



# KAIKOHE-HOKIANGA COMMUNITY BOARD



Hokianga Harbour

## AGENDA

### Hokianga Spraying Committee Meeting

**Wednesday, 8 December 2021**

**Time: 2.30 pm**  
**Location: Council Chamber**  
**Memorial Avenue**  
**Kaikohe**

**Membership:**

CB Member Mike Edmonds - Chairperson  
CB Member Emma Davis  
CB Member Alan Hessel  
CB Member Louis Toorenborg  
CB Member John Vujcich  
Community Representative Gail Aiken  
Community Representative John Aiken  
Community Representative Lorene Royal  
Community Representative Peter Reid



**Far North District Council**





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**Far North District Council**  
**Hokianga Spraying Committee Meeting**  
**will be held in the Council Chambers , Memorial Avenue, Kaikohe on:**  
**Wednesday 8 December 2021 at 2:30 pm**

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**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer.....</b>	<b>5</b>
<b>2</b>	<b>Nga Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest.....</b>	<b>5</b>
<b>3</b>	<b>Nga Kaikorero / Speakers.....</b>	<b>5</b>
<b>4</b>	<b>Confirmation of Previous Minutes.....</b>	<b>6</b>
4.1	Confirmation of Previous Minutes.....	6
<b>5</b>	<b>Reports.....</b>	<b>10</b>
5.1	Appointment of Peter Reid and Lorene Royal to Hokianga Spraying Committee.....	10
<b>6</b>	<b>Karakia Whakamutunga / Closing Prayer.....</b>	<b>15</b>
<b>7</b>	<b>Te Kapinga Hui / Meeting Close.....</b>	<b>15</b>



**1 KARAKIA TIMATANGA – OPENING PRAYER****2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 NGA KAIKORERO / SPEAKERS**

## 4 CONFIRMATION OF PREVIOUS MINUTES

### 4.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A3368243

**Author:** Marlema Baker, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Hokianga Spraying Committee to confirm that the minutes are a true and correct record of the previous meeting.

#### RECOMMENDATION

**That the Hokianga Spraying Committee confirms the minutes of their meeting held 7 July 2021 as a true and correct record.**

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ATTACHMENTS

1. **2021-07-07 Hokianga Spraying Committee Minutes - A3277978** [↓](#) 

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
HOKIANGA SPRAYING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS , 5 MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 7 JULY 2021 AT 2:30 PM**

**PRESENT:** Chair Mike Edmonds, Member Emma Davis, Member Louis Toorenburg, Member Alan Hessell

**IN ATTENDANCE:** Gail Aiken (Community Representative), John Aiken (Community Representative), Peter Reid (Community Representative), Lorene Royale (Community Representative),

**STAFF PRESENT:** Aisha Huriwai (Team Leader – Democracy Services), Aram Goes (Maintenance and Operations Manager), Apikali Rokobigi (Maintenance Lead), Marlema Baker (Meeting Administrator).

### **1 KARAKIA TIMATANGA – OPENING PRAYER**

Member Mike Edmonds declared the meeting open and Member Alan Hessell gave the karakia.

### **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Member John Vujcich gave apologies for this meeting. Member Emma Davis gave apologies for early departure.

### **3 SPEAKERS**

Aram Goes and Apikali Rokobigi (Northland Transport Alliance)

### **4 REPORTS**

#### **4.1 APPOINTMENT OF HOKIANGA SPRAYING COMMITTEE CHAIRPERSON AND MEMBERSHIP**

Agenda item 4.1 document number A3266853, pages 6 - 8 refers

#### **MOTION**

Moved: Member Mike Edmonds

Seconded: Member Emma Davis

That the Hokianga Spraying Committee:

- a) appoint Mike Edmonds as Chairperson.
- b) confirms Community Board members Emma Davis, Alan Hessell, Louis Toorenburg and John Vujcich as members with speaking and voting rights.
- c) confirms Gail and John Aikin as community representatives with speaking and voting rights.

#### **AMENDMENT**

Moved: Member Mike Edmonds

Seconded: Member Louis Toorenburg

- d) and recommends to the Kaikohe-Hokianga Community Board that Peter Reid and Lorene Royal also be included as additional Hokianga Spraying Committee community representatives.

The amendment became the substantive motion.

#### **RESOLUTION 2021/1**

Moved: CB Member Mike Edmonds

Seconded: CB Member Emma Davis

**That the Hokianga Spraying Committee:**

- a) **appoint Mike Edmonds as Chairperson.**
- b) **confirms Community Board members Emma Davis, Alan Hessel, Louis Toorenburg and John Vujcich as members with speaking and voting rights.**
- c) **confirms Gail and John Aikin as community representatives with speaking and voting rights.**
- d) **and recommends to the Kaikohe-Hokianga Community Board that Peter Reid and Lorene Royal also be included as additional Hokianga Spraying Committee community representatives.**

**CARRIED**

#### **4.2 HOKIANGA SPRAYING COMMITTEE TERMS OF REFERENCE**

Agenda item 4.2 document number A3274303, pages 9 - 13 refers

#### **RESOLUTION 2021/2**

Moved: CB Member Mike Edmonds

Seconded: CB Member Alan Hessel

**That the Hokianga Spraying Committee receive the terms of reference with regard to the herbicide and spraying in and around Rawene and will:**

- a) **represent, and act as an advocate for, the interests of its community.**
- b) **consider and report on information provided and/or referred to it by the Far North District Council.**
- c) **prepare an annual submission to the Far North District Council for expenditure within the community; and**
- d) **communicate with interested parties within the community.**

**CARRIED**

Member Emma Davis left the meeting at 3:10 pm

Note: Northland Transport Alliance representative Aram Goes spoke to the members and answered questions regarding Council's glyphosate spraying program.

#### **4.3 HOKIANGA SPRAYING COMMITTEE CALENDAR OF MEETINGS 2021**

Agenda item 4.3 document number A3266865, pages 14 - 15 refers

#### **RESOLUTION 2021/3**

Moved: CB Member Mike Edmonds

Seconded: CB Member Alan Hessel

**That the Kaikohe-Hokianga Community Board:**

- a) **adopts the following bi-monthly meeting dates for the remaining 2021 calendar year:**



- **September 1, 2021, 2:30 pm.**
- **November 3, 2021. 2:30 pm.**

**b) delegates the authority to amend the schedule of Hokianga Spraying Committee meetings, to the Hokianga Spraying Committee Chair.**

**CARRIED**

**5 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Member Alan Hessel closed the meeting with a karakia.

**6 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 3:37 pm.

The minutes of this meeting will be confirmed at the Hokianga Spraying Committee Meeting held on 8 December 2021.

.....  
**CHAIRPERSON**

## 5 REPORTS

### 5.1 APPOINTMENT OF PETER REID AND LORENE ROYAL TO HOKIANGA SPRAYING COMMITTEE

**File Number:** A3448180

**Author:** Marlema Baker, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to formalise the appointment of community representative Peter Reid and Lorene Royal to the Hokianga Spraying Committee (HSC).

#### WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- At the 7 July 2021, Hokianga Spraying Committee (HSC) meeting, members Gail and John Aikin asked that Peter Reid and Lorene Royal be added as community representatives.
- At the 6 October 2021, Kaikohe-Hokianga Community Board held the Board resolved to add Peter Reid and Lorene Royal as community representatives on the Hokianga Spraying Committee (HSC).

#### TŪTOHUNGA / RECOMMENDATION

**That the Hokianga Spraying Committee accepts the appointment of Peter Reid and Lorene Royal as community representatives to the Committee.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

At the Kaikohe-Hokianga Community Board meeting held 6 October 2021 the Board resolved to add Peter Reid and Lorene Royal as community representatives on the HSC.

##### 6.1 HOKIANGA SPRAYING COMMITTEE ADDITIONAL COMMUNITY REPRESENTATIVES REQUEST

Agenda item 7.1 document number A3280718, pages 18 - 20 refers

##### RESOLUTION [2021/61]

Moved: Member Louis Toorenborg  
Seconded: Member John Vujcic]

##### That the Kaikohe- Hokianga Community Board:

- approves the appointment of Peter Reid and Lorene Royal to the Hokianga Spraying Committee as community representatives.

**CARRIED**

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Chairperson and membership for this sub-committee is determined by the Kaikohe-Hokianga Community Board. The inclusion of the two new members has been approved by the Community Board.

#### Take Tūtohunga / Reason for the recommendation

To appoint membership in accordance with the Hokianga Spraying Committee Terms of Reference and Standing Orders.

### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or need for budgetary provisions as a result of this report.

### **ĀPITIHINGA / ATTACHMENTS**

1. **Hokianga Spraying Committee - Updated Terms of Reference - A3448178** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002 enables this to occur.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Glyphosate is used across the district. While other Community Boards have signalled an interest in being involved there has been no formal commitment to date.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Appointing community members for this committee, as per the Terms of Reference does not have an implication to Māori, however, the work of this committee may be of interest to Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This does not affect any notified persons.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgeting provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

 Far North District Council <i>Te Kōwhiri o Tai Tokarau ki te Raki</i>	<b>Authorising Body</b>	Kaikohe-Hokianga Community Board
	<b>Status</b>	Standing Committee
<b>COMMUNITY BOARD COMMITTEE</b>	<b>Title</b>	Hokianga Spraying Committee
	<b>Approval Date</b>	12 May 2021
	<b>Responsible Officer</b>	Mike Edmonds

### Purpose

The purpose of the Hokianga Spraying Committee (the Committee) is to address community concerns regarding use of glyphosate spray in the Hokianga community.

The Committee will, with regard to the herbicide and spraying in and around Rawene:

- represent, and act as an advocate for, the interests of its community.
- consider and report on information provided and/or referred to it by the Far North District Council.
- prepare an annual submission to the Far North District Council for expenditure within the community; and
- communicate with interested parties within the community

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities and key legislation.

### Delegations

The Hokianga Spraying Committee will provide community advocacy on the matter of glyphosate spraying in the Hokianga region.

### Power to Delegate

The Hokianga Spraying Committee may not delegate any of its responsibilities, duties, or powers.

### Membership

The Kaikohe-Hokianga Community Board will determine the membership of the Hokianga Spraying Committee.

The Hokianga Spraying Committee will comprise of Chairperson Mike Edmonds and members Louis Toorenburg, Emma Davis, John Vujcich, Alan Hessell and 4 members of the public

Mike Edmonds - Chairperson

Emma Davis

Louis Toorenburg

John Vujcich

Alan Hessel

Member of the Public (1) - Gail Aiken

Member of the Public (2) – John Aiken

Member of the Public (3) – Peter Reid

Member of the Public (4) – Lorene Royal

Non-appointed Community Board members and members of the public may attend Hokianga Spraying Committee meetings with speaking rights, but not voting rights.

#### **Quorum - Committee**

The quorum at a meeting of the Hokianga Spraying Committee is 4 members.

#### **Frequency of Meetings**

The Hokianga Spraying Committee shall meet every 2 months but may be cancelled if there is no business.

#### **Committees Responsibilities**

The Committees responsibilities are described below:

The Committee will, with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee:

- a) represent, and act as an advocate for, the interests of its community.
- b) consider and report on information provided and/or referred to it by the Far North District Council.
- c) prepare an annual submission to the Far North District Council for expenditure within the community; and
- d) communicate with interested parties within the community.

#### **Rules and Procedures**

Council's Standing Orders and Code of Conduct apply to all the committee's meetings.

#### **Annual reporting**

The Hokianga Spraying Committee will prepare an annual submission to the Far North District Council for expenditure within the community.

**6 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

**7 TE KAPINGA HUI / MEETING CLOSE**