



**Far North  
District Council**



**Te Kaunihera o Tai Tokerau ki te Raki**

# **AGENDA**

## **Hokianga Spraying Committee Meeting**

**Wednesday, 7 July 2021**

**Time: 2.30 pm**  
**Location: Council Chambers**  
**5 Memorial Avenue**  
**Kaikohe**

**Membership:**

CB Member Emma Davis - Chairperson  
CB Member Alan Hessel  
CB Member Louis Toorenburg  
CB Member John Vujcich  
Community Representative Gail Aiken



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**Far North District Council**  
**Hokianga Spraying Committee Meeting**  
**will be held in the Council Chambers , 5 Memorial Avenue, Kaikohe on:**  
**Wednesday 7 July 2021 at 2.30 pm**

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**1 KARAKIA TIMATANGA – OPENING PRAYER****2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 SPEAKERS**

No guest speakers at the time of print.

## 4 REPORTS

### 4.1 APPOINTMENT OF HOKIANGA SPRAYING COMMITTEE CHAIRPERSON AND MEMBERSHIP

**File Number:** A3266853

**Author:** Marlema Baker, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to formalise the appointment of the Hokianga Spraying Committee Chairperson and committee membership.

#### WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- At their meeting on 3 February 2021, the Kaikohe-Hokianga Community Board resolved to establish the Hokianga Spraying Committee (HSC) and discussed the issue of spraying in Rawene.
- On 12 May 2021, the Kaikohe-Hokianga Community Board adopted the Terms of Reference (ToR) for the Hokianga Spraying Committee. This included a list of appointed members.
- At the post-community board workshop, the HSC members agreed that Emma Davis would replace Mike Edmonds as Chair of the Hokianga Spray Committee and confirmed its membership.

#### TŪTOHUNGA / RECOMMENDATION

**That the Hokianga Spraying Committee:**

- a) appoint Emma Davis as Chairperson.**
- b) confirms Community Board members Alan Hessel, Louis Toorenburg and John Vujcich as members with speaking and voting rights.**
- c) confirms Gail Aikin and 1 other community representative with speaking and voting rights.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

At their meeting on 3 February 2021, the Kaikohe-Hokianga Community Board resolved to establish the Hokianga Spraying Committee and discussed the issue of spraying in Rawene. A report outlining the specific Terms of Reference (ToR) for the Hokianga Spraying Committee was presented and adopted by the Kaikohe-Hokianga Community Board at their meeting on 12 May 2021.

The Terms of Reference for the Hokianga Spraying Committee states that the Kaikohe-Hokianga Community Board will determine the membership of the Spraying Committee. On 12 May 2021, at a post Community Board workshop the members agreed that Emma Davis would replace Mike Edmonds as Spraying Committee Chair and included community member Gail Aikin.

The first meeting of the Spraying Committee will be presided over by the Kaikohe-Hokianga Community Board Chairperson, Mike Edmonds, until the new Hokianga Spraying Committee Chair is appointed.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Chairperson and membership for this sub-committee shall be determined by the Kaikohe-Hokianga Community Board. Member Emma Davis was appointed as Hokianga Spraying Committee Chair at the meeting held 12 May 2021.

The Hokianga Spraying Committee will comprise of the Chairperson and members Louis Toorenburg, Emma Davis, John Vujcich, Alan Hessell and 2 members of the public

Emma Davis

Louis Toorenburg

John Vujcich

Alan Hessell

Member of the Public (1)

Member of the Public (2)

**Take Tūtohunga / Reason for the recommendation**

To appoint a Chairperson and confirm membership in accordance with the Hokianga Spraying Committee Terms of Reference and Standing Orders.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or need for budgetary provisions as a result of this report.

**ĀPITIHINGA / ATTACHMENTS**

**Nil**

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002 enables this to occur.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Glyphosate is used across the district. While other Community Boards have signalled an interest in being involved there has been no formal commitment to date.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Appointing a Chairperson for this committee, as per the Terms of Reference for this committee does not have an implication to Māori, however, the work of this committee may be of interest to Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This does not affect any notified persons.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgeting provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



## 4.2 HOKIANGA SPRAYING COMMITTEE TERMS OF REFERENCE

**File Number:** A3274303

**Author:** Marlema Baker, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To receive the Terms of Reference for the Hokianga Spraying Committee.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At their meeting on 3 February 2021, the Kaikohe-Hokianga Community Board resolved to establish the Hokianga Spraying Committee and discussed the issue of spraying in Rawene.
- At their meeting on 12 May 2021, the Kaikohe-Hokianga Community Board adopted the Terms of Reference for the Hokianga Spraying Committee.
- This report outlines the specific Terms of Reference (ToR) that the Hokianga Community Board Spray Committee use to oversee their delegated area of responsibility.

### TŪTOHUNGA / RECOMMENDATION

**That the Hokianga Spraying Committee receive the terms of reference with regard to the herbicide and spraying in and around Rawene and will:**

- a) represent, and act as an advocate for, the interests of its community.**
- b) consider and report on information provided and/or referred to it by the Far North District Council.**
- c) prepare an annual submission to the Far North District Council for expenditure within the community; and**
- d) communicate with interested parties within the community.**

### 1) TĀHUHU KŌRERO / BACKGROUND

At the Kaikohe-Hokianga Community Board February 2021 meeting members of the Hokianga Environmental Management Group raised concerns regarding the spraying of glyphosate along the verges in Rawene. They asked that spraying be stopped, and that Council look at other alternatives.

The Board resolved that the Kaikohe-Hokianga Community Board establish a Hokianga Spraying Committee which will include Chairperson Mike Edmonds and members Louis Toorenburg, Emma Davis, John Vujcich, Alan Hessel and 2 members of the public. It then discussed the issue of spraying in Rawene.

A Community Board may appoint committees, subcommittees, and other subordinate decision-making bodies that it considers appropriate. A committee may appoint the subcommittees that it considers appropriate unless it is prohibited from doing so by the Community Board.

A Community Board may appoint or discharge any member of a committee and, if established by the council, a subcommittee. A committee may appoint or discharge any member of a subcommittee appointed by the committee unless directed otherwise by the Community Board.

The members of a committee or subcommittee may be, but are not required to be, elected members of a local authority. A council or committee may appoint a person who is not a member of the local

authority to a committee or subcommittee if, in the opinion of the council or committee, the person has the skills, attributes or knowledge to assist the committee or subcommittee.

## **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The Kaikohe-Hokianga Community Board proposes the Terms of Reference (ToR) listed in the recommendation to aid and guide the Hokianga Spraying Committee set out the working arrangements for the committee and list vital information about its purpose, membership, meeting schedule, level of administrative support, and review and reporting processes.


### **Take Tūtohunga / Reason for the recommendation**

The Hokianga Spraying Committee was established to address community concerns regarding use of glyphosate spray in their community. The benefit of establishing the terms of reference for this committee is to provide boards or committee members and key stakeholders with a common understanding of the scope, objectives and operational processes of the committee and any legislative requirements.

## **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Financial implications in supporting the Hokianga Spraying Committee will be covered within existing operational budgets.

## **ĀPITIHINGA / ATTACHMENTS**

- 1. Hokianga Spraying Committee - Terms of Reference - A3184611** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002 enables this to occur.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Glyphosate is used across the district. While other Community Boards have signalled an interest in being involved there has been no formal commitment to date.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Adopting terms of reference for this committee does not have an implication to Māori, however, the work of this committee may be of interest to Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This does not affect any notified persons.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgeting provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

 <b>Far North District Council</b> <i>Te Kōwhiri o Tai Tokarau ki te Raki</i>	<b>Authorising Body</b>	Kaikohe-Hokianga Community Board
	<b>Status</b>	Standing Committee
<b>COMMUNITY BOARD COMMITTEE</b>	<b>Title</b>	Hokianga Spraying Committee
	<b>Approval Date</b>	12 May 2021
	<b>Responsible Officer</b>	Mike Edmonds

### Purpose

The purpose of the Hokianga Spraying Committee (the Committee) is to address community concerns regarding use of glyphosate spray in the Hokianga community.

The Committee will, with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee:

- represent, and act as an advocate for, the interests of its community.
- consider and report on information provided and/or referred to it by the Far North District Council.
- prepare an annual submission to the Far North District Council for expenditure within the community; and
- communicate with interested parties within the community.

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities and key legislation.

### Delegations

The Hokianga Spraying Committee will provide community advocacy on the matter of glyphosate spraying in the Hokianga region.

### Power to Delegate

The Hokianga Spraying Committee may not delegate any of its responsibilities, duties, or powers.

**Membership**

The Kaikohe-Hokianga Community Board will determine the membership of the Hokianga Spraying Committee.

The Hokianga Spraying Committee will comprise of Chairperson Mike Edmonds and members Louis Toorenborg, Emma Davis, John Vujcich, Alan Hessel and 2 members of the public

Mike Edmonds - Chairperson  
Emma Davis  
Louis Toorenborg  
John Vujcich  
Alan Hessel  
Member of the Public (1)  
Member of the Public (2)

Non-appointed Community Board members and members of the public may attend Hokianga Spraying Committee meetings with speaking rights, but not voting rights.

**Quorum - Committee**

The quorum at a meeting of the Hokianga Spraying Committee is 4 members.

**Frequency of Meetings**

The Hokianga Spraying Committee shall meet every 2 months but may be cancelled if there is no business.

**Committees Responsibilities**

The Committees responsibilities are described below:

The Committee will, with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee:

- a) represent, and act as an advocate for, the interests of its community.
- b) consider and report on information provided and/or referred to it by the Far North District Council.
- c) prepare an annual submission to the Far North District Council for expenditure within the community; and
- d) communicate with interested parties within the community.

**Rules and Procedures**

Council's Standing Orders and Code of Conduct apply to all the committee's meetings.

**Annual reporting**

The Hokianga Spraying Committee will prepare an annual submission to the Far North District Council for expenditure within the community; and

### 4.3 HOKIANGA SPRAYING COMMITTEE CALENDAR OF MEETINGS 2021

**File Number:** A3266865

**Author:** Marlema Baker, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To propose the scheduled dates for the Hokianga Spraying Committee meetings for the 2021 calendar year.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At their meeting on 3 February 2021, the Kaikohe-Hokianga Community Board resolved to establish the Hokianga Spraying Committee (HSC) and discussed the issue of spraying in Rawene.
- On 12 May 2021, the Kaikohe-Hokianga Community Board adopted the Terms of Reference (ToR) for the Hokianga Spraying Committee (HSC) including the frequency of meetings being every two months.
- This report outlines the establishment of a 2 monthly meeting cycle for the Committee.

#### TŪTOHUNGA / RECOMMENDATION

**That the Kaikohe-Hokianga Community Board:**

- a) **adopts the following bi-monthly meeting dates for the remaining 2021 calendar year:**
  - **September 1, 2021, 2:30 pm.**
  - **November 3, 2021. 2:30 pm.**
- b) **delegates the authority to amend the schedule of Hokianga Spraying Committee meetings, to the Hokianga Spraying Committee Chair.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

The Terms of Reference for the Hokianga Spraying Committee states that the Hokianga Spraying Committee shall meet every 2 months but may be cancelled if there is no business.

The quorum at a meeting of the Hokianga Spraying Committee is 4 members.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Hokianga Spraying Committee's first meeting has been scheduled for Wednesday 7 July 2021 and a 2-monthly meeting cycle has been scheduled for the remainder of the 2021 calendar year.

The Committee is able to schedule meeting dates for the 2022 calendar year in November 2021.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provisions required as a result of this budget.

#### ĀPITIHINGA / ATTACHMENTS

Nil

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
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State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Glyphosate is used across the district. While other Community Boards have signalled an interest in being involved there has been no formal commitment to date
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Appointing a Chairperson for this committee, as per the Terms of Reference for this committee does not have an implication to Māori, however, the work of this committee may be of interest to Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This does not affect any notified persons.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgeting provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**5 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

**6 TE KAPINGA HUI / MEETING CLOSE**