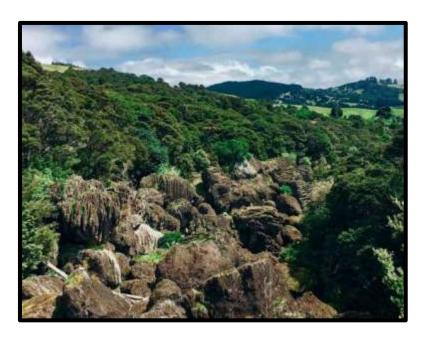


KAIKOHE-HOKIANGA COMMUNITY BOARD



Wairere Boulders - Horeke

AGENDA

Kaikohe-Hokianga Community Board Meeting Wednesday, 6 October 2021

Time: 10.30 am

Location: Council Chamber

Memorial Avenue

Kaikohe

Membership:

Member Mike Edmonds - Chairperson
Member Emma Davis – Deputy Chairperson
Member Laurie Byers
Member Kelly van Gaalen
Member Alan Hessell
Member Moko Tepania
Member Louis Toorenburg
Member John Vujcich





The Local Government Act 2002 states the role of a Community Board is to: -

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

- 1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long-Term Plan processes.
- 2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
- 3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
- 4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
- 5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long-Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

- 6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long-Term Plan and make recommendations to the Council.
- 7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
- 8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
- 9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
- 10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
- 11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
- 12. Recommend new bylaws or amendments to existing bylaws.
- 13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
- 14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces Dispensations on signs
 - b) Mobile Shops and Hawkers Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits Recommend places and speed limits which should be imposed.
- 15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
- 16. Specific to the Bay of Islands-Whangaroa Community Board consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
- 17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
- 18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
- 19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

- 1. Comment on adverse performance to the Chief Executive in respect of service delivery.
- 2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
- 3. Assist their communities to set priorities for Pride of Place programmes.
- 4. Have special regard for the views of Māori.
- 5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
- 6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
- 7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
- 8. Monitor and make recommendations to Council to improve effectiveness of policy.
- 9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

- 1. Provide appropriate management support for the Boards.
- 2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
- 3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
- 4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
- 5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
- 6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
- 7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
- 8. Help Boards to implement local community projects.
- 9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long-Term Plan.
- 10. Provide information.

KAIKOHE-HOKIANGA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mike Edmonds	Chair	Kaikohe Mechanical and Historic Trust	Council Funding	Decide at the time
	Committee member	Kaikohe Rugby Football and Sports Club	Council Funding	Withdraw and abstain
Kelly van Gaalen	No form received			
Louis Toorenburg	No form received			
Alan Hessell	Nil	Nil	Nil	Nil
Laurie Byers	Kaikohe Golf Club			
	Kaikohukohu Trust			
	North Point Trust			
	Patron Bay of Islands Hockey			
Emma Davis	Secretary	Pompallier Hokianga Trust	Council Funding	Decide at the time to withdraw and/or abstain
	Trustee	Raiatea Resource Centre	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Rawene Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Kohukohu Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Member of teaching staff	Broadwood Area School	Council Funding	Decide at the time to withdraw and/or abstain
John Vujcich	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest
Moko Tepania	Teacher	Te Kura Kaupapa Māori o Kaikohe.	Potential Council funding that will benefit my place of employment.	Declare a perceived conflict
	Chairperson	Te Reo o Te Tai Tokerau Trust.	Potential Council funding for events that this trust runs.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Te Rarawa	As a descendent of Te Rarawa I could have a perceived conflict of interest in Te Rarawa Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Whaingaroa	As a descendent of Te Rūnanga o Whaingaroa I could have a perceived conflict of interest in Te Rūnanga o Whaingaroa Council relations.	Declare a perceived conflict
	Tribal Member	Kahukuraariki Trust Board	As a descendent of Kahukuraariki Trust Board I could have a perceived conflict of interest in Kahukuraariki Trust Board Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga ā-Iwi o Ngāpuhi	As a descendent of Te Rūnanga ā-lwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā-lwi o Ngāpuhi Council relations.	Declare a perceived conflict

Far North District Council

Kaikohe-Hokianga Community Board Meeting will be held in the Council Chamber, Memorial Avenue, Kaikohe on: Wednesday 6 October 2021 at 10.30 am

Te Paeroa Mahi / Order of Business

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1 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

3 TE TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 NGA KAIKORERO / SPEAKERS

10.30 am Youthline - Geoff Lawson (virtual)

10.30 am South Hokianga Hall - Dave Adams (in person)

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3052594

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 4 August 2021 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that "no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness".

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. 2021-08-04 Kaikohe-Hokianga Community Board Minutes - A3325034 🗓 📆

MINUTES OF

KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE ON WEDNESDAY, 4 AUGUST 2021 AT 10.30 AM

PRESENT: Chairperson Mike Edmonds, Member Emma Davis, Member Louis Toorenburg,

Member Kelly van Gaalen, Member Alan Hessell, Member Laurie Byers,

Member John Vujcich, Member Moko Tepania

IN ATTENDANCE:

STAFF PRESENT: Kathryn Trewin (Funding Advisor), Shayne Storey (Community Development

Advisor), Ana Mules (Team Leader – Community Development & Investment), Sheryl Gavin (Manager – Corporate Planning & Community Development), Jacine Warmington (Manager – Community & Customer Services), Marlema

Baker (Meeting Administrator).

1 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Apologies from the Far North District Council Chief Executive Shaun Clarke were noted.

2 PUBLIC FORUM

Murray Sine – Rawene Resident (Gundry Road) – Would like native plants planted in the Council section between his property and his neighbour and would not like Council to spray there anymore.

3 NGĀ TONO KŌRERO / DEPUTATIONS

• Manuwai Wells and Sarah Wynyard – introducing their roles as Kaiarahi for Family Court.

4 SPEAKERS

Funding Applicants

- Medina Hokianga Country Music Festival funding application.
- Janine McVeagh Walks of Hokianga funding application.
- Debbie Rafael Kaikohe Districts Sportsville funding application.

Meeting adjourned 11:06 am - 11:18 am

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3052587, pages 10 - 15 refers.

RESOLUTION 2021/57

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 7 July 2021 as a true and correct record.

CARRIED

6 REPORTS

6.1 FUNDING APPLICATIONS

Agenda item 7.1 document number A3296323, pages 16 - 56 refers

RESOLUTION 2021/62

Moved: Member Kelly van Gaalen Seconded: Member Emma Davis

- 6.1a) That the Kaikohe-Hokianga Community Board approves the sum of \$4316 (plus GST if applicable) be paid from the Board's Community Fund account to Hokianga Community Education Trust for costs towards Walks of the Hokianga publication to support the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

CARRIED

RESOLUTION 2021/63

Moved: Member Louis Toorenburg Seconded: Member Alan Hessell

- 6.1b) That the Kaikohe-Hokianga Community Board approves the sum of \$3235 (plus GST if applicable) be paid from the Board's Community Fund account to Hokianga Country Music Festival for costs towards 2021 Hokianga Country Music Festival to support the following Community Outcomes:
 - iii) Communities that are healthy, safe, connected and sustainable
 - iv) Proud, vibrant communities

CARRIED

RESOLUTION 2021/64

Moved: Member Alan Hessell Seconded: Member Emma Davis

- 6.1c) That the Kaikohe-Hokianga Community Board approves the sum of \$1000 (plus GST if applicable) be paid from the Board's Community Fund account to Kaikohe and Districts Sportsville for costs towards Māori Warden monitoring of Penney Cres parking to support the following Community Outcomes:
 - v) Communities that are healthy, safe, connected and sustainable
 - vi) Proud, vibrant communities

CARRIED

Member John Vujcich declared a conflict on item 6.1c and 6.1d and did not participate in the discussion or decision.

RESOLUTION 2021/66

Moved: Member Moko Tepania Seconded: Member Alan Hessell

6.1d) That the Kaikohe-Hokianga Community Board approves the sum of \$xxx (plus GST if applicable) be paid from the Board's Community Fund account to Kaikohe and Districts Sportsville for costs towards a Kaikohe heated pool feasibility study to support the following Community Outcomes:

- vii) Communities that are healthy, safe, connected and sustainable
- viii) Proud, vibrant communities

CARRIED

RESOLUTION 2021/65

Moved: Member Moko Tepania Seconded: Member John Vujcich

- 6.1e) That the Kaikohe-Hokianga Community Board amends their resolution of 2 June 2021 and approves the sum of \$4724.16 (plus GST if applicable) be paid from the Board's Community Fund account to Far North District Council for travel costs and attendance costs towards three students attending Outward Bound in association with the Mayors Taskforce for Jobs. to support the following Community Outcomes:
 - ix) Communities that are healthy, safe, connected and sustainable
 - x) Proud, vibrant communities

CARRIED

RESOLUTION 2021/67

Moved: Member John Vujcich Seconded: Member Emma Davis

6.1f) That the Kaikohe-Hokianga Community Board further directs the balance of funding initially set aside (but not required) for the Outward Bound students be added to the funds set aside for Rural Travel Funding in the amount of \$xxx.

CARRIED

6.2 PROJECT FUNDING REPORTS

Agenda item 7.2 document number A3296412, pages 57 - 67refers

RESOLUTION 2021/58

Moved: Member Kelly Van Gaalen Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Jacman Entertainment Hullabaloo
- b) Kaikohe Rugby Football and Sports Club Mitre 10 Televised Game
- c) Kaikohe Rugby Football and Sports Club Consents for Lights

CARRIED

Chair Edmonds declared a conflict as a member of the Kaikohe Rugby Football Club and abstained.

7 INFORMATION REPORTS

7.1 KAIKOHE CIVIC HUB WORKING PARTY UPDATE

Agenda item 8.1 document number A3270160, pages 68 - 69 refers

RESOLUTION 2021/59

Moved: Member Moko Tepania Seconded: Member John Vujcich That the Kaikohe-Hokianga Community Board receive the report Kaikohe Civic Hub Working Party update.

CARRIED

7.2 COMMUNITY AND CUSTOMER SERVICES ACTIVITIES - 6 MONTHLY REPORT

Agenda item 8.2 document number A3294184, pages 70 - 77 refers

RESOLUTION 2021/58

Moved: Member Kelly van Gaalen Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Community and Customer Services Activities - 6 monthly report.

CARRIED

8 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/61

Moved: Member Moko Tepania Seconded: Member Alan Hessell

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1d and 6.1f – Funding Applications	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons. s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority.	of the relevant part of the proceedings of the meeting
		CARRIED

9 RESOLUTION TO READMIT THE PUBLIC

RESOLUTION 2021/68

Moved: Chairperson Mike Edmonds Seconded: Member Moko Tepania That the Kaikohe-Hokianga Community Board moves out of Public Excluded and into Ordinary meeting.

CARRIED

6.1 FUNDING APPLICATIONS – CONTINUED

Agenda item 7.1 document number A3296323, pages 16 - 56 refers

MOTION

Moved: Member Emma Davis Seconded: Member Louis Toorenburg

- 6.1d) That the Kaikohe-Hokianga Community Board approves the sum of \$xxx (plus GST if applicable) be paid from the Board's Community Fund account to Kaikohe and Districts Sportsville for costs towards a Kaikohe heated pool feasibility study to support the following Community Outcomes:
 - vii) Communities that are healthy, safe, connected and sustainable
 - viii) Proud, vibrant communities

LOST

RESOLUTION 2021/69

Moved: Member Moko Tepania Seconded: Member John Vujcich

6.1f) That the Kaikohe-Hokianga Community Board further directs the balance of funding, initially set aside (but not required) for Outward Bound students, be set aside for future applicants from the Kaikohe-Hokianga ward in the amount of \$1275.84.

CARRIED

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:06 pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 1 September 2021.

CHAIRPERSON

6 REPORTS

6.1 HOKIANGA SPRAYING COMMITTEE ADDITIONAL COMMUNITY REPRESENTATIVES REQUEST

File Number: A3280718

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To request for two additional community representatives for the Hokianga Spraying Committee.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At their meeting held 7 July 2021, the Hokianga Spraying Committee (HSC) resolved to request that an additional 2 community members be added to the committee.
- The Kaikohe-Hokianga Community Board is responsible for overseeing the business of the Hokianga Spraying Committee and has the authority to determine its membership, as per the Hokianga Spraying Committee Terms of Reference.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe- Hokianga Community Board:

- a) approves the appointment of Peter Reid and Lorene Royal to the Hokianga Spraying Committee as community representatives; or
- b) approves the appointment of one additional community representative to the Hokianga Spraying Committee: or
- c) declines the appointment of any additional community representatives to the Hokianga Spraying Committee.

1) TĀHUHU KŌRERO / BACKGROUND

The Hokianga Spraying Committee (HSC) is a sub-committee established by the Kaikohe-Hokianga Community Board (KHCB) to address community concerns regarding use of glyphosate spray in the Hokianga community and provide community advocacy on the matter of glyphosate spraying in the Hokianga region.

The Terms of Reference for this committee were adopted by the Kaikohe-Hokianga Community Board at their meeting 12 May 2021.

The HSC consists of 5 Kaikohe-Hokianga Community Board members: Mike Edmonds (Chair), Emma Davis, John Vujcich, Louis Toorenburg and Alan Hessell, and 2 community representatives Gail and John Aiken.

At its first meeting held 7 July 2021, the Hokianga Spraying committee resolved to recommend to the Community Board that an additional 2 community representatives be appointed as per the resolution d) below.

RESOLUTION 2021/1

Moved: CB Member Mike Edmonds Seconded: CB Member Emma Davis

That the Hokianga Spraying Committee:

- appoint Mike Edmonds as Chairperson.
- b) confirms Community Board members Emma Davis, Alan Hessell, Louis Toorenburg and John Vujcich as members with speaking and voting rights.
- c) confirms Gail and John Aikin as community representatives with speaking and voting rights.
- and recommends to the Kaikohe-Hokianga Community Board that Peter Reid and Lorene Royal also be included as additional Hokianga Spraying Committee community representatives.

CARRIED

This request was made by committee member Gail Aiken who felt that diversity in community representation was required and that adding Peter Reid and Lorene Royal would bring more voices to the table and assist in sharing the community workload.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Option 1 – Agree to the appointment of the 2 additional community representatives, Peter Reid and Lorene Royal, to the Hokianga Spraying Committee.

Option 2 – Agree to the appointment of 1 additional community representative to the Hokianga Spraying Committee.

Option 3 – Decline the appointment of any additional community representatives to the Hokianga Spraying Committee.

Take Tūtohunga / Reason for the recommendation

When making their decision the Kaikohe-Hokianga Community Board may wish to consider the following:

- 1. that the inclusion of 2 additional community members will increase the current representation from 5 community board members and 2 community representatives to 5 community board members and 4 community representatives: and
- 2. that Non-appointed Community Board members and members of the public may attend Hokianga Spraying Committee meetings with speaking rights, but not voting rights.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial or budgetary implications.

ĀPITIHANGA / ATTACHMENTS

1. Hokianga Spray Committee - TERMS OF REFERENCE 2021 - A3266849 🗓 📆

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance	
Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002 enables this to occur.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Glyphosate is used across the district. While other Community Boards have signalled an interest in being involved there has been no formal commitment to date.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The work of this committee may be of interest to Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This does not affect any notified persons.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgeting provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

For North District Council	Authorising Body	Kaikohe-Hokianga Community Board
le Econóloro a lei Inherau ši te kaži	Status	Standing Committee
COMMUNITY BOARD	Title	Hokianga Spraying Committee
COMMITTEE	Approval Date	12 May 2021
	Responsible Officer	Mike Edmonds

Purpose

The purpose of the Hokianga Spraying Committee (the Committee) is to address community concerns regarding use of glyphosate spray in the Hokianga community.

The Committee will, with regard to the herbicide and spraying in and around Rawene:

- · represent, and act as an advocate for, the interests of its community.
- consider and report on information provided and/or referred to it by the Far North District Council.
- prepare an annual submission to the Far North District Council for expenditure within the community; and
- · communicate with interested parties within the community

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities and key legislation.

Delegations

The Hokianga Spraying Committee will provide community advocacy on the matter of glyphosate spraying in the Hokianga region.

Power to Delegate

The Hokianga Spraying Committee may not delegate any of its responsibilities, duties, or powers.

Membership

The Kaikohe-Hokianga Community Board will determine the membership of the Hokianga Spraying Committee.

The Hokianga Spraying Committee will comprise of Chairperson Mike Edmonds and members Louis Toorenburg, Emma Davis, John Vujcich, Alan Hessell and 2 members of the public

Mike Edmonds - Chairperson

Emma Davis

Louis Toorenburg

John Vujcich

Alan Hessell

1 | Page

Member of the Public (1)

Member of the Public (2)

Non-appointed Community Board members and members of the public may attend Hokianga Spraying Committee meetings with speaking rights, but not voting rights.

Quorum - Committee

The quorum at a meeting of the Hokianga Spraying Committee is 4 members.

Frequency of Meetings

The Hokianga Spraying Committee shall meet every 2 months but may be cancelled if there is no business.

Committees Responsibilities

The Committees responsibilities are described below:

The Committee will, with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee:

- a) represent, and act as an advocate for, the interests of its community.
- consider and report on information provided and/or referred to it by the Far North District Council
- c) prepare an annual submission to the Far North District Council for expenditure within the community; and
- d) communicate with interested parties within the community.

Rules and Procedures

Council's Standing Orders and Code of Conduct apply to all the committee's meetings.

Annual reporting

The Hokianga Spraying Committee will prepare an annual submission to the Far North District Council for expenditure within the community.

6.2 KOUTU MANGEROA PICNIC AREA ENCROACHMENT

File Number: A3346858

Author: Louise Wilson, Team Leader - Monitoring

Authoriser: Dean Myburgh, General Manager - District Services

TAKE PÜRONGO / PURPOSE OF THE REPORT

To seek approval of the recommendation that the Koutū Mangeroa Picnic Area be managed by Kaitiaki Agreement.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

In April 2021 Council Monitoring Officers responded to a complaint that an area of unformed road known as Koutū Picnic Area was being used illegally as a campground. A site visit was carried out which confirmed the presence of illegal structures and signage relating to a campground. The kaitiaki occupiers have been mowing and maintaining the picnic area.

The Monitoring Team and the Northern Transport Alliance (NTA) seek direction from Council about the future use of the picnic area. Staff recommend that Council support Option 1 and engage with kaitiaki occupier to formalize a Kaitiaki Agreement. Further, that Council assist kaitiaki to obtain the necessary consents to legalise the use of the Koutū Picnic Area as a campground.

At the Council meeting 12 August 2021, Council resolved to refer this report to the Kaikohe-Hokianga Community Board for consideration.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board.

- a) engage with the kaitiaki of the Koutū Mangeroa Picnic Area to formalise a Kaitiaki Agreement for the lawful use of the area as a campground; and
- b) engage with the kaitiaki to obtain the necessary consents under the Resource Management Act, Local Government Act and Health Act to facilitate the lawful use of the area as a campground.

1) TĀHUHU KŌRERO / BACKGROUND

In April 2021 Council Monitoring Officers responded to a complaint that an area of unformed road known as Koutū Picnic Area was being used illegally as a campground (see fig.1 below). A site visit was carried out which confirmed the presence of illegal structures and signage relating to a campground. The kaitiaki occupiers have been mowing and maintaining the area (fig.4).



Fig.1 Location of area of unformed road known as Koutū Picnic Area



Fig.2 Signage relating to illegal campground



Fig.3 Illegal Structures



Fig.4 The site has been mowed and maintained by kaitiaki occupiers

Timeline of Events Relating to Koutū Mangeroa Picnic Area

11 Dec 2014

Council resolved

<u>"THAT</u> the person responsible for the structures on Koutū Point unformed legal road be given 21 days to have them removed.

<u>AND THAT</u> failure to do so will result in Council issuing a Trespass Notice to this person and having the structures removed at the occupier's expense (as per Policy #5108 - 2014 - Encroachments on Council Administered Land)."

A trespass notice was duly served on the occupier and he was given 21 days to remove all structures from the Reserve.

Reports from community members and the NZ Police indicated that a land occupation was to be undertaken by the occupier and supporters, and matters could become unpleasant.

10 June 2015

Then Chief Executive Officer (Acting) Colin Dale met with the occupier and their legal representatives to endeavour to achieve an amicable outcome. The outcome of this meeting was that the family and hapū, with Council's assistance, convene a public meeting in Opononi to get the views of the wider community.

23 October 2015.

Approximately fifty people attended the public meeting chaired by Mark Ambler (elected from the floor). FNDC representatives, Chief Executive Officer (Acting), Colin Dale, George Swanepoel (Legal Counsel), Phill Grimshaw (Manager Strategic Iwi Relationships), and Mike Colebrook (Manager Facilities Operations) briefed the meeting on the history of the encroachment and Council's obligations under Local Government legislation, to address the public complaints that had been received.

Members of Ngāti Korokoro outlined their claim under the Treaty of Waitangi, and advised that by June 2016, they would have proof showing hapū ownership.

Colin Dale confirmed that Council was happy for the Treaty claim to progress as it was the correct and lawful process, but on receipt of the complaints regarding illegal structures, illegal camping, and other health and safety concerns, it had to act to protect the wider community.

The meeting then agreed that the whānau and Council had heard the arguments raised by the hapū and wider community, and that the parties concerned should continue to sit around the table, talk and resolve their concerns (Council Report A1647876)

May 2016

Phil Grimshaw and George Swanepoel met with occupier Syd Mathews and it was agreed:

- That although council was happy for Mr Mathews to be the caretaker of the block it has
 to be open to all the public and that accosting and abuse of members of the public was
 not acceptable.
- 2. That Mr Mathews would remove the signs and that Council would assist with the removal of the container and the porta cottage.
- 3. Council would explore the installation of toilets as the place is popular with freedom campers.
- 4. Council would look at some type of secure post box where campers could leave a koha which would help Syd pay for the maintenance of the area.

May 2016 - Present

The conditions of the informal Agreement were not progressed, and no formal Kaitiaki Agreement was finalised. The occupation of the area diminished without further action from FNDC. Due to staff changes and an absence of complaints, enforcement of the removal of the encroachment did not occur.

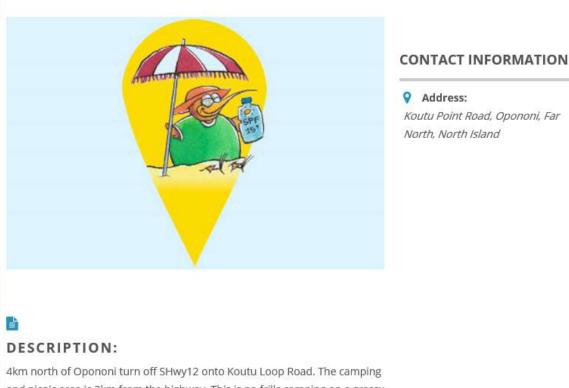
Treaty Claim

Independent historical research commissioned by FNDC and conducted by Schwarz Consultancy Ltd concluded the Koutū block was a private transaction between Māori and European settlers and did not find anything untoward that would suggest a Treaty claim was appropriate. In addition, land vested in Council is not Crown land for the purposes of Treaty settlements.

Public Use and Legislation

The site is currently advertised on the internet and social media as a campground. Figure 5 is a screen snip from https://nzcamping.com/camp-directory/camp-listing/north-island/far-north/Koutū-mongero/.

> KOUTU MONGERO <



4km north of Opononi turn off SHwy12 onto Koutu Loop Road. The camping and picnic area is 3km from the highway. This is no frills camping on a grassy plateau, surrounded on 3 sides by the Hokianga Harbour, with superb views. You will need to be fully self-contained as the only facilities are some picnic tables. There is no water, or power but there is a long drop toilet. There is a boat ramp nearby. Camping costs \$10 per night per van and can be put in the honesty system at the small shed at the entrance. Big area of sites. Sid and Donna live at 825 Koutu Loop Rd which is the first house on the road from the main road.



Figure.5 The picnic area is advertised as a campground on the internet

The site is public land, so it is desirable to maintain public access and enjoyment of the picnic area. However, Section 357 of the Local Government Act (LGA) provides that it is an offence to encroach on a road for example by erecting buildings or fences. Council has received multiple complaints since 2016 regarding the encroachment preventing access to the picnic area.

Council's Monitoring and Compliance Team and the Northern Transport Alliance (NTA) seek Council's direction on options to resolve the encroachment and address complainants' concerns.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Council Monitoring Staff have met with Northern Transport Alliance (NTA), Te Hono and Legal staff to identify options for the future use of the Koutū picnic area. It is noted that the unformed road is not required for roading purposes. However, any alternative use of public land requires elected member direction. The options are as follows.

- Option 1 Engage with kaitiaki occupier to formalize a Kaitiaki Agreement and seek necessary consents to legalise campground; or
- Option 2 Take enforcement action to remove illegal structures and prevent campground use; or
- Option 3 Investigate changing status of area from road to reserve

Option 2 is not recommended because:

- Enforcement action is unlikely to resolve the demand for campervan parking at the picnic area.
 Even if encroachments are removed it is likely that campervans would still use the area.
 Complaints from Koutū Point residents about camping at the site would not necessarily be resolved.
- Enforcement action may alienate the kaitiaki who have been maintaining the area. This is not consistent with Treaty of Waitangi principles of Tino Rangatiratanga and Partnership.
- Enforcement Action would not provide for the ongoing maintenance of the area. NTA have no interest in or budget for maintaining the picnic area.

Option 3 is not recommended because:

- Changing the status of the land would require a formal legal process of road stopping.
- Reserve status would not resolve the demand for campervan parking in the area.
- Changing status of the land to Reserve would not provide for the ongoing maintenance of the area. There is no budget in the LTP for additional reserve maintenance.

Take Tūtohunga / Reason for the recommendation

Option 1 is the preferred option because:

- The Kaitiaki Agreement can document Council's expectations relating to public access and maintenance of the area.
- Council can work with kaitiaki to assess compliance with the requirements of the Resource Management Act 1991 (RMA), s.120B of the Health Act 1956 (Campground Regulations) and s.357 LGA. It is likely that resource consent and health licensing would be required.
- If compliance is achieved, the Kaitiaki Agreement can provide for both campervan parking and public access to the coast. Resource consent and health licensing conditions would also apply.
- An agreement would recognise the role of local kaitiaki and be the focus for constructive dialogue between Council and the kaitiaki occupier. This aligns with the Treaty of Waitangi principles of Tino Rangatiratanga and Partnership.
- Other government agencies, for example the Department of Conservation (DOC) have kaitiaki Agreements delegating functions to community groups. For example, the management of the Urupukapuka Island campground by hapū from the Bay of Islands/Rāwhiti area.
- Enforcement action to remove structures and exclude kaitiaki is likely to result in ongoing conflict and occupations. If the kaitiaki were not permitted to occupy and maintain the area it is unlikely to be maintained by NTA and public amenity would be reduced.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council will need to fund technical and legal support to assess whether the proposed campground can achieve compliance with the requirements of the Resource Management Act 1991 (RMA), 120B of the Health Act 1956 and LGA. This process would have similar budget and staff capacity implications as an enforcement proceeding.

ĀPITIHANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and

- c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment	
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	Medium – The occupation of the Koutū picnic area previously received media attention and was the subject of a public meeting. The future management of public land may be of interest to the community.	
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	There is no budget for the management of this area of unformed road. It is likely that resource consent under the RMA and a license under the Health Act will be required before the area can lawfully be used as a campground.	
State whether this issue or proposal	District Wide Relevance	
has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report will be of interest to the Kaikohe-Hokianga Community Board.	
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	This report has considered how kaitiaki Māori can be included in decision making about the future use of the Koutū Picnic Area. This aligns with the principles of Tino Rangatiratanga and Partnership.	
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.		
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Potentially affected parties include residents of Koutū Point, hapū, kaitiaki, and members of the public wanting access the picnic area and coastline. NTA does not consider themselves affected as they have no plans for the unformed road.	
State the financial implications and where budgetary provisions have been made to support this decision.	As covered in report. Financial implications of Option 1 are similar to Options 2 and 3.	
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report	
<u> </u>		

6.3 ROAD NAMING - 16 ROSWELL HEIGHTS, KAIKOHE

File Number: A3350976

Author: Selina Topia, Roading Support Officer

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PÜRONGO / PURPOSE OF THE REPORT

To seek approval from the Kaikohe-Hokianga Community Board to officially name a private right-of-way (ROW).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has received a Road Naming application to name a private right-of-way (ROW) addressed at 16 Roswell Heights, Kaikohe. Community Boards have delegated authority to name private right-of-ways (ROW).

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way, Buena Vista Rise that is currently addressed at 16 Roswell Heights, Kaikohe as per map (A2556386).

1) TĀHUHU KŌRERO / BACKGROUND

Ryan Baxter has advised that this is a private right-of-way (ROW) addressed at 16 Roswell Heights, Kaikohe.

The name Buena Vista means 'good views' and relates to a roadway which goes to higher place or position. The right-of-way goes uphill and has access to excellent views.

The background for these names is given also as per the Road Naming application attached (A3350936).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Their suggestions are as follows:

- 1. Buena Vista Rise
- 2. Buena Vista Lane
- 3. Vista Lane

The Roading team and Land Information NZ (LINZ) have no objections to the names suggested above.

Take Tūtohunga / Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the District, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHANGA / ATTACHMENTS

1. Application - Document number - A3350936 4 Table 2015

- 2. Map and Plan Document number A3247757 U
- 3. Resource consent Document number A3247756 🗓 📆
- 4. Property Owners consent 1 Document number A3247740 🗓 🖼
- 5. Property Owners consent 2 Document number A3247752 4 📆
- 6. LINZ approval Document number A3351699 🗓 📆

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

	T
He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This is the naming of a private right-of-way (ROW) and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example	There are five property owners. Please find property owner consents as per attached (A3247740 and A3247752).

 youth, the aged and those with disabilities). 	
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



Application for road naming or renaming

GENERAL INFORMATION

- Proposed names are to be submitted for new roads in subdivisions to Infrastructure & Asset Management Department with the application for resource consent.
- Proposed names are to be submitted (in writing) for existing legal but unnamed roads, to the Administration Officer, Infrastructure & Asset Management Department.
- Proposed road renamings are to be submitted in writing. Requests from outside of Council
 must provide information and background as to why the road should be renamed. Written
 consent from affected residents and owners must be obtained.
- The proposed names will be checked against Council's Roading database to avoid duplication.
- Liaise with the iwi when using Maori names and provide supporting document of their approval.
- Several names (3 are recommended) should be submitted for each road or accessway, in order of preference in case of rejection
- A background to the names, their origins and their link with the area is to be supplied
- Personal names are to be discouraged unless the name submitted has a historical connection with the property being subdivided, or are that of a well-known identity or prominent Far Northerner, or New Zealander
- It is Councils prerogative under Section 319(j) Local Government Act 1974 to name streets and the Council may refuse to approve names considered unsuitable
- Where more than one road is being created in a subdivision, a common theme is recommended for road names
- Private road names are considered by Council. They will need to meet Council's Signage Guidelines (white background with blue lettering.
- Names are to be chosen in proportion to the type of road, and in accordance with the Naming Guide at the end of the form
- If you are unsure if the road you want to name is a Council maintained road or private road, please contact the Infrastructure & Asset Management Department.

Applicant/Developer Name:	Ryan	Buxter			
Organisation: N	(A '				
Postal Address: 7 3	Colhan	- Rang	1, Vic	ri Keri	
Phone:		Mobile:	027	285	907
Email:	BAXTER	DOUTLOOK	4-con		

Please supply a s	Application Number: 2300452-1	CHACOM
or Right-Of-Way	scheme plan map that clearly indicates the loca when submitting your application.	stion of the Road, Private Road
or rogin-or-vray	mini subming your approach.	
TYPE OF ROAD (Please tick) -	1
Public Ros	ad Private Road	Right-of-Way
PROPOSED ROA	D NAMES	
Road 1	First Choice: BUENA VI	STA RISE
		ISTA LANE
	Third Choice: UISTA RT	SE
Road 2	First Choice:	
	Second Choice:	
	Third Choice:	
Road 3	First Choice:	
	Second Choice:	
	Third Choice:	
BACKGROUND		
A background to ti	he names, their origins and their link with the area	is to be supplied
The prival	te 1200 in concern, comes off	
Heights. The	is ROW is uptill and	provides acress to
s current	lats. All of these lots	are sloping to have
accss to	excellent views overlos	King backola
	The name Brown Vist of vicus' & Rish' rela o a higher place or	
1 am man a		10100
to Go	al war & Rise! rela	to I a one

ROAD RENAMING

Please state the current road name and your reason for requesting the name change below then complete the rest of the form. Also, please ensure you attach the written consents of at least 85% of affected residents and attach to the application form.

Cornerty ROW has no name Is countly very Rowall Heights. Changing of the have is regard due to the to the being created.

I extra lot being created.

Written consents affached.

GENERAL INFORMATION AND GUIDELINES

Ensure that road names are not duplicated in the Far North District (both spelling and pronunciation to be considered); this includes same road names with different suffix. To do this, please use www.google.co.nz/maps and search "proposed road name (excl suffix) Northland" to check if proposed names may be duplicates.

Ensure that road type appropriately matches the definition of the suffix, such as 'road', 'avenue' etc. Road names without a suffix are now strongly discouraged (e.g. Broadway). The following definitions provide a guide, but please note that other appropriate suffixes that are not in this list may be used.

Suffix Definition A generally broad straight roadway planted on each side with trees Avenue Boulevard A wide roadway well paved usually with trees and grass A roadway that generally forms a circle or a short enclosed roadway bounded by a circle Circle Close A short enclosed road. A short enclosed road usually surrounded by buildings Court A crescent or half-moon shaped street rejoining the road from which it starts Crescent Drive Wide main roadway without many cross streets - an especially scenic road or street Esplanade Level roadway along the seaside, lake or a river Glade Roadway usually in a valley of trees Green Roadway often leading to a grassed public recreation area Grove A road that often features a group of trees standing together A narrow way, path, country road or street. A narrow passage between hedges or buildings, an Lane Loop Roadway that diverges from and then rejoining a main thoroughfare Mews Roadway in a group of houses Suffix Definition Public roadway or promenade Parade Place A short sometimes narrow enclosed roadway Quay A roadway alongside or projecting into water Rise A roadway going to a higher place or position Road Route or way between places. General usage. Defined in Local Government Act 1974, Section Terrace Roadway on a hilly area that is mainly flat Vale A roadway along low ground between hills Way A winding or curved track or path for passing along

The following are suitable suffixes for particular road types:

Cul-de-sac (short dead-end street with turnaround at the end) Close, Court, Place

Wide spacious street

Avenue, Boulevard, Parade

The following are suitable suffixes for private roads and private ways categorised into particular road types:

Road Type

Suffix

Narrow road and right of way Lane, Way Associated with high ground Rise,

Associated with low ground

Vale

Tree lined road

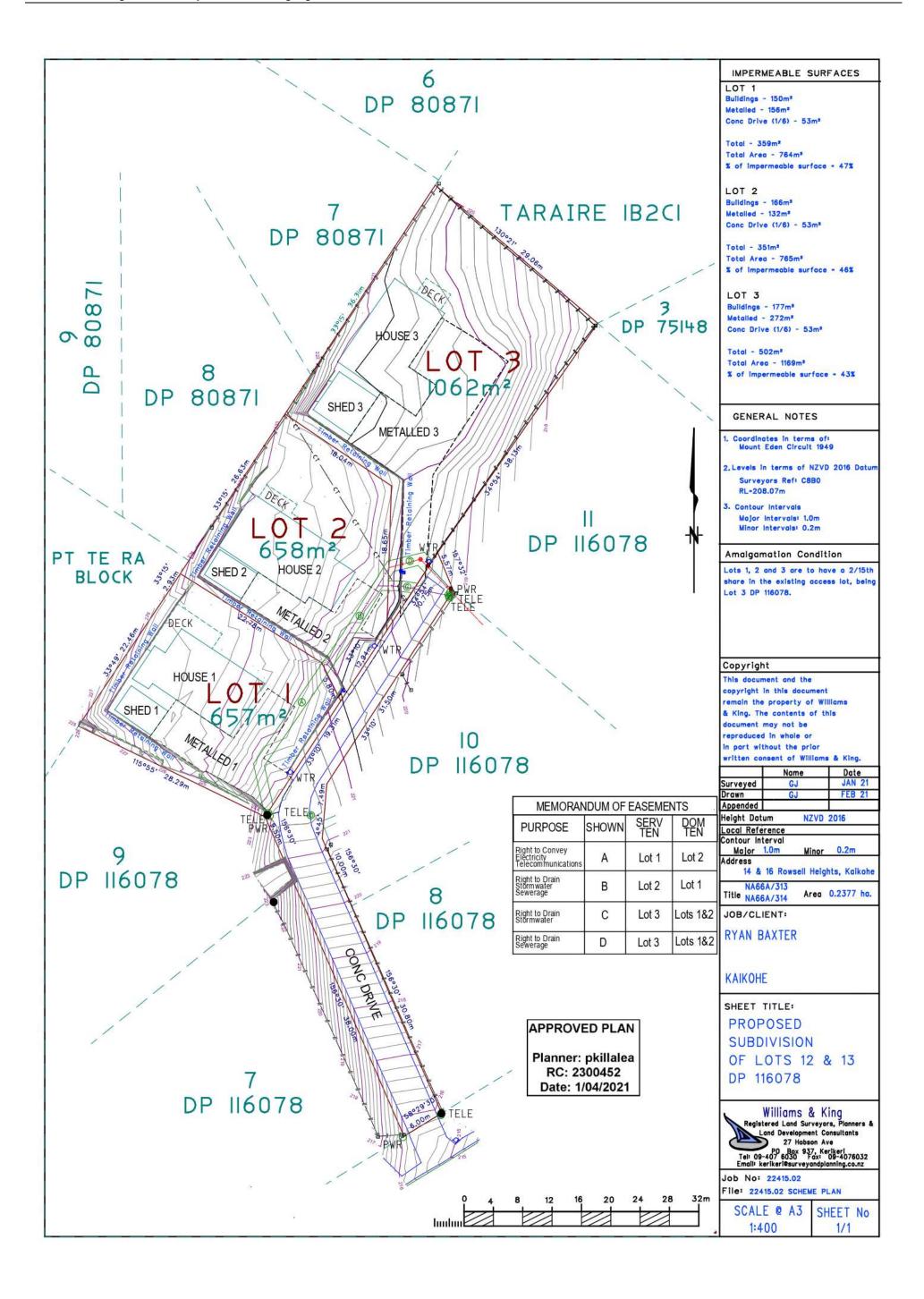
Avenue, Glade, Grove

Applicants Signature:

Date: 18/7/21

Return Application to Postal: Far North District Council or Email: roadingalliance@fndc.govt.nz

Private Bag 752 KAIKOHE 0440





FAR NORTH DISTRICT COUNCIL

FAR NORTH OPERATIVE DISTRICT PLAN DECISION ON RESOURCE CONSENT APPLICATION (COMBINED)

Resource Consent Number: 2300452-RMACOM

Pursuant to sections 104B and 220 of the Resource Management Act 1991 (the Act), the Far North District Council hereby grants resource consent to:

Ryan Baxter

The activity to which this decision relates:

Proposal for a subdivision in the Residential Zone of two lots to create three lots being a discretionary activity under TABLE 13.7.2.1: MINIMUM LOT SIZES (v) RESIDENTIAL ZONE and 13.9 DISCRETIONARY (SUBDIVISION) ACTIVITIES.

Retention of a private access lot with non-compliant legal width in breach of 15.1.6C.1.1 PRIVATE ACCESSWAY IN ALL ZONES and a non-compliant vehicle crossing in breach of 15.1.6C.1.6 VEHICLE CROSSING STANDARDS IN URBAN ZONES being a discretionary activity under Rule 15.1.6C.2.

Subject Site Details

Address: 14, 16A and 16B Rowsell Heights, Kaikohe

Legal Description: Lot 12 DP 116078 and 1/5 share of Lot 3 DP 116078, Lot 13

DP 116078 and 1/5 share of Lot 3 DP 116078

Certificate of Title reference: RT- NA66A/313, RT- NA66A/314

Pursuant to Section 108 of the Act, this consent is issued subject to the following conditions:

- The subdivision shall be carried out in accordance with the approved plan of subdivision prepared by Williams and King, referenced 22415.02, dated Feb 21, and attached to this consent with the Council's "Approved Stamp" affixed to it.
- The survey plan, submitted for approval pursuant to Section 223 of the Act shall show:
 - (a) All easements in the memorandum to be duly granted or reserved.
 - (b) The following amalgamation condition:

THAT Lots 1, 2 and 3 are to have 2/15th share in the existing access lot, being Lot 3 DP 116078. (DLR reference 1713772)

- Prior to the approval of the survey plan pursuant to Section 223 of the Act, the consent holder shall:
 - (a) That the consent holder shall provide written confirmation from power and telecommunications utility service operators of their consent conditions in accordance with FNDC Engineering Standards Revised March 2009, District Plan requirements and any other requirements that apply at the time and show any necessary easements on the survey plan to the approval of the subdivision officer.
 - (b) That the consent holder must create easements over services and overland stormwater flow paths where such infrastructure is located on private property to the approval of Council's Resource Consent Engineer.
 - (c) That prior to any works commencing on site the consent holder must submit a detailed set of engineering plans of all works for the approval of Councils Resource Consent Engineer and Development Engineer or designate prior to commencing construction. Such works are to be designed in accordance with Far North District Council: Engineering Standards & Guidelines 2004 – Revised 2009 and NZS 4404:2010 to the approval of the Development Engineering Officer or their delegated representative. In particular the plans shall show:
 - Upgrade the access lot from 4.6m wide to 5.0m wide carriageway, up to the access point of Lot 1, or
 - A single passing bay on the 4.6m wide carriageway section. The passing bay shall be in accordance with section 15.1.6C.1.3 of the Far North District Plan.

Advice Note: Barrier kerbs shall be installed on the downslope edge of the carriageway to contain and convey surface water on carriage way to stormwater inlet structure.

- (d) Provide for Council's approval a preferred road name and two alternatives for the private access. The applicant is advised that in accordance with Community Board policy, road names should reflect the history of the area. Preference is that the name be no more than 10 letters long.
- Prior to the issuing of a certificate pursuant to Section 224(c) of the Act, the consent holder shall:
 - (a) No construction works are to commence on site until engineering plans required by condition 3(c) have been approved and all associated plan inspection fees have been paid. Note: A copy of the approved engineering plans and consent conditions are to be kept on site at all times.
 - (b) All work on the approved engineering plans in condition 3(c) is to be carried out the to the approval of Council's Resource Consent Engineer. Compliance with this condition shall be determined by the way of site inspection by Council's Development Engineer or their delegated representative.

- (c) Provide evidence that a Traffic Management Plan (TMP) has been approved by Councils Corridor Access Engineer and a Corridor Access request (CAR) obtained prior to commencement of any construction work, where such construction work have an effect on public traffic, as defined by the Code of practice for temporary traffic management (CoPTTM). Traffic management shall extend to the private access to ensure access is maintained for other users during the works.
- (d) The applicant is to provide suitable evidence by way of as-built plans and certification from a Chartered Professional Engineer (CPEng), an independent qualified person (IQP) or FNDC Development Engineer or his authorized representative, to illustrate that the access ROW upgrade has been completed in accordance with the approved plans, to the satisfaction of Council.
- (e) Pay to Council the cost of purchasing and installing a road name sign for the private access, the name being approved as a condition of this subdivision, in accordance with Council's Engineering Standards.
- (f) The consent holder shall provide to the Council written confirmation from a licensed cadastral surveyor that all services and access carriageways are contained within the easements provided.
- (g) The consent holder is responsible for arranging for buried services to be located and marked prior to commencing works and is also responsible for the repair and reinstatement of any underground services damaged as a result of any works on site.
- (h) Secure the condition below by way of a Consent Notice issued under Section 221 of the Act, to be registered against the titles of the affected allotment. The costs of preparing, checking and executing the Notice shall be met by the Applicant.
 - i. In respect of Lots 1 to 3, the consent holder and or any future titleholder shall not increase the impermeable surface to exceed 50% of the net site area, without implementing stormwater management and mitigating measures in accordance with the Far North District Council: Engineering Standards & Guidelines 2004 Revised 2009 and NZS 4404:2010 to the approval of the Development Engineering Officer or their delegated representative. The design and development of such stormwater management and mitigating measures must be undertaken by Chartered Professional Engineer (CPEng), an independent qualified person (IQP) or Certified Drainlayer with proven track record in stormwater management and attenuation.

Advice Notes

 Archaeological sites are protected pursuant to the Heritage New Zealand Pouhere Taonga Act 2014. It is an offence, pursuant to the Act, to modify, damage or destroy an archaeological site without an archaeological authority issued pursuant to that Act. Should any site be inadvertently uncovered, the procedure is that work should cease, with the Trust and local iwi consulted immediately. The New Zealand Police should also be consulted if the discovery includes koiwi (human remains). A copy of Heritage New Zealand's Archaeological Discovery Protocol (ADP) is attached for your information. This should be made available to all person(s) working on site.

Reasons for the Decision

 The Council has determined (by way of an earlier report and resolution) that the adverse environmental effects associated with the proposed activity are less than minor and that there are no affected persons or affected customary rights group or customary marine title group.

District Plan Rules Affected:

TABLE 13.7.2.1: MINIMUM LOT SIZES (v) RESIDENTIAL ZONE and 13.9 DISCRETIONARY (SUBDIVISION) ACTIVITIES

15.1.6C.1.1, 15.1.6C.1.6 and Rule 15.1.6C.2 DISCRETIONARY ACTIVITIES

Adverse effects will be minor:

It is considered the relevant and potential effects have been addressed within the assessment of effects above, and it has been concluded that the adverse effects will be less than minor for the following reasons:

- The proposal involves residential development of residential zoned sites at an appropriate density around existing lawfully established dwellings.
- b) The proposal involves existing connections to Council infrastructure for water, wastewater and stormwater as approved by building consent.
- There is sufficient capacity in the roading network to support the subdivision.
- The existing vehicle access arrangements are considered adequate subject to widening works on the private access.

Positive effects of the proposal:

Under s104(1)(a) the positive and potential effects of the proposal are:

- The subdivision of residential lots will provide for the economic and social well-being of the applicants.
- b) The subdivision will provide for additional housing in the area.

Objectives and policies of the District Plan:

The following objectives and policies of the District Plan have been considered:

Chapter 7: Urban Environment

7.3.1 To ensure that urban activities do not cause adverse environmental effects on the natural and physical resources of the District.

7.3.3 To avoid, remedy or mitigate the adverse effects of activities on the amenity values of existing urban environments.

- 7.3.4 To enable urban activities to establish in areas where their potential effects will not adversely affect the character and amenity of those areas.
- 7.3.5 To achieve the development of community services as an integral and complementary component of urban development.
- 7.4.1 That amenity values of existing and newly developed areas be maintained or enhanced.
- 7.4.4 That stormwater systems for urban development be designed to minimise adverse effects on the environment.
- 7.4.5 That new urban development avoid:
- (a) adversely affecting the natural character of the coastal environment, lakes, rivers, wetlands or their margins;
- (b) adversely affecting areas of significant indigenous vegetation or significant habitats of indigenous fauna;
- (c) adversely affecting outstanding natural features, landscapes and heritage resources;
- (d) adversely affecting the relationship of Maori and their culture and traditions with their ancestral lands, water, sites, washi tapu, and other taonga;
- (e) areas where natural hazards could adversely affect the physical resources of urban development or pose risk to people's health and safety;
- (f) areas containing finite resources which can reasonably be expected to be valuable for future generations, where urban development would adversely affect their availability;
- (g) adversely affecting the safety and efficiency of the roading network;
- (h) the loss or permanent removal of highly productive and versatile soils from primary production due to subdivision and development for urban purposes.
- 7.4.6 That the natural and historic heritage of urban settlements in the District be protected (refer to Chapter 12).
- 7.4.7 That urban areas with distinctive characteristics be managed to maintain and enhance the level of amenity derived from those characteristics.

Chapter 7.6: Residential

7.6.3.1 To achieve the development of new residential areas at similar densities to those prevailing at present.

Chapter 13: Subdivision

- 13.3.1 To provide for the subdivision of land in such a way as will be consistent with the purpose of the various zones in the Plan, and will promote the sustainable management of the natural and physical resources of the District, including airports and roads and the social, economic and cultural well being of people and communities.
- 13.3.8 To ensure that all new subdivision provides an electricity supply sufficient to meet the needs of the activities that will establish on the new lots created.
- 13.3.10 To ensure that the design of all new subdivision promotes efficient provision of infrastructure, including access to alternative transport options, communications and local services.
- 13.4.1 That the sizes, dimensions and distribution of allotments created through the subdivision process be determined with regard to the potential effects including cumulative effects of the use of those allotments on:
- (a) natural character, particularly of the coastal environment;
- (b) ecological values:
- (c) landscape values;
- (d) amenity values;
- (e) cultural values;

- (f) heritage values, and
- (g) existing land uses.
- 13.4.5 That access to, and servicing of, the new allotments be provided for in such a way as will avoid, remedy or mitigate any adverse effects on neighbouring property, public roads (including State Highways), and the natural and physical resources of the site caused by silt runoff, traffic, excavation and filling and removal of vegetation.
- 13.4.11 That subdivision recognises and provides for the relationship of Maori and their culture and traditions, with their ancestral lands, water, sites, washi tapu and other taonga and shall take into account the principles of the Treaty of Waitangi.

Chapter 15: Transportation

- 15.1.3.4 To ensure that appropriate and efficient provision is made for loading and access for activities.
- 15.1.3.5 To promote safe and efficient movement and circulation of vehicular, cycle and pedestrian traffic, including for those with disabilities.
- 15.1.4.6 That the number, size, gradient and placement of vehicle access points be regulated to assist traffic safety and control, taking into consideration the requirements of both the New Zealand Transport Agency and the Far North District Council.

The proposal is not contrary to the relevant objectives and policies of the District Plan. The subdivision will enable residential development on land zoned for this purpose. The landscape and residential amenity outcome of the finished works will be in character with the density pattern and form of the surrounding area and the expectations of the District Plan. Appropriate infrastructure for water, stormwater and wastewater is existing. The existing vehicle access arrangements are deemed adequate subject to conditions for the proposed widening works to the private access lot.

- In accordance with an assessment under s104(1)(b) of the RMA the proposal is consistent with the relevant statutory documents.
 - a) The Northland Regional Policy Statement 2018
 - b) Northland Regional Plan 2019
 - c) National Environmental Standards (NESCS)
- No non statutory documents were considered relevant in making this decision.
- Section 106

In respect of s106 of the Act, the site is not subject to natural hazards, and the lots will gain physical and legal access to Rowsell Heights via an existing private access lot

Part 2 Matters

The Council has taken into account the purpose & principles outlined in sections 5, 6, 7 & 8 of the Act. It is considered that granting this resource consent application achieves the purpose of the Act, as the proposal involves residential development on land zoned for residential purposes, with appropriate infrastructure to protect receiving environments and the roading network.

 In summary it is considered that the activity is consistent with the sustainable management purpose of the RMA. Approval

This resource consent has been prepared by Katrina Roos (Cato Bolam) Senior Planner and is granted under delegated authority (pursuant to section 34A of the Resource Management Act 1991) from the Far North District Council by:

Pat Killalea, Principal Planner

Date: 1st April 2021

Right of Objection

If you are dissatisfied with the decision or any part of it, you have the right (pursuant to section 357A of the Resource Management Act 1991) to object to the decision. The objection must be in writing, stating reasons for the objection and must be received by Council within 15 working days of the receipt of this decision.

Lapsing Of Consent

Pursuant to section 125 of the Resource Management Act 1991, this resource consent will lapse 5 years after the date of commencement of consent unless, before the consent lapses;

The consent is given effect to; or

An application is made to the Council to extend the period of consent, and the council decides to grant an extension after taking into account the statutory considerations, set out in section 125(1)(b) of the Resource Management Act 1991.

27-5-21

Regarding Application for Road naming form relating to RC2300452

To whom it may concern,

As Owner of 14, 16a & 16b Rowsell Heights I support the application to give our Private Right of Way a road name.

I have consulted directly effected neighbors over the past two weeks via phone and email from 10/5/21 – 27/5/21.

- I Ryan Baxter own two titles 14 & 16 on ROW and support application.
- Anthony Davoren from 10 Rowsell Heights supports application. See attached written confirmation.
- Ray & Norma Taylor from 18 Rowsell Heights do not support application to change name.
- Only other user is 12 Rowsell heights. This is an empty section and owners are overseers and cannot be reached for comment.

I have taken into account the history and background of the land when choosing a name and agreed on the proposed road names with neighbors that supported the application.

Happy to answer any further queries or concerns.

Kind Regards

Ryan Baxter

027 285 9075

R j baxter@outlook.com

Owner 14 & 16 Rowsell Heights

NAMING OF RIGHT of WAY

Anthony Davoren <anthonygpdavoren@gmail.com>

Mon 5/17/2021 10:14 PM

To: Ryan BAXTER <r_j_baxter@outlook.com>

Hi Ryan,

RE: Naming of Right of Way

Regarding the lane name, for the right of way, for house numbers: 10, 12, 14, 16a, 16b & 18 Rowsell Heights, Kaikohe, I'd like to propose the name of the lane be:

Option 1 - Rowsell Rise OR

Option 2 - Rowsell Way OR

Option 3 - Rowsell Lane.

Regards,

Anthony

A. Davoren

10 Rowsell Heights Kaikohe 0405

TEL: 027 521 9640

From: Addresses
To: Selina Topia | NTA

Subject: RE: NEW ROAD NAME REQUEST addressed at Roswell Heights Kalkohe

Date: Tuesday, 24 August 2021 11:55:01 AM Attachments: Image002.png

image002.ong image003.ong image004.ong image005.ong image007.ong

Hi Selina

Thanks for the extra info.

Both names, Buena Vista Rise/Lane or Vista Rise will be fine to use in this location.

Thanks

Wendy

Wendy Sneddon (she/her)

Addressing Analyst

Addressing and Properties

addresses@linz.govt.nz



Wellington Office, Level 7. Radio New Zealand House, 155 The Terrace PO Box 5501, Wellington 6145, New Zealand www.linz.govt.nz | data linz.govt.nz









From: Selina Topia | NTA <Selina.Topia@nta.govt.nz>

Sent: Monday, 23 August 2021 4:45 p.m., To: Addresses <addresses@linz.govt.nz>

Subject: NEW ROAD NAME REQUEST addressed at Roswell Heights Kaikohe

Kia ora,

Can I please have an urgent reply on this as need to get report into Council due 25th August, 2021.

Suggested names are: Buena Vista Rise or Lane Vista Rise

Vista Rise

Thank you,

Selina Topia

Customer Service Administrator, Business Performance & Support | Northland Transportation Alliance

Far North | Kaipara | Whangarei

DDI 09 401 5236 Selina. Topia@nta.govt.nz



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6.4 UPGRADE MEMORIAL PARK, KAIKOHE

File Number: A3381320

Author: Jeanette England, Assets Manager - District Facilities

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PÜRONGO / PURPOSE OF THE REPORT

To present the final concept for Memorial Park as developed by AKAU and to seek approval to use budgets delegated to the Kaikohe-Hokianga Community Board for work being undertaken in Memorial Park, Kaikohe.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Final masterplan for Memorial Park has been completed by AKAU
- Outline the programme of work within Memorial Park for 2021/2022
- Final proposed playground and relocation of existing playground
- Request additional funding for the playground surfacing
- Request use of new amenity lighting budget for new lights within Memorial Park
- Request funding options for landscaping, furniture, footpaths and learn to ride paths

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board:

- a) Approves the final concept for Memorial Park as developed by AKAU
- b) Approves the removal of the Casuarina Tree close to the final location of the Wharepaku
- c) Approves the use of Streetscapes budget for the landscaping, furniture, footpaths, tree works and learn to ride paths within Memorial Park (\$344,200)
- d) Approves the use of Town Beautification budget for the new civil works and surfacing for the new Playground within Memorial Park (\$100,000)
- e) Approves the use of the Amenity Lighting budget for new lights within Memorial Park (\$18,500)

1) TĀHUHU KŌRERO / BACKGROUND

The Kaikohe-Hokianga Community Board engaged with AKAU to provide a masterplan (refer Attachment 1 & 2) for Memorial Park. Staff have been working alongside AKAU to develop Memorial Park as the destination park for Kaikohe.

During this work it became evident that Kaikohe had missed an opportunity to obtain PGF funding for this park, however the Asset Manager did identify and obtained approval to adopt the same procurement approach as those PGF projects in order to be able to utilise the potential savings during the tender process for playgrounds and barbeque supply and install.

Consultation with AKAU has been ongoing throughout the various iterations of the masterplan.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The full programme of work for Memorial Park is as follows (refer Masterplan – Attachment 1):

1. **New Wharepaku (Toilet)** (Attachment 3) location is shown in the attachment which also incorporates free standing posts to allow for privacy screening in the front and to the side of the wharepaku. There is also a tree which will require removal due the final location and this is funded as part of this work. The entrance to the Park from Station Road will also

have signage and bike racks in this area. There is currently a budget of \$220,000 for this work.

2. New Papatakoro (Playground) (Attachment 4) for all ages. Staff, along with AKAU, have agreed the list of equipment for \$178,550, this price includes the discount offered as part of the tender process for the other Te Hiku & Kerikeri playgrounds. There is funding of \$215,000 in the 2021/22 financial year for this project, however it is estimated that an additional \$100,000 will be required for the civil works (site preparation) and surfacing (wet pour rubber, softfall and sand) which is requested from one of the budgets indicated in the attached spreadsheet (Streetscape upgrade or Town Beautification).

Staff suggest that the old equipment from Memorial Park be refurbished at an estimated cost of \$44,500 (cleaned and painted) and relocated to Reid Park. There is currently funding of \$66,816 in years 2025/26 of the LTP which can be bought forward to cover the cost of this refurbishment and relocation to Reid Park.

- 3. **New footpaths and a learn to ride trail** will be created around the park. The footpaths will be 2.5m wide and will loop around the park forming connections to features. There will also be short connection paths linking existing to the new loop path and other spaces. There will also be a 2m wide curving path painted with road markings to be used as a "learn to ride" pathway for taitamariki. The overall design is planned to make the transition around the park easier and more enjoyable.
- 4. **Whanau Area** will be created to the east of the park. This area will contain two single accessible barbeques utilising natural shade areas. This area will also house picnic tables, bike racks, drinking fountains and rubbish bins. Quotes are being obtained for this furniture.
- 5. **Landscaping** works will consist of various plantings around the park. It is planned that these plants will be sourced locally, and community groups will undertake the planting. Quotes are being obtained for this work but estimated to be approximately \$41,250.00
- 6. **Tree Works** is required within the park. AKAU suggested, as part of their masterplan, that various trees be removed. Staff referred AKAU to the Tree Policy and advised that we could not remove healthy trees. An arborist was engaged to look at the trees that were suggested for removal. The report received has also been included as an attachment and it is also suggested that this be undertaken in two stages. This work will be funded from the Streetscape budgets.
- 7. **Amenity Lighting** throughout the park is proposed utilising existing poles, as well as adding new. There is currently \$18,500 available for new amenity lighting within the ward which could fund the new lights.
- 8. **Pump track** (although not within the park, this is funded from the Streetscape budgets). This work is currently being priced. A source of clay is required for the building of the mounds and this is proving difficult to find and could result in costs exceeding estimates.

Another consideration, which AKAU have advised, is that the skate bowl should be filled in as it is not widely utilised. This will require further investigations as this could potentially raise more issues with the public. Kerikeri Domain are renewing their skatepark and part of their new skate park design includes a large bowl like this one in Kaikohe. Staff are cautious about removing or filling in the bowl without further engagement and evidence.

Take Tūtohunga / Reason for the recommendation

There is a shortfall in funding for all of the work required within Memorial Park and various funding lines have been identified by AKAU and staff which require confirmation from the community board that these budgets can to utilised for this programme of work (refer Attachment 5).

A breakdown of known costs and potential funding is attached.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Financial implications for this programme of work are as follows:

- It is intended that all of the budgets for Streetscape upgrades and the Town Beautification being a total of \$444,200 be utilised to fund the AKAU work, Pump Track, Planting, Street Furniture, Footpaths and Tree Work (\$380,250)
- The balance of these budgets (\$63,950) will fund the shortfall for the playground surface estimated to be (\$63,550)
- Budgets for amenity lighting of \$18,500 will be used in the Memorial Park programme of works
- Budgets for public toilets and the Reid Park playground will be utilised per the allowances in the LTP

ĀPITIHANGA / ATTACHMENTS

- 1. AKAU Memorial Park Masterplan Concept A3336527 🗓 📆
- 2. AKAU Memorial Park Arrangement A3383739 🗓 📆
- 3. AKAU Memorial Park Wharepaku Design 210909 A3389226 U
- 4. Kaikohe Memorial Park Renders A3384978 J
- 5. Memorial Park Budgets A3384621 🗓 📆

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment		
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	Community engagement has been carried out by AKAU during the course of their design work.		
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	All work is included in this programme has been allowed for in the current LTP		
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The community board has delegated authority for the budgets being requested and for the tree works being undertaken.		
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no significant implications for Māori in this programme of work		
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.			
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Youth and other affected parties have been fully engaged with through the design phases of this work by AKAU		
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are as stated above and in the attached Spreadsheets showing budget allocations.		
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report		

ĀKAU - Memorial Park Masterplan - progress update - 11 August 2021

Memorial Park proposed wharepaku: concept and form

Wharepaku building - design detail

ĀKAU proposes enhancing the visual impact of the wharepaku building through the following modifications:

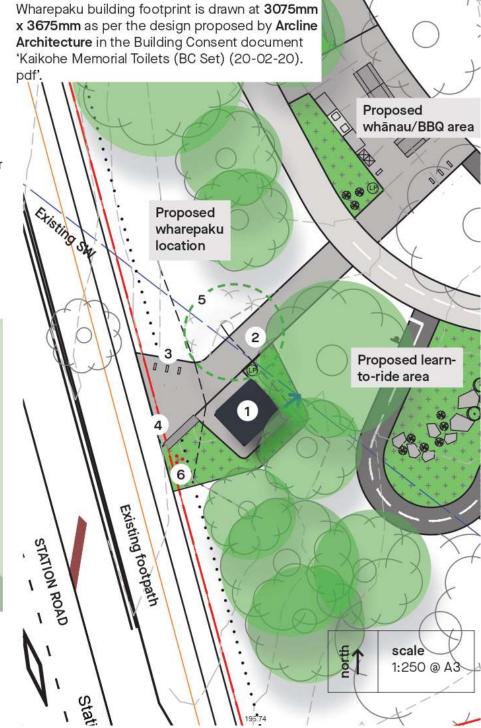
- · Extend rafters, primarily toward Station Road
- · Add columns for privacy screening and interest
- Remove ShadowClad to walls and add patterning to exterior concrete walls
- Seating

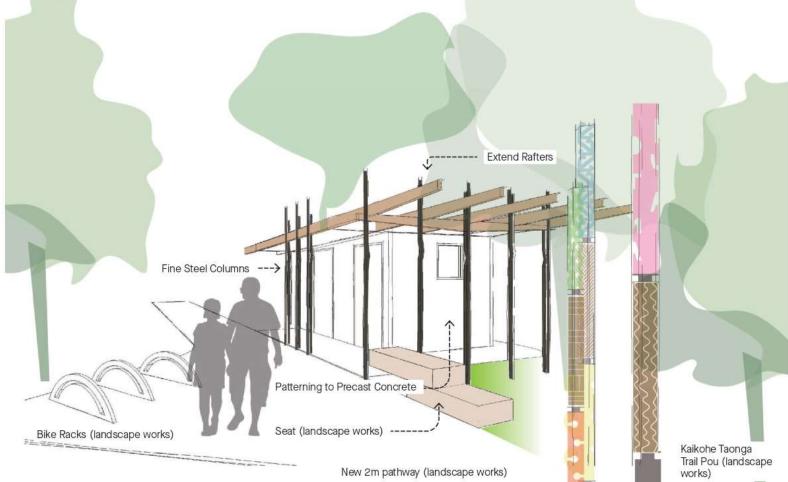
We believe these simple moves will create a welcoming entry to the park and offer shelter for pedestrians and cyclists.

Location plan

Legend

- 1. Wharepaku building near Station Road
- 2. 2m wide concrete entrance path
- 3. 4 no. bike racks
- 4. Navigation signage
- 5. Tree to be removed
- **6. Taonga Trail Pou** as markers to park entry refer below

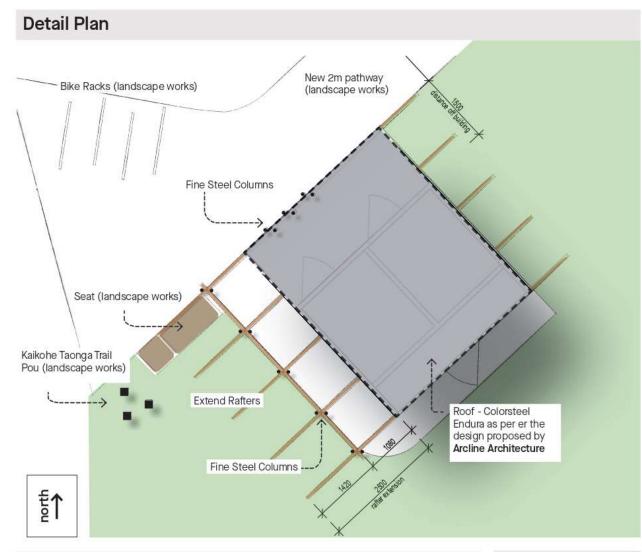




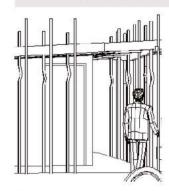
20

ĀKAU > Memorial Park Masterplan > progress update > 11 August 2021

Memorial Park proposed wharepaku: suggested material and treatment



Fine steel columns



We propose columns are added to the extended roof structure to provide privacy and interest.

Sketch shows slight bend/kink in columns to add visual interest.

These are detailed as 50mm Circular Hollow Sections.

Lighting

Consider use of lighting on canopy structure to create a safe and welcoming space around wharepaku.

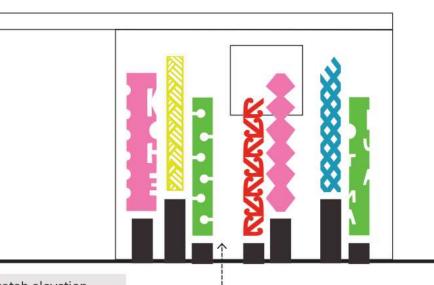
Precast Pattern and Colour



Indicative patterning based on the Kaikohe Taonga Trail Pou. Potenial methodology: pattern to be pressed 20mm into precast, and pressed section to be painted. Please assume this will be to 60% of all four facades. Design TBC.



Coloured pattern and formwork to the precast concrete walls will help to make the wharepaku a positive and visually appealing addition to Memorial Park. We suggest the removal of the proposed ShadowClad and the addition of some patterning to exterior precast walls.



Sketch elevation shows indicative scale and layout of facade pattern

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ĀKAU - Memorial Park Masterplan - progress update - 09 September 2021

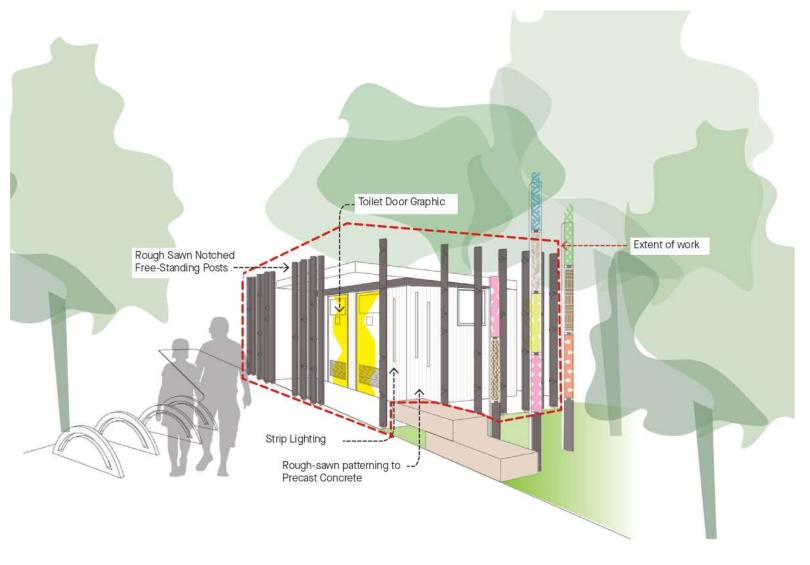
Memorial Park proposed wharepaku: concept and form

Proposed whānau/BBQ area Existing Sty Proposed learnto-ride area Proposed wharepaku location STATION ROAL Wharepaku building footprint is drawn at 3075mm x 3675mm as per the design proposed by Arcline scale Architecture in the Building Consent document 1:250 @ A3 'Kaikohe Memorial Toilets (BC Set) (20-02-20). pdf'. 22

Wharepaku building - design detail

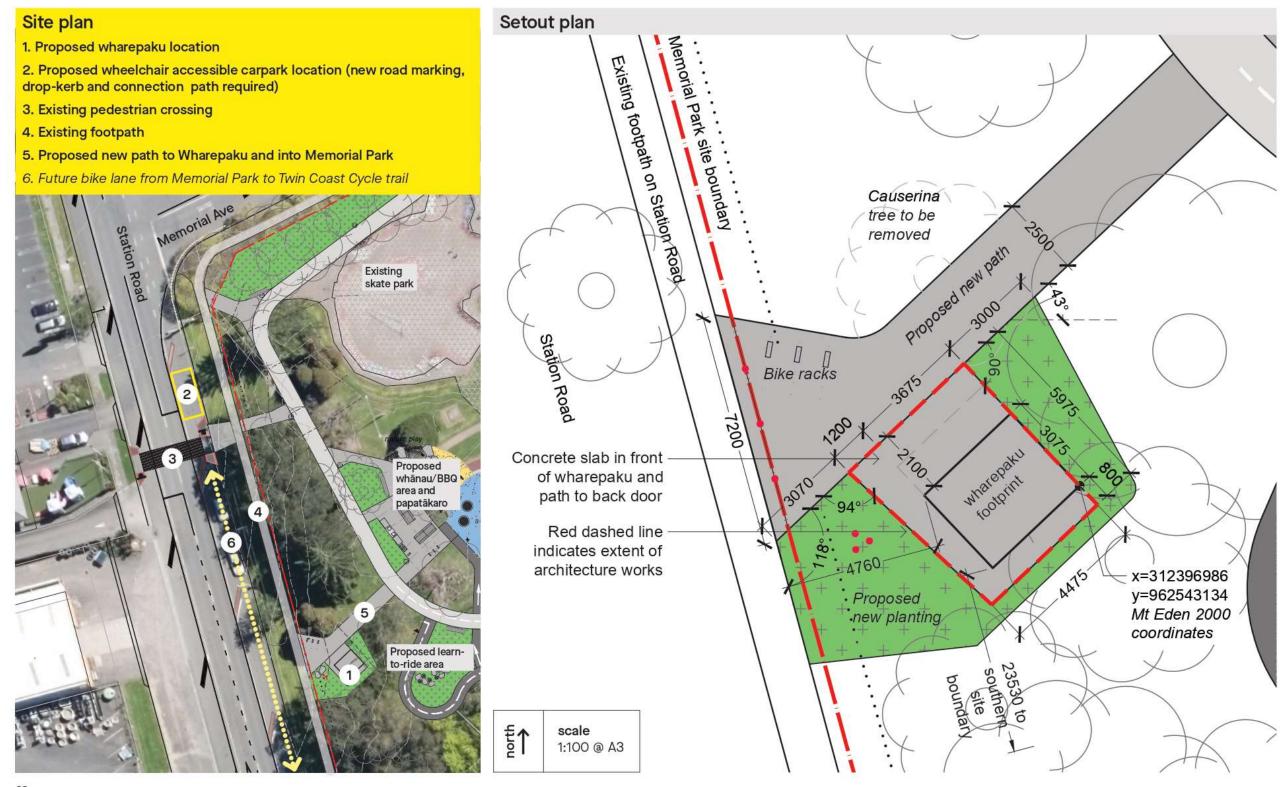
ĀKAU proposes enhancing the visual impact of the wharepaku building through the following modifications:

- Free-standing posts for privacy screening and interest
- Patterning to pre-cast concrete walls with rough sawn timber texture
- Toilet Doors large super graphic
- · Interior bright flooring and ceiling
- Lighting strip lighting to exterior wharepaku walls



ĀKAU - Memorial Park Masterplan - progress update - 09 September 2021

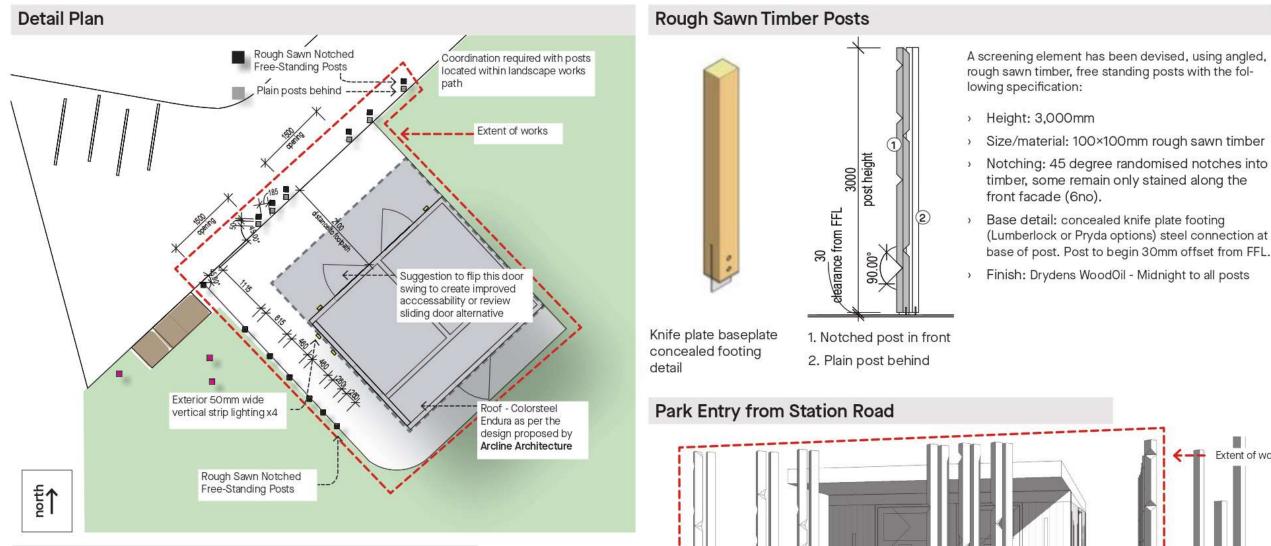
Memorial Park: wharepaku location and setout



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ĀKAU > Memorial Park Masterplan > progress update > 09 September 2021

Memorial Park proposed wharepaku: suggested material and treatment 01



Drydens WoodOil - Midnight

Concrete Path Specification

Structure:

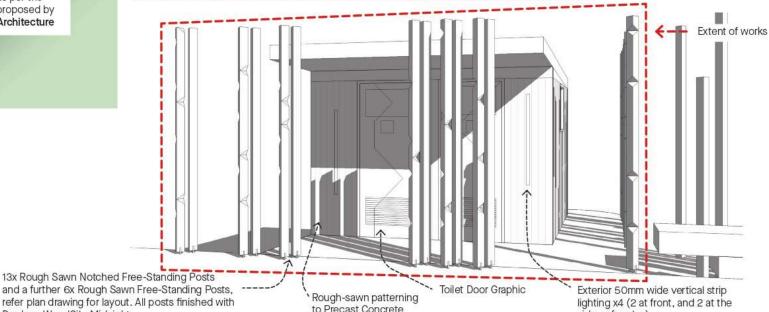
100mm thick 25MPa concrete on min. 150mm compacted AP40 basecouse. Subgrade compacted to CBR >/= 4.

663 reinforcing mesh placed centrally. Cut mesh min. 60mm from edge of concrete.

Sawcuts to line up with walls of wharepaku building.

Finish:

6kg/m3 oxide (to create dark grey colour) and exposed aggregate finish. Sample to be approved by landscape architect prior to construction of path.



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ĀKAU > Memorial Park Masterplan > progress update > 09 September 2021

Memorial Park proposed wharepaku: suggested material and treatment 02

Precast Pattern



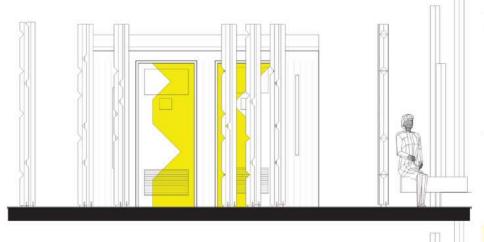
A subtle impression onto all four precast concrete walls will help create shadow and interest. We propose this is achieved the following ways:

- vertical timber impression, depth varies at depths of 10, 20, 30mm
- width: 100mm spacing dependent on input from contractor*

*We recommend John Gardner from IES Construction in Kerikeri, as a specialist in this area.

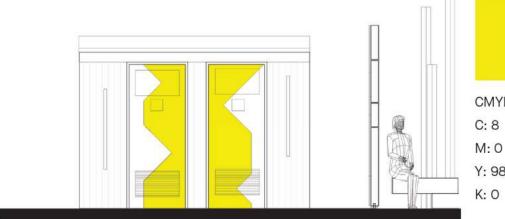
ShadowClad: We understand the shadowclad is required above pre-cast at 2.4m on three sides, where this is specified can the finish please be Drydens WoodOil - Midnight, as per the post specification.

Exterior Doors



A large scale supergraphic is proposed to the exterior of the toilet doors, echoing the post detailing.

Vinyl or long lasting alternative recommended.





C: 8

Y: 98

K: 0

Lighting



Exterior 50mm wide vertical strip lighting x4. Refer plan for layout.

Arcline to specify

Interior Colour







ĀKAU recommends colour to the interior of both toilet stalls.

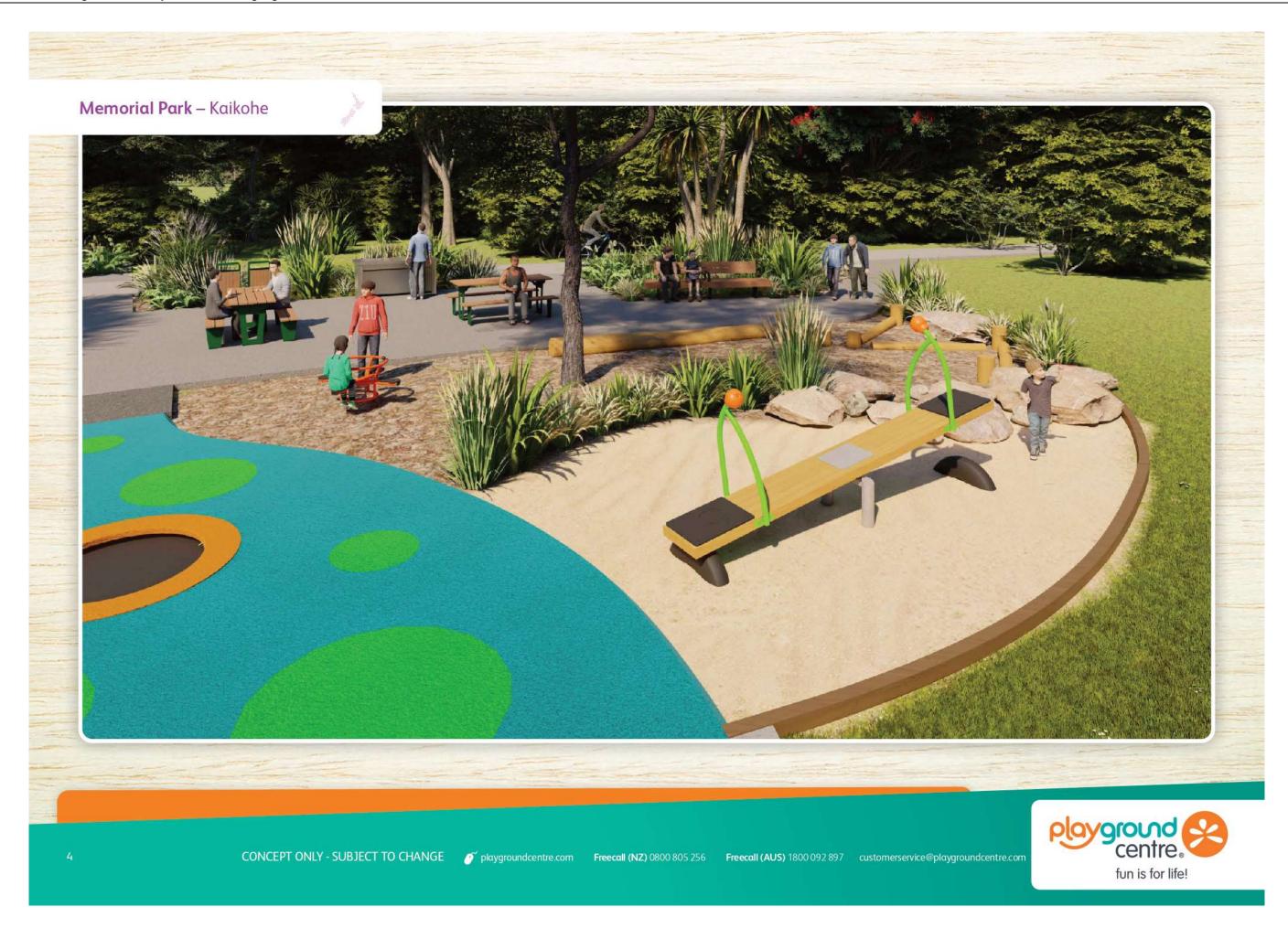
Information about interior material finish is required from the Architect so we can suggest treatment finishes.

To be resolved asap!









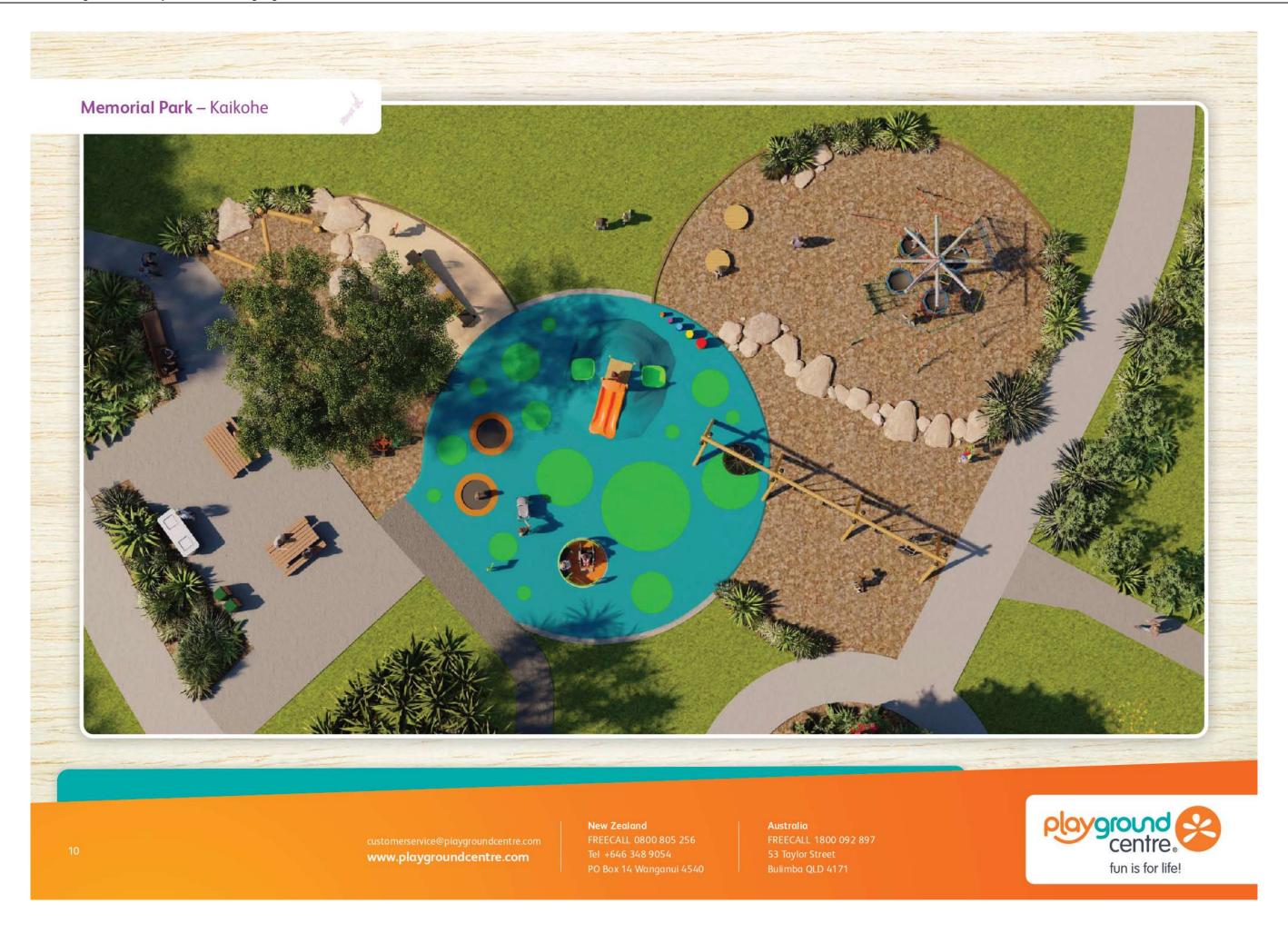












Kaikohe Proje	ets	Budgets	Estimates	Balance		
Budget Line	Project Description		2021/22		Council Lead	Comments
	Streetscape upgrade	\$344,200.00				CB Decision of where this is spent
	Town Beautification	\$100,000.00				CB Decision of where this is spent
	AKAU Work		\$28,750.00		Laurel/Fauna	Joint management
	Pump Track (funded from Streetscape Upgrade)		\$110,900.00		Fauna Gregory	Final design and planting completed
	Pump Track (funded from Streetscape Opgrade)		\$110,500.00		rauna Gregory	Estimated start date end Oct 21
	Dienting		\$40,000.00		Fauna Cragani	Final design and pricing completed
Planting			\$40,000.00		Fauna Gregory	Estimated start date April/May 22
						Final design and pricing completed
	Street Furniture		\$85,250.00		Fauna Gregory	Purchase by end of mid Dec 21 to achieve
						discounts - Install April/May 22
	Fratuatha & Lagra to Dida watha		Ć100 E00 00		F C	Final design and pricing estimated only
	Footpaths & Learn to Ride paths		\$100,500.00		Fauna Gregory	Estimated start date end Oct 21
	Tree works		Ć1 4 0E0 00		F 6	Working with DF Operations but some work
	Tree works		\$14,850.00		Fauna Gregory	is project costs to be determined
	Subtotal	\$444,200.00	\$380,250.00	\$63,950.00		
	Playground - Memorial Park, includes surfacing and	¢245.000.00	ć270 FF0 00	¢c2.550.00	F	Includes \$178,550 for the Playground and
	civil works	\$215,000.00	\$278,550.00	-\$63,550.00	Fauna Gregory	an additional \$100,000 for the civil works
	Subtotal	\$659,200.00	\$658,800.00	\$400.00		
	Amenity Lighting Kaikohe	\$18,500.00	\$18,500.00		Fauna Gregory	CB Decision of where this is spent
	Public Toilet - Memorial Park	\$220,000.00	\$220,000.00		Catherine Leaf	Working Arcline on new design
	Reid Park Playground Bring forward from 2024/25	\$66,816.00	\$44,500.00	\$22,316.00	Fauna Gregory	Approve from CB to undertake this work in this financial year. This is LOS funding
	Totals	\$964,516.00	\$941,800.00	\$22,716.00		

6.5 OMAPERE WHARF - RENEWAL OF END SECTION

File Number: A3325907

Author: Darren James, Asset Manager - District Facilities

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PŪRONGO / PURPOSE OF THE REPORT

To inform the board and community on the proposed design improvements to the Omapere Wharf Head Section which will result in the removal of intertidal steps.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Damage sustained from MV Hirere highlighted fragility of current wharf head design.
- Insurance claim for \$340k underway to undertake structural repairs.
- Redesign of the Head section of Omapere wharf is needed to improve resilience and prolong asset life.
- Total cost of repair and incorporation of new design features is estimated to be \$700k
- There is sufficient budget within Hokianga Harbour program to undertake this work if insurance claim is successful.
- Time constraint on securing Halletts Enterprise Barge, currently in the area undertaking FNDC project work, and realising savings on establishment costs.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board:

- a) Receive the report Omapere Wharf Renewal of End section.
- b) Supports the new design concept for the replacement section of the Wharf.

TĀHUHU KŌRERO / BACKGROUND

The Far North District Council (FNDC) owns the Omapere Wharf. It was constructed in 1989 by the Hokianga County Council with funding assistance from the Northland Harbour Board. Maintenance works have been carried out over the years, including replacing the wharf head and end steps in 2006. The structures are maintained by Far North Holdings Limited (FNHL) under contract to FNDC.

On Wednesday 24 November 2020 the fishing vessel Hirere, sheltering from a storm event, tied up to the Omapere Wharf and caused significant structural damage to the wharf.

Hirere is a 75-ton steel trawler design vessel of approximately 20m length.

The vessel entered the Hokianga Harbour to shelter from a storm event and tied up to the Omapere wharf. The sea state was poor with a rolling swell and a significant wind wave. The vessel pitched aggressively on its berthing lines causing structural damage to the wharf. The vessel is considered to be far too heavy for this wharf especially in this sea state.

The Omapere Wharf is 90m long. The area of damage is in the last 35m seaward. The wharf has 50 piles – 10 piles are known to have suffered damage.

It is our understanding that the crew alighted from her and went to the local bar. Concerns about the damage were relayed to the crew by locals and the crew ultimately returned to the vessel and left the wharf. She then went further up harbour to Opononi where she tied up to the pontoon and caused damage to fendering and dolphin piles.

Repair and replacement works are required as it is currently unsafe for vessel loads. There was some degradation to 6 piles and in water components of the existing design that had been identified as needing replacement due to worm damage and general damage from the sea environment.

Replacement and Design Options

The wharf is one of the most exposed to ocean swells and it is also attacked by a long wind fetch to the north.

The work undertaken on the wharf in 2005/2006 included the use of hardwood piles and steps with stainless steel stringers. At the time it was thought the strengthened design and use of hardwood would provide a long-term solution able to stand up to the prevailing sea state and minimise cost to ratepayers to repair. As it has transpired this extensive work has essentially lasted only 15 years given the combination of vessel damage (Hirere) and teredo worm.

FNHL have engaged a specialist marine engineer to look at options for repairing the end section of Omapere Wharf. The preferred option is to demolish the end 12m section of the wharf and timber steps and replace this with a more durable and lower maintenance 12x 3.6m concrete wharf, supported by PE sleeved steel piles. The existing inter-tidal timber steps which are slippery and difficult to maintain would be replaced with 5 stainless steel safety ladders for boarding vessels. There would be a loss of amenity for those who might have used the intertidal steps for accessing a vessel – they would now access via ladders. This may include elderly and situations where small craft may need to alight crew in heavy seas and where Opononi is not an option. Intertidal steps have been removed from all facilities throughout the district (other than Te Hapua) for safety reasons. There is a trade-off between Health and Safety for wharf users generally and the situations mentioned above. The cost to ratepayers for maintaining intertidal steps is also a consideration.

The design proposed is suited to the energetic wave environment of the harbour and would result in significantly lower maintenance costs.

The remaining section of the wharf has 10-12 years of life left in it. It is proposed to replace the older section at end of life with the same design as the outer section and also raise it for sea level rise.

Marine contractor Hallett Enterprises are currently in the harbour completing construction of Rangi Point, Mangungu and Te Karaka wharves. They could complete the works while they are in the harbour, subject to decision timing and material availability. If Hallett Enterprises aren't utilised, an alternative marine contractor will need to be sought. Marine contractors are fully booked for 2021, and another contractor may not be available until next year. Barge establishment costs range from \$60-\$120K.

Consultation on the design has been had with the Harbourmaster, Harbour Warden and the Hokianga Coastguard.

Recreational users will be able to embark and disembark their craft using the new ladders or the adjacent Boat Ramp. Both of which give good access to their craft dependant on individual mobility and ability.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

It is recommended that the board accept this report and supports the renewal of the end section of the Omapere wharf.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Total funding in the Long-Term Plan for the Hokianga Harbour Programme amounts to \$954,662 (\$354,662 renewals + \$600,000 LOS).

The estimate for repair of Omapere Wharf is \$700,000. The proposed funding revenue for Omapere Wharf is made up from \$340,000 from insurance claim and \$360,000 of FNDC Renewal funds.

Should the insurance claim be unsuccessful the use of \$340,000 contingency funds within the Hokianga Harbour Programme and the planned \$360,000 Renewal Funds will be used to fund the complete project.

ĀPITIHANGA / ATTACHMENTS

1. 21-0009 Omapere Preliminary Wharf Detail - A3325901 🗓 🖼

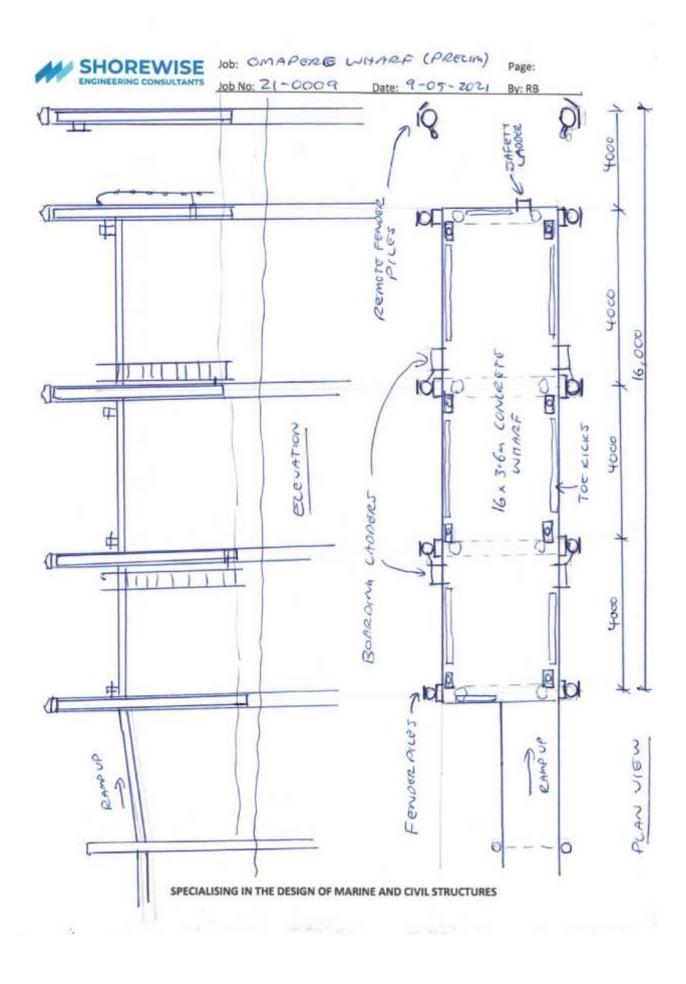
HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

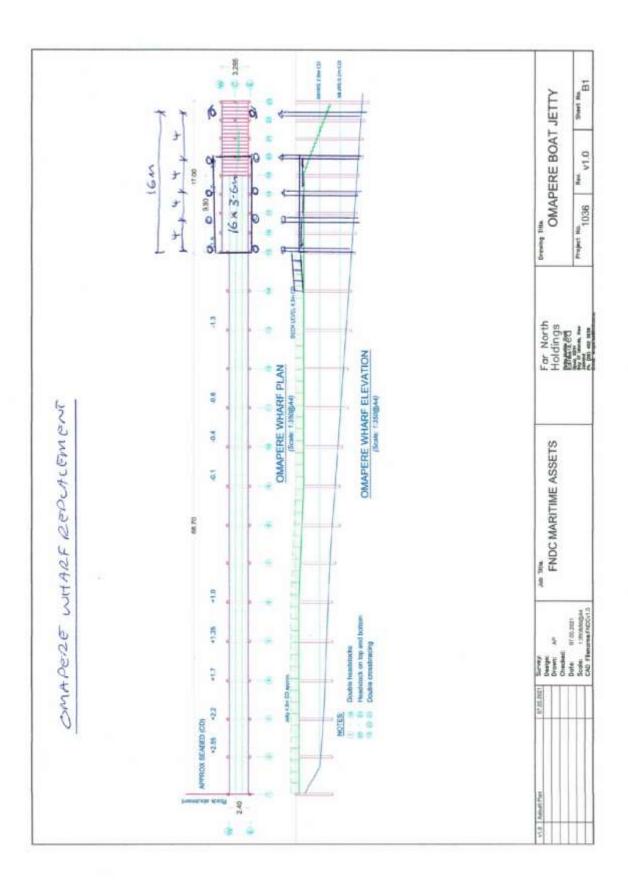
Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment	
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	Low in significance as the wharf installation already exists	
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Supports the community outcomes of:	
	Communities that are healthy, safe, connected and sustainable: Decision to support will improve safety of wharf, sustain access to the moana and promote recreational activities.	
	Proud, Vibrant communities: Decision to support will signal to community that their wellbeing and desire to access the recreational activities are supported by FNDC.	
	Connected communities that are prepared for the unexpected: Decision to support design change will provide a wharf that is resilient to environmental effects of the sea and provide safe haven for vessels in variable sea conditions.	
	A wisely managed and treasured environment that recognises the role tangata whenua as kaitiaki. Decision to support will ensure the environmental impact of the structure is further minimised with the replacement of treated timber to steel reducing the detrimental effect on marine organisms and providing longevity over and above the existing design.	
	NRC Resource consent AUT.005363.03.01. condition	

	The Consent Holder shall keep the coastal marine area free of debris resulting directly or indirectly from the Consent Holder's activities, including, but not limited to its occupation of the area.
	Decision to support will ensure that this condition is met by preventing further degradation of the existing structure.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This reports seeks to gain concurrence from the community board members that the proposed design change is acceptable. There is no change in land/seabed area affected.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi	Nil implications determined as this is replacement of existing structure
/ The Treaty of Waitangi. Identify persons likely to be affected by	Coastguard and Harbour master consulted and not
or have an interest in the matter, and how you have given consideration to	opposed to the variation in design to the existing structure.
their views or preferences (for example – youth, the aged and those with disabilities).	Recreational boat users and wharf users, consideration has been given and deemed the new structure will improve access to the moana by providing a modern, robust and safe structure for which these groups can enjoy.
State the financial implications and where budgetary provisions have been made to support this decision.	Long Term Plan 21-31 has committed \$950k to the Hokianga harbour programme. It is forecast that \$360k of this funding will be used toward the replacement of the end section of Omapere Wharf.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.





6.6 KAIKOHE-HOKIANGA FOOTPATH PROGRAMME

File Number: A3398048

Author: Sandi Morris, Road Safety and Traffic Planning Engineer

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PÜRONGO / PURPOSE OF THE REPORT

To seek approval for the 2021/2022-year footpath programme for the Kaikohe-Hokianga Community Ward.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There is a total of \$150,000 available for New Footpath in the Kaikohe-Hokianga Community Ward.
- An additional \$320,000 has been proposed to Waka Kotahi New Zealand Transport Agency (NZTA) for new footpath projects from the 2021/2022 financial year at the revised Financial Assistance Rate of 69%.
- Waka Kotahi requires footpaths to have a strong emphasis on safety and accessibility so new measures have been introduced into the 'footpath matrix'.
- Due to recent impacts on Central Government budgets, the previous funding allocations from the 'Low-Cost Low Risk Activity Class, is unlikely to be accepted for the 2021/2022 financial year. The outcome of this funding allocation may not be known until September 2021.
- This report was presented to the Kaikohe-Hokianga Community Board at their meeting 2 June 2021. The Board resolved to let the item lie pending a Footpaths workshop with NTA staff on 14 June 2021. This workshop was deferred to a virtual meeting held 18 August 2021 between the Community Board members and staff from National Transport Agency.
- This report and the recommendation below is being presented, to the Kaikohe-Hokianga Community Board for discussion and resolution.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Ward:

- a) agree to uplift item 7.2 Kaikohe-Hokianga Footpath Programme that was left to lie at the June 2, 2021 meeting.
- b) agree to the 2021/2022 footpath programme to include the following 'top nine' prioritised and subject to funding availability:
 - i) Parnell Street Rawene Hospital to Clendon Esplanade (Est \$500,000)
 - ii) Manning Street Rawene Existing to House #54 Manning Street (Est \$70,000)
 - iii) Koutu Point Road Koutu SH12 to 68 Koutu Point Road (Est \$340,000)
 - iv) Old Wharf Road Omapere SH12 to Wharf (Est \$40,000)
 - v) Freese Park Road Omapere Old Wharf Road to end (Est \$40,000)
 - vi) Horeke Road Okaihau Existing to house 2054 (Est \$230,000)
 - vii) Honey Street Parnell Street to End (Est \$120,000)
 - viii) Taumataiwi Street Opononi Walkway to SH10 via bowling green (Est \$30,000)
 - ix) Michie Street Start to Playschool (Est \$30,000)
- c) identify and recommend to Council a list of footpaths from the above priority safety programme to the values of \$150,000 to be constructed 100% funded from Far North District Council Funds.

1) TĀHUHU KŌRERO / BACKGROUND

NZTA Footpath Funding

Government, through the Ministry of Transport, published the Road to Zero strategy for 2020-2030 and the initial 3-year implementation plan in December 2019, prior to the COVID pandemic.

The Road to Zero strategy prioritises funding commitments for its transport vision, and 'new footpaths' were placed at number 4 on a list of 15 strategic priorities for funding to 'Enhance safety and accessibility of footpaths, bike lanes and cycleways'.

Due to the global pandemic, some funding prioritises have been reorganised to enhance general road safety with more stringent guidelines.

The outcome of any funding changes will not be realised until August/September 2021.

<u>Kaikohe-Hokianga Community – Footpath Matrix Amendments</u>

While the former footpath matrix methodology was accepted by Waka Kotahi NZTA, under the new central government strategy additional safety and accessibility measures have been added. The new matrix attributes are now as follows:

- School (within certain distance)
- Tourist Route
- Berm Space
- Existing Footpath
- Existing Link
- Trip Generation
- NEW Posted and Operated Speed Limit
 - Posted = Roadside signs/Legal Speed Limit
 - Operating = the speed at which drivers operate the vehicle
- NEW One Network Framework (ONF)
 - The ONRF is the national classification system. It is used to determine the function of our roads and streets, and to inform decision making.
- NEW Crash Analysis System (CAS)
 - CAS is a data collection system which provides tools to analyse and map crashes and enables users to identify high risk locations and monitor trends and crash sites.
 The source data is gathered from NZ Police crash reports.
- NEW Annual Average Daily Traffic (AADT)
 - AADT is a measure used primarily in transportation planning, engineering and retail location. It is the total volume of vehicle traffic of a highway or road for a year divided by 365.

These new measures have now been accepted by Waka Kotahi NZTA.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

There is a total of \$150,000 available for New Footpaths in the Kaikohe-Hokianga Community Ward. This is allocated by Far North District and is 100% funded from Far North District funds.

An additional \$320,000 per annum, has been proposed to Waka Kotahi New Zealand Transport Agency for new footpath projects from the 2021/2022 to 2023/2024 financial years (3-year programme). The annual programme should attract the revised financial assistance rate (FAR) of 69%.

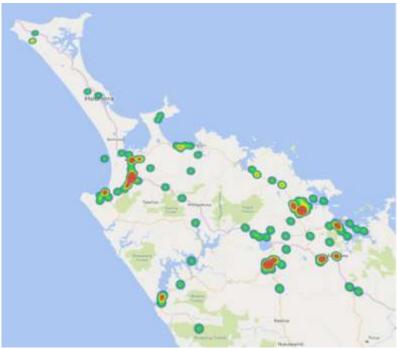
While the former footpath matrix methodology was accepted by Waka Kotahi New Zealand Transport Agency, under the new central government strategy additional safety and accessibility measure have been added. The new matrix attributes are now as follows:

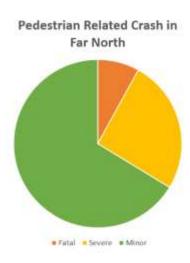
- School (within certain distance)
- Tourist Route
- Berm Space
- Existing Footpath

- Existing Link
- Trip Generation
- NEW Posted and Operating Speed Limit
 - Posted = Roadside signs/Legal speed limit
 - Operating = the speed at which drivers operate the vehicle (where available)
- NEW One Network Framework (ONF)
 - The ONF is the national classification system. It is used to determine the function of our roads and streets, and to inform decision making.
- NEW Crash Analysis System (CAS)
 - CAS is a data collection system which provides tools to analyse and map crashes and enables users to identify high risk locations and monitor trends and crash sites. The source data is gathered from NZ Police crash reports. A copy of the
- NEW Annual Average Daily Traffic (AADT)
 - AADT is a measure used primarily in transportation planning, engineering and retail locality. It is the total volume of vehicle traffic of a highway or road for a year divided by 365.

The new attributes have been accepted by Waka Kotahi NZTA and now been placed into the footpath matrix to further analyse the highest ranked footpaths to be delivered across Far North District.

It is important to note that CAS data has been explored to highlight where the Far North District are experiencing the greatest pedestrian risk. NTA staff analysed data from 2010-2021 for all crashes involving a pedestrian, the results are shown in the below heat map:





Due to early notification of potential funding shortfall from Waka Kotahi NZTA, other programmes are being explored to deliver pedestrian improvement programmes. These could be raised

pedestrian platforms and speed tables, delivered through Waka Kotahi NZTA's new activity class of 'Road to Zero – Safety Network Programme'.

Take Tūtohunga / Reason for the recommendation

It is recommended that the Kaikohe-Hokianga Community Ward agrees that the Northland Transport Alliance for Far North District implement footpaths as prioritised in the 'top 9' from the footpath matrix, (budget \$320,000) as follows:

- 1. Parnell Street Rawene Hospital to Clendon Esplanade (Est \$500,000)
- 2. Manning Street Rawene Existing to House #54 Manning Street (Est \$70,000)
- 3. Koutu Point Road Koutu SH12 to 68 Koutu Point Road (Est \$340,000)
- 4. Old Wharf Road Omapere SH12 to Wharf (Est \$40,000)
- 5. Freese Park Road Omapere Old Wharf Road to end (Est \$40,000)
- 6. Horeke Road Okaihau Existing to house 2054 (Est \$230,000)
- 7. Honey Street Parnell Street to End (Est \$120,000)
- 8. Taumataiwi Street Opononi Walkway to SH10 via bowling green (Est \$30,000)
- 9. Michie Street Start to Playschool (Est \$30,000)

These new footpaths are proposed as funding from Waka Kotahi NZTA is made available, with a FAR of 69%. The order in which they are delivered will be determined by the available fund for each financial year.

Kaikohe-Hokianga Community Ward will still need to identify a list of footpaths for delivery for 2021/2022 financial year, to be constructed from Far North District Council funds (100%). The Community Ward could opt to prioritise from the 'top nine' proposed new footpaths or nominate another 'new footpath' for consideration (budget \$150,000).

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is a total of \$150,000 available for New Footpaths in the Kaikohe-Hokianga Community Ward. This is allocated by Far North District and is 100% funded from Far North District funds.

An additional \$320,000 per annum, has been proposed to Waka Kotahi New Zealand Transport Agency for new footpath projects from the 2021/2022 to 2023/2024 financial years (3-year programme). The annual programme should attract the revised financial assistance rate (FAR) of 69%.

ĀPITIHANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This is a footpath programme and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Land Transport Act, National Policy Statement, NZ Standards 4404, Policy #5004 Footpaths
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	There is limited district wide relevance; footpaths are a public asset. The Community Board have the delegated authority to approve footpath priorities.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Footpath standards include provision for design for elderly and disabled. Communities are in support of footpaths being built to current standard.
State the financial implications and where budgetary provisions have been made to support this decision.	Footpaths are subsidised by Waka Kotahi NZTA with a financial assistance rate of 69%. FNDC has planned for \$320,000 to be funded by Waka Kotahi NZTA. The application is awaiting approval.
	The Community Ward influences 100% of Far North District Rate Payer funds up to \$150,000 for footpaths.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report

6.7 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JULY 2021

File Number: A3345193

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Angie Thomas, Manager - Accounting Services

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 July 2021.

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

Community Fund Account balance as at 1 July 2021	\$220,902.00
Plus, funds from 2020-21 carried forward - Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park	\$19,523.79
Plus, funds from 2020-21 carried forward - Junior Bike Park	\$14,376.54
Plus, Unspent from 2020/21 - BOI Canine Association	\$2,580.00
Plus, Unspent from 2020/21 - Nth Hokianga A&P Society 2021 Show	\$3,720.00
Plus, Unspent from 2020/21 - Outward Bound Student Sponsorship	\$6,000.00
Plus, Unspent from 2020/21 - Allocation to the Tamariki - Rural Travel	\$10,751.00
Less funds granted and uplifted to 31 July 2021	\$4,555.00
Less funds not uplifted from 2016/2017 commitments for Junior Bike Park	\$14,376.54
Less funds not uplifted from 2019/2020 commitments for Kaikohe Community & Youth Centre Trust	\$19,523.79
 Less funds not uplifted from 03 February 2021 for North Hokianga A&P Society Inc. 	\$3,720.00
Less funds not uplifted from 02 June 2021 for Outward Bound	\$6,000.00

Less funds not uplifted from 02 June 2021 for Tamariki of the Kaikohe-Hokianga Ward for the Rural Travel Fund	\$10,751.00
Community Fund Account balance as at 31 July 2021	\$218,927.00

DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 July 2021 is \$218,927.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga 31 July 2021 is attached.

ATTACHMENTS

1. Statement of Kaikohe-Hokianga Community Board Fund Account as at 31 July 2021 - A3345154 1 📆

Far North District Council
Kaikohe - Hokianga Community Board
Statement of the Community Fund Account as at 31 July 2021

Allocation Grants & Donations Annual Budget 2020-21	120,902.00
Community Board Placemaking Fund	100,000.00
Carry Forward - Kaikohe Community & Youth Centre Trust for	
installation of the basketball court and hoops at Memorial Park	19,523.79
Carry Forward - Junior Bike Park	14,376.54
Unspent from 2020/21 - BOI Canine Association	2,580.00
Unspent from 2020/21 - Nth Hokianga A&P Society 2021 Show	3,720.00
Unspent from 2020/21 - Outward Bound Student Sponsorship	6,000.00
Unspent from 2020/21 - Allocation to the Tamaraki - Rural Travel	10,751.00

277,853.33

Less Expenditure 2021/22 (Funds Uplifted)

July 21

Okaihau Community Association for costs towards town signage repair	425.00
Bay of Islands Canine Association for costs towards community dog	
education and training	2,580.00
Hush Dance Studio for costs towards Dance Showcase and Dinner	1,550.00

4,555.00

Balance as at 31 July 2021

\$273,298.33

Less Commitments 2021/22 as at 31 July 2021 (Funds not yet up lifted)

2016/2017 Commitment

Carry rotward - Junior bike Fark	Carry Forward - Junior Bike Park	14,376.54
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2019/2020 Commitment

Carry Forward - Kaikohe Community & Youth Centre Trust for	
installation of the basketball court and hoops at Memorial Park	19.523.79

Meeting 03.02.21

North Hokianga A&P Society Inc for costs towards entertainment at	
the 2021 show	3.720.00

Meeting 02.06.21

Outward Bound Student that were selected for sponsorship through	
the Mayors Taskforce for Jobs.	6,000.00
Allocation to the tamariki of the Kaikohe-Hokianga ward for the Rural	
Travel fund for the 2021/22 year	10,751.00

54,371.33

Balance 31 July 2021 Uncommitted/(Overcommitted)

\$218,927.00

6.8 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 AUGUST 2021

File Number: A3398377

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Angie Thomas, Manager - Accounting Services

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 August 2021.

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

Community Fund Account balance as at 1 July 2021	\$203,211.00			
Plus, carry forward – Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park				
Plus, carry forward – Junior Bike Park	\$14,376.54			
Plus, Unspent from 2020/21 – BOI Canine Association	\$2,580.00			
Plus, Unspent from 2020/21 – Nth Hokianga A&P Society 2021 Show	\$3,720.00			
Plus, Unspent from 2020/21 – Outward Bound Student Sponsorship	\$6,000.00			
Plus, Unspent from 2020/21 – Allocation to the Tamariki	\$10,751.00			
 Less funds granted and uplifted to 31 August 2021 	\$13,106.00			
 Less funds not uplifted from 2016/2017 Commitment Carry Forward - Junior Bike Park 	\$14,376.54			
 Less funds not uplifted from 2019/2020 Commitment Carry Forward - Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at memorial park 	\$19,523.79			
Less funds not uplifted from 03 February 2021 for North Harbour A& Society	P \$3,720.00			
Less funds not uplifted from 02 June 2021 for Outward Bound Students that were selected for sponsorship through the Mayors	\$16,751.00			

Taskforce for jobs and Allocation to the Tamariki of the Kaikohe- Hokianga ward for the Rural Travel fund for the 2021/22 year	
Less funds not uplifted from 04 August 2021	\$4,724.16
Community Fund Account balance as at 31 August 2021	\$187,960.84

DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 August 2021 is \$187,960.84.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga 31 August 2021 is attached.

ATTACHMENTS

1. Statement of Community Fund Account Kaikohe-Hokianga as at 31 August 2021 - A3398113 J

Far North District Council
Kaikohe - Hokianga Community Board
Statement of the Community Fund Account as at 31 August 2021

Allocation Grants & Donations Annual Budget 2020-21	103,211.00
Community Board Placemaking Fund	100,000.00
Carry Forward - Kaikohe Community & Youth Centre Trust for	
installation of the basketball court and hoops at Memorial Park	19,523.79
Carry Forward - Junior Bike Park	14,376.54
Unspent from 2020/21 - BOI Canine Association	2,580.00
Unspent from 2020/21 - Nth Hokianga A&P Society 2021 Show	3,720.00
Unspent from 2020/21 - Outward Bound Student Sponsorship	6,000.00
Unspent from 2020/21 - Allocation to the Tamaraki - Rural Travel	10,751.00

260,162.33

Less Expenditure 2021/22 (Funds Uplifted)

July 21

Okaihau Community Association for costs towards town signage repair	425.00
Bay of Islands Canine Association for costs towards community dog	
education and training	2,580.00
Hush Dance Studio for costs towards Dance Showcase and Dinner	1,550.00

August 21

Kaikohe and Districts Sportsville for costs towards Māori Warden	
monitoring of Penney Cres parking	1,000.00
Hokianga Community Education Trust for costs towards Walks of the	
Hokianga publication	4,316.00
Hokianga Country Music Festival for costs towards 2021 Hokianga	
Country Music Festival	3,235.00

13,106.00

Balance as at 31 August 2021

\$247,056.33

Less Commitments 2021/22 as at 31 August 2021 (Funds not yet up lifted)

2016/2017 Commitment

Carry Forward - Junior Bike Park	14,376.54

2019/2020 Commitment

Carry Forward - Kaikohe Community & Youth Centre Trust for	
installation of the basketball court and hoops at Memorial Park	19 523 79

Meeting 03.02.21

North Hoklanga A&P Society Inc for costs towards entertainment at	
the 2021 show	3,720.00

Meeting 02.06.21

Outward Bound Student that were selected for sponsorship through	
the Mayors Taskforce for Jobs.	6,000.00
Allocation to the tamariki of the Kaikohe-Hokianga ward for the Rural	
Travel fund for the 2021/22 year	10,751.00

Meeting 04.08.21

Far North District Council Kaikohe - Hokianga Community Board Statement of the Community Fund Account as at 31 August 2021

Far North District Council for travel costs and attendance costs towards three students attending Outward Bound in association with the Mayors Taskforce for Jobs

4,724.16

59,095.49

Balance 31 August 2021 Uncommitted/(Overcommitted)

\$187,960.84

6.9 FUNDING APPLICATIONS - AUGUST 2021

File Number: A3314739

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PÜRONGO / PURPOSE OF THE REPORT

This report summarises applications for Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which application/s will receive funding at the 6 October 2021 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Three new applications for funding were received for the September meeting, (which was cancelled due to the level 4 lockdown), with one additional application being received in time for the October meeting, requesting a total of \$10,383
- The amount of funding for the Board increased by 25% on the 2020/21 financial year to a total of \$103,211. The balance of this amount available for the Board to allocate is \$84,185.
- The Board also has \$100,000 for placemaking funding to grant in the 2021/22 financial year.

TŪTOHUNGA / RECOMMENDATION

- 7.2a) That the Kaikohe-Hokianga Community Board approves the sum of \$1,785 (plus GST if applicable) be paid from the Board's Community Fund account to Ngā Mahi Toi o Horeke for costs towards installation of murals along Te Pou Herenga cycle trail to support the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- 7.2b) That the Kaikohe-Hokianga Community Board approves the sum of \$1,500 (plus GST if applicable) be paid from the Board's Community Fund account to Pioneer Village Kaikohe for costs towards 2021 Halloween event to support the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

- 7.2c) That the Kaikohe-Hokianga Community Board approves the sum of \$4,098 (plus GST if applicable) be paid from the Board's Community Fund account to South Hokianga War Memorial Hall for costs towards the purchase and installation of an AED defibrillator to support the following Community Outcomes:
 - i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

7.2d) That the Kaikohe-Hokianga Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Youthline Auckland Charitable Trust for costs towards Youthline services to support the following Community Outcomes:

- iii) Communities that are healthy, safe, connected and sustainable
- iv) Proud, vibrant communities

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Apı	plicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Туре
a)	Nga Mahi Toi o Horeke	Nga Mahi Toi o Horeke	\$1,785 36%	\$1,785 36%	This is for the installation of a series of 16 murals created by the local community to be installed along Te Pou Herenga cycle trail	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Placemaking
b)	Pioneer Village Kaikohe	Halloween	\$1,500 22%	\$1,500 22%	This is for the annual community Halloween event held at the Pioneer Village in Kaikohe	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
c)	South Hokianga War Memorial Hall	Purchase and installation of an AED defibrillator	\$4,098	\$4,098	This is for the purchase and installation of an AED defibrillator at the hall in an area where it can be accessed 24/7 by the community if required (the lockable box would be accessed using a code provided by calling the monitors)	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Placemaking
d)	Youthline Auckland Charitable Trust	Youthline services	\$3000 (1%)	\$3000 (1%)	Youthline has asked all three Boards to contribute \$3000 each towards their youthline services, specifically the phoneline for youth to reach out and find support.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development

Take Tütohunga / Reason for the recommendation

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy

ĀPITIHANGA / ATTACHMENTS

- 1. Pages from KHCB Application Nga Mahi Toi o Horeke A3342851 🗓 🖫
- 2. Pages from KHCB Application Pioneer Village Kaikohe A3342860 I
- 3. Pages from KHCB Application South Hokianga War Memorial Hall (Opononi Hall) A3342863 I

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with To Tiriti a Waitangian	No implications for Māori in relation to land and/or water.
this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an
 application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the
 application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- · Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029, or <u>funding@fndc.govt.nz</u> — we're happy to help.
- Send your completed form to funding@fndc.govt.nz or to any Council service centre.
 The following <u>must</u> be submitted along with this application form:
 - Quotes (or evidence of costs) for all items listed as total costs on pg 3
 - Most recent bank statements and (signed) annual financial statements
 - □ Programme/event/project outline
 - A health and safety plan
 - Your organisation's business plan (if applicable)
 - J _ If your event is taking place on Council land or road/s, evidence of permission to do so
 - Signed declarations on pgs 5-6 of this form

"Nga Mahi Toi Ot	loveke'	Number of Members	53
233 Motukiore P	6, RDI OKai	ihay Post Code	
		Post Code	
Rawinia LeNo	e Position	A-hist Che	airpe
02040275053	Mobile Number	020402750	53
Var. Lencela	not mail. a	com	
scribe the purpose of the organisa	tion.		
e a communita	Art Civous	Procesivos	100
e a Community	I HAT CHOUP	, encourag	ing
	Rawinia Ledo 02040275053 Le r. Lenoel al scribe the purpose of the organisa	Rawinia Leward Position's Rawinia Leward Position's 02040275053 Mobile Number 4 r. Leward a hot mail. a scribe the purpose of the organisation.	233 Motukiore Rd, RDI OKaihau Post Code Post Code Rawinia Lewael Postton Artist Cha 02040275053 Mobile Number 020402750 Mr. Lenael ahotmail. Com

Application Form Project Details Which Community Board is your organisation applying to (see map Schedule A)? Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa Clearly describe the project or event: Name of Activity Nga Waka To O Hove Ke - Moval Date Cocation Hove Ke Hall Time Will there be a charge for the public to attend or participate in the project or event? Yes Mo so, how much? Outline your activity and the services it will provide. Tell us: Who will benefit from the activity and how; and	
Which Community Board is your organisation applying to (see map Schedule A)? Te Hiku Kaikohe-Hokianga Bey of Islands-Whangaroa Clearly describe the project or event: Vame of Activity	
Te Hiku Kaikohe-Hokianga Bey of Islands-Whangaroa Clearly describe the project or event: Name of Activity	
Clearly describe the project or event: Vame of Activity Note Matri Tor O Hove Ke - Muval S Date Location Hove Ke Hall Time Will there be a charge for the public to attend or participate in the project or event? Yes Activity and the services it will provide. Tell us:	
Name of Activity Now Water Tor O Hove Ke - Muval Date Docation Hove Ke Hall Time Will there be a charge for the public to attend or participate in the project or event? Yes Articles So, how much? Dutline your activity and the services it will provide. Tell us:	
Ocation Horeke Hall Time Will there be a charge for the public to attend or participate in the project or event? Yes Woodn't so, how much? Outline your activity and the services it will provide. Tell us:	
Ocation Horeke Hall Time Will there be a charge for the public to attend or participate in the project or event? Yes Woodn't so, how much? Outline your activity and the services it will provide. Tell us:	
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MANUAL COLON STATE ON A SECURITION OF THE SECURITIES OF THE SECURITION OF THE SECURITIES OF THE SECURITION OF THE SECURITIES OF THE SECURITION OF THE SECURI	
Who will benefit from the activity and how; and	
 How it will broaden the range of activities and experiences available to the community. 	
Nga Mahi Toi o Horeke are completing a series	
of 16 mirals. The project was advertised and	
open to those who whakapapa and live in the	2
area. The project caters for everyone who w	part
to make out. Creating connections, bringing	-
the community together instilling pride, bet	maj.
I believe out projects the this can improve e	4
Struggling community. We have much sug	
from the locals even the local school parti	cipal
We are now looking for financial support	for
the installation of the murals. Our Exhib	ition
date is the 4th December at the Horeke Ha	
to conincide with a Community festive Event	
we are also planning. They will then be	
installed along the Twin Coast Cycle Trail fro Utakura to Wangungu (Motukiore) for visitors	w

Local Grant		
Application Form		
Financial Information		STATE STATE
s your organisation registered for GST?	Yes ⊠′No GST	Number
low much money does your organisation currently	ly have?	\$ 290.34
How much of this money is already committed to s	specific purposes?	\$290.34
ist the purpose and the amounts of money alread	dy tagged or committed (if any):
Purpose	THE	Amount
Exhibition Decembe	e 4th	\$290.34
TOTAL		9 290.34
lease list details of all other funding secured or pe	ending approval for this	project (minimum 50%):
Funding Source	Amount	Approved
Creative Community	1547.82	
Schemes (FNDC)	134 1.02	Yes / Pending
(Muval Workshops)		Yes / Pending
		Yes / Pending Yes / Pending
lease state any previous funding the organisation	has received from Coun	
		Project Repo
Purpose	Amount	Date Submitted
		Y / N
	4	Y / N
		Y / N



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate itom.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- . Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- . If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, naits, paint)	\$1784.21	\$1784-21
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary Tradesman	\$1920.00	not applicable
Volunteer Value (\$20/hr) Labouner	\$1200.00	not applicable
Other (describe)		
TOTALS	84,904.21	\$1784.21

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Signatory One



We agree to the following conditions if we are funded by Local Community Grant Funding:

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST
 we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within
 two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be
 considered for funding for stand-down period of five years.
- To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Position Chair Derson LaNcel Motukiove Rd, RDI Ckailhau Post Code 0475 Mobile Number Phone Number Signature Signatory Two Mark Lester Position Treasurer Name 34 McDonnell Rd Horeke Okaihau Postal Address Post Code Mobile Number 021558517 Phone Number 12/08/2021 Signature



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)



We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Kawinia Cenal

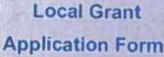
Signatory Two

Schedule of Supporting Documentation

Nga Mahi Toi o Horeke

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quote – Carters Kerikeri
2	Quote Summary
3	Support Letter – Adrienne Tari – GM – Pou Herenga Tai Twin Coast Cycle Trail Trust
4	Minutes – 5 August 2021
5	Project Plan x 12 pages



Kalkohe Service Contro

1 0 AUG 2021



Instructions

Please read carefully:

- · Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 dear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz - we're happy to help.
- Send your completed form to funding@fndc pout as

The f	ollow	ng <u>must</u> be submitted along with this application form:
	8.	Quotes (or evidence of costs) for all items listed as total costs on pg 3
	2	Most recent bank statements and (signed) annual financial statements

- Programme/event/project outline A health and safety plan
- Your organisation's business plan (if applicable)
- If your event is taking place on Council land or road/s, evidence of permission to do so
- Signed declarations on pgs 5-6 of this form

Organisation	Pioneer Village Kaikohe	Numl	er of Member	s
Postal Address	14 Recreation Road, Kaikohe		Post Code	2010
Physical Address	IA Recreation Road, Kaikohe		Post Code	0400
Contact Person	Kelly van Gadlan. Position	Opi	hanag	e/.
Phone Number	On) UO10816 Mobile Number		50896	
Email Address	info a pioneer village. org. nz			
Please briefly d	escribe the purpose of the organisation.			
Poleriec and Pride and	d Promotes Ital hardage, provides i	mave and pt	Duralian	al exper-
CONTRACTOR OF STREET	Memorial Ave, Kaikohe 0440 Private Bag 752, Kaikohe 0440			
		STREET, SQUARE, SQUARE,	NAME OF TAXABLE PARTY.	the second second second second second

Project Det	ails	n.	
hich Commun	ity Board is your organisation applying to (see map Schedule	A)?	
	Te Hiku 🗆 Kaikche-Hokianga 🗅 Bay	of Island	ds-Whangaroa
early describe	the project or event:		
ame of Activity	Halloween	Date	31-00 2021.
cation	Prenew Village Kailohe.	Time	2pm-Upm.
II there be a ch	large for the public to attend or participate in the project or event?		DYÝes □ No
	\$5 pe child (tricks, treater) Adults		
	be attached.		



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- · If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	920.00	_
Advertising/Promotion (Forelack ad)	25.00.	
Facilitator/Professional Fees ²		
Administration (Incl. stationery/copying) + 10.5-	50-00.	
Equipment Hire (91295 - restore hir)	500 - 00	250-00-
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, naifs, paint)		
Consumable materials (craft supplies, books)	1000 - 00	1000-00-
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salery		not applicable
Volunteer Value (\$20/hr) (200)	IF000 . 30.	not applicable
Other (describe)		
Entertainment:	250.00-	250.00
TOTALS	6745-00	1500

if the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kalkohe 0440 | Private Bag 752, Kalkohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 3

Local Grant	
Application Form	
Financial Information	
your organisation registered for GST? Yes D No GST Num	nber [101-541-23]
low much money does your organisation currently have?	75,300 =
low much of this money is already committed to specific purposes?	75,300

Purpose

Operational costs, utilities

Wages.

Depart + Marchanance (Buildings/Ground) if we are lunder.

Total in 1 = 1 MHF (rangentin / Buengs Jhn) 5,000 - 00.

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Sprigoship.	k 500 to	Yes Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Hallowan 2020	1500	00 2020	OIN.
cen.	5900.		Ø N
Carpak /	*	June 2019.	@/N
Grasing Opportunities	.)		WY N

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(version Sept 2018)

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Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daylime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)



We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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We agree to the following conditions if we are funded by Local Community Grant Funding:

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST
 we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within
 two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be
 considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One Name Kally van Gaslen Position Ope Wanager Postal Address A Rockeation Road Mobile Number 0223508960 Signature Date 918121, Signatory Two Name Delicin Walker Position Collections Manager Postal Address IA Recreation Road May de Position Collections Manager Phone Number 09 40 10 816 Mobile Number 022 697 2758 Signature Date 10 8 21.

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Schedule of Supporting Documentation

Pioneer Village Kaikohe

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Statement as at 31 May 2021 x 2 pages	
2	Quote – Pioneer Village Kaikohe	
3	Quote – Party Playhouse x 1 page	
4	Quote – Lollies NZ x 3 pages	
5	Cover letter – Pioneer Village Kaikohe	
6	Photo's - Halloween 2019/20 x 2 pages	
7	Sample of Trick or treat tickets	



Instructions

Please read carefully:

- · Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at
- freephone 0800 920 029, or funding@fndc.govt.nz we're happy to help. Send your completed form to funding@fndc.govt.nz or to any Council service centre The following must be submitted along with this application form: Quotes (or evidence of costs) for all items listed as total costs on pg 3 Most recent bank statements and (signed) annual financial statements Programme/event/project outline PSAC-A health and safety plan (Included in HACL HIREAGE AGREEMENT) Your organisation's business plan (if applicable) If your event is taking place on Council land or road/s, evidence of permission to do so Signed declarations on pgs 5-6 of this form

Organisation	SERTH HOKIANGA WAR MONIAKA OPONONI HA	Numbe	r of Member	s			
Postal Address	PO BOX 33, DADWONI, KA	Post Code	0473				
Physical Address	IS HOKIANUA HARBOUR	MON	Post Code	0473			
Contact Person	DAUD ADAM	CHI	AIR				
Phone Number	031 377 720 Mobile Number 031				377 720		
Email Address	Openani Hall@gmail-com	or dave	alams	5556	grant con		
	escribe the purpose of the organisation						

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Local Grant Application Form **Project Details** Which Community Board is your organisation applying to (see map Schedule A)? Kaikohe-Hokianga ☐ Te Hiku Bay of Islands-Whangaroa Clearly describe the project or event:

Location

NA

Time

OPONONI HALL

NA

Will there be a charge for the public to attend or participate in the project or event?

Name of Activity PURCHASE OF AN AED DEFIBIZILLATOR

2 No ☐ Yes

NIA If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

THE HALL COMMITTEE NISHES TO PURCHASE AN AED DEFIDRILLATOR PLUS LOCKABLE CABINET (OUTDOOR) TO BE LOCATED ON THE CORNER OF THE OPONON! MALL BUILDING ADJACENT TO THE HALL MAIN ENTPANCE & OPPOSITE THE PUBLIC TOILETS AND WITHIN VIEW OF THE ROAD & ROAT OVER THE LAST 8 MONTHS THERE HAVE BEEN 2 FATALITIES AT THE HALL WHERE AN AED MAY HAVE SAVED THISE 2 LIVES THE IS WAS DAVID LAWFERE WHO ON THE 11 HL DECEMBER 2020 HAD A HEART ATTACK WHILE SKATING WITH HIS DAUGMER IN THE HALL, THE 2ND WAS WARA LAUDER WHO MAD A SUSPECTED MEART ATTACK IN THE HALL CARPARK WHILE ACCESSING THE COUNCIL PUBLIC TOILETS.

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Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees?		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) ZOLL AED PLUS DEFIBRILLATOR C/N LOCKAIXE CABINET	4098	4098
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr) 2021 120 hm	5280	not applicable
Other (describe)		
TOTALS	9,378	4098

If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant					R
Application Form					
Financial Information		19	1		
is your organisation registered for GST?	☐ Yes Ø	No	GST Num	ber	
How much money does your organisation of		\$439	7.83		
How much of this money is already committ	ed to specific pu	irposes'	,	\$4397	7-83

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
BONDS HELD ON BEHALF OF HALL USERS	\$400-
CLEANING, CAPETAKER	\$3997-83
TOTAL	\$4397.83

Please list details of all other funding secured or pending approval for this project (minimum 50%);

Funding Source	Amount	Approved		
NONE		Yes / Pending		
		Yes / Pending		
		Yes / Pending		
		Yes / Pending		
*		Yes / Pending		

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
PEPLACEMENT CHAIRS	\$5000	5/12/2019	YIN
HALL SIGN	\$1000	7/9/2020	(Y) / N
		(-7)	Y / N
			YIN

ADDITIONAL WAY INCOMES AND ADDITIONAL PARTY OF THE PERSONNEL WAY	Associated the Associated to the second of t	THE TEST OF THE PARTY OF THE PA	ing@fndc.govt.nz Phone 0800 920 029
www.indc.ddvt.nz.i.memoriai	Ave. Naikone u440 i Private i	iad / 32. Kaikone u440 i tund	ingsprings govi nz i Phone usus 925 024

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Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal husiness hours.

On behalf of: (full name of organisation)





We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our gov-
- 2 We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- 3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- 6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

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- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One CHAIR-Position Name: Post Code 0473 BOX 207, OPONONI , KAIKOHE Postal Address Mobile Number 021 Phone Number Signature Date Signatory Two READ Position TREAKURER TENNIFER ANN Name Post Code 04-73 Postal Address KAIKOHE HIGHWAY 12 Phone Number 405 8202 Mobile Number 0211 Signature Date www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029 A2686814 (version Sept 2018) Page 6

Schedule of Supporting Documentation

South Hokianga War Memorial Hall (Opononi Hall)

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Statement from 01 June 2021 to 30 July 2021
2	Income & Expenditure for financial year 1 August 2019 to 31 July 2020
3	Opononi Hall charges / Deposit Slip
4	Hall Hire Agreement
5	Health & Safety Policy
6	Fire Evacuation Scheme
7	Host Responsibility Policy
8	Quote / Information pack - ZOLL AED Plus Defibrillator x10 pages

6.10 PROJECT FUNDING REPORTS

File Number: A3399082

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PÜRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project report received from Hokianga Treks 4 Kids.

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tütohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHANGA / ATTACHMENTS

1. Pages from KHCB - Project Report - Hokianga Trek 4 Kids Charitable Trust - A3398266

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred)

OR: Funding Advisor Far North District Council Private Bag 752

KAIKOHE 0440

Name of Hokianga	freks 4 Kids Charita	ole drust
	ne, Hokionga. Clear K, Clear Drains 28	
of project/activity:		
Which Community Board die	d you receive funding from?	
Te Hiku	Kaikohe-Hokianga 🗸	Bay of Islands-Whangaroa
Amount received from the C	ommunity Fund: \$1500	
Board meeting date the gran	nt was approved: Communi	4 Board May 3431
Please give details of how the	ne money was spent: Clear +	Make Safe Horse Trek

Your contribution to the project and the funding you received from the Community Board must be accounted for

*	Attach supplier	receipts or	bank	statements	to show	proof of	expenditure of	Community Board funds	ř
---	-----------------	-------------	------	------------	---------	----------	----------------	-----------------------	---

Supplier/Description	Samount	Receipt/s attached (please tick)
Q Based Holdings	\$ 1500	
Q Based Holdings Volunteers	\$ 400	
	\$	
	\$	
Total:	\$ 1900	

Schedule of Supporting Documentation

HOKIANGA TREKS 4 KIDS CHARITABLE TRUST

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Invoice – Q Based Holdings (Kaikohe) x 1 page
2	ASB Bank statement 17 June 2021 to 17 July 2021 x 1 page

7 INFORMATION REPORTS

7.1 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE OCTOBER 2021

File Number: A3378962

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are also in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update October 2021.

TĀHUHU KŌRERO / BACKGROUND

The Democracy Services Team have been working on a solution to ensure that elected members can receive regular updates on progress against decisions made at meetings, in alignment with a Chief Executive Officer key performance indicator.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

Action sheets are not intended to be public information but will provide updates to elected members, who, when appropriate can report back to their communities and constituents.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The outstanding tasks are multi-facet projects that take longer to fully complete.

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHANGA / ATTACHMENTS

1. KHCB - Action Sheet 31 Aug 2021 - A3396173 J

		Division: Committee: Officer:	OUTSTANDING ACTIONS REPORT Kalkohe-Hokianga Community Board	Printed: Wednesday, 15 September 2021 11:16:47 AM Date From: 1/01/2021 Date To: 15/09/2021	
Meeting	Date	Title	Resolution	Notes	
Kaikohe- Hokianga Community Board 12/05/2021	12/05/2021	Kaikohe-Hokianga Notice of Motion - Okaihau Playcentre Reserve	RESOLUTION 2021/34 Moved: Chairperson Mike Edmonds Seconded: Member John Vujcich That, pursuant to the Local Government Act 2002, Schedule 7, Cl 32(6), the Kaikohe-Hokianga Community Board requests that the Council consider delegating governance responsibility for the reserve land upon which the Okaihau Playcentre sits to the KHCB to the fullest extent possible, and that the Kaikohe- Hokianga Community Board be delegated recommendation rights for all those powers not able to be delegated. CARRIED	17 Jun 2021 1:54pm Baker, Marlema - Reallocation Action reassigned to Wood, Melissa by Baker Marlema - I am allocating this to you in the first instance as it is in regard to CB delegations and is a request from the KHCB which will require CEO direction 24 Jun 2021 11:32am Wood, Melissa - Target Date Revision Target date changed by Wood, Melissa from 26 May 2021 to 28 June 2021 - Received 17 6. Requested further direction before any further action.	
Kaikohe- Hokianga Community Board 2/06/2021	2/06/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere	RESOLUTION 2021/48 Moved: Member Emma Davis Seconded: Member Alan Hessell That the Kaikohe-Hokianga Community Board recommend to Council that it: a) Approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and b) The approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties: I. bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime.	04 Aug 2021 2:14pm Gannon, Casey - Reallocation Action reassigned to Crawford, Jessica by Gannon, Casey - per Kim Cottle - team leade	

Far North District Council Page 1 of 4

			OUTSTANDING ACTIONS REPORT	Printed: Wednesday, 15 September 2021 11:16:47 AM
		Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date From: 1/01/2021 Date To: 15/09/2021
Meeting	Date	Title	Resolution	Notes
			II. incur cost of the agreement construction and registration against title. III. notify FNDC of any variation or modification of the erosion protection structure To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991. CARRIED	
Kaikohe- Hokianga Community Board 2/06/2021	2/06/2021	Kaikohe-Hokianga Footpath Programme	MOTION Moved: Member Louis Toorenburg Seconded: Member Alan Hessell That the Kaikohe-Hokianga Community Board: a) Agree to the 2021/2022 footpath programme to include the following 'top nine' prioritised and subject to funding availability: i) Parnell Street Rawene - Hospital to Clendon Esplanade (Est \$500,000) ii) Manning Street Rawene - Existing to House #54 Manning Street (Est \$70,000) iii) Koutu Point Road Koutu - SH12 to 68 Koutu Point Road (Est \$340,000) iv) Old Wharf Road Omapere - SH12 to Wharf (Est \$40,000) v) Freese Park Road Omapere - Old Wharf Road to end (Est \$40,000) vi) Horeke Road Okaihau - Existing to house 2054 (Est \$230,000) vii) Honey Street - Parnell Street to End (Est \$120,000) viii) Taumataiwi Street Opononi - Walkway to SH10 - via bowling green (Est \$30,000)	15 Sep 2021 11:16am Baker, Marlema - Reallocation Action reassigned to Jordan, Cushla by Baker, Marlema - This action has been reassigned to you as Sandi Morris has left Council.

Far North District Council Page 2 of 4

			OUTSTANDING ACTIONS REPORT	Printed: Wednesday, 15 September 2021 11:16:47 AM
		Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date From: 1/01/2021 Date To: 15/09/2021
Meeting	Date	Title	Resolution	Notes
			ix) Michie Street – Start to Playschool (Est \$30,000) That the Kalkohe-Hokianga Community Board: b) Identify and recommend to Council a list of footpaths from the above priority safety programme to the value of \$150,000 to be constructed 100% funded from Far North District Council Funds. ITEM LEFT TO LIE Workshop with Sandi Morris (NTA) for Monday 14 June 2021 at Pioneer Village 10am.	
Kaikohe- Hokianga Community Board 7/07/2021	7/07/2021	Items of Business not of the Agenda which cannot be delayed	RESOLUTION 2021/55 Moved: Member Alan Hessell Seconded: Member John Vujcich That the Kaikohe-Hokianga Community Board: a) reminds the CEO of our motion dated 7/04/2021 regarding the Pohutukawa trees. b) requests information on the progress and urgent action to protect the trees. c) Delegate authority to member Hessell to request an onsite meeting through the Chief Executive Officer. CARRIED	Action reassigned to wood, Meissa by Baker, Marlema - Allocated to the CE office for urgent comment and/or action.
Kaikohe- Hokianga Community Board 7/07/2021	7/07/2021	Item of Business not on the Agenda	NESOLUTION 2021/53 Moved: Member Louis Toorenburg Seconded: Member Alan Hessell That the Kaikohe-Hokianga Community Board: a) expresses bitter dissappointment at the Northland Transport Alliance's failure to hold a workshop with the	

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		ec sel-colorette	11 October 12 Control of the Control		Printed: Wednesday, 15 September 2021 11:16:47 AM	
		Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date From: Date To:	1/01/2021 15/09/2021	
Meeting	Date	Title	Resolution	Notes		
			Community Board, failure to follow delegation and to communicate fully why the workshop wasn't held. b) requests the Chief Executive urgently arrange a workshop with Northland Transport Alliance and the Community Board to deal with the time-sensitive Kaikohe-Hokianga Footpath Program for Kaikohe.			
			CARRIED			

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8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Section 5 & 6 Kohukohu Road, Kohukohu - Property for Sale	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 TE KAPINGA HUI / MEETING CLOSE