

Monday 30 September 2019

Chairperson
Mangonui Hall
Lyn Pooley
PO Box 73
Mangonui

Dear Lyn

Please note that as part of the Council's 2015 Halls and Facilities strategy (attached), there is an expectation that the hall committee will submit to Council information pertaining to the previous year's use of the hall, that is for the period 1 July 2018 to 30 June 2019.

This is also an opportunity to ensure Council has the correct contact details of the hall and its committee members.

We would appreciate it if a representative of the committee could complete the below table.

Please provide this information, in full, to Council by Friday 29 November 2019. This will allow staff time to prepare and report your hall information to your local Community Board in early 2020.

| HALL DETAILS | |
|-------------------|----------------------------|
| Physical address: | Waterfront Drive, Mangonui |
| Postal address: | P.O. Box 158, Mangonui |
| Phone number: | 4060170 |
| Email address: | lynpooley13@gmail.com |
| Website: | F.N.D.C. |
| Other: | |

| HALL COMMITTEE DETAILS | | | | |
|------------------------|-----------|----------------|-----------------------|--------------|
| Position | Name | Postal Address | Email address | Phone number |
| Chair | L. Wilson | P.O. Box 360 | | 094060360 |
| Secretary | L. Pooley | P.O. Box 73 | lynpooley13@gmail.com | 094060170 |
| Treasurer | " | " | " | " |
| Hall Bookings | " | " | " | " |
| | | | | |
| | | | | |
| | | | | |

Please feel free to update on the reverse of this or add another piece of paper

| COMMITTEE MEETING DETAILS | |
|--|---|
| How often does the Committee meet annually? | — |
| How often did the Committee meet in 2018/19? | — |

| HALL INFORMATION 2018/19 | |
|--|--|
| Usage Data | |
| Number of bookings: | varies } usually throw out booking records at end of year (December) |
| Number of users: | |
| Type of use | |
| Community (regular users): | weekly weekly Bowls, Dancing, Move it or Lose it, Library, Tai Chi Market - weekly - Church - weekly |
| Casual (one off): | Meetings, displays |
| Commercial: | Dance Classes, x 3 (weekly and twice monthly) |
| Hire rates (per hour) | |
| Community: | } \$6 |
| Casual: | |
| Commercial: | |
| Other: | Library flat rate of \$400 per annum. Bowls " " p.a. Mgi Mkts " " p.a (winter/summer rate) No charge is made for F.N.D.C. meetings if held there " " for Waterfront Development meetings |
| 2018/19 Financial Statement | |
| Attached <input checked="" type="radio"/> yes <input type="radio"/> no | |
| BWOF | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Insurance - Contents | <input checked="" type="radio"/> Yes <input type="radio"/> No FNDC Value: - Library/Bowls |
| Improvements completed | Have their own cover |
| Maintenance completed | When required. We pay for grounds to be done regularly Put in security lights outside Some lights been serviced this year. |
| Other: | Council put Hall on water supply about 3-4 yrs ago. |

Council is also improving its website content, and we would like to provide a basic description of what the hall can be booked for and how to make a booking etc. If you could provide information about the following, which we believe will help potential hall hirers that would be much appreciated:

| | |
|--|--|
| Hall / meeting room details and capacities e.g.: Main hall – 250 pp | 100 capacity |
| Kitchen facilities | Stove, Fridge, 2 urns, cups + saucers Microwave |
| Toilets | |
| Disabled access | No - has been investigated by F.N.D.C - unable to be done. |
| Parking | Main Street |
| Furniture available | 100 chairs 20 trestles. |
| Other facilities / assets available e.g.: stage, lighting, heating | Stage - yes Heaters - yes Fans - yes |

Thank you for providing the requested information, please return in the envelope provided or email to districtfacilities@fndc.govt.nz

Should you have any further queries, please contact me P: 0800 920 029.

Yours sincerely



Ngawaiata Harris
District Facilities Support Staff

MANGONUI WAR MEMORIALHALL

ANNUAL FINANCIAL REPORT

From 1st April 2018-31st March 2019

Cash in Bank 1.04.2018 2930.48

Receipts

H.Bans/L.Russell 669.00
Z.Love 270.00
Community Library 400.00
MVIBC 345.00
C.Maubach 168.00
Markets 2280.00
DB Embroiderers 288.00
Misc 409.00
Tai Chi/M it orL it 658.00

5487.50

Opening balance 2930.48

8417.98

Less Expenditure 4313.25

Bank Statement Balance 4104.73 as @ 31.3.2019

Payments

Contact 2053.38
Repairs 276.99
Cleaning Materials 157.38
Cleaning Wages 1200.00
L.Blake/G.Lopes 617.50
Signs of Life
Nth Cleaning
Bank Charges 8.00

4313.25

Investment Account

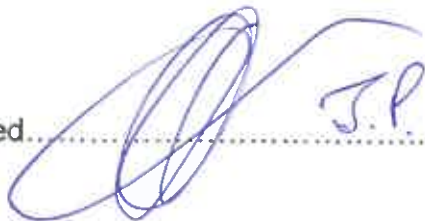
6907.70 @ 1.04.18

7048.10 @31.03.19

140.40

I have examined the records of this committee and according to the information provided; the Statement presented is a true and fair review of the committee for the 2018/2019 Financial Year.

Signed.....



M.J.Pooley JP