

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON TUESDAY, 24 AUGUST 2021 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

1 KARAKIA TIMATANGA – OPENING PRAYER

Member Jaqi Brown opened the meeting with a karakia/prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

CONFLICT OF INTEREST

RESOLUTION 2021/40

Moved: Chairperson Adele Gardner
Seconded: Member William (Bill) Subritzky

Member Darren Axe declared a conflict of interest in relation to item 7.13 – Funding Applications and the application received from Pukenui Coast Care.

CARRIED

3 PUBLIC FORUM

Shaun Clarke - Chief Executive Officer, spoke to the Board in regards to the precautions and essential services that Far North District Council are facing with COVID-19.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil.

5 SPEAKERS

Josie Thomson representing Kaitaia College spoke to their application and Item 7.13 – Funding Applications.

Raewyn Penell representing Northland Floral Art Society spoke to their application and Item 7.13 – Funding Applications.

Indranee Reddy representing Te Whakaora Tangata spoke to their application and Item 7.13 – Funding Applications.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3281866, pages 12 - 17 refers.

RESOLUTION 2021/41

Moved: Chairperson Adele Gardner
 Seconded: Member Darren Axe

That Te Hiku Community Board agrees that the minutes of the meeting held 6 July 2021 be confirmed as a true and correct record.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7 REPORTS

7.1 LEASE 6 SOUTH ROAD KAITAIA TO THE KAITAIA CENTRE NGA HOA AWHINA INC.

Agenda item 7.1 document number A3287442, pages 18 - 20 refers.

RESOLUTION 2021/42

Moved: Member Darren Axe
 Seconded: Member John Stewart

That Te Hiku Community Board recommends that Council:

- a) **approves granting The Kaitaia People Centre Nga Hoa Awhina Inc a new nine year lease on part of the building located at 6 South Road, Kaitaia, being Pt Section 20Blk V Takahue SD from 1 September 2021 at Market rent.**
- b) **agrees that the General Manager Infrastructure & Asset Management is authorised to negotiate and agree to the terms and conditions of the lease.**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.2 KAITAIA DRAINAGE AREA 2020/2021 EXPENDITURE

Agenda item 7.2 document number A3343374, pages 21 - 27 refers.

RESOLUTION 2021/43

Moved: Chairperson Adele Gardner
 Seconded: Member Darren Axe

That Te Hiku Community Board note the following financial summary for the past financial year 2020/2021:

Kaitaia	Budget
2019-2020 Residual funds (reserve funds available)	\$46,646
2020 Opening Balance (rated income)	\$70,036
2020-2021 Expenditure	\$55,556
2020-2021 Closing Reserve Balance	\$61,126

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.3 KAITAIA DRAINAGE AREA 2021/2022 PROGRAMME

Agenda item 7.3 document number A3343390, pages 28 - 35 refers.

RESOLUTION 2021/44

Moved: Chairperson Adele Gardner

Seconded: Member John Stewart

That Te Hiku Community Board:

- a) approve the Kaitaia Drainage Area 2021/2022 work programme;
- b) request staff send a letter to Mr van Bysterbelt with instruction to reinstate the crossing/culverts that he removed on Pukepoto Main Outfall and Reid's West drain at his own cost;
- c) request staff arrange a workshop with the Kaitaia Drainage Area Committee in October 2021 or November 2021 to discuss the draft Kaitaia Area Drainage Management Plan;
- d) request staff send an annual letter, preferably in summer, to remind property owners of their requirements to comply with the Land Drainage Bylaw; and,
- e) approve that the general contingency budget for 2021/2022 be increased to \$5,000 and that a spray contingency be added for \$6,000.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.4 KAITAIA DRAINAGE AREA 2022/2023 PROGRAMME

Agenda item 7.4 document number A3343392, pages 36 - 41 refers.

RESOLUTION 2021/45

Moved: Member Jaqi Brown

Seconded: Member John Stewart

That Te Hiku Community Board:

- a) note the report "Kaitaia Drainage Area 2022/2023 Programme" for information;
- b) approve that the general contingency budget for 2022/2023 be increased to \$5,000 and that a spray contingency be added for \$6,000.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.5 WAIHARARA AND KAIKINO DRAINAGE AREAS 2020/2021 EXPENDITURE

Agenda item 7.5 document number A3343565, pages 42 - 47 refers.

RESOLUTION 2021/46

Moved: Member Darren Axe

Seconded: Member Jaqi Brown

That Te Hiku Community Board note the following financial summary for the past financial year 2020/2021:

Waiharara	Budget
2019-2020 Residual funds (reserve funds available)	\$21,950
2020 Opening Balance (rated income)	\$9,000
2020-2021 Expenditure	\$6,119
2020-2021 Closing Reserve Balance	\$24,831
Kaikino	Budget
2019-2020 Residual funds (reserve funds available)	\$12,873
2020 Opening Balance (rated income)	\$8,003
2020-2021 Expenditure	\$4,263
2020-2021 Closing Reserve Balance	\$16,614

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.6 WAIHARARA AND KAIKINO DRAINAGE AREAS 2021/2022 PROGRAMME

Agenda item 7.6 document number A3343567, pages 48 - 54 refers.

RESOLUTION 2021/47

Moved: Member Darren Axe

Seconded: Member John Stewart

That Te Hiku Community Board:

- a) approve the Waiharara and Kaikino Drainage Area 2021/2022 work programme;
- b) request that contractors spray the drains in late spring (late September / early October) and late autumn (late April / early May);
- c) approve an increase to the 'additional spraying' budget items, to \$4,301 and \$4,043 respectively;
- d) request staff to arrange a workshop with the Waiharara and Kaikino Drainage Areas Committee in October 2021 or November 2021 to discuss the draft Waiharara and Kaikino Areas Drainage Management Plan;
- e) request staff send an annual letter, preferably in summer, to remind property owners of their requirements to comply with the Land Drainage Bylaw; and,

f)	request staff investigate extending of the Hobson Drain Extension.	CARRIED
<u>In Favour:</u>	Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy	
<u>Against:</u>	Nil	

7.7 WAIHARARA AND KAIKINO DRAINAGE AREAS 2022/2023 PROGRAMME

Agenda item 7.7 document number A3343752, pages 55 - 59 refers.

RESOLUTION 2021/48

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board:

- a) note the report “Waiharara and Kaikino Drainage Areas 2022/2023 Programme”; and
- b) approve an increase to the Waiharara Drainage Area’s ‘Additional spraying’ budget item to \$4,301.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.8 MOTUTANGI DRAINAGE AREA 2020/2021 EXPENDITURE

Agenda item 7.8 document number A3343774, pages 60 - 65 refers.

RESOLUTION 2021/49

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the following financial summary for the past financial year 2020/2021:

Motutangi	Budget
2019-2020 Residual funds (reserve funds available)	\$71,595
2020 Opening Balance (rated income)	\$41,520
2020-2021 Expenditure to date	\$21,030
2020-2021 Closing Reserve Balance	\$92,085

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.9 MOTUTANGI DRAINAGE AREA 2021/2022 PROGRAMME

Agenda item 7.9 document number A3343790, pages 66 - 72 refers.

RESOLUTION 2021/50

Moved: Member Darren Axe
Seconded: Member John Stewart

That Te Hiku Community Board:

- a) approve the Motutangi Drainage Area 2021/2022 work programme; and,
- b) request staff send an annual (preferably in summer) letter to remind property owners of their requirements to comply with the Land Drainage Bylaw.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.10 MOTUTANGI DRAINAGE AREA 2022/2023 PROGRAMME

Agenda item 7.10 document number A3343805, pages 73 - 77 refers.

RESOLUTION 2021/51

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board note the report “Motutangi Drainage Area 2022/2023 Programme” for information.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.11 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.11 document number A3328862, pages 78 - 88 refers.

RESOLUTION 2021/52

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That the Te Hiku Community Board note the reports from Chairperson Gardner and Members Axe, Bainbridge, Brown and Subritzky.

At 11.57 am, Member Jaqi Brown left the meeting. At 12:02 pm, Member Jaqi Brown returned to the meeting.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/53

Moved: Member Sheryl Bainbridge
 Seconded: Chairperson Adele Gardner

That the Te Hiku Community Board request add to the front of the Community Board agendas to include the following: “Specific to the Te Hiku Community Board – drainage area committees – Motutangi, Waiharara and Kaikino and Kaitaia drainage areas”.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.12 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JULY 2021

Agenda item 7.12 document number A3330054, pages 89 - 91 refers.

RESOLUTION 2021/54

Moved: Chairperson Adele Gardner
 Seconded: Member Sheryl Bainbridge

That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 July 2021.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.13 FUNDING APPLICATIONS

Agenda item 7.13 document number A3314718, pages 92 - 164 refers.

RESOLUTION 2021/55

Moved: Member Sheryl Bainbridge
 Seconded: Member Darren Axe

That the Te Hiku Community Board:

- a) uplifts the funding application from Pukenui Coast Care for consideration.**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/56

Moved: Member Sheryl Bainbridge
 Seconded: Member Jaqi Brown

- b) decline the application from Pukenui Coast Care due to the community meeting that was held with the local residents and feedback received from the local community that**

they would like to see natural regeneration of the landscape take place.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Sheryl Bainbridge, John Stewart and William (Bill) Subritzky

Against: Nil

Abstained: Members Darren Axe and Felicity Foy

RESOLUTION 2021/57

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

c) approves the sum of \$1,080 (plus GST if applicable) be paid from the Board's Community Fund account to Awanui Sports Complex Inc for flood prevention of the complex grounds to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/58

Moved: Member Sheryl Bainbridge

Seconded: Chairperson Adele Gardner

d) approves the sum of \$2,214 (plus GST if applicable) be paid from the Board's Community Fund account to Friends of Rangikapiti Reserve for production and installation of interpretation and way-finding signage to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/59

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

e) approves the sum of \$4,107 (plus GST if applicable) be paid from the Board's Community Fund account to Kaitaia College for arts expo – dance production to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/60

Moved: Member Sheryl Bainbridge

Seconded: Member Jaqi Brown

- f) declines the application received from Karikari Peninsula Residents and Ratepayers Association for the annual Seniors Christmas Lunch.**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/61

Moved: Chairperson Adele Gardner

Seconded: Member John Stewart

- g) approves the sum of \$788 (plus GST if applicable) be paid from the Board's Community Fund account to Mangonui Lions for Mangonui Fun Run to support the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/62

Moved: Member Sheryl Bainbridge

Seconded: Chairperson Adele Gardner

- h) approves the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Fund account to Northland Floral Art Society NZ for Designer of the Year competition and show to support the following Community Outcomes:**

- i) Communities that are healthy, safe, connected and sustainable**
- ii) Proud, vibrant communities**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

RESOLUTION 2021/63

Moved: Member Jaqi Brown

Seconded: Member John Stewart

- i) **decline the application received from Te Whakaora Tangata for Family Restoration Programme Far North and note that the Te Whakaora Tangata could apply for funding from the Department of Internal Affairs who is more likely to allocate funding towards social services.**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

7.14 PROJECT FUNDING REPORTS

Agenda item 7.14 document number A3325351, pages 165 - 172 refers.

RESOLUTION 2021/64

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board note the project reports received from:

- a) **Friends of Rangikapati Reserve**
- b) **Hullabaloo Outreach (Jacman Entertainment)**

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

8 INFORMATION REPORTS

8.1 COMMUNITY AND CUSTOMER SERVICES ACTIVITIES - 6 MONTHLY REPORT

Agenda item 8.1 document number A3284093, pages 173 - 181 refers.

RESOLUTION 2021/65

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Community and Customer Services Activities - 6 Monthly Report.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

8.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE AUGUST 2021

Agenda item 8.2 document number A3332077, pages 182 - 185 refers.

RESOLUTION 2021/66

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

That the Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update August 2021.

CARRIED

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1.01 pm.

The minutes of this meeting were confirmed at the Te Hiku Community Board meeting held on 5 October 2021.

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CHAIRPERSON