project	Team	Engagement status	Highest level of community engagement (IAP2)
Climate Change	SPP	Design	Empower
Discharge to Land Investigations – Kaikohe	IAM	Plan	Consult
Discharge to Land Investigations – Kaitaia	IAM	Plan	Consult
Easter Sunday Trading Policy	SPP	Plan	Consult
Engineering Standards	IAM	Manage	Consult
Freese Park	IAM	Manage	Involve
Hihi WWTP RC Renewal	IAM	Design	Consult
Hihi WWTP upgrade	IAM	Plan	Involve
Housing (Accelerated Inf.)	SPP	Design	Involve
Innovating Streets Kaikohe	NZTA / NTA	Manage	Collaborate
Innovating Streets Kawakawa	NZTA / NTA	Manage	Collaborate
Innovating Streets Moerewa	NZTA / NTA	Manage	Collaborate
Kaero WWTP Consent Renewal	IAM	Design	Consult
Kaitaia Golf Course Project - land-based discharge	IAM	Design	Involve
Kaitaia Stormwater (Commerce Street)	IAM	Design	Inform
Kaitaia WWTP Consent Renewal	IAM	Manage	Consult
Kerikeri Domain	ESEO / PGF	Manage	Collaborate
Kerikeri off leash dogs	IAM	Manage	Consult
Kerikeri Sport Complex Trees	IAM	Design	Consult
Kerikeri Waipapa Spatial Plan	SPP	Design	Collaborate
Manawhaka Hono a Rohe - Nga Puhi	SPP	Design	Collaborate
Moerewa Stormwater	IAM	Plan	Inform

Project	Team	Engagement status	Highest level of community engagement (IAP2)
Naming Policy	SPP	Design	Involve
Onsite Wastewater Disposal Systems Bylaw	SPP	Manage	Consult
Open Spaces Strategy	SPP	Identified	Collaborate
Paihia Water Supply	IAM	Design	Consult
Parking Bylaw	SPP	Manage	Consult
Parks and Reserves Policy	SPP	Plan	Inform
Proposed District Plan Notification	SPP	Plan	Consult (RMA)
Regional Accessibility Strategy	IAM	Design	Collaborate
Road use (signage)	SPP	Manage	Consult
Taipa WWTP Consent Renewal	IAM	Manage	Collaborate
Vehicles on Beaches	SPP	Plan	Consult

Introduction

The District Planning Department has the responsibility of creating and maintaining the District Plan. This is Council's main planning tool to achieve the sustainable management of the district's natural and physical resources, as required by the Resource Management Act 1991. The plan is a living document that must be updated to align with national direction and the changing nature of the district's resource management issues. In addition, plan content must be subject to a review within a minimum of ten years and a consolidated review of the District Plan is currently underway.



What we do and how we do it

The following are key contributors to the development of the draft plan supported by public participation:

- 1. The role of a district plan under the RMA is to manage land use and subdivision. The plan has a ten-year life and certain content is subject to review within shorter periods. A consolidated review is being undertaken to align with a range of national and regional directions that have direct implications for far north communities.*
- 2. The Plan is being authored in accordance with new national planning standards, changing the structure of the plan and incorporating mandatory content.*
- 3. The Plan must also play a role in representing a new strategic direction for the district. The Plan's ten-year lifespan must bring together strands from Council's long term strategic direction that will be represented in FN2100 whilst demonstrating how we can meet our statutory requirements to ensure that the supply of zoned land and infrastructure meets the district's expected demands for housing and business land.*
- 4. The Plan has been developed in a new digital format designed to allow more direct access to site specific information, allowing individuals, landowners, and communities more direct access to property information and how land use and subdivision is managed. This new format will require guidance and support to maximise utility and efficiency.*

Executive Summary

This section outlines the activities undertaken by the District Planning Department for the October – December 2021 period.

Developing the District Plan – Progress

The draft District Plan was released for community feedback on 6 March 2021. The non-statutory engagement allowed for Far North communities to become aware of the new draft plan, understand how it may affect them and provide feedback on key issues. Further discussion with Far North communities, stakeholders and iwi authorities has continued through the period from May to October with targeted engagement.

The consolidated review of the plan has been developed to incorporate the following updates and changes to the resource management methods:

- Incorporation of new engineering standards, representing replacement of out-of-date standards and references
- Adopting an activities-based plan – getting the right activities in the right place, as opposed to the operative effects-based plan
- Creating a new framework for supply of development capacity (zoned land and development infrastructure) allowing for improved programmed approaches to service existing and future housing and business land demands
- Creating supply of housing density, diversity of housing typology and business land supply including the ability to achieve up to 3 times the density of housing in residential zones and further capacity in new mixed-use zones in town centres
- Responses to national direction including the 2011 New Zealand Coastal Policy Statement
- Giving effect to the 2016 Northland Regional Policy Statement
- Identifying land subject to natural hazards incorporating our updated understanding of the diversity of natural hazards and the effects of climate change and plan methods for management

Focus of the October to December Quarter

There are three key processes that continue to be developed as part of the draft plan process and have influenced the completion timeframe for the proposed plan and the subsequent notification of the proposed plan. The issues that have dominated the quarter have been:

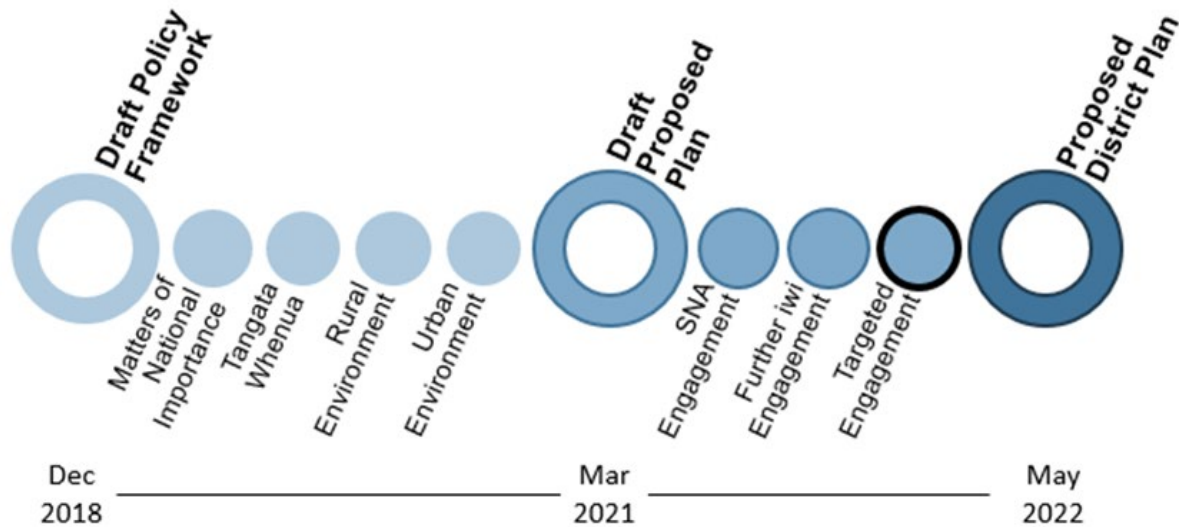
- consultation with tangata whenua through Iwi Authorities
- targeted engagement on Heritage Areas
- updating hazard maps with new region wide flood maps and associated data.

The new e-plan format of the district plan provides for efficient digital cross referencing and plan content integration of provisions with spatial data. This requires detailed analysis and quality assurance processes to offer the cohesive and functional e-plan platform. This work has been a focus in the quarter and will be dominating the plan finalisation process prior to notification.

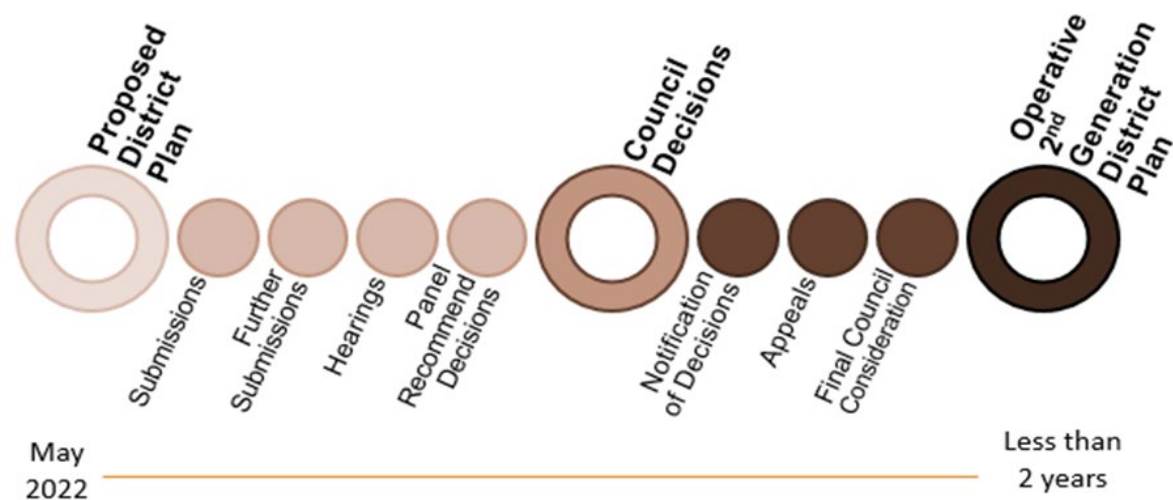
The team have also contributed to cross Council planning processes including the Kerikeri Waipapa Spatial Plan, where the future development strategic approach for the urban environment is being evaluated. The District Plan will set a new baseline for future development, and it is important to consider the most effective and efficient means to provide for integrated development capacity, consisting of zoned land and development infrastructure.

Two separate timelines set out below summarise the process and key steps and dates for plan development. The first timeline identifies the process for consulting on the draft district plan and developing the proposed plan. The second timeline identifies the notification date for the proposed Plan in May 2022 and subsequent steps for public participation.

Developing the Proposed Plan



Notifying the Proposed Plan



A series of elected member workshops have been programmed for February 2022 to allow for elected member discussion on key plan content including Tangata Whenua Provisions, Historic Heritage and Heritage Areas, Indigenous Biodiversity and responses to Urban Growth, appropriate information, options, and recommendations to achieve sustainable management outcomes through the district plan. This includes a briefing on next steps for suggested Heritage Areas.

A final version of the proposed plan will be brought to the 3 May 2022, Strategy and Policy Committee meeting for elected member authorisation for notification.

Strategy Development

Introduction

The Strategy Development Team includes Strategy (including spatial planning) and Policy Development (including regulatory policy in the form of bylaws) and Climate Change.



Team Goal

To be the centre of excellence for the development of policy and strategy at the Far North District Council.

Team Kaupapa

- *We are committed to learning and growing as individuals and as a team*
- *We leverage the shared strengths, experiences, and differences in our team*
- *We question assumptions and norms to develop robust and reliable policy advice*
- *We form productive relationships with our peers and the community*
- *We effectively communicate what we are working on with each other, the wider Council, and the community*
- *We celebrate our successes*
- *We prioritise our work based on what is important and not on what others might consider is urgent*

Policy Management Framework

The process to develop a new policy takes approximately 18 to 24 months from project initiation to implementation. These are managed as individual projects with many projects dictated by legislative requirements.




Far North District Council has developed a Project Management Framework for policy and engagement projects. Policy and engagement projects include strategy development (including spatial plans), strategic policy and regulatory policy (bylaws). An overview of the different stages of bylaw and policy development are as follows:

Research:	Legislative requirements, evidence analysis, initial engagement with key parties, scoping, problem definition
Conceive:	Options analysis and assessment, options report
Design:	Early engagement, drafting, implementation planning, consultation, and engagement planning, legal assessment, proposal report
Consult:	Formal consultation, engagement activities, oral submissions, submission analysis, re-drafting, adoption report
Activate:	Formal notification, implementation





Status of Policy Projects



The following tables provide a status of the active strategy, policy, and bylaw development projects.

Status Key








-  on target to complete policy project
-  at risk of not completing on time
-  will not meet dates without major interventions and / or decision by Council





Strategy Development

Strategy Project	Current Stage	Actions Undertaken October - December	Next Touchpoint	Status
Far North 2100	Activate	Council adopted Far North 2100 on 4 November 2021	Activation Plan to be developed in 2022 and reported to 22 March 2022 Strategy and Policy Committee.	
Regional Climate Change Adaptation Strategy: Climate Change Roadmap	Consult/Activate	Draft Strategy developed and submitted to Joint Committee Climate Change on 29 November 2021	<ul style="list-style-type: none"> Strategy for adoption by the Strategy and Policy Committee on 22 March 2021 for adoption by Council on 7 April 2022 14 April 2022: Workshop with elected members and community board chairs on case study sites for climate change adaptation planning. 	
Population Reforecast	Activate	Infometrics awarded the contract for the population reforecast	First population reforecast due first quarter 2022	
Kerikeri/Waipapa Spatial Plan (Revision of the Kerikeri/Waipapa Structure Plan 2007)	Research	<ul style="list-style-type: none"> Kick off workshop with elected members - 22 September 2021 Workshops with staff lead by principal consultant Engagement planning underway with first engagement events planning for February 2022. 	Paper on timeframes and options for the development of the Kerikeri/Waipapa Spatial Plan to 8 February 2022 Strategy and Policy Committee	

Strategy Project	Current Stage	Actions Undertaken October - December	Next Touchpoint	Status
Te Waka Hourua – Far North Spaces & Places (Facilities) Plan 2021-2030	Activate	Council approved the support in principle of the Far North Spaces and Places Plan on 4 November 2021	Enablement/Activation Plan to be developed in support of 2022 Annual Plan as per the resolution from the 11 October 2021 Strategy and Policy Committee.	
Open Spaces Strategy	Research	Project planning commenced	Second quarter 2022: Information paper on initial steps for an Open Spaces Strategy	
Art, Culture, and Heritage Strategy	Concept	Project concept to be developed	First quarter 2022: Options paper on way forward for an Arts, Culture and Heritage Strategy	
Solid Waste Strategy	Research	Project planning commenced	Second quarter 2022: Information paper on initial steps for a Solid Waste Strategy	
Stormwater Strategy (supporting Infrastructure and Asset Management)	Research	<ul style="list-style-type: none"> Project Planning commenced Engagement planning commenced 	Options report to Committee March 2022	
Regional Accessibility Strategy (support Whangarei District Council as the lead Council)	Research	<ul style="list-style-type: none"> Information report delivered to Northland Forward Together 23 November 2021 Information report to Committee 24 November 2021 Engagement planning commenced 	Options report due to committee second quarter 2022	

Policy Development






Policy Project	Current Stage	Actions Undertaken October - December	Next Touchpoint	Status
Climate Change Assessment Policy: Climate Change Roadmap	Research	Principle Consultant (Te Whakahaere) engaged to lead the development of the policy.	27 January 2022: Climate Change assessment policy workshop with elected members	
Roading Policy Review (8 policies)	Activate	<ul style="list-style-type: none"> Options report presented to Committee 19 October 2021 Options report presented to Council 04 November 2021 Implementation of decisions underway Website updated 	Project complete. Two separate policy projects underway (see below)	
Community Initiated Infrastructure Rooding Contribution	Design	<ul style="list-style-type: none"> Council agreed to continue with amendment 04 November 2021 Drafting research commenced 	Workshop to discuss funding criteria second quarter 2022	
Limits of Council Responsibility for Formation Maintenance of Roads	Design	Internal engagement commenced	Proposal report due to Committee third quarter 2022	
Class 4 Gambling and TAB Venue	Conceive	<ul style="list-style-type: none"> Research ongoing Initial Workshop with Elected members 15 December 2021 	Options report to Committee 8 February 2022	
Equity and Access for People with Disabilities	Conceive	<ul style="list-style-type: none"> Research completed Options analysis and assessment completed 	Options report to Committee 8 February 2022	
Litter Infringement Policy	Conceive	<ul style="list-style-type: none"> Research completed Options analysis and assessment completed Options report to Committee 24 November 2021 Options report to Council 16 December 2021 Public Notice complete 	Project Complete	





Policy Project	Current Stage	Actions Undertaken October - December	Next Touchpoint	Status
Naming Policy	Design	Engagement planning underway	Workshop to discuss engagement outcomes second quarter 2022	
Reserves Policy	Design	<ul style="list-style-type: none"> Engagement and consultation planning completed Internal workshop completed Drafting completed 	Final report to Committee 8 February 2022	
Easter Sunday Trading	Conceive	<ul style="list-style-type: none"> Research underway Options analysis and assessment complete Engagement planning underway Initial engagement complete 	Options report due to Committee 8 February 2022	
Parking	Conceive	<ul style="list-style-type: none"> Research completed Options analysis and assessment underway Engagement planning underway 	Options report due to Committee 22 March 2022	

Next tranche of proposed policy development projects awaiting concept development and approval

- Smokefree Environments
- Placemaking policies (subject to change)
 - Placemaking Policy
 - Urban Design Guidelines
 - Street Lighting
 - Footpaths
 - Tree Management / Noxious Plant Control

Bylaw development

Bylaw Project	Current Stage	Actions Undertaken October – December	Next Touchpoint	Status
Parking Bylaw	Design	<ul style="list-style-type: none"> Formal consultation completed 15 October 2021 Oral submissions heard 26 October 2021 Analysis of submissions underway Technical review of recommended changes underway 	Final Draft report due to Committee by 3 May 2022	
Road Use Bylaw	Design	<ul style="list-style-type: none"> Formal consultation completed 15 October 2021 Oral submissions heard 26 October 2021 Analysis of submissions underway Technical review of potential changes underway Workshop with Elected Members regarding Vehicles on Beaches 15 December 2021 	Final Draft Report for to Committee by 3 May 2022	
On-site Wastewater Disposal System	Design	<ul style="list-style-type: none"> Formal consultation completed 15 October 2021 Oral submissions heard 26 October 2021 Analysis of submissions completed Drafting of recommended amendments to bylaw undertaken Final report completed to be presented to committee 	Final Draft report due to Committee 22 March 2022	
Solid Waste	Consult	<ul style="list-style-type: none"> Analysis of submissions completed Final report presented to Committee 24 November 2021 Final report presented to Council 16 December 2021 	Project completed	
Speed Limits	Ongoing	<ul style="list-style-type: none"> Formal consultation completed on proposed amendments to the Speed Limits Bylaw within the Kaitāia-Awaroa; Broadwood-Kohukohu; and Moerewa urban areas, as well as on Te Oneroa-a-Tōhē / Ninety Mile Beach Oral submissions heard 26 October 2021 and 02 November 2021 Analysis of submissions underway 	Report due to Committee first quarter 2022	

Bylaw Project	Current Stage	Actions Undertaken October - December	Next Touchpoint	Status
Pou Herenga Tai Twin Coast Cycle Trail	Design	<ul style="list-style-type: none"> • GIS mapping completed • Drafting of potential amendments completed • Engagement underway 	Draft and Proposal for consultation due to Committee 22 March 2022	
Vehicles on Beaches	Conceive	<ul style="list-style-type: none"> • Research completed • Workshop with Elected Members 15 December 2021 • Options analysis and assessment completed 	Options Report due to Committee 8 February 2022	
Reserves	Design	<ul style="list-style-type: none"> • Drafting of Bylaw underway • Engagement planning underway 	Draft and proposal for consultation due to Committee 3 May 2022	
Maritime Facilities and Mooring Charges	Research / Conceive	<ul style="list-style-type: none"> • Research completed by Allen and Clarke • Options analysis and assessment completed by Allen and Clarke • Workshop with Elected Members 15 December • Final report completed to be presented to Committee 	Options report due to Committee 8 February 2022	

Next tranche of bylaw development projects awaiting concept development and approval

- Animal Control
- Nuisances

Introduction

The purpose of Te Hono is to:

- Support the organisation, leadership, and its groups/departments to build and maintain enduring relationships with Iwi/Māori
- Act as key contact to provide navigation support to Iwi/Māori for Council processes and policies
- Support the organisation to develop capabilities and competencies to engage effectively with Iwi/Māori



To advance the above over the next 3 years, our work programme is clearly set out in Te Pae Tawhiti [Council's 2021-31 Long Term Plan] – Te Mahi Tahī me Te Māori [Working with Māori]. Additionally, we will need to be adaptable to the changes within Local Government through legislation, meaning some priorities may change as others emerge or take greater precedence. The work being undertaken is set out in the tables below.

Work Programme




Status Key



● on target

● in progress

● stalled or not started

Project	Progress	Milestones	Expected completion	Status
Undertake a Tiriti Audit to assess the organisations performance in acting in accordance with statutory obligations; and to understand opportunities for improvements	Investigation of other Councils who have undertaken the audit and outcomes. Discussion of a joined-up contract across Northland TLAs to lessen costs Discussions are taking place. WDC	Investigation complete Course of action decided Contract or through recruitment, undertake audit Report results Organisation agrees implementation Funding, if required, in time for Annual Plan 23/24 for consideration	February 2022 March 2022 May 2022 July 2022 August 2022	●

Project	Progress	Milestones	Expected completion	Status
Work with Māori to co-design a mechanism to enable Participation of Māori in decisions of Council – at a governance level	<p>Discussion underway with Elected Member - Te Ao Māori Portfolio</p> <p>Decision to proceed and engage but likely outcome is not to make significant committee changes until new Triennium.</p>	<p>Mandate and support from Te Kahu o Taonui</p> <p>Membership of Working Group</p> <p>Start co-design</p> <p>Implement</p>	<p>Feb 2022</p> <p>March 2022</p> <p>April 2022</p> <p>New Triennium</p>	
Provide an annual contestable fund to assist two Māori in the Far North to attend the Making Good Decisions Course	<p>Investigated timetable for courses in Auckland and requested consideration be given to Whangarei in the new Year</p> <p>Courses for 2022 have not been scheduled yet</p>	<p>Confirmation of 2022 Dates</p> <p>Advertise and promote</p> <p>Selection (and process)</p>	February 2022	
Develop a Competencies Framework to grow the responsiveness capabilities of staff to Māori	<p>Having the capability in Te Hono to deliver is paramount and is part of recruiting the right talent. Included in the development of the framework will be an internal Te Reo Policy</p> <p>Research</p> <p>Current thinking for framework is:</p> <p>All of organisation – the basic competencies, then stepping up:</p> <p>Those who engage occasionally</p> <p>Those whom engagement is a core component of their BAU</p> <p>The Leadership Team</p>	<p>Kaiarahi Recruitment</p> <p>Planning and research are underway on existing frameworks</p> <p>Organisation mandate</p> <p>Framework levels and content</p> <p>Replicate and reinforce is ongoing</p>	Completed	

Project	Progress	Milestones	Expected completion	Status
Provide Information sessions on legislative obligations to Māori, Treaty settlement legislation, environmental management plans and on Māori perspectives	<p>The first of these are being developed for the first on-boarding session for new staff. Once this is completed and assessed will develop targeted sessions to other parts of the business</p> <p>Trial completed - discussion underway with P & C for onboarding</p>	<p>Trial assessment at on-boarding</p> <p>Content and approach evaluation</p> <p>Wider rollout</p> <p>Targeted sessions</p> <p>Replicate, adapt and reinforce is ongoing</p>	<p>Oct 2021</p> <p>February 2022</p>	
External Te Reo Policy and/or guidelines	<p>The internal policy will be developed in 2022. The external policy or guidelines will be developed alongside LINZ, who have the Far North programmed for 2023. As many of the requests beside Road naming are for reserves, waterways, maunga, it is expedient to align processes within the policy implementation or in guidelines.</p>	<p>Waiting on LINZ Schedule for engagement and naming in the Far North</p>	<p>2023</p>	

Māori Relationships

Māori Representation

Having resolved to establish Māori seats on Council for the 2022 and 2025 Local Body Elections, a proposal was developed and will be considered by the Local Government Commission. Te Hono has 4 fluent Te Reo speakers, so will bring translation services back in-house. Te Hono will work alongside the Corporate Services Governance staff member appointed to run the 2022 Local Body Elections to develop media and other material in Te Reo Māori to support increasing participation for the election of Councillors to Māori Wards.

Māori Participation in Council Decision-making

Alongside the provision for Māori representation, Council also resolved to ensure a mechanism to allow greater Māori input into decisions. In doing so, Council was also cognisant of the feedback they received from iwi during discussions about Māori representation, that Council should look to co-design a mechanism/s with Māori. While the working party will be in place and direction of travel determined, it is likely, given the short time frame before the 2022 Elections, that implementation will occur in the new Triennium.

Ongoing Iwi/Hapū Relationships

Over the reporting period Te Hono has provided support to:

- 2 meetings of the Te Oneroa-a-Tōhe Beach Management Board
- 2 meetings of the Iwi Local Government Authorities Chief Executive Forum (ILGACE)
- IAM staff with Mana Whenua engagement for Hihi Wastewater Plant and Kaeo Wastewater Plant Resource Consent Renewal
- The Climate Change Adaptation Group (led by Kaipara District Council) to develop a Mana Whenua engagement framework (led by Whangārei District Council)
- The 3 Waters Transition Team (Tangata Whenua engagement) – led by Auckland City

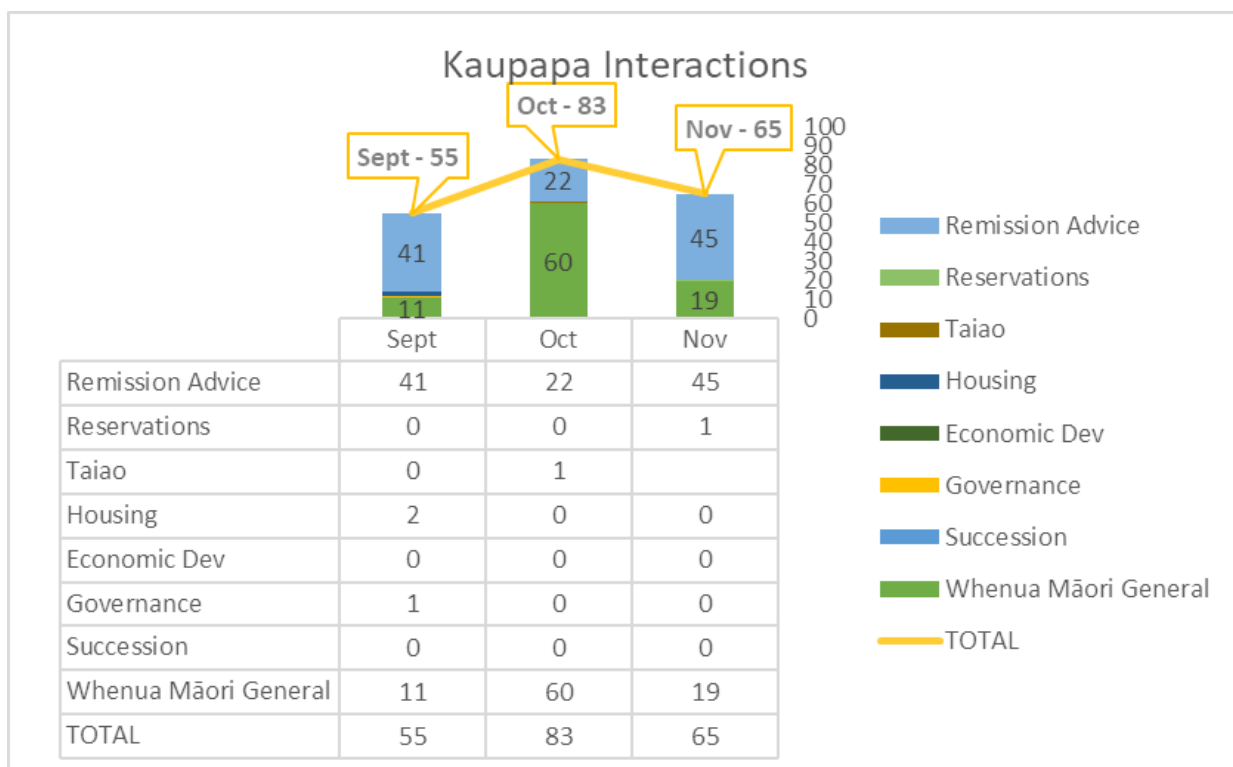
Māori Development

Whenua Māori / Rating

The implications of the Local Government (Rating of Whenua Māori) Amendment Act 2021 on internal processes continue to be a focus for the Team. A mailout to 1500 property owners has been completed and owners have been advised that their whenua has been identified as non-rateable and that any arrears will also be written off. Should enquiries be received in relation to becoming non-rateable, a new Request for Service code has been created whereby the Rating Team can assist the customer.

Te Hono interactions with customers by Kaupapa

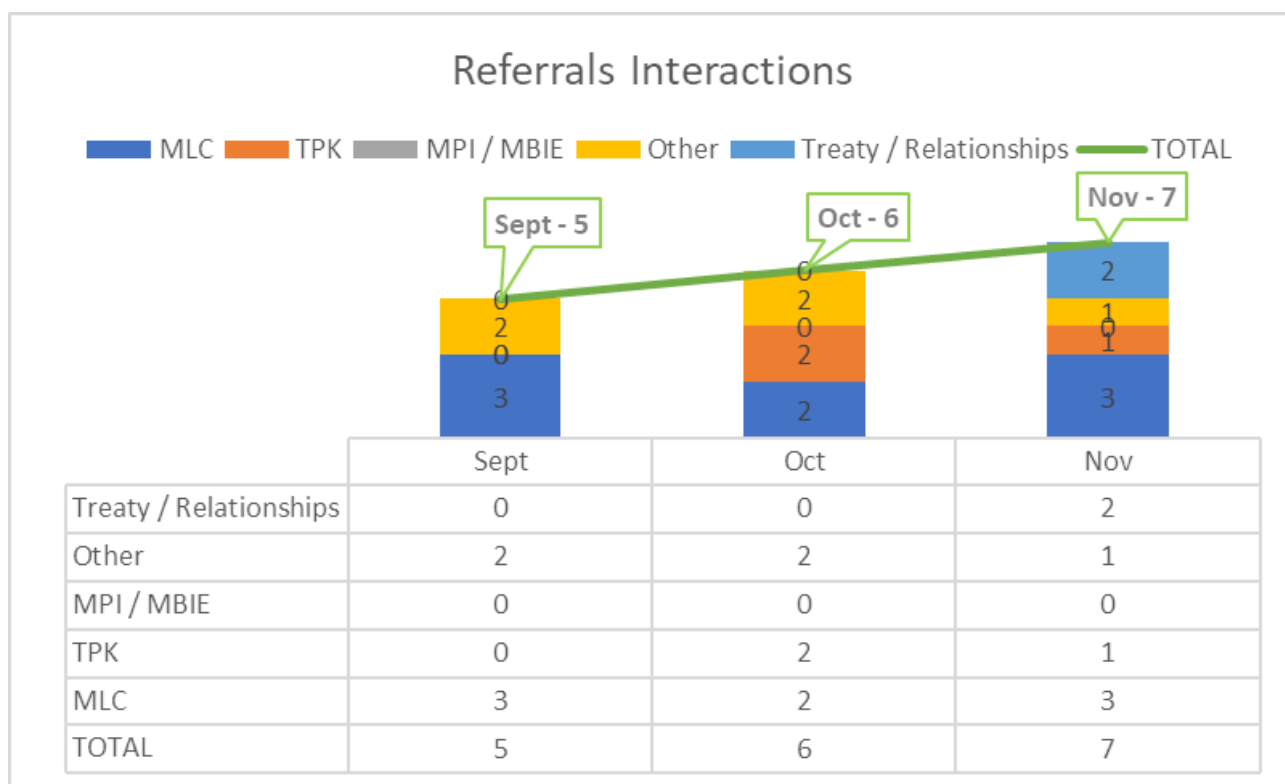
The volume of staff interactions with customers has been steady this last quarter but there is a small but noticeable decline since the legislative changes to the Rating of Whenua Māori, with remissions reducing from 163 for the last quarter to 108.



The highest single volume of interactions (60 in October) for general enquiries around whenua Māori. Examples of the types of enquiries range from transaction histories to legal rights.

Referral interactions

Referrals to external / other agencies continue to reduce (24 last quarter to 18) indicating that customers are becoming more informed and knowledgeable prior to their contact with FNDC along with better advice at first point of contact.



“Whenua Māori Expo” - a multi-agency initiative

The coordination of a regional “Whenua Māori Expo” has been ongoing from April 2021. This is a multi-agency approach being led by the Māori Land Court and Te Puni Kōkiri with Far North District Council, Kaipara District Council, Whangārei District Council and Northland Regional Council.

The overarching intent of the expo has been to share with whenua Māori landowner’s, advice on what they need to do to derive economic and/or social benefit from their land - what funding assistance can be accessed, what Council processes need to be fulfilled.

Due to the August COVID-19 Delta variant alert, it has been agreed amongst the agencies to defer holding this event until early 2022 (originally planned to be held over September 2021). An online information sharing forum identified an interim platform to begin engaging with Whenua Māori landowners. The forum took place in November 2022 and was supported by Te Hono and the Council Rates Team.

Agencies were wanting to continue the momentum of collaboration by having a combined booth/tent at the 2022 Waitangi Day events, before embarking on the actual Expo, with dates that were planned to be staggered from February through to April 2022, as opposed to condensing to four weekends across one month. The cancellation of Waitangi Day commemorations led to the cancellation of the multi-agency booth/tent and the current red traffic light in Northland will mean that the expo timetable will be revisited in early 2022.

Executive Summary

Nothing But Net (NBN) is an award winning, community led strategy to deliver and bridge the digital divide across the Far North. Focussed on digital equity, affordability, education, and economic growth across the region, whilst engaging and reviewing outcomes with the communities we support.



A newly appointed Programme Manager with excellent networks and relationships with all Northland Councils (having been Spark's relationship manager for all Council's) started 15 November 2021 and will implement the Nothing But Net strategy.

Goals for the Far North Digital Strategy – 3-year outlook – Nothing But Net:

- **Tuhono** - Connect. *The Far North will have world class mobile and broadband infrastructure by 2023 and every school aged child will have internet access in the home.*
- **Whakatipu** - Grow. *The Far North will challenge the pre-covid economic model and use technology to create a new state of being that embraces disruption, collaboration and localism and has positive social impacts.*
- **Korero mai, Korero atu** – Speak up, Speak out. *The Far North will be known as a tech-friendly district with a skilled workforce.*
- **Manaaki** – Care. *Our people will be digitally literate and have the support they need to use connectivity to help take better care of themselves, each other, our culture and our environment.*
- **Whakarato** – Deliver. *The Far North District Council will embrace new technology and use connectivity to create great places and support our people.*

Key Achievements

- Joined and actively participating in the Northland Digital Enablement Group, made up of the four Northland Councils and Northland Inc.
- Engaged with the Community Board and beginning to understand their requirements.
- Working with the Tourism Infrastructure Funding (TIF), as there is cross-over to the Nothing But Net strategy around public Wi-Fi. Working to finalise and agree outcomes.
- Developing a Public Wi-Fi stream to “fill the gaps” in coverage areas and leverage current digital infrastructure. With a future focus on Smart Cities.
- Working closely with several partners, including Chorus, Spark, Takiwa and others to provide community outcome initiatives for the Far North.
- Initial meeting with the Ngawha Innovation & Enterprise Park, around developing a Digital Lab, for education in Ngawha and Kaikohe.
- Developing a plan to work with local providers and Te Kona (Kaikohe) around digital learning programmes, with outcomes for internships, scholarships, and further education.
- Created and working on a monthly NBN Steering Group, to determine cadence, outcomes, and deliverables, in an agile way.

Looking ahead - next quarter:

- Workshop with Spark, including their mobile team, Māori Development team and Spark Foundation.
- Joined the Digital Equity Coalition Aotearoa (DECA). Meeting around affordability in Feb 2022.
- Organising meetings with other Partners for the future state objectives of the Nothing But Net Strategy, including the Digital Marae programme & Network for Learning (N4L) to leverage their networks and community engagement.
- Proof of Concept (PoC) for public wi-fi, late January, early February 2022
- Delivery of the TIF public Wi-fi, February/March 2022 (to cover Paihia, Opuia and Russell).
- Progressing and developing the Ngawha Innovation Park and getting partners to work with Far North District Council to assist in delivery solutions.
- Continued active engagement with the Northland Digital Enablement Group, with cooperation around the Digital Strategy to cover all of Northland.
- Developing a Nothing But Net – Plan on a Page.