

Monday 31st August, 1.30 pm.

Meeting with representatives of FNDC, Haigh Workman and Te Puna o Kupenuku at the Rawene campus, Nimmo Street.

Present: Jackie Davidson, Ipu Absolum, Janine McVeagh, Diana Mules, Janet Nixon, (TPoK) Ken Ross, Cheryl Gavin, Kirsty (FNDC), Kathy and Josué (Haigh Workman)

The purpose of the meeting was to discuss the proposed lease agreement and Memorandum of Understanding between FNDC Te Puna o Kupenuku.

Three reports have been done on the campus in the last ten months and these have raised issues of health and safety around parts of the campus and some buildings. In particular, there are drainage works that need to be done. This work can be carried on while some of the buildings are being used.

FNDC will pick up this responsibility.

Most of the buildings are at least useable, though the front of the admin building, the soil cement part, needs to be demolished and the internal staircase is dangerous and should be removed.

The trees surrounding the older classrooms need to be removed or cut back to allow air to flow freely and reduce damp and decay. Te Puna o Kupenuku will make decisions about which trees and whether they will be cut down or cut back.

The construction block on the bottom part of the campus was built on a flood plain and has serious problems with damp. It can be used for tool storage, but not as a classroom.

Otherwise, we can go ahead and lease out rooms as required. Art barn, rat room and potting shed are fine. Upstairs classrooms and dining room are useable.

Council's responsibilities are:

- Topographical study
- CCTV to locate pipes
- Drainage

Cheryl and Ken will

- Draw up a lease agreement for \$1 a year.
- Exempt from rates.
- No pan charges for fewer than 5 toilets
- Draw up a MOU with an addendum about the buildings. This enables us to apply for funding.
- They will follow through on alarms
- Get a valuation so we can find out cost of insurance
- The MOU is to include tikanga/matauranga Maori
- First draft should be ready in a month or so for us to look at with them.

Our responsibilities:

- Decide which rooms we want to use
- Decide on trees
- Let Council know what we as a community can do, eg, grounds, drain digging, minor repairs