



Is Hokianga Harbour Ferry Liaison Group Terms of Reference

1. Purpose

The purpose of the Hokianga Harbour Ferry Liaison Group is:

- To represent the interests and views of the Community of users
- To liaise with the Hokianga Harbour Community and make recommendations to Council via the Community Board with regard the Hokianga Ferry Service.
- To maintain an overview of issues of importance in relation to the Hokianga Ferry operations; and
- Consider options and alternative solutions to address those issues and to maximize the use and viability of the ferry;
- To ensure the Community, Community Boards and Council are well informed (via the Community Board) about matters of concern relating the Hokianga Harbour Ferry
- To identify initiatives and improvements and make recommendations to Council on how these improvements can be implemented
- To provide the Hokianga Harbour community with an opportunity to provide feedback to Council, Infrastructure committee via the Community Board.
- Ensure open and free exchange of information, ideas and concerns between Council and community via the Community Board.

2. Membership

The Hokianga harbour Ferry Liaison Group membership will be:

- Kohukohu Representative & Chair – John Wiglesworth
- CB member Louis Toorenborg
- CB Emma Davis
- Hokianga Health – Margaret Broodkoorn
- Iwi Representative – Steve Morunga
- Northland Ferries Ltd (Ferry Operator) representatives
- Rawene/RARA Representative – Craig Joiner
- Hokianga tourism Association – Angela Lush
- Farmers Representative – John Guest
- Various Northland Transportation Alliance (NTA)/Infrastructure and Asset Management staff as required for support and to provide information.

3. Protocols

Appoint a chairperson

An agenda will be prepared and circulated 5 days in advance of the meeting following a call for items to be notified to the Chairperson.

Secretary – Aaron Reilly.



Advocacy – promote the interests of the Hokianga Community

Openness – communicating clearly and providing as much information as possible. Ensure open and free exchange of information within the group.

Integrity – Acting openly, honestly and with transparency.

Respect – treating people with courtesy, observing their rights and recognising the different roles that others play in management and decision making.

Responsiveness – dealing with issues within agreed timeframes.

Consider the reasonableness and full range of costs, benefits and risks of alternatives in making recommendations to Council.

4. Meetings

The Hokianga Harbour Ferry Liaison Group will meet as follows:

Quarterly or on request by mutual agreement.

5.0 Standing Agenda Items (to be decided)

6.0 Reporting

Minutes of the meetings will be included in the Kaikohe-Hokianga Community Board agenda at the following meeting.

7.0 Support

Administrative support is provided by the NTA.