

Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Creative Communities Local Funding Assessment Committee Meeting

Tuesday, 8 June 2021

Time: 10.00 am

Location: Conference Room, Te Ahu

Cnr Matthews Ave and South Road

Kaitaia

Membership:

Chairperson Wally Hicks
Deputy Chairperson - Community Representative Janet Planet
Community Representative Nopera Pikari
Community Representative Eljon Fitzgerald
Arts Far North Lois Stather-Dunn
Kaikohe Community Arts Council John Hayward
Cr Moko Tepania

Far North District Council

Creative Communities Local Funding Assessment Committee Meeting will be held in the Conference Room, Te Ahu, Cnr Matthews Ave and South Road, Kaitaia on:

Tuesday 8 June 2021 at 10.00 am

Te Paeroa Mahi / Order of Business

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1 KARAKIA TIMATANGA – OPENING PRAYER

2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 SPEAKERS

There are no speakers for this meeting as applicants are only required to speak for applications requesting over \$3,000.00.

Page 5

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3200941

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

PURPOSE OF THE REPORT

To allow the Committee to confirm that the minutes of the previous meeting are a true and correct record.

EXECUTIVE SUMMARY

The minutes of the previous Creative Communities Local Funding Assessment are attached to allow the Committee to confirm that the minutes are a true and correct record.

RECOMMENDATION

That the minutes of the Creative Communities Local Funding Assessment Committee meeting held 9 March 2021 be confirmed as a true and correct record.

1) BACKGROUND

Minutes provide a formal record of decisions made at a meeting of the Committee.

2) DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

Any discussion regarding the minutes in any succeeding meetings should be limited to their correctness.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. CCLFA_20210309_MIN_2458 - A3211702 🗓 🖼

MINUTES OF FAR NORTH DISTRICT COUNCIL CREATIVE COMMUNITIES LOCAL FUNDING ASSESSMENT COMMITTEE MEETING HELD AT THE KAIKOHE MEMORIAL HALL, MEMORIAL AVENUE, KAIKOHE ON TUESDAY, 9 MARCH 2021 AT 10.15 AM

PRESENT: Chairperson Wally Hicks, Community Representative Janet Planet, Community

Representative Nopera Pikari, Arts Far North Lois Stather-Dunn, Kaikohe

Community Arts Council John Hayward, Cr Moko Tepania

IN ATTENDANCE: Eljon Fitzgerald

1 KARAKIA TIMATANGA – OPENING PRAYER

2 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2021/1

Moved: Chairperson Wally Hicks

Seconded: Community Representative Janet Planet

That the apology received from Member Sasha Wilson be accepted and leave of absence granted.

CARRIED

Arts Far North Lois Stather-Dunn declared a conflict of interest in relation to item 5.2 – Arts Far North application.

The Creative Communities Local Funding Assessment Committee welcomed Committee Member Applicant Eljon Fitzgerald to the meeting.

MOTION

RESOLUTION 2021/2

Moved: Chairperson Wally Hicks

Seconded: Community Representative Janet Planet

That the Creative Communities Local Funding Assessment Committee agree that Eljon Fitzgerald have speaking rights for the duration of this meeting as a potential Committee member.

CARRIED

3 SPEAKERS

- Lee Whitelaw representing Kaikohekohe Trust spoke to her application.
- Alannah Curtis representing Far North Schools Tour 2021 spoke to her application.
- Delwyn Shepherd representing Far North Museums Trust, via TEAM's, spoke to her application.

- Sarah Burren representing Little Green Man Productions, via TEAM's, spoke to her application.
- Maggie Gould representing Aotearoa Composition, via TEAM's, spoke to her application.
- Geraldine Powell representing Arts Far North, via TEAM's, spoke to her application.

The meeting was adjourned from 11.45 am to 12.15 pm.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3091002, pages 6 - 10 refers.

RESOLUTION 2021/3

Moved: Arts Far North Lois Stather-Dunn

Seconded: Chairperson Wally Hicks

That the minutes of the Creative Communities Local Funding Assessment Committee meeting held 24 November 2020 be confirmed as a true and correct record.

CARRIED

5 REPORTS

5.1 STATEMENT OF CREATIVE COMMUNITIES TRUST ACCOUNT

Agenda item 5.1 document number A3091000, pages 11 - 13 refers.

RESOLUTION 2021/4

Moved: Cr Moko Tepania

Seconded: Community Representative Janet Planet

That the Statement of Creative Communities Trust Account dated 31 December 2020 be

noted.

CARRIED

5.2 FUNDING APPLICATIONS

Agenda item 5.2 document number A3091018, pages 14 - 16 refers

RESOLUTION 2021/5

Moved: Community Representative Nopera Pikari Seconded: Kaikohe Community Arts Council John Hayward

That the applications are assessed by the Creative Communities Local Funding Assessment Committee in accordance with criteria set by Creative New Zealand as follows:

a) Arts Far North / Artisan Affair

\$714.00

b) Far North Schools Tour 2021

\$4,500.00

c) Frances Goulton / Toi Whakaari Whangaroa

\$1,468.00

d) Kaikohekohe Educational Trust / Film Presentation

\$2,850.00

e)	Far No	rth Regional Museum Trust / Clock Restoration	Declined
f)	Aotear	oa Composition / Song Recording	\$1,700.00
g)	Little C	Green Men Production / Wonderland Glow	\$4,900.00
h)	Master	ing Art Workshops	Declined
i)	Pet Da	y / Short Film	\$1,280.00
			CARRIED
Abst	ained:	Cr Lois Stather-Dunn abstained from voting on the application Far North.	on submitted by Arts

5.3 PROJECT REPORT FORMS

Agenda item 5.3 document number A3091008, pages 221 - 273 refers

RESOLUTION 2021/6

Moved: Cr Moko Tepania

Seconded: Arts Far North Lois Stather-Dunn

That the Assessment Committee note the following Project Reports from:

- a) At a Stroke Art Group
- b) Kerikeri Community Music Trust
- c) Mary Ralph Art Classes
- d) Northern Dance Academy
- e) Soundgarden House Concert
- g) Te Moana Glow Show (extended tour funding)
- h) Te Moana Glow Show

CARRIED

Note: The Committee noted the Project Report from Village Arts – the natural Lens, is incomplete and declined to accept it. The Committee request that it be completed and resubmitted.

MEETING VENUES FOR 2021

RESOLUTION 2021/7

Moved: Arts Far North Lois Stather-Dunn

Seconded: Community Representative Janet Planet

That the Creative Communities Committee agree to the following meeting venues for the remainder of the 2021 calendar year

- a) 8 June 2021 Te Ahu, Kaitaia.
- b) 7 September 2021 Kerikeri.
- c) 30 November 2021 Rawene

CARRIED

At 2:15 pm, Cr Moko Tepania and Kaikohe Community Arts Council John Hayward left the meeting.

PRESENTATION BY MELANIE CHANDLER-WINTERS, CREATIVE NORTHLAND

- Melanie Chandler-Winters introduced herself to the Creative Communities Assessment Committee
- Advised what Creative Northland is working on, including a regional and district strategic plan for Arts, Culture and Heritage.
- Advised that Creative Northland will be undertaking an annual survey.

Discussion then followed about options for the Committee to make a submission to the Far North District Council Long Term Plan.

MOTION

RESOLUTION 2021/8

Moved: Community Representative Nopera Pikari

Seconded: Arts Far North Lois Stather-Dunn

That Eljon Fitzgerald be appointed to the Creative Communities Local Funding Assessment Committee.

CARRIED

6 KARAKIA WHAKAMUTUNGA – CLOSING PRYAER

7 MEETING CLOSE

The meeting closed at 2.50 pm.

The minutes of this meeting will be confirmed at the Creative Co	mmunities Local Funding
Assessment Committee meeting held on 8 June 2021.	
	CHAIRPERSON

5 REPORTS

5.1 STATEMENT OF CREATIVE COMMUNITIES TRUST ACCOUNT

File Number: A3211602

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

EXECUTIVE SUMMARY

The Statement of Account as at 31 March 2021 is attached for the Committee's information.

RECOMMENDATION

That the Statement of Creative Communities Trust Account dated 31 March 2021 be noted.

1) BACKGROUND

Every three years the Far North District Council signs an agreement with Creative New Zealand to administer the Creative Communities Funding Scheme. The current contract applies to the financial years 2019-2022.

Creative New Zealand will provide Far North District Council with an annual allocation of funding for distribution through the scheme. The annual allocation consists of a base grant of \$15,000, a variable component consisting of an allocation of \$0.60 per capita in relevant areas and a GST component. This is received by the Far North District Council in two instalments, typically in August and February.

The cost of advertising the fund is paid for using the funding from Creative NZ. In the contract the Council can use up to 7.5% of the funding to advertise the scheme.

All grants are exclusive of GST and applicants who are registered for GST can submit an invoice to receive the approved grant amount (+GST). At the beginning of the 2016 financial year Creative New Zealand advised that all their outgoing grants would be rounded up to the nearest dollar and they have requested Creative Communities Funding Assessment Committee's comply with this.

2) DISCUSSION AND OPTIONS

A copy of the Statement of the Creative Communities Trust Account is attached to provide an accurate account of income and expenditure as at 30 September 2020.

As of 22 February 2021, funding of \$58,211.25 (plus GST) has been received from Creative New Zealand for the two main payments, plus an additional amount of \$14,219.43 (plus GST) as a one-off art support boost.

The closing balance as at 31 March 2021 was \$27924.01. This includes five funding grants of \$11,818 awarded by the Committee in September and March 2021 that were yet to be uplifted by grant applicants as at 31 March. At time of writing, only one payment is yet to be uplifted (\$1000 for Otemotu Creations, granted in September 2020.

Advertising for the June 2021 meeting in the approximate amount of \$425 will show on the next statement.

Reason for the recommendation

To receive information pertaining to the budget available to the Committee for allocation and grants previously approved within the current financial year.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The closing balance as at 31 March 2021 was \$27924.01

With the funding received from Creative New Zealand in February is included, the total amount the Creative Communities Committee has to allocate in the June funding rounds is \$27,924.

ATTACHMENTS

1. Creative Communities Statement of Account 31 March 2021 - A3211543 🗓 🖺

Creative Communites Trust Account Balance as at 31 March 2021	1.1011.01.6209	
Opening Balance as at 1 July 2020	5,875.31	
		5,875.31
Funds Received 14.08.2020 Creative New Zealand	27,075.00	0,010.01
06.01.21Creative New Zealand Creativ CRCR 12.02.21 CRCR : Creative New Zealand Creativ CRCR	14,219.43 31,136.25	
12.02.21 GROR; Greative New Zealand Greativ GROR	31,130.25	72,430.68
Total Funds		78,305.99
Deduct:		
Funding Allocations <u>Jul-20</u>		
Aug-20	-	
<u>Sep-20</u>		
He Waka taiora NZTW Global Sourcing Connection	1,800.00 4,000.00	
Be Free Incorp	1,840.00	
Northern Dance Academy Trust Toi Box Hokianga	1,200.00 2,000.00	
		10,840.00
Oct-20		
<u>Nov-20</u>		
<u>Dec-20</u> Far North Environment Centre	1,500.00	
Far North Joyfest Group	1,000.00	
Kaeo Festival Group Whirinaki Toiora Community	2,000.00 1,400.00	
Grant for Far North Summer Sounds - Be Free Inc IO Creatives Trust	1,150.00	
TO Creatives Trust	4,000.00	
Jan-21		11,050.00
Village Arts Te Whenua Tupu Ora funding	1,400.00 2,000.00	
Feb-21		3,400.00
Mar-21		
Pet Day Film	1,280.00	
Te Rau o Te huia Maggie Gould	3,500.00 1,700.00	
Little Green Man Productions	4,900.00	
Arts Far North	714.00	12,094.00
		37,384.00
Total Funding Allocations		
Advertising Costs	200.00	
31.07.2020 Fuel Advertising Costs 31.10.2020 Fuel Advertising Costs	369.92 387.42	
31.01.21 Creative Communities Scheme Fuel Advertisi	422.64	
Total Advertising Costs		1,179.98
Total Payments	_	38,563.98
Account Balance as at 31.03.21	_	39,742.01
Less Commitments 2020/21 (Funds not yet up lifted)		
Otemotu Creations - Hayley Lowe Toi Box Opononi	1,000.00 2,000.00	
Kaikohekohe Education Trust	2,850.00	
DDF Dance Toi Whakaari Whangaroa	4,500.00 1,468.00	
2		
Total Commitments		11,818.00
Available Balance 31 March 2021 (includes commitments	_	27,924.01

5.2 PROJECT REPORT FORMS

File Number: A3212307

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

EXECUTIVE SUMMARY

Project report forms have been submitted from the following previously successful applications and are attached for member's information:

- a) Arts Far North Art & Craft Fair 2020
- b) Village Arts
- c) Whakawhiti Ora Pai

RECOMMENDATION

That the Assessment Committee note the following Project Reports from:

- a) Arts Far North Art & Craft Fair 2020
- b) Village Arts
- c) Whakawhiti Ora Pai

1) BACKGROUND

Projects should be completed within twelve months after funding is approved, and **Project Report** are due within two months after the project is completed.

A project report form is how a successful applicant is made accountable for the funding approved to them and impacts on future applications.

2) DISCUSSION AND OPTIONS

Project reports are required by successful applicants to show how funding was spent and the benefits to the community.

Copies of the project report forms received since the last Creative Communities Funding Assessment Committee are attached for the Committee to receive. This completes the applicants' process.

The Committee is reminded that applicants who have not returned a project report form are ineligible for further funding. A spreadsheet is maintained by the Funding Advisor and Creative New Zealand to identify those applicants who have not yet returned a project report form.

While some applicants have simply not returned a project report, others have not yet finished their projects. A copy of this spreadsheet is also attached.

Reason for the recommendation

To receive the information provided by successful funding applicants.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements. The report is for information only.

ATTACHMENTS

- 1. Project Report Arts Far North Art & Craft Fair 2020 A3121403 🖟 溢
- 2. Project Report Village Arts A3135980 U
- 3. Project Report Whakawhiti Ora Pai A3100563 U

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment	
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This report is of low significance.	
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable.	
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Applications submitted for this report are from the whole district, rather than any particular community of the Far North.	
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori.	
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities.	There are no implications on any particular persons in receiving these project reports. If the Committee were for any particular reason in a position where they chose not to receive a report from an applicant - that applicant would be considered ineligible for future funding.	
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgetary provision. This report has not been reviewed by the Chief Financial Officer.	

FNDC ADMIN 12 MAR 2021

Creative Communities Scheme Project completion Report form

Far North District



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to -

Far North District Council Funding Advisor Private Bag 752 KAIKOHE

Project title/grant number	PO68630	
2. Name of applicant	Arts Far North	
3. Name & location of	Art and Craft Fair 2020	Dalmatian Hall,
4. Date of Project	28 and 29 November 2020	0

5. Amount received from the Creative Communities scheme

\$1,920

- 7. How many people?
 - Write down the numbers of people that actively participated

50

 Write the number of people that attended (such as the audience 1,500 plus

8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time?

Specialist demonstrations

Opportunity for local artists and crafters to display and sell their work

Artists interactions and networking with each other

Possibility of further sales through commissions and exposure

Creative health of the community, with the opportunity for people to learn and be inspired

New artists, young and old, having the opportunity to display and discuss their work

Financial reward for artists selling their work, and further motivation to create more

SPCA sold food and a raffle at this event with all profits going to their cause

To improve next year:

Better parking. We would aim to run another event similar as it was very successful and well received by artists and the public.

Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

Project Costs

Item	Detail	Amount
Hall Hire	Dalmatian Hall, Kta 28 & 29 Nov	\$420
Artist Demonstrating	Cat Cown / Hot Glass	\$300
Artist Demonstrating	Louisa Millet / Silver jewellery	\$300
Artist Demonstrating	Jen Ga y	\$
Advertising	Northland Age / NZME	\$368.09
Advertising	Printing on banner	\$34.50
Advertising	Graphic Artist - Poster	\$103.50
Advertising	Posters - Photocopying	\$98.50
		1,624.59
Costs - Committee	Covered by committee	
	Musicians Paulo	\$90
	Musicians The Wood Pidgeons	300
	Drummers	\$220
	Sondes	
A: Total Cost		\$2.236.59

Item	Detail	Amount
Koha box		
Commissions	Cash deposits	\$1,825.40
Koha box		\$7.30
		\$
		\$
		\$
		\$
		\$
		\$
		\$

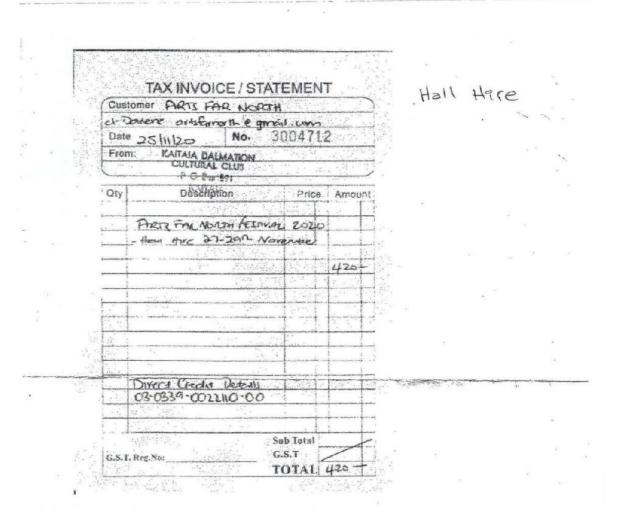
	\$
Project Income	\$1,832.70
B: Total Income	\$

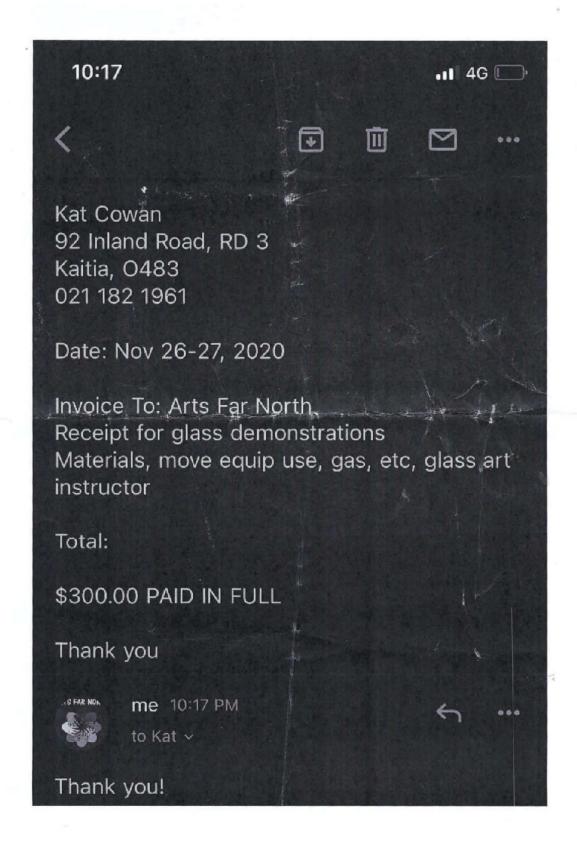
Schedule of Supporting Documentation

Arts Far North - Art & Craft Fair 2020

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

2	Tax Invoice – Kat Cowan x2 pages
3	Tax Invoice – Expressive Elements – Louisa Millett
4	Tax Invoice – NZME Holdings Ltd
5	Tax Invoice – Signs of Life
6	Tax Invoice – Liquid Light
7	Tax Invoice – Photocopying / Far North Pharmacy
8	Art & Craft Fair 2020 Advertisement
9	Art & Craft Fair 2020 Newspaper clipping





On Wed, 17 Feb 2021 at 3:18 PM, Kat Cowan katcowan66@gmail.com wrote:

Hi Darlene, wasn't sure If we did when you paid me. But here is a copy.

Cheers

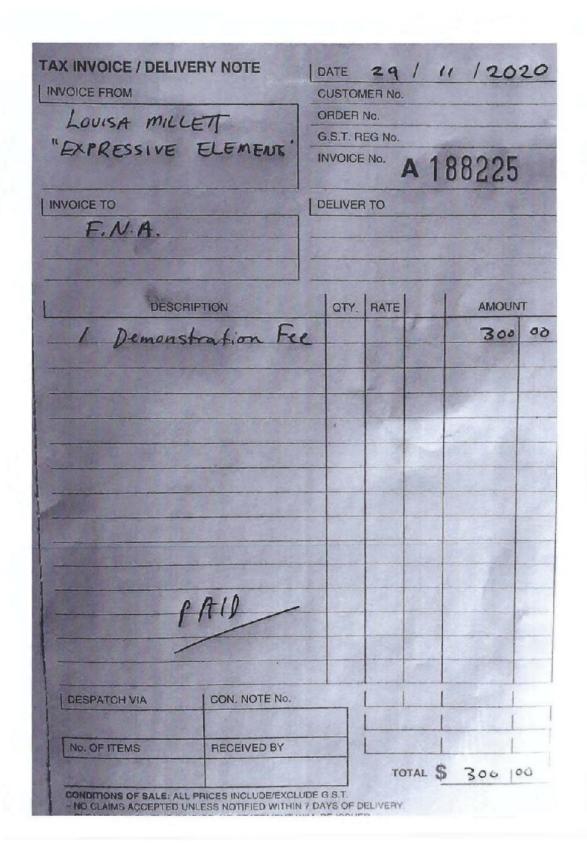
Kat

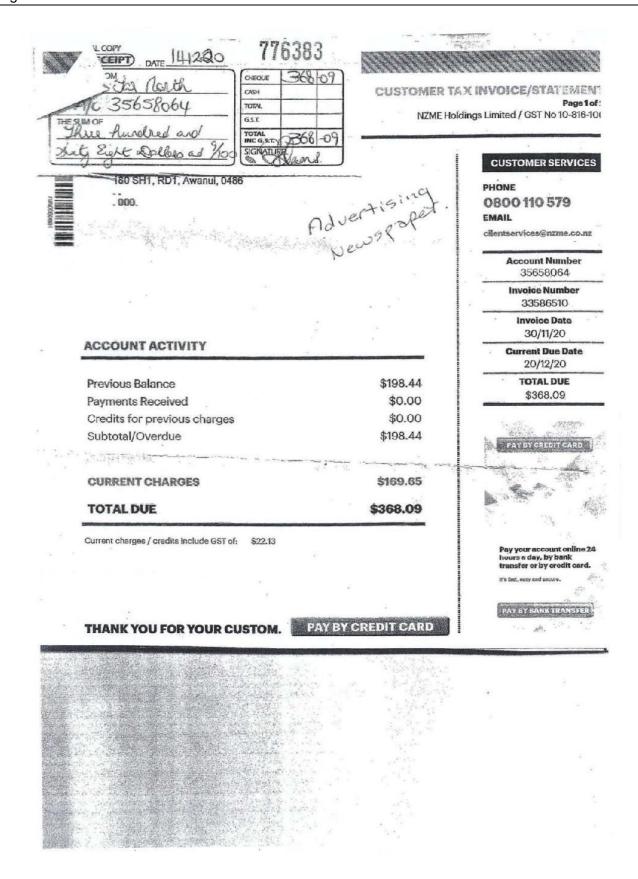
Kat Cowan

92 Inland Road, RD 3

Kaitia, 0483

021 182 196





Danner





Signs of Life (1991) Ltd 2 Bank St, P.O. Sox 40 Kaitala 09 4080744 GST Reg # 099 848 081

Bit To:

ARTS FAR NORTH

GST invoice No.: Date: 00020927 8/10/2020 REG PAYNE

NUMBERS ONLY

8 X 2

9 X 1

130MM WHITE

\$30.00 + G\$T

THANKYOU

\$30.00 \$

COMMENT

CODE RATE S 15% Terms: Net 20th GST SALE AMOUNT \$4.50 \$30.00

T GST: Total Amount: Amount Applied: Balance Due: \$0.00 S \$4.50 \$34.50 \$0.00 \$34.50 Harrist light media

Doubtless Bay Northland

021 158 7348

Jo Armstrong

Invoice

3/15/2020

Invoice for

Arts Far North

liquid LIGHT

uideo : audio ? web i print online training : multimedia

Laura liquidight.co. 72



GST 45-878-976

Payable to

Invoice #

Jo Armstrong

303

Due date

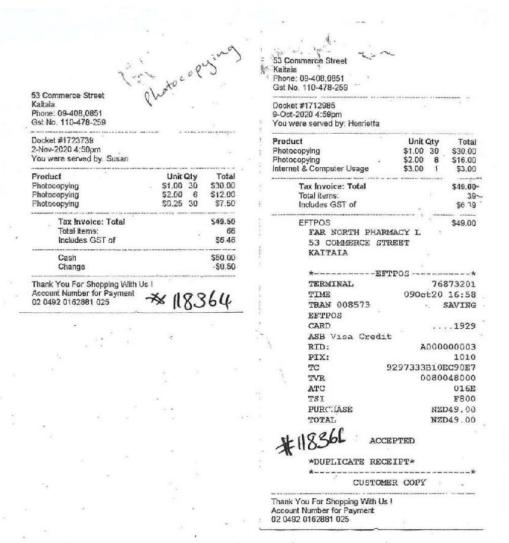
on receipt

Data	Dan Fighton	elocisty cases gelf	F 1955.7
Oct 2020	Design & graphics, various file formats Arts Fair Nov poster & news ad - 2 hours	45.00	90.00
		Subtotal	90.00
		GST	13.50
		Total	103.50

Payment can be made via Internet Banking to: J Armstrong

03-1395-0321638-000

THE WE YOU









Creative Communities Scheme

Project completion Report form
Far North District



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to -

Far North District Council Funding Advisor Private Bag 752 KAIKOHE

1.	Project title/grant number	Nature's Lens
2.	Name of applicant	Village Arts
3.	Name & location of project	1376 Kohukohu Rd, Hokianga
4.	Date of Project	31st October to 29th November

5. Amount received from the Creative Communities scheme

\$1,400



The Natural Lens Financial Project Report to Far North District Count

Village Arts Gallery Kohukohu

31st October to 29th November Works by Heather Randerson

Income

FNDC Creative Com	munities Grant	\$	1,400
Sale of Work	(\$1,800 - gallery commission 33%)	\$	600
Staff Wages (volunt	tary in kind)	\$	3,840
Total Income		\$	5,840
Costs			
Curators' Fee (art d	irection)	\$	600
Gallery Hire (covers	rental for 4 weeks)	\$	1,200
Designer's Fee (for	flyers and publicity)	\$	280
Technician's Fee (h	anging, installing)	\$ \$ \$ \$	240
Preparation Costs (cleaning preparing walls)	\$	60
Flyers (100 flyers a	nd posters)	\$	80
Window Vinyl (pub	licity on main window)	\$	100
Admin Costs (phon	e internet office costs)		560
Staff Wages (volun	tary in kind)	\$	3,840
Total Costs		\$	6,960
Deficit to Galle	ery	-\$	1,120

- 7. How many people?
 - Write down the numbers of people that actively participated
 - Write the number of people that attended (such as the audience members)

8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time? There were three artists exhibiting. Plus the gallery staff of 8 who kept the doors open 6 days a week. There were volunteers who developed the website and facebook pages. We produced hard copy flyers that we distributed throughout the region, and sent email versions of the flyer to our 300 on line contacts.

We had cooks and cleaners who produced the food for the opening.

Because the exhibition showcased the work of three major well known artists with a history of success, this show drew a crowd of strong supporters of these three artists. The work of Heather Randerson and her huge photo collages of Milford Sound were stunning.

Lindsay Evans and Marg Morrow also showed a development of their long careers with some thought provoking and intelligent work.

The community always benefits from any activities in Village Arts.

Because of Covid, New Zealanders are travelling in their own country as never before and the Hokianga is experiencing huge numbers of travellers.

Having a contemporary art gallery in Kohukohu was a real draw card for them, and has really put the gallery and Hokianga on the map

0

Other financial information

Date applied	Who to	How much	Confirmed/ unconfirmed
100			
וו זסכת בחד ח			
	Project title	Amount received	Project completion report submitted (yes/no)
Date November			completion report submitted
Date November 2018	Project title	received	completion report submitted (yes/no)
Date November 2018 May 2019	Project title Waenganui	received \$1,650	completion report submitted (yes/no)
November 2018 May 2019 Sept 2019 November 2019	Project title Waenganui Te Ra'	\$1,650 \$1,400	completion report submitted (yes/no) Yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

Creative Communities Scheme Application Form

This report was completed by Marg Morrow

Schedule of Supporting Documentation

Village Arts - Natures Lens

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Tax Invoice- Mar g Morrow / Photography
2	Tax Invoice- Centurion
3	Tax Invoice- Halvo Signs

376 KO	HUKOH	OBER 2020. S U RD.	PHOTOCO	S MORE SRAPH	2000 Y	
Tax Invoi	ce	Purchase	e Order	St	ateme	ent
Qty		Details / Descript	ion	Rate	\$	С
PX	Lonth S hibitio	rental for n. at Village	"Nadwes Arts. Galle	Lens'	1,20	00:00
Order No.	001	100 1.7		Total	ļ	
G.S.T. No.	096-	290-713	G.S.T.	Tax 5	20	00



INVOICE TO: Tax Invoice 483530

CASH Cust Order No.

 Job No.
 0173881

 Customer
 CASH

 Contact
 Zonya

 Date
 14-Oct-2020

 GST Number
 25-018-015

GST Number 25-018-01
Page 1

Quantity Details Total

Village Arts Nature's Lens DL Flyer
PRINTING:- Digital 4 Colour Process 1 side

FINISHED SIZE:- DL STOCK:- 250gsm Satin Matt FINISHING:- Trim and Pack PREPRESS:- Includes PDF Proof

300 Village Arts Nature's Lens DL Flyer 122.00

Please note that payment by credit card will incur a surcharge of 2.5%

Bank acct details CENTURION PRINT LTD ASB Commercial 12 3109 0130646 00
 Sub-total
 122.00

 GST
 18.30

 Total
 140.30



The mark of reaponable broady NOTE: Only the products that are identified as such on the invoice are FSC*Certified

P C9 849 8313 F 09 849 8314 A 11 McDonald Street, Morningside, Auckland P PO Box 6344, Wellesley Street, Auckland 1141

www.centurionprint.co.nz



TAX INVOICE

Village Arts Attention: Marg Morrow PO Box 18 Kohukohu 453 Invoice Date 27 Nov 2019

Account Number

Invoice Number

Reference Window graphics

Halvo Signs Limited

PO Box 451 Kerikeri 0245 NEW ZEALAND

Phone: 09 407 5350 Email: info@halvosigns.co.nz

GST Number 116-397-366

Description	Quantity	Unit Price	GST	Amount
Supply window graphics - "Charlie Dawes"	1.00	80.00	15%	80.00
			Subtotal	80.00
			Total GST 15%	12.00
			Invoice Total	92.00

For direct credit payments ASB 12-3102-0002668-00 Please note that this invoice is due for payment in 7 days: 04 Dec 2019

PAYMENT ADVICE

To: Halvo Signs Limited PO Box 451 Kerikeri 0245 NEW ZEALAND

Customer	Village Arts	
Invoice Number	INV-5264	
Amount Due	92.00	
Due Date	04 Dec 2019	
Account Number	1388	

Creative Communities Scheme Project completion Report form

Far North District



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through this scheme.

Please return the completed form to -

Far North District Council Funding Advisor Private Bag 752 KAIKOHE

Project title/grant number	
2. Name of applicant	Whakawhiti Ora Pai
Name & location of	Dance, Drama & Demonstration
4. Date of Project	28th September – 2nd October 20
Julio et i i eject	
E. Assessed assessed from the Counting C	
Amount received from the Creative C	ommunities scheme
	\$1400

6. Please give details of how the money was spent. Please account for both the Creative Communities Scheme funding and your own financial contribution to the project.

Project Costs

Item	Detail	Amount
Marae Hire	5 x day hire	\$250
Houhora Wharf	-	\$58.26
Empire Mart		\$301.45
Steeds Butchery		\$25
Pak n Save	Kai	\$697.61
Cavalier Wholesale	Kai	\$145.52
		\$
		\$
		\$
		\$
		\$
		\$
A : Total Cost		\$

Project Income

Item	Detail	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
B : Total Income		\$

7.	How	many	peo	ple?
----	-----	------	-----	------

 Write down the numbers of people that actively participated

36

Write the number of people that attended (such as the audience

20

8. Highlights: Give a brief description of the highlights of your project. Also describe what didn't work so well and what you might do differently next time?

We had a larger turnout of tai tamariki than expected, this turned out to be more beneficial to the programme as the older tamariki took on support roles for the younger ones off their own initiative.

The programme was well received by the tamariki it was great to see whanau that normally do not attend these events making use of it. Creativity was the buzz word for participants, encouraging them to think outside the square soon tapped into a lot of undiscovered talent. Natural leaders came to the fore and consideration for all was evident with making allowances or adjustments to include all participants.

The participants overall had a great time, for it to be successful everyone had to contribute to it in one form or another. Youth relate so well to dance and music and being able to put together a demonstration of music & movement that could tell a story was very inspirational to see. I would love to continue bringing this to the youth of our community and keep them focused on talents within and what they can offer.

Some of the setbacks was due to unforeseen circumstances our dance and drama tutors were unable to attend at the last minute. However, we were fortunate to have talented work colleagues that were able to step in and assist us. Otherwise, I would keep things the same as it was in my opinion and the response from the evaluations it was a successful programme.

9.	How did your project benefit your
	community?

It took the kids off the streets.

It took them away from devices.

It gave some relief to whanau as to what to do with their tamariki during the holidays.

Sending messages of positivity out to the community.

Encouraging creativity, physical activity, whanaungatanga, sense of pride.

This report was completed by:

Barbara Larsen

Schedule of Supporting Documentation

Whakawhiti Ora Pai

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Tax Invoice – Pak n Save Online Order x4 pages
2	Tax Invoice – Waiora Marae
3	Tax Invoice – Empire Mart x2 (1x Page)
4	Tax Invoice – Houhora Wharf Store
5	Tax Invoice – Cavalier Wholesalers / Steeds Butchery
6	Holiday Report / Photos



TAX INVOICE

Invoice Date: 28/09/2020 Invoice Number: 4105164214 Order Number: 53707979

SD and SY Rolton 2018 Limited trading as PAK'nSAVE Kaltaia, 111 North Road, Kaltala 0482, NZ GST: 126522878 Phone: 0800 725 672 Email: shoponline@paknsave.co.nz Liquor Licence: 01/OFF/005/2018, Expiry 10 October 2022

Click & Collect Details

. NZ

Monday, 28 September 2020 11am - 12pm

Victoria Brown

Billing Address

Click & Collect Address

Name:

Name:

PAK'nSAVE Kaitaia

Address:

Address:

111 North Road Kaitaia, 0482, NZ

Phone 1: (09) 409 7880

Phone 1:

Phone 2:

Phone 2:

Invoice Details

Authorisation Transaction ID: 109010825 Time: 28 September 2020 10:04am

Your Order Details

Items in your order:

64

Product Total:

\$691.61

Service fee:

\$5.00

Bag fee:

\$1.00

Total: NZD

\$697.61

Includes GST of:

\$91.01

Your shopping was completed by Alistair H

Notes about your order

Hi there the pam's classic mayonaiseis sustitute for the best foods mayo

Thanks for shopping at PAK'nSAVE Kaitaia

Got any questions about your order?
Call 0800 PAKNSAVE (0800 725 672) or email shoponline@paknsave.co.nz

Page 1 of 4

Product ID			Ordered	Supplied	Unit Price	Price
	Product Description		Quantity	Quantity	\$	\$
Added Products						
9415077094677	Pams Classic Whole Egg Mayonnaise		4	4	\$2.99	\$11.96
Bakery						
30105	Bakery French Stick 1ea		12	12	\$2.19	\$26.28
9415142003580	Tip Top Supersoft White Toast Bread 700g	Promotion	12	12		\$36.00
Baking Supplies	& Sugar					
9414972100391	Edmonds Instant Dry Yeast 96g	Promotion	1	1	\$3.49	\$3.49
9415077068173	Pams Pure Plain Flour 5kg	Promotion	2	2	\$6.09	\$12.18
9415272101118	Chelsea White Sugar 1.5kg	Promotion	1	1	\$2.89	\$2.89
	Griffin's Snax Crackers 250g					
Conned P. Drope	ared Foods					
	red Foods Maggi Onion Soup 32g		3	3	\$1.35	\$4.05
		Promotion	3	3		\$4.05
9400556007781 9400547001811	Maggi Onion Soup 32g	Promotion			\$1.50	
9400556007781 9400547001811 9415077096138	Maggi Onion Soup 32g Wattie's Spaghetti In Tomato Sauce 420g	Promotion	8	8	\$1.50 \$1.39	\$12.00
9400556007781 9400547001811 9415077096138 9415077414208	Maggi Onion Soup 32g Wattie's Spaghetti In Tomato Sauce 420g Value Pineapple Pieces In Syrup 425g		8	8	\$1.50 \$1.39 \$2.49	\$12.00
9400556007781 9400547001811 9415077096138 9415077414208	Maggi Onion Soup 32g Wattie's Spaghetti In Tomato Sauce 420g Value Pineapple Pieces In Syrup 425g Pams Reduced Cream 284g	Promotion	2	2	\$1.50 \$1.39 \$2.49	\$12.00 \$2.78 \$7.47
9400556007781 9400547001811 9415077096138 9415077414208 9415022025329 Cheese	Maggi Onion Soup 32g Wattie's Spaghetti In Tomato Sauce 420g Value Pineapple Pieces In Syrup 425g Pams Reduced Cream 284g	Promotion	2	2	\$1.50 \$1.39 \$2.49 \$3.99	\$12.00 \$2.78 \$7.47
9400556007781 9400547001811 9415077096138 9415077414208 9415022025329 Cheese	Maggi Onion Soup 32g Wattie's Spaghetti In Tomato Sauce 420g Value Pineapple Pieces In Syrup 425g Pams Reduced Cream 284g Sealord Wild Caught Pink Salmon 210g	Promotion Promotion	3	3	\$1.50 \$1.39 \$2.49 \$3.99	\$12.00 \$2.78 \$7.42 \$15.90
9400556007781 9400547001811 9415077096138 9415077414208 9415022025329 Cheese	Maggi Onion Soup 32g Wattie's Spaghetti In Tomato Sauce 420g Value Pineapple Pieces In Syrup 425g Pams Reduced Cream 284g Sealord Wild Caught Pink Salmon 210g Valumetric Tasty Grated Cheese 500g Meadow Fresh Traditional Cream Cheese 250g	Promotion Promotion Promotion	8 2 3 4	3 4	\$1.50 \$1.39 \$2.49 \$3.99	\$12.00 \$2.78 \$7.4: \$15.90 \$49.7:

Page 2 of 4

Product ID	Product Description		Ordered Quantity	Supplied Quantity	Unit Price \$	Price
Dairy & Eggs						
9414967688040	Fresh 'n Fruity Vanilla Bean Reduced Sugar Yoghurt 1kg	Promotion	3	3	\$3.89	\$11.67
9415077098668	Value Standard Milk 2l	Promotion	2	2	\$3.19	\$6.38
9414929031518	Morning Harvest Size 6 Eggs 20ea	Promotion	3	3	\$3.99	\$11.97
9414967442925	Fresh 'n Fruity Fruit Of The Forest Reduced Sugar Yoghurt 1kg	Promotion	3	3	\$3.89	\$11.67
9414967324757	Fresh 'n Fruity Simply Apricot Reduced Sugar Yoghurt 1kg	Promotion	3	3	\$3.89	\$11.67
Deli, Salads & Co	ooked Meats					
9403113998874	Just Hummus With Roasted Carrot & Honey 175g		4	4	\$3.49	\$13.96
14198	Ryans Manuka Smoked Ham	Promotion	2.000kg	2.000kg	\$9.90/kg	\$19.80
9403113999024	Just Hummus With Roasted Kumara & Butternut 160g		5	5	\$3.49	\$17.45
9403113999000	Mediterranean Margherita Layered Dip 135g	Promotion	9	9	\$3.89	\$35.01
Fruit & Vegetabl	es					
9420015449389	Yummy Royal Gala Apples 1.5kg		4	4	\$6.39	\$25.56
04688	Produce Red Capsicum 1ea	29	4	4	\$2.59	\$10.36
04821	Produce Red Cabbage Half 1ea		1	1	\$2.89	\$2.89
04093	Produce Brown Onions		10	10/1.880kg	\$0.99/kg	\$1.86
04562	Produce Carrots		12	12/1.810kg	\$1.10/kg	\$1.99
04022	Produce Green Seedless Grapes	Promotion	6.000kg	6.000kg	\$6.99/kg	\$41.94
04091	Produce Red Kumara		30	30/12.430kg	\$5.29/kg	\$65.75
03108	Produce Summer Kiss Valencia Oranges	Promotion	50	50/11.740kg	\$1.79/kg	\$21.01
9420015445961	Produce Bagged Iceberg Lettuce 1ea		4	4	\$3.29	\$13.16
04736	Produce Crown Pumpkin 1ea		2	2	\$6.39	\$12.78
04069	Produce Green Cabbage 1ea	Promotion	1	1	\$2.29	\$2.29

Page 3 of 4

8						
	n previous page					
04064	Produce Red Tomatoes		10	10/1.420kg	\$11.29/kg	\$16.0
942001544807	8 Produce Bobby Bananas 850g	Promotion	12	12	\$2.99	\$35.8
Hot Drinks						
941498202003	0 Bell Original Tea Bags 100ea	Promotion	1	1	\$3.99	\$3.9
Sauces, Stock 8	4 Marinades					
94547733	Wattie's Tomato Sauce 560g	Promotion	2	2	\$3.99	\$7.9
930064501449	5 Leggo's Tomato Paste 400g	Promotion	2	2	\$3.79	\$7.5
9400556005459	Maggi Roast Meat Flavoured Gravy Mix 27g	Promotion	2	2	\$0.99	\$1.9
Here's what was	s substituted and / or modified Product Description		Ordered	Supplied	Unit	Pric
Cheese	r roduct Description		Quantity	Quantity	Price \$	7110
	Ornelle Brie Cheese 110g					
		Promotion	9	0	\$2.89	\$0.00
9414832512029	Galaxy Brie Cheese	Promotion	0	9	\$2.89	\$26.01
Deli, Salads & Co						
9415307001154	Hutton's Ham & Chicken Flavoured Luncheon 800g	Promotion	2	0	\$5.49	\$0.00
414735820252	Tegel Chicken Luncheon	Promotion	0	2	\$5.49	\$10.98
rozen Foods						tu .
310174006021	McCain Peas 1kg	Promotion	4	0	\$2.79	\$0.00
415077900015	Pams Garden Peas	Promotion	0	4	\$2.59	\$10.36
ere's what was	Out of Stock and not supplied					
ere's what was	Out of Stock and not supplied Product Description		Ordered Quantity	Supplied Quantity	Unit Price \$	
roduct ID ondiments & D	Product Description				Unit Price \$	Price \$

Page 4 of 4

WAIORA MARAE

5284 Far North Rd Ngataki TE HIKU O TE IKA 0484

e: waioramarae@gmail.com

p: 096010001 m: POBox 17

Houhora 0460

Invoice 0110075

6652 Far North Road

RD4 Kaitaia 0484

26.02.2020

Whakawhiti Ora Pai

C/O Babara Larsen

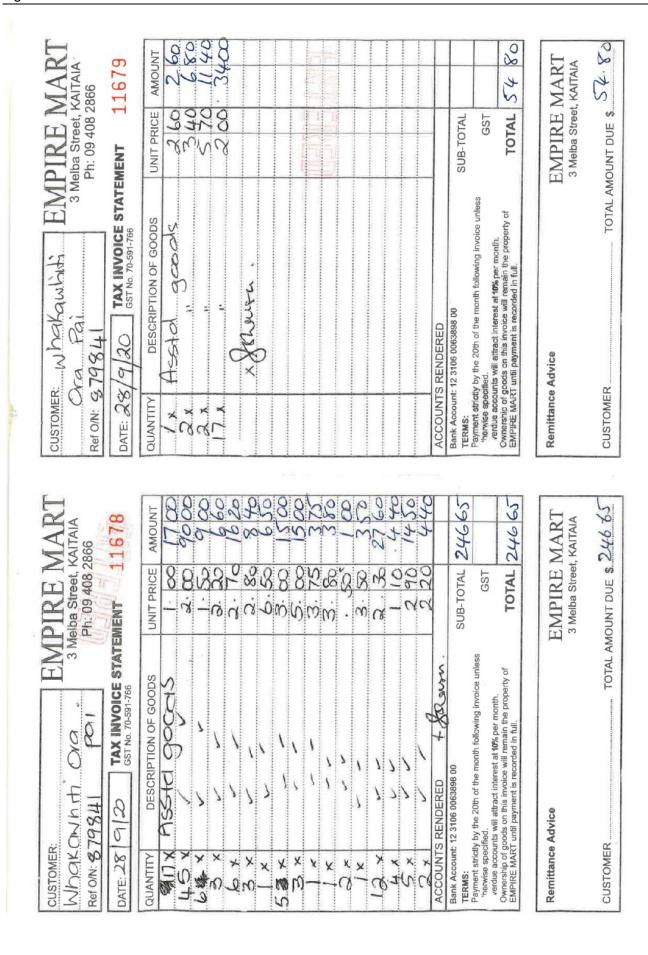
Date: 08.09.2020 **Holiday Programme**

5 Days Hire From 28,29,30 September 01,02 October 2020 @ \$50.00 per Day

\$250.00

Bank Account Details: 12-3096-0182446-01

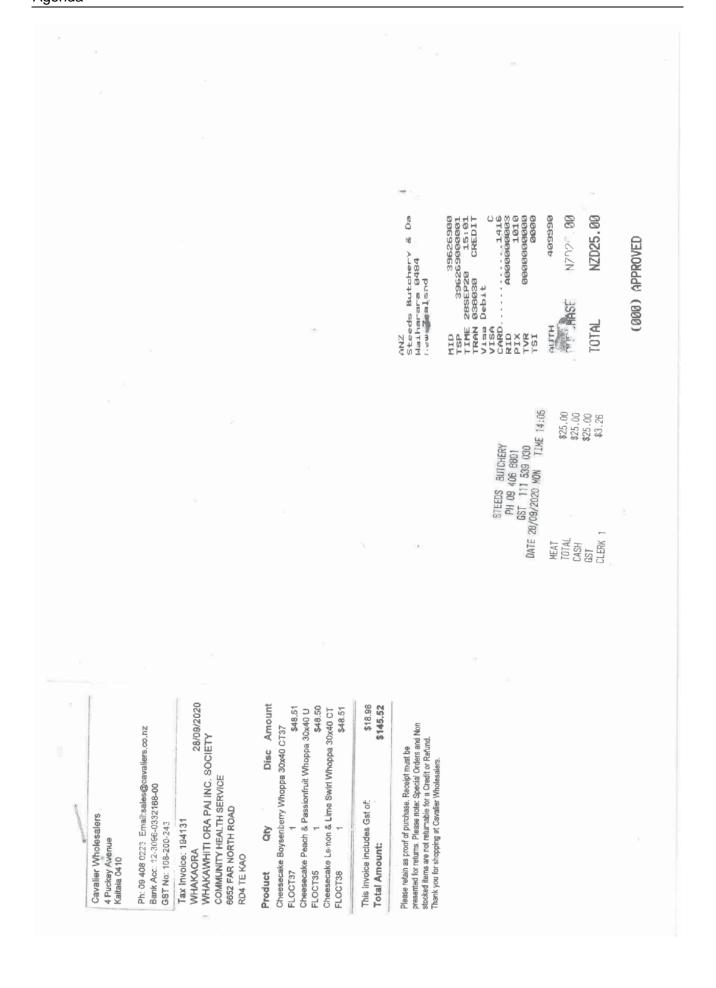
Thank you for your business



For North Boad, Pucenus, Houhors
rate those Groceries Livited ****

Te Pucarangi
Housey Program

CALBURY CANANTOTORE RED.	.98
CHORORA SERVICE HOUTE	.98
London and	
CADBURY CARAMILK 1806	
	.96
CADBURY MILK 18gG	
	.98
CADBURY TOP DECK 180G	
	.98
	.09
PAMS WATER GL \$5	.09
VALUE CANOLA OIL 3L \$8	.69
PAMS SPREAD CANOLA IKG \$5	.49
14 BALANCE DUE 058	.26
CHARGE ACCOUNT \$58	.26
4039595	
TOTAL \$50	.66
TUTAL GST \$7	.60
TOTAL \$58	. 26
CHANGE \$0	.00



REPORT ON DANCE, DRAMA & DEMONSTRATION SCHOOL HOLIDAY PROGRAMME

Dance and drama are one medium that youth are often drawn to and can break through many barriers such as culture, language and mentally. The programme is designed so that participants will get to learn different styles of expressions incorporating present knowledge and how they can build on that, turning negatives to positives or making positives stronger. They will role play, be encouraged to choreograph, build confidence, lead out and share their stories. The idea is to plant a seed of change with the hope that they leave the programme knowing they can make informed choices. The programme will run in Ngataki which is central to the rohe making it less stressful for those living on the outer edges.

One of our biggest concerns especially in small areas such as ours, the use of methamphetamine becomes a norm for many in the home. Our aim is to break the cycle of accepted normality within their environment and grow future champions or leaders that can make a more informed choice. We will bring in experienced tutors in the field of dance and drama and incorporate both methods to create a story that is native to the area.

This programme has been designed to target youth aged between 8yrs – 18yrs. Our key priority is to approach whanau health and wellbeing through an initiative that will engage our youth at a level of delivery that they can not only understand but can relate to. Not to restrict whanau we also had a 3yr to 7yr group as well, the programme runs for 4 days.

There are 4 communities within our boundary each with their own kaupapa which makes for a challenge within itself, therefore by presenting a performing arts programme such as this can break through all barriers and can be inclusive of everyone that attends.

The programme will affirm positive Maori approaches that are interactive, creative with an outcome of enhancing the wairua, hinengaro, tinana and whanau. The theme that we will be focusing on is methamphetamine, which is current to present social activities in the area, and very much a reality for many of the youth living here.

All those that have tamariki in Te Puarangi were encouraged to send their tamariki to attend which gave us more kanohi ki te kanohi time enhancing connections and building on the relationship.

Numbers were limited to $30 \times 8-18$ yr olds without supervision and $15 \times 3-7$ yr olds with parent supervision. This was a response to covid 19 and number restrictions.

We had 3 x facilitators manage the older group and 1 x facilitator to manage the younger group. There were 28 tai tamariki and 9 under 7 group attend the 4 day session.

We also had Health Promotion onboard who provided the very healthy morning tea and lunch which was also part of the learning daily sessions.

There was a strong attendance of tamariki aged between 12yrs – 16yrs because of this an emphasis on maintaining mana and ensuring leaving others mana intact was adhered to throughout the week, this worked well as 99% maintained the kaupapa.

Overall, it was a productive week with many leaders emerging out of the groups and majority building their confidence it was also a great opportunity to allow them to think outside the square encouraging creativity. Although the original intention was to educate tamariki about methamphetamine the

group itself ended up directing the purpose towards addictions in general. This seemed a more realistic subject to approach, as alcohol and violence were also raised as concerns.

FEEDBACK - EVALUATION

A HARD WEEK OF DANCE & DRAMA SOME OF THE PARTICIPANTS REFLECTING ON THEIR EXPERIENCES







Had a lot of fun

really enjoyed it

It was cool

felt good

Thanks for putting this on in the school holidays otherwise we would have had nothing to do

I was excited to come everyday

I enjoyed meeting new people

I knew I had talent I just needed a platform to show it

I loved my group

Wish it could go for 2 weeks everyone

yeh not long enough

thank you

I enjoyed playing the role of leader felt good

it was fun

thanks Te Puarangi

I was shy but not so much at the end.

EVERYONE HERE WOULD LIKE TO SAY A BIG THANK YOU TO THE FAR NORTH DISTRICT COUNSEL FOR SUPPORTING US MUCH APPRECIATED







5.3 FUNDING APPLICATIONS

File Number: A3212357

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

PURPOSE OF THE REPORT

Ten applications for Creative Communities Scheme funding have been received and are attached for the Committee's consideration for allocation of Creative New Zealand funds.

RECOMMENDATION

That the applications are assessed by the Creative Communities Local Funding Assessment Committee in accordance with criteria set by Creative New Zealand as follows:

a) Aria Designs Yazma Smith

b) Soundgarden August 2021 Bruce Walker

c) Northland Floral Arts Lyn Read

d) Hokianga Community Educational Trust Janine McVeagh

e) Kerikeri Open Art Studios Trail – KOAST 2021 Bruce MacGregor

1) BACKGROUND

The Creative Communities Local Funding Assessment Committee meets on four dates annually to distribute funds in accordance with criteria specified by Creative New Zealand.

To be successful, applications for support under the Creative Communities Scheme must show that their proposed project meets one or more of the following three funding criteria:

- 1. Broad Community Involvement the project will create opportunities for local communities to engage with and participate in arts activities.
- 2. Diversity the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- 3. Young People the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

2) DISCUSSION AND OPTIONS

An analysis of the applications is attached (CCS Grant Tracking Tool – March 2021) to provide further details for the applications and how they could be assessed by the Committee. The analysis sheet includes questions from the Committee Assessment Marking Sheet for members to utilise when considering applications and use as a quick reference during the meeting.

It is noted that supporting information for the application from Ruby Harris (application i) has not been received at time of report. This has been requested and will be provided if received by the day of the meeting.

#	Applicant	Project	Amount Requested
а	Yazma Smith (Aria)	Emiemi te maunga	\$2,000
b	Bruce Walker	Soundgarden 2021	\$425

С	Northland Area Floral Art Society	Northland Designer of the Year 2021	\$2,000
d	Hokianga Community Educational Trust	Hokianga Walks	\$2,000
е	Bruce MacGregor	Kerikeri Open Art Studios Trail (KOAST) 2021	\$2,413
		Total Requested	\$8,838

Reason for the recommendation

To enable the Creative Communities Funding Assessment Committee to consider applications for the current Creative Communities funding round in accordance with criteria set by Creative New Zealand.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The total available balance for the financial year 2020/2021 is \$27,924.01.

ATTACHMENTS

- 1. Far North_20-21_CCS_GTT A3212430 🗓 🖫
- 2. Application Aria Designs A3209495 1
- 3. Application Bruce Walker Soundgarden Aug21 A3211763 4
- 4. Application Floral Arts A3198750 U
- 5. Application Hokianga Community Educational Trust A3196934 4
- 6. Application KOAST A3197502 1

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	Not Applicable.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable – criteria are determined by Creative NZ.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The matter has District-wide relevance so the Community Boards views have not been sought.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not Applicable.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities.	Not Applicable.
State the financial implications and where budgetary provisions have been made to support this decision.	Funding is provided by Creative New Zealand to the Creative Communities Committee to award. There is a balance of \$17,952.97 available for allocation. The Chief Financial Officer has not reviewed this report.

Creative Communities Scheme Grants Tracking Tool

2020/21

Reason for Decline

IE Ineligible
IC Incomplete
LP Low Priority

			KEY:	Funding Criteria
Territorial	Far North District Council	Type into the yellow fields and select from drop-down menus.	AP	Access & Participation
Authority:	Par North District Council	Complete a row for each application.	DV	Diversity
	-	Please do not include GST in any of the amounts.	YP	Young People

Funding Round	Applicant Name	Applicant Ethnicity	Project Title	Brief Project Description	Funding	\$ Amount	\$ Amount	Status	Reason for	Estimated No. of	Estimated No. of
Closing Date					Criteria	Requested	Allocated		Decline	Participants	Audience
8/06/2021	Yazma Smith	Mãori	Emiemi te maunga	Produce a short film that tells the story of Maunga Emiemi - wahi tapu (sacred mountain) of Whangaroa as a means to empower cultural identity.	АР	\$2,000				50	1000
8/06/2021	Bruce Walker	NZ European	Soundgarden 2021	House concert for the community of the Hokianga.	AP	\$425				12	30
8/06/2021	Northland Area Floral Art Society	Multiple Ethnicities	Northland Designer of the Year 2021	Far North competitive floral art exhibition.	AP	\$2,000				40	1000
8/06/2021	Hokianga Community Educational Trust	Multiple Ethnicities	Hokianga Walks	Research and preparation of a booklet of walks around Hokianga	АР	\$2,000				5	200
8/06/2021	Bruce MacGregor	Multiple Ethnicities	Kerikeri Open Art Studios Trail (KOAST) 2021	Three Day Art Trail over Labour Weekend, promoting over 60 artists	AP	\$2,413				85	3800
Total						8838	\$0.00			192	6030

(1)



Creative Communities Scheme

Application Form

Funding for local arts projects Ngā pūtea mō ngā toi te hautāinga

Closing Date

For Projects that take place between

To submit your Creative Communities Scheme application please complete, print and return this form to: 08 May 2020

09 June 2020 - 09 June 2021

Attn: Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0405
funding@fndc.govt.nz

BEFORE YOUR START

Read the Creative Communities Scheme Application Guide

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- · which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme Far North District Council

Priority will be given to applications/projects that can show:

- Broad Community Involvement the project will create opportunities for local communities to engage with and participate in arts activities.
- Diversity the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- Young People the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme Application Form or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form.
 Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

*	My project has an arts focus
*	My project takes place in the local authority district that I am applying to
*	I have answered all of the questions in this form
*	I have provided quotes and other financial details
*	I have provided other supporting documentation
*	I have read and signed the declaration
*	I have made a copy of this application for my records

Creative Communities Scheme Application Form

PART 1: APPLICANT®DETAIL

Name and contact details						AS	3B	
Are you applying as an individ	dual or group	?	Individual	*		Customer	Details	
Full name of applicant:	Yazma Sm	nith (project manager			12 2026 5421590	00		
Contact person (for a					Account Numi Name:	per: 12-3076-0424989 MISS Y L SMITH	-00	
group): Street address/PO Box:	277 Pupuk	e Ro	ad	=				
Suburb:	Kaeo		Tow	n/C				
Postcode:	0479		Cou	ntry	Address:	277 PUPUKE MAN RD 2	277 PUPUKE MANGAPA ROAD	
Email:	yazma277(@gm	ail.com	-		KAEO 0479		
Telephone (day):	021 025 37	614		=				
All correspondence will be sent to t	he above ema	il or p	ostal address		Date Printed:	20 May 2021		
Name on bank account:	Yazma Sm	ith			Gormanice.	F		
Bank account number:	12-3076-04	12498	39-00					
if you are successful your grant will	be deposited	into th	nis account					
New Zealand European/Pāke Māori: Pacific Peoples: Asian: Middle Eastern/Latin America Other:	an/African:	*	Detail: Detail: Detail: Detail:		kah⊔ ki Whangar			
Would you like to speak in committee meeting?	support of	your	application	n at	the CCS asse	essment		
Yes: No *								
If you mark yes, talk to your local Co	CS administrat	or bef	ore you go so	you k	now who you will	be speaking to and		
How did you hear about the an X)	Creative C	Comr	munities Sc	hem	e? (select ON	E and mark with		
Council website	C	reativ	e NZ webs	te	Social	media		
Council mail-out	Lo	ocal p	paper		Radio			
Council staff member	Po	oster	/flyer/brochu	ıre	* Word	of mouth		
Other (please provide detail)				-				

Creative Communities Scheme Application Form

PART 2: PROJECT DETAILS

Project name: Emiemi te maunga							
Brief description o	f project:						
My informative inquiry for this kaupapa began in 2016, whilst employed as a researcher for the Whangaroa Papa Hapu analysing briefs of evidence submitted by claimants to identify numerous breaches of the Treaty by the Crown.							
What the research produced and major area for concern for the claimants of Whangaroa, was 'He maemaenui' the deep emotional trauma due to loss of identity, due to loss of land.							
	This project is the creative response to this maemae (hurt) as a means to revive the purakau (stories) of Whangaroa with this perspective: For us, as us, by us.						
	aunga (mountains) in Wha acuum of displaced ident			relatively gone			
Through the communicative power of film and moving image, it is my intention as a descendant of this tupuna maunga (ancestral mountain) to restore her identity by sharing herstory with her people, the rangatahi especially. Emiemi personified, will be the metaphor for our own cultural restoration and spiritual reconnection. A historical reference/resource for future projects of this restorative nature.							
	ager my bachelors of visu n moving image/film and i		s me with both	contextual and			
	gularly in community bea ngatahi interested in the v		roughout the to	ownship of Kaeo,			
Go to my website fo	or examples:						
https://ariadesigns.co.nz/community-projects-gallery/							
Project location	timing and numbers						
Venue and suburb		Kaeo					
Start date:	, or town.	July	Finish date:	September			
Number of active	participants:	50	. IIIIOIT dato.	- Sprombol			

Creative Communities Scheme Application Form

PART 2: PROJECT DETAILS

Number of viewers/au	Number of viewers/audience members: unlimited						
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.							
* Access and par and participate in		ate opportunities for local con vities	nmunities to engage with,				
* Diversity: Suppo	ort the diverse a	artistic cultural traditions of loc	al communities				
* Young people: participate in the		people (under 18 years of age) to engage with, and				
Artform or cultural a	arts practice: (select ONE and mark with an	X.)				
Craft/object art		Dance	Inter-arts				
Literature		Music	Ngā toi Māori				
Pacific arts	*	Multi-artform (including film)	Theatre				
Visual arts	Visual arts						
Activity best describes your project? (select ONE and mark with an X)							
Creation only		Presentation only	(performance or concert)				
* Creation and pre	sentation	Presentation only	(exhibition)				
* Workshop/wānai	nga						

Creative Communities Scheme Application Form

PROJECT DETAILS (6)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Produce a short film that tells the story of Maunga Emiemi – wahi tapu (sacred mountain) of Whangaroa as a means to empower cultural identity.

2. The process/Te whakatutuki: How will the project happen?

3 month creative process will involve interviews, gathering of relevant footage, gathering of artist impressions, editing and production.

The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Tangata whenua are key for gathering information and support for this kaupapa. Therefore the Marae and hapu groupings of Whangaroa will be included in the production of this short film.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The project will source both young and old to participate in this project. Our kaumautua (elders) will be providing the content for the film, while the rangatahi will provide the necessary skills and experience to record and represent the content visually. Rangatahi will also be given the task of interviewing whanau members, to take footage and to participate as narrators. Not only will they be a part of the creative process but will also learn valuable skills in this profession.

Creative Communities Scheme Application Form

PROJECT DETAILS (Budget)

5. The budget/Ngā pūtea

Amount you are req	uesting from the	Crea	tive Communities Scheme	\$ 2,000	
Costs less income	Costs less income This is the maximum amount you can request from CCS				
Total Income				\$ 2,000	
Film production crew x3	5 hrs			300.00	
Project manager fee	40 hrs			800.00	
Food			cess held on Marae, refreshments will be interview sessions for approx. 20 people.	300.00	
Marae hire	2 overnight stays			200.00	
Travel	Director will travel course of this proj		Auckland making 4 round trips over the Whangaroa.	400.00	
Donations					
Income eg ticket sales	Detail eg 250 tick	ets at	\$15 per ticket	Amount eg \$3,750	
Project Income	sale of artwork,	other	ome you will get for your project from tic grants, donations, your own funds, othe ount you will be requesting from CCS.		
Total Costs				\$2000.00	
	40 hrs	0.011		\$800.00	
	Rangatahi x3 film		hrs	\$300.00	
	Marae hire overni	aht		\$300.00	
				\$400.00	
Artist fee: Director	80 hours over a 3	month	period	\$2,000.00	
Item eg hall hire	Detail eg 3 days'	hire at	\$100 per day	Amount eg \$300	
Project costs		e hire,	ts of your project and include the details promotion, equipment hire, artist fees a	nd	
	No	*	Include GST in your budget		
Are you GST regis	stered? Yes		Do NOT include GST in your budg	et	
See the CCS App	olication Guide for	more	detail on how to complete this secti	on.	

Creative Communities Scheme Application Form

PROJECT DETAILS (Budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
N/A			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
N/A			

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

Creative Communities Scheme Application Form

PART 3: DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read information and agree to each section.				
*	I/We understand that if this application is successful I/we cannot receive funds for the same projection Creative New Zealand's other funding programmes.				
*	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.				
f th	s application is successful, I/we agree to:				
*	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)				
*	complete the project within a year of the funding being approved				
*	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed				
*	return any unspent funds				
*	keep receipts and a record of all expenditure for seven years				
*	participate in any funding audit of my organisation or project conducted by the local council				
*	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme				
*	acknowledge CCS funding at event openings, presentations or performances				
*	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos				
*	I understand that the Far North District Council is bound by the Local Government Official Information and Meetings Act 1987				
*	I/we consent to Far North District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.				
*	I/we understand that my/our name and brief details about the project may be released to the medi or appear in publicity material.				
*	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993 NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.				
Na	me Yazma Smith				
	(Print name of contact person/applicant)				
Sin	ned: Yazma Smith (Yazma Chita)				

Creative Communities Scheme Application Form

(10)

Schedule of Supporting Documentation

ARIA DESIGN

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quote – Seaton Smith (Film Director/Editor)

(11)

Film Director/ Editor : Seaton Smith

(Bachelor of Māori Development, majored in Māori media)

Production schedule

Pre-production

- Storyboarding, organising production/interview schedules including film content:
 20 hrs
- Review schedules with involved members of the project: 2 hrs

Hours: 22

Production

- Tangata whenua interviews on the marae: 10 hrs
- Sourcing personal pre- recorded footage to strengthen content: 10 hrs
- Re- watch / organise film content: 8 hrs

Hours: 28

Post_production

Edit / Produce a short film

Hours: 30

Total hours: 80

Expenditure: \$2,000.00

Bank account details: Seaton Smith 12-3232-0330010-50

Read the Creative Communities Scheme Application Guide

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme Far North District Council

Priority will be given to applications/projects that can show:

- Broad Community Involvement the project will create opportunities for local communities to engage with and participate in arts activities.
- Diversity the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- Young People the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme Application Form or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form.
 Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

X	My project has an arts focus
X	My project takes place in the local authority district that I am applying to
X	I have answered all of the questions in this form
X	I have provided quotes and other financial details
X	I have provided other supporting documentation
X	I have read and signed the declaration
X	I have made a copy of this application for my records

Name and contact details

Are you applying as an individu group?	al or Individua	al +	Group	
Full name of applicant:	Bruce Walker			
Contact person (for a group):				
Street address/PO Box:	1262 Paponga Road, KOHUKOHU.			
Suburb:		Town/City		
Postcode:	0453	Country:	New	Zealand
	bruce@kohukohu.c	om		

Telephone (day):	40558	87		4055887				
All correspondence will be sent to	the above e	mail or p	oostal address					
Name on bank account:	Bruce	Walke	г	GST				
Bank account number: 38-9002		02-071	0816-03	num	ber:			
f you are successful your grant w	ill be deposit	ed into t	his account					
Ethnicity of applicant/gro	up (mark и	vith an	X, you can s	elect m	ultiple d	options)		
New Zealand European/Pā		Х	Detail:					
Māori:		-	Detail:					
Pacific Peoples:			Detail:					
Asian:			Detail:					
Middle Eastern/Latin		-	Detail					
American/African:			1					
Other:			Detail:					
Would you like to speak in committee meeting?	support	of you	r application	n at the	CCS a	ssessme	nt	
res: No: X								
	1							
you mark yes, talk to your local	CCS adminis	trator be	efore you go so	you know	who you	ı will he sne	aking to any	
f you mark yes, talk to your local or how long							Y	
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Artform or cultural arts practic	e: (select ON	E and mark with	h an X.)	
Craft/object art		Dance	Inter-arts	Acceptant
Literature	X	Music	Ngã toi Māori	
Pacific arts		Multi- artform (including	Theatre	
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ctivity best describes your pro	oject? (seleci	ONE and man	k with an X)	Madrice
Creation only			entation only (performance or	
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Workshop/wānanga		Prese	entation only (exhibition)	
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Project costs	Write down all the costs of your project and include the d materials, venue hire, promotion, equipment hire, artist for personnel costs.	etails, eg ees and
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg
Venue hire.	Includes accommodation, PA hire, Admin and promotional costs.	\$300
Performance fees.	As per quote. David Macmillan \$400.	\$500
	KK Music C lub \$100	
Total Costs		\$800
Project Income	Write down all the income you will get for your project from sale of artwork, other grants, donations, your own funds, fundraising. Do not include the amount you will be requested.	m ticket sales,
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Door takings	Est. 25 guests @ \$15	\$375
Total Income	·	\$375
Costs less income	This is the maximum amount you can request from CCS	\$425
Amount you are requ	esting from the Creative Communities Scheme	\$425

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
Х	X	x	x
T. II			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Project completion

Date	Project title	Amount received	report submitted (yes/no)
28-11-2017	Soundgarden Music Festival	\$2850	yes
5-9-2019		\$ 900	yes
	I have applied many times over the past 10 or so years. Thanks to C.C.S. Funding support, Soundgarden has a reputation for hosting many successful music events.		

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

X	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
X	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
f thi	s application is successful, I/we agree to:
X	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
X	complete the project within a year of the funding being approved
X	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
Х	return any unspent funds
Х	keep receipts and a record of all expenditure for seven years
Х	participate in any funding audit of my organisation or project conducted by the local council
X	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
X	acknowledge CCS funding at event openings, presentations or performances
X	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
X	I understand that the Far North District Council is bound by the Local Government Official Information and Meetings Act 1987
х	I/we consent to Far North District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
X	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
x	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993 NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

25th April. 2021.

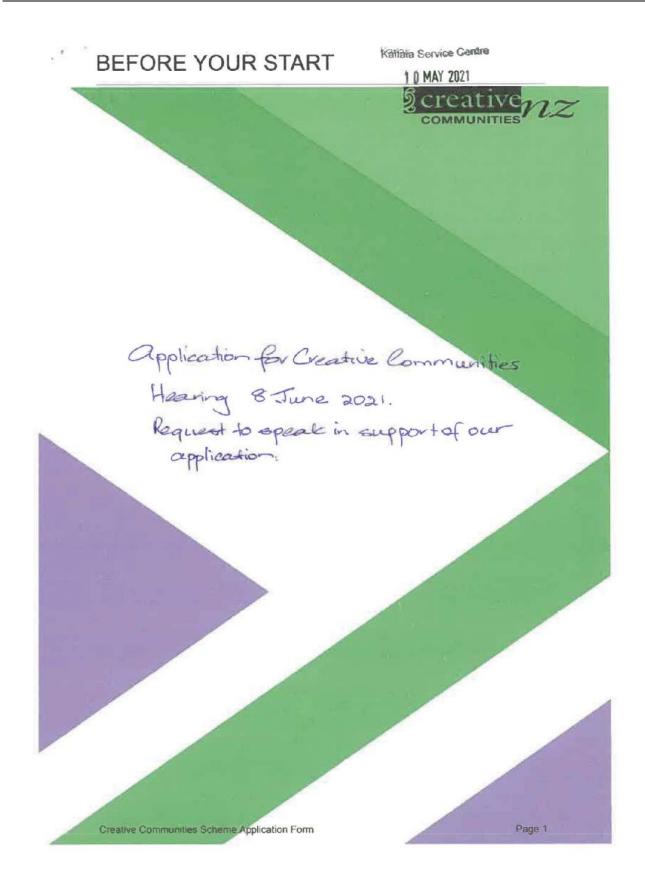
Hi Bruce, thanks for the opportunity to play again at Soundgarden. Below is my quote:

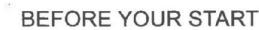
To Bruce Walker Soundgarden. 1262 Paponga road, Kohukohu.

To perform House Concert at Soundgarden on Sunday August 15th 2021.

Accommodation and all PA equipment supplied by Soundgarden Playing 3 x 45 min sets \$400.

David McMillan.





Read the Creative Communities Scheme Application Guide

Before you prepare your application you should read the Creative Communities Scheme Application Guide. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- · which projects and costs are eligible and ineligible
- · what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme Far North District Council

Priority will be given to applications/projects that can show:

- Broad Community Involvement the project will create opportunities for local communities to engage with and participate in arts activities.
- Diversity the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- Young People the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme Application Form or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

Type your answer here

- * IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form.
 Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

- X My project has an arts focus
- X My project takes place in the local authority district that I am applying to
- X I have answered all of the questions in this form
- X I have provided quotes and other financial details
- X I have provided other supporting documentation
- X I have read and signed the declaration

X

I have made a copy of this application for my records

Creative Communities Scheme Application Form

PART 1: APPLICANT DETAILS

Name and contact detail	5		
Are you applying as an indi-	vidual or group? In	dividual (Group X
Full name of applicant:	Floral Art Society	of NZ - Northland	d Area
Contact person (for a	Lyn Read - Treas	urer Northland Ar	ea FASNZ
Street address/PO Box:	P O Box 486		y.
Suburb:		Town/City:	Kerikeri
Postcode:	230	Country:	New Zealand
Email:			
Telephone (day):	09 407 5455		
All correspondence will be sent	to the above email or po	stal address	
Name on bank account:	Floral Art Northlan	nd GS	T N/A
Bank account number: O	1-0338-00		
If you are successful your grant	will be deposited into the	s account	
Ethnicity of applicant/gr	oup (mark with an)	, you can select	multiple options)
New Zealand European/P	ākehā: X I	Detail: Floral Art	is open to all ethnicities
Māori:	ΧI	Detail:	
Pacific Peoples:	χΙ	Detail:	
Asian:	χΙ	Detail:	
Middle Eastern/Latin Amer	rican/ X I	Detail	
Other:	χΙ	Detail:	
Would you like to speak committee meeting?	in support of your	application at t	he CCS assessment
Yes: X No			
If you mark yes, talk to your loca and for how long	I CCS administrator bef	ore you go so you kr	ow who you will be speaking to
How did you hear about with an X)	the Creative Comr	nunities Scheme	e? (select ONE and mark
X Council website	Creative	e NZ website	Social media
Council mail-out	Local pa	aper	Radio
Council staff membe	r Poster/f	iyer/brochure	Word of mouth

Creative Communities Scheme Application Form

PART 1: APPLICANT DETAILS

Other (please provide detail)

Creative Communities Scheme Application Form

PART 2: PROJECT DETAILS

Pro	Project name: Northland Designe			he Year 2021		
Brie	f description	of project:				
a Find	loral Art Soci four clubs ta signs are creatay evening, kshop. Intera	iety NZ judge over ake turns in hosting ated on Friday mon with Saturday beir	four of the ex- ming, ng ope ic to e	classes, Novice, Invent - 2021 is Kait judged on Friday an to the public to incourage, stimula	ntermediat aia Floral ' afternoon, attend, a	s, which is judged by e, Open and Senior. Art Club's turn. an award dinner on long with a demo or emote participation in
Pro	ject location	n, timing and num	bers			
Ven	nue and subu	rb or town:	Te	e Ahu Cdentre, Ka	aitala	
			F	ri 29 October	Finish date:	Sat 30 Octoberx
Nur	mber of active	e participants:		30 -40		
	mber of viewe mbers:	ers/audience		Unlimited on public day		
X	Access and with, and po	criterion, choose the disparticipation: Criterion Criterio Criter	reate d ts acti	opportunities for lo vities ic cultural tradition	cal commi	unities to engage
Art	form or cult	ural arts practice:	(selec	t ONE and mark	with an X.)	
X	Craft/object	t art	Danc	Dance		Inter-arts
	Literature		Music			Ngā toi Māori
	Pacific arts		Multi- film)	artform (including		Theatre
	Visual arts					
Ac	tivity best de	escribes your pro	ject? (select ONE and n	nark with a	nn X)
	Creation or	nly		Presentatio	n only (pe	rformance or concert)
Х	Creation ar	nd presentation		Presentatio	n only (exi	nibition)

Item 5.3 - Attachment 4 - CC - Application - Floral Arts

Creative Communities Scheme Application Form

PART 2: PROJECT DETAILS

Workshop/wānanga

Creative Communities Scheme Application Form

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

The idea/Te kaupapa: What do you want to do?

Present a competitive exhibition of floral art to the Far North community to cultivate the art of designing with plant material as a recreational and social activity and to inspire environmental awareness and conservation of indigenous flora.

2. The process/Te whakatutuki: How will the project happen?

Held over two days at Te Ahu Centre in Kaitaia, designs will be created and judged on Friday 29 October with public viewing on Saturday 30 October. Promotion of the event will be by posters newspaper articles and community social media posts.

The people/Ngā tāngata: Tell us about the key people and/or the groups involved

Members of the four floral art clubs in Northland ie Kaitaia Doubtless Bay, Kerikeri and Whangarei will compete for the Designer of the Year title, judged by a qualified Floral Art Society NZ judge.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

All members of the Far North community will be able to attend for a small fee (\$5) and participate in a vote for best design, as well as the opportunity to attend a demo/workshop to complement the event.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes Do NOT include GST in your budget

No X Include GST in your budget

Project costs	Write down all the costs of your project and include the det materials, venue hire, promotion, equipment hire, artist fee personnel costs.	ails, eg s and
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Venue Hire	Te Ahu Centre 2 full days - invoice attached	924
Judge's expenses	Accommodation, meal allowance	240
	Judging fees - 3 hours @ \$30	90
	Demo/workshop fees - 2 hours @ \$30	60
	Flower/Mechanics allowance	150
	Mileage - Akld - Kaitaia return 500km @ .60km	300
Awards dinner	40 @ \$30	1200
Steward's Appreciation	2 @ \$30	60
Rosettes, Awards engraving, trophies	New trophy for Public vote	200
Promotion	Printing programmes/posters/show cards/certificates	250
Raffles	Results in local newspapers	70
Photography	For FASNZ magazine promoting floral art (circulated globally)	80
	Funding application from Te Hiku Community Board	2000
Total Costs		5624
Project Income	Write down all the income you will get for your project from sale of artwork, other grants, donations, your own funds, o fundraising. Do not include the amount you will be request	ther
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Door entry public	150 @ \$5	750
Raffles	Donated from the 4 clubs and any sponsored prizes	300
Demo/workshop	Demo Open to public - 50 @ \$10	500
Programme	Sponsorship from local businesses	100
Awards dinner	40 @ \$30	1200
Total Income		2850
Costs less income	This is the maximum amount you can request from CCS	2774

Creative Communities Scheme Application Form

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New

Date applied	d Who to	How much	Confirmed/ unconfirmed
10 June	Te Hiku Community Board	\$2000	Unconfirmed
	ut other grants you have received throug three years.	h the Creative Commu	
		Amount received	Project completion report submitted (yes/no)
in the past	three years.	Amount	Project completion report submitted
in the past	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts. Attached.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

Creative Communities Scheme Application Form

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- X I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- X I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- X complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- X complete the project within a year of the funding being approved
- x complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- X return any unspent funds
- X keep receipts and a record of all expenditure for seven years
- X participate in any funding audit of my organisation or project conducted by the local council
- Contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- X acknowledge CCS funding at event openings, presentations or performances
- x use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
- X I understand that the Far North District Council is bound by the Local Government Official Information and Meetings Act 1987
- X I/we consent to Far North District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- X I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

Name

Raewyn Pennell

(Print name of contact person/applicant)

Signed

rell 11

MM. PAST PRESIDENT KAITAIA FLORALART CLUB.

(Applicant or arts organisation's contact person)

Creative Communities Scheme Application Form

PART 3: DECLARATION

Date:

10 May 2021

Creative Communities Scheme Application Form

Schedule of Supporting Documentation

FLORAL ART SOCIETY OF NZ - NORTHLAND AREA

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ANZ Bank Statement as at 30 April 2021 x 3 pages
2	Quote - Te Ahu Charitable Trust



Statement of Accounts

Your accounts at a glance as at 30 April 2021

FLORAL ART NORTHLAND AREA 13 PA RD KERIKERI 0230

Today's statements

Account type	Account number	Balance
Non Profit Organisation Current Account	01-0338-0077160-00	845.21
Serious Saver	01-0338-0077160-50	4,054.67

Upcoming automatic payments

Account number	Payee	Frequency	Payment date	Payment amount
01-0338-0077160-00	FLORAL ART	MONTHLY	08 May 21	20,00

AZNSM FORA





Page 1 of 3

Non Profit Organisation Current Account

Account name Account number 01-0338-0077160-00

FLORAL ART NORTHLAND AREA

Statement number 00116

Statement period 01 Apr 2021 - 30 Apr 2021

Date	Transaction type and details		Withdrawals	Deposits	Balance
01 Apr		Opening balance			1,051.66
08 Apr	AP	FLORAL ART AUTOMATIC PAYMENT	20.00		1,031.66
12 Apr	CQ	001407	16.45		1,015.21
15 Apr	BP	WAFA NZ WAFA NZ 002 Donation	100.00		915.21
15 Apr	BP	Lyn Read Lyn Read 001 Host flowers	70.00		845.21
Totals a	t end	ofpage	\$206.45	\$0.00	\$845.21
Totals a	t end	l of period	\$206.45	\$0.00	\$845.21

Your available credit is \$845.21 as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Orect Credit
AT Automatic Teller Machine CQ Cheque/Withdrawai DD Direct Debit

Account	t name	e	FLORAL ART	NORTHLAND AR	EA			
Account number 01-0338-0077160-50								
Statement number 00136								
Stateme	ent pe	riod	01 Apr 2021	30 Apr 2021				
Date	Tran	saction	type and deta	ils		Withdrawals	Deposits	Balance
01 Apr		Openin	g balance					4,034.00
08 Apr	AP	FLORAL	ART NORTHLA	ND DEPOSIT			20.00	4,054.00
30 Apr		CREDIT	INTEREST:				0.67	4,054.67
		Sta	ndard Interest		\$0.1	7		
		Pre	mium Interest		\$0.5	0		
Totals a	t end	of page				\$0.00	\$20.67	\$4,054.67
Totals a	t end	of perio	d			\$0.00	\$20.67	\$4,054.67

Congratulations!
By making no withdrawals and depositing at least \$20 during April (not including credit interest), you qualified for Premium Interest.

Page 3 of 3

4/23/2021

Te Ahu Charitable Trust | Quote QU-0082

QUOTE



To

Northland Floral Art

Designer of the Year

QU-0082

Quote Number Reference

Raewyn

GST Number

94-870-534 19 April 2021

Explry

1 October 2021

From

Te Ahu Charitable Trust PO Box 227

PO Box 227 Kaltele Kaltele 0441 NEW ZEALAND

Description	Quantity	Unit Price	Discount	Amount NZD
Main Hall Hourly Hire 28/10 Set up	2.00	100.00	100.00%	0.00
Main Hall Full Day Hire 29/10	1.00	391.30	40.00%	234.78
Kitchen Full Day Hire 29/10	1.00	191.30	40.00%	114.78
Banquet Room Fuil Day Hire	1.00	173.91	40.00%	104.35
Main Hell Full Day Hire	1.00	391.30	40.00%	234.78
Kitchen Full Day Hire	1,00	191.30	40.00%	114.78

Subtotal (includes a discount of 735.64)

Total GST 15%

Total NZD 924.00

803.47

https://in.xero.com/Kaqau0jcMX1pMbgpDyXg2wW5EuEHNtCYIRnRdp8S/Quote



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te hautāinga

Closing Date

For Projects that take place between

To submit your Creative
Communities Scheme
application please complete,
print and return this form to:

22 October 2020

24 November 2020 - 23 November 2021

Attn: Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0405
funding@fndc.govt.nz

BEFORE YOUR START

Read the Creative Communities Scheme Application Guide

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme Far North District Council

Priority will be given to applications/projects that can show:

- Broad Community Involvement the project will create opportunities for local communities to engage with and participate in arts activities.
- Diversity the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- Young People the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme Application Form or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form.
 Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

Х	My project has an arts focus
Х	My project takes place in the local authority district that I am applying to
X	I have answered all of the questions in this form
Χ	I have provided quotes and other financial details
Χ	I have provided other supporting documentation
Χ	I have read and signed the declaration
Χ	I have made a copy of this application for my records

Creative Communities Scheme Application Form

PART 1: APPLICANT DETAILS

Name and contact details							
Are you applying as an individ	lual or group	?	Individ	ıal		Group	х
Full name of applicant:	Hokianga (Comn	nunity [Educa	itional	Trust	
Contact person (for a	Janine Mc	Veagl	า				
Street address/PO Box:	P.O. Box 9	96					
Suburb:		Town/City: Rawene					
Postcode:	0443			Coun	itry:	New Zeal	and
Email:	Janinemcv	eagh	108@g	mail.d	com		
Telephone (day):	021 187 14	192					
All correspondence will be sent to the above email or postal address							
Name on bank account:	HCET				GS	ST number:	N/A
Bank account number:	38 9018 03	33105	2 00				
If you are successful your grant wil	l be deposited	l into th	is accou	ınt			
Ethnicity of applicant/grou	ıp (mark wit	h an l	X, you	can s	elect n	nultiple optio	ns)
New Zealand European/Pāk	ehā:	х	Detai	l:			
Māori:		Х	Detai	:			
Pacific Peoples:			Detai	l:			
Asian:			Detai	:			
Middle Eastern/Latin Americ	an/African:		Detai				
Other:			Detai	l:			
Would you like to speak in committee meeting?	support o	f you	r appli	cation	n at th	e CCS asse	ssment
Yes: x No:							
If you mark yes, talk to your local C for how long	CCS administra	ator be	fore you	go so	you kno	ow who you will	be speaking to and
How did you hear about th	e Creative	Com	muniti	es Sc	heme	? (select ON	IE and mark with
X Council website		Creati	ve NZ	websi	te	Social	media
Council mail-out	L	ocal	paper			Radio	
Council staff member	F	Poster	r/flyer/b	rochu	ıre	Word	of mouth
Other (please provide							

Creative Communities Scheme Application Form

PART 2: PROJECT DETAILS

Proje	ect name:	Hokianga Walks (working title)						
Brief	description	of project:						
Rese	Research and preparation of a loose-leaf booklet of walks around Hokianga							
Proje	Project location, timing and numbers							
Venu	ue and subur	b or town:		Hokia	nga			
Start	date:			Augus	st .	Finish date:	October	
Num	ber of <i>active</i>	participants:			5			
Num	ber of viewer	rs/audience r	nembers:		200			
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus. X Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities Diversity: Support the diverse artistic cultural traditions of local communities Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts								
Artfo	orm or cultu	ral arts prac	tice: (sele	ct ONE	and mark wit	th an X.)		
	Craft/object a	art	Dar	nce		lı lı	nter-arts	
X	Literature		Mus	sic		N	lgā toi Māori	
	Pacific arts		Mul	ti-artfor	m (including f	film) T	heatre	
Visual arts								
Activity best describes your project? (select ONE and mark with an X)								
X	Creation only	/			Presentation	only (perforn	nance or concert)	
	Creation and	l presentatior	1		Presentation	only (exhibiti	on)	
,	Workshop/wānanga							

Creative Communities Scheme Application Form

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Produce a loose-leaf booklet of walks around Hokianga

2. The process/Te whakatutuki: How will the project happen?

One person will revisit and check the walks in the now out-of-print Walk Hokianga as well as new walks. He will also research and write other information about the places visited. Another person will write and edit the information for printing, based on, but different from, the original. Calder Print, who designed and printed the original, will print. A local artist will be asked and paid for permission to use an artwork for the cover and he/she or another local person will design the layout.

 The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The key group involved is the Trustees of the Hokianga Community Educational Trust, who are a mix of Pakeha and Maori, residing in Hokianga. The booklet will be made available for purchase so it will encourage visitors and locals to explore the Hokianga area in a very non-invasive way. As we hope to eventually translate it into te Reo Maori, this will engage more locals in the project.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The booklet will encourage locals as well as their visitors to explore the region on foot. It will offer information and stories about various places. Proceeds of sales will go towards supporting various educational initiatives, such as the newly-reclaimed campus, festivals, publications of local children's work and other projects over time. We plan to produce a version in te Reo Maori as well.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

Amount you are reque	esting from the	Crea	tive Communities Scheme	\$2000			
Costs less income	This is the max	imum	amount you can request from CCS	2000			
Total Income				\$3041			
Own funds				1041			
Booklet sales	Estimate 100 @ \$	20 ove	er a year	2000			
Income eg ticket sales	Detail eg 250 tick	ets at \$	\$15 per ticket	Amount eg \$3,750			
Project Income	sale of artwork,	other	ome you will get for your project from tick grants, donations, your own funds, other ount you will be requesting from CCS.				
Total Costs				\$5041			
Printing	Calder Print			1041			
Design and cover	Alan Gale print, R	Alan Gale print, Rebecca Thorne design					
Writing/editing	Rebecca Thorne 5	Rebecca Thorne 50 hours @ \$30					
Research	50 hours @ \$30			1500			
Item eg hall hire	Detail eg 3 days'	Amount eg \$300					
Project costs		hire,	ts of your project and include the details promotion, equipment hire, artist fees an				
	No	Х	Include GST in your budget				
Are you GST registe	red? Yes		Do NOT include GST in your budge	et			
See the CCS Applic	cation Guide for	more	detail on how to complete this section	on.			
	•						

Creative Communities Scheme Application Form

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	None		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
1/2/18	Hokianga Book Festival	2000	Yes
10/5/19	Festival for Change 2020	1500	Yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

Reserves Statement:

HCET currently holds approximately \$7,000 in reserve. Some funds are held in trust for other local organisations, approximately \$1000. Other funds are held for reprinting books: *Mists of Time, Nga Moemoea, Te Huringa o te Tai:* approximately \$3000. Remainder is held for support of House of Science project and seeding events such as Book and Film Festivals.

Creative Communities Scheme Application Form

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section. I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions. If this application is successful, I/we agree to: complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project) complete the project within a year of the funding being approved complete and return a project report form (this will be sent with the grant approval letter) within two Χ months after the project is completed return any unspent funds Χ keep receipts and a record of all expenditure for seven years Χ participate in any funding audit of my organisation or project conducted by the local council contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme acknowledge CCS funding at event openings, presentations or performances use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos I understand that the Far North District Council is bound by the Local Government Official Information and Meetings Act 1987 I/we consent to Far North District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material. I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993 NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian. Name Janine McVeagh (Print name of contact person/applicant) . E. Men Signed (Applicant or arts organisation's contact person)

Creative Communities Scheme Application Form

Date:

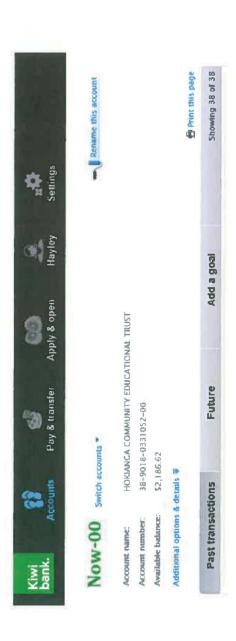
6/5/21

Schedule of Supporting Documentation

Hokianga Community Educational Trust

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kiwibank Bank Details
2	Performance Report for the year ended 30 June 2020 x11
3	Quote – Calders Design & Print Co
4	Quote – Allan Gale
5	Quote – Rebecca Thorne
6	Quote – Scott Robertson-Barnes



Performance Report

Hokianga Community Educational Trust For the year ended 30 June 2020

Contents

- 3 Approval of Financial Report
- 4 Entity Information
- 6 Statement of Receipts and Payments
- 7 Statement of Resources and Commitments
- 9 Statement of Accounting Policies
- 10 Notes to the Performance Report

Approval of Financial Report

Hokianga Community Educational Trust For the year ended 30 June 2020 Cash Basis

Hokianga Community Educa	itional Trust for year ended 3	30 June 2020.	
APPROVED			
Date			

The Board of Trustees are pleased to present the approved financial report including the historical financial statements of

Performance Report | Hokianga Community Educational Trust

Page 3 of 11

Entity Information

Hokianga Community Educational Trust For the year ended 30 June 2020 Cash Basis

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Hokianga Community Educational Trust

Entity Type and Legal Basis

Charitable Trust

Charities Act 2005

Registration Number

CC53150

Entity's Purpose or Mission

Enhancement of education, making education accessible to all, acting as advocate, providing physical and human reosurces, promoting events and activities to further the aims.

Entity Structure

Between five and ten trustees elected at an AGM. Chairperson, Secretary and Treasurer elected at the AGM. Up to two co-opted trustees and others for specific purposes.

Main Sources of Entity's Cash and Resources

Grants are applied for from various sources for specific purposes. These include Creative Communities, Kaikohe-Hokianga Community Board, Lotteries, Kai Ora Fund.

Donations and koha

Entity's Reliance on Volunteers and Donated Goods or Services

All trustees are volunteers. One person is employed part-time to co-ordinate the Film Festival.

Main Methods Used by Entity to Raise Funds

Sale of books published by HCET, sales of donated books, ticket sales for events.

Additional Information

We made a donation of \$800 to the Hokianga Arts Trust to enable them to purchase a container for a pop-up studio. We are acting as an umbrella for Maranga Ake Expressive Arts- a youth group, to apply for funds from Lotteries. We plan to work on a book from the Food Day.

Physical Address

48 De Thierry Street, Rawene

Performance Report | Hokianga Community Educational Trust

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Postal Address
PO Box 96,

Rawene, 0443

Performance Report | Hokianga Community Educational Trust

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Statement of Receipts and Payments

Hokianga Community Educational Trust For the year ended 30 June 2020

'How was it funded?' and 'What did it cost?'

	NOTES	2020	2019
Operating Receipts			
Donations, fundraising and other similar revenue	1	12,601	14,758
Receipts from providing goods or services	1	-	80
Interest, dividends and other investment receipts	1	795	158
Other receipts	1	132	410
Total Operating Receipts		13,528	15,405
Operating Payments			
Payments relating to public fundraising	2	1,263	4,802
Volunteer and employee related payments	2	-	65
Payments relating to providing goods or services	2	18,279	7,188
Grants and donations paid	2	-	100
Other operating payments	2	270	744
Total Operating Payments		19,812	12,899
Operating Surplus or (Deficit)		(6,284)	2,506
Capital Receipts			
Receipts from investments		-	10,077
Receipts on behalf of Umbrellaed Organisations		-	4,632
Total Capital Receipts		-	14,709
Capital Payments			
Payments Made on Behalf of Umbellaed Organisations			
Payments for other liabilities		40	7,013
Total Payments Made on Behalf of Umbellaed Organisations		40	7,013
Total Capital Payments		40	7,013
Increase/(Decrease) in Bank Accounts and Cash		(6,324)	10,202
Cash Balances			
Cash and cash equivalents at beginning of period		16,716	6,514
Cash and cash equivalents at end of period		10,392	16,716
Net change in cash for period		(6,324)	10,202

Performance Report | Hokianga Community Educational Trust

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Statement of Resources and Commitments

Hokianga Community Educational Trust For the year ended 30 June 2020 Cash Basis

'What the entity owns?' and 'What the entity owes?'

	2020	2019
Bank Accounts and Cash		
Bank and cash/(bank overdraft)		
Online Call Account	10,269	10,183
Ho kianga Community Educational	122	6,534
Total Bank and cash/(bank overdraft)	10,392	16,716
Total Bank Accounts and Cash	10,392	16,716
	2020	2019
Money Held on Behalf of Others		
Funds for Umbrellaed Organisations	(1,139)	(1,139)
Total Money Held on Behalf of Others	(1,139)	(1,139)
	2020	2019
Money Owed to the Entity		
	2020	2019
Other Resources		
Non Current		
Property, Plant and Equipment		
Plant and Equipment	3,923	3,923
Furniture and Fittings	772	772
Total Property, Plant and Equipment	4,695	4,695
Total Non Current	4,695	4,695
Total Other Resources	4,695	4,695
	2020	2019
Commitments		
Current		
Taxation Due (Refundable)	(608)	(567)
Total Current	(608)	(567)
Total Commitments	(608)	(567)

Performance Report | Hokianga Community Educational Trust

Page 7 of 11

Statement of Resources and Commitments

	2020	2019
Equity		
Current year earnings	(6,284)	2,506
Retained earnings/Accumulated funds	23,117	20,611
Total Equity	16,833	23,117

Performance Report | Hokianga Community Educational Trust

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Statement of Accounting Policies

Hokianga Community Educational Trust For the year ended 30 June 2020 Cash Basis

'How did we do our accounting?'

Basis of Preparation

The entity is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not for Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST (if any).

Income Tax

 $Hokiang a \ Community \ Education al\ Trust is\ wholly\ exempt\ from\ New\ Zealand\ income\ tax\ having\ fully\ complied\ with\ all\ statutory\ conditions\ for\ these\ exemptions.$

Bank Accounts and Cash

Bank accounts and cash in the Statement of Receipts and Payments comprise cash balances and bank balances (including short term deposits) with original maturities of $90\,$ days or less.

Changes in Accounting Policies

There have been no changes to accounting policies.

Performance Report | Hokianga Community Educational Trust

Notes to the Performance Report

Hokianga Community Educational Trust For the year ended 30 June 2020 Cash Basis

	2020	2019
1. Analysis of Receipts		
Donations, fundraising and other similar receipts		
Pub Charity	4,995	-
FNDC Grants	1,768	7,300
Lotteries Grants Board	3,400	-
Book Sales	2,438	2,958
Grants Received	-	4,500
Total Donations, fundraising and other similar receipts	12,601	14,758
Fees, subscriptions and other receipts from members		
Workshop Fees	-	08
Total Fees, subscriptions and other receipts from members	-	80
Interest, dividends and other investment receipts		
Donations Received	680	-
Interest Received	115	158
Total Interest, dividends and other investment receipts	795	158
Other receipts		
Sundry Income	132	410
	2020	2019
2. Analysis of Payments		
Payments related to public fundraising		
Commissions	228	256
Book Printing Costs	1,035	4,546
Total Payments related to public fundraising	1,263	4,802
Volunteer and employee related payments		
Travel Local	-	65
Total Volunteer and employee related payments	-	65
Payments relating to providing goods or services		
Facility Hire	1,295	
Advertising	3,835	10
Conference Expenses	-	2,414
Consultancy	-	2,920
Event Entertainment & Activity Expenses	5,828	1,544
Film Festival Expenses	-	100
General Expenses	30	160
Event Management Fees	6,596	-

Performance Report | Hokianga Community Educational Trust

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Notes	tothe	Perform	ance F	?eport

	2020	2019
Plant & Equipment Hire	575	
Rent	150	200
Total Payments relating to providing goods or services	18,309	7,348
Grants and donations paid		
Donations	-	100
Total Grants and donations paid	-	100
Other operating payments		
Bank Charges	23	21
General Expenses	30	160
Licences & Registrations	51	51
Subscriptions	166	166
Accountancy Fees	-	346
Total Other operating payments	270	744
	2020	2019
. Capital Receipts & Payments		
Other Assets		
Opening Balance	1,706	(675)
Taxation Payable (Refundable)	40	53
Funds for Umbrellaed Organisations	-	2,329
Total Other Assets	1,746	1,706
Equity		
Opening Balance	23,117	20,611
Current year earnings	(6,284)	2,506
Total Equity	16,833	23,117

4. Related Parties

There were no transactions to related parties during the period.

5. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

6. Ability to Coninue Operating

The entity will continue to operate for the foreseeable future.

7. Assets Held on Behalf of Others

Hokianga Community Education Trust umbrelllas funding for community organisations and groups. Funds held on behalf at balance date is (\$1,139). (2019: \$1,139).

Performance Report | Hokianga Community Educational Trust

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Cash Sale

Calders Design and Print Company Limited 4 Bougainville Street • Port Whangarei PO Box 1169 • Whangarei 0140 • New Zealand Telephone: 09 430 3113 • Free 0800 733 113 Email: info@calders.co.nz



QUOTATION 213152

Date: 15 Apr 2021 Client No. CASH001 Page No. 1



Attention : cash sale Phone:

Thank you for the opportunity to quote on the following:

Title : Die cut Folders + Inserts - Walk Hokianga (Silk Matt)

Consisting : Die cut folder printed black both sides. Die cut to shape with standing die cutting forme

Mobile:

supplied to Client assembled and glued.

Finished flat size 366 x 220mm.

Inserts = 36x (finished size 215 x 148mm) per set printed black both sides.

Stock 350gsm Silk Matt Art Board

Based on standing design.

Each folder Individually shrinkwrapped with inserts inside.

Packed : Cartons.
Delivery : Pick up.
Design : Standing.

Unit Price	:	\$5.976	\$5.206	\$4.632	
Price	:	\$597.60	\$1,041.25	\$2,316.14	
Quantity	:	100	200	500	

Prices are GST exclusive.

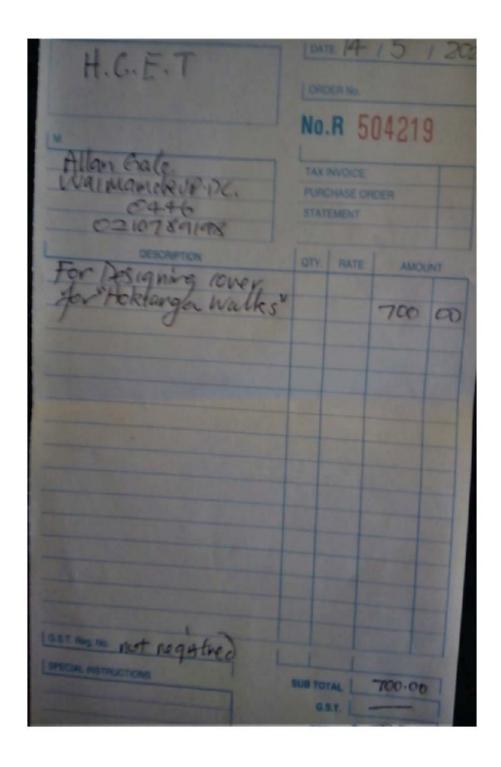
Mr

Please check that the specifications comply with your requirements. This quotation is in accordance with the Standard Terms and Conditions and Recognised Customs of the Printing Industry. For an electronic copy of these Standard Terms and Conditions, go to www.calders.co.nz to download.



we're BIG on Quality and Service

DESIGN • DIGITAL PRINTING • OFFSET PRINTING • FINISHING • DELIVERY



Rebecca Thorne 251 Pinehill Rd, Waimamaku **Phone** 021 477 734

Email: Rebecca.k.thorne@gmail.com

QUOTE			13 MAY 2021
BILL TO	SHIP TO	INSTRUCTIONS	
Name Street Address City, ST ZIP Code	Same as recipient	Add additional instructions	

SERVICE	DESCRIPTION	UNI	T PRICE	TOTAL
Editorial	Editing internal text – 40 hours		30.00	1200.00
Typesetting	Layout and typesetting document – 10	hours	30.00	300.00
Design	Cover Design – 10 hours		30.00	300.00
	SU	BTOTAL		\$1800.00
	GS	Г		
	SH	PPING & HANDLING		
	то	TAL DUE BY DATE		\$1800.00

Thank you for your business!

Scott Robertson-Barnes 100 Shepherd Road Kerikeri, 0230 022 172 7605

Estimate for research relating to the Walk Hokianga Project;

- -15 hrs travel to and from locations
- -25 hrs pacing walks and gathering relevant information eg: GPS data, photographs and geographical/historical notes
- -10 hrs assessing existing walk information and drafting changes

Total: 50 hrs @ \$30 P/H = \$ 1,500



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te hautāinga

Closing Date

For Projects that take place between

To submit your Creative Communities Scheme application please complete, print and return this form to: 11 May 2021

24 November 2020 - 23 November 2021

Attn: Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0405
funding@fndc.govt.nz

BEFORE YOUR START

Read the Creative Communities Scheme Application Guide

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- · what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme Far North District Council

Priority will be given to applications/projects that can show:

- Broad Community Involvement the project will create opportunities for local communities to engage with and participate in arts activities.
- Diversity the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
- Young People the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme Application Form or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- . IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form.
 Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

Х	My project has an arts focus
Х	My project takes place in the local authority district that I am applying to
Х	I have answered all of the questions in this form
Х	I have provided quotes and other financial details
Х	I have provided other supporting documentation
Х	I have read and signed the declaration
Х	I have made a copy of this application for my records

PART 1: APPLICANT DETAILS

Name and contact details							
Are you applying as an individ	dual or grou	p?	Individ	ual 🔲 (Group	X	
Full name of applicant:	Fillering		nier en automate				
Contact person (for a	Kerikeri Open Art Studios Trail (KOAST) Bruce MacGregor						
Street address/PO Box:	59 Stanners Road						
Suburb:				Town/City:	Kerikeri		
Postcode:	0295			Country:	New Zeal	and	
Email:	info@koas	st ora	nz	Country.			
Telephone (day):	09 407 33						
All correspondence will be sent to			ostal add	iress			
Name on bank account:	Kerikeri Ope				T number:		
Bank account number:	12 3091 0						
If you are successful your grant wil			phagesta e.	ınt			
Ethnicity of applicant/grou	p (mark wit	th an .	X, you	can select m	ultiple optic	ns)	
New Zealand European/Pāk	ehā:	X	Detail	: Artists and	d visitors and	committee	
Māori:		X	Detail	: Artists and	d visitors and	committee	
Pacific Peoples:		Х	Detail	: Artists and	d visitors		
Asian:			Detail	: [
Middle Eastern/Latin America	an/African:		Detail				
Other:		х	Detail	: All nations	alities attend		
Would you like to speak in	support o	f you	r appli	cation at the	CCS asse	ssment	
committee meeting?							
Yes: X No:	°CS administr	otor bo	fore you	go so you know	rwho vou will	he speaking to and	
If you mark yes, talk to your local C for how long	CS administra	ator be	iore you	go so you know	who you will	be speaking to and	
How did you hear about the	e Creative	Com	munitie	es Scheme?	(select ON	IE and mark with	
X Council website		Creati	ve NZ v	website	Social	media	
Council mail-out			paper		Radio		
Council staff member			5. 15c	rochure	- Indiana	of mouth	
Other (please provide							

PART 2: PROJECT DETAILS

Project name:	Kerikeri Open Art Stu	idios Trail (KOAST)		
Brief description	of project:			
3 day art trail hel	d over Labour Weeken	d promoting over 60	artists	
Project location	, timing and numbers			
Venue and subur	rb or town:	30 + locations - Ke	rikeri surroun	ds
Start date:		23 October 2021	Finish date:	25 October 2021
Number of active	participants:	85		
Number of viewe	rs/audience members:	3500 - 3800		
Which of the schemore than one cr	emes three funding crit iterion, choose the one	eria are you applying that is the project's r	main focus.	
	l participation: Create ate in local arts activitie		ai communide	s to engage with,
Diversity: S	upport the diverse artis	stic cultural traditions	of local comn	nunities
Young peop	ble: Enable young peop of the arts	ole (under 18 years o	f age) to enga	age with, and
Artform or cultu	ral arts practice: (sele	ect ONE and mark wi	th an X.)	
Craft/object	art Da	nce		nter-arts
Literature	Mu	sic	1	Ngā toi Māori
Pacific arts	Mu	lti-artform (including	film)	heatre
X Visual arts				
Activity best de	scribes your project?	(select ONE and ma	rk with an X)	
Creation onl	у	Presentation	only (perform	mance or concert)
Creation and	d presentation	X Presentation	only (exhibit	ion)
Workshop/w	ānanga	-		

PROJECT DETAILS

 The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

KOAST is managed by the KOAST Committee, all of whom provide considerable time, experience and expertise free of charge to support our members and create a successful and enjoyable trail.

We have to date over 25 exhibitors, which is an extremely positive number for this time (applications close 15 July) At this time in 2019, we had 9 exhibitors and over 60 by the closing date. Artists range from students, emerging to career artists. KOAST is a window of opportunity for those who have not exhibited before. There are many returning artists and a significant number of new artists who have recently moved into the Kerikeri area.

The artists who have applied are from a wide range of media, from ceramics, jewellery and painting to photography and from a range of backgrounds and nationalities

Following are bios of four of the key committee members

Bruce McGregor has been a KOAST Committee member for two years and was one of the founding exhibitors and members of KOAST. He is Chair of KOAST for 2020. He has been a working artist (painting, print making, sculpture and conceptual art installation) all his adult life. Bruce originally studied at university, then gained extensive experience in the building industry, interior design, film & television industries and project management. He is a Kerikeri Golf Club Committee Member (2 years), Junior Golf Convener and Coach.

Jack Armstrong (Treasurer) spent his formative years in New York farm country, a decade in California forty years in Hawai'i before emigrating to New Zealand. His career in science gave him an appreciation for the magic of nature. He is able to use this and his creativity to create beautiful wooden objects. He had wide experience in Hawaii in the treasury function for community organisations and runs his own successful consultancy.

Anna Hamilton has been designing and making jewellery for over 15 years and is owner of the Little Black Gallery (where local artists display their work) Kerikeri. Sole exhibitions are regularly held at the gallery. She has been a member and exhibitor of KOAST since 2015 & a committee member for the last 4 years. She has over 30 years corporate experience in senior management roles in marketing, business development, PR, & communications. Her skill base incorporates complete scope of marketing, strategic planning, financial & business management, dev of strategic alliances & business partnerships, experience with range of technologies, (inc website development) customer service, staff management & motivation across a diverse range and size of sectors & businesses. Anna has held Directorships in Theatre (St James Theatre Wellington), & Arts & Technology organisations. University & Post Graduate quals including a BA (Double English major), and other quals inc law, marketing, PR & writing

Catherine Dunn has been a full-time artist for over 30 years and is owner of the successful Studio 19 in Kerikeri. She was a founding exhibitor and member of KOAST and has been a KOAST committee member for 6 years. She is also curator of local exhibitions.

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

The Kerikeri Open Art Studios Trail (KOAST) is held every year over three days during the Labour Weekend in October. Sadly this was not held last year due to COVID

We are planning our 7th event, which has grown from hosting 32 artists in the first couple of years with estimated 1000 visitors to an incredible 66 artists participating during 2019 and attracting well over 3000 visitors to the area. This event provides local artists, potters, jewellers, painters, sculptors, wood carvers, printmakers and photographers with the opportunity to showcase their work in a unique way. This year there is already great interest from artists/participants with 26 already registered although the closing date for artist applications is 15 July.

2. The process/Te whakatutuki: How will the project happen?

Members of the artistic community from Kerikeri and surrounds are invited to participate in the art trail, wither by opening their own studios or participating in one of the collective art hubs or venues which KOAST provides – such as Kingston House and the Turner centre.

Members of the public are invited to come and see artists at work in their studios, chat with them and enjoy a wide selection of media. Using the KOAST Trail Guide which lists artists, their locations and the medium they work in, visitors plan a weekend spent exploring Kerikeri's art scene. KOAST is a wonderful art event for Kerikeri each year with over 3000 people attending the trail, many from out of town. The visitors from out of town of course benefit the whole community

The seventh KOAST will be advertised widely through two national magazines, website and social media, as well as locally, to attract visitors. We intend this year to increase the publicity considerably to help attract even more visitors to the region and are starting a social media campaign shortly to help achieve this goal.

As part of the marketing, we also intend to increase print and production of rack cards and trail guides. We believe this is critical to the success of KOAST 2021. The increased number of rack cards will enable us to widen their distribution to iSites and other locations in Auckland, Whangarei, Waikato, Bay of Plenty and Wellington (from where according to the survey done in 2019 a relatively high percentage of visitors came). To accommodate the increased visitors we will need to increase the number of Trail Guides printed. To ensure more local visitors are gained, the cinema advertisements will be run for a longer period and the rack cards are being put into Paihla, Kerikeri, Opononi, Kaitaia, Rawene and Whangarei iSites during May.

KOAST supports art students, emerging artists as well as career / established artists.

In 2021 we are hiring two quality group venue spaces that are more suitable to displaying and exhibiting a diversity of art disciplines. We have also been offered some wonderful space at the Kerikeri retirement Village who will assist I promoting the event to residents and their families locally and from out of town. The Little Black Gallery and Treghan Lodge will also act as another quality venue or art hub. Each of the venues will showcase invited guest artists and local artists. Each venue will be curated and managed by the exhibiting artists.

In addition we have 35 + artists have opened up their own art studio spaces to the public.

The KOAST Trail Guide with maps are available for a small fee (to help offset other costs) and each visitor can select what they would like to see.

PROJECT DETAILS

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Promoting community leadership-

- Over 25 local residents and artists volunteer their time and professional skills to create the project and host the annual event.
- all exhibitors and members contribute some voluntary time to the Trail as part of the KOAST
- Local business come on board through sponsorship, advertising opportunities, donations and discounts.

Encouraging participation in communities

- Local Artists have the opportunity to exhibit their work
- Local community visitors are encouraged to attend the Trail supporting the local arts
- Tourists from outside our region are attracted in to Kerikeri for the Labour weekend

Developing community capability

- -Promote the arts in the Bay of Islands and Far North as a tourist destination that showcases our talented artists.
- -Generate revenue for local artists, galleries and local businesses
- -Volunteers acquire some new skills as well as contributing their own skills

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

Tagged for advertising and marketing This is the maximum amount you can request from CCS	\$27065 \$2413
Tagged for advertising and marketing	\$27065
Tagged for advertising and marketing	The second secon
	6065
	5000
	1000
To the section for	700
Adverts sold to local businesses in the trail guide	6000
	3300
Detail eg 250 fickets at \$15 per ticket	eg \$3,750
Write down all the income you will get for your project from tic sale of artwork, other grants, donations, your own funds, other Do not include the amount you will be requesting from CCS.	ket sales. er fundraising.
	\$29478
Includes stationery, copying and sundry admin expenses	
	1000
	4034
	5333
	9500
Printing 3000 Trail Guides	5510
Graphic Design 48pp DL Booklet and rack cards	3103
Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Write down all the costs of your project and include the details materials, venue hire, promotion, equipment hire, artist fees are personnel costs.	, eg nd
(2)	os is the state of
- Automotive Control of the Control	: L
- vorti Li corti: vove budge	
	Write down all the costs of your project and include the details materials, venue hire, promotion, equipment hire, artist fees are personnel costs. Detail eg 3 days' hire at \$100 per day Graphic Design 48pp DL Booklet and rack cards Printing 3000 Trail Guides Life and Leisure, local papers, cinema, social media, web, I sites Printing 5000 rack cards Additional feather flags to mark the studios Kingston House and The Turner Centre Includes stationery, copying and sundry admin expenses Write down all the income you will get for your project from the sale of artwork, other grants, donations, your own funds, other Do not include the amount you will be requesting from CCS.

PROJECT DETAILS (budget)

Other financial information

Date applied	Who to	How much	Confirmed/ unconfirmed
May 2021	Community Board - printing trail guides	5000	unconfirmed
Tall us about	t other grants you have received through the	e Creative Communit	es Scheme ir
the past thre			
		Amount	Project completion report submitted (yes/no)
the past thre	e years.	Amount	Project completion report submitted

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

11 May 2021

Date:

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section. I/We understand that if this application is successful I/we cannot receive funds for the same project X from Creative New Zealand's other funding programmes. I/We declare that the details contained in this application are correct and that I/we have authority to X commit to the following conditions. If this application is successful, I/we agree to: complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project) complete the project within a year of the funding being approved complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed return any unspent funds X keep receipts and a record of all expenditure for seven years X participate in any funding audit of my organisation or project conducted by the local council X contact the CCS administrator to let them know of any public event or presentation that is funded X by the scheme acknowledge CCS funding at event openings, presentations or performances X use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos I understand that the Far North District Council is bound by the Local Government Official X Information and Meetings Act 1987 X I/we consent to Far North District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme. I/we understand that my/our name and brief details about the project may be released to the media X or appear in publicity material. I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993 NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian. Bruce MacGregor Name (Print name of contact person/applicant) Signed: (Applicant or arts organisation's contact person)

Schedule of Supporting Documentation

Kerikeri Open Art Studio Trail (KOAST)

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Support Letter – Financial status – Bruce McGregor (Chair)
2	Membership Letter - KOAST
3	ASB Bank Statement from 1 March 2021 to 31 March 2021
4	ASB Bank Statement from 1 April 2021 to 3 May 2021
5	Financial Statement for the year 24 February 2019 to 22 March 2020
6	Quote – Design & Print x4 pages
7	Quote – Cre8 Web Design
8	Quote – Printrite
9	Quote – Turners Centre
10	KOAST Timeline for 2021 x3 pages
11	
12	



KOAST 2021 Reserves Policy

The organisation as at 3 May 2021 has \$12,405.00 in the bank account

KOAST's reserve policy as agreed by the KOAST Committee is to maintain \$4000 in the account as a reserve in line with good financial practice.

The remainder of the funds are tagged as advertising and marketing (\$6065.00) and \$2340 is already committed to the online Bay of Islands Gallery registrations.

In summary:

KOAST Reserve \$4000.00

KOAST 2021 advertising and marketing \$6065.00

Online gallery commitments \$ 2340.00

TOTAL \$12,405.00

Bruce MacGregor, Chair KOAST Committee

Date



KOAST 2021 Membership (Friends and Exhibitors)

As at 11 May membership and Exhibition registrations had been open 4 weeks.

These close on 15 July 2021

At this early date (11 May) we have 25 fully paid up exhibiting artists. Many of these are new artists to the area.

At the same date in 2019, we had 9 fully paid up exhibiting artists

From our brief survey of past members, at least 85% are intending to exhibit this year. We have also canvased 6 new artists who have not exhibited before, all of whom will be exhibiting.

To date we have 4 Friends of KOAST compared to 1 Friend at this stage in 2019

5/3/2021

ASB

Transaction History Report

Transaction History Report

Account Number 12-3091-0232985-00

Account Name Society Cheque

Printed 12:50 PM 03 May 2021

Page 1 of 1

Transactions from 01 Mar 2021 to 31 Mar 2021

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	
01 Mar 2021	Opening Balance				· · · · · · · · · · · · · · · · · · ·	Deposits	Balance
01 Mar 2021	From MS A E HAMILTON	Art Trail	The second secon				10,635.42
01 Mar 2021	MACGREGOR B	Art Trail				35.00	
08 Mar 2021	Quarantine Scie	bruce/wendy		macgregor		70.00	10,670.42
09 Mar 2021	From MS A E HAMILTON	2021 Fee	J Armstrong	094017200		35.00	10,740.42
16 Mar 2021	STUDIO 19	Art Trail	MKenworthy			35.00	10,775.42 10,810.42
17 Mar 2021	PIRRIE MRS L D A	DUNN	0212244114			95.00	
22 Mar 2021	HONEYFIELD J O	LYNN	PIRRIE	0210661681		95.00	10,905.42 11,000.42
22 Mar 2021	WRIGHT, L.C.	Honeyfield		021407439		35.00	
22 Mar 2021	CILLA COOPER DESIGN	wright	leighl	022 3098776		35.00	11,035.42 11,070,42
22 Mar 2021	PJFEWKES	Cooper		021644583		20.00	11,090.42
23 Mar 2021	From LOUISE MILLETT	Fewkes	Membership			20.00	11,110.42
30 Mar 2021	SOUTAR, J A &	Millett		0211621693		35.00	11,145,42
30 Mar 2021	MCKECHNIE H &	Judi Soutar	4078191		The second secon	95.00	11,240.42
31 Mar 2021	M P DE RIDDER	MCKECHNIE	094073897			95.00	11,335,42
31 Mar 2021	M P DE RIDDER	de Ridder		0210425352		35.00	11,370.42
11 Mar 2021	Closing Balance	0210425352		de ridder		20.00	The state of the s
verdraft interest	rates apply. Refer to your overdraft agrees assed outside normal business hours m	pement If your overdent			***************************************	00.00	11,430.42
ransactions proce	essed outside normal business hours m	lay not annear on your	is unarranged the in	terest rate is 22.50%p.a.	Interest rates are subject	nt to change	11,430.42

agreement. It your overdraft is unarranged the interest rate is 22.50%p.s. Interest rates are subject to change. Is may not appear on your Statement until the next business day, although they will appear immediately on your available

The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

5/3/2021

ASB

Transaction History Report

Transaction History Report

Account Number 12-3091-0232985-00

Account Name Society Cheque Printed 04:11 PM 03 May 2021

Page 1 of 1

Transactions from 01 Apr 2021 to 03 May 2021

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Datas
01 Apr 2021	Opening Balance				· · · · · · · · · · · · · · · · · · ·	Deposits	Balance
02 Apr 2021	From MS S J ELLIOTT	elliott	004000				11,430,42
07 Apr 2021	Clennick K A	Taylor	021668423	elliott		35.00	11,465.42
08 Apr 2021	114 bahai	Taylor	021 430503			35.00	11,500.42
08 Apr 2021	MACGREGOR B	wendy			120.75		11,379.67
08 Apr 2021	From MS A E HAMILTON	nickimcpike		094073383		30.00	11,409.67
08 Apr 2021	From MRS SEIDEL	Membership				35.00	11,444.67
08 Apr 2021	From OPTIMUM SERVICE	jasmine Keir		Ilse Seidel		35.00	11,479.67
09 Apr 2021	LAWTY,RICHARD	2018 Membshp	koast	member		35.00	11,514.67
10 Apr 2021	From OPTIMUM SERVICE	MStrode	LAWTY	0272779164		95.00	11,609,67
10 Apr 2021	From OPTIMUM SERVICE	J Keir				35.00	11,644.67
12 Apr 2021	WAKEFORD, JERE	Wakeford	000005000			35.00	11,679,67
12 Apr 2021	KING RAEWYN	Koast	0226859031			95.00	11,774.67
15 Apr 2021	PARKER N E	Parker	membership			95.00	11,869.67
15 Apr 2021	From MRS C T BROWN	tessabrown	KOAST	0272999864		95.00	11,964,67
27 Apr 2021	STEVENSON,HEN	JANSTEVENSON	150421	koastsub		95.00	12,059.67
28 Apr 2021	From MRS I SEIDEL	Exhibitor	Trail&Mbship	021 258 3066		95.00	12,154.67
0 Apr 2021	BELL, MAXINE J	Maxine Bell	2021	lise Seidel		60.00	12,214.67
3 May 2021	D H WRIGHT BU	Mayine pell	Koast trail	0272965317		95.00	12,309.67
3 May 2021	Closing Balance					95.00	12,404.67
verdraft interest	rates apply. Refer to your overdreft agr	eement If your overdeed in			The state of the s		12,404.67

It interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50% p.a. Interest rates are subject to change.

If your overdraft is unarranged the interest rate are subject to change.

If your overdraft is unarranged the interest rate are subject to change. Transactions processed outside normal business nours may not appear on your exercitive facilities and the second processed outside normal business nours may not appear on your exercitive facilities and the second processes transaction.

The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or of their overseas transaction.

The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

KERIKERI OPEN ART STUDIOS TRAIL INCORPORATED 2606043

Financial Year Feb 24 2019-March 22, 2020 AGM held April 11, 2021

Financial Statement for 2020 KOAST

INCOME	2016	2017	2018	2019	2020
Membership and Friends Fees	890	1210	1720	2365	525
Exhibition fees	1860	2020	2650	3865	0
Advertising: web and trail guide ads	1640	1620	2075	3555	0
Grants & Donations	1000	30	2120	12414	28,000
Trail Guide and Raffle &Sales	1994	2332	3792.86	3406	0
Online Bay of Islands Gallery Registration Fees	0	0	0	0	2340
TOTALINCOME	7384	7212	12357.86	25605	30865

EXPENSES	2016	2017	2018	2019	2020
Advertising, Media Promotions	1535.92	997.46	4660.65	7163	0
	3048.8	2447.67	3880.39	4777.35	0
Printed Road Signs, Flags, Numbers	761.4	320.85	649.98	5572.9	0
Group Venue Market and Display Hire	405	243	131.64	1009.12	0
AdminCosts(web, raffle, ink, raffle etc)	528.87	355.99	563.63	586.21	0
Banner Across Kerikeri Road		690	30.29	235.75	0
Packhouse booth		68	20		0
AGM hall rental and catering			310		0
Bank Fees			20.84		0
Prizes				400	0
Display					800
Feasability Study					5000
Online Bay of Islands Gallery					26932
TOTAL EXPENSES	6279.16	5209.97	10267.42	19744 33	רבדרב

Balance brought forward from last year	1853	2958	4960	7050	12977
TOTALINCOME	7384	7212	12358	25605	30865
Less TOTALEXPENSES	6279	5210	10267	19741	32732
Net Income Gain	1030	ZŶŌm	71h		
BANK STATEMENT BALANCE 22 March	2958	4959.94 70	7050	12977	11110 米
Less Unpaid cheques or unspent grants				50001	1068
CASH BOOK BALANCE	2883	4960	7050	7977	10042

Brighty Charge 1501



PHONE: 09 407 8824 98 Kerikeri Road, PO Box 135, Kerikeri info@keriprint.co.nz www.keriprint.co.nz

Date:	3/05/21
Date.	3/03/21

Kerikeri Open Art Studios Trail (KOAST)

Quote No. 7337

Rock couds

Phone: 401 6423

Fax:

Attention: Anna Hamilton

We have much pleasure in offering this quote for your consideration.

Rack Card

Stock:

350 gsm Card

Size:

99 x 210mm

Colours:

Printed full-colour, both sides

Design:

1-2 Hours (estimate only)

Quantity 2,000 3,000 5,000 Printing \$488.00 \$611.00 \$868.00 Design & Artwork \$180.00 \$180.00 \$180.00 Total \$668.00 \$791.00 \$1,048.00

The above prices are exclusive of GST. Freight charged extra (if required).

Any variations on the above specifications will result in this quote being invalid and requiring review.

PAYMENT: Full payment is required on pickup / delivery unless account arrangements have been made.

ARTWORK: Supplied artwork must meet our requirements. Any extra design work may incur an additional charge.

OUR GUARANTEE: We will match or better any other price of comparable quality.

This quote will be valid for one month from the above date.

Entered	By	:
---------	----	---

Accepted

Mike Ross

Quantity



PHONE: 09 407 8824 98 Kerikeri Road, Kerikeri info@keriprint.co.nz www.keriprint.co.nz

Date: 19/03/21				Quote No.
Kerikeri Open Art Studio	s Trail (KOAST)			7336
Phone: 401 6423	Fax:			Gudo design
Attention: Anna Hamilton				
We have much pleasure in	offering this quot	e for your conside	eration.	
Design & Layout for Trail Trail Guide Design & Layout Rack Card Design & Layout Signage Patches Design & Design & Layout of advertis	t t Layout	oof & follow up fo	or approval	
Best Estimate 20-30 hours	@ \$90 ph			
Note: Actual time spent will	be dictated by the	e artists' ability to	supply content and ap	prove listings.
Quantity	20	30		
Printing Total	\$1,800.00 \$1,800.00	\$2,700.00 \$2,700.00	+ 0.57	
The above prices are excluding variations on the above				equiring review.
PAYMENT: Full payment is	s required on pick	up / delivery unle	ss account arrangeme	ents have been made.
ARTWORK: Supplied artw	ork must meet ou	r requirements. A	ny extra design work r	may incur an additional charge.
OUR GUARANTEE: We w	ill match or better	any other price o	of comparable quality.	
This quote will be valid for o	ne month from the	e above date.		
Entered By:			Accepted	
Mike Bees			Quantity	



Mike Ross

PHONE: 09 407 8824 98 Kerikeri Road, Kerikeri info@keriprint.co.nz www.keriprint.co.nz

Date: 19/03/21			Quote No.
Kerikeri Open Art Stud	lios Trail (KOAST)	7344	
Phone: 401 6423	Fax:		Guide print
Attention: Anna Hamilto	n		
We have much pleasure	in offering this quote	e for your consideration	ın.
Trail Guide DL Booklet DL Booklet (210 x 198m 52pp +2pp throw-out pan 150gsm Satin Saddle stitched	m sections) Self Cov	ver	
Quantity	3,000	4,000	
Printing Total	\$4,182.00 \$4,182.00	\$4,827.00 \$4,827.00	
The above prices are ex Any variations on the abo			if required). eing invalid and requiring review.
PAYMENT: Full payme	nt is required on pick	up / delivery unless a	ccount arrangements have been made.
ARTWORK: Supplied a	rtwork must meet ou	r requirements. Any e	xtra design work may incur an additional charge.
OUR GUARANTEE: W	e will match or better	any other price of cor	nparable quality.
This quote will be valid for	or one month from th	e above date.	
Entered By:			Accepted
Entered by.			Quantity



PHONE: 09 407 8824 98 Kerikeri Road, PO Box 135, Kerikeri info@keriprint.co.nz www.keriprint.co.nz

Date:	3/05/21		

Kerikeri Open Art Studios Trail (KOAST)

Quote No. 7416

Flags

Phone: 401 6423

Fax:

Attention: Anna Hamilton

We have much pleasure in offering this quote for your consideration.

Small Flag D/S

Small Custom Teardrop Flags Kitset includes a two-piece heavy-duty fiberglass pole set, a 1800x800mm custom printer teardrop banner, a ground spike base (default) and a carry bag. The flag is about 2.3m high from ground after setting up

- Ground spike : the most popular one, used on grass only.
- Large water tank base: 15kg when filled with water, the best option for concrete surfaces, ideal for for daily use. + \$40
- Large steel plate: 8kg made from low carbon steels, another option for concrete surfaces, non-windy zones only. +\$44
- Extra Heavy steel plate base: 12.6kg made from low carbon steels, ideal for windy zones. + \$70
- Cross base + weight bag: ideal for exhibitions or shows, or an economical solution to concrete surfaces + \$10.

Note: Price is for printing only. Any design requirements charged extra.(included)

Quantity	5	10	20
Printing	\$1,457.00	\$2,930.00	\$5,333.00
Total	\$1,457.00	\$2,930.00	\$5,333.00

The above prices are exclusive of GST. Freight charged extra (if required).

Any variations on the above specifications will result in this quote being invalid and requiring review.

PAYMENT: Full payment is required on pickup / delivery unless account arrangements have been made.

ARTWORK: Supplied artwork must meet our requirements. Any extra design work may incur an additional charge.

OUR GUARANTEE: We will match or better any other price of comparable quality.

This	quote	Misse	he	hiley	for	one	month	from	the	above	data
11112	quote	WIII	ne	vallu	IOI	one	monun	HOIL	me	apove	uale.

Entered By:	Accepted
	Quantity



Cre8 Website Design

65 Tirimoana Road Te Atatu South Auckland 0602

027 547 3919

simon@cre8.nz

KOAST

ahamilton@koast.org.nz

Estimate Number:

EST-00001

Estimate Date:

25 Apr 2021

Expiry Date:

25 May 2021

Items	Quantity	Price	Amount
Finished Artwork KOAST Trail Guide. Supply artwork and print-ready hires pdf for 52 page with A4 pull-out section.	24	\$85.00	(, undo clesian \$2,040.00
Project Management Artist layout approval (if required)	4	\$85.00	\$340.00
Finished Artwork Rack Card Design and supply artwork and print-ready hi- res pdf	3	\$85.00	\$255.00
Finished Artwork Signage Patches Supply artwork and print-ready hi-res pdf	2	\$85.00	\$170.00

Subtotal:	\$2,805.00
(by	
Total:	\$2,805.00



audo print

(+ design)

Date:

17/03/21

KOAST KERIKERI

Attention:

Anna Hamilton

We thank you for your enquiry and have pleasure in quoting as follows -

Quotation No:

57736

Job Title:

TRAIL GUIDE

Details:

TRAIL GUIDE

4 COL THROUGHOUT 48PP +6PP CENTRE SECTION SADDLESTITCHED

Materials:

150.gsm MATT ART

150.gsm MATT ART

Size:

DL BOOKLET PORTRAIT

Quantity:

3000

4000

Production:

3,941.57

4,695.38

Net Price:

3,941.57

4,695.38

Note: These prices are exclusive of GST.

For confirmation to proceed, please circle required quantity, initial, and fax back to the above fax number.

Yours faithfully,

JOHN HENDL

Event Estimate Kerikeri Open Art Studios Trail (7475) Friday, 22 October 2021 - Monday, 25 October 2021 12:00 PM - 05:00 PM **TURNER CENTRE** Event Attendance: 0 PERFORMING ARTS & CONFERENCE VENUE **Event Status: Pencilled** Client: Address: 394b Kerikeri Road Kerikeri Email: info@treghan.co.nz Venue Contact Sales Manager: Olivia Dutmer-Ferguson Olivia.dutmer-forguson@turnercentre.co.nz Brookings Theatre Bar and Terrace 22/10/2021 12:00 p.m. - 05:00 p.m. Exhibit Theatre Bar and Terrace 23/10/2021 10:00 a.m. - 04:00 p.m. Exhibit Theatre Bar and Terrace 24/10/2021 10:00 a.m. - 04:00 p.m. Exhibit Theatre Bar and Terrace 25/10/2021 10:00 a.m. - 04:00 p.m. Exhibit Booking Function Theatre Bar and Terrace \$92.00 HR \$460,00 Theatre Bar and Terrace 1 EA \$92.00 HR \$552.00 Theatre Bar and Terrace 1 EA \$92 00 HR \$552.00 Theatre Bar and Terrace 1 EA \$92.00 HR \$552.00 Community Discount -\$740.60 Discount -\$740.60 Venue Hire \$2,116.00 Total Charges Before Tax \$1,375,40 GST \$206.31 **Total Charges** \$1,581.71 This quote is subject to change as requirements change. I give permission for Tumer Centre to mention my event in social media marketing initiatives including photos and video where appropriate. I agree that the items listed are accurate at this time and agree to pay any additional costings associated with changes. This estimate is subject to our standard Terms and Conditions - https://www.turnercentre.co.nz/terms-conditions/ Signature: Date:

includes the denotion

ST TimeLine 2021 (as at April 2021)

Sant Dates	Malcil - April	May-June	July	August	September	October	Nov
all Dates	Membership drive t start April 17	Reminder to potential exhibitors	15 July membership closes	Guide completed and printed	10 Sep TGs go on sale	01 Oct Flags Signs pick up	AGM by March
	First meeting 25 April		GUIDE pics/bio due		20 September signs	30 Oct return all signs	
	(compared to 2019) when second meeting 6 April)		DLE rack cards mailed		and billboards in place		
	Set date for second meeting						
s and ittee	Finalize jobs, timeline, budget and	Mailing list for rack card and invites from 2019 created	Finalize locations for TG sales as per		Email invites to all past trail goers	Welcome guest artists.	Post meeting on trail
	Help identify new members and artists at first meeting		2000				
ership	Get databases and mailing lists done – membership, new members, advertisers, group venues	Follow up current members					
	Email current members and call to get them to join again						a
	Advertise and social media call for artists						
ity & ting	Put KOAST on Whats On, Event Finda	Finalize publicity campaign. (cinema, radio magazine news	Begin drip feed to media. Wendy	Print ads designed	BANNER TO HAVE AIR FLAPS CUT	Banner hung	
	Book all advertising, for event and call for artists. Cinema, Good Mag, HG and Gardening mag booked	ads, etc)	press releases (drip feed each month).			Virgina Au	



. JOBS	March - April	May-June	July	August	Sentember	Octobor	
aising	Who to approach and when	Who to approach and when	Who to approach and when	Who to approach and	Who to approach and	Who to approach and	NOV
	Write proposals	Write proposals	Wette proposale	Miles	when	when	
te & Social	Change logo on site.	Ads for web from	Pulld web pages	vvrite proposals	Write proposals	Write proposals	
	get membership forms	accommodation installed as ready.	Build web pages as artists feed pics and bios.	Build web pages for artists.	Drip feed facebook and boost it. Place ads web/facebook/	Boost posts on Social media	Web 2022 banner and basic info
d Nicki	Update general info & photos.	Clear old members	Orip feed social media	Drip feed continues to Trail .			Pics of 2021 trail
	Seek new members info. Drip feed	wed by so line.					
Venues	Investigate possible venue and guests. Decide at April meeting.	Invite guests and finalise booking of venues.	Identify which artists in which venue by 5 July	Reserve Supports for art from Cherry Park Finalize venue spots w/guests &members	Group Venue planning with members. Contact guests about plans	Setup/ cleanup/return any supports by venue artists .	Thank you to venues
Artists le	Investigate possible venue and guests. Decide at April meeting.	Invite guest artists May.	Sort accommodation	Confirm back with guest artists	Communicate with guest artists again		Thank you to guests
and TG	Contact TG adverts	Deadline June 20					
	from past.	Make sure ad convicin	Give inferto Leich to		Recheck New World& Pack House Sales of TG	New World& Pack House Sales of TG on	Pick up rack cards & plastic holders
ņ		to TG by June 25. Send to Wendy M	design A4 posters		Motels in KK and Paihia Oct 16-19 get		
		Arrange TG sales locations with merchants. June 30			SS		
Prizes	Raffle or as per 2019						
	(\$200 in draw?)						Pick up last years rack cards & plastic holders
vrship	Names put forward and sponsors approached	Continue Deadline June 30					Pick up rack cards & plastic holders

18

Nov		Clean and store signs	Save proof to thumb drive	Set timetable for those taking part	Set timetable for those taking part	AGM Financial report	Advise raffle winners
October	Collect Photos of event from members for next year/archives	Road signs Oct 1-2 Flags & numbers Oct7-8 pickup Oct 30 return signs		Get posters out to merchants	Set timetable for those taking part	Pay all invoices NW Cash to ???? to deposit	Send Ready, Prep, Show email
September	Assist in facebook feeds	Cut bamboo poles and get stakes 20 September signs and billboards in place		Get posters out to merchants	Set timetable for those taking part		Schedule members to man TG sales, put up road signs etc
August	Get pics to web by by 10 Aug	Arrange crews and locations for road signs. Determine # of arrows needed order more as required	Complete tg send to printer asap Print posters	Get posters out to merchants Send rack cards to out of town outlets.	Set timetable for those taking part	Pay for venues etc.	Party ????? Updates & Schedule also on web.
July	Take photos of members and art. Final date to go to Leigh 5 July	Arrange making more flags as needed.	Finalize trail brochure or map and stops for TG		Set timetable for those taking part	Advise any members unpaid	Assign jobs. Send schedule.
May-June	Photos for cinema ad. Take photos of members and art.	Get inventory of flags, arrows, signs, and decide what needed NUMBEDR OF STICKERS			Set timetable for thuse taking part	Advise unpaid invoices for web & TG ads	Drip feed info to members each month about trail planning
March - April	Take photos of members and art.		New members Poster Get quote from Design & Print	Ensure library booked	Set timetable for those taking part	Budget draft	Drive for members
JOBS	grapher	nd Signs	uide and and DLE	ent displays	nator	es	unications koast.org.nz



- 6 KARAKIA WHAKAMUTUNGA CLOSING PRAYER
- 7 TE KAPINGA HUI / MEETING CLOSE