



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Bay of Islands-Whangaroa Community Board Meeting

Thursday, 11 November 2021

Time: 10.00 am

Location: Virtually via Microsoft Teams

Membership:

Chairperson Belinda Ward - Chairperson
Deputy Chair Frank Owen
Member Lane Ayr
Member Manuela Gmuer-Hornell
Member Bruce Mills
Member Manuwai Wells
Member Dave Hookway-Kopa
Member Rachel Smith

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.

10. Provide information.

BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Belinda Ward	Ward Jarvis Family Trust	Trustee		
	Kenneth Jarvis Family Trust	Trustee		
	Residence in Watea			
Belinda Ward (Partner)	Ward Jarvis Family Trust	Trustee and beneficiary		
	Kenneth Jarvis Family Trust	Trustee and beneficiary		
	Residence in Watea	Trustee		
Lane Ayr	Retired			
	Home			
	Residence in Kerikeri			
Lane Ayr (Partner)	Riverview School			
	Home			
	Residence in Kerikeri			
Bruce Mills	Galloquine Trust / Galloquine Limited	Director		
	Whangaroa Community Trust	Trustee		
Manuwai Wells	No form received			
Frank Owen	Retired			Step aside from decisions that arise, that may have conflicts
	House Property in Kerikeri			Step aside from decisions that arise, that may have conflicts
Frank Owen (Partner)	House Property in Kerikeri			
Manuela Gmuer Hornell	Bay of Islands Sailing week Incorporated	Chair	Funding for events	Step aside from decisions that arise, that may have conflicts
	Te Au Mārie 1769 Sestercennial Trust	Trustee		Step aside from decisions that arise, that may have conflicts
	Chris Hornell and Manuela Gmuer-Hornell Partnership	Partner		Step aside from decisions that arise, that may have conflicts
	Hornell-Gmuer Trust	Trustee and Beneficiary		Step aside from decisions that arise, that may have conflicts
	Russell Contracting Limited	Family Business		Step aside from decisions that arise, that may have conflicts
	Russell Volunteer Fire Brigade	Secretary		Step aside from decisions that arise, that may have conflicts

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Dave Hookway-Kopa	Manu Hapori Hauora – Community Wellbeing Advisor Northland DHB	Employee	Possibility of joint working groups with FNDC	Consider each situation on merit and declare any potential conflict
	Property on Waipapa West Road	Property owner	Issues to do with the street	Declare as appropriate
Rachel Smith	Friends of Rolands Wood Charitable Trust	Trustee		
	Mid North Family Support	Trustee		
	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member		
	Vision Kerikeri	Financial Member		
Rachel Smith (Partner)	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member and Treasurer		
	Vision Kerikeri	Financial Member		
	Town and General Groundcare Limited)	Director/Shareholder		

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held virtually via Microsoft Teams on:
Thursday 11 November 2021 at 10.00 am

Te Paeroa Mahi / Order of Business

1	Karakia Timatanga / Opening Prayer.....	11
2	Nga Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest.....	11
3	Te Wāhanga Tūmatanui / Public Forum	11
4	Te Tono Kōrero / Deputation.....	11
5	NGA kaikorero / Speakers	11
6	Notice of Motion.....	12
6.1	Notice of Motion - Opito Bay Reserve	12
7	Confirmation of Previous Minutes.....	21
7.1	Confirmation of Previous Minutes.....	21
8	Reports	33
8.1	Chairperson and Members Report	33
8.2	Statement of Community Board Fund Account as at 30 September 2021	39
8.3	Bay of Islands-Whangaroa Statement of Financial Performance Activities by Ward for the period ending 30 September 2021	43
8.4	Funding Applications.....	45
8.5	Summer 2021/22 Rural Travel Funding Applications.....	101
8.6	Rural Travel Funding Project Reports	134
9	Information Reports.....	146
9.1	Bay of Islands-Whangaroa Community Board Action Sheet Update November 2021.....	146
10	Karakia Whakamutunga / Closing Prayer.....	163
11	Te Kapinga Hui / Meeting Close.....	163

1 KARAKIA TIMATANGA / OPENING PRAYER

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay Of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Hannah Hunter speaking in regard to proposed Kaeo Pump Track.
Paul Condron speaking in regard to Healthy Families Far North.

4 TE TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGA KAIKORERO / SPEAKERS

Duffus Trust speaking in regard to item 8.4 Funding Applications.
Busy Bees (Kairos Trust) speaking in regard to item 8.4 Funding Applications.
Kororareka Marae speaking in regard to item 8.4 Funding Applications.

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - OPITO BAY RESERVE

File Number: A3464218

I, Community Board Deputy Chairperson, Frank Owen give notice that at the next Bay of Islands-Whangaroa Community Board meeting to be held on 11 November 2021, I intend to move the following motion:

MŌTINI / MOTION

That the Bay of Islands-Whangaroa Community Board receive the Opito Bay Visit report noting the request for a playground in the Bay of Islands-Whangaroa Community Board Strategic Priorities under Community Recreational Space for public enjoyment.

TAKE / RATIONALE

On 8th July 2021 Wade Rowsell and Yvonne Sharp [the submitters] made a presentation to the Bay of Islands Whangaroa Community Board regarding the use of the Far North District Council Recreational Reserve located at 455 Opito Bay Road Opito Bay. Submission made 8th July attached.

The Board designated members Owen and Ayr [The members] to visit Opito Bay to meet with the submitters and report back to the Board on the proposal. The Sub Committee met the submitters at Opito Bay on 17th September 2021. Findings from the site visit as attached in the Opito Bay Visit Report.

I commend this Notice of Motion to Council.

ĀPITI HANGA / ATTACHMENTS

1. **Opito Bay Report FINAL - Deputy Chair Frank Owen and Lane Ayr - A3465170** [↓](#) 

BAY OF ISLANDS WHANGAROA COMMUNITY BOARD**REPORT ON OPITO BAY VISIT****Members Ayr and Owen****Friday 17 September 2012.****Background**

On 8th July 2021 Wade Rowsell and Yvonne Sharp [the submitters] made a presentation to the Bay of Islands Whangaroa Community Board regarding the use of the Far North District Council Recreational Reserve located at 455 Opito Bay Road Opito Bay. The presentation requested that the Board to recommend the Far North District Council; ***“... develop the Opito Bay Recreational Reserve into the purpose it was initially intended to be when gifted to the Far North District Council equivalent in 1955. This includes and involves the installation of a playground for children and a petanque court for families.*** The submitters have provided evidence of community support for their request.

A copy of the notes provided to the Board at the presentation is attached as Appendix I to this report

The Board designated members Owen and Ayr [“The Members”] to visit Opito Bay to meet with the submitters and report back to the Board on the proposal. The Members met the submitters at Opito Bay on 17th September 2021.

In undertaking this role, and in its considerations, The Members have been conscious of Council policies and protocols in respect of Council reserves. Whereas these may seem, by some, at times to be overly bureaucratic and cumbersome, they are realities which we have to live with.

The General Area

Opito Bay is a delightful area. It has a good safe beach, a public boat ramp, and a number of boats berthed in the Bay. There are also commercial activities conducted in the area using the boat ramp. It is understood that the users are predominately oyster boats. Access to the Bay is by way of a narrowish winding sealed road.

The Property In Question

The property located at 455 Opito Bay Road is officially described as LOT 29 DP 47619 BLK VIII KERIKERI SD-REC RES and has an area of 1019sq metres.

As will be seen from the photos in Appendix II the property has been partially ‘fenced’ by way of bollards. We understand this was to prevent parking on the whole area of the reserve. As can also be seen from the photos in appendix II of this report the ‘unfenced’ area is used for car and boat trailer parking.

The Original Intention As To Use Of The Land.

In their presentation and accompanying notes, the submitters contend that the land was gifted to the Council in 1955 for the purpose of establishing a children's playground and a petanque court. This differs from what might have been assumed, namely that the transfer of the "reserve area" to the Council was a condition of the consent for the subdivision. This distinction is important. The submitters believe that there is a moral obligation on Council to honour the alleged agreement reached at the time the land was allegedly gifted to the Council should the land have been transferred as a "reserve contribution" no such moral obligation on Council would exist.

It would be very helpful if this issue could be clarified by Council staff.

Commercial Activities in the Bay Area

During our visit the submitters raised issues regarding the Public Boat Ramp being used for commercial activities. They also raised the possibility of the reserve area being turned into a trailer park by Far North Holdings Ltd. It is clear that both of these issues are points of contention for Opito Bay residents. The Members are aware of concern being expressed by a number of local residents and property owners, on the commercial activities in the area. It is important to note however that these issues are not within the scope, authority or jurisdiction of the Board,

Delegations.

It is important to note that reserves are delegated to Community Boards. The reserve delegation to the Board states specifically that the Board is required *"to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.* It also has the following delegated authority... *"where recommended by staff to appoint management committees for local reserves"*

In the case of the Opito Bay Reserve the Members are not aware of any Reserve Management Plan having been prepared. Nor are The Members aware of Council staff making any recommendations to the Board regarding the appointment of a Management Committee for the Opito Bay Reserve. This raises the question as to what powers the Community Board has in respect of the Opito Bay Reserve apart from the general delegation which is to *"represent, and act as an advocate for the interests of its community"*

Findings

It is the view of The Members that the addition of a children's playground would clearly enhance the public facilities in the Bay, however it appears that the general public have other uses that may compete for facility use. The Members also have some sympathy for the residents' views on the scope and nature of the commercial activities within in the bay. However the specific task The Members were asked to undertake on the Boards behalf was to report on the request for a children's playground.

Given the discussion above on delegations and authority the Community Board has, The Members make the following recommendations to the Board:

- The Board ask the Opito Bay residents to prepare a draft Reserve Management Plan for the Opito Bay Reserve for consideration by the Board.
- That the Board in its request for a Reserve Management Plan ask the residents to ensure they seek the views of all parties likely to be impacted by the Reserve Management Plan to ensure the Board is aware of any differences of views that may exist, and to avoid, where possible, any potential future conflicts.
- That the Board incorporate the resulting Reserve Management Plan for Opito Bay in its annual and long-term plans.

Lane Ayr

Frank Owen

APPENDIX I

Development of the Opito Bay Recreational Reserve

Summary

To develop the Opito Bay Recreational Reserve into the purpose it was initially intended to be when gifted to the Far North District Council equivalent in 1955. This includes and involves the installation of a playground for children and a petanque court for families.

Rationale

In 1955 when the Opito Bay /Apple Tree Bay blocks were subdivided into a number of sections the developers gave a quarter acre section of land back from the beach at Opito Bay to the then Bay of Islands County Council to create a safe playing area for children.

Since that time the history of that quarter acre block has been a chequered one. Despite numerous approaches by locals to Council over the years to develop a children's playing area nothing has occurred. In fact, the quarter acre block has been informally cut in two with half of the area becoming a boat trailer park and the other a grassed area with the remnants of locals' attempts to make it a suitable playing area for children and families.

The area remains underutilised and a long way from the use it was originally intended to be.

At Opito Bay the focus of the local authority has over the years has been to cater for boaties who launch their boats on the ramp at the eastern end of the beach, park their vehicles wherever they can and head out into the fishing grounds of the Bay of Islands. At busy times the first boats are launched around 4:00 a.m and the last come in at 2:00 a.m the following morning. Boaties clog up the bay as early as 8:00 a.m and despite designated parking areas they even unhook their trailers and park in areas which have been ringed with bollards for day trippers.

Opito Bay is the only swimming beach with good road access in the Kerikeri Inlet and unfortunately the day trippers get a very poor deal. Over the past fifteen years there has been an increasing number of day trippers who come to the beach with their families to swim, walk around the rocks, play games on the beach (when the tide is out), have BBQs etc. These people have come from Kaikohe, Ohaeawai, Okaihau, Moerewa, and of course Kerikeri and a number of small rural settlements. Many of them cannot afford a boat and a day at the beach is a real outing for the entire family. At Opito Bay their day is fraught with the perils of often inconsiderate boaties who rev outboard motors, block the road with their cars and trailers once they have exited the water and also accelerate along the beach front road putting everyone – especially unaware children at risk. Apart from the beach (when the tide is out) there is nowhere for the children to play.

Our day trippers and locals who have children or grandchildren visiting the area deserve better. Kids need somewhere to play in Opito Bay which is safe, user friendly and fun. Somewhere that is easily accessed and can be supervised by parents and caregivers at any given time of the day.

Proposal

The authors of this submission believe there are currently various reviews and audits happening in the Far North District Council and we consider it timely that the Council moves towards fulfilling the 65-year-old commitment to turn the Opito Bay Recreational Reserve into a playground for children. For the reasons covered above we are seeking the support of the Local Community Board to put into motion with the Far North District Council the mechanisms needed to instal a playground on the Opito Bay Reserve as soon as possible.

We ask that you place this document on the agenda for the next Community Board Meeting and one of us would be available to speak to it at that meeting.

.....

(Yvonne Sharp)

.....

(Wade Rowsell)

APPENDIX II

Photos attached

10/29/21, 10:31 AM

Opito Rd - Google Maps

Google Maps Opito Rd



Image capture: Sep 2019 © 2021 Google

Kerikeri, Northland

Google

Street View - Sep 2019



<https://www.google.com/maps/place/455+Opito+Bay+Road,+Kerikeri+0294/@-35.1926647,174.0431674,3a,90y,35.36h,97.6t/data=!3m6!1e1!3m4!1sA5fHPY-4-k0ol3eRrxkGA!2e0!7!16384!8!8192!4m13!1m7!3m6!1s...> 1/2

10/29/21, 10:18 AM

Opito Rd - Google Maps

Google Maps Opito Rd

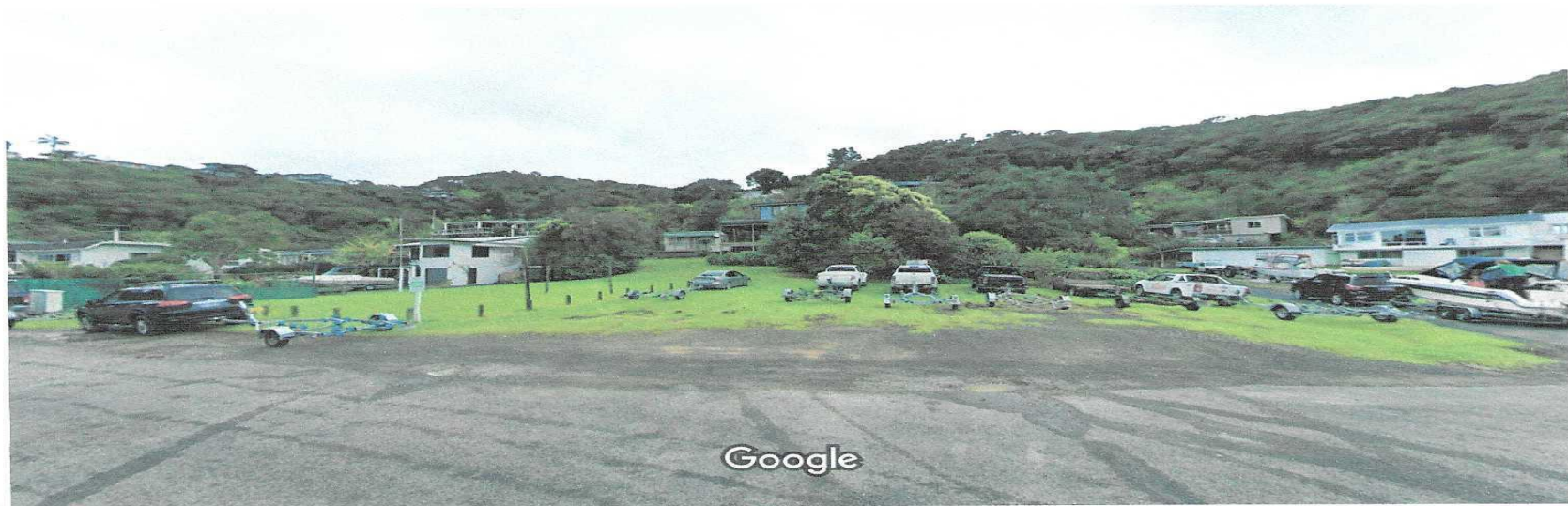
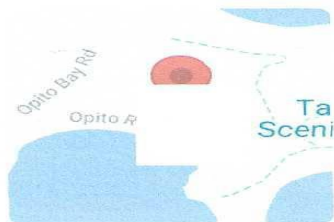


Image capture: Sep 2019 © 2021 Google

Kerikeri, Northland

Google

Street View - Sep 2019



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3452312

Author: Casey Gannon, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held 7 October 2021 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITI HANGA / ATTACHMENTS

- 1. 2021-10-07 Bay of Islands-Whangaroa Community Board Minutes - A3418987**  

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON THURSDAY, 7 OCTOBER 2021 AT 10.00 AM**

PRESENT: Chairperson Belinda Ward, Member Lane Ayr, Member Manuela Gmuer-Hornell, Member Bruce Mills, Member Frank Owen, Member Manuwai Wells, Member Dave Hookway-Kopa

1 KARAKIA TIMATANGA / OPENING PRAYER

Belinda Ward opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGIES AND SPEAKING RIGHTS

RESOLUTION 2021/84

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That apologies from member Rachel Smith be granted, and speaking rights for Councillor Clendon be granted.

In Favour: Crs Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Andy Murdoch and Kirsty Hampson spoke on behalf of Friends of Rolands Woods Trust.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil.

5 NGĀ KAIKŌRERO / SPEAKERS

Chris Galbraith on behalf of Far North Holdings speaking in regard to item 7.4 Waharoa Proposal - Russell Waterfront/Wharf.

Geoff Lawson on behalf of Youthline Auckland Charitable Trust in regard to item 7.9 Funding Applications

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3405341, pages 10 - 20 refers.

RESOLUTION 2021/85

Moved: Chairperson Belinda Ward

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held 2 September 2021 are a true and correct record with the following amendments:

- **approving the sum of \$2,500 and up to \$2,500 for traffic management Te Puna Aroha - Application.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Frank Owen and Manuwai Wells

Against: Nil

Abstained: Bruce Mills and Dave Hookway-Kopa

CARRIED

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A3405362, pages 21 - 26 refers.

RESOLUTION 2021/86

Moved: Member Lane Ayr

Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Manuela Gmuer-Hornell.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED 7/0CARRIED

At 10:47 am, Member Frank Owen left the meeting. At 10:52 am, Member Frank Owen returned to the meeting.

7.2 EASTERN WARD TREE REMOVALS REQUEST

Agenda item 7.2 document number A3373151, pages 27 - 32 refers.

MOTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee:

- a) approve unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private property owners;

AMENDMENT

Moved: Member Dave Hookway-Kopa

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board leave the approval of unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private property owners to lie on the table pending further information related to unknown costings and confirmation of boundaries.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board leave the approval of unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private property owners to lie on the table pending further information related to unknown costings and confirmation of boundaries.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

MOTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

- b) approve the unbudgeted OPEX expenditure of \$27,000+GST for the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive;
- c) approve the unbudgeted OPEX expenditure of \$10,000+GST for maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk.

CARRIED

AMENDMENT

Moved: Member Dave Hookway-Kopa

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee:

- b) approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive;
- c) approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee:

- a) approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive;**
- b) approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

At 11:13 am, Member Manuela Gmuer-Hornell left the meeting. At 11:14 am, Member Manuela Gmuer-Hornell returned to the meeting.

7.3 TREE REMOVAL RUSSELL TOP 10 HOLIDAY PARK

Agenda item 7.3 document number A3405617, pages 33 - 37 refers.

RESOLUTION 2021/87

Moved: Chairperson Belinda Ward

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board:

- a) Approve the removal of several Flame (Coral) trees located in the Russell Top 10 Holiday Park at the cost of the lease holder, subject to the following conditions:**
 - i) Works are carried out by a professional Arborist company**
 - ii) Works are to be completed with minimal impact to the surrounding area**
 - iii) Replacement trees are to be native and low maintenance and community board expresses its preference for Pohutukawa or Titoki.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The meeting adjourned from 12:08 to 12:30 pm.

7.4 WAHAROA PROPOSAL - RUSSELL WATERFRONT/WHARF

Agenda item 7.4 document number A3379734, pages 38 - 41 refers.

RESOLUTION 2021/88

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board:

- a) **approve the installation of a waharoa (entranceway/gateway) at the entrance to Russell Wharf; and,**
b) **note the proposed future installation of a second waharoa (entranceway/gateway) at Te Maiki.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.5 NEW RESERVE ACT LEASE TO RUSSELL TENNIS CLUB INCORPORATED

Agenda item 7.5 document number A3379857, pages 42 - 51 refers.

RESOLUTION 2021/89

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Bruce Mills

That the Bay of Islands - Whangaroa Community Board acting under delegation and pursuant to section 61 Reserves Act 1977 recommend to Council:

- a) **That a new ground lease be issued to the Russell Tennis Club Incorporated over part of the Local Purpose (community activities) Reserve, for approximately 1,500.0 square metres, being part of Allotment 2A Section 6 Town of Russell held in Record of Title NA61/226, vested in Far North District Council as a local purpose reserve by Section 26A Reserves Act 1977. The terms of the proposed lease shall be:**

I. Term 33 years – maximum allowed for under the Reserves Act 1977

II. Rental \$110 pa – FNDC Fees and Charges Schedule 2021/22 – Community leases

- b) **With further conditions negotiated and agreed upon by the General Manager Infrastructure and Asset Management and the Russell Tennis Club Incorporated.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.6 PERMIT TO OCCUPY PLANTATION RESERVE - TE WAHAPU ROAD POMARE BAY

Agenda item 7.6 document number A3397598, pages 52 - 58 refers.

MOTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Bruce Mills

That the Bay of Islands -Whangaroa Community Board recommends Council consents to the temporary occupation by Mr G B Holroyd of approximately 1000m² of plantation reserve being Pt Wahapu Block adjoining 104 Te Wahapu Road. Subject to the following conditions:

- i) Maintenance of the accessway to be the responsibility of Mr Holroyd.
- ii) Mr Holroyd accepts all liability for the use of the accessway.
- iii) The consent is to Mr G B Holroyd for the life of the currently formed metal accessway.

- iv) The consent does not sit with land and will not automatically transfer to future landowners.

Foreshadowed amendment : Item is left to lie on the table

AMENDMENT

Moved: Member Dave Hookway-Kopa

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands -Whangaroa Community Board leave Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay to lie on the table until a site visit and additional information are reported back to the board in the form of a report.

In Favour: Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

Abstained: Belinda Ward

CARRIED

The amendment became substantive motion.

RESOLUTION 2021/90

Moved: Chairperson Belinda Ward

Seconded: Member Dave Hooway-Kopa

That the Bay of Islands -Whangaroa Community Board leave Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay to lie on the table until a site visit and additional information are reported back to the board in the form of a report.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.7 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JULY 2021

Agenda item 7.7 document number A3345260, pages 59 - 61 refers.

RESOLUTION 2021/91

Moved: Chairperson Belinda Ward

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 July 2021".

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.8 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 AUGUST 2021

Agenda item 7.8 document number A3398536, pages 62 - 65 refers.

RESOLUTION 2021/92

Moved: Chairperson Belinda Ward
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board receives the report entitled “Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 August 2021”.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

7.9 FUNDING APPLICATIONS

Agenda item 7.9 document number A3398711, pages 66 - 107 refers.

RESOLUTION 2021/93

Moved: Member Manuela Gmuer-Hornell
Seconded: Member Frank Owen

That the Bay of Islands-Whangaroa Community Board leaves the application from D’Vine Community Oasis for \$50,000 for the creation of a carpark to lie on the table pending further information.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

RESOLUTION 2021/94

Moved: Member Lane Ayr
Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board rescind resolution 2019/50 – Allocation of the Placemaking fund 2018/2019 – Russell Baptist Church and the funds (\$8,000) be returned to the Community Board Placemaking Account..

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

Abstained: Manuela Gmuer-Hornell

CARRIED

RESOLUTION 2021/95

Moved: Member Belinda Ward
Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board approves the sum of \$2,397 (plus GST if applicable) be paid from the Board’s Community Fund account to Ngāti Rahiri Māori Komiti for costs towards Te Tii Carols in the Park to meet healthy community outcomes and include sugar free options and free drinking water for attendees.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED**RESOLUTION 2021/96**

Moved: Member Bruce Mills

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Youthline Auckland Charitable Trust for costs towards Youthline services to meet the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Manuwai Wells

Against: Dave Hookway-Kopa

NOTE: Youthline Auckland Charitable Trust presents its application as already well-resourced.

CARRIED**RESOLUTION 2021/97**

Moved: Member Frank Owen

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board confirms their resolution of 3 June 2021 and approves the sum of \$3,077 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

In Favour: Belinda Ward, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Lane Ayr

CARRIED**RESOLUTION 2021/98**

Moved: Member Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board confirm their resolution of 3 June 2021 and approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust with the following conditions:

- I. Kawakawa Hundertwasser Charitable Trust work with Bay of Islands-Whangaroa Community Board Kawakawa - Moerewa subdivision representative, Kawakawa business association, iwi/hapu representatives and other interested community groups.**
- II. report back to Bay of Islands-Whangaroa Community Board with a project brief including timeline and deliverable commitments before funds are uplifted.**

In Favour: Belinda Ward, Manuela Gmuer-Hornell, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Lane Ayr and Bruce Mills

CARRIED**7.10 PROJECT FUNDING REPORTS**

Agenda item 7.10 document number A3398540, pages 108 - 119 refers.

RESOLUTION 2021/99

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Ngati Rahiri Māori Komiti – Carols in the Park 2020**
- b) Resilient Russell Charitable Trust – Go Green Awards**
- c) Whangaroa Museum and Archives Society Inc**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED**8 INFORMATION REPORTS****8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE OCTOBER 2021**

Agenda item 8.1 document number A3379209, pages 120 - 126 refers.

RESOLUTION 2021/100

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board:

- a) receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update October 2021,**
- b) request a Tree Maintenance budget added to the Annual Plan,**
- c) request an ongoing monthly report be provided with upcoming contracts and levels of service that affect Bay of Islands-Whangaroa Community Ward.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED**9 WHAKAMUTUNGA/CLOSING KARAKIA**

Manuwai Wells closed the meeting with a karakia.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:11 pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 11 November 2021.

.....
CHAIRPERSON

8 REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORT

File Number: A3452304

Author: Casey Gannon, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, Member Manuela Gmuer-Hornell, and Member Bruce Mills.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised.

The report from the Chairperson and members are attached.

Reason for the recommendation

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Belinda Ward - Chairperson Report October 2021 - A3453188 [↓](#) 
2. Manuela Gmuer-Hornell - Members Report October 2021 - A3452307 [↓](#) 
3. Bruce Mills - Members Report October 2021 - A3455059 [↓](#) 

COMMUNITY BOARD MEMBER'S REPORT

Report to Community Board:	Bay of Islands-Whangaroa Community Board
Member Name:	Belinda Ward
Subdivision:	Paihia
Date:	21st September 2021 - 26th October 2021

REPORT

1) Meetings

21/09/21 Kerikeri - Waipapa Spatial Plan Workshop - Virtual
22/09/21 Three Waters Reform Workshop - Virtual
23/09/21 FNDC Meeting - Virtual
24/09/21 BOI-W CB Agenda Preview - Virtual
28/09/21 Community Board Working Party Group Meeting - Virtual
29/09/21 Annual Plan Workshop - Virtual
30/09/21 District Plan Briefing - Virtual
30/09/21 Climate Change Adaption Strategy Workshop - Virtual
01/10/21 Heritage Areas Information Session - Virtual
07/10/21 BOI-W CB Meeting - Virtual
11/10/21 Strategic Plan Integration Workshop - Virtual
12/10/21 Regulatory & Compliance Committee Meeting - Virtual
13/10/21 Mayoral Update - Virtual
13/10/21 Development Contributions Review Workshop - Virtual
14/10/21 FNDC Representation Review Hearings - Virtual
19/10/21 Strategy & Policy Committee meeting - Virtual
19/10/21 Future of Local Government Interim Report Summary - Virtual
21/10/21 Representation Arrangements Workshop & Deliberations - Virtual
26/10/21 Strategy & Policy Committee Meeting - Hearings for Speed Limit, Road
Use, Parking & On-site Wastewater - Virtual

2) Issues

23/09/21 Covid information - Ngati Hine Health Trust Drive through vaccination station Williams Rd Carpark. A great job has been done across the BOI-W Ward area

30/09/21 **Successful TIF** as follows: 3 x Smart Bins for both Russell & Paihia.

Public WiFi for both Russell & Paihia Waterfront areas.

Sealing of Bayleys Road Waitangi to Mountain Bike Park.

Lake Manuwai Toilets - Member Mills still smiling!!

07/10/21 Pre-meeting discussions around Placemaking Guidelines & Policy.

3) Resources Consents

NIL

4) Requests for Service

18/08/21 407499 Pedestrian safety issues in Williams Rd Paihia between PWMH & FNHL car park entrance on road reserve. A woman fell on the muddy grassed area & a man hit his head on the low tree branches.

15/09/21 Additional query via Focus Paihia for the above area in front of the PWMH to include a Disability Park (already identified by DAG)

18/12/19 3975787 Bledisloe Domain Lighting - Renewal works programmed for this financial year end June 2020. **Maybe stalled due to Waitangi Estate Future Plan underway. \$ for lights not carried over to this years budget?**

I will follow up.

RFS:4059162 Slippery tiled foyer at Williams Road carpark toilets. Two incidents reported & site meeting requested. **No response to date.**

All residents advised how to lodge RFS's themselves.

RFS's are either work in progress or outstanding.

RFS: 3795613 18/04/18 Follow up on flooding issues in front apron of Paihia War Memorial Hall. **Closed but not resolved - I will follow up.**

RFS: 3717930 01/10/15 Pedestrian safety issues & parking in front of Heritage Boutique Hotel (The Waterfront) Marsden Road Paihia - Pending NZTA response. **Closed but not resolved - I will follow up.**

COMMUNITY BOARD MEMBER'S REPORT

Report to: Bay of Islands-Whangaroa Community Board

Member Name: Manuela Gmuer-Hornell

Subdivision: Opuā – Russell

Date: 26 October 2021

Meetings

Date	Meeting
21/09/2021	Kerikeri – Waipapa Spatial Planning – Workshop Online
01/10/2021	Heritage Areas – Submissions Online
05/10/2021	Shared Path Russell – Okiato - Online
07/10/2021	Community Board Meeting - Online
13/10/2021	Resilient Russell Meeting – Online
14/10/2021	Smart Bins Russell – Online
22/10/2021	Shared Path Russell – Okiato – Site Visit

Issues/Feedback

Our Community Board needs to make sure that management doesn't forward difficult decisions to the Community Boards without consulting or informing us in an appropriate timeframe. The no-surprises policy has to be both ways!

Reports tabled at our meetings need to be more in-depth, and if there are geographical issues, staff will benefit from site visits. Online maps hardly ever tell the whole story.

Resource Consents

NIL received

Requests for Service/Information

09/12/2019	RFS-3996575	Petition Okiato Boundary for paper road
11/02/2020	RFS-4001004	Mark Car Parks outside of Tennis Club
21/02/2020	RFS-3997123	Footpath Damage York St
20/05/2020	RFS-4005808	please mark the diesel tank intake at Russell Wharf
10/07/2020	RFS-4014411	two small slips - been semi tidied and cone placed
21/09/2020	RFS-4026086	Russell Sewage Plant Issues
05/10/2020	RFS-4028183	Russell Museum Sister City
06/10/2020	RFS-4028271	Russell township maintenance

19/10/2020	RFS-4029293	tree to be removed Wellington St
27/10/2020	RFS-4031104	Water Mains Breach Russell
19/11/2020	RFS-4034886	Fire Hydrant Marking RSA Russell
06/01/2021	RFS-4046814	eroded track to Opuia Beach
22/03/2021	RFS-4052859	Duffus Estate Land - driveway
02/06/2021	RFS-4063234	Russell Hall - birds nesting inside
02/06/2021	RFS-4063241	Washout Long Beach (far end)
08/08/2021	RFS-4073578	Unsconsented structures Russell Strand

In progress

- Opuia Resource Consent non-notified for development Franklin St/Kellet St – petition tabled at CB Meeting 3/2/2020 – this has now gone to a full (over 100 attendees) community meeting 8/3/2020 – and we have just been told FNHL has sold the land to a private developer. The land is now occupied by hapu and locals. This is a community being pushed out of their town.
- Footpath Kellet Street – Opuia School – been approved but not carried out – after being promised to be finished by September, it is now "scheduled" for January 2021. As per this report, this is now FNHL project – I am opposing this decision.
- Petition Okiato Boundary for paper road RFS-3996575 – tabled at CB meeting 9/12.19 – the cost to be carried by petitioners. Motion passed in November 2020 CB meeting
- Include re-doing the FNHL terms of reference/objective in their comments about what the next annual plan and long term plan should cover. – tabled at CB Meeting 3/2/2020
- Speed Limit Review
- Maintenance in Russell Township to be outsourced to a local community group
- Mark boundaries at the "Walls Bay" Opuia reserve clearly with bollards
- Placemaking Russell The Strand

COMMUNITY BOARD MEMBER'S REPORT

Report to: Bay of Islands-Whangaroa Community Board

Member Name: Bruce Mills

Subdivision: Whangaroa

Date: August 2021 – October 2021

Meetings

Date	Meeting
17/08/2021	Whangaroa Village Hall AGM
17/08/2021	Whispers: Team Meeting
19/08/2021	Whangaroa Community Trust
02/09/2021	Apologies – No Connectivity / Bay of Islands-Whangaroa Community Board Meeting
16/09/2021	Whangaroa Memorial Hall (Kaeo) Committee
21/09/2021	Spacial Plan Kerikeri – Waipapa (virtual at Lane's)
21/09/2021	Edible Playground – Runanga Kerikeri
27/09/2021	Totara North Ratepayers Assoc. AGM (no quorum!)
28/09/2021	Site walk Edible Playground with Runanga
30/09/2021	Whangaroa Community Trust Pump Track Presentation
01/10/2021	Phone with Catherine Starr on Northern Edge. Great news. Funding available for 2 unit toilets for Lake Manuwai
06/10/2021	Whangaroa Recreation Trust (Whangaroa Swimming Pool)
07/10/2021	Bay of Islands-Whangaroa Community Board Meeting (virtual at Lane's)
12/10/2021	Roadside with Aram Goes – Omaunu Road Safety Issues
12/10/2021	Kaeo playground re: shade sail with supplier
22/10/2021	Andrew Kessels - Whangaroa Memorial Hall (Kaeo) – Maintenance Dissapointing that urgent maintenance has no funds until 2023/2024

Issues/Feedback

No funds to complete Kaeo township walk bridge. Extremely dangerous and urgent but unbudgeted funds are available for scruffy hedge at Kerikeri Sport Grounds.

Continue ratepayer frustrations at poor performance of contractors on our rural roads.

Resource Consents

Nil

Requests for Service/Information

RFS 4080541	Omaunu Road Safety issue with big tree – Aram Goes was great at our meeting (here's hoping).
RFS 4081204	Blue lights in Kaeo. McKays replies
RFS 4070342	Reply back to Council re: overflow car park in Whangaroa

8.2 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2021**File Number: A3443075****Author: Segun Rotimi, Accounting Support Officer****Authoriser: Janice Smith, Chief Financial Officer****PURPOSE OF THE REPORT**

The Community Fund account provides information on financial matters relating to the Bay of Islands-Whangaroa Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 September 2021".

1) BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

Community Fund Account balance as at 01 July 2021	\$301,549.00
• Plus unused funds from 2020/21 – BOI Rotary Club 2021 Duck Race	\$1,974.00
• Plus unused funds from 2020/21 – Kerikeri FC Storage Facilities	\$3,000.00
• Plus unused funds from 2020/21 – Kerikeri Gym Club Fitout Facility	\$2,958.00
• Plus unused funds from 2020/21 – Kerikeri Sports Complex for community playground equipment	\$15,000.00
• Plus unused funds from 2020/21 – Russell to Okiato Shared pathway Signage	\$3,000.00
• Plus unused funds from 2020/21 – Kaeo Playground Shade Structure	\$30,000.00
• Plus unused funds from 2020/21 – Kawakawa Community Development Plan	\$10,000.00
• Plus unused funds from 2020/21 – Te Hononga Hub Old Bank Vault Renovation	\$3,077.00
• Refund of unused grant – Guardians of the Bay of Islands Inc – Te Ra nga Tamariki Day 2021	\$360.87
• Less funds granted and uplifted to 30 September 2021	\$88,018.00

<ul style="list-style-type: none"> • Less funds not uplifted from 4 March 2021 for Bay of Islands Rotary Club for 2021 Duck Race 	\$1,974.00
<ul style="list-style-type: none"> • Less funds not uplifted from 3 June 2021 for Kerikeri Football Club for costs towards storage facilities for equipment 	\$3,000.00
<ul style="list-style-type: none"> • Less funds not uplifted from 3 June 2021 for Kawakawa Community Development Plan for costs towards facilitate development community plan 	\$10,000.00
<ul style="list-style-type: none"> • Less funds not uplifted from 3 June 2021 for Te Hononga Hub for costs towards Old Bank Vault Renovation 	\$3,077.00
<ul style="list-style-type: none"> • Less funds not uplifted from 2 September 2021 for Kerikeri Sports Complex Management Group for costs towards construction of a playground at the complex 	\$5,189.00
Community Fund Account balance as at 30 September 2021	\$259,660.87

2) DISCUSSION AND OPTIONS

Board members will consider the applications on the agenda and make a decision on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 30 September 2021 is \$259,660.87.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Bay of Islands-Whangaroa Community Board. The statement of the Community Fund account as at 30 September 2021 is attached.

ATTACHMENTS

1. **Statement of Community Fund Account BOI-Whangaroa as at 30 September 2021 - A3442781** [!\[\]\(e6ddc77b791299d975007937cebef274_img.jpg\)](#) 

Far North District Council**Bay of Islands - Whangaroa Community Board****Statement of the Community Fund Account as at 30 September 2021**

Allocation Grants & Donations Annual Budget 2020-21	201,549.00	
Community Board Placemaking Fund	100,000.00	
Unspent from 2020/21 - BOI Rotary Club 2021 Duck Race	1,974.00	
Unspent from 2020/21 - Kerikeri FC Storage Facilities	3,000.00	
Unspent from 2020/21 - Kerikeri Gym Club Fitout Facility	2,958.00	
Unspent from 2020/21 - Kerikeri Sports Complex for community playground equipment	15,000.00	
Unspent from 2020/21 - Russell to Okiato Shared pathway Signage	3,000.00	
Unspent from 2020/21 - Kaeo Playground Shade Structure	30,000.00	
Unspent from 2020/21 - Kawakawa Community Development Plan	10,000.00	
Unspent from 2020/21 - Te Hononga Hub Old Bank Vault Renovation	3,077.00	
Refund of unused grant - Guardians of the Bay of Islands Inc - Te Rā nga Tamariki Day 2021	360.87	
		370,918.87

Less Expenditure 2021/22 (Funds Uplifted)**July 21**

Towai Community Market for costs towards gazebo for shelter and community use	2,750.00
Northern Community Family Service for costs towards budget advice and advocacy services	5,325.00
Kerikeri Sports Complex for costs towards community playground equipment	15,000.00

August 21

Bay of Islands Jazz and Blues Festival for costs towards transport and promotion	2,485.00
Kerikeri Gymnastics Club for costs towards venue hire	7,500.00
Kerikeri Gymnastics Club for costs towards fitout of the current facility	2,958.00

September 21

Our Kerikeri Community Charitable Trust for costs towards purchasing a permanent Christmas tree for Kerikeri	10,000.00	
Te Puna Aroha for costs towards Moerewa Christmas 2021	5,000.00	
Henry & William Williams Memorial Museum Trust for costs towards concept development for Place, Faith & Family: Paihia 1823-2023	4,000.00	
Bay of Islands Walkways and Walking Trust for costs towards Russell to Okiato shared pathway signage	3,000.00	
Whangaroa Community Trust for costs towards Kaeo playground shade structure	30,000.00	
		88,018.00

Balance as at 30 September 2021**\$282,900.87****Less Commitments 2021/22 as at 30 September 2021 (Funds not yet uplifted)**

Far North District Council**Bay of Islands - Whangaroa Community Board****Statement of the Community Fund Account as at 30 September 2021****Meeting 04.03.21**

Bay of Islands Rotary Club for costs towards 2021 Duck Race	1,974.00
---	----------

Meeting 03.06.21

Kerikeri Football Club for costs towards storage facilities for equipment	3,000.00
---	----------

Kawakawa community development plan for costs towards facilitate development community plan	10,000.00
---	-----------

Te Hononga Hub for costs towards old bank vault renovations	3,077.00
---	----------

Meeting 02.09.21

Kerikeri Sports Complex Management Group for costs towards construction of a playground at the complex	5,189.00
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	<u>\$23,240.00</u>
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Balance 30 September 2021 Uncommitted/(Overcommitted)	
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	<u><u>259,660.87</u></u>
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8.3 BAY OF ISLANDS-WHANGAROA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2021

File Number: A3451325

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Angie Thomas, Manager - Accounting Services

PURPOSE OF THE REPORT

The purpose of the report is to provide the Bay of Islands – Whangaroa Community Board with financial statements for the period ended 30 September 2021.

EXECUTIVE SUMMARY

The financial report is ward-specific, covering the activities in the Bay of Island - Whangaroa ward only.

RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Statement of Financial Performance Activities by Ward for the period ending 30 September 2021.

BACKGROUND

This is the first quarterly financial report for 2021-2022 detailing the financial performance of community activities to be provided to the Bay of Islands-Whangaroa Community Board.

DISCUSSION AND NEXT STEPS

Refer to the commentary in the attached statement.

Understanding the report

Variances in excess of \$100k and significant “%” variances will be commented on.

The financial year runs from 01 July 2021 to 30 June 2022. The “Year to date” columns reflects income and expenses for the period 01 July 2021 to 30 September 2021.

The variances column highlights the difference between the budget set in the 2021/31 Long Term Plan and actual income and expenses as at 30 September 2021.



The full year columns show the budgeted income and expenses for the full 12 months from 01 July 2021 to 30 June 2022.

The full year forecast column shows the best estimate for the actual year end position as advised by Managers. Unfavourable variances will represent expenses higher than budget or income less than budget.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no specific financial implications for this report.

ATTACHMENTS

- 1. BWCB Statement of Financial Performance Activities by Ward for the period ending 30 September 2021 - A3451167**  

Statement of Financial Performance
Community Activities by Ward
for the period ending
30-September-2021
Bay of Islands - Whangaroa

	Year to date		Year to date		Full year			Full year
	Actual (\$000)	Annual Plan Budget (\$000)			Annual Plan Budget (\$000)	Carry Forward Budgets (\$000)	Total Annual Budget (\$000)	
Operations								
Operational income								
Rates - general (excl water supply rates)	1,170	1,168	2	0%	4,671	0	4,671	4,671
Rates - penalties	0	28	(28)	-100%	113	0	113	113
Fees & charges (inc water supply rates)	18	16	2	10%	99	0	99	99
Central govt subsidies - operational	69	16	54	346%	62	0	62	62
Other income	15	1	14	1921%	3	0	3	3
Capital income								
Central govt subsidies - new works	257	43	214	497%	432	0	432	432
Central govt subsidies - renewals	0	29	(29)	-100%	230	0	230	230
Other contributions	1,597	0	1,597	100%	4,801	0	4,801	4,801
Total operating income	3,126	1,300	1,826	140%	10,412	0	10,412	10,412
Expenditure								
Amenity Lighting	21	19	(3)	-14%	75	0	75	75
Carparks	34	46	11	25%	183	0	183	183
Cemeteries	20	45	25	56%	181	0	181	181
Community Centres	22	40	18	44%	162	0	162	162
Footpaths	106	116	10	8%	463	0	463	463
Halls	78	74	(4)	-6%	312	0	312	312
Parks & Reserves	596	512	(83)	-16%	2,064	0	2,064	2,064
Public Toilets	177	243	66	27%	976	0	976	976
Swimming Pools	35	103	68	66%	548	0	548	573
Town Maintenance	106	181	75	41%	724	0	724	724
Total operating expenditure	1,196	1,379	183	13%	5,687	0	5,687	5,712
Net operating surplus/(deficit)	1,929	(79)	2,008		4,724	0	4,724	4,699

Commentary - Bay of Islands - Whangaroa

Operational Income

Central Government Subsidies Operational

- Income received in advance last financial year (20/21) from Ministry of Business, Innovation & Employment (MBIE) under the Tourism Infrastructure Fund (TIF) package for upgrading public toilets at Waitangi Jetty. These are scheduled to be spent in the current financial year.

Capital Income

Central Government Subsidies New Works

- Tourism Infrastructure Funds (TIF) grant received from Ministry of Business, Innovation & Employment (MBIE) for the construction of public toilets at Waitangi boat ramp.

Other Contributions

- Provincial Growth Funds (PGF) capital grant received for the Kerikeri Domain and Waipapa Sports Hub projects.

8.4 FUNDING APPLICATIONS

File Number: A3450842

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for Local Community Grant funding to enable the Bay of Islands-Whangaroa Community Board to determine which application/s will receive funding at the 11 November 2021 meeting.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Seven new applications for funding have been received, requesting \$42,943.
- The Board has \$159,452.87 available to allocate.
- The Board also has \$100,000 for placemaking funding to grant in the 2021/22 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That the Bay of Islands-Whangaroa Community Board approves the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Fund account to Business Paihia for costs towards 2021 Paihia Christmas Celebrations to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- b) That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Duffus Memorial Trust for costs towards maintenance of pensioner housing at Long Beach to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- c) That the Bay of Islands-Whangaroa Community Board approves the sum of \$2,644 (plus GST if applicable) be paid from the Board's Community Fund account to Kaeo Christmas Parade and Festival Organising Committee costs towards 2021 Kaeo Christmas Festival to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- d) That the Bay of Islands-Whangaroa Community Board approves the sum of \$4,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kairos Connection Trust – Busy Bees costs towards knitting for newborns and those in need to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- e) That the Bay of Islands-Whangaroa Community Board approves the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- f) That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kororareka Marae costs towards Toitu Te Hohourongo – Toitu Te Whenua to meet the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- g) That the Bay of Islands-Whangaroa Community Board leave the application from Toi Ngāpuhi Ltd for costs towards Te Toi Mahara Ngāpuhi Arts Summit to lie on the table.

TŪTOHUNGA / RECOMMENDATION

- h) acknowledges that COVID-19 has affected applicants who received funding for events from the Community Board and that events may have been unable to run as scheduled and:
- i) grants an extension for events to be rescheduled to take place prior to 30 June 2023 if the applicant is able to reschedule or alter their event to run (with no additional funding application being made).
 - ii) agrees if the applicant is unable to reschedule or restructure their event to take place before 30 June 2023, or do not wish to do so, applicants must return any unspent funds and provide a project report outline the expenditure made.
 - iii) agrees any applicant affected by this resolution must notify the Funding Advisors of their decision by 31 December 2021.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Paihia Business	Paihia Christmas Celebrations	\$2,500	\$2,500	The Board's Strategic Plan states that the Board will: <i>"Fund one Christmas event or Parade in Kerikeri, Kaeo, Kawakawa, Moerewa, Paihia and Russell of up to \$2500 per annum for the event, plus traffic management costs up to a maximum of \$2500."</i>	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Duffus Memorial Trust	Maintenance of Long Beach pensioner housing	\$18,406 (100%)	\$10,000	This application has been resubmitted. They are asking for 100% of the funding required. It would seem unlikely that they will be able to be part of the community housing initiatives from the Government. This grant could allow immediate repairs to be made while funding for future and ongoing maintenance is sourced elsewhere.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Infrastructure
Kaeo Christmas Parade and Festival Organising Committee	Kaeo Christmas Parade	\$2,644	\$2,644	The Board's Strategic Plan states that the Board will: <i>"Fund one Christmas event or Parade in Kerikeri, Kaeo, Kawakawa, Moerewa, Paihia and Russell of up to \$2500 per annum for the event, plus traffic management costs up to a maximum of \$2500."</i>	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Kairos Connection Trust – Busy Bees	Knitting for newborns and those in need	\$4,000 (11%)	\$4,000	This group was granted funding in October 2020 (project report to be provided at the next meeting of this Board) and have continued with their community support.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Kerikeri Community Cadet Unit	2021 Regimental Dinner	\$1,000 (18%)	\$1,000	The Cadets rarely request funding for their projects and usually manage to fund them themselves through community fundraising initiatives. This has not been as successful this year as many of the events they would usually raise funds through have not been able to take place.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Kororareka Marae	Toitu Te Hohourongo – Toitu Te Whenua	\$14,393 (13%)	\$10,000	This event is planned in Kororareka to commemorate the reinstatement of the flagpole at Te Maiki hill by Maihi Paraone Kawiti in 1858.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
Te Toi Ngāpuhi	Te Toi Mahara Ngāpuhi Arts Summit	\$10,000 (54%)	Leave to lie	This event is planned to raise the profile and understanding of the value of the arts for Ngāpuhi-nui-tonu and set a plan in place for the next 25 years.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event

Take Tūtohunga / Reason for the recommendation

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding








Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy

ĀPITI HANGA / ATTACHMENTS

1. Application - Paihia Christmas Parade 2021 - A3450782 
2. Application - The Duffus Memorial Trust - A3450786 
3. Application - Kaeo Christmas Parade and Festival Organising Committee (Kaeo Christmas Parade 2021) - A3450781 
4. Application - Kairos Connection Trust (Busy Bees) - A3450784 
5. Application - Kerikeri Community Cadet Unit (2021 Regimental Dinner) - A3450783 
6. Application - Kororareka Marae Toitu te Hohourongo - Toitu te Whenua - A3450785 
7. Application - Toi Ngapuhi Limited (Te Toi Mahara Ngapuhi Arts Summit) - A3450787 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Business Paihia Inc	Number of Members	110
Postal Address	PO 339 Paihia	Post Code	0200
Physical Address		Post Code	
Contact Person	Stephanie Godsiff	Position	Administrator
Phone Number		Mobile Number	0211229307
Email Address	info@paihianz.co.nz		

Please briefly describe the purpose of the organisation.

Business Paihia is an incorporation of businesses from Paihia, Waitangi, Opuā, Haruru Falls, Kerikeri and Whangarei. We aim to build a dynamic business environment and to be influential in decision making in our community.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

We have had to cancel the Paihia Christmas Parade due to COVID and uncertainty on alert levels and gatherings under the level 2 restrictions schools can't participate in the parade.

We want to create some Christmas Cheer in this climate for the children and all the businesses which have been hit incredibly hard with the border to Northland closed.

We are planning on holding a static event over the weekend when the parade was on Friday 3rd, 4th, 5th.

Community groups and businesses are invited to create either a larger display - focus is a Christmas tree (they can make this) - larger display (6m wide/3m high) on Village Green or to have a smaller tree 2 up to 2 metres high outside shops or in the mall.

Sustainability will be part of the criteria. Then we will continue to judge the displays as normal - business and community. We will create an online and hard copy map of where the displays are and who has done them.

There is quite a lot of administration to get this off the ground. But what we hope is that we can celebrate Christmas and our community in a safe and social distanced way.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	1800 - signage, map creations, website etc	1000
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)	2500 (includes health and safety, administration, organisation of schools, etc)	1000
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	1500	not applicable
Other (describe) Goodies for kids and prizes \$800	800	500 - prizes/goodies for participating
TOTALS	6,600	2,500

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
"it" Bay of Islands Food and Wine Festival - 2021 - for event that did not happen because of covid - but costs still incurred	18,000
Christmas Parade	2,600
Admin /website/Audit / H&S/etc	8400
Summer Events	1630
"it" Bay of Islands Food and Wine Festival 2022	23,000
TOTAL	53,630

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Business Paihia	2,600	pending Yes / Pending
Local business sponsorship/support	1500	Pending Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Paihia Christmas Parade 2020 and 2019	5000 and 4466	8th Oct 2021 and 10/8/2020	Yes Y / N
Paihia Christmas Parade 2018	5020.50	9 / 10/2019	Yes Y / N
Paihia Christmas Parade 2017	3322.35	19/10/17	Yes Y / N
Bay of Islands Beast Street Party 2017	5750	13/4/2017	Yes Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Business Paihia Inc

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Position

Postal Address Post Code

Phone Number Mobile Number

Signature

Date 11th October 2021

Signatory Two

Name Position

Postal Address Post Code

Phone Number Mobile Number

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Local Grant Application Form



Signature

Date 11th October 2021

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A2686814 (version Sept 2018)

Page 7

Schedule of Supporting Documentation**BUSINESS PAIHIA INCORPORATED – PAIHIA CHRISTMAS CELEBRATIONS**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Annual Report until 31 May 2021 x 12 pages
2	Bank Statement x 5 pages
3	Quotes x 2 pages
4	Event Health and safety Plan and Risk Management x 5 pages

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation The Duffus Memorial Trust Number of Members 9 Trustees
 Postal Address D.M.T. P.O. Box 3, Russell 024 Post Code 0242
 Physical Address Long Beach Rd, Russell Post Code 0202
 Contact Person Louise Armstrong Position Trustee
 Phone Number 09 403 8483 Mobile Number 021 175 0837
 Email Address alamootie@gmail.com

Please briefly describe the purpose of the organisation.

To provide and maintain pensioner housing for elderly members of The Russell + Russell peninsula communities

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity To carry out maintenance on older pensioner units Date on-going
 Location The Duffus Estate, Long Beach Rd Russell Time
 Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No
 If so, how much? N/A

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Duffus Estate has 4 cottages built in the 1980s + 2 built in 2019. We are seeking funding to complete the exterior painting of the older cottages. The Trust has already completed the majority of the refurbishment at its own expense. The Trust funds are already committed to repaying a bank loan for the two new units and an interest free loan. We therefore need grant funding to ensure that the exterior walls of units 1, 2 + three + the roof of unit 1 are painted to protect the houses from weather. This additional maintenance will mean our elderly Russell tenants will be able to remain living in the community where they have spent their lives, + in the proximity of their whanau, tangata, makopuna + friends; access which would be diminished should they have to move to a care facility outside Russell.

Regular phased maintenance is important to maintain the standard of the properties + will directly benefit the current tenants of the houses, and indirectly the other occupants of the more recently built units #5 + #6.

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A2606814 (version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	\$18 406 —	\$18 406 —
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	\$18 406	\$18 406 —

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Westpac Loan + Interest } to build Private Interest free loan } units 5+6	
Insurance	
Rates	
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Refund for plants bought to reinstate damage to Estate land by F.N.D.C	405 -	30.6.21	Y / N
Contractor 04/2020			Y / N

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A2686814

(version Sept 2018)

Page 4

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

The Duffus Memorial Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Louise V. Armstrong

Signatory Two

[Signature]

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A2698814

(version Sept 2018)

Page 5

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name LOUISE VALENTINE ARMSTRONG Position TRUSTEE
 Postal Address 56 FLORANCE AVENUE RUSSELL-KORORAREKA Post Code 0202
 Phone Number 09 403 8483 Mobile Number 021 175 0837
 Signature Louise V. Armstrong Date 27.09.2021

Signatory Two

Name Valerie Jane Marshall-Smith Position Trustee
 Postal Address 4 Hazard St, Russell Post Code 0202
 Phone Number Mobile Number
 Signature [Signature] Date 27.9.2021

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A2686814

(version Sept 2018)

Page 6

Schedule of Supporting Documentation**DUFFUS MEMORIAL TRUST****(MAINTENANCE – DUFFUS ESTATE)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Performance Report x 12 pages
2	Westpac Bank statement September 2021 x 3 pages
3	Quotes/Pricing x 2 pages

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Kaeo Christmas Parade and Festival Organising Committee		Number of Members	5
Postal Address	P.O. Box 357, KAEO		Post Code	0478
Physical Address	12 Lower Rd, RD 1, KAEO		Post Code	0478
Contact Person	ELJON FITZGERALD	Position	Chairperson	
Phone Number	09 4050180	Mobile Number	021 02206851	
Email Address	eljon.fitzgerald@gmail.com			

Please briefly describe the purpose of the organisation.

To organise, coordinate and manage the annual Kaeo Christmas Parade and Festival for the local Whangaroa community.

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A2686814 (version Sept 2018)

Page 1

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The community of Kaeo and Whangaroa view the Kaeo Christmas Parade and Festival as the most significant social event of the year for families and whānau. It is a time of gathering as a community to celebrate the arrival of summer and the season of Christmas. The benefits include strengthening community connections and networks, enjoying entertainment and the range of food available at the event, raising money through stalls sharing information through displays and information stalls.

This event provides an opportunity for families and whānau to take part in annual Christmas festival activities, play fun games and experience new information from displays and information stalls.

Type text here

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A2686814 (version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ² Set apart Hiphop	\$ 1,500	\$ 1,500
Administration (incl. stationery/copying)		
Equipment Hire -Bouncy Castles	\$ 645	\$ 645
Equipment Purchase (describe)		Type text here
Portaloos	\$ 299	\$ 299
Sound system	\$ 200	\$ 200
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	\$ 1,200	not applicable
Other (describe)	Type text here	
Māori Wardens	\$ 300	\$ 300
TOTALS	\$ 3,844	\$ 2,644

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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A2688514

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Page 3

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Accounting and Administration	\$ 500.00
Advertising - Thank you notices	\$ 100.00
TOTAL	\$ 600.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
Funds held in bank account	\$ 988.45	Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Christmas Parade and Festival	\$ 2,000	November 2020	Y / N
Christmas Parade and Festival	\$ 2,000	November 2019	Y / N
Christmas Parade and Festival	\$ 2,000	November 2018	Y / N
Christmas Parade and Festival	\$ 2,000	November 2017	Y / N

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Page 4

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kaeo Christmas Parade and Festival Organising Committee

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Elton Fitzgerald

Signatory Two

Frances Gaulton

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A2686814 (version Sept 2018)

Page 5

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Elton Fitzgerald Position Chairperson
 Postal Address P.O. Box 357 KAEO Post Code 0475
 Phone Number 09-4050180 Mobile Number 021-02206851
 Signature [Signature] Date 8-10-21

Signatory Two

Name Frances Goulton Position Committee Member
 Postal Address 12 Lower Rd RD1 KAEO Post Code 0478
 Phone Number 021-831141 Mobile Number 021-831141
 Signature [Signature] Date 8-10-21

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Page 6

Schedule of Supporting Documentation**KAEO CHRISTMAS PARADE AND FESTIVAL ORGANISING COMMITTEE****(ANNUAL KAEO CHRISTMAS PARADE AND FESTIVAL 2021)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kiwibank transaction list Nov 2020 to April 2021 x 1 page
2	Project Profit & Loss Statement 31.03.2021 x 1 page
3	Quotes for event x 4 pages

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline *refer page 2 for what we do ongoing.*
- ☒ A health and safety plan *refer attached*
- ☐ Your organisation's business plan (if applicable) *N/A*
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so *N/A*
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>Kairos Connection Trust (Busy Bees)</u>	Number of Members	<u>34</u>
Postal Address	<u>PO Box 357, Kerikeri</u>	Post Code	<u>0230</u>
Physical Address	<u>41 Hobson Ave, Kerikeri</u>	Post Code	<u>0230</u>
Contact Person	<u>Jenny Jackson</u>	Position	<u>Busy Bees Coordinator</u>
Phone Number	<u>021 484 009</u>	Mobile Number	<u>021 484 009</u>
Email Address	<u>jenjackson43@gmail.com</u>		

Please briefly describe the purpose of the organisation.

Busy Bees purpose - to knit & sew for 0-12 month babies in the North. Distribute to those that need help to keep warm. Give Aroha & Pride to Mothers & Knitters.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity BUSY BEES KNITTING GROUP Date NA

Location Kerikeri Baptist Church Time NA

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? NA

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Busy Bees meet on 2nd & 4th Wednesday of every month from 1pm to 3pm at rooms provided free of charge by the Kerikeri Baptist Church. New members are always welcome. Please Jenny, message on Facebook or just turn up. We currently have 34 knitters including 12 that meet at Orchard Estate. We knit Angel Sacks (type of sleeping bag), blankets, jerseys, cardigans, singlets, beanies & booties. Our knitters benefit by doing something they love, helping the babies and gaining a real sense of worth. Angel Sacks are being given to every newborn in the North. These must be 100% pure wool to keep baby warm and protected. Angel Sacks are our top priority. All other knitting & material blankets go to areas where babies are vulnerable. Thanks to the distribution by Bald Angels Trust these people are reached through Plunket, Womens Refuge, Police, Teen Mums etc. etc. etc. With \$4,000 ^{net of GST} we could make ^{at least} 150 Angel Sacks.

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A2686814

(version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire <i>\$20 per hour x 3 hr x 22 meet</i>	1320	—
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books) <i>wool</i>	4000	4000
Refreshments	264	—
Travel/Mileage		
Volunteer Expenses Reimbursement	50	—
Wages/Salary	—	not applicable
Volunteer Value (\$20/hr) <i>150 Angel Sacks</i>	32000	not applicable
Other (describe)		
TOTALS	37,634	4000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
wood + material	42000	23 August 2019	Y / N
Wood + Material	3000	October 2020	Y / N <i>Preparing at moment</i>
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kairos Connection Trust - (Busy Bees Community Group)

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in **advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Jenny Jackson Position Co Ordinator
 Postal Address 13 Gumdiggersloop Karikari Post Code 0230
 Phone Number 021 484 009 Mobile Number 021 484 009
 Signature [Signature] Date 12/10/21

Signatory Two

Name [Signature] Shirley Ayers Position General Manager
 Postal Address 41 Hobson Ave, Karikari Post Code 0230
 Phone Number 021-881-568 Mobile Number 021-881-568
 Signature [Signature] Date 12/10/21

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Schedule of Supporting Documentation**KAIROS CONNECTION TRUST****(BUSY BEES KNITTING GROUP)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quote - Baabaa Enterprises Ltd x 1 page
2	Health & Safety (Under Kerikeri Baptist Church policy) x 1 page
3	Reference letters x 4 pages

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Kerikeri Community Cadet Unit	Number of Members	30
Postal Address	36 Settlers Way Okaihau	Post Code	0475
Physical Address	3/1913 State highway 10 Waipapa Northland	Post Code	0230
Contact Person	Mary-Jane Martin	Position	Adminstrator
Phone Number	0278942004	Mobile Number	0278942004
Email Address	mj.martin.art@gmail.com		

Please briefly describe the purpose of the organisation.

The organisation is a youth community group which falls under the New Zealand Cadet Forces. The Kerikeri Cadet Unit works with youth in the Far-North region to develop leadership, discipline, team work and respect for themselves & their community.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? If so, how much? ☐ Yes ☒ No

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Kerikeri Cadet Unit Regimental Dinner is a yearly formal celebration recognising the hard work, time and effort our members have put into the unit and the Northland community; supporting the Northland Civil Defense team, running ANZAC day services, delivering food packages, beach rubbish clean-ups, and much more. The formal event teaches our young cadet members self-respect and respect for others through presentation and recognition. Each year we invite 4 special community-minded guests to attend from emergency services, regional council, and or community group volunteers/leaders. These guests often inspire cadets to join emergency services, charity, sports, and youth groups as volunteers/leaders. This year our unit is celebrating the arrival of a new cadet officer and saying farewell to a long-serving cadet staff. We encourage each of our cadets to bring 2 guests to inspire friends/family to become involved with the unit, supporting the young cadets and the far north community. Celebrating our efforts encourages our young members to be proud of who they are and the work they have done within their community. Ultimately developing community-minded citizens and future leaders.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	180 + 200 Bond	180
Advertising/Promotion	N/A	
Facilitator/Professional Fees ²	N/A	
Administration (incl. stationery/copying)	N/A	
Equipment Hire	Included in venue Hire	
Equipment Purchase (describe)	N/A	
Trophy engraving	78	78
Utilities	Included in Catering hire	
Hardware (e.g. cement, timber, nails, paint)	N/A	
Consumable materials (craft supplies, books)	300	300
Refreshments	37	0
Travel/Mileage	N/A	
Volunteer Expenses Reimbursement	N/A	
Wages/Salary	360	not applicable
Volunteer Value (\$20/hr)	200	not applicable
Other (describe) Dinner Catering	2,750	0
Food	518	0
Photography	800	442
TOTALS	5,423	1,000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Shed Building Project	34,500
Uniforms and Equipment	2547
Unit camps and activities	5,407
Administration wages and Office Expenses	2,648
Vehicle Expenses, Unit & Storage Rent/Rates/Insurance/Power	5,844
TOTAL	50,946

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Pub Charity Limited	\$2,750	Yes / Pending
BlueSkys Community Trust Limited	\$360	Yes / Pending
Kerikeri Community Cadet Unit	\$1,000	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kerikeri Community Cadet Unit

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
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 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Mary-Jane Martin

Signatory Two

J.B. Martin.....

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Local Grant Application Form



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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Mary-Jane Martin"/>	Position	<input type="text" value="Administrator"/>
Postal Address	<input type="text" value="36 Settlers Way Okaihau"/>	Post Code	<input type="text" value="0475"/>
Phone Number	<input type="text" value="0278942004"/>	Mobile Number	<input type="text" value="0278942004"/>
Signature	<input type="text" value="Mary-Jane Martin"/>	Date	<input type="text" value="18/10/2021"/>

Signatory Two

Name	<input type="text" value="Jeff Martin"/>	Position	<input type="text" value="Support Committee Chairman"/>
Postal Address	<input type="text" value="133 Te Ranga Road, R.D.2 Kaeo, Northland"/>	Post Code	<input type="text" value="0479"/>
Phone Number	<input type="text" value="09 4050578"/>	Mobile Number	<input type="text" value="0212828346"/>
Signature	<input type="text" value="J.B. Martin....."/>	Date	<input type="text" value="18/10/2021"/>

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Schedule of Supporting Documentation**KERIKERI COMMUNITY CADET UNIT****(2021 REGIMENTAL DINNER)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Financial Statement x 7 pages
2	Quotes and pricing x 9 pages
3	Event Programme with menu x 7 pages
4	Health & Safety documents x 5 pages

Local Grant Application Form



Instructions

Please read carefully:

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form to funding@fndc.govt.nz or to any Council service centre**

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text" value="Kororareka Marae"/>	Number of Members	<input type="text" value="242"/>
Postal Address	<input type="text" value="P.O. Box 20, Kororareka Russell"/>		Post Code <input type="text" value="2042"/>
Physical Address	<input type="text" value="Kororareka Marae, Haratu, Corner of Pitt Street & The Strand, Russell"/>		Post Code <input type="text" value="0202"/>
Contact Person	<input type="text" value="Richard Robbins"/>	Position	<input type="text" value="Treasurer"/>
Phone Number	<input type="text" value="027 336 1744"/>	Mobile Number	<input type="text" value="027 336 1744"/>
Email Address	<input type="text" value="marae@kororareka.nz"/>		

Please briefly describe the purpose of the organisation.

Kororareka Marae represents the people of the Russell Peninsula and anyone who have family and historic connections to this rohe. We hold kaitiakitanga for the Kororareka Russell peninsula with support for hapu in Taumarere and wider.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Toitu te Hohourongo - Toitu te whenua (The Peace remains - The Land remains) is a nationally significant event to be held in Kororareka Russell on the 16th of January 2022. On this significant day in 1858, the flagstaff at Te Maiki was re-erected by Maihi Paraone Kawiti, a son of the famous chief Kawiti, and 400 specially selected men, as a voluntary gesture of goodwill. This event marks the acknowledgement and ongoing reconciliation through collaborative mana whenua, community, and crown agency action. This commemorative event is the culmination of considerable project collaboration that has enabled the carving and strategic placement of Waharoa and Wero in Kororareka Russell. It's long been lamented that arriving in Kororareka Russell is underwhelming with nothing distinctive or special to the area to greet visitors and nothing to honour its rich Maori history. Overall, this project has promoted community cohesion and cultural identity, and will help people feel that they belong and can take part in their community. This project will enable Kororareka Marae to support the need of Maori, whanau, and hapu, and rangatiratanga will be asserted. Additionally, we will continue to strengthen our connection to each other through our wider Rohe Hapu and the broader vision of our respective communities to achieve long-term sustainable outcomes for the future.

The unveiling event hosted by Kororareka Marae will be attended by mana whenua, local communities, crown agencies, and dignitaries including kuia, kaumatua, and the Governor General. This free event will attract local, regional, and national attention that will raise the cultural and historic significance of the Kororareka Peninsula in recognition of its importance to Te Tiriti o Waitangi and the upcoming bicentenary.

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A2686814 (version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire - Road closure fee	\$100	
Advertising/Promotion - Commemorative Book	\$1,460	\$1,250
Facilitator/Professional Fees ² MC	\$420	
Administration (incl. stationery/copying)		
Equipment Hire - Toilet, seats & marquee	\$2,763	\$2,763
Equipment Purchase (describe)		
Utilities Traffic management & security	\$2,200	\$2,200
Hardware (e.g. cement, timber, nails, paint)	\$91,000 (waharoa & wero carving)	
Consumable materials (craft supplies, books)	\$1,620 for accommodation	\$1,620
Refreshments	\$5,000	\$5,000
Travel/Mileage	\$860	\$860
Volunteer Expenses Reimbursement	\$420	\$200
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) Kapa haka koha & entertainment	\$960	\$500
TOTALS	\$109,043	\$14,393

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Maiki/Flagstaff Hill Waharoa consultation and carving	\$23,000
Kororareka Russell wharf Wero and Waharoa carving	\$38,000
Marae operational costs and hou ora	\$5,200
TOTAL	\$66,200

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
DOC Bay of Islands (\$12,000) and Heritage Fund (\$15,000)	\$27,000	Yes / Pending
Pub Charity Limited	\$10,000	Yes / Pending
Te Au Marie Trust	\$10,000	Yes / Pending
Lottery Northland Community (\$20,000) Lottery Covid Wellbeing Fund (\$16,276)	\$36,276	Yes / Pending
Kororareka Maraе funds	\$5,420	Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
N/A			Y / N
			Y / N
			Y / N
			Y / N

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A2686814

(version Sept 2018)

Page 4

Local Grant Application Form



Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kororareka Marae Society Incorporated

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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Local Grant Application Form




We agree to the following conditions if we are funded by Local Community Grant Funding:

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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Richard Robbins"/>	Position	<input type="text" value="Treasurer"/>
Postal Address	<input type="text" value="71 Te Akau Drive, RD1, Kororareka Russell"/>		Post Code <input type="text" value="0274"/>
Phone Number	<input type="text" value="027 336 1744"/>	Mobile Number	<input type="text" value="027 336 1744"/>
Signature			Date <input type="text" value="14th October 2021"/>

Signatory Two

Name	<input type="text" value="Deb Rewiri"/>	Position	<input type="text" value="Chair"/>
Postal Address	<input type="text" value="27 Pomare Road, Kororareka Russell"/>		Post Code <input type="text" value="0202"/>
Phone Number	<input type="text" value="027 289 4044"/>	Mobile Number	<input type="text" value="027 289 4044"/>
Signature			Date <input type="text" value="14th October 2021"/>

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A2686814

(version Sept 2018)

Page 6

Schedule of Supporting Documentation**Kororareka Marae**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Programme Outline
2	Statement of Accounts
3	Bank Statement
4	Quote – Kerikeri Hire
5	Quote – Rawiri's Kihini
6	Quote – Tents and Events Party Hire
7	Quote – Studio Eighty - printing
8	Quote – Seaport Village Holiday Accommodation
9	Health and Safety Plan

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Toi Ngāpuhi Limited	Number of Members	1000
Postal Address	PO Box 932, Kerikeri	Post Code	0230
Physical Address	Level 1, Cobham Road, Kerikeri	Post Code	0230
Contact Person	Gail Richards	Position	Pou Takawaenga
Phone Number	021 0284 9532	Mobile Number	
Email Address	gail@toingapuhi.co.nz		

Please briefly describe the purpose of the organisation.

Toi Ngāpuhi is an advocacy and support agency working across Te Taitokerau with cultural and creative networks for the purposes of: revitalising distinctive and unique cultural identity, protecting Ngāpuhi-nui-tonu culture, improving hapū wellbeing, establishing benchmarks of cultural integrity and authenticity, and fostering talent and opportunity.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date
Location Time

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Te Toi Mahara is borne from a series of wānanga held with Te Taitokerau pūkenga, ringatoi, whānau and community who called for this type of event to elevate the relevance, significance and importance of mahi toi to the survival of our mātauranga, culture and communities. The plan is to hold the event every 5 years. The purpose of the event is to gather people to discuss and agree on significant regional opportunities and programmes that we can work on together.

This event, Te Toi Mahara, was to be a significant first initiative for Toi Ngāpuhi and was scheduled for July 2020 and the September 2021. Unfortunately, it was postponed due to COVID so we are very excited that we have the opportunity to hold it in December this year. We have been conducting on-line sessions with our presenters and facilitators during lockdown to maintain momentum and plan for the event.

The purpose of the summit is to bring together Ngāpuhi leaders, decision makers, senior leaders and practitioners, in the Ngāpuhi and Te Taitokerau arts scene together with a group of exclusively selected nationally and internationally recognised experts, commentators and leaders to discuss and share information and ideas on issues, challenges and opportunities which are current across Māoridom in their efforts to recover, preserve, protect, share and grow their cultural creativity.

It provides the opportunity to highlight current issues and needs, to recognise pūkenga as key notes and to share knowledge and raise the profile and understanding of the value of the arts for Ngāpuhi-nui-tonu.

One of the key aims of Te Toi Mahara is to understand the place and state of toi in Te Taitokerau currently, and the vision for the next 25 years. The direct benefits will be to those who attend (we estimate 100 people).

The wider benefits will be to the Ngāpuhi community along with the broader community in the creation of opportunities that will strengthen mahi toi, te reo, mātauranga transmission, and developing our arts and culture in Te Taitokerau. This will include on-line programmes and programmes and initiatives that will run across the region.

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A2686814

(version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$4,295	\$2,459
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire (technician and equipment costs)	\$14,070	\$7,541
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS		\$10,000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Toi Mahara	\$123,000.00
Whakairoiro and Cultural Activator	\$250,000.00
Tai o Hī Tai o Hā	\$68,300.00
Overheads	\$130,000.00
Other operational costs	\$32,94.94
TOTAL	\$603,594.94

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative New Zealand	\$45,000	<input checked="" type="checkbox"/> Yes / Pending
Creative Northland	\$4,000	<input checked="" type="checkbox"/> Yes / Pending
Te Puni Kōkiri	\$10,000	Yes / <input checked="" type="checkbox"/> Pending
Sponsors	\$22,600	<input checked="" type="checkbox"/> Yes / Pending
Pub Charity Limited	\$25,000	Yes / <input checked="" type="checkbox"/> Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
N/A			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Toi Ngāpuhi Limited

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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Local Grant Application Form




We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Bernard Makoare"/>	Position	<input type="text" value="Chair of Board"/>
Postal Address	<input type="text" value="Po Box 932 Kerikeri"/>		Post Code <input type="text" value="0230"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="0274545014"/>
Signature			Date <input type="text" value="13 October 2021"/>

Signatory Two

Name	<input type="text" value="Gail Richards"/>	Position	<input type="text" value="Pou Takawaenga"/>
Postal Address	<input type="text" value="Po Box 932 Kerikeri"/>		Post Code <input type="text" value="0230"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="02102849532"/>
Signature			Date <input type="text" value="13 October 2021"/>

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Schedule of Supporting Documentation**TOI NGĀPUHI LIMITED****(TE TOI MAHARA NGĀPUHI ARTS SUMMIT)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Performance Report FYE 20 June 2020 x 17 pages
2	ASB Bank statements (Cheque – July/August 2021 & Savings – March to September 2021) x 7 pages
3	Quote/Pricing x 4 pages
4	Letter to FNDC/Community Board Members accompanying application x 4 pages
5	Order of Service for event x 4 pages
6	Event timeline x 15 pages
7	Event Flyer x 13 pages
8	Health & Safety Documents x 7 pages

8.5 SUMMER 2021/22 RURAL TRAVEL FUNDING APPLICATIONS**File Number:** A3440112**Author:** Kim Hammond, Funding Advisor**Authoriser:** Ana Mules, Team Leader - Community Development and Investment**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2021/22 summer sporting season.

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a)	Bay of Islands College	\$1,070.00
b)	Kerikeri High School	\$918.00
c)	Mid North United Sports Incorporated	\$570.00
d)	Motatau Bilingual Primary School	\$3,500.00
e)	Taitokerau Rugby League	\$1,850.00
f)	Special Olympics – Bay of Islands	\$500.00

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2019 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's Facebook page. The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

	Sport Northland (Kiwisport)	Sport New Zealand (Rural Travel)
What are the Objectives?	<ol style="list-style-type: none"> 1. Increase the number of children participating in sport 2. Increase the availability and accessibility of sport for children 3. Support the development of skills to enable effective participation. 	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$25,000.00 across the Far North District.	\$25,080.30 across the Far North District.
Funding is not available for	Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools, clubs or individuals.	Schools, clubs or individuals.
What age group is funding for?	Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming.	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Kiwisport agreement with Sport Northland to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

The total budget for rural travel funding for the 2020/21 financial year is \$50,080.30. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 40% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the winter season is usually \$12,044.70. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds carried over from previous funding rounds) have been added to this amount to allow the grant recommendations in this report to be made.

%	Board	40% Summer	60% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$8,029.80	\$12,044.70	\$20,074.50
31.5%	Te Hiku Community	\$6,245.40	\$9,368.10	\$15,613.50
28%	Kaikohe-Hokianga Community	\$5,551.47	\$8,327.20	\$13,878.67

ĀPITI HANGA / ATTACHMENTS

1. Rural Travel Application - Bay of Islands College - A3440079 [↓](#) 
2. Rural Travel Application - Kerikeri High School - A3440080 [↓](#) 
3. Rural Travel Application - Mid North United Sports Incorporated - A3441807 [↓](#) 
4. Rural Travel Application - Motatau Bilingual Primary School - A3440081 [↓](#) 
5. Rural Travel Application - Taitokerau Rugby League - A3440082 [↓](#) 
6. Rural Travel Application - Special Olympics - Bay Of Islands - A3440083 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Bay of Islands College

Contact person: Lynda Scott

Postal address: PO Box 58, Kawakawa

PO Box address: (1-9 Derrick Rd, Kawakawa)

Telephone: 021 040 3643 Email: lsc@boic.school.nz

B. Contact Names

Please provide

1. Name Lynda Scott Phone 021 040 3643
2. Name Dave Scott Phone 021 054 7608

C. Organisation Details

- Are you a club or a school? School
1. How many members belong to your club/school? 400
 2. How many participants aged between 5 & 19 will this travel subsidy benefit? 190

1 | Page

3. How many participants are aged between 5-11 yrs N/A
4. How many participants are aged between 12-19 yrs 190
5. Please detail how many applicants are female 95
6. Please detail how many applicants are male 95
7. Does your application involve a partnership with a local school / club YES ☒ NO ☐
8. What is this funding going to be used for? (Briefly explain)
- To assist with travel to local, Regional & National competitions from 1st November 2021 to 31st March 2022.
9. Do you have any disabled individuals who are being supported by this fund? Yes
- a. If yes, how many will receive support from the RTF 8
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
- 100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? ☒ YES/ ☐ NO

(If yes please write your GST Number in the space provided below)
GST NO.

1	1	5	8	1	9	2	7
---	---	---	---	---	---	---	---

2. How much money are you applying for?
- \$ 1445 Sport NZ funding
- \$ 1000 other funders (parents)
- \$ 1000 your contribution
- \$ 3445 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
Parents	\$1000	
BOIC	\$1000	

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Lynda Scott

Position in organisation / title: Sport Coordinator

Signature: Lynda Scott Date: 8/10/21

2. Name: Dave Scott

Position in organisation / title: Head of Sport

Signature: [Signature] Date: 8/10/21

Schedule of Supporting Documentation**BAY OF ISLANDS COLLEGE****(RURAL TRAVEL FUND – SUMMER 2021/22)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Cover Letter and Calculations x 2 pages
2	Receipt of Affiliation Fees with Sport Northland x 1 page
3	Bank Deposit slip x 1 page
4	Annual Report until December 2020 x 27 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Kerikeri High School

Contact person: Betina Simpson

Postal address: 48 Hone Heke Rd Kerikeri

PO Box address: Po Box 42 Kerikeri 0245

Telephone: 407 8916 Email: BSimpson@Kerikerihigh.ac.nz

B. Contact Names

Please provide

1. Name Betina Simpson Phone 407 8916
2. Name Susan Manning Phone 407 8916

C. Organisation Details

- Are you a club or a school? School
1. How many members belong to your club/school? 1515
 2. How many participants aged between 5 & 19 will this travel subsidy benefit? 20
 3. How many participants are aged between 5-11 yrs —

1 | Page

4. How many participants are aged between 12-19 yrs 20

5. Please detail how many applicants are female 0

6. Please detail how many applicants are male 20

7. Does your application involve a partnership with a local school / club YES/NO NO

8. What is this funding going to be used for? (Briefly explain)

travel assistance

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF NO

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES NO

(If yes please write your GST Number in the space provided below)
GST NO.

1	7	5	7	4	6	7	1
---	---	---	---	---	---	---	---

2. How much money are you applying for? \$ 1240.00 Sport NZ funding

\$ _____ other funders

\$ 1408.00 your contribution

\$ 2648.00 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

No

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Betha Simpson

Position in organisation / title: Sports Co-Ordinator

Signature: Betha Simpson Date: 13-9-21

2. Name: Susan Manning

Position in organisation / title: Finance Manager

Signature: [Signature] Date: 13-9-21

Schedule of Supporting Documentation**KERIKIERI HIGH SCHOOL**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Annual Report x 28 pages
2	ASB Bank account deposit slip x 1 page
3	Basketball and Cricket Budget workings x 2 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: MID NORTH UNITED SPORTS INCORPORATED

Contact person: Suzee Ross

Postal address:

PO Box address: PO Box 8 KAIKOHE

Telephone: 0212987290 Email: mnus2017inc@gmail.com

B. Contact Names

Please provide

- | | | |
|----|-----------------|--|
| 1. | Name Del Rameka | Phone 027 877 69 61 |
| 2. | Name Suzee Ross | Phone 021 298 72 90 |

C. Organisation Details

Are you a club or a school? [Sporting Organisation](#)

1. How many members belong to your club/school?
2. How many participants aged between 5 & 19 will this travel subsidy benefit? [190+](#)

3. How many participants are aged between 5-11 yrs 100+
4. How many participants are aged between 12-19 yrs 90
5. Please detail how many applicants are female 90
6. Please detail how many applicants are male 100
7. Does your application involve a partnership with a local school / club YES BOTH
8. What is this funding going to be used for?

Travel to Kensington/ Onerahi/ Hikurangi and Dargaville for our local softball teams

9. Do you have any disabled individuals who are being supported by this fund? NO
 - a. If yes, how many will receive support from the RTF _____
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? NO

(If yes please write your GST Number in the space provided below)

GST NO.

--	--	--	--	--	--	--	--	--	--

2. How much money are you applying for?

<u>\$ 2,800.00</u>	Sport NZ funding
<u>\$ 0</u>	other funders
<u>\$ 3,141.00</u>	your contribution
<u>\$ 5,941.00</u>	TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Delwyn Rameka

Position in organisation / title: Secretary

Signature: 

Date: 4 October 2021

2. Name: Suzee Ross

Position in organisation / title: Treasurer

Signature: 

Date: 4 October 2021

Schedule of Supporting Documentation**MID NORTH UNITED SPORTS INCORPORATED****(RURAL TRAVEL FUND – SUMMER 2021/22)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Cover Letter and Calculations x 1 page
2	Bank Deposit Slip and List of Associated Clubs x 1 page
3	Statement of Receipts and Payments x 1 page
4	Annual Report until December 2020 2 x pages

Mid North United Sports

mnus2017inc@gmail.com



4th October 2021

To the Western Community Board

Introduction:

Mid North United Sports is an Incorporated Society...

Mid North - The Area we focus

United Sports - Different Codes under the same banner...

Members are: Mid North Basketball, Kerikeri Basketball Assn, MNUS Holiday Programs and Camps, Rise-Up Sports Academy, Bay of Islands Marlins Softball Club, Mid North United Softball Little League, Mid North United Squash, Mid North United Golf, Womens Boxing, Rawene Community Gym, Nga Puhi Rugby League, Taiaimai Rugby League Club.

We are a non Profit Organisation.

We are affiliated to Softball New Zealand

Re: Far North Rural Travel Fund Application

For the past 5 years Mid North United Sports – Bay of Islands Marlins Softball, has been developing Softball in the Mid North area. This year we have grown to 20 teams: 8 Men's teams and 12 women's teams. This travel application is in regards to a travel allowance for our teams within our ward to travel to Moerewa, Hikurangi, Dargaville, Kensington and Onerahi.

This season we are looking for assistance with travel to help out our hard working organisers, coaches, and parents who are all volunteers.



Softball Travelling Youth						
Team	Total U18s	Kaikohe/ Moerewa /Rawene to Kensington 166ks Return	Kaikohe/Moerewa/ Rawene to Onerahi 182ks return	Kaikohe / Moerewa/Rawene to Hikurangi 140ks return	Kaikohe / Moerewa/Rawene to Dargaville 154 return	Total Ks
Taiamai Ratbags	18	2x trips = 332	2x trips=364	2x trips=280ks	2x trips= 308	1284
U17s Development Squad	16	2x trips = 232	2x trips=364	2x trips=280ks	2x trips= 308	
Raiders	12	2x trips = 232	2x trips=364	2x trips=280ks	2x trips= 308	1284
Tigers	10	2x trips = 222	2x trips=354	2x trips=270ks	2x trips= 2168	1254
Orauta	16	2x trips = 232	2x trips=354	2x trips=270ks	2x trips= 298	1254
Hokianga	22	2x trips = 480	2x trips=501	2x trips=412	2x trips= 408	2125
Orauta	16	2x trips = 232	2x trips=364	2x trips=280ks	2x trips= 308	1284

Total 8485

8485km x 60c = \$5941.00

Thanking you in advance for your support. If you have any further questions please do not hesitate to give us a call: 027 877 69 61.

Kind Regards
Del Rameka
Secretary
Mid North United Sports Inc

 		Deposit	
Kaikohe Cnr Station Rd & Broadway, Kaikohe, NZ		DATE _____	
		NOTES \$ _____	
		COINS \$ _____	
		TOTAL CASH \$ _____	
PAID IN BY: (PLEASE PRINT NAME) _____		CHEQUES AS REVERSE \$ _____	
FOR THE CREDIT OF _____		TRANSFER FROM ACCOUNT No. \$ _____	
MID NORTH UNITED SPORTS		TOTAL \$ 	
⑈030334⑈ 0006912000 ⑈ 50			

Incorporated since 28th April 2017 – 2669152

Affiliated to:

Northland Basketball
Softball New Zealand

Members of Mid North United Sports:

- Mid North Basketball – Mel Rameka / Club Captain - Joe Henare
- Bay of Islands Marlins Softball – Del Rameka / Club Captain Feron Rogers
- Kaikohe Junior Youth Touch – Hoani Hippolite
- Mid North United Tennis and Table Tennis – Suzee Ross
- Mid North United Squash – Cynthia Beatie
- Mid North United Golf – George Davis
- Womens Boxing – Trisha Vaka
- Rawene Community Gym – Dallan August
- Nga Puhi Rugby League – Gina Allan
- Taiamai Rugby League Club – Kerimoana Te Amo

Mid North United Sports

mnus2017inc@gmail.com

POSTAL: PO BOX 8 KAIKOHE

PHONE: 021 298 72 90

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE PERIOD ENDING 30th September 2021

1st January 2021

Opening Balance

\$30,292.63

30th September 2021

Closing Balance

\$18,167.18

INCOME

OXFORD SPORTS TRUST FUNDING		3,376.74
MID NORTH UNITED BASKETBALL		
Basketball Fees & Uniforms		1,300.00
Basketball Sponsorship		1,500.00
Basketball Travel Funding (FNDC)	2,300.00	
Sport Northland Funding	2,625.00	
Ngapuhi Social Services Funding	70.00	4,995.00
NZ MAORI'S BASKETBALL TRIP 2021		1,787.00
BASKETBALL REPRESENTATIVE TRAVEL		
YOUTH BASKETBALL DEVELOPMENT FUNDING		
USA TRAVEL 2020 (Cancelled Covid 19)		-2,655.00
BAY OF ISLANDS MARLINS SOFTBALL CLUB		
Softball Fees and Uniforms		145.00
Softball Fundraising – Battens UP & Hangi etc		1,095.00
Softball Gear Sales		
Softball Development Funding (SBNZ)		
UNDER 15s REP TEAM		2,135.00
UNDER 18s REP TEAM		985.00
MENS & WOMENS REP TEAMS & Uniforms		9,088.30
MNUS SHIRTS		200.00
HOLIDAY PROGRAM/CAMPS (NISS)		15,900.00
Camp Fees		
INCOME TOTAL		39,552.04

EXPENSES

TAIMAI TANIWHA RLC Equipment		3,376.74
MID NORTH UNITED BASKETBALL		
Bank Charges		170.51
Basketball Equipment		207.92
Basketball Gym Hire & Subscriptions		2,565.01
Basketball Petrol Reimbursement		2,338.91
Basketball Uniforms		2,576.85
BASKETBALL REPRESENTATIVE TRAVEL		
NZ MAORI'S BASKETBALL TRIP 2021		2,950
YOUTH BASKETBALL DEVELOPMENT		
BAY OF ISLANDS MARLINS SOFTBALL CLUB		
Administration	31.90	231.90
Professional Fees – Book Review	200	
Softball Building Use Levies		
Softball Diamond Maintenance		239.43
Softball New Zealand Affiliation		230.00
Softball Prize giving		1,713.15
Softball Rep Uniforms and Caps		4,401.05
Softball Rep Travel		40.00
Softball Volunteer Reimbursement		1,130.00
UNDER 15s REP TEAM		3,475.00
UNDER 18s REP TEAM		1,185.00
MENS & WOMENS REP TEAMS & Uniforms		11,031.98
HOLIDAY PROGRAM/ TRAINING CAMPS		13,814.04
TOTAL EXPENSES		51,677.49

CODE BALANCES

TAIMAI TANIWHA RLC	\$0
MID NORTH UNITED BASKETBALL	\$1,521.96

NZ MAORI'S BASKETBALL TRIP 2021

	2020	2021	Totals
Incoming	2,313	1,787	4,100
Outgoing	1,150	2950	4,100
Balance			\$0

BASKETBALL REPRESENTATIVE TRAVEL	\$0.00
----------------------------------	--------

YOUTH BASKETBALL DEVELOPMENT	\$4,981.72
------------------------------	------------

USA	2019	2020	2021	Totals
Incoming	31,695	-14,520.00	-2955	\$14,220.00
Outgoing	7,342.35	-3904.25		\$3,438.10
Balance				\$10,781.90

BOI MARLINS SOFTBALL CLUB	-\$450.05
MNUS SHIRTS (Feron)	\$200.00

U15	2020	2021	Totals
Incoming	1,340.00	2,135.00	3,475.00
Outgoing		3,475.00	3,475.00
Balance			\$0.00

U18	2020	2021	Totals
Incoming	200.00	985.00	1,185.00
Outgoing		1,185.00	1,185.00
Balance			\$0.00

MEN & WOMEN	2021	Totals
Incoming		8,988.30
Outgoing		11,031.98
Balance		-\$1,943.68

TRAINING CAMPS & HOLIDAY PROGRAMS	\$3,075.33
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TOTAL CODE BALANCES	\$18,167.18
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MID NORTH UNITED SPORTS INCORPORATED

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

CONTENTS

Statement of Receipts and Payments	1
Statement of Financial Position	2
Notes to the Accounts	3

Van Rental and Petrol	-	3,249.53
Total Payments	\$28,416.84	\$52,976.87
Surplus(Deficit)	\$2,324.16	\$27,785.56

MID NORTH UNITED SPORTS INCORPORATED

Statement of Financial Position as at 31 December 2020

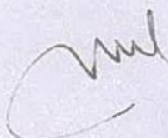
Equity		
Balance as at 1 January	41,788.05	14,002.49
Surplus (Deficit) for year	2,324.16	27,785.56
Balance as at 31 December	\$44,112.21	\$41,788.05

Represented by Assets

Bank		
Basketball	1,586.16	1,791.06
Basketball Rep Travel	92.00	212.00
Basketball Youth Dvp	4,981.72	-
Holiday Program	989.37	-
Maori Basketball 2020	-	(361.85)
Maori Basketball 2021	1,163.00	-
Softball	6,203.48	2,474.61
Brad Rona Classic	1,540.00	(500.00)
USA Basketball Trip	13,736.90	24,352.65
	30,292.63	27,968.47
Bond	300.00	300.00
Softball Backstops (2)	13,519.58	13,519.58
	\$44,112.21	\$41,788.05

Reviewers Report

I have reviewed the transactions of Mid North United Sports Inc for the year ended 31 December 2020. The Statement of Receipts and Payments has been prepared on the basis of this review.



Joe Nol
5/3/21



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Motatau Bilingual Primary School.

Contact person: Sylvia Brown

Postal address: 18 Henare Road, Motatau

PO Box address: _____

Telephone: 09 4040590 Email: sylvia@motatau.school.nz

B. Contact Names

Please provide

- | | | |
|----|-------------------|--------------------|
| 1. | Name Donna Adams | Phone 09 4040590 |
| 2. | Name Sylvia Brown | Phone 021 08433474 |

C. Organisation Details

Are you a club or a school? School

1. How many members belong to your club/school? 22
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 22

3. How many participants are aged between 5-11 yrs 19
4. How many participants are aged between 12-19 yrs 3
5. Please detail how many applicants are female 13
6. Please detail how many applicants are male 9
7. Does your application involve a partnership with a local school / club YES/ **NO**
8. What is this funding going to be used for? (Briefly explain)
- To cover traveling costs for vehicles to transport tamariki to and from trainings and match games.
9. Do you have any disabled individuals who are being supported by this fund? **No**
- a. If yes, how many will receive support from the RTF _____
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
- 100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)
GST NO.

1	7	4	3	8	4	0	4
---	---	---	---	---	---	---	---

2. How much money are you applying for?
- | | |
|-------------|--|
| \$ 5,000.00 | Sport NZ funding |
| \$ 0.00 | other funders |
| \$ 300.00 | (donated by Kura Sports Account) also purchased sport uniforms and equipment recently. |
| \$ 5,000.00 | TOTAL |

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
n/a	n/a	n/a

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

☒ YES/ NO (briefly explain and attach evidence of this)

Please find the endorsement from school Principal - Donna Adams

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Sylvia Brown

Position in organisation / title: Kaiako / Sport Co-Ordinator

Signature: Sylvia Brown

Date: 24 September 2021

2. Name: Donna Adams

Position in organisation / title: Principal

Signature: Donna Adams

Date: 24 September 2021

Schedule of Supporting Documentation
MOTATAU BILINGUAL PRIMARY SCHOOL
(FNRTF)

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Draft Travel Calculation breakdown x 1 page
2	Letter from Te Kura Reo Rua o Motatau supporting application x 1 page
3	Letter from Bennett & Associates Chartered Accountants x 2 pages

BNCB.



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: **Taitokerau Rugby League**

Contact person: **Tarei Patuwairua**
Postal address: **60 North Road, Kaitaia**

PO Box address: _____

Telephone: **027-8567766** Email: **trl.patuwairua@gmail.com**

B. Contact Names

Please provide

- | | | |
|----|------------------------------|--------------------------|
| 1. | Name Tarei Patuwairua | Phone 027-8567766 |
| 2. | Name David Bristow | Phone 021-1130967 |

C. Organisation Details

Are you a club or a school? **Club/Regional Organisation**

1. How many members belong to your club/school? **900**
2. How many participants aged between 5 & 19 will this travel subsidy benefit? **300**
3. How many participants are aged between 5-11 yrs **270**

4. How many participants are aged between 12-19 yrs **30**
5. Please detail how many applicants are female **30 currently with intentions of increasing in 2022**
6. Please detail how many applicants are male **270**

7. Does your application involve a partnership with a local school / club **YES**

Five clubs that are aligned to Taitokerau Rugby League Kerikeri Mako, Whangaroa Marlins, Moerewa Tigers, Otangarei Knights (N/A Whangarei Based), Hikurangi Stags (N/A Whangarei Based)

8. What is this funding going to be used for? (Briefly explain)

The funding will be used to support families transporting their children from Kaeo, Kerikeri, and Moerewa with Petrol Vouchers and or Van Hireage to games to be played in Moerewa.

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF **_Not Applicable**

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

--	--	--	--	--	--	--	--	--	--

- | | | |
|---|---------------------|------------------------------------|
| 2. How much money are you applying for? | \$ 2500 | Sport NZ Funding |
| | \$ 11,256.60 | other funders(Whanāu Contribution) |
| | \$ 2500 | your contribution |
| | \$ 16,256.60 | TOTAL |

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES (briefly explain and attach evidence of this)

Refer Attachment

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: **Tarei Patuwairua**

Position in organisation / title: **Funding Person/ Deputy Chairperson**

Signature:  _____

Date: **01/10/2021**

2. Name: **David Bristow**

Position in organisation / title: **Chairperson**

Signature:  _____

Date: **01/10/2021**

Checklist:

3 | Page

Schedule of Supporting Documentation**TAITOKERAU RUGBY LEAGUE****(RURAL TRAVEL FUND)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Annual Report till March 2021 x 15 pages
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EASTERN Whangaroa Ward



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation:

- Special Olympics Bay of Islands

Contact person:

Nicole Grimmer

Postal address:

PO Box 518

PO Box address:

Kaikohu

Telephone:

021 1511165

Email:

specialolympicsboi@gmail.com
@hotmail.com

B. Contact Names

Please provide

1. Name Nicole Grimmer

Phone 021 15 111 65

2. Name Eileen Bedford

Phone 027 4644 187

C. Organisation Details

Are you a club or a school?

Club

1. How many members belong to your club/school? 34

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 4

1 | Page

3. How many participants are aged between 5-11 yrs 2
4. How many participants are aged between 12-19 yrs 4
5. Please detail how many applicants are female 3
6. Please detail how many applicants are male 1
7. Does your application involve a partnership with a local school / club YES/ NO
8. What is this funding going to be used for? (Briefly explain)
- Travel between Kerikeri and Kowakawa for
Special Olympics Swimming training for National and Regional Competitions
It's the only indoor training facility in the district to
use. Training happens 2x per week
9. Do you have any disabled individuals who are being supported by this fund?
- a. If yes, how many will receive support from the RTF ALL
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
- 100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO
- (If yes please write your GST Number in the space provided below)
- GST NO.

--	--	--	--	--	--	--	--

2. How much money are you applying for?
- \$ _____ Sport NZ funding
- \$ _____ other funders
- \$ _____ your contribution
- \$ 3,539.20 TOTAL

2 | Page

CALCULATED 2x A WEEK TRAINING SESSIONS.
 2 VEHICLES
 35KM EACH WAY = 70KM TOTAL
 LRO RATE CALCULATED @ 79c PER KM.

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: NICOLE GRIMME

Position in organisation / title: CHAIRPERSON

Signature: N. Grimmer

Date: 14-09-21

2. Name: Eileen Bedford

Position in organisation / title: Secretary

Signature: E. Bedford

Date: 13-08-21

Schedule of Supporting Documentation**SPECIAL OLYMPICS – BAY OF ISLANDS****(FAR NORTH RURAL TRAVEL FUND)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ANZ Bank details x 1 page
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8.6 RURAL TRAVEL FUNDING PROJECT REPORTS

File Number: A3452691

Author: Kim Hammond, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Bay of Islands Amateur Swimming Club
- b) Kerikeri Cricket Club
- c) Kerikeri High School

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the Rural Travel Project Reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

1. Rural Travel Project Report - Bay of Islands Amateur Swimming Club - A3452687 [↓](#) 
2. Rural Travel Project Report - Kerikeri Cricket Club - A3452737 [↓](#) 
3. Rural Travel Project Report - Kerikeri High School (Winter Travel) - A3452740 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: BAY OF ISLANDS AMATEUR SWIMMING CLUB INC.
 Contact person: JOYCE HAWKE
 Postal address: PO BOX 332 KAE O
 Telephone: 0212597355 Email: BOISCFUNDING@gmail.com

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Community Board meeting date the grant was approved 6 May 2021
2. Please indicate the successful amount that you received
 \$ 2,300.00 (FNDC contribution) \$ — (Other Funders)
 \$ — (Your Contribution) \$ 2,300.00 (Total)
3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
			\$
			\$
			\$
TOTAL EXPENSES			\$

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>8/6/21</u>	<u>BP KERIKERI</u>	<u>PETROL VOUCHERS</u>	<u>\$ 2300 -</u>
			\$
			\$
			\$
			\$
TOTAL EXPENSES			<u>\$ 2300 -</u>

Receipts required



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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

THIS GRANT ASSIST OUR PARENTS TO BRING THEIR SWIMMERS TO KAWAKAWA POOL. SOME TRAVEL FIVE DAYS A WEEK. ONE FAMILY TRAVELS FROM COOPERS BEACH

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

THIS GRANT WAS OF GREAT ASSISTANCE ENABLING OUR SWIMMERS TO ATTEND SWIMMING COMPETITIONS IN DARGAVILLE AND WHANGAREI.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question?
1. Have you attached a recent bank statement showing the funding being spent?
2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz

Schedule of Supporting Documentation**BAY OF ISLANDS AMATEUR SWIMMING CLUB INCORPORATED****(RURAL TRAVEL)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	BP Invoice x1 page
2	Proof of payment x 1 page
3	Receipt of Grants x 1 page



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**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation:	Kerikeri Cricket Club
Name & location of project:	Rural Travel Fund
Date of project/activity:	2020/2021 Cricket Season

Which Community Board did you receive funding from?

☐

Te Hiku

☐

Kaikohe-Hokianga

☒

Bay of Islands-Whangaroa

Amount received from the Community Fund:	\$ 2,000.00
Board meeting date the grant was approved:	1 October 2020

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Motor Trade Association	\$ 519.16	Yes
Motor Trade Association	\$ \$1,544.16	Yes
	\$	
	\$	
Total:	\$ \$2,063.32	

Give a brief description of the highlights of your project including numbers participating:

<p>The travel fund assisted in getting our junior members and our senior students to their away games in Whangarei and surrounding districts</p> <p>_____</p> <p>_____</p> <p>_____</p>

Private Bag 752, Memorial Ave, Kaitake 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The funding and contribution to the travel costs of our junior members allowed them to participate and ensured that we had sufficient cars to transport the children to their games.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We distributed these to the parents assisting in the transportation at our prize giving in April - it was a fantastic opportunity to be able to recognise them at the event and to thank them for all the assistance that they provided the club.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/search/top?q=kerikeri%20cricket%20club>

This report was completed by:

Name: Karen Halligan
Address: P O BOX 899, Kerikeri 0245
Phone: mob: 0274426575
Email: karen@halligan.net.nz
Date: 25 May 2021

Schedule of Supporting Documentation**KERIKERI CRICKET CLUB**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	BNZ Bank – Transactions/Statement – 26 February 2021- 9 March 2021 x 1 page
2	MTA Order Receipts for Vouchers x 2 pages
3	Breakdown of Distribution of Rural Travel Fund x 1 page
4	Email – from Karen Halligan – FNRTF Project Report attached x 1 page



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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Kerikeri High School
 Contact person: Betina Simpson
 Postal address: Po Box 92
 Telephone: 407 8916 Email: BSimpson@Kerikerihigh.ac.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

- Community Board meeting date the grant was approved 6/5/2021
- Please indicate the successful amount that you received
 \$ 1489.00 (FNDC contribution) \$ _____ (Other Funders)
 \$ 184.00 (Your Contribution) \$ _____ (Total)
to transport but
- What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
			\$
			\$
			\$
		TOTAL EXPENSES	\$

- Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
MAY - AUG	^{Football boys} Kerikeri High School	School vans	\$ 82.00
MAY - AUG	^{Girls} KKHS Football girls	School vans	\$ 456.50
MAY - AUG	^{Girls} KKHS Rugby Boys +	School vans	\$ 408.00
MAY - AUG	KKHS Hockey	School van	\$ 726.50
			\$
	<i>Receipts required</i>	TOTAL EXPENSES	\$ <u>1673.00</u>



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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Kerikeri High School
 Contact person: Betina Simpson
 Postal address: Po Box 92
 Telephone: 407 8916 Email: BSimpson@Kerikerihigh.ac.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

- Community Board meeting date the grant was approved 6/5/2021
- Please indicate the successful amount that you received
 \$ 1489.00 (FNDC contribution) \$ _____ (Other Funders)
 \$ 184.00 (Your Contribution) \$ _____ (Total)
to transport but
- What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
			\$
			\$
			\$
TOTAL EXPENSES			\$

- Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
MAY - AUG	^{Football boys} Kerikeri High School	School vans	\$ 82.00
MAY - AUG	^{Girls} KKHS Football girls	School vans	\$ 456.50
MAY - AUG	^{Girls} KKHS Rugby Boys +	School vans	\$ 408.00
MAY - AUG	KKHS Hockey	School van	\$ 726.50
			\$
Receipts required			
TOTAL EXPENSES			\$ 1673.00

Schedule of Supporting Documentation**KERIKERI HIGH SCHOOL****(FNRTF – WINTER TRAVEL)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kerikeri High School Ledger Transaction Listing Report x 4 pages <ul style="list-style-type: none">• Football Boys• Football Girls• Hockey• Rugby – 1st XV
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9 INFORMATION REPORTS

9.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE NOVEMBER 2021

File Number: A3379221

Author: Casey Gannon, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are also in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update November 2021.

TĀHUHU KŌRERO / BACKGROUND

The Democracy Services Team have been working on a solution to ensure that elected members can receive regular updates on progress against decisions made at meetings, in alignment with a Chief Executive Officer key performance indicator.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

Action sheets are not intended to be public information but will provide updates to elected members, who, when appropriate can report back to their communities and constituents.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The outstanding tasks are multi-facet projects that take longer to fully complete.

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. BWCB OUSTANDING ACTIONS OCTOBER 2021 - A3454476  

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 5/11/2020	Notice of Motion - Public Access to Tapu Point Okiato	RESOLUTION 2020/111 Moved: Manuela Gmuer-Hornell Seconded: Lane Ayr That Bay of Islands-Whangaroa Community Board recommend that Council: a) reviews the public access to Tapu Point, Okiato via unformed paper road, and; b) identify the boundaries by survey and erect appropriate signage to officially mark the public access to Tapu Point, Okiato via unformed paper road. CARRIED <u>Abstained:</u> Rachel Smith	Staff to provide update.
Bay of Islands-Whangaroa Community Board 4/02/2021	RESOLUTION	RESOLUTION 2021/9 Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr That the Bay of Islands-Whangaroa Community Board recommend to the Strategy and Policy Committee that a framework be developed for the funding of community facilities across the Far North as a matter of urgency. <u>Abstained:</u> Cr Rachel Smith CARRIED	
Bay of Islands-Whangaroa Community Board 6/05/2021	Discontent with Contracts and levels of service	RESOLUTION 2021/40 Moved: Member Bruce Mills Seconded: Member Dave Hookway-Kopa	

Meeting	Title	Resolution	Notes
		<p>That the Bay of Islands-Whangaroa Community Board inform Council of their serious concerns and ongoing community complaints received by all community board members, regarding delivery, quality, levels of service and monitoring on sealed and unsealed roading contracts.</p> <p>CARRIED</p>	
<p>Bay of Islands-Whangaroa Community Board 3/06/2021</p>	<p>Moreton Bay Fig, Russell - Arboricultural Report 2021</p>	<p>RESOLUTION 2021/65</p> <p>Moved: Member Dave Hookway-Kopa Seconded: Member Lane Ayr</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) receive the report Moreton Bay Fig, Russell – Arboricultural Report 2021; and that,</p> <p>b) recommend to Council an annual operating budget of \$10,000 per year for an annual arborist report (\$5000) and annual maintenance and mulch work (\$5000) to manage and protect the Russell Morton Bay fig tree; and that,</p> <p>c) seek clarification on reference to the Tree Management-Eastern Tree account and the off set by the Parks and reserves – Vegetation control budget</p> <p>CARRIED</p> <p><u>Abstained:</u> Rachel Smith</p>	<p>21 Sep 2021 1:04pm Gannon, Casey Tree Management- Eastern Tree account and the offset by the Parks and reserves – Vegetation control budget - Staff advised these are not new budgets - this is internal "coding/naming" for existing budgets - separated by ward instead of District wide.</p> <p>ACTION can be removed</p>
<p>Bay of Islands-Whangaroa Community Board 5/08/2021</p>	<p>Alfresco Dining Application - Duke of Marlborough Limited</p>	<p>MOTION</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Dave Hookway-Kopa</p> <p>That the Bay of Islands-Whangaroa Community Board:</p>	

Meeting	Title	Resolution	Notes
		<p>a) approve the Alfresco Dining Application from the Duke of Marlborough Limited; and,</p> <p>b) approve the relocation request for 3 public seats to be relocated to an agreed area by Infrastructure and Asset Management staff, with all associated costs covered by the applicant.</p> <p>AMENDMENT (WITHDRAWN)</p> <p>Moved: Deputy Chairperson Frank Owen Seconded: Member Manuwai Wells</p> <p>That the Bay of Islands-Whangaroa Community Board: Alfresco Dining Application from the Duke of Marlborough Limited be left to lie on the table, until the next meeting, until an urgent review of the Alfresco Dining policy is done in particular in relation to The Strand Russell.</p> <p>AMENDMENT</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) approve the Alfresco Dining Application from the Duke of Marlborough Limited; until it expires on 30th June 2022;</p> <p>b) request an urgent review of the Alfresco Dining Policy (#3116) is done in particular in relation to The Strand, Russell to ensure the Alfresco Dining Policy (#3116) is fit for purpose;</p> <p>c) decline the relocation request for 3 public seats situated in front of the Duke of Marlborough Limited;</p> <p>d) note community board members engage with the Russell community to develop a Placemaking kaupapa for The Strand, Russell.</p> <p style="text-align: right;">CARRIED</p> <p><u>Against:</u> Member Dave Hookway-Kopa</p>	

Meeting	Title	Resolution	Notes
		<p>The amendment became the substantive motion</p> <p>RESOLUTION 2021/61</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <ul style="list-style-type: none"> a) approve the Alfresco Dining Application from the Duke of Marlborough Limited; until it expires on 30th June 2022. b) request an urgent review of the Alfresco Dining Policy (#3116) is done in particular in relation to The Strand, Russell to ensure the Alfresco Dining Policy (#3116) is fit for purpose. c) decline the relocation request for 3 public seats situated in front of the Duke of Marlborough Limited. d) note community board members engage with the Russell community to develop a Placemaking kaupapa for the Strand, Russell. <p style="text-align: right;">CARRIED</p> <p><u>Against:</u> Member Dave Hookway-Kopa</p>	
Bay of Islands-Whangaroa Community Board 5/08/2021	Project Funding Reports	<p>RESOLUTION 2021/68</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Bruce Mills</p> <p>That the Bay of Islands-Whangaroa Community Board</p> <ul style="list-style-type: none"> a) note the project report received from Bay of Islands Country Music Festival; b) request that Jacman Entertainment – Hullabaloo Outreach resubmit their report with additional information that includes details related to the free water provided to 	

Meeting	Title	Resolution	Notes
		<p>attendees as stipulated in the successful funding application.</p> <p>CARRIED</p>	
<p>Bay of Islands-Whangaroa Community Board 2/09/2021</p>	Pa Road Petition	<p>RESOLUTION 2021/72</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr</p> <p>That the Bay of Islands-Whangaroa Community Board receives the Pa Road Petition.</p> <p><u>In Favour:</u> Chairperson Belinda Ward, Members Lane Ayr, Manuela Gmuer-Hornell, Frank Owen and Manuwai Wells</p> <p><u>Against:</u> Nil</p> <p><u>Abstained:</u> Member Rachel Smith</p> <p>CARRIED</p> <p>MOTION</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Manuwai Wells</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) acknowledges staff will complete a Post Construction Road Safety Audit</p> <p>At 11:29 am, Member Frank Owen left the meeting. At 11:33 am, Member Frank Owen returned to the meeting.</p> <p>AMENDMENT</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr</p>	

Meeting	Title	Resolution	Notes
		<p>b) acknowledges staff have yet to complete Post Construction Road Safety Audit, and request a report to come back to Community Board.</p> <p><u>In Favour:</u> Chairperson Belinda Ward, Members Lane Ayr, Frank Owen and Manuwai Wells</p> <p><u>Against:</u> Nil</p> <p><u>Abstained:</u> Members Manuela Gmuer-Hornell and Rachel Smith</p> <p style="text-align: right;">CARRIED</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION 2021/73</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Lane Ayr</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) receives the Pa Road Petition; and,</p> <p>b) acknowledges staff have yet to complete Post Construction Road Safety Audit, and request a report to come back to Community Board.</p> <p><u>In Favour:</u> Chairperson Belinda Ward, Members Lane Ayr, Frank Owen and Manuwai Wells</p> <p><u>Against:</u> Nil</p> <p><u>Abstained:</u> Members Manuela Gmuer-Hornell and Rachel Smith</p> <p style="text-align: right;">CARRIED</p>	
Bay of Islands-Whangaroa Community Board 7/10/2021	Eastern Ward Tree Removals Request	<p>MOTION</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Lane Ayr</p>	

Meeting	Title	Resolution	Notes
		<p>That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee:</p> <p>a) approve unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private property owners;</p> <p>AMENDMENT</p> <p>Moved: Member Dave Hookway-Kopa Seconded: Member Lane Ayr</p> <p>That the Bay of Islands-Whangaroa Community Board leave the approval of unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private property owners to lie on the table pending further information related to unknown costings and confirmation of boundaries.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board leave the approval of unbudgeted OPEX expenditure of \$60,000+GST for the removal of the Leyland-Cyprus hedge located on the eastern boundary of the Kerikeri Sports Complex and is replaced by appropriate fencing as agreed with the associated private</p>	

Meeting	Title	Resolution	Notes
		<p>property owners to lie on the table pending further information related to unknown costings and confirmation of boundaries.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> <p>MOTION</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Lane Ayr</p> <p>b) approve the unbudgeted OPEX expenditure of \$27,000+GST for the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive;</p> <p>c) approve the unbudgeted OPEX expenditure of \$10,000+GST for maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk.</p> <p style="text-align: right;">CARRIED</p> <p>AMENDMENT</p> <p>Moved: Member Dave Hookway-Kopa Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee:</p> <p>b) approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive;</p> <p>c) approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p>	

Meeting	Title	Resolution	Notes
		<p style="text-align: right;">CARRIED</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Lane Ayr</p> <p>That the Bay of Islands-Whangaroa Community Board recommend the Infrastructure Committee:</p> <p style="padding-left: 40px;">a) approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive;</p> <p style="padding-left: 40px;">b) approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p>	
Bay of Islands-Whangaroa Community Board 7/10/2021	Tree Removal Russell Top 10 Holiday Park	<p>RESOLUTION 2021/87</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Frank Owen</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p style="padding-left: 40px;">a) Approve the removal of several Flame (Coral) trees located in the Russell Top 10 Holiday Park at the cost of the lease holder, subject to the following conditions:</p> <p style="padding-left: 80px;">i) Works are carried out by a professional Arborist company</p>	

Meeting	Title	Resolution	Notes
		<p>ii) Works are to be completed with minimal impact to the surrounding area</p> <p>iii) Replacement trees are to be native and low maintenance and community board expresses its preference for Pohutukawa or Titoki.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p>	
Bay of Islands-Whangaroa Community Board 7/10/2021	Waharoa Proposal - Russell Waterfront/Wharf	<p>RESOLUTION 2021/88</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Frank Owen</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) approve the installation of a waharoa (entranceway/gateway) at the entrance to Russell Wharf; and,</p> <p>b) note the proposed future installation of a second waharoa (entranceway/gateway) at Te Maiki.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p>	ACTION can be removed

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 7/10/2021	New Reserve Act Lease to Russell Tennis Club Incorporated	<p>RESOLUTION 2021/89</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Bruce Mills</p> <p>That the Bay of Islands - Whangaroa Community Board acting under delegation and pursuant to section 61 Reserves Act 1977 recommend to Council:</p> <p>a) That a new ground lease be issued to the Russell Tennis Club Incorporated over part of the Local Purpose (community activities) Reserve, for approximately 1,500.0 square metres, being part of Allotment 2A Section 6 Town of Russell held in Record of Title NA61/226, vested in Far North District Council as a local purpose reserve by Section 26A Reserves Act 1977. The terms of the proposed lease shall be:</p> <p>I. Term 33 years – maximum allowed for under the Reserves Act 1977</p> <p>II. Rental \$110 pa – FNDC Fees and Charges Schedule 2021/22 – Community leases</p> <p>b) With further conditions negotiated and agreed upon by the General Manager Infrastructure and Asset Management and the Russell Tennis Club Incorporated.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p>CARRIED</p>	

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 7/10/2021	Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay	<p>MOTION</p> <p>Moved: Member Manuela Gmuer-Hornell Seconded: Member Bruce Mills</p> <p>That the Bay of Islands -Whangaroa Community Board recommends Council consents to the temporary occupation by Mr G B Holroyd of approximately 1000m² of plantation reserve being Pt Wahapu Block adjoining 104 Te Wahapu Road. Subject to the following conditions:</p> <ul style="list-style-type: none"> i) Maintenance of the accessway to be the responsibility of Mr Holroyd. ii) Mr Holroyd accepts all liability for the use of the accessway. iii) The consent is to Mr G B Holroyd for the life of the currently formed metal accessway. iv) The consent does not sit with land and will not automatically transfer to future landowners. <p>Foreshadowed amendment : Item is left to lie on the table</p> <p>AMENDMENT</p> <p>Moved: Member Dave Hookway-Kopa Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands -Whangaroa Community Board leave Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay to lie on the table until a site visit and additional information are reported back to the board in the form of a report.</p> <p><u>In Favour:</u> Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p><u>Abstained:</u> Belinda Ward</p> <p style="text-align: right;">CARRIED</p> <p>The amendment became substantive motion.</p>	

Meeting	Title	Resolution	Notes
		<p>RESOLUTION 2021/90 Moved: Member Belinda Seconded: Member Dave</p> <p>That the Bay of Islands -Whangaroa Community Board leave Permit to Occupy Plantation Reserve - Te Wahapu Road Pomare Bay to lie on the table until a site visit and additional information are reported back to the board in the form of a report.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p>	
Bay of Islands-Whangaroa Community Board 7/10/2021	Funding Applications	<p>RESOLUTION 2021/93 Moved: Member Manuela Gmuer-Hornell Seconded: Member Frank Owen</p> <p>That the Bay of Islands-Whangaroa Community Board leaves the application from D’Vine Community Oasis for \$50,000 for the creation of a carpark to lie on the table pending further information.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2021/94 Moved: Member Lane Ayr Seconded: Member Bruce Mills</p>	

Meeting	Title	Resolution	Notes
		<p>That the Bay of Islands-Whangaroa Community Board rescind resolution 2019/50 – Allocation of the Placemaking fund 2018/2019 – Russell Baptist Church and the funds (\$8,000) be returned to the Community Board Placemaking Account..</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p><u>Abstained:</u> Manuela Gmuer-Hornell</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2021/95</p> <p>Moved: Member Belinda Ward Seconded: Member Dave Hookway-Kopa</p> <p>That the Bay of Islands-Whangaroa Community Board approves the sum of \$2,397 (plus GST if applicable) be paid from the Board's Community Fund account to Ngāti Rahiri Māori Komiti for costs towards Te Tii Carols in the Park to meet healthy community outcomes and include sugar free options and free drinking water for attendees.</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2021/96</p> <p>Moved: Member Bruce Mills Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Youthline Auckland</p>	

Meeting	Title	Resolution	Notes
		<p>Charitable Trust for costs towards Youthline services to meet the following Community Outcomes:</p> <p>i) Communities that are healthy, safe, connected and sustainable</p> <p>ii) Proud, vibrant communities</p> <p><u>In Favour:</u> Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Manuwai Wells</p> <p><u>Against:</u> Dave Hookway-Kopa</p> <p>NOTE: Youthline Auckland Charitable Trust presents its application as already well-resourced.</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2021/97</p> <p>Moved: Member Frank Owen Seconded: Member Manuwai Wells</p> <p>That the Bay of Islands-Whangaroa Community Board confirms their resolution of 3 June 2021 and approves the sum of \$3,077 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust for costs towards Te Hononga Booking Office project to support the following Community Outcomes:</p> <p>i) Communities that are healthy, safe, connected and sustainable</p> <p>ii) Proud, vibrant communities</p> <p><u>In Favour:</u> Belinda Ward, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Lane Ayr</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2021/98</p>	

Meeting	Title	Resolution	Notes
		<p>Moved: Member Belinda Ward Seconded: Member Manuela Gmuer-Hornell</p> <p>That the Bay of Islands-Whangaroa Community Board confirm their resolution of 3 June 2021 and approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kawakawa Hundertwasser Charitable Trust with the following conditions:</p> <p>I. Kawakawa Hundertwasser Charitable Trust work with Bay of Islands-Whangaroa Community Board Kawakawa - Moerewa subdivision representative, Kawakawa business association, iwi/hapu representatives and other interested community groups.</p> <p>II. report back to Bay of Islands-Whangaroa Community Board with a project brief including timeline and deliverable commitments before funds are uplifted.</p> <p><u>In Favour:</u> Belinda Ward, Manuela Gmuer-Hornell, Frank Owen, Manuwai Wells and Dave Hookway-Kopa</p> <p><u>Against:</u> Lane Ayr and Bruce Mills</p> <p style="text-align: right;">CARRIED</p>	

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE