

**MINUTES OF FAR NORTH DISTRICT COUNCIL
INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 5 MAY 2021 AT 9.30 AM**

PRESENT: Cr Felicity Foy, Mayor John Carter (HWTM) via video conference, Deputy Mayor Ann Court, Cr Rachel Smith, Cr Kelly Stratford, Cr John Vujcich, Kaikohe-Hokianga Community Board Chairperson Mike Edmonds, Te Hiku Community Board Chairperson Adele Gardner

STAFF PRESENT: Shaun Clarke (Chief Executive Officer), Andy Finch (General Manager Infrastructure and Asset Management), Dean Myburgh (General Manager District Services), William J Taylor, MBE (General Manager Strategic Planning and Policy - Acting), Jacine Warmington (General Manager - Corporate Services (Acting))

1 KARAKIA TIMATANGA – OPENING PRAYER

Chairperson Felicity Foy opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2021/11

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

That the apology received from Cr Collard be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

Stewart Otene and Louise Mischewski representing Te Rūnanga o Te Rarawa spoke to Item 5.1 – Economic and Practicability Assessment for Disposal of Treated Wastewater to Land from Kaikohe and Kaitaia Wastewater Treatment Plants.

Nick Marshall – Team Leader Road Safety and Traffic Engineering and Sandi Morris – Road Safety and Traffic Engineer, from Northland Transport Alliance presented on major consent applications that have been lodged with the Far North District Council and provided an update on the Far North Footpath Matrix and changes that are going to be implemented.

TABLED DOCUMENTS

Attachments tabled at meeting

1 Presentation - Northland Transport Alliance

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3155852, pages 14 - 21 refers.

RESOLUTION 2021/12

Moved: Cr Felicity Foy

Seconded: Cr John Vujcich

That the Infrastructure Committee confirm that the minutes of the:

- a) Ordinary Infrastructure Committee 24 March 2021 be confirmed as a true and correct record.**
- b) Extraordinary Infrastructure Committee 27 April 2021 be confirmed as a true and correct record.**

CARRIED

5 REPORTS

5.1 ECONOMIC AND PRACTICABILITY ASSESSMENT FOR DISPOSAL OF TREATED WASTEWATER TO LAND FROM KAIKOHE AND KAITĀIA WASTEWATER TREATMENT PLANTS

Agenda item 5.1 document number A3155862, pages 22 - 40 refers.

MOTION:

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

That the Infrastructure Committee:

- a) agree the option of disposing treated wastewater to land from the Kāitaia and Kaikohe Wastewater Treatment plants is further investigated, specifically:
 - i) engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design.
 - ii) complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.
- b) request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.
- c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kāitaia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kāitaia and Kaikohe Waste Water schemes.
- d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.

That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kāitaia and the Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.

The meeting was adjourned from 11.33 am to 11.50 am.

CARRIED

Abstained: Crs Ann Court and Rachel Smith

The amendment became the substantive motion.

RESOLUTION 2021/13

That the Infrastructure Committee:

- a) **agree the option of disposing treated wastewater to land from the Kāitaia and Kaikohe Wastewater Treatment plants is further investigated, specifically:**
 - i) **engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design.**
 - ii) **complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.**
- b) **request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.**

- c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kāitaia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kāitaia and Kaikohe Waste Water schemes.
- d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.

That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kāitaia and the Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.

CARRIED

Abstained: Crs Ann Court and Rachel Smith

At 10:53 am, Mayor John Carter left the meeting.

At 11:04 am, Cr Kelly Stratford left the meeting. At 11:06 am, Cr Kelly Stratford returned to the meeting.

6 INFORMATION REPORTS

6.1 TOURISM INFRASTRUCTURE FUND ROUND FOUR, BOAT RAMP STUDY

Agenda item 6.1 document number A3160545, pages 41 - 42 refers.

RECOMMENDATION

Moved: Cr Kelly Stratford

Seconded: Cr Felicity Foy

That the Infrastructure Committee receives the report Tourism Infrastructure Fund Round Four, Boat Ramp Study TIF-R4-002 FNDC.

AMENDMENT

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

b) That the Chief Executive Officer prepare a delivery plan on the Tourism Infrastructure Fund Boat Ramp Study.

CARRIED

The amendment became the substantive motion.

RESOLUTION 2021/14

Moved: Cr Kelly Stratford

Seconded: Cr Felicity Foy

That the Infrastructure Committee:

- a) receives the report Tourism Infrastructure Fund Round Four, Boat Ramp Study TIF-R4-002 FNDC; and that,
- b) That the Chief Executive Officer prepare a delivery plan on the Tourism Infrastructure Fund Boat Ramp Study.

CARRIED

6.2 INFRASTRUCTURE AND ASSET MANAGEMENT (IAM) MONTHLY BUSINESS REPORT FOR MARCH 2021

Agenda item 6.2 document number A3162730, pages 43 - 44 refers.

RESOLUTION 2021/15

Moved: Cr Felicity Foy

Seconded: Cr Rachel Smith

That the Infrastructure Committee receive the report Infrastructure and Asset Management (IAM) Monthly Business Report for March 2021.

CARRIED

7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/16

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Proposed Paihia Water Treatment Plant Project Delivery Roadmap	s48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings

CARRIED

8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Councillor Stratford closed the meeting with a karakia.

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.41 pm.

The minutes of this meeting were confirmed at the Infrastructure Committee meeting held on 16 June 2021.

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CHAIRPERSON