

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE TE AHU, CNR MATTHEWS AVE AND SOUTH ROAD, KAITAIA
ON TUESDAY, 17 NOVEMBER 2020 AT 10:01 AM**

PRESENT: Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William Subritzky, Member Felicity Foy

IN ATTENDANCE:

1 KARAKIA TIMATANGA – OPENING PRAYER

Darren Axe opened the meeting with a prayer.

2 APOLOGIES AND CONFLICTS OF INTEREST

Member John Stewart declared a conflict of interest for Item 7.14 – Funding Applications, specifically those applications received from IO Creatives Trust and Kaitaia and Districts A&P Association Inc, and will abstain from voting on these applications.

Member Felicity Foy declared a conflict of interest in relation to item 7.3 – Road Naming – 127 North Road, Kaitaia, and will abstain from voting on this item.

3 PUBLIC FORUM

Ian Palmer spoke in regards to Rangitoto Reserve, Mangonui and tabled a document for the need for a Reserve Management Plan.

Roger Ackers, Manager Strategy Development - Council has 500 to 700 reserves across the Far North that require a Reserve Management Plan. Currently working on the Reserve Management Policy which will then form the process for creating Reserve Management Plans to be rolled out by district.

Aya Morris representing Department of Internal Affairs, spoke in regards to the community funding/grants available through the Department of Internal Affairs.

Attachments tabled at meeting

- 1 Tabled Document - Case for Commissioning a Management Plan for the Rangitoto Recreation Reserve
- 2 Tabled Document - Letter of Support for Rangitoto Recreation Reserve from Heritage New Zealand

4 DEPUTATIONS

Kathryn O'Reilly, New Zealand Transport Agency will provide an update on the Mangamuka Gorge slip.

Attachments tabled at meeting

- 1 Presentation NZTA - SH1 Mangamuka Gorge Slip Repairs

5 SPEAKERS

Claire Gordon from Be Free Incorporated spoke to her Funding Application, Item 7.14 – Funding Applications (via Microsoft TEAMS).

Whina Te Whiu from IO Creative Trust spoke to her Funding Application, Item 7.14 – Funding Applications.

Bronnie Travers from Kaitaia and Districts A & P Association spoke to her Funding Application, Item 7.14 – Funding Applications.

Anna Dunford from Te Pokapu Tiaki Taiao o Te Tai Tokerau spoke to her Funding Application, Item 7.14 – Funding Applications.

The meeting was adjourned from 11.37 am to 11.49 am.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A2984748, pages 12 - 21 refers.

RESOLUTION 2020/60

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That the Te Hiku Community Board

- a) **agrees that the minutes of the meeting held 06 October 2020 be confirmed as a true and correct record.**
- b) **agrees that the minutes of the Extraordinary Te Hiku Community Board meeting held on 05 November 2020 be confirmed as a true and correct record.**

CARRIED

7 REPORTS

7.1 CHAIRPERSON AND MEMBER REPORTS

Agenda item 7.1 document number A2984768, pages 22 - 32 refers.

RESOLUTION 2020/61

Moved: Member Darren Axe

Seconded: Member Jaqi Brown

That the Te Hiku Community Board note the reports from Chairperson Gardner and Members Axe, Bainbridge, Brown, Stewart, and Subritzky.

CARRIED

MOTION

RESOLUTION 2020/62

Moved: Member John Stewart

Seconded: Member Sheryl Bainbridge

That the Te Hiku Community Board request that as part of the Long Term Plan consultation document, a question is included asking those that live in the Te Hiku Community Board ward for their thoughts on the consideration of divesting the Council owned halls.

CARRIED

7.2 SETTING OF MEETING DATES FOR 2021

Agenda item 7.2 document number A2990729, pages 33 - 38 refers.

RESOLUTION 2020/63

Moved: Member Jaqi Brown

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board

a) adopt the following meeting dates for the Te Hiku Community Board

- **26 January 2021 - Te Ahu**
- **2 March 2021 - Houhora**
- **6 April 2021 - Te Ahu**
- **1 June 2021 - Whatuwhiwhi**
- **6 July 2021 - Te Ahu**
- **24 August 2021 - Ahipara**
- **5 October 2021 - Te Ahu**
- **9 November 2021 - Mangonui**
- **7 December 2021 - Te Ahu**

b) adopt the following meeting dates for Kaitaia, Motutangi and Waiharara and Kaikino Drainage Area Committees

- **9 March 2021 – Te Ahu**
- **21 September 2021 – Te Ahu**

CARRIED

7.3 ROAD NAMING - 127 NORTH ROAD, KAITAIA

Agenda item 7.3 document number A2959387, pages 39 - 54 refers.

RESOLUTION 2020/64

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way, Rules Way, that is currently addressed at 127 North Road as per maps (A2959175 and A2959143).

CARRIED

Abstained: Cr Felicity Foy

7.4 KAITAIA DRAINAGE AREA 2019/2020 EXPENDITURE

Agenda item 7.4 document number A2999725, pages 55 - 58 refers

RESOLUTION 2020/65

Moved: Chairperson Adele Gardner

Seconded: Member William Subritzky

That the Hiku Community Board

a) note the following financial summary for the past financial year 2019/2020:

Kaitaia	Budget
2018/2019 Residual funds (reserve funds available)	\$49,815
2019 Opening Balance (rated income)	\$70,021
2019/2020 Expenditure	\$73,190
2019/2020 Closing Reserve Balance	\$46,646

b) request the Drainage Committee Maps are added to the Far North District website.

c) request that the Kaitaia, Waiharara and Kaikino and Motutangi Drainage Area Committees are not to be included are part of the 3 Waters Alliance.

CARRIED

7.5 KAITAIA DRAINAGE AREA 2020/2021 PROGRAMME

Agenda item 7.5 document number A2999731, pages 59 - 66 refers.

RESOLUTION 2020/66

Moved: Member Darren Axe

Seconded: Member Jaqi Brown

That Te Hiku Community Board

a) approve the Kaitaia Drainage Area 2020/21 work programme.

b) approve that a letter be sent to the land owners included in Kaitaia Drainage area, reminding them of their requirements to comply with the Land Drainage Bylaw.

CARRIED

7.6 KAITAIA DRAINAGE AREA 2021/2022 PROGRAMME

Agenda item 7.6 document number A2999776, pages 67 - 72 refers.

RESOLUTION 2020/67

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board

a) receive the report "Kaitaia Drainage Area 2021/2022 Programme" for information.

b) request a report be provided to the next Kaitaia Drainage Area meeting on the total rated area and breakdowns.

CARRIED

Note: The Te Hiku Community Board acknowledges that without the work undertaken on the drains in this area, this would lead to more flooding in the area.

7.7 MOTUTANGI DRAINAGE AREA 2019/2020 EXPENDITURE

Agenda item 7.7 document number A2999972, pages 73 - 76 refers.

RESOLUTION 2020/68

Moved: Member Darren Axe

Seconded: Member Jaqi Brown

That Motutangi Drainage Area Committee recommends Te Hiku Community Board note the following financial summary for the past financial year 2019/2020:

Motutangi	Budget
2018/2019 Residual funds (reserve funds available)	\$44,840
2019 Opening Balance (rated income)	\$37,032
2019/2020 Expenditure to date	\$12,974
2019/2020 Correction (double up in 2018-19)	\$-2,698
2019/2020 Closing Reserve Balance	\$71,595

CARRIED

7.8 MOTUTANGI DRAINAGE AREA 2020/2021 PROGRAMME

Agenda item 7.8 document number A3000018, pages 77 - 82 refers.

RESOLUTION 2020/69

Moved: Member John Stewart

Seconded: Member Sheryl Bainbridge

That Hiku Community Board approve the Motutangi Drainage Area 2020/2021 work programme.

CARRIED

7.9 MOTUTANGI DRAINAGE AREA 2021/2022 PROGRAMME

Agenda item 7.9 document number A3000034, pages 83 - 87 refers.

RESOLUTION 2020/70

Moved: Member Jaqi Brown

Seconded: Member Darren Axe

That Te Hiku Community Board receive the Motutangi Drainage Area 2021/2022 Programme.

CARRIED

7.10 WAIHARARA AND KAIKINO DRAINAGE AREAS 2019/2020 EXPENDITURE

Agenda item 7.10 document number A3000052, pages 88 - 92 refers.

RESOLUTION 2020/71

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board note the following financial summary for the past financial year 2019/2020:

Waiharara	Budget
2018/2019 Residual funds (reserve funds available)	\$19,906
2019 Opening Balance (rated income)	\$9,997
2019/2020 Expenditure	\$7,953
2019/2020 Closing Reserve Balance	\$21,950
Kaikino	Budget
2018/2019 Residual funds (reserve funds available)	\$8,136
2019 Opening Balance (rated income)	\$9,000
2019/2020 Expenditure	\$4,263
2019/2020 Closing Reserve Balance	\$12,873
	CARRIED

7.11 WAIHARARA AND KAIKINO DRAINAGE AREAS 2020/2021 PROGRAMME

Agenda item 7.11 document number A3000081, pages 93 - 98 refers.

RESOLUTION 2020/72

Moved: Member Jaqi Brown

Seconded: Member Darren Axe

That Te Hiku Community Board approve the Waiharara and Kaikino Drainage Area 2020/2021 work programme.

CARRIED

7.12 WAIHARARA AND KAIKINO DRAINAGE AREAS 2021/2022 PROGRAMME

Agenda item 7.12 document number A3000120, pages 99 - 103 refers.

RESOLUTION 2020/73

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board note the “Waiharara and Kaikino Drainage Areas 2021/2022 Programme”.

CARRIED

The meeting was adjourned from 1.48 pm to 2.12 pm.

7.13 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2020

Agenda item 7.13 document number A2990190, pages 104 - 107 refers.

RESOLUTION 2020/74

Moved: Member Jaqi Brown
Seconded: Member Darren Axe

That the Te Hiku Community Board receives the report “Te Hiku Statement of Community Board Fund Account as at 30 September 2020”.

CARRIED

7.14 FUNDING APPLICATIONS

Agenda item 7.14 document number A2861992, pages 108 - 113 refers

RESOLUTION 2020/75

Moved: Member Sheryl Bainbridge
Seconded: Member John Stewart

That Te Hiku Community Board approves the sum of \$2,720 (plus GST if applicable) be paid from the Board’s Community Fund account to Be Free Inc for advertising and equipment hire for the Mangonui Waterfront Festival 2021 Youth Stage to support the following Community Outcomes:

- i) Proud Vibrant Communities**
- ii) Communities that are healthy, safe, connected and sustainable**

CARRIED

RESOLUTION 2020/76

Moved: Chairperson Adele Gardner
Seconded: Member Jaqi Brown

That Te Hiku Community Board approves the sum of \$2,312 (plus GST if applicable) be paid from the Board’s Community Fund account to CBEC Eco Solutions for costs towards Waste Wise schools programme to support the following Community Outcomes:

- i) Proud Vibrant Communities**
- ii) Communities that are healthy, safe, connected and sustainable**
- iii) A wisely managed and treasured environment that recognises the special role of tangata whenua as kaitiaki**

CARRIED

RESOLUTION 2020/77

Moved: Member Jaqi Brown
Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum of \$6,000 (plus GST if applicable) be paid from the Board’s Community Fund account to He Whanau Marama Charitable Trust for equipment hire for the Kaitaia Christmas Events to support the following Community Outcomes:

- i) **Proud Vibrant Communities**
- ii) **Communities that are healthy, safe, connected and sustainable**

CARRIED

RESOLUTION 2020/78

Moved: Member Sheryl Bainbridge

Seconded: Member Felicity Foy

That Te Hiku Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to IO Creatives Trust, for the stage hire at the Indigenous Arts and Cultural Festival to support the following Community Outcomes:

- i) **Proud Vibrant Communities**
- ii) **Communities that are healthy, safe, connected and sustainable**

CARRIED

Abstained: John Stewart

RESOLUTION 2020/79

Moved: Member Jaqi Brown

Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kaitaia and Districts A&P Association Inc for costs towards February 2021 Show to support the following Community Outcomes:

- i) **Proud Vibrant Communities**
- ii) **Communities that are healthy, safe, connected and sustainable**

CARRIED

Abstained: John Stewart

RESOLUTION 2020/80

Moved: Member Jaqi Brown

Seconded: Chairperson Adele Gardner

That Te Hiku Community Board approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Te Pokapu Tiaki Taiao o Te Tai Tokerau for costs towards Te Hiku Ward Tai Tokerau Timebank to support the following Community Outcomes:

- i) **Proud Vibrant Communities**
- ii) **Communities that are healthy, safe, connected and sustainable**

CARRIED

7.15 PROJECT FUNDING REPORTS

Agenda item 7.15 document number A2861805, pages 158 - 164 refers.

RESOLUTION 2020/81

Moved: Member Sheryl Bainbridge

Seconded: Member William Subritzky

That Te Hiku Community Board note the project reports received from:

- a) **Friends of Rangikapiti**
- b) **Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust**

CARRIED

8 INFORMATION REPORTS

8.1 LAKE OHIA COMMUNITY HALL - ASSET CONDITION REPORT

Agenda item 8.1 document number A2985393, pages 165 - 189 refers.

RESOLUTION 2020/82

Moved: Chairperson Adele Gardner
Seconded: Member William Subritzky

That the Te Hiku Community Board

- a) **receive the report Lake Ohia Community Hall - Asset Condition Report.**
- b) **request the Lake Ohia Community Hall Committee come and update the Community Board on hall use/activities, usage/participants numbers over the next 6 months.**

CARRIED

Member Brown left the meeting at 3.11 pm.

8.2 TE HIKU HALL BUDGET INFORMATION FOR 2020-2021

Agenda item 8.2 document number A2984207, pages 190 - 191 refers

RESOLUTION 2020/83

Moved: Member William Subritzky
Seconded: Member John Stewart

That Te Hiku Community Board leave this item to lie on the table for consideration and request that staff provide further information to be brought to the next Te Hiku Community Board meeting.

CARRIED

8.3 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2020

Agenda item 8.3 document number A2981247, pages 192 - 192 refers

RESOLUTION 2020/84

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2020.

CARRIED

9 MEETING CLOSE

The meeting closed at 3.25 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 26 January 2021.

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CHAIRPERSON