

**MINUTES OF KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 4 DECEMBER 2019 AT 9:30 AM**

**PRESENT:** Chairperson Mike Edmonds, Member Emma Davis, Member Louis Toorenburg, Member Kelly van Gaalen, Member Alan Hessel, Member Laurie Byers,

**IN ATTENDANCE:** Cr Rachel Smith, Cr Kelly Stratford

## **1 APOLOGIES AND CONFLICTS OF INTEREST**

That an apology for lateness received from Cr Vujcich be accepted and leave of absence granted.

Cr John Vujcich (arrived 10:45am)

## **2 PUBLIC FORUM**

- Tom and Korina Donovan on behalf of Hokianga Environmental Protection Group: Funding Application 8.2(b) refers.
- Lynne Stewart on behalf of Kohukohu Library: Funding Application 8.2(d) refers.
- Dave Adams on behalf of South Hokianga (Opononi) Memorial Hall: Funding Application 8.2(2) refers.
- Lorene Royal and Delvene Morrissey on behalf of Rawene & Districts Community Development Inc: Funding Application 8.2(f).
- Shaun Reilly regarding RFS3984085 – Mowing and clean-up of berm area on Thorpe Road Kaikohe.

## **3 DEPUTATIONS**

Lorene Royal and Gwen Freese on behalf of Rawene Community Hall Management Committee

### **Attachments tabled at meeting**

1. Tabled Document - Letter from Rawene Community Hall Management Committee *and*
2. Tabled Document - Requisition Report to KHCB 4<sup>th</sup> Dec 2019

The meeting was adjourned from 10:20 am to 10:31 am.

## **4 SPEAKERS**

None

## **5 MAKING AND ATTESTING OF DECLARATION**

### **5.1 MAKING AND ATTESTING OF DECLARATIONS**

AGENDA ITEM 6.4 DOCUMENT NUMBER A2768594, PAGES 27 - 27 REFERS.

<b>BOARD CHAIR MIKE EDMONDS WITNESSED THE ATTESTATION AND DECLARATION OF COMMUNITY BOARD MEMBER ALAN HESSELL.</b>
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## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A2779005, pages 8 - 14 refers

#### **RESOLUTION 2019/110**

**That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 6 November 2019 as a true and correct record.**

**CARRIED**

## 7 CORPORATE SERVICES GROUP

### 7.1 KAIKOHE-HOKIANGA COMMUNITY BOARD CALENDAR OF MEETINGS 2020

Agenda item 6.1 document number A2767143, pages 15 - 17 refers.

#### RECOMMENDATION

Moved: Member Laurie Byers

Seconded: Member Alan Hessel

That the Kaikohe-Hokianga Community Board:

- a) adopts the following 6 weekly meeting dates for the 2020 calendar year:
- March 11, 2020
  - April 22, 2020
  - June 03, 2020
  - July 15, 2020
  - August 26, 2020
  - October 07, 2020
  - November 18, 2020
- a) delegate the authority to amend the schedule of Community Board meetings, to the Chief Executive Officer.

#### AMENDMENT

Moved: Member Emma Davis

Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board:

- a) adopt the following monthly meeting dates for the 2020 calendar year:
- February 05, 2020
  - March 04, 2020
  - April 01, 2020
  - May 06, 2020
  - June 03, 2020
  - July 01, 2020
  - August 05, 2020
  - September 07, 2020
  - October 07, 2020
  - November 04, 2020
  - December 02, 2020
- b) delegate authority to amend the dates to the Board Chair.

*and:*

- c) that the default location for Kaikohe-Hokianga Community Board meetings be Kaikohe Chambers with the option to travel to external locations if requested.

The amendment became the substantive motion:

#### **RESOLUTION 2019/111**

**Moved: Member Laurie Byers**

**Seconded: Member Alan Hessel**

**That the Kaikohe-Hokianga Community Board:**

- a) **adopt the following monthly meeting dates for the 2020 calendar year:**

- **February 05, 2020**
- **March 04, 2020**
- **April 01, 2020**
- **May 06, 2020**
- **June 03, 2020**
- **July 01, 2020**
- **August 05, 2020**
- **September 07, 2020**
- **October 07, 2020**
- **November 04, 2020**
- **December 02, 2020**

- b) **delegate authority to amend the dates to the Board Chair.**

*and:*

- c) that the default location for Kaikohe-Hokianga Community Board meetings be Kaikohe Chambers with the option to travel to external locations if requested.

**CARRIED**

## **7.2 APPOINTMENTS TO MANAGEMENT COMMITTEES**

Agenda item 6.2 document number A2767124, pages 21 - 23 refers

#### **RESOLUTION 2019/112**

**Moved: Chairperson Mike Edmonds**

**Seconded: Cr John Vujcich**

**That the Kaikohe-Hokianga Community Board make appointments to Management Committees as detailed below:**

- a) **Rawene Community Hall – Emma Davis**
- b) **Okaihau Community Hall – Mike Edmonds**
- c) **South Hokianga War Memorial Hall (Opononi) – Alan Hessel**
- d) **Kohukohu Community Hall – Emma Davis**
- e) **Kaikohe Senior Citizens Hall – Laurie Byers**

**CARRIED**

**NOTE:**

*Members of the Kaikohe-Hokianga Community Board will informally attend the following Hall Committee meetings until a Board Member is appointed:*

- f) *Taheke Community Centre*

- g) *Horeke Community Hall*
- h) *Broadwood Cemetery*
- i) *Orira (Umawera) Cemetery*
- j) *Waioitemarama Cemetery*

### **7.3 NOMINATION OF FAR NORTH COMMUNITY BOARD EXECUTIVE COMMITTEE REPRESENTATIVE**

Agenda item 6.3 document number A2767050, pages 24 - 26 refers

**This item was withdrawn from the agenda at the request of the Chief Executive.**

### **7.4 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 OCTOBER 2019**

Agenda item 6.5 document number A2761272, pages 28 - 29 refers

#### **RESOLUTION 2019/113**

Moved: Member Kelly van Gaalen

Seconded: Member Alan Hessel

**That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Fund Account as at 31 October 2019.**

**CARRIED**

## **8 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP**

### **8.1 ROAD NAMING - LOT 1, STATE HIGHWAY 1, OKAIHAU**

Agenda item 7.1 document number A2765061, pages 31 - 34 refers

#### **RECOMMENDATION**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name an extension McKenzie Way that is currently addressed at Lot 1, SH 1, Okaihau as per map (A2764787).

#### **AMENDMENT**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the word "Extension" be inserted after "McKenzie Way" in the recommendation as follows:

*"That the Kaikohe-Hokianga Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name an extension, McKenzie Way Extension that is currently addressed at Lot 1, SH 1, Okaihau as per map. (A2764787)".*

The amendment became the substantive motion:

#### **RESOLUTION 2019/114**

Moved: Chairperson Mike Edmonds  
Seconded: Member Emma Davis

**“That the Kaikohe-Hokianga Community Board, pursuant to Council’s Road Naming and Property Addressing Policy #2125, name an extension, McKenzie Way Extension that is currently addressed at Lot 1, SH 1, Okaihau as per map. (A2764787)”.**

**CARRIED**

## **8.2 MEMORIAL PARK PUBLIC TOILET**

Agenda item 7.2 document number A2777879, pages 42 - 45 refers

### **RECOMMENDATION**

Moved: Member Kelly van Gaalen  
Seconded: Member Alan Hessel

That the Kaikohe-Hokianga Community Board

- a) approve the location of the toilet *and*
- b) approve the increased operational expenditure for the servicing of the new toilets

**LOST**

### **MOTION**

Moved: Chairperson Mike Edmonds  
Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board:

- a) leave this Item to lie on the table until the February 2020 meeting, *and*
- b) be provided with an opportunity to view and approve the Akau plans and designs for this project.
- c) requests that the Buildings and Facilities staff arrange a workshop for Community Board members

### **RESOLUTION 2019/115**

Moved: Chairperson Mike Edmonds  
Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board:

- a) leave this Item to lie on the table until the February 2020 meeting, *and*
- b) be provided with an opportunity to view and approve the Akau plans and designs for this project,
- c) requests that the Buildings and Facilities staff arrange a workshop for Community Board members

**CARRIED**

## **9 STRATEGIC PLANNING AND POLICY GROUP**

### **9.1 PROJECT FUNDING REPORT**

Agenda item 8.1 document number A2762539, pages 46 - 47 refers

#### **RESOLUTION 2019/116**

Moved: Member Kelly van Gaalen  
Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board note the project reports received from:**

- a) **Kaikohe Business Association**
- b) **Ohaeawai Taiamai Residents Association**
- c) **Rawene Holiday Park**

**CARRIED**

## **9.2 FUNDING APPLICATIONS**

Agenda item 8.2 document number A2765407, pages 54 - 56 refers

### **RESOLUTION 2019/117**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

**A motion was moved that the Community Board suspend Standing Orders 20 – General Rules of Debate: 20.3 Questions to Staff.**

### **RESUMPTION OF STANDING ORDERS**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

**A motion was moved that the Community Board resume Standing Orders.**

**CARRIED**

### **RECOMMENDATION**

That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy, authorise (plus GST if applicable) be paid from the Board's Community Grant Fund as follows:

a) Datz Us Netball Club – for uniforms	\$1449.00
b) Hokianga Environmental Protection Group – for Rent a Plate programme	\$5,000.00
c) Hush Dance Trust – for term four student production	\$2217.00
d) Kohukohu Community Library – for purchase of books	\$540.00
e) South Hokianga (Opononi) Memorial Hall – for purchase of chairs for hall	\$5003.00
f) Rawene & Districts Community Development Inc – for operating expenses	\$5000.00

### **AMENDMENT**

Moved: Member Kelly van Gaalen

Seconded: Member Laurie Byers

That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy, authorise the sum of \$0.00 (plus GST if applicable) to be paid from the Board's Community Fund account to Dats Us Netball Club.

**CARRIED**

### **AMENDMENT**

Moved: Member Kelly van Gaalen

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board approves the sum of \$1,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Hokianga Environmental Protection Group for costs towards the Rent-A-Plate project to support the following Community Outcomes:

- I. Proud Vibrant Communities
- II. Communities that are healthy, safe connected and sustainable

**CARRIED****AMENDMENT**

Moved: Chairperson Mike Edmonds

Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board approves the sum of \$1,200 (plus GST if applicable) to be paid from the Board's Community Fund account to Hush Dance Trust for costs towards the term four student production to support the following Community Outcomes:

- I. Proud Vibrant Communities
- II. Communities that are healthy, safe connected and sustainable

**CARRIED****AMENDMENT**

Moved: Member Kelly van Gaalen

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board approves the sum of \$540 (plus GST if applicable) to be paid from the Board's Community Fund account to Kohukohu Community Library for costs towards the purchase of books for the library to support the following Community Outcomes:

- I. Proud Vibrant Communities

**CARRIED****AMENDMENT**

Moved: Member Alan Hessell

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board approves the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to South Hokianga (Opononi) Memorial Hall for costs towards the acquisition of chairs to support the following Community Outcomes:

- I. Proud Vibrant Communities

**CARRIED****AMENDMENT**

Moved: Member Emma Davis

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board approves the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Rawene and Districts Community Development Inc towards non-operational expenses to support the following Community Outcomes:

- II. Proud Vibrant Communities
- III. Communities that are healthy, safe connected and sustainable

**CARRIED**

The amendments became the substantive motion.

**RESOLUTION 2019/118****Moved: Chairperson Mike Edmonds****Seconded: Member Emma Davis**

**That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy, authorise (plus GST if applicable) be paid from the Board's Community Grant Fund as follows:**

<b>g) Datz Us Netball Club – for uniforms</b>	<b>\$0.00</b>
<b>h) Hokianga Environmental Protection Group – for Rent a Plate programme</b>	<b>\$1,000.00</b>
<b>i) Hush Dance Trust – for term four student production</b>	<b>\$1,200.00</b>
<b>j) Kohukohu Community Library – for purchase of books</b>	<b>\$540.00</b>
<b>k) South Hokianga (Opononi) Memorial Hall – for purchase of chairs for hall</b>	<b>\$5,000.00</b>
<b>l) Rawene &amp; Districts Community Development Inc – non-operating expenses</b>	<b>\$3,000.00</b>

**CARRIED****6 MEETING CLOSE**

The meeting closed at 11:56 am.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 5 February 2020.

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**CHAIRPERSON**