

Monday 30 September 2019

Chairperson
Awanui Sports Complex
PO Box 614
Kaitaia 0441

Dear Raymond

Please note that as part of the Council's 2015 Halls and Facilities strategy (attached), there is an expectation that the hall committee will submit to Council information pertaining to the previous year's use of the hall, that is for the period 1 July 2018 to 30 June 2019.

This is also an opportunity to ensure Council has the correct contact details of the hall and its committee members.

We would appreciate it if a representative of the committee could complete the below table.

Please provide this information, in full, to Council by Friday 29 November 2019. This will allow staff time to prepare and report your hall information to your local Community Board in early 2020.

HALL DETAILS	
Physical address:	92 SH1 Awanui
Postal address:	% PO Box 179, Kaitaia
Phone number:	09 4067149
Email address:	-
Website:	-
Other:	-

HALL COMMITTEE DETAILS				
Position	Name	Postal Address	Email address	Phone number
President	Jordan Jynovich	5 Masfen Tee KTA	jordan@finsol.co .nz	
Chairman	Wihiri Stevenson	PO Box 179 KTA	wihiri@xtra.co.nz	09 4080458
Treasurer	Raymond Jynovich	5 Masfen Tee KTA	jynovich@jynovich .co.nz	09 4080150
Secretary	Delwynne Stevenson	PO Box 179 KTA	delwynnestevenson @gmail.com	027 6609779

Please feel free to update on the reverse of this or add another piece of paper

COMMITTEE MEETING DETAILS	
How often does the Committee meet annually?	Once a month
How often did the Committee meet in 2018/19?	2018 10x 2019 11x

HALL INFORMATION 2018/19

Usage Data	
Number of bookings:	Nil
Number of users:	Members only for trainings @ 80-100

Type of use	
Community (regular users):	Nil
Casual (one off):	Nil
Commercial:	Nil

Hire rates (per hour)	
Community:	Koha
Casual:	
Commercial:	
Other:	

2018/19 Financial Statement	Attached: yes / no
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BWOF	<input checked="" type="radio"/> Yes / <input type="radio"/> No	Expiry Date:
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Insurance - Contents	<input checked="" type="radio"/> Yes / <input type="radio"/> No	Value:
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Improvements completed	Kitchen / Lounge Furniture
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Maintenance completed	* FNDC need to recarpet the lounge urgently! * Chiller is also needing more +
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Other:	more maintenance * Lounge ceiling also needs urgent repairs * Hall interior ceiling needs painting * Stove to be replaced.
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Council is also improving its website content, and we would like to provide a basic description of what the hall can be booked for and how to make a booking etc. If you could provide information about the following, which we believe will help potential hall hirers that would be much appreciated:

Hall / meeting room details and capacities e.g.: <i>Main hall – 250 pp</i>	2 x Badminton courts
Kitchen facilities	Nil
Toilets	Male / Female / Disabled
Disabled access	Yes No.
Parking	@ 50 spaces for sealed.
Furniture available	Furniture belongs to Awanui Sports Complex Committee. 10x trestles 50x plastic chairs.
Other facilities / assets available e.g.: <i>stage, lighting, heating</i>	Stage - very poor condition No heating / No insulation Poor lighting

Thank you for providing the requested information, please return in the envelope provided or email to districtfacilities@fndc.govt.nz

Should you have any further queries, please contact me P: 0800 920 029.

Yours sincerely



Ngawaiata Harris
District Facilities Support Staff

Minutes of the Awanui Sports Complex Inc
Annual General Meeting
Awanui Sports Complex
24 July 2019

Time: 6.46pm

Present: Wihi Stevenson, Raymond Jujnovich, Delwynne Stevenson, Rangi Subritzky, Tyla Stevenson, Jordan Jujnovich, Sharon Norman, Reece Subritzky, Ruth Taitimu.

Apologies: Glen Subritzky, Tote Nathan *Wihi/Rangi Carried*

Previous Minutes Read and Received: *Wihi/Ruth Carried*

Chairman's Report: 2019-2020: A tough year keeping the facility going. Thanks to everyone who puts in their time – it is appreciated. Wihi.

Treasurer's Report: Great job to the Treasurer and the bar staff = thank you all.

Things to fix for next year's reporting:

- Match till takings with printout - discrepancies.
- Regular bar summary required.

Motion: That Treasurer's audited Performance Report for the year ending 31 March 2019 be accepted. *Raymond / Rangi Carried*

Election of Officers 2019 - 2020

Chairman:	Wihi Stevenson	Raymond/ Ruth	Carried
Treasurer:	Raymond Jujnovich	Jordan/Rangi	Carried
Secretary:	Delwynne Stevenson	Wihi/Ruth	Carried
President:	Jordan Jujnovich	Wihi/Reece	Carried

Committee Membership 2019 - 2020:

ARFC: Rangimaria Subritzky, Tote Nathan, Kylie Harris.
ARFC IMB & JMB: Sharon Norman
Netball: Vicki Wallace, Tyla Stevenson
TTT: Ruth Taitimu, Reece Subritzky, Shorty Murray.

General Business

1. Time to review our ASC constitution, written in 1980.

Meeting Closed: 7.03pm

Next Meeting: June 2020; 6.00pm

Chairman _____

Awanui Sports Complex Inc
Performance Report

For the Year Ended 31 March 2019

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Awanui Sports Complex Inc

Entity Information

As at 31 March 2019

Legal Name of Entity	Awanui Sports Complex Inc
Type of Entity and Legal Basis	Incorporated Society
Registered Charity Number	CC41612
Entity's Purpose or Mission	To encourage, foster and promote the practice and appreciation of sports in Awanui and its surrounding environs.

Entity Structure	Awanui Sports Complex (ASC) is governed and managed by the Executive Committee comprising Chairman, President, Vice President, Secretary, Treasurer and delegates from each of the contributing sport clubs. The quorum is 50% of the committee for each monthly meeting. Positions are filled by election at each Annual General Meeting. Membership is based on the social and active participants both senior and junior, in respective sports clubs for which ASC is the umbrella organisation; rugby, netball, squash, weights and fitness, badminton and Jiu Jitsu. Members pay subs to their respective sporting group who affiliate to the ASC. The executive committee through the treasurer manage income and expenditure at each monthly meeting. Minutes are recorded and communicated to the members of the executive committee via email. The Chairman is responsible for the management of the meeting and ensuring adherence to set strategic plans.
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Main Sources of Cash and Resources ASC main revenue source is through cash sales of liquor.

Main Methods Used to Raise Funds ASC source funding through Charitable Societies from time to time to make purchase of large items, equipment etc required for day to day operations.

Entity's Reliance on Volunteers and Donated Goods or Services
ASC relies entirely on the work and labour of members. Every member is a volunteer. ASC has no paid employees.

Additional Information There is no additional information.

Nature of Business Sports Club

Address 92 State Highway 1
Awanui 0486

Postal Address PO Box 179
Kaitaia

Telephone 09 406 7149

Auditor Hartnell Grond Walker
Chartered Accountants
6 Redan Road
Kaitaia

Statement of Service Performance

For the Year Ended 31 March 2019

Description of the Society's Outcomes

1. To promote participation of sports in Awanui. Rugby and netball continue to provide the majority club numbers, JMB rugby has two teams age group. The pool membership has increased to three teams.
2. To maintain the buildings, facilities and grounds for the pursuit of sports. ASC has had all field drainage, piping cleaned and arranged a contractor to clean out field boundary drains. The weights room has been painted and floorboards recovered. The chiller also had undergone ongoing maintenance but will need replacement in the near future. A new field mowing tractor was purchased through charity funding. Charity funding has also provided the bulk of cleaning supplies and field marking paint. Pub Charity continue to subsidise annual power costs through grants.

Description and Quantification of the Entity's Outputs:

	Actual 2019	Actual 2018
Field Pump repairs and maintenance	0	0
Bar area refurbishment and repairs	0	0
Chiller repairs	0	0
Field Tractor	0	0
In field drainage pipes have been pumped and cleaned out		

Additional Output Measures:

Application to subsidise the costs of monthly electricity accounts.

Awanui Sports Complex Inc

Statement of Receipts and Payments

For the Year Ended 31 March 2019

	Note	Actual 2019 \$	Actual 2018 \$
Operating Receipts			
Donations, fundraising and other similar receipts	2	6,300	6,033
Receipts from providing goods or services	3	30,364	25,376
Interest, dividends and other investment income receipts	4	20	10
Other operating receipts	5	195	365
GST Refund	6	882	2,200
Total Operating Receipts		37,761	33,984
Less Operating Payments			
Volunteer and employee related payments	7	180	-
Payments related to providing goods or services	8	35,354	35,449
Other operating payments	9	1,296	1,187
Total Operating Payments		36,830	36,636
Operating Surplus (Deficit)		931	(2,652)
Increase/(Decrease) in Bank Accounts and Cash			
Bank Accounts and Cash at the beginning of the financial year		4,996	7,648
Bank Accounts and Cash at the end of the financial year		5,927	4,996
Represented by:			
Cash Unbanked		457	-
Till Float		325	325
BNZ- 00 A/c		2,049	1,286
BNZ- 02 A/c		1,473	1,780
BNZ- 25 A/c		1,622	1,605
Total Bank Accounts and Cash at the end of the financial year		5,927	4,996

Awanui Sports Complex Inc

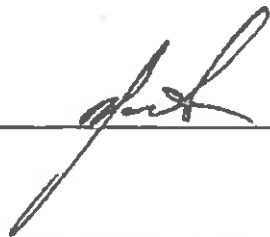
Statement of Resources and Commitments

As at 31 March 2019

Note	2019 \$	2018 \$
Schedule of Resources		
Bank Accounts and Cash		
Cash Unbanked	457	-
Till Float	325	325
BNZ- 00 A/c	2,049	1,286
BNZ- 02 A/c	1,473	1,780
BNZ- 25 A/c	1,622	1,605
	5,927	4,996
Money owing to the entity		
GST Refund	149	-
Other Resources		
Land & Improvements	149,034	149,034
Buildings - At cost	82,268	82,268
Plant & Equipment	3,889	3,889
Motor Vehicles	29,278	29,278
Total Fixed Assets	264,469	264,469
Stock on Hand		
Stock on Hand	2,149	2,169
Schedule of Commitments		
Money payable by the entity		
Unpaid invoices for payments for goods or services	2,714	2,229
Schedule of Other Information		
There is no significant other information.		


 _____ Chairperson

Date 23-07-2019


 _____ Treasurer

Date 23-7-19.

For the Year Ended 31 March 2019

1 Statement of Accounting Policies

Reporting Entity

Awanui Sports Complex Inc is an incorporated society Incorporated Society.

The performance report of Awanui Sports Complex Inc has been prepared as determined by the External Reporting Board.

Statement of Compliance and Basis of Preparation

Awanui Sports Complex Inc is permitted by law to apply Tier 4 PBE Accounting Requirements : PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Receipts and Payments and Statement of Resource and Commitments have been applied:

(a) Income Tax

The entity is not liable for income tax, in terms of section CW41 & CW42 of the Income Tax Act 2007.

(b) Goods and Services Taxation (GST)

The amounts recorded in the performance report are inclusive of GST (if any). Incorporated society is registered for GST.

(c) Investment Properties

Investment property is measured at cost and applies the cost method.

(d) Comparative Figures

The comparative figures in the financial statements relate to a period of twelve months. Comparative figures may have been altered where not consistent with the current years presentation, but such alterations have not affected the previously reported financial position.

(e) Changes in Accounting Policies

There has been a change of accounting policies this year from GST exclusive to GST Inclusive accounts.

2 Donations, fundraising and other similar receipts

	2019	2018
	\$	\$
Donations - Pub Charity	6,000	6,000
Donations	300	50
Grant - Four Winds Foundation	-	(17)
Total Donations, fundraising and other similar receipts	6,300	6,033

Awanui Sports Complex Inc

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2019

3 Receipts from providing goods or services	2019	2018
	\$	\$
Field & Lounge Hire	795	1,487
Bar Sales	29,569	23,889
Total Receipts from providing goods or services	30,364	25,376
4 Interest, dividends and other investment income receipts	2019	2018
	\$	\$
Interest & Dividends Received	20	10
Total Interest, dividends and other investment income receipts	20	10
5 Other operating receipts	2019	2018
	\$	\$
Key Sales	195	165
Sundry Income	-	200
Total Other operating receipts	195	365
6 GST Refund	2019	2018
	\$	\$
GST Refund	882	2,200
Total GST Refund	882	2,200
7 Volunteer and employee related payments	2019	2018
	\$	\$
Wages - Staff	180	-
Total Volunteer and employee related payments	180	-
8 Payments related to providing goods or services	2019	2018
	\$	\$
Purchases	12,261	10,474
Buildings	533	584
Cleaning	-	13
Consumable Assets	206	-
Eftpos Rental	848	857
Electricity	11,772	12,118
Grounds	2,817	2,791
Insurance	4,274	4,008
Lease - FNDC	102	263
Repairs & Maintenance	1,238	3,509
Subscriptions & Licences	580	131
Telephone & Tolls	722	701
Total Payments related to providing goods or services	35,354	35,449

For the Year Ended 31 March 2019

9 Other operating payments	2019	2018
	\$	\$
Accountancy Fees	1,006	1,006
Advertising	239	70
Bank Fees & Charges	49	59
Charities Commission Fee	-	51
Interest - Bank Overdraft	2	1
Total Other operating payments	1,296	1,187

10 Related Parties

Raymond Jujnovich of Jujnovich Holdings Ltd purchases on behalf of the Awanui Sports Complex which he invoices for repayment 2019 \$1905. (2018 \$1579)

11 Correction of Errors

There were no correction of errors.

12 Events Occurring After Balance Date

There were no events occurring after balance date which require disclosure in these financial statements.

13 Additional Notes

There were no additional notes.

Awanui Sports Complex Inc

Independent Auditor's Report

For the Year Ended 31 March 2019

6 Redan Road

PO Box 166

Kaitaia 0441

p. 09 408 0950

f. 09 408 0955

e. info@hgwkaitaia.co.nz

To the members of the Awanui Sports Complex incorporated.

Qualified Opinion

We have audited the financial statements of the Awanui Sports Complex Incorporated on pages 3 to 7 which comprise the statement of resources and commitments as at 31 March 2019, and the statement of receipts and payments for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the resources and commitments of the Awanui Sports Complex Incorporated as at 31 March 2019 and its receipts and payments for the year then ended in accordance with Public Benefit Entity - Simple Format Reporting - Cash (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

In common with other organisations of a similar nature, control over revenue from Donations and Bar Sales prior to its being recorded is limited, and there are no practical audit procedures to determine the effect of this limited control.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of Awanui Sports Complex Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other than in our capacity as auditor we were engaged to format the financial statements from the client's general ledger. We have no other relationship with, or interest in, the Awanui Sports Complex Incorporated.

Committee's' Responsibility for the Financial Statements

The Committee is responsible on behalf of the Awanui Sports Complex Incorporated for the preparation and fair presentation of these financial statements in accordance with Public Benefit Entity - Simple Format Reporting - Cash (Not-For-Profit) and for such internal control as the Committee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements the Committee is responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Awanui Sports Complex Inc

Independent Auditor's Report (continued)

For the Year Ended 31 March 2019

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Committee and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



23 July 2019

Hartnell Grond Walker

Chartered Accountants

Kaitia