

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD VIRTUALLY VIA MICROSOFT TEAMS  
ON WEDNESDAY, 9 SEPTEMBER 2020 AT 1.00 PM**

**PRESENT:** Cr John Vujcich, Member Bruce Robertson, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Mate Radich, Cr Kelly Stratford, Cr Moko Tepania, Kaikohe-Hokianga Community Board Chairperson Mike Edmonds

**IN ATTENDANCE:** Cr Rachel Smith, Te Hiku Community Board Chairperson Adele Gardner

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair Vujcich declared the meeting open and commenced with a karakia timatanga.

**2 APOLOGIES AND DECLARATIONS OF INTEREST**

Cr Tepania – left the meeting at 2:32 pm with prior approval from the Committee and Chair.

**3 DEPUTATION**

No deputations received for this meeting.

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A2942645, pages 12 - 15 refers.

**COMMITTEE RESOLUTION 2020/1**

Moved: Cr Kelly Stratford

Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 29 July 2020 as a true and correct record.**

In Favour: Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford, Moko Tepania and Mike Edmonds

Against: Nil

**CARRIED**

**5 REPORTS**

**5.1 REVENUE RECOVERY REPORT JULY 2020**

Agenda item 5.1 document number A2940311, pages 16 - 20 refers.

**COMMITTEE RESOLUTION 2020/2**

Moved: Mayor John Carter

Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee receive the report Revenue Recovery report July 2020.**

In Favour: Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford, Moko Tepania and Mike Edmonds

Against: Nil

**CARRIED**

1:15 pm Cr Rachel Smith joined the meeting.

1:16 pm Member Adele Gardner joined the meeting.

## **6 INFORMATION REPORTS**

### **6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 JULY 2020**

Agenda item 6.1 document number A2943836, pages 21 - 33 refers.

#### **COMMITTEE RESOLUTION 2020/3**

Moved: Cr Moko Tepania

Seconded: Mayor John Carter

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 July 2020.**

In Favour: Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford, Moko Tepania and Mike Edmonds

Against: Nil

**CARRIED**

1:27 pm Cr Robertson left the virtual meeting and returned at 1:35 pm.

### **6.2 SEPTEMBER RISK MANAGEMENT**

Agenda item 6.2 document number A2937737, pages 34 - 47 refers.

#### **COMMITTEE RECOMMENDATION**

Moved: Cr Kelly Stratford

Seconded: Deputy Mayor Ann Court

**That the Assurance, Risk and Finance Committee receive the report September Risk Management.**

In Favour: Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford, Moko Tepania and Mike Edmonds

Against: Nil

**CARRIED 8/0**

### **6.3 INTERNAL AUDIT AND ASSURANCE REPORT**

Agenda item 6.3 document number A2941620, pages 48 - 52 refers.

#### **COMMITTEE RESOLUTION 2020/4**

Moved: Mayor John Carter

Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the Internal Audit and Assurance Report.**

<u>In Favour:</u>	Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford, Moko Tepania and Mike Edmonds
<u>Against:</u>	Nil
<b>CARRIED</b>	

#### 6.4 DIGITAL INFORMATION SERVICES - DATA GOVERNANCE AND IT SECURITY

Agenda item 6.4 document number A2940942, pages 53 - 57 refers.

<b>COMMITTEE RESOLUTION 2020/5</b>	
Moved:	Cr Moko Tepania
Seconded:	Kaikohe-Hokianga Community Board Chairperson Mike Edmonds
<b>That the Assurance, Risk and Finance Committee receive the report Digital Information Services - Data Governance and IT Security.</b>	
<u>In Favour:</u>	Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford, Moko Tepania and Mike Edmonds
<u>Against:</u>	Nil
<b>CARRIED</b>	

2:31 pm Trevor Rusling (NZ Audit) joined the meeting.

#### 6.5 LEVEL OF SERVICE KPI QUARTER 4 PERFORMANCE REPORT

Agenda item 6.5 document number A2939659, page 58 - 84 refers.

<b>COMMITTEE RESOLUTION 2020/6</b>	
Moved:	Member Bruce Robertson
Seconded:	Cr Kelly Stratford
<b>That the Assurance, Risk and Finance Committee receive the report Level of Service KPI Quarter 4 Performance Report.</b>	
<u>In Favour:</u>	Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford and Mike Edmonds
<u>Against:</u>	Nil
<b>CARRIED</b>	

#### 7 RESOLUTION TO EXCLUDE THE PUBLIC

<b>COMMITTEE RESOLUTION 2020/7</b>	
Moved:	Cr John Vujcich
Seconded:	Cr Kelly Stratford
<b>That the public be excluded from the following parts of the proceedings of this meeting.</b>	
<b>The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:</b>	

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Confirmation of Previous Minutes</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Draft Annual Report for the year ended 30 June 2020</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest  s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.3 - FNDC Current Legal Action Potential Liability Claims</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<p><b>In Favour:</b> Crs John Vujcich, John Carter, Bruce Robertson, Ann Court, Mate Radich, Kelly Stratford and Mike Edmonds</p> <p><b>Against:</b> Nil</p> <p style="text-align: right;"><b>CARRIED</b></p>		

### CONFIRMATION OF INFORMATION AND DECISIONS IN OPEN MEETING

<p><b>COMMITTEE RESOLUTION 2020/8</b></p> <p>Moved: Cr Kelly Stratford Seconded: Mayor John Carter</p> <p><b>That Assurance, Risk and Finance Committee confirm that the information and decisions contained in the part of the meeting held with the public excluded is not to be restated in public meeting.</b></p> <p><b>In Favour:</b> Crs John Vujcich, John Carter, Bruce Robertson, Ann Court and Kelly Stratford <b>Against:</b> Nil <b>Abstained:</b> Cr Mike Edmonds</p> <p style="text-align: right;"><b>CARRIED</b></p>
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**8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr Stratford closed the meeting with a karakia whakamutunga.

**9 MEETING CLOSE**

The meeting closed at 3.34 pm

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 21 October 2020.

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**CHAIRPERSON**