



**Far North  
District Council**



**Te Kaunihera o Tai Tokerau ki te Raki**

# **AGENDA**

## **Te Hiku Community Board Meeting**

**Tuesday, 1 June 2021**

**Time:** 10:00 am  
**Location:** Karikari Community Hall  
21 Matai Bay Road  
Karikari Peninsula

**Membership:**

Chairperson Adele Gardner  
Member Jaqi Brown  
Member Darren Axe  
Member Sheryl Bainbridge  
Member John Stewart  
Member William (Bill) Subritzky  
Member Felicity Foy

**The Local Government Act 2002 states the role of a Community Board is to:**

- (a) Represent, and act as an advocate for, the interests of its community;
- (b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board;
- (c) Maintain an overview of services provided by the territorial authority within the community;
- (d) Prepare an annual submission to the territorial authority for expenditure within the community;
- (e) Communicate with community organisations and special interest groups within the community;
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a. Control of Use of Public Spaces – Dispensations on signs
  - b. Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c. Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d. Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e. Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

### **Terms of Reference**

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:

- a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
  9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a. the disposal and purchase of land
  - b. proposals to acquire or dispose of reserves
  - c. representation reviews
  - d. development of new maritime facilities
  - e. community development plans and structure plans
  - f. removal and protection of trees
  - g. local economic development initiatives
  - h. changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.



**TE HIKU COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS**

| <b>Name</b>                     | <b>Responsibility (i.e. Chairperson etc.)</b>                                | <b>Declaration of Interests</b>                         | <b>Nature of Potential Interest</b> | <b>Member's Proposed Management Plan</b>  |
|---------------------------------|--|---|-------------------------------------|---|
| <b>Adele Gardner</b>            | N/A - FNDC Honorarium  |   |                                     |   |
|                                 | Te Hiku Education Trust  | Trustee   |                                     |   |
|                                 | Te Ahu Charitable Trust  | Trustee   |                                     |   |
|                                 | ST Johns Kaitaia Branch  | Trustee/ Committee Member                               |                                     |   |
|                                 | Te Hiku Sports Hub   |   |                                     |   |
|                                 | I know many FNDC staff members as I was an FNDC staff member from 1994-2008. |   |                                     |   |
| <b>Partner of Adele Gardner</b> | N/A as Retired   |   |                                     |   |
| <b>Darren Axe</b>               | Wharf Warden at Far North Holding Limited                                    | Council Controlled organisation                         |                                     |   |
| <b>Sheryl Bainbridge</b>        | Ex-employee of Far North District Council                                    |   |                                     | There should be no conflict of interest if we are all heading in the same direction |
|                                 | Property in Coopers Beach  |   |                                     |   |
| <b>Jaqi Brown</b>               | Te Hiku Navigation   | Manager   |                                     |   |
|                                 | Whangape Marae   | Māori Land owner Trustee over Whangape School and marae |                                     | Will manage any potential interests/conflicts and it arises                         |
|                                 | Te Rawawa Rugby Club Committee   | TRRC Lease Ahipara Domain from FNDC                     |                                     | Will manage any potential interests/conflicts and it arises                         |
|                                 | Property in Ahipara  |   |                                     |   |
| <b>John Stewart</b>             | Printing.com Kaitaia   | Managing Director                                       | Produces some work for FNDC         | Step aside for any decisions at the time  |
|                                 | Zenstone N.Z Limited   | Managing Director                                       | N/A                                 | N/A   |

| Name                          | Responsibility (i.e. Chairperson etc.) | Declaration of Interests  | Nature of Potential Interest   | Member's Proposed Management Plan        |
|-------------------------------|--|---|--|--|
|                               | 90 Mile Snapper Bonanza Limited        | Shareholder / Organiser   | May apply for event funding from FNDC  | Step aside for any decisions at the time |
|                               | Property in Whatuwhiwi and Kaitaia     |   |  | Step aside for any decisions at the time |
| <b>John Stewart – Partner</b> | Printing.com Kaitaia                   |   |  |  |
|                               | Property in Whatuwhiwi and Kaitaia     |   |  | Step aside for any decisions at the time |
| <b>Felicity Foy</b>           | Flick Trustee Ltd                      | I am the director of this company that is the company trustee of Flick Family Trust that owns properties Seaview Road – Cable Bay, and Allen Bell Drive - Kaitaia.  |  |  |
|                               | Elbury Holdings Limited                | This company is directed by my parents Fiona and Kevin King.  | This company owns several dairy and beef farms, and also dwellings on these farms. The Farms and dwellings are located in the Far North at Kaimaumau, Bird Road/Sandhills Rd, Wireless Road/Puckey Road/Bell Road, the Awanui Straight and Allen Bell Drive. |  |
|                               | Foy Farms Partnership                  | Owner and partner in Foy Farms - a farm on Church Road, Kaingaroa   |  |  |
|                               | Foy Farms Rentals                      | Owner and rental manager of Foy Farms Rentals for 7 dwellings on Church Road, Kaingaroa and 2 dwellings on Allen Bell Drive, Kaitaia, and 1 property on North Road, Kaitaia, one title contains a cell phone tower. |  |  |
|                               | King Family Trust                      | This trust owns several titles/properties at Cable Bay, Seaview Rd/State Highway 10 and Ahipara - Panorama Lane.  | These trusts own properties in the Far North.  |  |

| Name                            | Responsibility (i.e. Chairperson etc.)       | Declaration of Interests  | Nature of Potential Interest | Member's Proposed Management Plan |
|---------------------------------|--|---|------------------------------|-----------------------------------|
|                                 | 112 Commerce Street Holdings Ltd             | Owner of commercial property in Commerce Street Kaitia.                                     |                              |                                   |
|                                 | Foy Property Management Ltd                  | Owner of company that manages properties owned by Foy Farms Rentals and Flick Family Trust. |                              |                                   |
|                                 | Previous employment at FNDC 2007-16          | I consider the staff members at FNDC to be my friends                                       |                              |                                   |
|                                 | Shareholder of Coastline Plumbing NZ Limited |   |                              |                                   |
| <b>Partner<br/>Felicity Foy</b> | Director of Coastline Plumbing NZ Limited    |   |                              |                                   |
|                                 | Friends with some FNDC employees             |   |                              |                                   |



**Far North District Council**  
**Te Hiku Community Board Meeting**  
**will be held in the Karikari Community Hall, 21 Matai Bay Road, Karikari**  
**Peninsula on:**  
**Tuesday 1 June 2021 at 10:00 am**

**Te Paeroa Mahi / Order of Business**

|           |  |            |
|-----------|--|------------|
| <b>1</b>  | <b>Karakia Timatanga – Opening Prayer.....</b>   | <b>11</b>  |
| <b>2</b>  | <b>Nga Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest.....</b>                  | <b>11</b>  |
| <b>3</b>  | <b>Public Forum.....</b>   | <b>11</b>  |
| <b>4</b>  | <b>Te Tono Kōrero / Deputation.....</b>  | <b>11</b>  |
| <b>5</b>  | <b>Speakers.....</b>   | <b>11</b>  |
| <b>6</b>  | <b>Confirmation of Previous Minutes.....</b>   | <b>12</b>  |
|           | 6.1 Confirmation of Previous Minutes.....  | 12         |
| <b>7</b>  | <b>Reports.....</b>  | <b>18</b>  |
|           | 7.1 Te Hiku Footpath Programme 2021/2022.....  | 18         |
|           | 7.2 Chairperson and Members Reports.....   | 28         |
|           | 7.3 Elected Member Conference Attendance Report - 2021 Community Boards<br>Conference .....        | 39         |
|           | 7.4 Te Hiku Statement of Community Board Fund Account as at 30 April 2021 .....                    | 51         |
|           | 7.5 Funding Applications.....  | 56         |
|           | 7.6 Project Funding Reports.....   | 82         |
|           | 7.7 Winter 2021 Rural Travel Funding Applications.....   | 90         |
| <b>8</b>  | <b>Information Reports.....</b>  | <b>151</b> |
|           | 8.1 Update on Speed Limit Bylaw Review .....   | 151        |
|           | 8.2 Te Hiku Community Board - Submission to the Far North District Council Long<br>Term Plan ..... | 158        |
| <b>9</b>  | <b>Karakia Whakamutunga – Closing Prayer.....</b>  | <b>172</b> |
| <b>10</b> | <b>Te Kapinga Hui / Meeting Close.....</b>   | <b>172</b> |



**1 KARAKIA TIMATANGA – OPENING PRAYER****2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 PUBLIC FORUM****4 TE TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

**5 SPEAKERS**

- |          |  |
|----------|--|
| 10.30 am | A representative from Mangonui Rugby Football Club will speak to Item 7.5 – Funding Applications.                                      |
| 10.35 am | A representative from Pukenui Coast Care will speak to Item 7.5 – Funding Applications.  |
| 10.40 am | A representative from Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust (Eco Centre Kaitaia) will speak to Item 7.5 – Funding Applications. |

## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A3052812

**Author:** Kim Hammond, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

#### RECOMMENDATION

**That the Te Hiku Community Board agrees that the minutes of the meeting held 6 April 2021 be confirmed as a true and correct record.**

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ATTACHMENTS

1. 2021-04-06 Te Hiku Community Board Minutes - A3140240  



**Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| Compliance requirement  | Staff assessment  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | This report complies with the Local Government Act 2002 Schedule 7 Section 28.  |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.  | This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.                                  |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications or the need for budgetary provision arising from this report.   |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.   |

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM, TE AHU, CNR MATTHEWS AVE AND SOUTH ROAD,  
KAITAIA  
ON TUESDAY, 6 APRIL 2021 AT 10:00 AM**

**PRESENT:** Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky

**IN ATTENDANCE:** John Vujcich (Councillor) from 11.45 am

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Member Brown opened the meeting with a karakia/prayer.

**2 APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2021/11**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the apology received from Cr Felicity Foy be accepted and leave of absence granted.**

**CARRIED**

**3 PUBLIC FORUM**

Andrea Panther, Tia Hohaia and Angela Phillips spoke to Item 7.2 – Kaitaia Business Improvement District Targeted Rate 2021-2022 and a possible funding application on infrastructure support of the CCTV for the Kaitaia Business Association.

Andrew Cook, representing Toi Oho, introduced himself and Toi Oho to the Board and the services that they are wanting to provide in Kaitaia.

Ian Palmer spoke to the Board in regards to Rangitoto Reserve Management Plan.

**4 DEPUTATIONS**

Nil.

**5 SPEAKERS**

Debbie Sutcliffe and Chloe Phillips-Harris, representing Born to Run Adventure Racing, spoke to their Funding Application, Item 7.4 – Funding Applications.

**Attachments tabled at meeting**

- 1 Tabled Document - Born to Run Adventure Racing

The meeting was adjourned from 11.02 am to 11.11 am.

## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3125259, pages 12 - 17 refers.

#### **RESOLUTION 2021/12**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That the Te Hiku Community Board agrees that the minutes of the meeting held 2 March 2021 be confirmed as a true and correct record.**

**CARRIED**

## 7 REPORTS

### 7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A3125161, pages 18 - 25 refers.

#### **RESOLUTION 2021/13**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board note the reports from Chairperson Gardner and Members Axe, Bainbridge and Subritzky.**

**CARRIED**

The meeting was adjourned from 11.36 am to 12.12 pm to allow Jude Thompson (Portfolio Manager, Action Plan) to speak to the Board in regards to Northland Inc.

### 7.2 KAITAIA BUSINESS IMPROVEMENT DISTRICT TARGETED RATE 2021-2022

Agenda item 7.2 document number A3136568, pages 26 - 52 refers.

#### **RESOLUTION 2021/14**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the Te Hiku Community Board receive the attached reports from the Kaitaia Business Association and recommend that Council levy the Kaitaia Business Improvement District Targeted Rate 2021-2022 for \$50,000.**

**CARRIED**

### 7.3 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2021

Agenda item 7.3 document number A3137857, pages 53 - 56 refers.

#### **RESOLUTION 2021/15**

Moved: Member Sheryl Bainbridge

Seconded: Member Jaqi Brown

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 28 February 2021.**

**CARRIED**

## **7.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A3137920, pages 57 - 66 refers.

### **RECOMMENDATION**

Moved: Member William (Bill) Subritzky

Seconded: Chairperson Adele Gardner

That the Te Hiku Community Board approves the sum of \$7,576 (plus GST if applicable) be paid from the Board's Community Fund account to Born to Run Adventure Racing for costs towards Great Northern Gallop to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

### **AMENDMENT**

Moved: Member William (Bill) Subritzky

Seconded: Chairperson Adele Gardner

That the Te Hiku Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Born to Run Adventure Racing for costs towards Great Northern Gallop (excluding catering) to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

**CARRIED**

### **RESOLUTION 2021/16**

Moved: Member William (Bill) Subritzky

Seconded: Chairperson Adele Gardner

**That the Te Hiku Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Born to Run Adventure Racing for costs towards Great Northern Gallop (excluding catering) to support the following Community Outcomes:**

- i) **Communities that are healthy, safe, connected and sustainable**
- ii) **Proud, vibrant communities**

**CARRIED**

## **8 INFORMATION REPORTS**

### **8.1 TE HIKU COMMUNITY HALL ANNUAL INFORMATION UPDATE**

Agenda item 8.1 document number A3137936, pages 67 - 77 refers.

#### **COMMITTEE RESOLUTION 2021/17**

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

**That the Te Hiku Community Board receive the report Te Hiku Community Hall Annual Information Update.**

**CARRIED**

Member Jaqi Brown closed with a karakia/prayer.

## **8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Member Jaqi Brown closed the meeting with a karakia/prayer.

## **9 MEETING CLOSE**

**The meeting closed at 12.29 pm.**

**The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 1 June 2021.**

.....  
**CHAIRPERSON**

## 7 REPORTS

### 7.1 TE HIKU FOOTPATH PROGRAMME 2021/2022

**File Number:** A3206959

**Author:** Sandi Morris, Road Safety and Traffic Planning Engineer

**Authoriser:** Andy Finch, General Manager - Infrastructure and Asset Management

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval for the 2021/2022 year footpath programme for Te Hiku Community Board.

#### WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- There is a total of \$150,000 available for new footpaths in Te Hiku ward.
- An additional \$320,000 has been proposed to Waka Kotahi New Zealand Transport Agency (NZTA) for new footpath projects from the 2021/2022 financial year at the revised Financial Assistance Rate of 69%.
- Waka Kotahi requires footpaths to have a strong emphasis on safety and accessibility so new measures have been introduced into the 'footpath matrix'.
- Due to recent impacts on Central Government budgets, the previous funding allocations from the 'Low Cost Low Risk Activity Class, is unlikely to be accepted for the 2021/2022 financial year. The outcome of this funding allocation may not be known until September 2021.

#### TŪTOHUNGA / RECOMMENDATION

That That Te Hiku Community Board:

- a) agree to the 2021/2022 footpath programme to include the following 'top ten' prioritised and subject to funding availability:
- |   |              |
|---|--------------|
| i) Oruru Road Taipa State Highway 10 to house #25 Oruru Road          | \$120,000.00 |
| ii) Cable Bay Block Road Cable Bay-Pekama Drive to SH10               | \$210,000.00 |
| iii) Kotare Road Mangonui-Kupe Road to Kotare Road Turning head       | \$150,000.00 |
| iv) Ahipara Road Ahipara-Ahipara School to New Subdivision            | \$60,000.00  |
| v) Kakapo Street Ahipara-Takahe Rd to existing                        | \$10,000.00  |
| vi) Kotare Street Ahipara-From Takahe Road to Kakapo Street           | \$30,000.00  |
| vii) Harbour View Road Pukenui-Start to End                           | \$150,000.00 |
| viii) Tasman Heights Ahipara -Foreshore Road to Outside House #25     | \$110,000.00 |
| ix) Doubtless Bay Karikari Peninsula Drive-Existing to De Surville Rd | \$130,000.00 |
| x) Waterfront Road Pukenui-SH1 to House #62 Waterfront Road           | \$210,000.00 |
- b) identify and recommend to Council a list of footpaths from the above priority safety programme to the values of \$150,000 to be constructed 100% funded from Far North District Council Funds.

#### 1) TĀHUHU KŌRERO / BACKGROUND

##### NZTA Footpath Funding

Government, through the Ministry of Transport, published the Road to Zero strategy for 2020/2030 and the initial 3-year implementation plan in December 2019, prior to the COVID pandemic.

The Road to Zero strategy prioritises funding commitments for its transport vision, and 'new footpaths' were placed at number 4 on a list of 15 strategic priorities for funding to 'Enhance safety and accessibility of footpaths, bike lanes and cycleways'.

Due to the global pandemic, some funding priorities have been reorganised to enhance general road safety with more stringent guidelines.

The outcome of any funding changes will not be realised until August/September 2021.

### **Te Hiku Community Board – Footpath Matrix Amendments**

While the former footpath matrix methodology was accepted by Waka Kotahi NZTA, under the new central government strategy additional safety and accessibility measures have been added. The new matrix attributes are now as follows:

- School (within certain distance)
- Tourist Route
- Berm Space
- Existing Footpath
- Existing Link
- Trip Generation
- NEW - Posted and Operated Speed Limit
  - *Posted = Roadside signs/Legal Speed Limit*
  - *Operating = the speed at which drivers operate the vehicle*
- NEW - One Network Framework (ONF)
  - *The ONRF is the national classification system. It is used to determine the function of our roads and streets, and to inform decision making.*
- NEW - Crash Analysis System (CAS)
  - *CAS is a data collection system which provides tools to analyse and map crashes and enables users to identify high risk locations and monitor trends and crash sites. The source data is gathered from NZ Police crash reports.*
- NEW - Annual Average Daily Traffic (AADT)
  - *AADT is a measure used primarily in transportation planning, engineering and retail location. It is the total volume of vehicle traffic of a highway or road for a year divided by 365.*

These new measures have now been accepted by Waka Kotahi NZTA.

## **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

There is a total of \$150,000 available for New Footpaths in the Bay of Islands Whangaroa Community Ward. This is allocated by Far North District and is 100% funded from Far North District funds.

An additional \$320,000 per annum, has been proposed to Waka Kotahi New Zealand Transport Agency for new footpath projects from the 2021/2022 to 2023/2024 financial years (3-year programme). The annual programme should attract the revised financial assistance rate (FAR) of 69%.

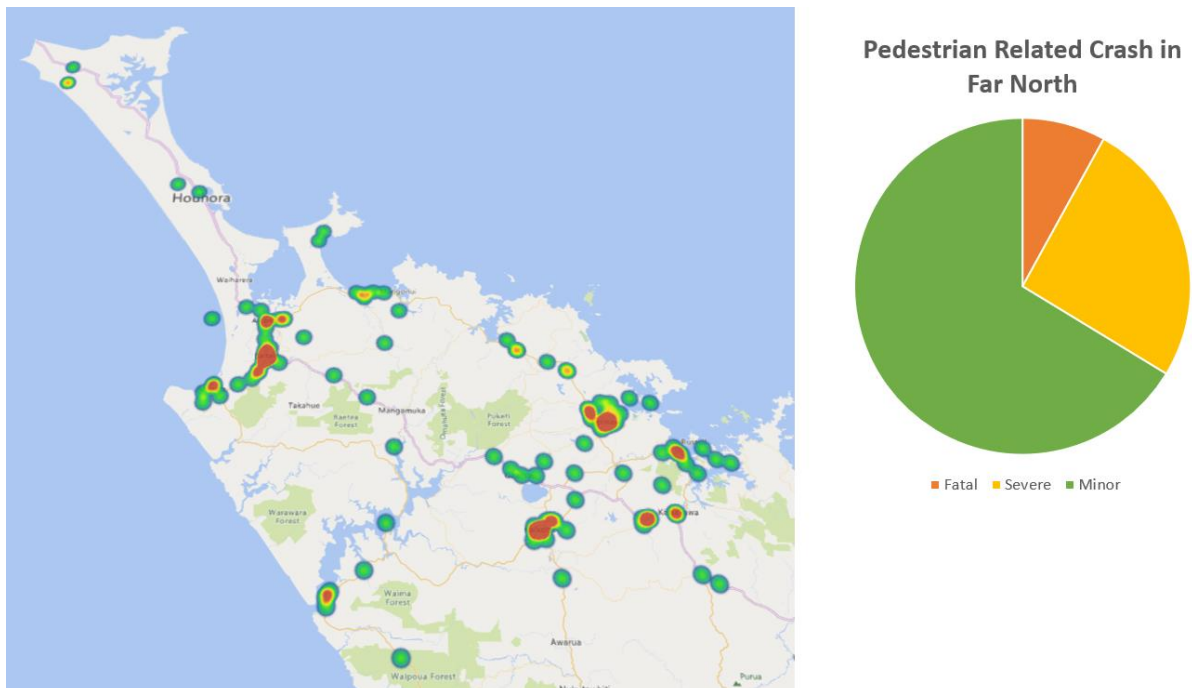
While the former footpath matrix methodology was accepted by Waka Kotahi New Zealand Transport Agency, under the new central government strategy additional safety and accessibility measure have been added. The new matrix attributes are now as follows:

- School (within certain distance)
- Tourist Route
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- Existing Link
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- NEW – Posted and Operating Speed Limit
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- NEW – Annual Average Daily Traffic (AADT)
  - AADT is a measure used primarily in transportation planning, engineering and retail locality. It is the total volume of vehicle traffic of a highway or road for a year divided by 365.

The new attributes have been accepted by Waka Kotahi NZTA and now been placed into the footpath matrix to further analyse the highest ranked footpaths to be delivered across Far North District.

It is important to note that CAS data has been explored to highlight where the Far North District are experiencing the greatest pedestrian risk. NTA staff analysed data from 2010-2021 for all crashes involving a pedestrian, the results are shown in the below heat map:



Due to early notification of potential funding shortfall from Waka Kotahi NZTA, other programmes are being explored to deliver pedestrian improvement programmes. These could be raised



pedestrian platforms and speed tables, delivered through Waka Kotahi NZTA's new activity class of 'Road to Zero – Safety Network Programme'.

### Take Tūtohunga / Reason for the recommendation

It is recommended that the Bay of Islands Whangaroa Community Ward agrees that the Northland Transport Alliance for Far North District implement footpaths as prioritised in the 'top 10' from the footpath matrix, (budget \$320,000) as follows:

1. Oruru Road Taipa-SH10 to house #25 Oruru Road (Est \$120,000)
2. Cable Bay Block Road Cable Bay-Pekama Drive to SH10 (Est \$210,000)
3. Kotare Road Mangonui-Kupe Road to Kotare Road Turning head (Est \$150,000)
4. Ahipara Road Ahipara-Ahipara School to New Subdivision (Est \$60,000)
5. Kakapo Street Ahipara-Takahe Rd to existing (Est \$10,000)
6. Kotare Street Ahipara-From Takahe Road to Kakapo Street (Est \$30,000)
7. Harbour View Road Pukenui-Start to End (Est \$ 150,000)
8. Tasman Heights Ahipara -Foreshore Road to Outside House #25 (Est \$110,000)
9. Doubtless Bay Karikari Peninsula Drive-Existing to De Surville Rd (Est \$130,000)
10. Waterfront Road Pukenui-SH1 to House #62 Waterfront Road (Est \$210,000)

These new footpaths are proposed as funding from Waka Kotahi NZTA is made available, with a FAR of 69%. The order in which they are delivered will be determined by the available fund for each financial year.

Te Hiku Community Ward will still need to identify a list of footpaths for delivery for 2021/2022 financial year, to be constructed from Far North District Council funds (100%). The Community Ward could opt to prioritise from the 'top ten' proposed new footpaths or nominate another 'new footpath' for consideration (budget \$150,000).

The next on the New Footpath Matrix, are as follows:

|                    |   |              |
|--------------------|---|--------------|
| Ahipara            | Reef View Rd (from start to house #51)  | \$150,000.00 |
| Houhora            | Fitzgerald Road   | \$80,000.00  |
| Mangonui           | Mill Bay Beach Rd (from SH to Silver Egg Intersection)                                | \$250,000.00 |
| Mangonui           | From Mill Bay Road (Silver Egg Road Intersection to Beach Road via Mabel Thorburn Dr) | \$160,000.00 |
| Kaitaia            | Taupata Place (Outside #7 missing link)   | \$20,000.00  |
| Kaitaia            | Norman Sem Ave (start to end along school)  | \$130,000.00 |
| Karikari Peninsula | Perehipe Road (from start to end)   | \$80,000.00  |
| Ahipara            | Foreshore Road (Takahe Road to bridge)  | \$70,000.00  |
| Whatuwhiwhi        | De Surville Rd (from start to end)  | \$60,000.00  |
| Tokerau            | Whatuwhiwhi Road (from De Surville Intersection to Perehipe Rd)                       | \$180,000.00 |
| Tokerau            | Tokerau Beach Rd (from existing to Simon Ulrich Intersection)                         | \$120,000.00 |
| Pukenui            | Houhora Heads Road (from start to end)  | \$710,000.00 |

|                    |                                    |              |
|--------------------|------------------------------------|--------------|
| Tokerau            | Simon Ulrich Road (no connection)  | \$290,000.00 |
| Karikari Peninsula | Marriene Place (from start to end) | \$150,000.00 |
| Karikari Peninsula | Paremata Nexus (from start to end) | \$40,000.00  |

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is a total of \$150,000 available for New Footpaths in Te Hiku Ward. This is allocated by Far North District and is 100% funded from Far North district funds.

An additional \$320,000 per annum, has been proposed to Waka Kotahi New Zealand Transport Agency for new footpath projects from the 2021/2022 to 2023/2024 financial years (3-year programme). The annual programme should attract the revised financial assistance rate (FAR) of 69%.

### ĀPITI HANGA / ATTACHMENTS

1. Te Hiku Ward NTA Report to FNDC - A3206968 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>   |
|---|--|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a footpath programme and is of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Land Transport Act, National Policy Statement, NZ Standards 4404, Policy #5004 Footpaths.  |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | There is limited district wide relevance; footpaths are a public asset. The Community Board have the delegated authority to approve footpath priorities.   |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | Not applicable.  |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | Footpath standards include provision for design for elderly and disabled. Communities are in support of footpaths being built to current standard.   |
| State the financial implications and where budgetary provisions have been made to support this decision.  | Footpaths are subsidised by Waka Kotahi NZTA with a financial assistance rate of 69%. FNDC has planned for \$320,000 to be funded by Waka Kotahi NZTA. The application is awaiting approval.<br><br>The Community Ward influences 100% of Far North District Rate Payer funds up to \$150,000 for footpaths. |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.  |

**Meeting: Te Hiku Ward 1 June 2021****Name of item: FNDC Footpath Programme Update**

Author: Sandi Morris – NTA Road Safety and Transport Planning Engineer

Date of Report: 19 May 2021

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**1. Purpose**

The purpose of this paper is to provide the Te Hiku Ward with an update on progress and developments with the new footpath matrix

**2. Background**

Government, through the Ministry of Transport, published the Road to Zero strategy for 2020-2030 and the initial 3-year implementation plan in December 2019, prior to the COVID pandemic.

The Road to Zero strategy prioritises funding commitments for its transport vision, and new footpaths were placed at number 4 on a list of 15 strategic priorities for funding to 'Enhance safety and accessibility of footpaths, bike lanes and cycles ways'.

Due to the global pandemic, some funding priorities have been reorganised to enhance general road safety and access with more stringent guidelines. This may impact on the Far North District proposed new footpath priority programme.

The outcome of any funding changes will be advised by Waka Kotahi in August/September 2021.

**3. Discussion**

There is a total of \$150,000 available for New Footpaths in the Te Hiku Community Ward. This is allocated by Far North District and is 100% funded from Far North District funds.

An additional \$320,000 per annum, has been proposed to Waka Kotahi New Zealand Transport Agency for new footpath projects from the 2021/2022 to 2023/2024 financial years (3-year programme). The annual programme should attract the revised financial assistance rate (FAR) of 69%.

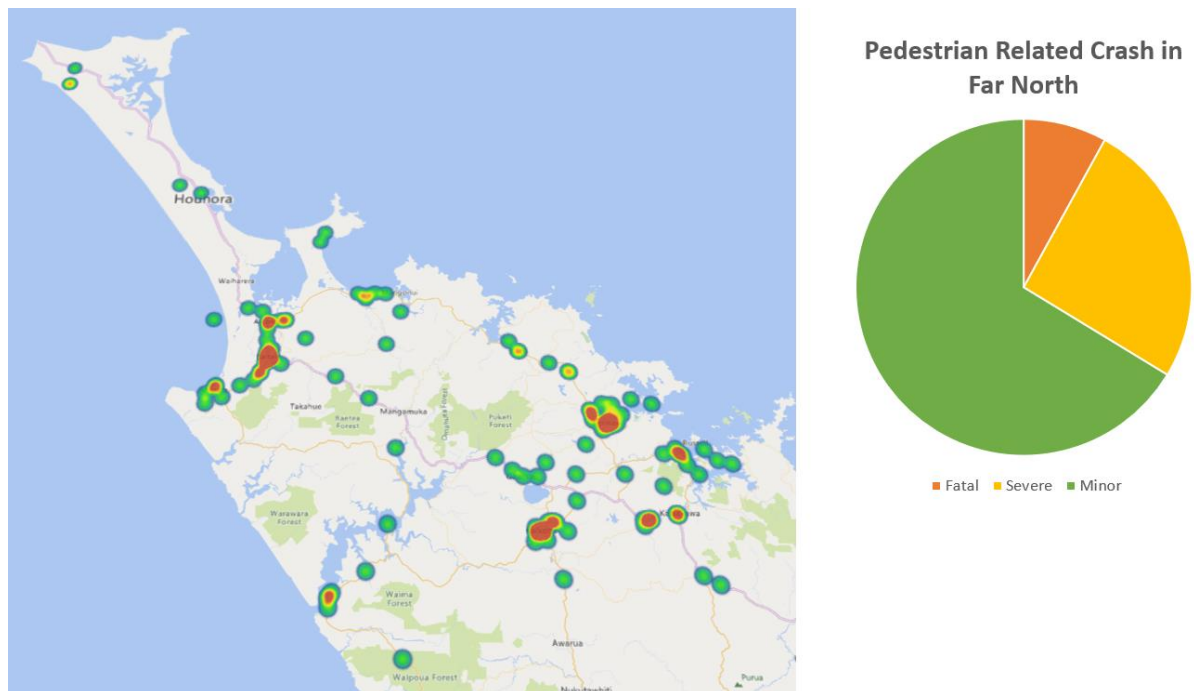
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It is important to note that CAS data has been explored to highlight where the Far North District are experiencing the greatest pedestrian risk. NTA staff analysed data from 2010-2021 for all crashes involving a pedestrian, the results are shown in the below heat map:



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be raised pedestrian platforms and speed tables, delivered through Waka Kotahi NZTA's new activity class of 'Road to Zero – Safety Network Programme'.

#### 4. Summary

It is recommended that the Te Hiku Community Ward agrees that the Northland Transport Alliance for Far North District implement footpaths as prioritised in the 'top 10' from the footpath matrix, (budget \$320,000) as follows:

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## 5. Report Approval

Approved 

J Devine, Strategy & planning Manager

## 7.2 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A3195282

**Author:** Kim Hammond, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The reason for the recommendation is to note the reports from the Chairperson and Members. The reports provide feedback to the community on matters of interest or concern to the Community Board and how the Community Board has communicated with community organisations and special interest groups within the community.

### NGĀ TŪTOHUNGA / RECOMMENDATION

**That the Te Hiku Community Board note the reports from Chairperson Gardner and Members Bainbridge, Brown, Stewart and Subritzky.**

### 1) TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a community board is to represent, and act as an advocate for the interests of its community.

### 2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised.

The reports from the Chairperson and Members are attached.











### Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

### 3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

### NGĀ ĀPITI HANGA / ATTACHMENTS

1. Chairperson Report March - May - A3195020  
2. Members Report Sheryl Bainbridge - A3195915  
3. Members Report Jaqi Brown - A3195813  
4. Members Report John Stewart - A3195042  
5. Members Report Bill Subritzky - A3195225  



**Te Hōtaka Take Ōkawa / Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance requirement</b>   | <b>Te Aromatawai Kaimahi / Staff assessment</b>                          |
|---|--|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | Not applicable.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Not applicable.  |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | This is a Community Board report.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | Not applicable.  |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | Yes.   |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications or the need for budgetary provision. |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.                |

## COMMUNITY BOARD CHAIRPERSON'S REPORT

|                                  |                        |
|----------------------------------|------------------------|
| <b>Report to Community Board</b> | Te Hiku                |
| <b>Chairperson's Name</b>        | Adele Gardner          |
| <b>Subdivision</b>               | Kaitaia – Te Hiku      |
| <b>Date</b>                      | 22 March - 14 May 2021 |

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### REPORT

#### 1) Meetings/Functions

|               |  |
|---------------|--|
| 22 March      | Te Hiku Community Board workshop                               |
| 22 March      | Project Working Group for Te Hiku Revitalisation Plan          |
| 23 March      | Attended Strategic Committee Meeting virtual                   |
| 23 March      | Attended the Regulatory Committee Meeting virtual              |
| 24 March      | Attended the Infrastructure Committee Meeting in Kaikohe       |
| 24 March      | Attended the Audit Risk & Finance Committee Meeting in Kaikohe |
| 25 March      | Attended the Combined Community Board Workshop in Kaikohe      |
| 29 March      | Community Consultation in Kaitaia & Ahipara                    |
| 30 March      | Community Consultation in Kaitaia                              |
| 31 March      | Long Term Plan workshop virtually                              |
| 31 March      | Te Hiku Community Board workshop                               |
| 1 April       | Community Consultation in Kaitaia                              |
| 6 April       | Te Hiku Community Board Meeting at Te Ahu                      |
| 8 April       | Council Meeting in Kaikohe                                     |
| 9 April       | Te Ahu Trust Meeting   |
| 12 April      | Community Board Working Party – virtual                        |
| 13 April      | Big Lab workshop – virtually                                   |
| 15 April      | Placemaking & Spatial Planning workshop in Kaikohe             |
| 15 April      | Council Mark de brief in Kaikohe                               |
| 19 April      | PWG - Revitalisation Plan meeting                              |
| 22 - 25 April | Attended the Community Board Conference in Gore                |
| 27 April      | Extraordinary Infrastructure Meeting – virtual                 |
| 28 April      | Representation Review workshop – virtual                       |

|          |   |
|----------|---|
| 29 April | Deliberation workshop in Kaikohe                      |
| 3 May    | PWG - Revitalisation Plan Meeting                     |
| 4 May    | Attended the Regulatory Meeting virtually             |
| 4 May    | Attended the Extraordinary Council Meeting virtually' |
| 4 May    | Attended a Meeting in Mangonui re the Heritage Zone   |
| 5 May    | Attended the Infrastructure Meeting in Kaikohe        |
| 5 May    | Attended the Audit Risk & Finance Meeting in Kaikohe  |
| 6 May    | Attended a deliberation workshop in Kaikohe           |
| 10 May   | Te Hiku Sports Hub Meeting                            |
| 10 May   | Attended Representation Review Workshop in Kaikohe    |
| 13 May   | Attended Deliberations Council Meeting in Kaikohe     |
| 14 May   | Te Ahu Trust Meeting                                  |
| 14 May   | Heritage Zone Meeting re ratepayers concerns          |
| 14 May   | Attended a Meeting re ex-Warehouse site proposal      |

**2) Issues -**

**3) Resource Consents - Nil**

**4) RFS - Nil**

**TE HIKU COMMUNITY BOARD MEMBER'S REPORT**

**Member Name:** Sheryl Bainbridge  
**Subdivision:** Doubtless Bay  
**Date:** to 15 May 2021

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**REPORT****1) Meetings**

Museum meetings. I have been appointed as the Te Ahu Museum representative on Te Ahu Charitable Trust. The Charlie Dawes exhibition which is made up of fantastic historic photos has been lent to the museum by Auckland Library. Funding will be sought to display the photographs.

6 April THCB meeting

25 April Laid Board wreath at the Mangonui ANZAC service.

4 May Public meeting regarding the proposal to impose a heritage designation on approximately 200 properties in Mangonui.

14 May Te Ahu Charitable Trust meeting.

14 May Met with the Council CEO regarding the proposed Mangonui heritage area.

12 May Together with Cr Foy I attended a meeting at Te Aurere where proposals for development were outlined. Very positive and exciting.

**2) Issues**

Congratulations and thanks to John Stewart and Bill Subritzky on speaking to the Board's submission. I noticed there were no questions from councillors. Presume that is because they understand and agree with our submission.

Swamp Palace – Haven't heard anything resulting from my request in April. Any response yet?

Draft District Plan – proposed heritage precinct for Mangonui. The proposed heritage precinct under the Draft District Plan includes at least 200 properties, the majority of which have no historic value. The deadline for feedback was 7 May. Although the council went through the motions of consulting, there was no direct and personal consultation with the affected ratepayers. Therefore, the process became flawed from that point. Affected parties were unaware of the proposed impact on the far-reaching effects on themselves as property owners so were unable to provide informed feedback by the deadline date. This is completely unacceptable.

A meeting was held in Mangonui Hall on 4 May.

At the conclusion of the meeting the following resolution was passed unanimously by the approximately 65 people in attendance:

- This meeting acknowledges the value of Heritage Precincts which include Historic Buildings, Sites and Objects, Sites of Cultural Significance to Māori, Archaeological Sites and Notable Trees.

- This meeting supports the retention of the existing Mangonui Heritage Precinct along the village business waterfront and other individually identified heritage buildings outside this area.
- However, this meeting opposes the arbitrary extension of this precinct to include many ordinary homes and buildings of multiple designs and age.
- The application of heritage rules to this vastly extended area would apply onerous resource consent, planning, design and engineering requirements with vastly increased costs to do even simple alterations or extensions. To get permission to build family or retirement homes visible from a public area, would become very expensive, if not impossible.
- The council has not fulfilled its own rule that before seeking to put private property into a heritage area that they should first consult with each and every affected ratepayer
- Accordingly, this meeting calls on the council to withdraw this proposal forthwith and seek community support for any change to the heritage precinct before proceeding including consulting with each and every affected ratepayer.
- This meeting has the expectation that the extent of such a replacement proposal should be confined to actual heritage resources.
- Further this meeting calls for the release of any reports or recommendations that this proposal is based on. Also, minutes and emails of any council deliberation on this topic.

I would therefore ask the Board to consider supporting the concerned Mangonui ratepayers, and to resolve to request the council to:

Remove the heritage precinct as proposed in the Draft District Plan, consult with every affected ratepayer as required under the provisions of the Operative District Plan and once this has been done, amend the proposed heritage precinct so that only actual heritage resources are included.

### **3) Resource Consents**

Nil

### **4) Requests for Service**

Several.

## COMMUNITY BOARD MEMBERS REPORT

**Report to Community Board:** Te Hiku  
**Members Name:** Jaqi Brown  
**Subdivision:** Ahipara / Kaitaia  
**Date:** 13.05.2021

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### REPORT

#### 1) Meetings/Functions

Have been to several Ahipara Aroha community meetings and supporting progression of shovel ready projects. And answering questions about the planning processes that council has been involved in of late.

Have been coordinating locally driven response in Ahipara to the Fire and Tsunami. Setting up community phone tree network

Participated in several council meetings/workshops, the last one regarding representation in which we were asked to vote on a way forward for including the new Māori representation seat on council

Attended Community Board conference in Gore with Adele, and other district board members. Have included a report to the meeting separately. Was a great few days, listening to the different boards, and especially stoked with the young councillors and board reps present.

Supported the planning roadshow to come out to Ahipara, small but vocal turnout.

Supporting access for public to council consultation via social media is meaning more people are now starting to have their say.

#### 2) Issues

Continue to put in complaints about the poor quality of toilet cleaning by our current contractors, as well as encouraging other to submit their own complaints, mowing of parks needs a review.

Supported big complaint re roading conditions on Omatai Road and Peria Road, also grading not being done effectively across the district seems to be an issue.

#### 3) Resource Consents: 0

#### 4) Request for Service: Several done. Several referred.

## COMMUNITY BOARD MEMBERS REPORT

|                                  |              |
|----------------------------------|--------------|
| <b>Report to Community Board</b> | Te Hiku      |
| <b>Members Name</b>              | John Stewart |
| <b>Subdivision</b>               | Kaitaia      |
| <b>Date</b>                      | June 21      |

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### REPORT

#### 1) Meetings/Functions

- 6 April Community Board Meeting
- 30 April KBA Meeting
- 23 April LTP Present with Bill for the THCB submission to council at digital hub
- 25 April set up hall for Anzac Day, thanks to Eddie Bellas and Bevan Cox for helping myself and of course the Baucke family.
- 26 April ANZAC DAY service at Te Ahu

The Baucke family did an amazing job. Sadly, the attendance numbers were down. We identified a few reasons as to why numbers have reduced.

- the break with COVID-19 didn't help,
- ANZAC day falling in School Holidays,
- the success of the Dawn parade (which is great to see)

Rachel and Shelly have since emailed me with ideas to include more schools and families for the 2022 service.

Just a few points to consider:

- Invite schools to send in their art work to be displayed on those black wheeled boards at the back (kids will bring family to look at their work)
- Reps from KALS & College
- allow plenty of notice, reminders and also make one person at the school responsible for ensuring the student attends
- Speech comp maybe for Y7/8 so or even a poem from Y5/6?
- Record service to replay or livestream
- Anzac Day does fall in school holidays again next year so need schools to be organised before term finishes for art etc.
- It's a Monday too
- Need to involve Eddie Bellas if possible
- Encourage cadets even if they do have a different role (not standing for all the service)
- Possible speakers:
  - o John Harrison Navy
  - o Dylan Tailby or Raewyn Navy
- Nice to have a rep from each of the force's - Army, Navy and Airforce
- Maybe find some sponsorship for kids prizes?



**2) Issues - Nil**

**3) Resource Consents - Nil**

**4) Request for Service - Nil**



## COMMUNITY BOARD MEMBERS REPORT

**Report to Community Board:** Te Hiku  
**Members Name:** Bill Subritzky  
**Subdivision:** Whatuwhiwhi/Awanui  
**Date:** 14/05/2021

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### REPORT

#### 1) Meetings/Functions

|      |  |
|------|--|
| 12/3 | LTP meeting at Adele's   |
| 23/3 | Submitted application to LTRC  |
| 24/3 | Journeys seminar, Northland Inc, Mangonui                              |
| 27/3 | Consultation Kaitaia markets, surveying                                |
| 29/3 | CCTV meeting Whatuwhiwhi ratepayers rep                                |
| 29/3 | Consultation continued Kaitaia   |
| 30/3 | Consultation continued Kaitaia   |
| 30/3 | Check road works Parapara Road. Gravellock Inc trial                   |
| 01/4 | Consultation Awanui  |
| 04/4 | Attended Whatuwhiwhi market and emergency response                     |
| 06/4 | Te Hiku Ward, LTP meeting Awanui                                       |
| 06/4 | Haititai Marangai Marae meeting  |
| 07/4 | Kaeo presentation by the Paihia/ Opuia Group                           |
| 13/4 | Chance meeting Jeanette England and update on Whatuwhiwhi Dump station |
| 07/4 | Awanui Ratepayers meeting  |
| 20/4 | Whatuwhiwhi Ratepayers meeting   |
| 21/4 | Kaingaroa Hall meeting   |
| 23/4 | Te hiku Board LTP submission Kaitaia                                   |
| 02/5 | Dispute 18 Gills Road Awanui due to closing off of Paper road          |
| 05/5 | Awanui Ratepayers meeting  |
| 12/5 | Lake Ohia Hall meeting   |

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**2) Issues -****1 CONSULTATION**

During the process of Surveying the Māori Ward issue, I received a lot of negative comments from the general public. Without mentioning all of these, the underpinning theme was the fact that our relationship with the general public is not the best and has to be addressed at all levels. Perhaps this was one of the goals of the presentation by John Vujcich.

**2 LTP SUBMISSION**

John and I were the last presenters and many of the Te Hiku Board subjects had been tabled by prior speakers. This is probably the reason why there were minimal questions put to us. John was able to cover the Pukenui Walkways more thoroughly than I could have so the process was not as daunting as previous thought. We had some spare time so I mentioned the issue highlighted in 1 above and hope I did not over step the mark.

**3 RATEPAYER GOUPS and HALLS**

All the community groups in the Whatuwhiwhi/Awanui are working fine. With the dump station staying with the Fire brigade, the Whatuwhiwhi group has more time to look for a better solution. Lake Ohia has been proactive in utilising the Hall. They are also working on the Emergency Plan for the area. The Awanui group is about to make a decision on CCTV as well as preparing for the Shovel Ready Projects for the Awanui Township.

**4 PAIHIA / OPUA PRESENTATION**

Excellent presentation showing how a community focused group can go from a budget or worth of \$5000 to \$2,000,000 plus. This all started due to the fact that “things were taking too long to happen”. They now fund community projects. Kim was also present and recorded the presentation so she may be able to fill in a lot more detail

**3) Resource Consents: 0****4) Request for Service:**

RFS 4053913 Seal road adjacent to Haititai Marangai Marae

RFS 4053914 Seal road adjacent to Waimanoni Marae

RFS 4053916 Upgrade Haititai Marangai Marae Sewerage System

RFS 4058675 Clean street gutters Awanui

### 7.3 ELECTED MEMBER CONFERENCE ATTENDANCE REPORT - 2021 COMMUNITY BOARDS CONFERENCE

**File Number:** A3196887

**Author:** Kim Hammond, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

An Elected Member's attendance at a conference, course, seminar or training event is subject to the provision of the Elected Members Allowances and Reimbursement Policy. This policy requires the Elected Member to provide a report to Council after attending an event in order to provide transparency to the public that ratepayer funds are being used effectively.

#### WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Chairperson Gardner and Member Brown attended the 2021 Community Boards Conference held during April, in Gore.
- Expenses for their attendance has been included in this report.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the report entitled 'Elected Member Conference Attendance Report – 2021 Community Boards Conference'.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

The Elected Members Allowances and Reimbursement Policy sets out the provisions which apply to an Elected Member's attendance at a conference, course, seminar or training event.

The policy provides that each Elected Member may attend one conference or professional development event per representative body to which they are elected or appointed per annum.

The conference, course, seminar or training event must contribute to the Member's ability to carry out Council business and be approved by His Worship the Mayor and Chief Executive Officer, or the Council, depending on the request.

Following attendance a report must be written by the Elected Member to the next meeting of the Community Board. It was decided that Member Brown would write a report of all the members that attended.

There were 8 representatives who attended the Community Board Conference from the Far North:

| <b>Te Hiku Community Board</b> | <b>Kaikohe-Hokianga Community Board</b> | <b>Bay of Islands-Whangaroa Community Board</b> |
|--------------------------------|---|---|
| Adele Gardner (Chairperson)    | Mike Edmonds (Chairperson)              | Belinda Ward (Chairperson)                      |
| Jaqi Brown (Deputy Chair)      | Emma Davis (Deputy Chair)               | Frank Owen (Deputy Chair)                       |
|                                |   | Manuwai Wells                                   |
|                                |   | Lane Ayr  |

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Elected Members reports attached provides feedback on what elected members have learned and the value to the organisation from attendance at the conference that is the subject of this report.

**Take Tūtohunga / Reason for the recommendation**

To provide information to the Community Board on the consequential travel expenses, and feedback on the conference. The aim is to provide transparency and confidence to the public that ratepayer funds are being used effectively.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or budgetary provision required as a result of this report.

**Some costs are still yet to be invoiced so the total approximate cost to ratepayers for Chair Gardner and Member Atkinson, incurred to date is \$3935.**

**ĀPITIHINGA / ATTACHMENTS**

1. 2021 Community Board Conference Report - A3196572 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>   |
|---|--|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is an information only report.  |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | The recommendation is consistent with the Elected Members Allowances and Reimbursement Policy.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | This report is also being presented to the Bay of Islands-Whangaroa and Kaikohe-Hokianga Community Board.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | Members Brown (Te Hiku Community Board) and Members Wells (Bay of Islands-Whangaroa Community Board) did attend the Māori Caucus breakfast which focused on Māori within local government. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This is an information only report.  |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications or the need for budgetary provisions.  |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.  |

## Report Community Boards Conference, Gore April 22-25<sup>th</sup> April 2021



In attendance from Far North District Council: Adele Gardner, Jaqi Brown – Te Hiku Community Board, Mike Edmonds, Emma Davis - Kaikohe-Hokianga Community Board and Manuwai Wells, Belinda Ward, Frank Owen and Lane Ayre - Bay of Islands-Whangaroa Community Board.

The major conference themes were climate change, localism, Māori engagement, the future of local government. The report includes conference introductions for each speaker, whakaro/reflections from the attending board members and key questions highlighted in yellow.

### **Māori caucus breakfast**

The conference started with a Māori caucus breakfast session attended by Members Jaqi Brown and Manuwai Wells. This was an opportunity to whakawhanaungatanga and discuss the matter of the day pertaining to Māori within local government.

**Whakaaro/reflections:** Discussions identified areas for improvement and growth in Local Government spaces across Aotearoa, centring around more meaningful engagement with whanau, hapū and iwi across the board (from the approach to decision making, delivery to the experience of outcomes). Majority of Māori elected members present noted poor diversity, adding that they were the only Māori voice on their boards/councils and often the youngest member attending (mid to late 40s).

**Key patai/questions:** If our Far North District Council and Community boards choose not to support Māori wards – what other pathways are we proposing/investing in to ensure meaningful participation and engagement with whanau, hapū and iwi? How else will we ensure Māori have an authentic voice that is heard in the Far North?

**Key kupu:** Lonely voices, Priorities, Pakeha

### **Speakers**

#### **Our collective home - Sophie Handford.**

*Sophie talked about her role as the founder of School Strike 4 Climate NZ and coordinated the movement alongside other youth during its first year in which 170,000 young people marched to highlight the Climate Crisis. She first got interested in climate change after a letter from council to her parents about sea level rises that could affect her home. This sparked a flame to find out more about what was causing the water to rise. She graduated from Kāpiti College in 2018 and has now gone on to become New Zealand's youngest elected Council member on the Kāpiti Coast District Council. As she is the Paekakariki - Raumati Ward Councillor, and also sits on the Paekakariki*

*Community Board. She is determined to be able to say she has done everything in her power to create a more beautiful world for generations to come.*

**Whakaaro/reflections:** Councillor Handford shared the whakapapa behind her journey to becoming an elected member for her Paekakariki communities- encouraging us to speak a legacy of acknowledgement, empowerment and love to our young people and for our environment. Enjoyed her insights into impacting change from the bottom up through the school strike 4 climate kaupapa – inspo for reclaiming our localism/Tino Rangatiratanga roots.

She had a team of 20+ volunteers supporting her campaign, and is probably going to step down next term and mentor other people into local govt. Laid down a very clear challenge to act now for the planet.

A well prepared and presented session. Sophie is an inspiring young woman councillor. Her story is inspirational. Reinforced the need to ensure we encourage and support able young people to get involved in local government. However, given the time commitment required, combined with the low income payable to community board members, the ability for younger people with fulltime jobs to be involved as an elected community board member is difficult.

**Key patai/questions:** “What kind of ancestor will I be?”. Sophie asked us to consider this patai during her presentation. She was elected at 18, is now 20, and speaks with an awareness of someone much older. Hearing her words, challenged me to confront my own unconscious bias about young people becoming elected members – who am I to say they need my version of “experience, knowledge and skills” to be effective in this space. “What can you do for the collective good? How are Community Boards encouraging and supporting youth voice?”

**Key kupu:** Connection , Taiao, Vision, Intergenerational equity

### **From inconvenient truths to disastrous misconceptions – whistle blowing on the meaning of sustainability. – Ken Ross.**

Ken’s presentation focussed on the world crisis where we in NZ are now consuming approximately 4 earths worth of resources every year. Ken talked about the history of climate change and that we are no longer sustainable as a planet. He discussed among other models the Doughnut economy whereby environment/nature is prioritised, then society, then the economy.

**Whakaaro/reflections:** Enjoyed Ken’s korero – nothing new to Māori, was interesting to see a lot of our Non-Māori attendees react to the confronting reality that we can’t keep screwing over Papatuanuku for money without consequences. Ken knows his audience well and brought home the practical and personal cost of internal disconnection. Very well researched and presented. The points Ken raised regarding the relative relationship between the economy, society, and the environment is a difficult one for community board members to influence in an effective way given the limited delegated authority that community boards have. He reflected back on the 1972 Stockholm Declaration and how we are only now starting to take this seriously. His takeaway quote “we are carers of this planet”.

**Key patai/questions:** “Where are the mosquitoes? Where are the spiders?” Ken noted the demise of our eco-systems in simple, real ways. Do we care?

Ken's challenges for the conference were "What are we actively doing to ensure we are doing good for our environment? It is time for action. He quoted "You will find your purpose in life in selfless service to others"

**Key kupu:** Kuare, Western, Economy, Apathy

*Ken Ross holds a double major B.Sc. in Zoology and Geography and an M.Sc. (Hons) in Behavioural Ecology. This eclectic mix of subjects has shaped him, somewhat intentionally, as a 'Human Ecologist'. Human Ecology (how humans live within their lands) has been the theme of Ken's life through careers in teaching, tertiary and adventure education and the maritime tourism industry. In 2005, when the Far North District Council was setting up a 'Community Development Department', Ken grasped an opportunity to work in Community Development in the highly variable and sometimes, truly isolated communities of the Far North, and his passion holds him in this role today. Ken has a deep understanding of the 'sustainability challenges' facing humanity, the impacts of the 1989 Local Government Amalgamations on the communities of the Far North, and a unique perspective on how to 'solve for pattern' to ameliorate these challenges. It is probable, that well before you heard the word 'Localism' or even before it was coined, Ken was working with Far North communities and helping them to create Community Plans, in which their aspirations for 'Tinorangatiratanga', 'Subsidiarity' and higher levels of self-determination and community governance were being discussed and written into their respective Community Plans.*

### **Hokonui Huanui - Lisa McKenzie**

Lisa is a bubbly character, and passionate about shifting people towards their goals. The Hokonui Huanui project targets young people from 0-24, their whanau and caregivers. The Huanui is symbolic of a highway and the many on and off ramps we need. They look at early identification and responses, skills and wellbeing, maximising resources and using navigators to navigate with health, social and employment services. It is a collaborative partnership with MSD, Police, Justice, Education, Health and the initiative started as a social sector trial, then morphed through a PGF grant and help from Health. They operate within an integration framework and have a job training hub for all the community.

**Whakaaro/reflections:** A well-presented passionate session. Lisa is very enthusiastic about the work she is doing, a real doer. Working collaboratively is the only way. Potential to copy and paste this model into Te Hiku as similar small town issues. Potential for models like this to be adapted across the Far North District Council, to create synergy and better utilise resources. However, couldn't see how Community Boards can have significant role in this area, given their limitations currently.

**Key patai/questions:** Lisa's message to the conference was "How can communities be responsive and flexible to all who need support?"

**Key kupu:** Coordination, hope, collective outcomes for all

*Lisa is currently employed as the Hokonui Huanui Lead. She has been involved in various socially focused community development initiatives in the Gore District over the last 20 years, including the establishment and development of the Community Networking Trust, developing policies and processes for the Youth Worker Trust, developing a model of service provision and delivery of the Family Innovations initiative, was the Gore District Social Sector Trial Lead and most recently supported the scoping, development and delivery of the Huanui project.*

*Lisa has worked at the coal face in the social sector with roles as a Youth Worker, Strengthening Families Coordinator, Field Worker, Family/Whānau Support Worker and as facilitator of various programmes. Working at the coal face, seeing common issues and opportunities for change drives*



*her desire to be involved in community development, believing that often small adjustments to a system or process can have a significant positive impact. She is passionate about working collaboratively to maximise resource and get the best outcomes for individuals and the community.*

### **Interconnected Communities through major disruptions and a returning CEO's lens - Jim Harland**

Jim's presentation was on some of the major "disrupters" and reforms that are coming that will impact on your communities. He talked about the 3 waters, RMA changes, local government representation review, technology changes and the [Quality of Life](#) project.

**Whakaaro/reflections:** Interesting and stimulating. Jim is a clear supporter of the role community boards can have in their communities. Proposed reforms to local government will be potentially either positive or negative in setting the role of community boards in the future, and we need to be at the decision making table. Our combined Community Boards need to explore and make appropriate submissions to the Local Government reform process. Jim's presentation was interesting in terms of his recent roles with both local government and Waka Kotahi NZ Transport Agency. Although he did not labour the point, I felt his view that Governments ultimate aim is to do another "three waters reform" and remove roading from local government control is potentially imminent and what would this mean for local government

**Patai/Questions:** Are we aware of the impact of these changes and challenges? How does transport fit into this picture? Who do you need a strong relationship with and how do you make this happen?

*Jim is the newly appointed Chief Executive of the Waimakariri District Council. Prior to this Jim was the Director Regional Relationships - Southern, Waka Kotahi NZ Transport Agency. He has been involved in a number of projects including chairing the Visiting Drivers Project, the Kaikoura Restoration Liaison Group and the Road Controlling Authority Forum, and was a member of the Stronger Christchurch Infrastructure Rebuilding Team Board. Jim led a Ministerial Road Maintenance Taskforce (2011-2012) and chairs the Road Efficiency Group which is responsible for implementing the findings. Before joining Waka Kotahi, Jim was Chief Executive of Dunedin City Council. This followed senior roles in local government and the private sector, specialising in strategic thinking, tourism, change management and leadership of complex projects. The World Health Organisation has used Jim's expertise in understanding and leading communities on several occasions to further their Healthy Cities Initiative.*

### **Snap shot presentations**

Snapshots of community projects from different boards. Playground and walking track in Otorohanga took the audience vote.

#### **Whakaaro/reflections:**

An interesting insight into some of the work being undertaken by various community boards around the country all delivered in 7 minutes each.

The Otorohanga story was a great tale of adversity, the whole project was funded through a fine for an environmental breach, the community rallied and with local donation made this extraordinary feature park happen. Many similar projects and challenges to those here in the Far-North. Pleased to note that the work of the Kerikeri Domain working group, for example, was more probably bigger and comprehensive than many of the projects highlighted.

### **Engaging Iwi - Matu-Taera Coleman-Clark.**

Engaging Iwi is a challenge for most Councils and this presentation shed some light on how this could become a useful and productive process for all.

**Whakaaro/reflections:**

A useful and interesting session. One member noted that during dinner several people at his table were irritated by the presentation and in one case felt personally offended by the comments made by presenters. This indicated that we still have a long way to go. Overall impression was that we need to listen and go out to Māori at the marae, whenua and be ongoing. Consultation is the end product – not the beginning!

Councils need to revise the terminology of roles we use when referring to Māori i.e. Māori Liaison officer. We do not Liaise with Māori, we engage.

**Patai/questions:**

How do we ensure Māori are engaged with effectively and in a way that is truly culturally appropriate and responsive. How do we ensure a continual korero?

*Matu is an experienced teacher, kapa haka tutor and cultural advisor of Ngati Porou, Whakatohea and Te Arawa descent. Driven by his whanau and culture, he takes pride in providing the best information and knowledge as possible. As a Teacher/Cultural Advisor with Hokonui Rūnaka, his goals are to ignite the desire for Te Āo Māori and to help open closed doors for Rangatahi. Matu was also part of "Tuia", a rangatahi driven kaupapa for Rangatahi Māori, working with the Mayors' Taskforce. In addition to his primary jobs, he also sits as an orator for many marae and a composer for many schools in Southland.*

**Workshops: Safer communities. – Jayne McAllister & Saniya Thompson**

*Jayne is the new coordinator for Safe in the South, she was previously a community advisor for Emergency Management Southland where she was assisting communities in community response planning and community resilience. Jayne's involvement with community is not been limited to her work, volunteering in different community organisations across the years she is now the elected Southland Area Chairperson for New Zealand Red Cross.*

*Jayne is a born and bred Southlander living in the metropolis of Invercargill with husband Ewan and a nowadays empty nest and a full fridge.*

*Saniya is a Community Connections Librarian at the Invercargill City Libraries and formerly a coordinator of Safe in the South. She was a key player in gaining accreditation of Invercargill City, Southland District and Gore District as an International Safe Community. Prior to coming to NZ from Moscow in 2014 she worked as the Director of International Affairs for the Russian Kickboxing Federation; through these experiences she truly appreciated the importance of community development and the challenges and rewards of successful cross-cultural communication. Saniya believes that her passion for the community can influence positive change. One of the ways of driving a positive change is through dance - in 2015 Saniya co-founded a pole and aerial dance studio in Invercargill where you will often find her on pole or other aerial apparatus defying the laws of gravity.*

**Whakaaro/reflections:**

This workshop was a bit disappointing, and the issues they have in the south pale in comparison to those in the north. One good idea was a free tool engraving workshop, where they etched in the owners licence plate number.

**LGNZ Update – Stuart Crosby**

*Stuart is the President of LGNZ since July 2020 and was the Vice President from July 2017 to July 2020. He represents Zone Two on National Council and is a Councillor for Bay of Plenty Regional Council. He has been an elected representative since 1986, serving as chairman on various committees, a period as Deputy Mayor and Mayor of Tauranga City Council. Stuart has a business background both in the electrical contracting and building industry. He now devotes all of his time to council and to the wider community.*

Stuart spoke about the 4 pou of local government – socially, culturally, economically, environmentally and how the inclusion of these signalled a new way forward. He talked of subsidiarity, finding the balance with the core services that are being centralised or have new ways of being implemented particularly water, roading and planning. There may be opportunities to collaborate with other government departments and grow initiatives like Mayors Taskforce for Jobs. Left this workshop feeling that perhaps government has a bigger agenda.

Essential that Community Boards feed into the review and reform of LGNZ. Considerations should be given to the other wellbeings, community boards are best placed to deliver on this. Remember that when it comes to the Three Waters, the ratepayers own the existing infrastructure and the ratepayers paid for it to be put there. How will the private water users of which there 90K in Aotearoa fit into the picture.

**BEAD the change you want to see in the world – using creativity to impact the 17 biggest challenges of today - Bridget Williams.**

*Bridget is the enthusiastic founder of social enterprise, Bead & Proceed, ([www.beadandproceed.com](http://www.beadandproceed.com)) which exists to educate people about the 17 UN Sustainable Development Goals (SDGs) and inspires action towards them through creativity. She talked about the Agenda 2030 and how each of us needs a plan of action.*

*Her passion for sustainability and using creativity as a tool for innovation has made her a recognised SDGs expert, assisting businesses and organisations with SDG strategic alignment and target reporting. She employs these skills to help businesses make authentic sustainable change and is renowned for her energy and enthusiasm, ensuing all staff and clients are taken on an SDG journey. As a former solicitor, Bridget thrives solving complex problems and practicing effective leadership in her governance roles. This includes being Deputy Chair of the Fendalton/Waimairi/Harewood Community Board and Trustee of the Christchurch Arts Festival.*

*Bridget is also Curator of the World Economic Forum Global Shapers Christchurch Hub and member of the Asia New Zealand Foundation Leadership Network, which has led her to become a creditable global change maker. Her efforts have been recognised and endorsed by the Rt. Hon. Helen Clark and the JCI Osaka Outstanding Young Person's Programme.*

Both her and Ken Ross talked about the book 'The Limits to Growth' from the 1970's which talked about the current situation of a finite planet.

**Whakaaro/Reflections:**

A hugely passionate young lady. A very very competent presentation. Complemented Ken's presentation very well. Again an area that it is difficult for community boards to influence in a significant way. Common Bead themes were wai kai and equity, only downside was that the beads were manufactured in India (where's the kiwi beads?).

The 17 biggest Challenges of today presented by Bridget Williams was inspirational. She asked every person to select 5 of the 17 UN goals listed below and work on these personally, embedding them into our lives for a more sustainable, caring future.

1. No Poverty

2. Zero Hunger
3. Good Health & Well Being
4. Quality Education
5. Gender Equality
6. Clean Water & Sanitation
7. Affordable & Clean Energy
8. Decent Work & Economic Growth
9. Industry Innovation & Infrastructure
10. Reduced Inequalities
11. Sustainable cities and Communities
12. Responsible Consumption and production
13. Climate Action
14. Life below water
15. Life on land
16. Peace Justice and strong institutions
17. Partnerships for the Goals

As a Council, if we could think of all of the above when decisions are being made this may have good outcomes for the communities that we serve.

**Nga patai/questions:** Her big question for the conference – “How do we get sustainable development to the forefront”. “How do we achieve the 5 P’s People – Planet – Prosperity – Partnership – Peace” and “Leave no one behind”

#### **Localism – Malcolm Alexander.**

*Malcolm was CEO of LGNZ from 2012 to 2020 and before that had a career in the energy sector and the law. During his time LGNZ’s position on localism was developed which advocated for the empowerment of democracy at a local level through the transfer of functions and funding from central government to local government. Since his departure local government has experienced a number of governance crises, culminating, in the case of Tauranga City Council, with the removal of elected members. Elsewhere around New Zealand, many ratepayers are being faced with the prospect of double digit rate increases at a time when incomes are stagnant and housing costs move beyond the reach of first home buyers. In such a world, is localism still relevant?*

#### **Whakaaro/Reflections:**

A useful and thought provoking presentation. Malcolm talked about then waning support for localism across the board, and this is becoming more evident with the introduction of 3 waters. He recommended that everyone needs to read the executive summary of the RMA reform as this encapsulate where NZ is going. He argued for local delivery having less impact on environment.

Again the theme of more centralisation of local government being the Government’s desired direction came through loud and clear. Felt that as a council we need to develop our thoughts on the reform process and ensure these are fed into the reform discussions.

#### **Local Government Reform – Mike Reid.**

*Mike has been employed at LGNZ since 1996 during which time he has worked in a diverse range of policy areas including local governance, elected member development, legislative change, social policy, relationships with Māori and local democracy. Mike completed his PhD in public policy in 2011 and is currently on the board of the Institute of Governance and Policy Studies. He speaks regularly on local government matters and has published widely.*

This session was to large extent hi-jacked by the Minister's speech on the Friday morning announcing the reforms and the appointment of the advisory committee. It was attended by the LGNZ chair who also spoke. Strong feeling that local government has a fight on its hands to remain relevant and effective. I personally felt that LGNZ has one huge task in front of it, and that we as a council must be actively involved in that fight if we wish to remain a major force in our community.

### **Supporting small businesses to survive and thrive. – Sarah Collard.**

Sarah is the founder of the largest Facebook Group in New Zealand, Chooice (formerly New Zealand Made Products) and the co-founder and Managing Director of the e-commerce version [Chooice.co.nz](https://chooico.co.nz). She has extensive knowledge and experience in youth participation, local government, and project & event management.

Sarah is a former elected member of the Manurewa Local Board, elected to Auckland Council when she was 20 years old and the Manager for Auckland Youth Voice, Auckland's leading network for Youth Participation. She is also a Duffy Book Role Model for low decile schools, a Board member for the YWCA Auckland and a Board member for the Open Government Expert Advisory Panel with the Public Service Commission. Sarah is a two-time Kiwibank Local Hero Medal Recipient.

### **Whakaaro/Reflections:**

Was interesting to hear about the creation and evolution of Chooice during Lockdown level 4 to now in level 1. Having bought several items from businesses listed on Chooice, I already had some working knowledge of its value for providing lifelines for a range of small businesses across Aotearoa. Chooice innovated a socially distanced online market space that allowed small grass roots businesses (many dealing with cash only transactions) to elevate to an online platform during shifting COVID-19 levels and regulations regarding essential items.

Sarah mostly talked about her business. Diverted a little away from her theme "**Supporting small businesses to survive and thrive**". This is an area we as a council could be, and should be, very actively involved in. Her presentation was very passionate and very well presented.

**Nga patai/Questions:** For many, Chooice provided the only means for whanau to access home grown bulk solutions to sanitiser and masks when they weren't readily available in local supermarkets. Chooice also enabled a social space to celebrate our unique identity and ingenuity here in Aotearoa – uplifting the spirits of its members( 500,000+) and making the choice to support small, support local – personal. **How do we continue to support and grow socially connected online opportunities in the future?**

**Key kupu:** Innovation, Digital Self-determination, Response, Stability

### **Taste of Gore – Jim Geddes**

Jim is currently the Head of the Arts and Heritage Department of Gore District Council. He headed the development of the Hokonui Heritage Centre in Gore and was instrumental in establishing the Eastern Southland Gallery, which in 2003 underwent a major redevelopment, with a new wing added to house the John Money and Ralph Hotere Collections. Currently he is working on the planning of a major expansion to Gore's *Arts & Heritage Precinct*, and (thanks to a generous gift from Auckland's Muka Studios), the establishment of a professional lithographic studio and artist-in-residence facilities in an historic former church.

Very interesting, a lovely insight into Gore and the surrounding Hokonui district, the maunga, awa and whenua. Demonstrated what a relatively small local authority can achieve in the area of the arts. Could do with a bit of his energy in the Far North, and a coordinated multi-platform approach.

### Summary

An enjoyable informative and relevant conference, interspersed with the LGNZ announcement made for a politically interesting few days. Was useful meeting and talking to other community board members. Many shared the frustrations we have and which we are addressing through our combined community board working party.

Some concern with the current Government's intention on local government reform. Three waters, fluoridation, changes to the RMA, roading reforms, Māori wards controversy, and the abolition of DHBs are all examples of government's lack of confidence in, and commitment to, local democracy.

Grew a renewed appreciation for our own council, and empathy for the struggles that others have that we don't. Learned a lot about how other community boards run their meetings, grant funding applications, set up their agendas and manage their external communications and social media accounts. For example Bay of Islands – Whangaroa ward, community board members do not have admin access to our own Facebook page. When we have asked for access (so we can post panui, updates, photos and news of our achievements etc) council staff tell us that they are the only ones who can update/manage our community board face book page. It was interesting then to find that different community boards around Aotearoa manage their own social media pages themselves- with one elected member taking on the responsibility of posting updates to facebook etc with all other members then sharing that update onto their individual community/subdivision pages. Simple, direct, consistent and clear messaging – determined by the board, not staff.

At all levels, this conference was about partnership – the impact of its presence and absence. We heard every speaker talk about partnership, particularly with Māori. When I spoke with other elected members from around Aotearoa, they shared their own council's struggles and successes when they engaged or did not engage with Māori. There was an overwhelming acceptance that we cannot do what we have always done. The time for change has come. Local government is a pakeha dominant space entrenched in pakeha norms, behaviours and aspirations. We left with a renewed hope that pakeha will continue to embrace Māori participation and partnership on whanau, hapū and iwi's terms – unhindered by Pakeha projections (however well-meaning or intentioned). Our Treaty partners may need to practice stepping back from their world view to allow space for Māori norms, behaviours and aspirations within local government. An important opportunity to build awareness, tolerance and practice of peace.

Accommodation was lovely and warm, but very far from the venue, and this could have been logistical nightmare but our hosts were very accommodating. The kai was great, the local Taste of Gore event was exceptional, who knew they knew how to cook paua perfectly.

All in all, a useful, informative 3 days in lovely Gore.

## 7.4 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2021

**File Number:** A3189796

**Author:** Ajay Kumar, Management Accountant

**Authoriser:** Janice Smith, Chief Financial Officer

### TAKE PŪRONGO / PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Te Hiku Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

### TŪTOHUNGA / RECOMMENDATION

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 30 April 2021.**

### TĀHUHU KŌRERO / BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, "*applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion*".

|  |                     |
|--|---------------------|
| <b>Community Fund Account balance as at 01 July 2020</b>   | <b>\$146,701.00</b> |
| • <b>Plus uncommitted funds from 2019-20 carried forward</b>   | <b>\$26,222.96</b>  |
| • <b>Plus Unspent from 2019/20 - Volunteering Northland for volunteer centre, recruitment and promotion</b>  | <b>\$2,000.00</b>   |
| • <b>Plus Unspent from 2019/20 - Whakawhiti Ora Pai -venue hire and consumables for whanau life-skills camp January 2020</b>                               | <b>\$50.00</b>      |
| • <b>Plus Unspent from 2019/20 - 2020 Anzac Day Te Ahu Service Expenses</b>  | <b>\$500.00</b>     |
| • <b>Plus Unspent from 2019/20 - Placemaking project for Awanui, consultation with Awanui Progressives Ratepayers Association and the Awanui Community</b> | <b>\$33,333.00</b>  |
| • <b>Less funds granted and uplifted to 30 April 2021</b>  | <b>\$136,975.11</b> |
| • <b>Less funds not uplifted from 14 July 2020 for XCape Design Limited for Unahi Wharf project</b>  | <b>\$8,250.00</b>   |
| • <b>Less funds not uplifted from 17 November 2020 for Be Free</b>   | <b>\$2,720.00</b>   |
| • <b>Less funds not uplifted from 6 April 2021 for Born to Run Adventure Racing</b>  | <b>\$3,000.00</b>   |

|   |                    |
|---|--------------------|
| <b>Community Fund Account balance as at 30 April 2021</b> | <b>\$57,861.85</b> |
|---|--------------------|

### **MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS**

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance in the Community Fund account as at 30 April 2021 is \$57,861.85

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

### **PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

The Far North District Council has delegated the allocation of relevant community board funds to the Te Hiku Community Board. The statement of the Community Fund account as at 30 April 2021 is attached.

### **ĀPITIHINGA / ATTACHMENTS**

1. **Statement of Te Hiku Community Board Fund Account as at 30 April 2021 - A3189759**





**Far North District Council****Te Hiku Community Board****Statement of the Community Fund Account as at 30 April 2021**

|  |                  |            |
|--|------------------|------------|
| Allocation Grants & Donations Annual Budget 2020-21  | 113,368.00       |            |
| Community Board Placemaking Fund   | 33,333.00        |            |
| Uncommitted funds from 2019-20 carried forward   | 26,222.96        |            |
| Unspent from 2019/20 - Volunteering Northland for volunteer centre, recruitment and promotion  | 2,000.00         |            |
| Unspent from 2019/20 - Whakawhiti Ora Pai -venue hire and consumables for whanau life-skills camp January 2020                               | 50.00            |            |
| Unspent from 2019/20 - 2020 Anzac Day Te Ahu Service Expenses  | 500.00           |            |
| Unspent from 2019/20 - Placemaking project for Awanui, consultation with Awanui Progressives Ratepayers Association and the Awanui Community | <u>33,333.00</u> |            |
|  |                  | 208,806.96 |
| <b>Less Expenditure 2020/21 (Funds Uplifted)</b>   |                  |            |

**July 20**

|  |          |
|--|----------|
| Volunteering Northland for volunteer centre, recruitment and promotion | 1,000.00 |
|--|----------|

**September 20**

|  |          |
|--|----------|
| Life Education Trust Far North costs towards refurbishment of the mobile classroom             | 5,002.00 |
| Northland Area Floral Art costs towards hosting Northland Floral Art Designer of the Year 2020 | 1,000.00 |
| Far North Joyfest for costs towards Far North Joyfest 2021                                     | 3,000.00 |
| Coopers Beach Christian Youth Camp costs towards construction of a firepit                     | 1,427.00 |
| Far North Safer Community Council costs towards Graffiti Guard operations                      | 5,000.00 |

**October 20**

|  |           |
|--|-----------|
| Jacman Entertainment costs towards Hullabaloo Children's Festival Outreach                             | 1,700.00  |
| Goodlife Projects Charitable Trust costs towards purchasing a shipping container for equipment storage | 2,400.00  |
| Donna Doolittle's Animal Rescue costs towards installation of kennels and animal runs                  | 15,049.00 |
| Far North Safer Community Council for costs towards repainting pavement signage in Kaitaia             | 2,200.00  |
| Te Tūhua ki Aotearoa Māori National Surfing Title  | 3,000.00  |
| Mangonui Lions Club for costs towards a memorial picnic table and seats                                | 1,380.00  |

**Far North District Council****Te Hiku Community Board****Statement of the Community Fund Account as at 30 April 2021****November 20**

|   |           |
|---|-----------|
| Xcape Design Limited for Allen Bell Park                              | 7,250.00  |
| Xcape Design Limited for Awanui                                       | 11,800.00 |
| Xcape Design Limited for Korora Park Ahipara                          | 9,850.00  |
| Mangonui Lions Club for costs towards the 2020 Mangonui Lions Fun Run | 322.00    |

**December 20**

|  |          |
|--|----------|
| IO Creatives Trust, for the stage hire at the Indigenous Arts and Cultural Festival        | 3,000.00 |
| He Whanau Marama Charitable Trust for equipment hire for the Kaitaia Christmas Events      | 6,000.00 |
| Te Pokapu Tiaki Taiao o Te Tai Tokerau for costs towards Te Hiku Ward Tai Tokerau Timebank | 3,000.00 |
| Kaitaia and Districts A&P Association Inc for costs towards February 2021 Show             | 3,000.00 |

**January 21**

|   |          |
|---|----------|
| CBEC Eco Solutions for costs towards Waste Wise schools programme | 2,312.00 |
|---|----------|

**February 21**

|   |           |
|---|-----------|
| Houhora Bowls and Sports Club for costs towards greenkeeper accommodation repairs | 4,485.00  |
| St Clements Anglican Maori Church Ahipara for costs towards church repairs        | 20,000.00 |

**March 21**

|  |           |
|--|-----------|
| Kaitaia Sport and Leisure Trust for costs towards boxing tournament      | 2,753.00  |
| Houhora Big Game and Sport Fishing Club for costs towards wharf repairs  | 20,000.00 |
| Paula Matthews for costs towards re-planting pohutukawa trees at Pukenui | 862.50    |

**April 21**

|   |        |
|---|--------|
| Prizes for first day of racing, printing and laminating of roadside signs for Towai America's Cup Fanzone | 182.61 |
|---|--------|

136,975.11

**Balance as at 30 April 2021****\$71,831.85**

**Far North District Council****Te Hiku Community Board****Statement of the Community Fund Account as at 30 April 2021****Less Commitments 2020/21 as at 30 April 2021 (Funds not yet uplifted)****Meeting 14.07.20**

Xcape Design Limited for Unahi Wharf 8,250.00

**Meeting 17.11.20**

Be Free Inc for advertising and equipment hire for the  
Mangonui Waterfront Festival 2021 Youth Stage 2,720.00

**Meeting 06.04.21**

Born to Run Adventure Racing for costs towards Great  
Northern Gallop 3,000.00

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13,970.00**Balance 30 April 2021 Uncommitted/(Overcommitted)**

---

**\$57,861.85**

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## 7.5 FUNDING APPLICATIONS

**File Number:** A3193003

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Ana Mules, Team Leader - Community Development and Investment

### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for Local Community Grant funding to enable the Te Hiku Community Board to determine which application/s will receive funding at the 1 June 2021 meeting.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Te Hiku Community Board has **\$22,631.46** total unallocated funding available for the remainder 2020/21 financial year (including placemaking funds).
- Funds that were previously indicated as available have now been determined to be already allocated by resolution of the Board in the previous financial year.
- \$550 in funding granted in previous financial years (for Te Ahu Anzac services 2020 and Whakawhiti Ora Pai in funds not uplifted) have been returned to the Board for reallocation.
- \$2720 in funding granted to Be Free Inc for the Mangonui Waterfront Festival 2020 will be returned to the Board for reallocation in the new financial year.
- Three new applications for funding have been received, requesting \$33,872.

#### TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board approves the sum of \$3000 (plus GST if applicable) be paid from the Board's Community Fund account to Mangonui Rugby Football Club for costs towards Club Centennial Celebrations to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

#### TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board approves the sum of \$3572 (plus GST if applicable) be paid from the Board's Community Fund account to Pukenui Coast Care for costs towards community planting at Pukenui to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

#### TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board approves the sum of \$5000 (plus GST if applicable) be paid from the Board's Community Fund account to Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust (Eco Centre Kaitaia) for costs towards Community Upcycling for the Environment classes to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

**1) TĀHUHU KŌRERO / BACKGROUND**

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

| Applicant  | Project   | Requested | Recommended | Comments  | Community Outcome(s)   | Type                  |
|--|---|-----------|-------------|---|--|-----------------------|
| Mangonui Rugby Football Club                                     | Club Centennial Celebrations                        | \$25,300  | \$3,000     | This event is taking place in late July 2021, with little funding appearing to have been secured at this time. The applicant notes they have a \$45,000 application in to pub charities, with the total projected costs of this event being just over \$50,000. It is noted that the club has included costs for paying for accommodation for all attendees in their quote, rather than asking those attending to cover this cost themselves. | i) Communities that are healthy, safe, connected and sustainable<br>ii) Proud, vibrant communities | Event                 |
| Pukenui Coast Care   | Planting on cnr of SH1 and Waterfront Road, Pukenui | \$3,572   | \$3,572     | The Board has had submissions previously about this project, both from the applicant and a group in the community who object to what is proposed. It is noted that one of the signatories on the list of supporters provided with the application has since contact Council to ask their support to be rescinded as they did not realise the application did not state "Council-approved natives only".                                       | i) Communities that are healthy, safe, connected and sustainable<br>ii) Proud, vibrant communities | Community Development |
| Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust (Eco Centre Kaitia) | Community Upcycling Education                       | \$5,000   | \$5,000     | The Kaitia Eco Centre are asking for funds to cover community upcycling education classes for the 2021/22 financial year. This will reduce the amount of waste going to landfills and increase community skills.  | i) Communities that are healthy, safe, connected and sustainable<br>ii) Proud, vibrant communities | Community Development |

**Take Tūtohunga / Reason for the recommendation**

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option 1** Authorise funding for the full amount requested

**Option 2** Authorise partial funding




**Option 3** Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy

**ĀPITI HANGA / ATTACHMENTS**


1. Application - Mangonui Rugby Football Union - A3196399 [↓](#) 
2. Application - Pukenui Coast Care - A3196400 [↓](#) 
3. Application - Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust (Eco Centre KTA) - A3196402 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Community Grant Policy.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | This report does not have district-wide relevance.  |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | No implications for Māori in relation to land and/or water.   |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | Considered in the application.  |
| State the financial implications and where budgetary provisions have been made to support this decision.  | Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy. |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.   |



## Local Grant Application Form

### Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

|                  |                                    |                   |                     |
|------------------|------------------------------------|-------------------|---------------------|
| Organisation     | Mangonui Rugby Football Union Inc. | Number of Members |                     |
| Postal Address   | PO Box 11, Kaitaia,                | Post Code         | 0441                |
| Physical Address | Church Road, Kaitaia,              | Post Code         | 0500                |
| Contact Person   | Rachael Skeen-Tora                 | Position          | Secretary/Treasurer |
| Phone Number     | 0274032793                         | Mobile Number     |                     |
| Email Address    | mangonuirugby@gmail.com            |                   |                     |

**Please briefly describe the purpose of the organisation.**

Sub-union of Northland Rugby who all Te Hiku rugby clubs affiliate to, to foster amateur rugby!

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

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## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku      ☐ Kaikohe-Hokianga      ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Mangonui Rugby Centennial. Date 23/24 July.  
Location Kaitaia. Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Unfortunately the sub-union has been neglected in the past few years and is running low on both almost non-existent funds and motivated, committed members. We are a small group of new + fresh members who have taken over in the last six weeks to start the resurgence of Mangonui Rugby, as our future existence is important priority. With this, this year marks 100 years of rugby in the Mangonui region, an extremely important milestone for the past, present + future of the game and our sporting community, and one we can't pass by without celebrating. We have planned a celebration weekend the 23/24 July. The main event will be held at Arnold Rae Park on the 24<sup>th</sup> with two big games being played; Mangonui vs Bay of Islands senior rep teams as the curtain raiser to the Bunnings NPC Northland vs North Harbour pre-season match. This will be a wonderful experience for all community members of Te Hiku and wider Te Taitokerau to attend. We will also be offering a space for our distinguished players + members of the past 100 years to be celebrated too. We have a mix + mingle for these guests on the 23<sup>rd</sup> and an after match function combined with the playing teams on the 24<sup>th</sup>, which will also include formalities and speeches to conclude the weekend celebrations.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

#### Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure                                  | Total Cost  | Amount Requested |
|--|---|------------------|
| Rent/Venue Hire                              |   |                  |
| Advertising/Promotion                        | Please see document attached with overview of all costings for our event. |                  |
| Facilitator/Professional Fees <sup>2</sup>   |   |                  |
| Administration (incl. stationery/copying)    |   |                  |
| Equipment Hire                               |   |                  |
| Equipment Purchase (describe)                |   |                  |
| Utilities                                    |   |                  |
| Hardware (e.g. cement, timber, nails, paint) |   |                  |
| Consumable materials (craft supplies, books) |   |                  |
| Refreshments                                 |   |                  |
| Travel/Mileage                               |   | 2,500            |
| Volunteer Expenses Reimbursement             |   |                  |
| Wages/Salary                                 |   | not applicable   |
| Volunteer Value (\$20/hr)                    |   | not applicable   |
| Other (describe)                             |   |                  |
| <b>TOTALS</b>                                |   |                  |

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number 010201527

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose | Amount |
|---------|--------|
|         |        |
|         |        |
|         |        |
|         |        |
|         |        |
| TOTAL   |        |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source | Amount      | Approved             |
|----------------|-------------|----------------------|
| Oxford Trust   | \$45,000.00 | Yes / <u>Pending</u> |
|                |             | Yes / Pending        |
|                |             | Yes / Pending        |
|                |             | Yes / Pending        |
|                |             | Yes / Pending        |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose | Amount | Date | Project Report Submitted |
|---------|--------|------|--------------------------|
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029


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## Local Grant Application Form

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

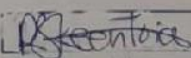
**On behalf of: (full name of organisation)**

Mangonui Rugby Football Union Incorporated.

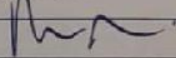
**We, the undersigned, declare the following:**  
In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

**Signatory One**



**Signatory Two**



[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name Rachael Skeen-Toia Position Secretary/Treasurer  
 Postal Address 11 Meenas Place, Cable Bay Post Code 0420  
 Phone Number  Mobile Number 0274032793  
 Signature [Signature] Date 30-4-21

### Signatory Two

Name Martin Vuretek Position CHAIRMAN  
 Postal Address 108 STRATFORD RD CABLE BAY Post Code 0420  
 Phone Number 027 666 0372 Mobile Number   
 Signature [Signature] Date 30-4-21

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### Schedule of Supporting Documentation

#### Mangonui Rugby Football Union Inc

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|    |  |
|----|--|
| 1  | Expenditure and Requested amount breakdown                 |
| 2  | ASB Bank Deposit Slip                                      |
| 3  | ASB Transaction Details from 1 April 2021 to 28 April 2021 |
| 4  | Quote – Collards Sport Bar                                 |
| 5  | Quote – Asure Accommodation & Expenses x2 pages            |
| 6  | Quote – The Awanui Hotel - Accommodation                   |
| 7  | Quote – The Awanui Hotel – Catering and venue hire         |
| 8  | Quote – The Awanui Hotel - Security                        |
| 9  | Quote – Ritchies - Transport from Albany to Kaitaia        |
| 10 | Quote – Ritchies – Transport from Kaitaia to Awanui        |
| 11 | Quote – Northland Rentals                                  |
| 12 | Quote – D-Bay Hire – Portable Toilets                      |
| 13 | Quote – Kaitaia Hire                                       |
| 14 | Quote – Northland Waste                                    |
|    |  |



# MANGONUI RUGBY UNION

P.O. BOX 11, KAITAIA 0441

ARNOLD RAE PARK

|   | Expenditure   | Total Cost         | Amount Requested |
|---|---|--------------------|------------------|
| Mix and Mingle Evening at Collards Sports Bar | Venue Hire + Catering   | \$2,000            | \$1,000          |
| Team Management                               | North Harbour – Transport (Richies Bus)                       | \$7,853            | \$3,920          |
|   | North Harbour - Accommodation (Wayfarer Motel)                | \$12,150           | \$6,000          |
|   | Northland – Transport (Northland Rentals)                     | \$2,655            | \$1,320          |
|   | Northland - Accommodation (Awanui Hotel)                      | \$7,500            | \$3,750          |
| Game Day at Arnold Rae Park                   | Portaloos (Doubtless Bay Hire or Kaitaia Hire)                | \$2,820 or \$1,663 | \$1,400          |
|   | Waste Management (Northland Waste)                            | \$1,725            | \$860            |
|   | Security (Awanui Hotel)                                       | \$1,600            | \$800            |
| After Match Evening at Awanui Hotel           | Van Hire - Shuttles from Arnold Rae to Awanui Hotel (Richies) | \$2,500            | \$1,250          |
|   | Venue Hire + Catering   | \$10,000           | \$5,000          |
|   |   | \$50,803           | \$25,300         |



## Local Grant Application Form



### Instructions

#### Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

#### The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

|                  |   |                   |                      |
|------------------|---|-------------------|----------------------|
| Organisation     | <u>Pukenui Coast Care</u>               | Number of Members | <u>Community</u>     |
| Postal Address   | <u>1410 A Ngunguru RD RD3 Whangarei</u> | Post Code         | <u>0143</u>          |
| Physical Address | <u>16 A Waterfront RD Pukenui</u>       | Post Code         |                      |
| Contact Person   | <u>Julie Gordon</u>                     | Position          | <u>administrator</u> |
| Phone Number     | <u>0211220033</u>                       | Mobile Number     | <u>0211220033</u>    |
| Email Address    | <u>red?kiwi@gmail.com</u>               |                   |                      |

#### Please briefly describe the purpose of the organisation.

Manage a Community Garden at Coastal Pukenui  
Weed removal & Plant low growing plants for regeneration of natural ecology

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## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku      ☐ Kaikohe-Hokianga      ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Pukenui Coast Care  
Communit Planting Date april 2021  
Location Cnr SH1 + Waterfront Rd Pukenui Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? N/A

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Who will Benefit: Nearby residents will benefit from significant reduction of Fire risk. Locals + visitors to Pukenui waterfront will benefit from having the use of a much tidier, cleaner space to enjoy. Weed clearance will open a beautiful view to the estuary. This area currently attracts Litter + rubbish dumping + defecating in the bushes. Public toilets nearby can be seen once low growing plants fill the area. Pedestrians, walkers, cyclists and others out for exercise will have views from the planted area which is normally obscured by wilding wattles. As vehicles are barred from the wharf unless drivers hold barrier arm access, people in vehicles - travellers, tourists + people making a rest stop can share in enjoying this otherwise beautiful gem location of the north.

Broadens the range of activities: the best views in Pukenui will be made available to all. Public toilets won't be as obscured from people. Emergency service people will be much less likely to be called to fires here (a risk every summer, unless something is done here) given that overhead wires are still in place. Top Energy power supply to the remainder of the Far North will be made a safer supply without the fire risk. Children are taught conservation + ecology in schools - here's a living example to experience.

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure                                   | Total Cost | Amount Requested |
|---|------------|------------------|
| Rent/Venue Hire                               |            |                  |
| Advertising/Promotion                         |            |                  |
| Facilitator/Professional Fees <sup>2</sup>    |            |                  |
| Administration (incl. stationery/copying)     |            |                  |
| Equipment Hire <i>Contractor / mulch chip</i> | 500        | 500              |
| Equipment Purchase (describe)                 | 623        | 623              |
| Utilities                                     |            |                  |
| Hardware (e.g. cement, timber, nails, paint)  |            |                  |
| Consumable materials (craft supplies, books)  | 1324       | 1324             |
| Refreshments                                  |            |                  |
| Travel/Mileage                                |            |                  |
| Volunteer Expenses Reimbursement              |            |                  |
| Wages/Salary                                  |            | not applicable   |
| Volunteer Value (\$20/hr)                     | 16 288     | not applicable   |
| Other (describe) <i>Plants</i>                | 1125       | 1125             |
| <b>TOTALS</b>                                 |            | 3572             |

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.



## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose              | Amount |
|----------------------|--------|
| Revegetation Plants. |        |
|                      |        |
|                      |        |
|                      |        |
|                      |        |
| <b>TOTAL</b>         |        |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source   | Amount | Approved   |
|------------------|--------|--|
| NRC Bio Fund     |        | Yes <input type="radio"/> Pending <input checked="" type="radio"/>   |
| Internal affairs |        | Yes <input type="radio"/> Pending <input checked="" type="radio"/>   |
| Top Energy       | \$1000 | Yes / <input type="radio"/> Pending <input checked="" type="radio"/> |
|                  |        | Yes / Pending  |
|                  |        | Yes / Pending  |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose | Amount | Date | Project Report Submitted |
|---------|--------|------|--------------------------|
|         | Nil.   |      | Y / N                    |
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |
|         |        |      | Y / N                    |

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## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

On behalf of: (full name of organisation)

Pukenui Coast Care

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable) N/A
  - A regularly maintained PAYE record (if applicable) N/A
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within **two months** of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name Julie Gordon Position Administrator  
 Postal Address 1410 A Ngunguru RD RD3 Whangarei Post Code 0173  
 Phone Number 0211220033 Mobile Number 0211220033  
 Signature [Signature] Date 20/4/2021

### Signatory Two

Name Angus Craig Gordon Position Administrator  
 Postal Address 1410 A Ngunguru RD RD3 Whangarei Post Code 0173  
 Phone Number 0211744610 Mobile Number 0211744610  
 Signature [Signature] Date 20/4/2021

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### Schedule of Supporting Documentation

#### Pukenui Coast Care – Community Planting

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|    |  |
|----|--|
| 1  | Westpac Proof of Bank Account Details                                  |
| 2  | Community Garden Budget Expenses Breakdown x2 pages                    |
| 3  | Map of proposed planting   |
| 4  | Support Letter – Te Hiku Community Board x2 pages                      |
| 5  | Quote – Arnold Franks Ltd  |
| 6  | Quote – Mitre 10   |
| 7  | Quote – Primehort x2   |
| 8  | Quote – Yara Mila Complex 20kg   |
| 9  | Quote – Cut ‘n’ Paste Weed Gel Products Price List and Freight Charges |
| 10 | Quote – Round Up   |
| 11 | Quote – Ngataki Native Plants  |
| 12 | FNDC – Volunteer Health, Safety & Wellbeing Handbook x9 pages          |
| 13 | FNDC – Job Safety Analysis – HS005A x5 pages                           |
| 14 | FNDC – Volunteer Health, Safety & Wellbeing Induction Checklist        |
| 15 | Plant List   |
| 16 | Waka Kotahi – NZTA Report  |

## Local Grant Application Form



### Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

|                  |  |                   |  |
|------------------|--|-------------------|--|
| Organisation     | <input type="text" value="Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust (EcoCentre Kaitia)"/> | Number of Members | <input type="text" value="400 plus"/>                      |
| Postal Address   | <input type="text" value="Shop 5, 42 Commerce Street, Kaitia"/>                              | Post Code         | <input type="text" value="0410"/>                          |
| Physical Address | <input type="text" value="Shop 5, 42 Commerce Street, Kaitia (entrance off Bank Street)"/>   | Post Code         | <input type="text" value="0410"/>                          |
| Contact Person   | <input type="text" value="Donna King"/>  | Position          | <input type="text" value="Funding &amp; Finance Officer"/> |
| Phone Number     | <input type="text" value="09 408 1086"/>   | Mobile Number     | <input type="text" value="022 458 2313"/>                  |
| Email Address    | <input type="text" value="info@ecocentre.co.nz"/>  |                   |  |

**Please briefly describe the purpose of the organisation.**

The EcoCentre Kaitia works at the grassroots, aiming to provide environmental education to encourage protection of the environment, to work toward's zero waste, to build community capacity to adapt, empower ourselves with info and skills, achieve food security for all & organise for community resilience.

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## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku      ☐ Kaikohe-Hokianga      ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date   
Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The "Community Upcycling for the Environment" or "CUE" project is aimed at reducing the amount of discarded textiles from local Op Shops ending in landfill; and teaching individuals how to repair, reuse, and upcycle unused textiles found in their own homes.

Individuals will benefit: from having access to low cost items available for sale from the EcoCentre; learning how to sew; learning how to repair, reuse, and upcycle in their own homes; gaining the confidence and techniques to develop their own small businesses.

The community as a whole benefits: from the reduced amount of discarded textiles ending in landfill; proceeds from the sale of products are used to fund other EcoCentre initiatives such as Timebank; Kaitaia Cycle (commercial compost collection); and Community Gardens.

Donations of products are also made to other charitable groups in the community, such as toys/beds for animal rescue groups.

Activities and experiences available to the community include:

1. Workshops on all aspects of how to repair, reuse, and recycle - already used by clients of the Kaitaia Womens Refuge and Kaitaia Community Budgeting Services, with interest also expressed by Corrections.
2. Sewing lessons, either one on one or in group settings.
3. Workshops and mentoring to support individuals in finding their own niche product and work on their business skills, such as: sales; invoicing; pricing; and, finding markets.
4. Space to display / sell products from your own efforts in the EcoCentre shop.
5. A safe place to learn new skills in a friendly and supportive environment.

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

| Expenditure                                  | Total Cost    | Amount Requested |
|--|---------------|------------------|
| Rent/Venue Hire                              | 12,000        |                  |
| Advertising/Promotion                        | 7,800         |                  |
| Facilitator/Professional Fees <sup>2</sup>   | 39,000        | 4,050            |
| Administration (incl. stationery/copying)    | 6,660         | 500              |
| Equipment Hire                               |               |                  |
| Equipment Purchase (describe)                |               |                  |
| Utilities                                    |               |                  |
| Hardware (e.g. cement, timber, nails, paint) |               |                  |
| Consumable materials (craft supplies, books) | 5,000         | 450              |
| Refreshments                                 |               |                  |
| Travel/Mileage                               |               |                  |
| Volunteer Expenses Reimbursement             |               |                  |
| Wages/Salary                                 |               | not applicable   |
| Volunteer Value (\$20/hr)                    | 12,480        | not applicable   |
| Other (describe)                             |               |                  |
| <b>TOTALS</b>                                | <b>82,940</b> | <b>5,000</b>     |

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

| Purpose   | Amount         |
|---|----------------|
| Tai Tokerau Timebank Coordinators & equipment           | 58,648         |
| EcoCentre Kaitiaa Contractors                           | 46,400         |
| Rent  | 3,300          |
| Community Garden & Zero Waste Contractors and Equipment | 33,392         |
| Workshops / Training                                    | 1,853          |
| <b>TOTAL</b>  | <b>143,593</b> |

Please list details of all other funding secured or pending approval for this project (minimum 50%):

| Funding Source      | Amount | Approved      |
|---------------------|--------|---------------|
| Foundation North    | 12,480 | Yes / Pending |
| Akina Foundation    | 14,000 | Yes / Pending |
| Oxford Sports Trust | 1,000  | Yes / Pending |
| Oxford Sports Trust | 11,000 | Yes / Pending |
| WINZ                | 6,624  | Yes / Pending |

Please state any previous funding the organisation has received from Council over the last five years:

| Purpose                              | Amount   | Date            | Project Report Submitted |
|--------------------------------------|----------|-----------------|--------------------------|
| Creative Communities - Workshops     | 1,500.00 | December 2020   | X / N                    |
| Te Hiku Ward - Timebank Coordinators | 3,000.00 | December 2020   | Y / X                    |
| FNDC Kaikohe - Kohukohu rent         | 1,300.00 | November 2020   | X / N                    |
| Kai Taia Kapu / Wai                  | 2,173    | June 2019, 2020 | X / N                    |

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**On behalf of: (full name of organisation)**

Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust (EcoCentre Kaitiaia)

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

**Signatory One**

**Signatory Two**

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FNDC Community Grant Application page 6 of 6.jpg



## Local Grant Application Form

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatory One**

Name  Position

Postal Address  Post Code

Phone Number  Mobile Number

Signature  Date

**Signatory Two**

Name  Position

Postal Address  Post Code

Phone Number  Mobile Number

Signature  Date

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0600 920 029

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<https://mail.google.com/mail/u/0/?tab=rm#sent/CllgCKCBBCsHWTvDkzqNnHhNTnBSMGXMgLshNTVkcWkXNTPwrfwpWrtgTJRFbmwvXPXZRsT...> 1/1

**Schedule of Supporting Documentation****Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust (EcoCentre Kaitaia)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|   |  |
|---|--|
| 1 | ASB Transaction History Report from 25 April 2021 to 30 April 2021 – 01 Account                    |
| 2 | ASB Transaction History Report from 25 April 2021 to 30 April 2021 – 02 Account                    |
| 3 | Performance Report for the year ended 31 March 2020 x16 pages                                      |
| 4 | Tax Invoice – Day Brothers – Rent for shop   |
| 5 | Independent Contractor Agreement dated 1 September 2020 – Gordon Mac Rae (The Contractor) x4 pages |
| 6 | OHSbox Health & Safety Manual x41 pages  |
| 7 | Job Description – Ano Ano Facilitator January 2021   |
| 8 | Job Description – Ano Ano Volunteer Coordinator January 2021                                       |
|   |  |

## 7.6 PROJECT FUNDING REPORTS

**File Number:** A3193147

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Ana Mules, Team Leader - Community Development and Investment

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the project reports received from:**

- a) Far North Safer Community Council – Graffiti Guard
- b) Northland Floral Art Society

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.




#### Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITI HANGA / ATTACHMENTS

1. Pages from THCB - Project Report - Far North Safer Communities - Graffiti Guard - A3196403  
2. Pages from THCB - Project Report - Northland Floral Art - A3196401  

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Community Grant Policy.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.   |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.  |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications or the need for budgetary provision.  |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.   |





**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation: Far North Safer community Council  
 Name & location of project: Graffiti Guard - KTA  
 Date of project/activity: November 2020 - Ongoing

Which Community Board did you receive funding from?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Amount received from the Community Fund: \$5000

Board meeting date the grant was approved: 25 August 2020

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

| Supplier/Description          | Amount        | Receipt/s attached (please tick) |
|-------------------------------|---------------|----------------------------------|
| Volunteer Expenses (Vouchers) | \$ 200        | ✓                                |
| Travel Mileage (Fuel)         | \$ 400        | ✓                                |
| Vehicle                       | \$ 3500       | ✓                                |
| Insurance                     | \$ 200        | ✓                                |
| Photocopying/Admin/Utilities  | \$ 800        | ✓                                |
|                               | <b>\$5000</b> |                                  |

Give a brief description of the highlights of your project including numbers participating:

Due to COVID19 this project commenced later on in 2020 (November) as other projects were shuffled to meet COVID19 restrictions. We have engaged with the Business District, run sausage sizzles, attended community events to promote the service.

Private Bag 752, Memorial Ave, Kaikohe 0440, New Zealand, Freephone: 0800 920 029.



Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

As we have communicated the project on FB, engaged with public @ the public days, and whilst doing the removal of graffiti, the public have been very supportive, offered their time to assist when we do it again.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Flyers/posters were produced.  
Logo develop  
Sponsorship of car  
FB page developed

If you have a Facebook page that we can link to please give details:

@Kaitiaki GraffitiGuard

This report was completed by:

Name:

Angela Phillips

Address:

PO Box 540 Kaitiaki

Phone

021 2295577

mob:

Email:

angela@building safer communities.co.nz

Date:

22.4.21

**Schedule of Supporting Documentation****Far North Safer Communities – Graffiti Guard Kaitaia**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|    |   |
|----|---|
| 1  | Tax Invoice – Kiwi Print x2                                       |
| 2  | Tax Invoice – Z Kaitaia / Pak n Save Kaitaia                      |
| 3  | Tax Invoice – The Warehouse Kaitaia                               |
| 4  | Tax Invoice – Vistaprint  |
| 5  | Tax Invoice – Spark x4  |
| 6  | Tax Invoice – Crombie Lockwood x2                                 |
| 7  | Crombie Lockwood Insurance Policy x4 pages                        |
| 8  | Tax Invoice – Contact x3  |
| 9  | Tax Invoice – 2 Cheap Cars – Consumer Information Notice x2 pages |
| 10 | Graffiti Guard Advertisements / Posters x3 pages                  |
| 11 | Photo of car  |
| 12 | Before and after photo's of Graffiti removal x12 pages            |



**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to:** [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) **PDF attachment via email is preferred) OR:**

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

Name of organisation: NORTHLAND FLORAL ART - AREA  
Name & location of project: Kerikeri Sports Complex  
Date of project/activity: 15/16 February 2021

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Final Report PO64899 24/05/2019

Amount received from the Community Fund:

\$ Funding on Hold \$660.22.

Board meeting date the grant was approved:

24.05.2019 \$2963.00

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

| Supplier/Description                 | Amount         | Receipt/s attached (please tick) |
|--------------------------------------|----------------|----------------------------------|
| <u>Attached. Budget &amp; Actual</u> | \$             |                                  |
| <u>Expenses Attached</u>             | \$ <u>908</u>  | ✓                                |
| <u>Kerikeri Sports Complex</u>       | \$ <u>235</u>  | ✓                                |
|                                      | \$             |                                  |
| Total:                               | \$ <u>1143</u> |                                  |

Give a brief description of the highlights of your project including numbers participating:

To further Education in the art of Design and  
Encourage Members to apply for Units and certificates  
to become Northland Tutors and Demo for the  
Community. 29 Members completed the 2 days  
and large No of Public through out the 2 days

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Telephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

1



Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Have Members applying to complete Units - Hold open days within the Northland Area to encourage creativity, the aim is to have few Rules as possible leaving the Fundamentals of Design and Common Sense as the guide to Social activities within the Community and increase Membership - 2021 activity is to have open days - time in Retirement Villages picking from the Gardens and making table Designs

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Because of the time-frame with Auckland on different levels - lucky able to have our Tutor up on holiday. We marketing we used the Facebook and Northland Grapevine, advised Garden Clubs, and Notice Boards

If you have a Facebook page that we can link to please give details:

Floral Art Society NZ and the Clubs have organised Websites and facebook. Waitara, Doubtless Bay, Kerikeri

This report was completed by:

Name: Lyn Read

Address: 13 Pa Road Kerikeri

Phone: 09-4075455 mob: 0210793337

Email: Lynread42@gmail.com

Date: 20-08-2021

**Schedule of Supporting Documentation****Northland Floral Art**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|    |  |
|----|--|
| 1  | Cover letter – Lyn Read                  |
| 2  | Financial Breakdown                      |
| 3  | Tax Invoice – Kerikeri Sports Complex    |
| 4  | Judge / Teaching Contract – M Kensington |
| 5  | Reimbursement Form – M Kensington        |
| 6  | Workshop notice                          |
| 7  | Workshop 1 – Roving Tour – M Kensington  |
| 8  | Workshop 2 – Roving Tour – M Kensington  |
| 9  | Workshop 3 – Roving Tour – M Kensington  |
| 10 | Photo's x10 pages                        |
|    |  |

**7.7 WINTER 2021 RURAL TRAVEL FUNDING APPLICATIONS****File Number: A3192992****Author: Kathryn Trewin, Funding Advisor****Authoriser: Ana Mules, Team Leader - Community Development and Investment****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2021 winter sporting season.

**TŪTOHUNGA / RECOMMENDATION****That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

|  |                 |
|--|-----------------|
| <b>Aupouri Rugby &amp; Sports Club</b> | <b>\$2,000</b>  |
| <b>Kaitaia Rugby Club</b>              | <b>\$2,000</b>  |
| <b>Kaitaia United Women's Football</b> | <b>\$800</b>    |
| <b>Mangonui School</b>                 | <b>\$1,550</b>  |
| <b>Pamapurua School</b>                | <b>\$1,200</b>  |
| <b>Pompallier School</b>               | <b>\$500</b>    |
| <b>Pukepoto School</b>                 | <b>\$150</b>    |
| <b>Taipa Area School</b>               | <b>\$900</b>    |
| <b>Tai Tokerau Rugby League</b>        | <b>\$2,500</b>  |
| <b>Te Rarawa Rugby Club</b>            | <b>\$2,000</b>  |
| <b>Waka Atea</b>                       | <b>\$Nil</b>    |
| <b>TOTAL</b>                           | <b>\$13,600</b> |

**1) TĀHUHU KŌRERO / BACKGROUND**

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2019 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's Facebook page. The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

|                                       | <b>Sport Northland<br/>(Kiwisport)</b>   | <b>Sport New Zealand (Rural Travel)</b>   |
|---------------------------------------|--|---|
| <b>What are the Objectives?</b>       | <ol style="list-style-type: none"> <li>1. Increase the number of children participating in sport</li> <li>2. Increase the availability and accessibility of sport for children</li> <li>3. Support the development of skills to enable effective participation.</li> </ol> | Subsidise travel for junior teams participating in local sport competition.   |
| <b>How much is available?</b>         | \$25,000.00 across the Far North District.   | \$25,080.30 across the Far North District.  |
| <b>Funding is not available for</b>   | Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.   | Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training. |
| <b>Who can apply?</b>                 | Schools, clubs or individuals.   | Schools, clubs or individuals.  |
| <b>What age group is funding for?</b> | Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.  | Funding is available for youth/children aged 5 - 19 years of age.   |

|                        |  |  |
|------------------------|--|--|
| <b>Eligible Sports</b> | Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming. | Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball. |
|------------------------|--|--|

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

### Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Kiwisport agreement with Sport Northland to increase participation in sport by young people living in rural communities.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION













Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

The total budget for rural travel funding for the 2020/21 financial year is \$50,080.30. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 40% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the winter season is usually \$9,368.10. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds carried over from previous funding rounds) have been added to this amount to allow the grant recommendations in this report to be made.

| %            | Board                              | 40% Summer        | 60% Winter        | Total              |
|--------------|------------------------------------|-------------------|-------------------|--------------------|
| 40.5%        | Bay of Islands-Whangaroa Community | \$8,029.80        | \$12,044.70       | \$20,074.50        |
| <b>31.5%</b> | <b>Te Hiku Community</b>           | <b>\$6,245.40</b> | <b>\$9,368.10</b> | <b>\$15,613.50</b> |
| 28%          | Kaikohe-Hokianga Community         | \$5,551.47        | \$8,327.20        | \$13,878.67        |

### ĀPITIHINGA / ATTACHMENTS

1. Winter Round 2021 FNDC RURAL TRAVEL FUND RECOMMENDATIONS - A3196825 [↓](#) 
2. Application - Aupouri Rugby Club - A3189322 [↓](#) 
3. Application - Kaitaia Rugby Club - A3189323 [↓](#) 
4. Application - Kaitaia United Women's Football Team - A3189325 [↓](#) 
5. Application - Mangonui School - A3197049 [↓](#) 
6. Application - Pamapurua School - A3197051 [↓](#) 
7. Application - Pompallier Catholic School - A3189326 [↓](#) 
8. Application - Pukepoto School - A3189320 [↓](#) 
9. Application - Taipa Area School - A3189321 [↓](#) 
10. Application - Taitokerau Rugby League - A3189324 [↓](#) 
11. Application - Te Rarawa Rugby Club - A3199184 [↓](#) 
12. Waka Atea Rural Travel Fund - A3197060 [↓](#) 





**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

| <b>He Take Ōkawa / Compliance Requirement</b>   | <b>Aromatawai Kaimahi / Staff Assessment</b>  |
|---|---|
| State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>  | This is a matter of low significance.   |
| State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.   | Community Grant Policy.   |
| State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.   | It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.   |
| State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. | There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report. |
| Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).  | This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.  |
| State the financial implications and where budgetary provisions have been made to support this decision.  | There are no financial implications or the need for budgetary provision.  |
| Chief Financial Officer review.   | The Chief Financial Officer has not reviewed this report.   |

**FNDC RURAL TRAVEL FUND RECOMMENDATIONS****WINTER FUNDING ROUND 2021****Aupouri Rugby Football and Sports Club – 70 Children**

- To purchase petrol vouchers to subsidise fuel costs for parents to get their children to local rugby, basketball and netball games.

Budget \$26124.20

Club Contribution \$2000.00

Other Funders: \$22124.20

REQUEST: \$2000

**Recommend: \$2000** – prioritise funding for children from this isolated area to attend local netball and basketball in Kaitaia and local rugby throughout the Mangonui Rugby Union area. Club based in Te Kao.  
**Priority 1**

**Reason: Subsidise travel for junior teams participating in local sport competition (SNZ)**

**Kaitaia Rugby Club – 121 Children**

- To purchase petrol vouchers to subsidise fuel costs for parents to get their children to local rugby games and to hire vans for their IMB teams for away games in North Zone and Northland wide competitions.

Budget \$6668.90

Club Contribution \$2433.00

Other Funders: \$1235.90

REQUEST: \$3000.00

**Recommend: \$2000** – prioritise funding for children to attend local JMB rugby throughout the Mangonui Rugby Union area & IMB rugby in the North Zone & Northland wide area. **Priority 1**

**Reason: Subsidise travel for junior teams participating in local sport competition (SNZ)**

**Kaitaia United Women's Football- 10 Youth**

- To purchase petrol vouchers to subsidise the travel of the youth players in their senior womens team.

Budget \$2400.28

Club Contribution \$800.00

Other Funders: \$800.24

REQUEST: \$800.00

Recommend: **\$800** – prioritise funding for female youth players to participate in the only team in the area, playing in a Northland wide competition. **Priority 1**

**Reason: 2. Increase the availability and accessibility of sport for children (Kiwi sport)**

#### **Pompallier School – 125 Children**

- To hire buses to transport children to Far North Primary School field day events.

|                   |           |
|-------------------|-----------|
| Budget            | \$1090.44 |
| Club Contribution | \$500.00  |
| Other Funders:    | \$90.44   |
| REQUEST:          | \$500.00  |

Recommend: **\$500** – full amount requested. Opportunities for children to participate in inter-school sport. **Priority 2**

**Reason: Increase the number of children participating in sport. Increase the availability and accessibility of sport for children (Kiwisport)**

#### **Pukepoto School – 30 Children**

- To hire buses to transport children to Far North Primary School field day events.

|                   |          |
|-------------------|----------|
| Budget            | \$300.00 |
| Club Contribution | \$150.00 |
| Other Funders:    | \$       |
| REQUEST:          | \$150.00 |

Recommend: **\$150** – full amount requested. Opportunities for children to participate in inter-school sport. **Priority 2**

**Reason: Increase the number of children participating in sport. Increase the availability and accessibility of sport for children (Kiwisport)**

#### **Taipa Area School – 58 Children**

- To purchase petrol vouchers to subsidise travel to Kaitaia to participate in the MNC netball competitions.

|                   |           |
|-------------------|-----------|
| Budget            | \$2261.76 |
| Club Contribution | \$928.00  |
| Other Funders:    | \$        |
| REQUEST:          | \$1333.76 |

**Recommend: \$900 – School netball team competes in the MNC competition in Kaitaia. Priority 1**

**Reason: Subsidise travel for junior teams participating in local sports competition (SNZ)**

#### **Tai Tokerau Rugby League – 200 Children**

- To purchase petrol vouchers to subsidise travel of children from 5 league clubs to participate in the TRL competition.

|                   |            |
|-------------------|------------|
| Budget            | \$10833.99 |
| Club Contribution | \$2500.00  |
| Other Funders:    | \$5833.00  |
| REQUEST:          | \$2500.00  |

**Recommend: \$2500 – Children from 5 TRL clubs participating in the junior league competition run by TRL.**

**Priority 1**

**Reason: Subsidise travel for junior teams participating in local sports competition (SNZ)**

#### **Pamapurua School – 34 Children**

- To purchase petrol vouchers to subsidise travel to Kaitaia to participate in the MNC netball competitions.

|                   |           |
|-------------------|-----------|
| Budget            | \$3600.00 |
| Club Contribution | \$1800.00 |
| Other Funders:    | \$        |
| REQUEST:          | \$1800.00 |

**Recommend: \$1200 – School netball team competes in the MNC competition in Kaitaia. Priority 1**

**Reason: Increase the number of children participating in sport. Increase the availability and accessibility of sport for children (Kiwisport)**

#### **Mangonui School – 154 Children**

- To hire buses to transport children to Far North Primary School field day events.

|                   |           |
|-------------------|-----------|
| Budget            | \$3600.00 |
| Club Contribution | \$1550.00 |
| Other Funders:    | \$500.00  |
| REQUEST:          | \$1550.00 |

**Recommend: \$1550 – full amount requested. Opportunities for children to participate in inter-school sport. Priority 2**

**Reason: Increase the number of children participating in sport. Increase the availability and accessibility of sport for children (Kiwisport)**

**Te Rarawa Rugby Club – 125 Children**

- To purchase petrol vouchers to subsidise fuel costs for parents to get their children to local rugby games and to hire vans for their IMB teams for away games in North Zone and Northland wide competitions.

|                   |            |
|-------------------|------------|
| Budget            | \$13877.68 |
| Club Contribution | \$2000.00  |
| Other Funders:    | \$9877.68  |
| REQUEST:          | \$2000.00  |

**Recommend: \$2000** – prioritise funding for children to attend local JMB rugby throughout the Mangonui Rugby Union area & IMB rugby in the North Zone & Northland wide area. This includes the only girls team from the Mangonui Rugby Union. **Priority 1**

**Reason: Subsidise travel for junior teams participating in local sport competition (SNZ)**

**Waka Atea – 30 Children**

- To hire vans to transport children to Te Ngaere Bay, Kaeo to participate in Waka Ama.

|                   |           |
|-------------------|-----------|
| Budget            | \$2289.03 |
| Club Contribution | \$1144.51 |
| Other Funders:    | \$        |
| REQUEST:          | \$1144.51 |

**Recommend: NIL** – this Waka Atea project is umbrellaed under the Wairere Trust. However, at the time of application they had not yet provided with the project co-ordinators the relevant information required to complete the application form to the standard required. Hence, the bank account being a personal one opened just to receive any funding received. My recommendation is for Sport Northland to work with this group to complete an application for the summer funding round as this will give time for the trust to provide details. I suggest that \$1200 from this funding round (over) be ear-marked for Waka Atea in the summer round subject to their completion of a correct application.

|                                     |                   |
|-------------------------------------|-------------------|
| <b>RTF WINTER ALLOCATION FUNDS</b>  | <b>\$16155.00</b> |
| <b>RECOMMENDATIONS</b>              | <b>\$13600.00</b> |
| <b>AMOUNT OVER/<del>UNDER</del></b> | <b>\$2555.00</b>  |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation:

Aupouri Rugby Football & Sports Club, Inc.

Contact person:

Deanna Saxen.

Postal address:

PO Box address:

Te Kao Shop. c/o PDC, RD9, Te Kao.

Telephone:

021633033

Email: deannas@spornorth.co.nz

### B. Contact Names

Please provide

1. Name Viki Brown. Phone 0274237666

2. Name Josephine Nathan. Phone 0274298145

### C. Organisation Details

Are you a club or a school?

Club.

1. How many members belong to your club/school? 200

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 70

3. How many participants are aged between 5-11 yrs 60

1 | Page



4. How many participants are aged between 12-19 yrs 10

5. Please detail how many applicants are female 20

6. Please detail how many applicants are male 50

7. Does your application involve a partnership with a local school / club YES/ NO

8. What is this funding going to be used for? (Briefly explain)

Support whānau to travel from Te Kōpā into  
Kaitiaki & surrounding areas for weekly  
basketball, Netball & rugby competitions

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF NO

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)  
GST NO.

38736752

2. How much money are you applying for?

\$ 2000 Sport NZ funding

\$ 22,124.20 other funders

\$ 2000 your contribution

\$ 26,124.20 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

☒ YES ☐ NO (briefly explain and attach evidence of this)

#### E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Deanna Saxon  
 Position in organisation / title: Committee Member  
 Signature: [Signature] Date: 22.4.2021
2. Name: Maki Josephine Nathan  
 Position in organisation / title: Committee Member  
 Signature: [Signature] Date: 28-04-2021

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report Form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in March 2020 (date TBC).



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Kaitaia Service Centre

Name of organisation: **Kaitaia Rugby Club**

- 4 MAY 2021

Contact person: **Barbara Tracey**

Postal address: **22 Church Road, Kaitaia 0410**

PO Box address: **PO Box 305, Kaitaia, 0441**

Telephone: **09/4080091**

Email: **barbjt35@gmail.com**

### B. Contact Names

Please provide

- |    |                               |                           |
|----|-------------------------------|---------------------------|
| 1. | Name <b>Barbara Tracey</b>    | Phone <b>09/4080091</b>   |
| 2. | Name <b>Lisa Vinac-Tracey</b> | Phone <b>027 787 2800</b> |

### C. Organisation Details

Are you a club or a school? **Club**

1. How many members belong to your club/school? **121**
2. How many participants aged between 5 & 19 will this travel subsidy benefit? **121**
3. How many participants are aged between 5-11 yrs **27**

1 | Page

4. How many participants are aged between 12-19 yrs **94**
5. Please detail how many applicants are female **Normally about 5 females in U7's and 2-3 females per team, right up until U13's**
6. Please detail how many applicants are male **about 136 differs a little bit each year**
7. Does your application involve a partnership with a local school / club YES **NO**
8. What is this funding going to be used for? (Briefly explain)

**To purchase petrol vouchers to give to whanau who take 3 or more kids to away games where travel is more than 20kms. Also for van hire for our IMB Teams on all away games.**

9. Do you have any disabled individuals who are being supported by this fund? **NO**
  - a. If yes, how many will receive support from the RTF \_\_\_\_\_
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?  
**75%**

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / **NO**  
(If yes please write your GST Number in the space provided below)  
GST NO.

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

2. How much money are you applying for?
 

|             |                   |
|-------------|-------------------|
| \$ 3,000.00 | Sport NZ funding  |
| \$ 1,235.90 | other funders     |
| \$ 2433.00  | your contribution |
| \$ 6,668.90 | TOTAL             |



3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

| Organisation - (including other councils)                                    | Amount requested (\$) | Results date (if known) |
|--|-----------------------|-------------------------|
| Kaitia JMB Rugby Club has not applied to any other organisations for Travel. |                       |                         |
|  |                       |                         |
|  |                       |                         |
|  |                       |                         |
|  |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES ☒ NO (briefly explain and attach evidence of this)

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Barbara Tracey  
 Position in organisation / title: Grants Co-ordinator  
 Signature: [Signature] Date: 4/5/2021
2. Name: Lisa Vinac-Tracey  
 Position in organisation / title: Treasurer  
 Signature: [Signature] Date: 4/5/2021

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in March 2020 (date TBC).



**Schedule of Supporting Documentation****Kaitaia Rugby Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|   |   |
|---|---|
| 1 | Cash Profit Report 1 November 2019 to 31 October 2020 |
| 2 | ASB Bank Deposit Slip                                 |
| 3 | Travel Costs Breakdown                                |
| 4 | Support Letter and Cover letter of contents           |
| 5 | Support Letter – Lisa Vinac-Tracey (Treasurer)        |
| 6 | Letter of Commendation                                |
|   |   |



Far North  
District Council



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Kaitaia United Women's football team- Affiliated with 'Kaitaia United Football Club' We are affiliated with the Northern Football Federation

Contact person: Rebecca Cosner \_\_\_\_\_

Postal address: 511 West Coast Road RD1 Waipapakauri 0486 Far North  
Kaitaia \_\_\_\_\_

PO Box address: \_\_\_\_\_

Telephone: 021 1812055 \_\_\_\_\_ Email: [becc\\_c@msn.com](mailto:becc_c@msn.com) or  
[rebecca@ahipara.school.nz](mailto:rebecca@ahipara.school.nz) \_\_\_\_\_

### B. Contact Names

Please provide

1. Name: Renee Walters-Price Phone: 0211689758
2. Name: Stewart Russell Phone: 0211542420

### C. Organisation Details

Are you a club or a school? Club \_\_\_\_\_

1. How many members belong to your club/school? \_\_\_\_\_ 16 in our Womens team

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 10  
players

3. How many participants are aged between 5-11 yrs None

4. How many participants are aged between 12-19 yrs 10

5. Please detail how many applicants are female 10

6. Please detail how many applicants are male None

7. Does your application involve a partnership with a local school / club YES/ **NO????**

8. What is this funding going to be used for? (Briefly explain)

It is going to be used to purchase petrol vouchers to help support the younger group of players travel to and from our games each week which are as far as Ruakaka.

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF No

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

2. How much money are you applying for?

This is the amt that you are applying for from RTF \$ ~~1,500~~ \$800.00 Sport NZ funding  
\$ \$800.24 other funders

This is what your club/team can show to contribute \$ ~~500.00~~ \$800.00 your contribution

2 | Page

\$ ~~2,000~~ \$2,400.28 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

**YES/ NO** (briefly explain and attach evidence of this)

Yes the Kaitaia United Football Club Committee has given permission for Rebecca Cosner to apply for the following funding application \_\_\_\_\_

The Northern Football Federation has written a letter to verify our affiliation with the club \_\_\_\_\_

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Renee Walters-Price

Position in organisation / title: Vice President Kaitaia United Football Committee

Signature:  Date: 3/5/21

2. Name: Stewart Russell

Position in organisation / title: Treasurer Kaitaia United Football Committee

Signature: \_\_\_\_\_



Date: 3/5/21

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report Form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in March 2020 (date TBC).

**Schedule of Supporting Documentation****Kaitaia United Women's Football Team**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|   |  |
|---|--|
| 1 | <b>ASB Bank Transaction History</b>                                      |
| 2 | <b>Financial Statement for the year ended 30 September 2020 x5 pages</b> |
| 3 | <b>May – September 2021 Breakdown of expenses</b>                        |
| 4 | <b>Support Letter – James Coleman (Area Manager)</b>                     |
|   |  |





## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Mangonui School  
 Postal address: PO Box 29, Mangonui 0442  
 Primary contact name: Angela Bradley  
 Telephone: 09 406 0182 Email: office@mangonui.school.nz

### B. Secondary Contact Name

Name: Dave Sedcole Telephone: 09 406 0182  
 Email: principal@mangonui.school.nz

### C. Organisation Details

1. Is your organisation registered for GST?  
 No ☐ Yes - give number 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| 1 | 7 | 5 | 7 | 4 | 5 | 5 | 8 |
|---|---|---|---|---|---|---|---|
2. How many members belong to your club/organisation? 154
3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) (YES) / NO  
 (If so how many participants) 154
4. How many participants are aged between 5-12 yrs 154
5. How many participants are aged between 13-19 yrs 0
6. What percentage of your participants are new to this sporting activity? 10 %
7. What is this funding going to be used for? (Briefly explain)  
We will use the funding to provide opportunities for our students to travel to Swimming  
Sports, Beach Days, Gymnastics, Netball in Kaitia, Dunes Days, Cheerleading,  
Athletics, Cross Country, Soccer, Surfing and Sailing. This assistance means that  
we do not need to charge whanau for travel when we do out of school activities,  
which our whanau appreciate.

**D. Financial Details**

## 1. Budget

TOTAL budget required \$ 3,600.00

Your contribution \$ 3,100.00

\*Other funders/parent contributions \$ 500.00

**This Application Is For \$ 1,550.00**

*\* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.*

*Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.*



2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

**E. Declaration**

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Angela Bradley
- Position in organisation / title: Office Administrator
- Signature:  Date: 3rd May 2020
2. Name: Dave Sedcole
- Position in organisation / title: Principal
- Signature:  Date: May 4, 2021

**Checklist:**

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).

**Schedule of Supporting Documentation****Mangonui School**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|   |   |
|---|---|
| 1 | Balance Sheet as at 31 December 2020 x2 pages                         |
| 2 | Kiwibank Bank Deposit Slip  |
| 3 | Draft Travel Calculation  |
| 4 | Bus Hire Summary from 1 January 2020 to 31 December 2020              |
| 5 | Sports Trips Expenses Summary from 1 February 2020 to 31 January 2021 |
| 6 | Class Trip Expenses from 1 January 2020 to 31 December 2020           |
| 7 | Tax Invoice - Ritchies Transport Holdings Ltd x11 pages               |
| 8 | Board of Trustees Claim for Refund of Expenditure x3 pages            |
|   |   |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Pamapurua School

Contact person: Cheryl Bamber

Postal address: Rapid 6970, SH1, RD2, KAITAIA, 0482

PO Box address:

Telephone: 094084294

Email: [principal@pamapurua.school.nz](mailto:principal@pamapurua.school.nz)

### B. Contact Names

Please provide

- |    |                    |                  |
|----|--------------------|------------------|
| 1. | Name Cheryl Bamber | Phone 09-4084294 |
| 2. | Name Tina Travers  | Phone 09-4084294 |

### C. Organisation Details

Are you a club or a school? School

1. How many members belong to your club/school? 80 students
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 25
3. How many participants are aged between 5-11 yrs 16

1 | Page

4. How many participants are aged between 12-19 yrs 9

5. Please detail how many applicants are female 18

6. Please detail how many applicants are male 7

7. Does your application involve a partnership with a local school / club YES/ NO

8. What is this funding going to be used for? (Briefly explain)

Our parents come from Pamapurua, Victoria Valley, Takahue, Diggers Valley and Fairburns. We would use this funding to purchase petrol vouchers that will enable them to bring their tamariki to games in Kaitaia on a Saturday.

9. Do you have any disabled individuals who are being supported by this fund? No

a. If yes, how many will receive support from the RTF \_\_\_\_\_

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100%

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| 5 | 1 | 2 | 8 | 2 | 0 | 8 | 6 |
|---|---|---|---|---|---|---|---|

2. How much money are you applying for?

\$1800.00 Sport NZ funding

\$\_\_\_\_\_ other funders

\$1800.00 your contribution

\$3600.00 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
| Nil                                       |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

NA

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Cheryl Bamber

Position in organisation / title: Principal

Signature: 

Date: 03/05/21

2. Name: Tina Travers

Position in organisation / title: Office Administrator

Signature: 

Date: 03/05/21

Checklist:

3 | Page

1. If you have applied for funding in the past, please ensure a **Project Report Form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - o Latest financial statements from your organisation (i.e. P&L, financial statement)
  - o Deposit Slip (in case your application is approved)
  - o Draft travel calculation breakdown (refer to your Sport Northland representative)
  - o Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - o Summer sport applications are due 9 September 2020.
  - o Winter sport applications will be due in March 2020 (date TBC).



**Schedule of Supporting Documentation****Pamapuria School**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|   |  |
|---|--|
| 1 | <b>ASB VISA Business Statement from 3 November 2020 to 2 December 2020</b> |
| 2 | <b>ASB Bank Deposit Slip</b>   |
| 3 | <b>Travel cost breakdown</b>   |
| 4 | <b>Tax Invoice - Mobil Star Garage x2 pages</b>                            |
|   |  |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Pompallier Catholic School

Contact person: Dannielle Cook

Postal address: 23 Dominion Road, Kaitia, 0410

PO Box address: 725, Kaitia, 0410

Telephone: 09 408 2650 Email: [dcCook@pompallierprimary.school.nz](mailto:dcCook@pompallierprimary.school.nz)

### B. Contact Names

Please provide

- |                        |                    |
|------------------------|--------------------|
| 1. Name Dannielle Cook | Phone 021 208 5572 |
| 2. Name Kathryn Carey  | Phone 021 169 6732 |

### C. Organisation Details

Are you a club or a school? School

1. How many members belong to your club/school? 125
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 125
3. How many participants are aged between 5-11 yrs 115
4. How many participants are aged between 12-19 yrs 10

1 | Page

5. Please detail how many applicants are female \_\_\_\_\_ 49%

6. Please detail how many applicants are male \_\_\_\_\_ 51%

7. Does your application involve a partnership with a local school / club YES/NO

8. What is this funding going to be used for? (Briefly explain)

This funding will be used to provide transport for all students in our school to and from sporting field days. We are hoping that this will increase students participation and remove any barriers that may stop our students from attending and giving sport a go. We will book buses where necessary and provide gas vouchers to subsidise the cost of whanau transporting our students.

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF \_\_\_\_\_

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

\_\_\_\_\_ %

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)  
GST NO.

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| 5 | 5 | 0 | 2 | 0 | 4 | 4 | 2 |
|---|---|---|---|---|---|---|---|

2. How much money are you applying for? **\$500** ~~\$1090.44~~ Sport NZ funding

\$\_90.44 other funders

\$500 your contribution

\$1090.44 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ **NO** (briefly explain and attach evidence of this)

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#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Dannielle Cook  
Position in organisation / title: Deputy Principal/ Sport Coordinator & Yr 7 & 8 Teacher

Signature:  Date: 04/03/2021

2. Name: Kathryn Carey  
Position in organisation / title: Principal

Signature:  Date: 04/03/2021

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in March 2020 (date TBC).

**Schedule of Supporting Documentation****Pompallier Catholic School**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|          |   |
|----------|---|
| <b>1</b> | <b>Budget - Winter Application 2021</b>           |
| <b>2</b> | <b>Quote – Petricevich Commuter Tour Services</b> |
|          |   |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Pukepoto School

Contact person: \_\_\_\_\_

Postal address: 818 Kaitaia-Awaroa Road, RD1

PO Box address: \_\_\_\_\_

Telephone: 09 409-4557 Email: admin@pukepoto.school.nz

### B. Contact Names

Please provide

1. Name Tracey King Phone 021 086 16670 \*
2. Name Elizabeth Van Der Mei Phone (09) 409-4557 \*

### C. Organisation Details

- Are you a club or a school? School
1. How many members belong to your club/school? 30
  2. How many participants aged between 5 & 19 will this travel subsidy benefit? 30
  3. How many participants are aged between 5-11 yrs 30



4. How many participants are aged between 12-19 yrs 0
5. Please detail how many applicants are female 16
6. Please detail how many applicants are male 14
7. Does your application involve a partnership with a local school / club YES/~~NO~~
8. What is this funding going to be used for? (Briefly explain)  
Buses for kids to attend inter-school field days  
across winter codes Ripper Rugby, Football, Ki-o-vahi
9. Do you have any disabled individuals who are being supported by this fund? No
- a. If yes, how many will receive support from the RTF \_\_\_\_\_
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?  
100 %

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO
- (If yes please write your GST Number in the space provided below)  
 GST NO. 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| 5 | 5 | 4 | 2 | 0 | 7 | 9 | 3 |
|---|---|---|---|---|---|---|---|
2. How much money are you applying for?
- \$ 150 Sport NZ funding
- \$ \_\_\_\_\_ other funders
- \$ 150 your contribution
- \$ 300.00 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Tracey King

Position in organisation / title: Principal

\* Signature: [Signature] Date: 4/5/2021

2. Name: Elizabeth Van Der Mei

Position in organisation / title: Administrator

\* Signature: [Signature] Date: 4/5/2021

**Schedule of Supporting Documentation****Pukepoto School**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|          |   |
|----------|---|
| <b>1</b> | <b>ASB Bank Deposit Slip</b>                |
| <b>2</b> | <b>ASB Statement as at 28 February 2021</b> |
| <b>3</b> | <b>Quote – Petricevich Commuter Tours</b>   |
|          |   |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Taipa Area School

Contact person: Darrin Pivac

Postal address: 578 State Highway 10, Taipa 0420

PO Box address: as above

Telephone: (09) 4060159 ext 230 Email: darrinp@taipa.school.nz

### B. Contact Names

Please provide

1. Name Darrin Pivac Phone 09 4060159 ext 230
2. Name Lisa Baker Phone 09 4060159 ext 207

### C. Organisation Details

- Are you a club or a school? School
1. How many members belong to your club/school? 330
  2. How many participants aged between 5 & 19 will this travel subsidy benefit? 58
  3. How many participants are aged between 5-11 yrs 22

1 | Page

4. How many participants are aged between 12-19 yrs 35
5. Please detail how many applicants are female 3
6. Please detail how many applicants are male 55
7. Does your application involve a partnership with a local school / club YES/NO (NO)
8. What is this funding going to be used for? (Briefly explain)  
Pay for Petrol Vouchers to transport Netball Teams to Kaitiaki (M.N.A)  
5 x Junior from Taipa - Kaitiaki - Saturdays -  
2 x Senior from Taipa - Kaitiaki - Thursdays - Parents are to contribute \$ per trip
9. Do you have any disabled individuals who are being supported by this fund? No
- a. If yes, how many will receive support from the RTF \_\_\_\_\_
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?  
100 %

#### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST?

(YES) NO

(If yes please write your GST Number in the space provided below)  
 GST NO.

17572296

2. How much money are you applying for?

\$ 1,333.76 Sport NZ funding

\$ ✓ other funders

\$ 928 your contribution

\$ 2,261.76 TOTAL



3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/NO (briefly explain and attach evidence of this)

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Darrin Pivac  
 Position in organisation / title: Sports Co-ordinator  
 Signature: [Signature] Date: 3 May 2021
2. Name: DAVID LOWE  
 Position in organisation / title: PRINCIPAL  
 Signature: [Signature] Date: 4-5-2021

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in ~~March 2020~~ (date TBC). *4<sup>th</sup> May 2021*





## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Taitokerau Rugby League

Contact person: Tarei Patuwairua

Postal address:

PO Box address:

Telephone:

027-8567766

Email:

t.r.l.patuwairua  
t.r.l.patuwairua@gmail.com

### B. Contact Names

Please provide

1. Name Tarei Patuwairua Phone 027-8567766

2. Name Dave Bristow Phone 021-1130967

### C. Organisation Details

Are you a club or a school? Club/Regional Organisation

1. How many members belong to your club/school? 200(5-19yrs) Organisation Membership (600)

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 200

3. How many participants are aged between 5-11 yrs - 100

1 | Page

4. How many participants are aged between 12-19 yrs - 100
5. Please detail how many applicants are female – 70% tamaiti and 30% kotiro
6. Please detail how many applicants are male - 140
7. Does your application involve a partnership with a local school / club YES

**Four clubs that are aligned to Taitokerau Rugby League Ngati Kahu Sharks, Te Aupouri Repo, Pawarenga Broncos, Waipapakauri Bombers and Muriwhenua Rugby League.**

8. What is this funding going to be used for? (Briefly explain)

**The funding will be used to support families transporting their children from Te Kao, Taipa, and Broadwood with Petrol Vouchers to games to be played in Kaitia.**

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF **Not Applicable**

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

#### **D. Financial Details**

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

2. How much money are you applying for?

**\$ 2500 Sport NZ funding**

**\$ 0 other funders**

**\$ 2500 your contribution**

**\$ 5000 TOTAL**

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

Refer Cover Letter

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Tarek Patuwairua

Position in organisation / title: Funding Officer.

Signature: [Signature] Date: 04/05/21

2. Name: Dave Bristow

Position in organisation / title: Chairperson.

Signature: [Signature] Date: 4.5.21

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in March 2020 (date TBC).

**Schedule of Supporting Documentation****Taitokerau Rugby League**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|   |  |
|---|--|
| 1 | Kiwibank Bank Statement as at 30 April 2021 x3 pages     |
| 2 | Kiwibank Bank Deposit Slip and proof of account details  |
| 3 | Travel cost breakdown May, June, July 2021               |
| 4 | Annual Report for the year ended 31 March 2021 x14 pages |
| 5 | Endorsement Letter - David Bristow - Chairperson         |
|   |  |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: TE RARAWA RUGBY CLUB

Contact person: TERRI MURRAY

Postal address: Ahipara Road, AHIPARA

PO Box address: PO Box ??, Ahipara

Telephone: 0211596481 Email: [pukz\\_hard@hotmail.co.nz](mailto:pukz_hard@hotmail.co.nz)

### B. Contact Names

Please provide

- |    |                     |                  |
|----|---------------------|------------------|
| 1. | Name Kelly Stratton | Phone 021926197  |
| 2. | Name Deanna Saxon   | Phone 0220321978 |

### C. Organisation Details

Are you a club or a school? **CLUB**

1. How many members belong to your club/school? **180**
2. How many participants aged between 5 & 19 will this travel subsidy benefit? **125**
3. How many participants are aged between 5-11 yrs? **66**

1 | Page

4. How many participants are aged between 12-19 yrs? **59**
5. Please detail how many applicants are female: **78**
6. Please detail how many applicants are male: **102**
7. Does your application involve a partnership with a local school / club YES/ **NO**
8. What is this funding going to be used for? (Briefly explain)

***To purchase petrol vouchers that will be distributed to parents to subsidise their travel costs to get their children to local rugby games.***

9. Do you have any disabled individuals who are being supported by this fund? **NO**

a. If yes, how many will receive support from the RTF \_\_\_\_\_

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

**100%**

#### **D. Financial Details**

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

2. How much money are you applying for?
 

|                          |                                     |
|--------------------------|-------------------------------------|
| <b>\$2000.00</b>         | Sport NZ funding                    |
| \$9877.68                | other funders (parent contribution) |
| <b>\$2000.00</b>         | your contribution                   |
| <b>\$ 13877.68 TOTAL</b> |                                     |



3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

**Northland Rugby Union Letter of Affiliation attached.**

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Terri Murray

Position in organisation / title: JMB President

Signature:

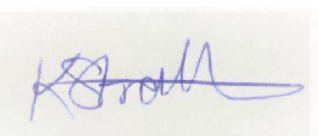


Date: 22/04/2021

2. Name: Kelly Stratton

Position in organisation / title: JMB Committee Member

Signature:



Date: 22/04/2021

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
  - Latest financial statements from your organisation (i.e. P&L, financial statement)
  - Deposit Slip (in case your application is approved)
  - Draft travel calculation breakdown (refer to your Sport Northland representative)
  - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 7 September 2021.
  - Winter sport applications will be due in 4 May 2021

**Schedule of Supporting Documentation****Te Rarawa Rugby Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

|    |  |
|----|--|
| 1  | ASB Bank Statement as at 31 January 2021                 |
| 2  | ASB Bank Deposit Slip                                    |
| 3  | Travel Cost Breakdown 2021 x2 pages                      |
| 4  | Affiliation Letter – Clark Lewis - Northland Rugby Union |
| 5  |  |
| 6  |  |
| 7  |  |
| 8  |  |
| 9  |  |
| 10 |  |
| 11 |  |
| 12 |  |



## FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

### A. Details

Name of organisation: Waka Atea

Contact person: Kylie Kara

Postal address: 1514 Inland Rd Karikari Peninsula 0483 Kaitia

PO Box address: \_\_\_\_\_

Telephone: 02108245716      Email: kylie.kara@whaingaroa.iwi.nz

### B. Contact Names

Please provide

1. Name \_\_Mohi Kara\_\_\_\_\_ Phone \_\_0210325283\_\_\_\_\_
2. Name \_\_Mary Hape\_\_\_\_\_ Phone \_\_02102613072\_\_\_\_\_

### C. Organisation Details

Are you a club or a school? Club

1. How many members belong to your club/school? 200+
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 30
3. How many participants are aged between 5-11 yrs 7

1 | Page

- Funding will help us to provide transportation to and from events to enable child's participation. There are a number of children who live and come from isolated areas and are in financial hardship, therefore transport is a barrier for them and their families.

- #### D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

- (If yes please write your GST Number in the space provided below)  
GST NO.

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

2. How much money are you applying for?
- \$\_\_11445.15\_\_\_\_\_ Sport NZ funding
- \$\_\_0\_\_\_\_\_ other funders
- \$\_\_11445.15\_\_\_\_\_ your contribution
- \$ 22890.30 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below*.

Table 1

| Organisation - (including other councils) | Amount requested (\$) | Results date (if known) |
|---|-----------------------|-------------------------|
| N/A                                       |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |
|   |                       |                         |

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

\_\_NO\_\_

#### E. Declaration

**We hereby declare that the information supplied here on behalf of our organisation is correct?**

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Kylie Kara

Position in organisation / title: Administrator

Signature: Kylie Kara Date: 3/05/2021

2. Name: \_\_\_\_\_

Position in organisation / title: \_\_\_\_\_

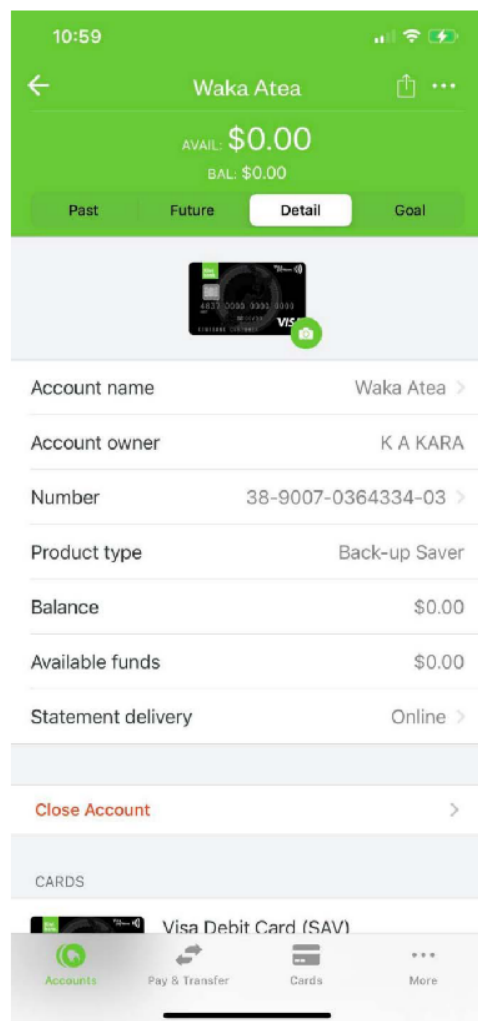
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Checklist:**

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question? **Ae**
3. Have you attached the relevant documents with your application? **Ae**
  - Latest financial statements from your organisation (i.e. P&L, financial statement) **N/A**
  - Deposit Slip (in case your application is approved) **Provided**
  - Draft travel calculation breakdown (refer to your Sport Northland representative) **Provided**
  - Evidence of your endorsement from your local affiliated club/school (if required) **N/A**
4. Send your application form with the relevant documents to your local authority by the date on the website.
  - Summer sport applications are due 9 September 2020.
  - Winter sport applications will be due in March 2020 (date TBC).



**Please Note: We are a new organisation. We have not yet opened a new account. Please see provided bank details as our current account. Nga mihi!**



| <b>Student Name</b>    | <b>Address</b>                                   | <b>Distance<br/>(return kms)</b> | <b>Total cost<br/>(distance x<br/>0.82c/km)</b> | <b>Amount<br/>requested</b> |
|------------------------|--|----------------------------------|---|-----------------------------|
| Huri Kopa              | Te Kao   | 139.3                            | 114.23  | 57.11                       |
| Aden Moses             | Waipapakauri                                     | 85.1                             | 69.78   | 34.89                       |
| Jayson Harris-Pont     | Paparore   | 90.7                             | 74.37   | 37.19                       |
| Shane Harris-Pont      | Paparore   | 90.7                             | 74.37   | 37.19                       |
| Waimarie Harris-Pont   | Paparore   | 90.7                             | 74.37   | 37.19                       |
| Keelin Snowden         | Ahipara  | 101.5                            | 83.23   | 41.62                       |
| Aidan Snowden          | Ahipara  | 101.5                            | 83.23   | 41.62                       |
| Brennan Morgan         | Ahipara  | 101.5                            | 83.23   | 41.62                       |
| Lucian Popata-Dunn     | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Dre Popata-Dunn        | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Beau Henry Wright      | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Hami Tere              | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Corrina Blair          | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Wikitoria Rogers       | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Michelle Rogers        | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Kenya Wilson-Watene    | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Karipori Wilson-Watene | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Korowai Wilson-Watene  | Kaitaia  | 87.7                             | 71.91   | 35.96                       |
| Niheta Wi-John         | Panguru  | 132.6                            | 108.73  | 54.37                       |
| Chaise Wi-John         | Panguru  | 132.6                            | 108.73  | 54.37                       |
| Mana Wi-John           | Panguru  | 132.6                            | 108.73  | 54.37                       |
| Izzy Wi-John           | Panguru  | 132.6                            | 108.73  | 54.37                       |
| Cole Kara              | Karikari Peninsula                               | 81.3                             | 66.67   | 33.33                       |
| Violet Kara            | Karikari Peninsula                               | 81.3                             | 66.67   | 33.33                       |
| Kiripaka Kara          | Karikari Peninsula                               | 81.3                             | 66.67   | 33.33                       |
| Mohi Kara              | Karikari Peninsula                               | 81.3                             | 66.67   | 33.33                       |
| Lucy Kara              | Karikari Peninsula                               | 81.3                             | 66.67   | 33.33                       |
| Precious Kara          | Karikari Peninsula                               | 81.3                             | 66.67   | 33.33                       |
| Makoare King           | Mangonui   | 45.8                             | 37.56   | 18.78                       |
| Xian Carmichael        | Hihi   | 49.5                             | 40.59   | 20.30                       |
| <b>Sub Total:</b>      | Cost per training                                | \$2,791.50                       | \$2,289.03                                      | \$1,144.52                  |
| <b>Total</b>           | Training x2 per month for 5 months - 10 sessions | \$27,915.00                      | \$22,890.30                                     | \$11,445.15                 |

## 8 INFORMATION REPORTS

### 8.1 UPDATE ON SPEED LIMIT BYLAW REVIEW

**File Number:** A3175823

**Author:** Roger Ackers, Manager - Strategy Development

**Authoriser:** William J Taylor MBE, General Manager - Strategic Planning and Policy (Acting)

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To update the Te Hiku Community Board on the Speed Limit Review Program, including the review process and upcoming consultations.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

The purpose of this item is to provide the Community Board with background to the ongoing speed review programme. The paper also includes an overview of the current speed review programme, prioritisation and review process. The item also provides information on upcoming consultation and how the Board can provide input into that process.

The rolling review of all speed limits in Far North District is being undertaken as part of the implementation of the National Road Safety Strategy: *Road to Zero: A Road Safety Strategy for New Zealand 2020-2030*.

#### TŪTOHUNGA / RECOMMENDATION

**That the Te Hiku Community Board receive the report Update on Speed Limit Bylaw Review.**

#### TĀHUHU KŌRERO / BACKGROUND

Far North District Council is a Road Controlling Authority (RCA) within the Far North District and has a statutory role in managing the District's local roads (except State Highways), including the setting of speed limits. This statutory role as an RCA is set out under the Land Transport Act 1998, which also enables Council to make a bylaw that fixes the maximum speed of vehicles on any road for the safety of the public, or for the better preservation of any road (*Section 22AB(1)(d)*).

As part of the National Road Safety Strategy: *Road to Zero: A Road Safety Strategy for New Zealand 2020-2030*, Northland Transportation Alliance (NTA), as part of the Far North District (Council) is undertaking a rolling review of speed limits across the District. This is part of a Northland wide speed limit review project and is being undertaken in coordination with other Road Controlling Authorities, including Whangarei District Council, Kaipara District Council and Waka Kotahi (NZTA).

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

##### Speed Limit Review Programme

The speed limit review program is part of a region-wide project to reduce serious injury and fatal crashes on Northland roads, in part by setting safe and appropriate speeds that better reflect the road environment.

The program is coordinated with both Kaipara and Whangarei Districts, particularly where roads cross jurisdictional boundaries. NTA also coordinates with Waka Kotahi (NZTA) who are responsible for managing the State Highway network.

NTA has recently completed and implemented a review of speed limits in the Waimate-Okaihau-Kaeo area. This review was the first significant speed review to be completed in Northland. The next area to be reviewed is:

- Kaitaia-Awaroa
- Broadwood-Kohukohu
- Te Oneroa-a-Tōhe - Ninety Mile Beach
- Moerewa urban area

### **Te Oneroa-a-Tōhe Ninety Mile Beach**

Te Oneroa-a-Tōhe – Ninety Mile Beach has been included in this tranche of speed limit reviews to implement actions A38.1 and A38.2 of the Te Oneroa-a-Tōhe Beach Management Plan with respect to speed limits. These are as follows;

A38. Update changes to the FNDC Bylaw(s) specifically safe speed limits and other measures along Te Oneroa-a-Tōhe including:

1. 30km/per hour speed limit within 200m of any beach accessway or any activity (e.g. boat launching, people fishing etc) on the beach;
2. 60km/per hour speed limit for the remainder of the beach

NTA are proposing the following speed limits on Te Oneroa-a-Tōhe:

- 30kph within 200m of identified access points
- 60kph on other parts of the beach

Additional options to implement the speed aspects of the Beach Management Plan will be presented to the Te Oneroa-a-Tōhe Board.

### **Prioritisation of Reviews**

All speed limits in the Far North will be reviewed over time in a rolling review. To achieve this NTA, in collaboration with FNDC, are taking a catchment-based approach where each review will cover a significant number of roads within an identified catchment area. This approach has been taken to:

- Ensure an efficient review process that aligns with Council's resources and budgets
- Reduce the number of speed limit inconsistencies where a lower quality road has a higher speed limit than a connecting high-quality road
- Avoid community engagement fatigue.

Catchment areas are prioritised based on risk. A variety of data is utilised, including crash data, vehicle movement and road environment information to assign every road in Northland a risk rating. The National Road Safety Strategy and Speed Management Guidance requires the RCA to prioritise the top 10% high risk roads.

The high-risk roads are identified, and a catchment area is extrapolated from those roads to determine a reasonable review area. The first catchment areas to be reviewed are those that have the highest risk rating, and where a speed review will have the greatest impact on fatal and serious injury crash reduction.

Prioritisation based on risk is essential to ensure that the districts high risk roads are addressed first. Secondary to risk, other aspects that influence the prioritisation process include:

- Co-ordination of cross-boundary review areas within other Council areas, for example, Russell Road
- The benefits of combining two catchment areas into one review, for example, Kaitaia-Awaroa and Broadwood-Kohukohu catchment areas

- The implementation of related legislation or policy commitments, for example: Te Oneroa-a-Tōhe Beach Management Plan as part of the Te Hiku Iwi Treaty of Waitangi Settlement legislation.

The Kaitaia-Awaroa Road has the highest crash risk rating in Northland and is currently the highest priority for a speed review to be undertaken.

### **Community Board Input into the Kaitaia-Awaroa; Broadwood-Kohukohu; and Moerewa Review**

The Review area incorporates the areas set out in the attached Speed Limit Review Area Maps.

A Draft Statement of Proposal (SOP), setting out proposed new speed limits and the principal reasons for the proposed speed limits has been prepared. In accordance with Council delegations, the Statement of Proposal will be presented to the Strategy and Policy Committee to approve for consultation purposes on 15 June 2021.

Subject to approval and media publication, the SOP will be publicly notified in the week ending 25 June 2021. Submissions will be sought over a six-week period, which will allow for additional community engagement events to run alongside the submission process.

The SOP is supported by technical reports and other background information to enable the community to make informed submissions. The additional information will be available on the Council's website. Submitters are provided the opportunity to present their views to Council at a Hearing.

Community Board members will have the opportunity to provide feedback on proposals. To enable this, the SOP will be circulated to Community Boards once it is approved by the Strategy and Policy Committee.

An engagement plan is currently being developed. This plan will incorporate the use of local media, Council website, electronic and social media and drop-in sessions to reach the widest cross section of the community as possible. The plan will also identify strategies to engage with Māori within the review area.

### **Forward Programme**

The speed limit review programme is being undertaken as a regional project in collaboration with all three districts and Waka Kotahi. This allows for coordination of speed reviews on cross boundary roads and consistency throughout Northland.

The current forward programme for the Far North District includes:

| <b>Catchment Area</b>     | <b>Planned Notification</b>                            |
|---------------------------|--|
| Kerikeri – Bay of Islands | November 2021  |
| Aucks Road – Russell      | November 2021  |
| Old Russell Road          | 2022 to be coordinated with Whangarei District Council |
| Kawakawa                  | 2022 to be coordinated with Whangarei District Council |

It should be noted that the setting of Speed Limit Rule 2017 is currently being reviewed. Any changes to this rule may impact on the current forward programme.

Experience to date shows that the entire speed review process, from start to implementation takes between 6 and 12 months. This allows for significant procurement issues associated with COVID-19 related delays in supply chains and to ensure that implementation is undertaken within current Council budgets.

### **Next steps**

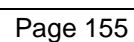
A Statement of Proposal setting out proposed new speed limits will be produced. Once approved by the Strategy and Policy Committee, the SOP will be circulated to Community Boards for information and feedback at the 6 July 2021 Community Board meeting.

### **PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

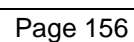
There are no financial implications associated with this agenda item and report.

### **ĀPITIHINGA / ATTACHMENTS**

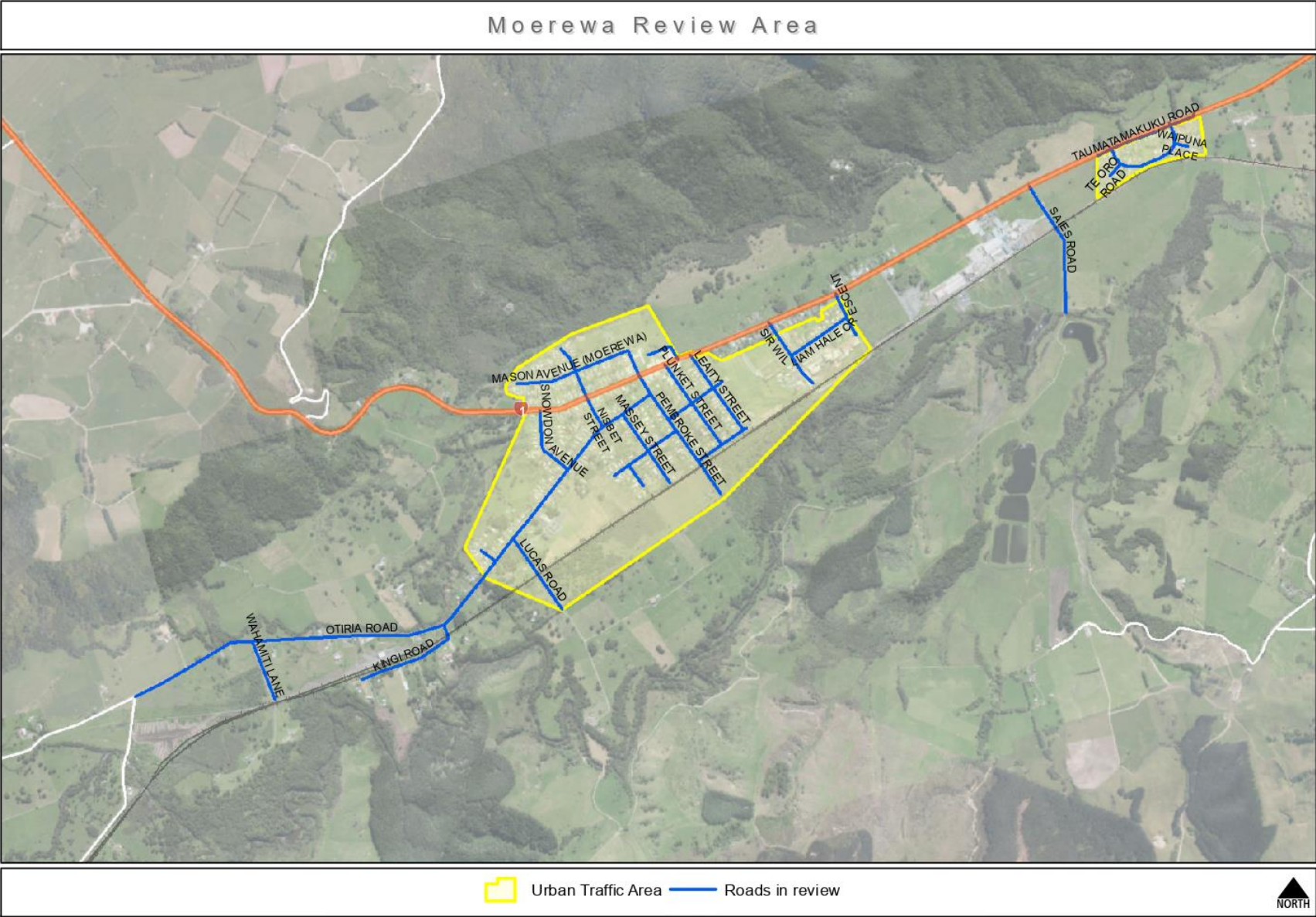
1. Kaitaia Awaroa Road Speed Limit Review Area Map - A3175824 [↓](#) 
2. Kohukohu Broadwood Speed Limit Review Area Map - A3175826 [↓](#) 
3. Moerewa Speed Limit Review Area Map - A3175825 [↓](#) 











## 8.2 TE HIKU COMMUNITY BOARD - SUBMISSION TO THE FAR NORTH DISTRICT COUNCIL LONG TERM PLAN

**File Number:** A3207406

**Author:** Kim Hammond, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to present the public with a copy of the submission that Te Hiku Community Board submitted to the Far North District Council for consideration.

### TŪTOHUNGA / RECOMMENDATION

**That the Te Hiku Community Board receive the report Te Hiku Community Board - Submission to the Far North District Council Long Term Plan.**

### TĀHUHU KŌRERO / BACKGROUND

The Long Term Plan is the Council's key strategic planning document. It sets out what the Council plans to do over the next 10 years and how it will pay for these.

The consultation period closed on 6 April 2021 and Members Subritzky and Stewart attended the Long Term Plan Hearings in Kaitia on 23 April 2021 to present the submission from Te Hiku Community Board.



### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Councillors deliberated the Long Term Plan on 13 May 2021 and the plan will come into effect on 01 July 2021.

### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provisions associated with this report.

### ĀPITIHINGA / ATTACHMENTS

1. THCB LTP Submission 2021 - A3207333 [↓](#) 
2. THCB LTP Submission 2021 Additional Supporting Information - A3207380 [↓](#) 
3. THCB LTP Submission 2021 Additional Supporting Information 2 - A3207387 [↓](#) 
4. THCB LTP Submission 2021 Pukenui Boardwalk Concept - A3207395 [↓](#) 

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**TE HIKU COMMUNITY BOARD SUBMISSION TO THE FAR NORTH DISTRICT COUNCIL LONG TERM  
PLAN 2021/2031**

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At its meeting of 6 October 2020, the Board adopted its strategic plan along with costed concept plans for Allen Bell Park, Awanui Playground, Korora Park Ahipara and Unahi Wharf in the expectation that it would inform the council of community aspirations via the Long Term Plan, therefore supports these plans being included.

**Maritime development at Mangonui** including associated vehicle and boat trailer parking is not reflected in the LTP. The Board requests that these projects are included, as well as shared footpaths/walkways at **Ahipara-Kaitaia-Awanui** and **Pukenui (Appendix 1)**. As a means of funding towards these projects the Board suggests that the rates dollar for roading increases from 17c to 19c in the dollar (\$1,940,000.00 on a rate take of \$97 million), the footpath allocation of 1c (\$970,000.00) is reinstated and the recreation allocation is raised to 7c from 5c (\$1,940,000.00). This is in line with the allocations for 2018/2019 when future planning was allocated 8c; a still high but more palatable figure than the 12c allocated in 2020/21 and set to continue in 2021-2031.

**Customer Services – Information Services:** The Mangonui Information Centre provides invaluable services to the community and visitors in the Te Hiku ward. Graphs of visitor numbers in **Appendix 2** clearly demonstrate that Doubtless Bay, a destination in itself, services as many and sometimes more customers than the Kaitaia i-site does with no associated staff, computer and rent costs. Although the Mangonui Information Centre prefers to retain its voluntary status, it requests that its contribution to the economy of the district is acknowledged by way of an annual grant. Due to its main fundraiser, the Waterfront Festival, being cancelled by Covid this year, an operating grant of **\$15,000** is requested, with grants of **\$10,000** per annum made in the following two years. The information centre's position means it is able to refer customers to attractions further north including the museum at Te Ahu, beaches etc. Letters of support are attached (**Appendices 2a and 2b**) While the Board is aware that an i-site policy is to be developed, this has been in the pipeline for quite some time without gaining any traction.

**Customer Services – Community Buildings:** The Board strongly requests the council to approve an annual grant of **\$50,000** to Te Ahu Charitable Trust for the following reasons: the facility exists for the community, offering venues for hire, caretakers and cleaners and free use of the facility (meeting rooms, community hall) by the council. When the facility was built, proceeds from the sale of the old i-site, council service centre and the library which no longer met national standards were to have contributed to the cost of Te Ahu. This did not occur. It is noted that more than \$9,000,000 has been allocated towards a civic hub in Kaikohe.

Bay of Islands-Whangaroa has 3 service centres, one i-site and 4 libraries. Kaikohe-Hokianga has 2 service centres, 2 libraries and 1 i-site. Te Hiku, with the second largest area and one of the fastest areas of development (Houhora and Doubtless Bay) has 1 service centre, 1 library and 1 i-site. The i-site is based in Te Ahu. In terms of equity the efforts of both Mangonui i-site and Te Ahu both complement the services that the council provides in the other wards. The Board strongly recommends therefore that both of these organisations are financially supported.

**District Facilities – Rangitoto Recreation Reserve:** Rangitoto Reserve requires a management plan. Please see **Appendix 3** and allocate funding in the Long Term Plan to enable this project to go ahead

**Arts & Culture Policy:** The Board understands that the council is considering an arts & culture policy and supports the council working with Creative Northland to develop this.

**Security Cameras:** The Board requests the council to consider funding towards security camera infrastructure in the Te Hiku ward.

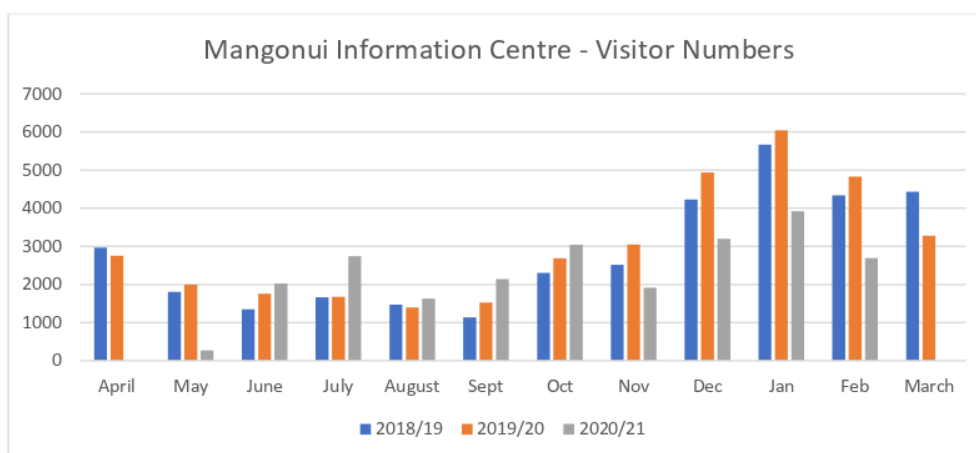
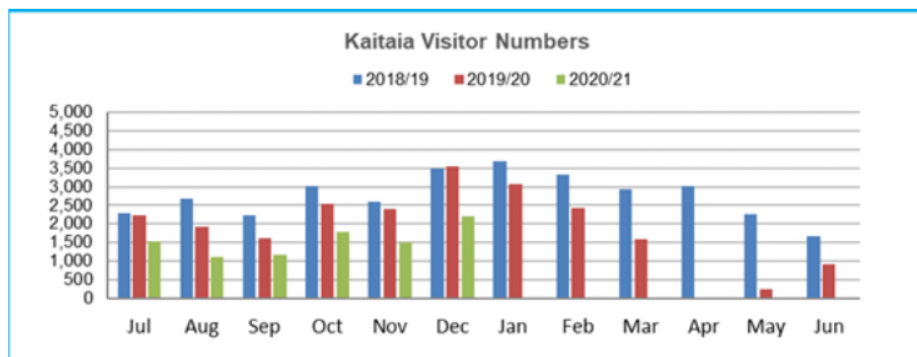
**Housing for the Elderly:** The Board supports option 3 – forming a partnership with another party. It suggests that Far North Holdings Ltd would be an appropriate partner, as there are concerns other providers may not provide adequate security for the elderly in the long term. Far North Holdings Ltd also have experience in development. The Board is concerned at statements about some units being not fit for purpose and asks how this situation has occurred. It does not agree with housing for the vulnerable elderly being made available for social housing as this is not always a good mix and there are other social housing providers.

**Sustainable Economic Development:** The Board was unable to reach a consensus on this matter. However community feedback has been received indicating that visitors would stay longer if there were more dump stations available. The Board requests that this is investigated.

**Change to Rating Methodology:** - The Board does not support capital value rating. It supports the status quo. There are so many uncertainties in the current economic climate that a change at this time is not appropriate.

The Board wishes to be heard in support of its submission. Member Bill Subritzky will speak on behalf of the Board.

## APPENDIX 2



## Appendix 3

**The Case for Commissioning a Management Plan for the  
Rangitoto Recreation Reserve**

1. Developing a Management Plan (MP) for the Rangitoto Recreation Reserve (RRR) that incorporates the Rangitoto Pa site will ensure necessary input is obtained from all relevant stakeholders before major intervention is undertaken. Key stakeholders being:

- a. Iwi,
- b. Heritage NZ (HNZ),
- c. The adjoining landowners.

Other relevant stakeholders include NRC, DoC, Community Conservation groups such as Friends of Rangikapiti and Whakaangi Land Care Trust (that currently trap pest animals on the RRR).

2. A major intervention prior to establishing the long-term objectives for the site is 'putting the cart before horse', and could result in regretted missteps, poor prioritisation of resourcing and offended stake-holders.
3. Given the FNDC's resource constraints and historic disinclination to fund work on a reserve such as RRR which has limited public accessibility, it will be important to be able to seek funding for ongoing vegetation management/replanting from other Government and charitable sources. Applying for such funding is only possible if it can be evidenced that the proposed activity is supported by an approved MP that has buy-in from all key stake-holders – particularly Iwi given the cultural and historical significance of the Rangitoto Pa site.
4. Part of the scope for the preparation of a MP will be to survey the site and map what vegetation (desirable and undesirable) exists on what topographies. This is essential for determining the most appropriate interventions and for quantifying the resources that will be required. Both LiDAR and high-resolution multispectral imagery (from LINZ's 2021 Hihi UAV Pilot Study) exists over the site which would facilitate the use of specialist imaging technology to help cost effectively achieve such mapping.
5. A MP prepared by someone with the requisite expertise and experience has the greatest chance of coming up with the best approach to vegetation management, balancing all stakeholders concerns and accounting for the site's particular characteristics, including its cultural and archaeological sensitivities and its access issues.
6. A MP will establish the long-term goal as to what the RRR should end up looking like and how it should be managed sustainably to achieve the goal. Certain areas may be best left in grass and periodically mowed, while for other areas native vegetation might be encouraged by removal of weeds and/or new native planting, while it might be appropriate to have stock graze some areas that have previously been in pasture



but are too steep to mow, at least as an interim approach until funding is available to replant in natives.

7. A one-off intervention by FNDC to mulch wattle trees on the most accessible parts of the Pa site may be a positive step but won't be sufficient as such trees will quickly regrow and there are plenty of other invasive vegetation species in a variety of settings including some weed infested slopes that will be too steep for heavy machinery.
8. Advice given to the FNDC by Heritage NZ (Nov 6<sup>th</sup> 2020 email from James Robinson to Rob Stewart) is that the FNDC's suggested plan for a one off campaign to fell and mulch in situ the wattle trees on the Pa site should not proceed without an Archaeological Authority issued by HNZ. HNZ suggests that the authorising process will require significant HNZ-FNDC discussions and will take 2 months. Presumably the same will be a prerequisite anytime the FNDC proposes a significant intervention on the RRR. This could be avoided if a MP was in place that had the buy-in of all stakeholders including HNZ.
9. S. 41 of the Reserves Act 1977 requiring that the FNDC has a MP in place for the RRR is not discretionary. FNDC has an ongoing legal exposure until they come into compliance with this law, particularly if they undertake major interventions or authorise activities on the RRR by others. Also, arguably, their legal rights to police activity on the RRR by others is compromised while there is no MP defining what is and isn't appropriate and permitted.
10. It is acknowledged that the FNDC is investigating divesting the RRR back to the Crown. The degradation of the site has occurred largely during the 58 years that Council has had responsibility for caring for it, and has accelerated in recent years (after stock were excluded which allowed invasive vegetation to gain a foothold). It would therefore not be socially responsible to allow the prospect of divestment to become an excuse not to progress a MP without delay.

Ian Palmer  
(Adjoining landowner to  
the RRR) Mar 2021



The 1985 photo clearly shows the pa terraces which as seen in the 2017 photo have now become overgrown with weeds including wattle trees.

Dear Kerrie

We feel that the Mangonui Information Centre is extremely important, not just for our businesses being promoted but as a central hub providing information and local knowledge for tourists. You and the volunteers do an outstanding job making sure everyone is welcomed in the Centre. People leave with enthusiasm for all the wonderful places they can go and visit after calling in. There is nothing like local information to make a holiday just that more special. It would be a very sad day if the Centre could no longer be kept open.

We thank you for all you and your volunteers do for this community and wish you everything of the very best.

Warm regards

John and Sue Oxley  
Directors  
Doubtless Bay Villas

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I have been very grateful for the services the Doubtless Bay Information Centre has provided for our vineyard. People come to Doubtless Bay and do not have any idea about the things they can do. The beaches and fishing are a draw card, but there is so much more. Without the info centre we would have had significantly fewer visitors to our cellar door. I get to talk to the people and they often they comment about how helpful the centre was and how they hadn't realised what was available in the district. Our region is getting more and more visitors. The service must be getting very stretched. I can only say they achieve a lot from very little. The economic health of our district is definitely enhanced by the work this group does. I would like to thank the team for the work they do and hope they can get some financial support to ensure they can continue to provide their excellent service.

Kind regards  
Kim Gikison  
Dancing Petrel Wines  
+64212413221

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GoldenSandBeachfront and northland rentals fully support the Mangonui information centre. We feel the community focus and support provided for guests is marvellous. They can access local attractions, get the gen on arranging visits to wineries and museums in the area and all in all enrich our visitors experience in the far north. Great to have volunteers giving their time to support tourism in our area. Support for tourism businesses creates much needed employment in the area - cleaners, plumbers, electricians, maintenance, restaurants, butchers etc.  
Rosemary Archibald  
Sent from my iPhone

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Hi Kerrie  
From our point of view the info centre is an invaluable service in our area, referring many clients to our transport business. We have been financial members for the past five years and have every intention of continuing

Kind Regards

Peter & Raewyn Ellicott  
Northland Taxi Shuttles & Tours  
[www.northlandtaxishuttles.co.nz](http://www.northlandtaxishuttles.co.nz)  
[www.bookings@northlandtaxishuttles.co.nz](mailto:www.bookings@northlandtaxishuttles.co.nz)

We highly value our membership of Doubtless Bay Info Centre, and that we can have our business info cards there on display.

Our business and visiting family have very much benefited and enjoyed this Centre since its inception. We know it has taken a lot of focus and volunteer support to establish and maintain it over the years.

The Mangonui Info Centre gives our business excellent direct exposure to visitors, and we have had many customers make the trip out to our workshop and display, having been directed by them to contact us.

The volunteers and staff are all friendly and helpful, and they make an effort to personally know all the local activities and business.

We have lived in the region over 30 years and have run our sculpture business for over 20 years. We very much value this local promotion, and without it our business would struggle.

Sincerely, Yvonne & Wayne

Wayne Parsonson & Yvonne Steinemann  
PARADISE DESIGN GARDEN SCULPTURE  
702 Honeymoon Valley Road, Peria, RD 2, KAITIA 0482

Phone 09 4085588 Wayne 021 034 2116 Yvonne 027 6399 063

[info@gardensculpture.co.nz](mailto:info@gardensculpture.co.nz)  
[www.gardensculpture.co.nz](http://www.gardensculpture.co.nz)

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Hi Kerrie

As a very small business, we really appreciate the work of the DB Information Centre. We are not on the main drag so don't receive a lot of visitors, but when we do we check how they found us and do find that some of our business does come through the Info Centre. The work of the always helpful volunteers is very much valued.

Kind regards

Jan and Hubert Neeson

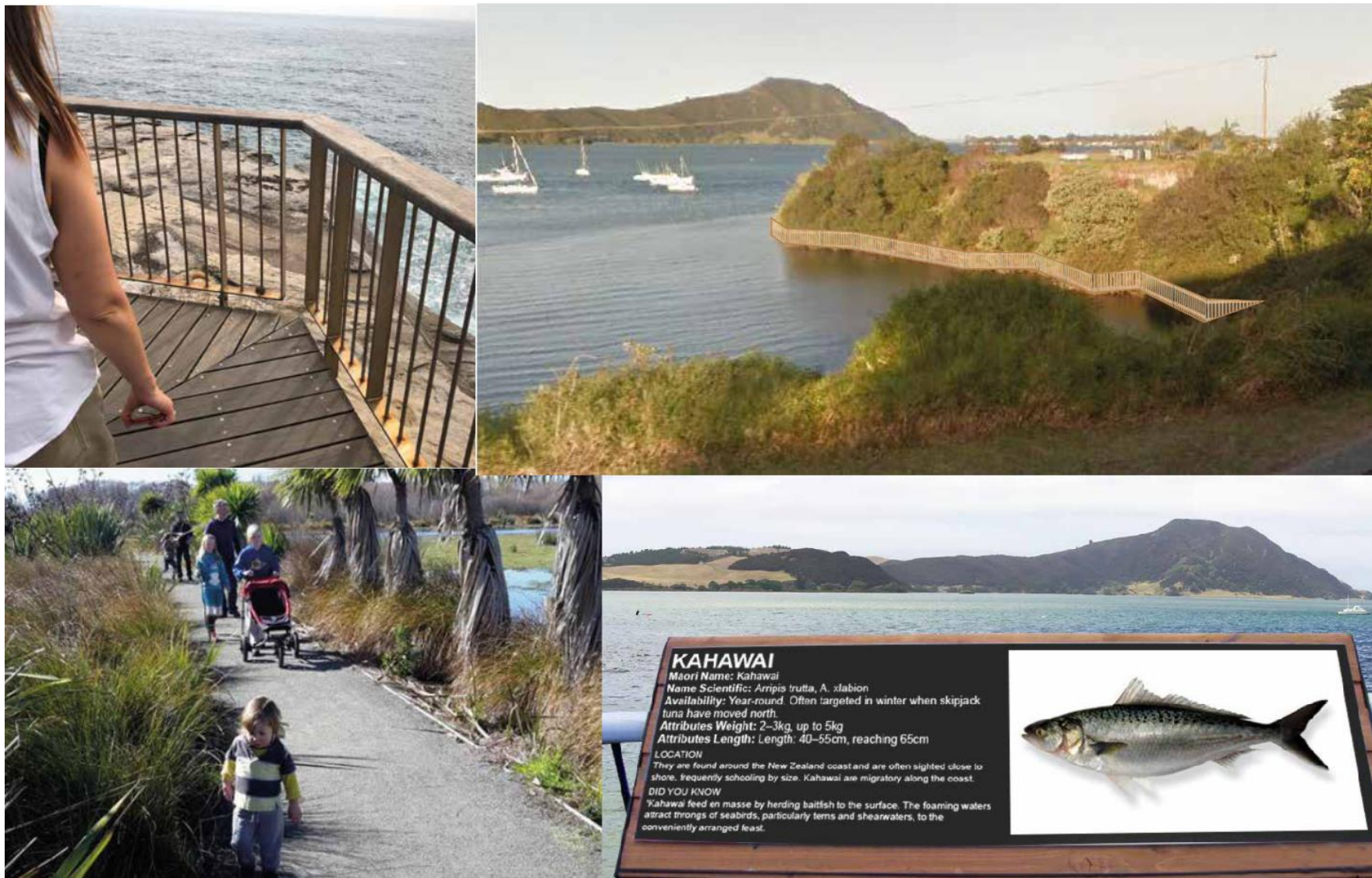
Jan Neeson  
The Neeson Gallery  
(Art and Woodturning)  
29 Lori Lane, Coopers Beach  
Phone: 09 4060227  
Mobile: 0273548412

# **PROPOSED PUKENUI SCENIC WALKWAY**



## PROPOSED PUKENUI SCENIC WALKWAY

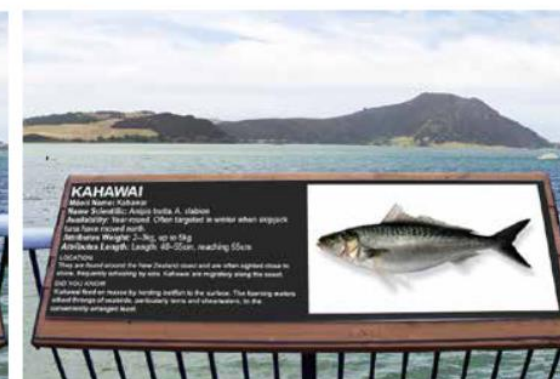
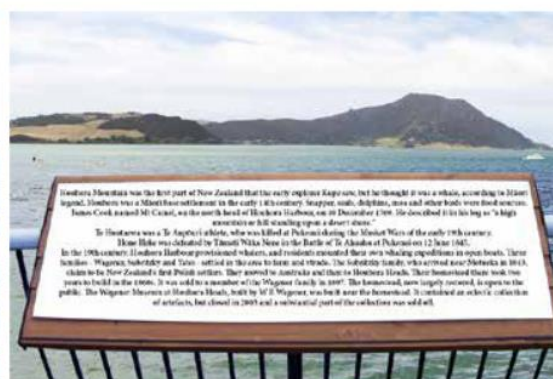
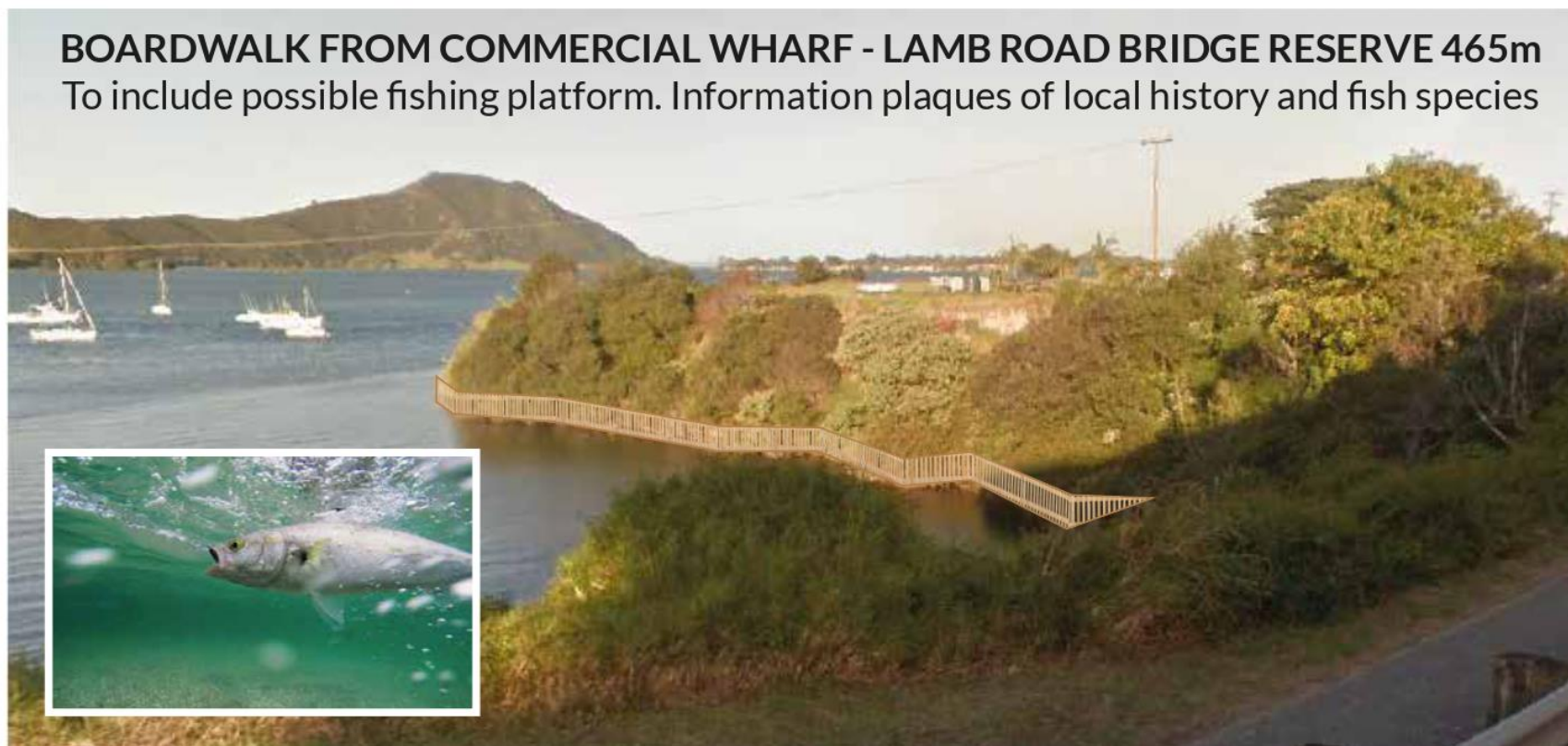
LINKING ARETHUSA RESERVE WITH COASTAL BOARDWALK AND CONTAINER SHOPS NORTH OF HARBOUR VIEW ROAD





## BOARDWALK FROM COMMERCIAL WHARF - LAMB ROAD BRIDGE RESERVE 465m

To include possible fishing platform. Information plaques of local history and fish species





### Any foundations for the Boardwalk will reduce future erosion



**PUKENUI BOARDWALK  
APPROX 465 METRES**

Proposed Boardwalk  
Distance = Approx 465m



**9 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**