

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 30 JUNE 2020 AT 10:05 AM**

- PRESENT:** Mayor John Carter (HWTM), Cr David Clendon, Cr Dave Collard, Cr Felicity Foy, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich
- IN ATTENDANCE:** Mike Edmonds (Kaikohe-Hokianga Community Board Chairperson), Adele Gardner (Te Hiku Community Board Chairperson), Belinda Ward (Bay of Islands-Whangaroa Community Board)
- STAFF PRESENT:** Shaun Clarke (Chief Executive Officer), Andy Finch (General Manager Infrastructure and Asset Management), Dean Myburgh (General Manager District Services), William J Taylor, MBE (General Manager Corporate Services), Darrell Sargent (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA – OPENING PRAYER

His Worship the Mayor commenced the meeting with a prayer.

2 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2020/50

Moved: Mayor John Carter
Seconded: Cr Dave Collard

That the apology received from Deputy Mayor Ann Court and Councillor Mate Radich be accepted and leave of absence granted.

CARRIED

Cr Rachel Smith joined the meeting virtually via Microsoft Teams

3 DEPUTATION

Nil

4 MAYORAL ANNOUNCEMENTS

Nil

5 REPORTS

5.1 ADOPTION OF THE 2020/21 ANNUAL PLAN

Agenda item 5.1 document number A2901552, pages 12 - 80 refers

RESOLUTION 2020/51

Moved: Mayor John Carter
Seconded: Cr John Vujcich

That Council:

- a) adopt the Annual Plan for 2020/21.
- b) delegate authority to the Chief Executive Officer to approve any minor accuracy, grammatical or formatting amendments prior to the Annual Plan 2020/21 being published and uploaded onto the Far North District Council website.

AMENDMENT

Moved: Cr Moko Tepania

Seconded: Cr John Vujcich

- c) in recognising Kaikohe Memorial Hall as a District Wide Facility, and as recommended by the Kaikohe-Hokianga Community Board and the Infrastructure Committee to remove the Kaikohe Memorial Hall from Kaikohe-Hokianga Ward Rate.

Carried

AMENDMENT

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

- d) add \$56k for Te Hiku Ward town beautification in the 2020/2021 Annual Plan,

Carried

The amendments become the substantive motion.

That Council:

- a) **adopt the Annual Plan for 2020/21.**
- b) **delegate authority to the Chief Executive Officer to approve any minor accuracy, grammatical or formatting amendments prior to the Annual Plan 2020/21 being published and uploaded onto the Far North District Council website.**
- c) **in recognising Kaikohe Memorial Hall as a District Wide Facility, and as recommended by the Kaikohe-Hokianga Community Board and the Infrastructure Committee to remove the Kaikohe Memorial Hall from Kaikohe-Hokianga Ward Rate.**
- d) **add \$56k for Te Hiku Ward town beautification in the 2020/2021 Annual Plan,**

CARRIED

5.2 SETTING OF RATES, DUE DATES AND PENALTIES FOR 2020-2021

Agenda item 5.2 document number A2905294, pages 81 - 91 refers

Cr Smith Abstained

RESOLUTION 2020/52

Moved: Mayor John Carter

Seconded: Cr Moko Tepania

That, pursuant to Section 23 of the Local Government (Rating) Act 2002 (the Act), Council sets the rates as described below for the year commencing 1st July 2020 and concluding 30th June 2021;

All rates are shown inclusive of GST

GENERAL RATE

General Rate

Differentiated on the basis of land use set on all rateable land

| Differential | Basis | Rate |
|-------------------------|----------------------|-------------|
| General Differential | Per \$ of Land Value | \$0.0046211 |
| Commercial Differential | Per \$ of Land Value | \$0.0127080 |

Uniform Annual General Charge (UAGC):

A UAGC of \$450.00 per Separately Used or Inhabited Part (SUIP) of a rateable Rating Unit

TARGETED RATES

Ward Services Rate

Differentiated on the basis of location set on all rateable land in the identified wards

| Differential | Basis | Rate |
|-------------------------|----------|----------|
| BOI - Whangaroa Ward | Per SUIP | \$310.60 |
| Te Hiku Ward | Per SUIP | \$276.10 |
| Kaikohe - Hokianga Ward | Per SUIP | \$339.00 |

ROADING RATES

Uniform Roading Rate

A Uniform Targeted Rate of \$100 per Separately Used or Inhabited Part (SUIP) of a rateable Rating Unit

Differential Roading Rate

Differentiated on the basis of land use set on all rateable land

| Differential | Basis | Rate |
|-----------------|----------------------|-------------|
| Residential | Per \$ of Land Value | \$0.0001019 |
| Lifestyle | Per \$ of Land Value | \$0.0001038 |
| Farming General | Per \$ of Land Value | \$0.0001182 |
| Horticulture | Per \$ of Land Value | \$0.0000756 |
| Dairy | Per \$ of Land Value | \$0.0001740 |
| Forestry | Per \$ of Land Value | \$0.0018944 |
| Commercial | Per \$ of Land Value | \$0.0002727 |
| Industrial | Per \$ of Land Value | \$0.0003300 |
| Mining/Quarry | Per \$ of Land Value | \$0.0085496 |
| Other | Per \$ of Land Value | \$0.0001779 |

Stormwater Rate

Differentiated on the basis of land use set on all rateable land identified in the rating area maps for the urban communities;

| | | | |
|------------|-----------------|-----------------|------------------|
| Ahipara | Haruru Falls | Kaikohe | Kawakawa |
| Awanui | Hihi | Kaimaumu | Karikari |
| East Coast | Houhora/Pukenui | Kaitaia | Kerikeri/Waipapa |
| Kohukohu | Okaihau | Paihia/Te Haumi | Taupo Bay |

| | | | |
|---------|-----------------|---------|----------------|
| Moerewa | Opononi/Omapere | Rawene | Tauranga Bay |
| Ngawha | Opua/Okiato | Russell | Whangaroa/Kaeo |

| Differential | Basis | Rate |
|-------------------------|-----------------|---------|
| General Differential | Per Rating Unit | \$35.78 |
| Commercial Differential | Per Rating Unit | \$71.56 |

DEVELOPMENT RATES

Paihia CBD Development Rate

Differentiated on the basis of land use set on all rateable land identified in the rating area maps;

| Differential | Basis | Rate |
|-------------------------|----------|---------|
| General Differential | Per SUIP | \$18.00 |
| Commercial Differential | Per SUIP | \$56.00 |

Kaitaia BID Rate

| Commercial rating units defined in the rating area map | Basis | Rate |
|--|----------------------|-------------|
| | Per \$ of Land Value | \$0.0013444 |

BOI Recreation Centre Rate

| Rating Units defined in the rating area map | Basis | Rate |
|---|----------|--------|
| | Per SUIP | \$5.00 |

PRIVATE ROADING RATES

Hupara Road Sealing Rates

| Rating Units defined in the rating area map | Basis | Rate |
|---|----------|----------|
| | Per SUIP | \$661.73 |

SEWERAGE RATES

Separate sewerage rates are set for each sewerage scheme differentiated on the basis the supply or availability of supply to each scheme.

The additional pan rate is set on the basis of the third and subsequent water closet or urinal within the rating unit. A rating unit used primarily as a residence for a single household will be treated as having a single pan.

Ahipara Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$207.55 |
| Available | Per Rating Unit | \$207.55 |
| Additional Pan Rate | Per additional pan | \$124.53 |

East Coast Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$156.01 |
| Available | Per Rating Unit | \$156.01 |
| Additional Pan Rate | Per additional pan | \$93.61 |

Hihi Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$435.28 |
| Available | Per Rating Unit | \$435.28 |
| Additional Pan Rate | Per additional pan | \$261.17 |

Kaeo Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$543.34 |
| Available | Per Rating Unit | \$543.34 |
| Additional Pan Rate | Per additional pan | \$326.00 |

Kaikohe Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$148.69 |
| Available | Per Rating Unit | \$148.69 |
| Additional Pan Rate | Per additional pan | \$89.21 |

Kaitaia and Awanui Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$189.43 |
| Available | Per Rating Unit | \$189.43 |
| Additional Pan Rate | Per additional pan | \$113.66 |

Kawakawa Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$364.59 |
| Available | Per Rating Unit | \$364.59 |
| Additional Pan Rate | Per additional pan | \$218.75 |

Kerikeri Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$309.62 |
| Available | Per Rating Unit | \$309.62 |
| Additional Pan Rate | Per additional pan | \$185.77 |

Kohukohu Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$542.77 |
| Available | Per Rating Unit | \$542.77 |
| Additional Pan Rate | Per additional pan | \$325.66 |

Opononi Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$237.68 |
| Available | Per Rating Unit | \$237.68 |
| Additional Pan Rate | Per additional pan | \$142.61 |

Paihia Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$272.98 |
| Available | Per Rating Unit | \$272.98 |
| Additional Pan Rate | Per additional pan | \$163.79 |

Rangiputa Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$205.62 |
| Available | Per Rating Unit | \$205.62 |
| Additional Pan Rate | Per additional pan | \$123.37 |

Rawene Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$426.96 |
| Available | Per Rating Unit | \$426.96 |
| Additional Pan Rate | Per additional pan | \$256.18 |

Russell Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$346.27 |
| Available | Per Rating Unit | \$346.27 |
| Additional Pan Rate | Per additional pan | \$207.76 |

Whangaroa Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$506.12 |
| Available | Per Rating Unit | \$506.12 |
| Additional Pan Rate | Per additional pan | \$303.67 |

Whatuwhiwhi Sewerage Capital Rate

| Differential | Basis | Rate |
|---------------------|--------------------|----------|
| Connected | Per SUIP | \$240.25 |
| Available | Per Rating Unit | \$240.25 |
| Additional Pan Rate | Per additional pan | \$144.15 |

District Wide Sewerage Operating Rate

| Operating Rate | Basis | Rate |
|-----------------|----------|----------|
| Connected (All) | Per SUIP | \$620.01 |

| | | |
|----------------------------|---------------------------|-----------------|
| schemes) | | |
| Additional Pan Rate | Per additional pan | \$372.01 |

WATER RATES

Separate water rates are set for each water supply scheme differentiated on the basis the supply or availability of supply to each scheme.

Kaikohe Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$224.42 |
| Available | Per Rating Unit | \$224.42 |

Kaitia Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$217.52 |
| Available | Per Rating Unit | \$217.52 |

Kawakawa Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$301.96 |
| Available | Per Rating Unit | \$301.96 |

Kerikeri Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$129.69 |
| Available | Per Rating Unit | \$129.69 |

Okaihau Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$271.95 |
| Available | Per Rating Unit | \$271.95 |

Omapere/Opononi Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$576.00 |
| Available | Per Rating Unit | \$576.00 |

Paihia Water Capital Rate

| Differential | Basis | Rate |
|--------------|-----------------|----------|
| Connected | Per SUIP | \$169.01 |
| Available | Per Rating Unit | \$169.01 |

Rawene Water Capital Rate

| Differential | Basis | Rate |
|--------------|----------|----------|
| Connected | Per SUIP | \$380.73 |

| | | |
|-----------------|-----------------|----------|
| 60% Non-Potable | Per SUIP | \$0.00 |
| Available | Per Rating Unit | \$380.73 |

District Wide Water Operating Rates

The District wide operating rates are assessed on the basis of the quantity of water supplied as recorded by meter.

Metered Supply rate (all schemes)

| Operating Rate | Basis | Rate |
|-------------------|-----------------------------|--------|
| Potable Water | Per m ³ Supplied | \$3.17 |
| Non-potable Water | Per m ³ Supplied | \$2.06 |

Non Metered Water Supply Rate (Includes 250 M³ Supply)

| Operating Rate | Basis | Rate |
|-------------------|----------|------------|
| Potable Water | Per SUIP | \$1,009.87 |
| Non-potable Water | Per SUIP | \$732.06 |

DRAINAGE RATES

| <i>Kaitaia Drainage Area</i> | <i>Basis</i> | <i>Rate</i> |
|---|--------------|-------------|
| Area of land within the defined rating area | Per hectare | \$8.66 |

| <i>Kaikino Drainage Area (as defined in the FIS)</i> | | |
|--|-------------|---------|
| Differential | Basis | Rate |
| Differential A | Per hectare | \$11.73 |
| Differential B | Per hectare | \$5.87 |
| Differential C | Per hectare | \$1.96 |

| <i>Motutangi Drainage Area (as defined in the FIS)</i> | | |
|--|-------------|---------|
| Differential | Basis | Rate |
| Differential A | Per hectare | \$48.19 |
| Differential B | Per hectare | \$24.09 |
| Differential C | Per hectare | \$8.05 |

| <i>Waiharara Drainage Area (as defined in the FIS)</i> | | |
|--|-------------|---------|
| Differential | Basis | Rate |
| Differential A | Per hectare | \$17.80 |
| Differential B | Per hectare | \$8.90 |
| Differential C | Per hectare | \$2.97 |

And that, pursuant to Section 24 of the Act and with the exception of the targeted rates set for the supply of water pursuant to Section 19 of the Act, Council charges the rates for the 2020-2021 rating year by way of four equal instalments. Each instalment to be paid on or before the due dates set out below;

| Rate Instalment | Due Date | Penalty Date |
|--------------------------|-------------------------|-------------------------|
| First Instalment | 20 August 2020 | 27 August 2020 |
| Second Instalment | 20 November 2020 | 27 November 2020 |
| Third Instalment | 22 February 2021 | 1 March 2021 |
| Fourth Instalment | 20 May 2021 | 27 May 2021 |

And that, pursuant to Sections 57 and 58 of the Act and with the exception of the targeted rates set for the supply of water pursuant to Section 19 of the Act, Council imposes the following penalties:

A ten percent (10%) penalty on any portion of any instalment of rates assessed in the 2020-2021 financial year that is not paid on or by the due date for payment as detailed above. This penalty will be added on the penalty dates detailed above;

And that the water meters be read and invoiced on a six-month cycle, or more often if required, and the subsequent invoices become due for payment set out overleaf.

And that, pursuant to Sections 57 and 58 of the Act, Council imposes the following penalties in respect of targeted rates set for the supply of water pursuant to Section 19 of the Act:

A ten percent (10%) penalty on any portion of the rate for the supply of water charged pursuant to Section 19 of the Act, as separately invoiced, that is not paid on or by the due date for payment as set out below;

| Scheme | 1st Invoice | Due Date | Penalty Date | 2nd Invoice | Due Date | Penalty Date |
|-----------------------------|-------------------------------|-------------------|---------------------|-------------------------------|-------------------|---------------------|
| Kaikohe | Nov-20 | 21/12/2020 | 4/01/2021 | May-21 | 21/06/2021 | 28/06/2021 |
| Kaitaia | Aug-20 | 21/09/2020 | 28/09/2020 | Feb-21 | 22/03/2021 | 29/03/2021 |
| Kawakawa | Jul-20 | 20/08/2020 | 27/08/2020 | Jan-21 | 22/02/2021 | 1/03/2021 |
| Kerikeri | Sep-20 | 20/10/2020 | 27/10/2020 | Mar-21 | 20/04/2021 | 27/04/2021 |
| Okaihau | Jul-20 | 20/08/2020 | 27/08/2020 | Jan-21 | 22/02/2021 | 1/03/2021 |
| Omapere/ Opononi | Jul-20 | 20/08/2020 | 27/08/2020 | Jan-21 | 22/02/2021 | 1/03/2021 |
| Paihia | Oct-20 | 20/11/2020 | 27/11/2020 | Apr-21 | 20/05/2021 | 27/05/2021 |
| Rawene | Jul-20 | 20/08/2020 | 27/08/2020 | Jan-21 | 22/02/2021 | 1/03/2021 |

And that, pursuant to Section 88 of the Act, Council set Postponement Fees as provided for in the relevant Rates Postponement Policies;

FEES IN RESPECT OF POSTPONED RATES

Pursuant to Section 88 of the Local Government (Rating) Act 2002, Council will charge a postponement fee on all rates that are postponed under any of its postponement policies.

The Postponement fees are as follows:

- **Application Fee: \$300**
- **Administration Fee: \$50 per year**
- **Financing Fee on all Postponements: Currently set at 3.00% pa but may vary to match Council’s average cost of funds. At Council’s discretion all these fees may be added to the total postponement balance.**

CARRIED

6 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2020/53

Moved: Mayor John Carter

Seconded: Cr Felicity Foy

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|--|---|---|
| <p>6.1 - Extension to Russell Landfill and Recycling Contract</p> | <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |

| | | |
|---|---|---|
| <p>6.2 - Extension of the Community Services and Maintenance Contract to Recreation Services Limited</p> | <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |
| <p>6.3 - Far North Rural Education Activity Programme Contract</p> | <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |

CARRIED

11:15 am meeting adjourned and resumed at 11:22 pm

RESOLUTION 2020/54

Moved: Mayor John Carter
 Seconded: Cr Kelly Stratford

That Council moves out of Closed Council into Open Council.

CARRIED

7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

8 MEETING CLOSE

The meeting closed at 12:08 pm.

The minutes of this meeting were confirmed at the Council meeting held on 13 August 2020.

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CHAIRPERSON