

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS  
ON WEDNESDAY, 9 FEBRUARY 2022 AT 9.30 AM**

**PRESENT:** Chairperson Felicity Foy, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Dave Collard, Cr Rachel Smith, Cr Kelly Stratford, Cr John Vujcich, Member Mike Edmonds, Member Adele Gardner

**IN ATTENDANCE:** Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

## 1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Felicity Foy commenced the meeting and opened with a karakia.

## 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

### APOLOGY

#### RESOLUTION 2022/1

Moved: Chairperson Felicity Foy  
Seconded: Cr Rachel Smith

**That the apologies received from His Worship the Mayor John Carter, Deputy Mayor Ann Court, and Member Mike Edmonds be accepted and leave of absence granted; and that the Infrastructure Committee note the late arrival of Cr Collard at 9:35 am.**

In Favour: Crs Felicity Foy, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

## 3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

## 4 CONFIRMATION OF PREVIOUS MINUTES

### 4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3565038, pages 14 - 18 refers.

#### RESOLUTION 2022/2

Moved: Chairperson Felicity Foy  
Seconded: Member Adele Gardner

**That the Infrastructure Committee confirm that the minutes of the meeting held 24 November 2021 be confirmed as a true and correct record.**

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

## 5 REPORTS

### 5.1 TOTAL MOBILITY SCHEME

Agenda item 5.1 document number A3521778, pages 19 - 28 refers.

#### **RESOLUTION 2022/3**

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

**That the Infrastructure Committee approves the assignment of Total Mobility Scheme local share operational funding of \$31,000 to the Northland Regional Council.**

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

#### NOTES:

Chair Foy requests that a timeline, cost options and next steps for the rest of the district be included; as well as criteria for how towns are chosen.

## 6 INFORMATION REPORTS

### 6.1 TOURISM INFRASTRUCTURE FUND ROUND 4 - FREEDOM CAMPING STUDY

Agenda item 6.1 document number A3473099, pages 29 - 116 refers.

#### **MOTION**

Moved: Cr John Vujcich

Seconded: Cr Rachel Smith

That the Infrastructure Committee receive the report "Freedom Camping Study Tif-R4-005f FNDC" and

#### **AMENDMENT**

Moved: Cr Rachel Smith

Seconded: Cr Dave Collard

- a) that the Chief Executive prepare a delivery plan on the Tourism Infrastructure Fund - Freedom Camping Study.

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

The amendment became the substantive motion.

#### **RESOLUTION 2022/4**

Moved: Cr John Vujcich

Seconded: Cr Rachel Smith

**That the Infrastructure Committee;**

- a) receive the report "Freedom Camping Study Tif-R4-005f FNDC" and  
b) that the Chief Executive prepare a delivery plan on the Tourism Infrastructure Fund

**- Freedom Camping Study.**

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, John Vujcich and Member Adele Gardner  
Against: Cr Kelly Stratford

**CARRIED****6.2 POU HERENGA TAI TWIN COAST CYCLE TRAIL CHARITABLE TRUST ANNUAL REPORT**

Agenda item 6.2 document number A3501797, pages 117 - 158 refers.

**MOTION**

Moved: Cr John Vujcich  
Seconded: Cr Rachel Smith

That the Infrastructure Committee;

- a) receive the report Pou Herenga Tai Twin Coast Cycle Trail Charitable Trust Annual Report; and

**AMENDMENT**

Moved: Chairperson Felicity Foy  
Seconded: Cr Dave Collard

- b) request a report outlining the scope and cost to engage consultant services to advise routes and costs of district-wide cycle trail routes to the 4 May meeting of the infrastructure Committee.

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

*The meeting adjourned from 11:30 am and reconvened at 11:55 am.*

The amendment became the substantive motion.

**RESOLUTION 2022/5**

Moved: Cr John Vujcich  
Seconded: Cr Rachel Smith

**That the Infrastructure Committee;**

- a) **receive the report Pou Herenga Tai Twin Coast Cycle Trail Charitable Trust Annual Report; and**
- b) **request a report outlining the scope and cost to engage consultant services to advise routes and costs of district-wide cycle trail routes to the 4 May meeting of the infrastructure Committee.**

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

### 6.3 INFRASTRUCTURE AND ASSET MANAGEMENT (IAM) MONTHLY BUSINESS REPORT FOR DECEMBER 2021

Agenda item 6.3 document number A3571229, pages 159 - 297 refers.

#### RESOLUTION 2022/6

Moved: Chairperson Felicity Foy

Seconded: Cr Rachel Smith

**That the Infrastructure Committee receive the report Infrastructure and Asset Management (IAM) Monthly Business Report for December 2021.**

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

*Chair Foy appointed Cr Smith as interim chair in the absence of a deputy chair and left the meeting at 12:09 pm*

*12:14 pm Chair Felicity Foy returned to the meeting and resumed the Chair.*

### 6.4 INFRASTRUCTURE COMMITTEE ACTION SHEET UPDATE JANUARY 2022

Agenda item 6.4 document number A3571263, pages 298 - 299 refers.

#### RESOLUTION 2022/7

Moved: Chairperson Felicity Foy

Seconded: Cr John Vujcich

**That the Infrastructure Committee receive the report Action Sheet Update January 2022.**

In Favour: Crs Felicity Foy, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

**CARRIED**

*NOTE: That all pdf's in future reports/agendas are scaleable and readable for all members.*

*NOTE: that Resolution 2021/14, item 6.1 Tourism Infrastructure Fund Round Four, Boat Ramp Study be included on future action sheets.*

### 5 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

CHAIR FELICITY FOY CLOSED THE MEETING WITH A KARAKIA.

### 6 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:33 pm.

The minutes of this meeting will be confirmed at the Infrastructure Committee Meeting held on 23 March 2022.

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**CHAIRPERSON**