



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**
Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation:

Guardians of the Bay of Islands Inc (Project Island Song)

Name & location of project:

Te rā o ngā Tamariki Day 2021, Pompallier Mission, Russell

Date of project/activity:

Saturday 17th April 2021 (original date Sunday 7th March 2021)

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$2425 plus GST

Board meeting date the grant was approved:

4th February 2021

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$ amount	Receipt/s attached (please tick)
An Enchanted Party – Characters for Tamariki Day Funded by Community Board Attachments 1.1 – 1.4	\$2311.50	✓
Volunteer Value (\$20 p/h)	\$1200	n/a
Staff wages	\$1475	n/a
Total:	\$4986.50	n/a

Give a brief description of the highlights of your project including numbers participating:

Please see attachment 2.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Please see attachment 3.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Photos from the day – Attachment 4.1
A collection of some of the photos from the day can be found in attachment 4.1.

Marketing collateral – Attachment 4.2
Marketing collateral from the day can be found in attachment 4.2. This is alongside Facebook promotion, (@pompallier and @project.island.song) and the Project Island Song quarterly newsletter <https://www.projectislandsong.co.nz/index.php/news/252-autumn-newsletter.html>

Local news articles – Attachment 4.3
A couple of local news articles promoted the day. These can be found in attachment 4.3.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/Project.Island.Song>
<https://www.facebook.com/Pompallier>

This report was completed by:

Name:

Address:

Phone: mob:

Email:

Date:

Schedule of Supporting Documentation

GUARDIANS OF THE BAY OF ISLANDS INC (PROJECT ISLAND SONG)

TAMARIKI DAY 2021

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	BNZ Bank statement 31 March 2021 to 30 April 2021 x 2 pages
2	Withholding tax payments for Larmessa Lees/An Enchanted Party x 1 page
3	Invoice/s – An Enchanted Party x 2 pages
4	Event Description and Highlights report – x 3 pages
5	Event Photos – x 5 pages
6	Event Notice/Flyer and Map x 2 pages
7	Local news article – Northern Advocate x 9 pages
8	Email – Laura Rumsey (dropbox link for project report and related documents)