

 <b>Far North District Council</b> <i>Te Kaunihera o Tai Tokerau ki te Raki</i>	<b>Authorising Body</b>	Council
	<b>Status</b>	Working Party
<b>WORKING PARTY</b>	<b>Title</b>	Community Board Working Party
	<b>Approval Date</b>	10 December 2020
	<b>Responsible Officer</b>	GM Corporate Services
	<b>Working Party reports to</b>	Combined Community Board

<b>Objectives</b>	<ol style="list-style-type: none"> <li>1. Progress Community Board issues.</li> <li>2. Undertake assessments of process failures and successes to identify improvement opportunities.</li> <li>3. Identify barriers to Community Board enablement.</li> <li>4. Provide recommendations to staff to improve future community board induction process.</li> </ol>
<b>Purpose</b>	To bridge the gap between Community Boards and Council in managing expectations and aspirations to help increase community board efficiency and communications.
<b>Membership</b>	<p>The membership of the working party is:</p> <ol style="list-style-type: none"> <li>1. Councillor John Vujcich (Chair)</li> <li>2. Te Hiku Community Board Chairperson</li> <li>3. Bay of Islands-Whangaroa Community Board Chairperson</li> <li>4. Kaikohe-Hokianga Community Board Chairperson</li> <li>5. Councillor Rachel Smith</li> <li>6. Councillor Felicity Foy</li> </ol> <p>Staff will support the working party as appropriate.</p>
<b>Frequency of Meetings</b>	<p>Meetings will be held at least monthly.</p> <p>The frequency of meetings may vary depending on the outputs of the Working Party.</p>
<b>Quorum</b>	Quorum will be no less than 2 Community Board Chairpersons and 1 Councillor.
<b>Management Support</b>	<p>Council management will provide the following support:</p> <ul style="list-style-type: none"> <li>• Access to appropriate technical expertise</li> <li>• Regular meetings</li> </ul>
<b>Media &amp; Publicity</b>	Discussions by this working party are internal and not expected to be discussed with the public.

<b>General Manager supporting the working party</b>	<i>General Manager Corporate Services</i>
<b>Minutes</b>	Notes of all meetings held will be taken and circulated to Working party members and support staff in attendance.
<b>Expected term of the Working Party</b>	March 2021