

**TE HIKU COMMUNITY BOARD MEETING
HELD AT THE KARIKARI COMMUNITY HALL, 16 MATAI BAY RD, KARIKARI PENINSULA
ON TUESDAY, 1 OCTOBER 2019 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Member Lawrie Atkinson, Member Melanie Dalziel, Member Awhina Murupaenga, Member Nuu Ward,

IN ATTENDANCE:

STAFF PRESENT: Aya Morris - Community Development Advisor, Melissa Wood - Meetings Administrator, Aisha Huriwai - Team Leader Governance Support, Matangi Te Wake - Community Development Support, Kirsty Farrow - Team Leader Asset Manager, Jeanette England - Assets Manager, Roger Ackers - Manager Strategic Planning

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2019/65

Moved: Chairperson Adele Gardner
Seconded: Member Bronwyn Bauer-Hunt

That the apology received from Member Bronwyn Bauer-Hunt and Cr Felicity Foy be accepted and leave of absence granted.

CARRIED

There were no declarations of interest.

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A2588970, pages 12 - 13 refers

RESOLUTION 2019/66

Moved: Member Melanie Dalziel
Seconded: Member Nuu Ward

That the Te Hiku Community Board agrees that the minutes of the meeting of the Te Hiku Community Board held 20 August 2019 be confirmed as a true and correct record.

CARRIED

3 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP**3.1 KAITAIA DRAINAGE AREA 18/19 EXPENDITURE**

Agenda item 6.1 document number A2647704, pages 20 - 23 refers

RESOLUTION 2019/67

Moved: Member Awhina Murupaenga

Seconded: Member Nuu Ward

That the Te Hiku Community Board note the following financial summary for the past financial year 2018/19:

Kaitaia	Budget
2017-18 Residual funds (reserve funds available)	\$41,676
2018 Opening Balance (rated income)	\$71,393
2018-19 Expenditure	\$63,504
Historic Correction (subtracted from expenditure)	\$250
	\$49,815
2018-19 Closing Reserve Balance	

CARRIED

3.2 KAITAIA DRAINAGE AREA 20/21 PROGRAMME

Agenda item 6.2 document number A2647960, pages 24 - 29 refers

RESOLUTION 2019/68

Moved: Chairperson Adele Gardner

Seconded: Member Melanie Dalziel

That the Te Hiku Community Board:

- a) **approve the Kaitaia Drainage Area Work Programme 2020/2021.**
- b) **request staff check the additional maps and amend the 2020/2021 Work Programme accordingly.**
- c) **increase the general contingency from \$3,000 to \$5,000 to include drains that have been left off the 2020/2021 work programme.**

CARRIED

3.3 KAITAIA DRAINAGE AREA 19/20 PROGRAMME

Agenda item 6.3 document number A2647966, pages 30 - 37 refers

RESOLUTION 2019/69

Moved: Member Awhina Murupaenga

Seconded: Member Melanie Dalziel

That the Te Hiku Community Board:

- a) **approve the Kaitaia Drainage Area Work Programme 2019/2020.**

- b) request staff check the additional maps and amend the 2019/2020 Work Programme accordingly.
- c) increase the general contingency from \$3,000 to \$5,000 to include drains that have been left off the 2019/2020 work programme.

CARRIED**3.4 WAIHARARA AND KAIKINO DRAINAGE AREAS 18/19 EXPENDITURE**

Agenda item 6.4 document number A2647987, pages 38 - 42 refers

RESOLUTION 2019/70

Moved: Member Awhina Murupaenga

Seconded: Member Lawrie Atkinson

That the Te Hiku Community Board note the following financial summary for the past financial year 2018/19:

Waiharara	Budget
2017-18 Residual funds (reserve funds available)	\$16,627
2018 Opening Balance (rated income)	\$9,997
2018-19 Expenditure	\$5,997
Historic Correction (2012 overdraw)	\$721
2018-19 Closing Reserve Balance	\$19,906
 Kaikino	 Budget
2017-18 Residual funds (reserve funds available)	\$19,297
2018 Opening Balance (rated income)	\$8,003
2018-19 Expenditure	\$19,165
	\$8,136
2018-19 Closing Reserve Balance	

CARRIED**3.5 WAIHARARA AND KAIKINO DRAINAGE AREAS 19/20 PROGRAMME**

Agenda item 6.5 document number A2647996, pages 43 - 48 refers

RESOLUTION 2019/71

Moved: Member Melanie Dalziel

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) approve the Waiharara and Kaikino Drainage Area 2019/20 work programme.
- b) remove the works planned at John Matijevichs to the value of \$1,500 from the 2019/220 work programme leaving the closing reserve at \$4,097.

CARRIED

3.6 WAIHARARA AND KAIKINO DRAINAGE AREAS 20/21 PROGRAMME

Agenda item 6.6 document number A2648055, pages 49 - 52 refers

RESOLUTION 2019/72

Moved: Member Awhina Murupaenga

Seconded: Member Nuu Ward

That the Te Hiku Community Board:

- a) receive the report "Waiharara and Kaikino Drainage Areas 20/21 Programme".
- b) agrees that the status reporting of the drains being undertaken by Fenwick Contractors can be paid from the contingency budget.

CARRIED**3.7 MOTUTANGI DRAINAGE AREA 18/19 EXPENDITURE**

Agenda item 6.7 document number A2648823, pages 53 - 56 refers

RESOLUTION 2019/73

Moved: Member Lawrie Atkinson

Seconded: Member Nuu Ward

That the Te Hiku Community Board note the following financial summary for the past financial year 2018/19:

Motutangi	Budget
2017-18 Residual funds (reserve funds available)	\$43,711
2018 Opening Balance (rated income)	\$46,008
2018-19 Expenditure to date	\$42,181
	\$47,538
2018-19 Closing Reserve Balance	

CARRIED**3.8 MOTUTANGI DRAINAGE AREA 19/20 PROGRAMME**

Agenda item 6.8 document number A2648861, pages 57 - 62 refers

RESOLUTION 2019/74

Moved: Member Lawrie Atkinson

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board approve the Motutangi Drainage Area 2019/20 work programme.**CARRIED**

3.9 MOTUTANGI DRAINAGE AREA 20/21 PROGRAMME

Agenda item 6.9 document number A2648883, pages 64 - 67 refers

RESOLUTION 2019/75

Moved: Member Awhina Murupaenga

Seconded: Member Lawrie Atkinson

That the Te Hiku Community Board receive the report “Motutangi Drainage Area 20/21 Programme”.

CARRIED

4 DEPUTATIONS

Tony Gillespie, representative from Karikari Ratepayers Association, provided the Board with an update on Civil Defence.

Evan Mackay, representative from Karikari Ratepayers Association, Scott Kahle and Constable Rowena Jones (NZ Police) spoke to the Board about the local CCTV project. Further documentation provided to the Board for their information.

5 PUBLIC FORUM

Brian Page, Karikari Ratepayers Association, spoke to the Board about installation of basketball backboards as part of the Karikari Recreation Hub (agenda item 7.1 also refers). Documentation provided to the Board for their information.

6 SPEAKERS

Teresa Hart, representative from Te Houtaewa Maori Charitable Trust, spoke to the Board about their funding application (agenda item 8.5 refers). Additional documentation was tabled to the Board in support of this application.

The meeting was adjourned from 10:34 am to 10:53 am.

7 STRATEGIC PLANNING AND POLICY GROUP

7.1 TE HIKU COMMUNITY BOARD STRATEGIC PLAN 2019-2020

Agenda item 7.1 document number A2598630, pages 68 - 70 refers

RESOLUTION 2019/76

Moved: Chairperson Adele Gardner

Seconded: Member Melanie Dalziel

That the Te Hiku Community Board:

- a) **passes on the ongoing development of the Te Hiku Community Board Strategic Plan for the 2021-31 Long Term Plan to the new Te Hiku Community Board, post the 2019 Local Body Elections.**
- b) **allocates funds of \$33,333 from the Placemaking Fund toward a placemaking project for Awanui as identified in the Te Hiku Community Board Strategic Plan, subject to Board consultation with the Awanui Progressives Ratepayers Assn and the Awanui**

Community.

- c) allocates funds of \$2,500 from the Board's community fund toward the Karikari Recreation Hub project (via the Whatuwhiwi / Tokerau Residents and Ratepayers Association) to establish a basketball backboard at the Whatuwhiwi multipurpose courts as identified in the Te Hiku Community Board Strategic Plan.
- d) allocates funds of \$17,000 from the Board's community fund toward the Centennial Park planting project for Kaitaia as identified in the Te Hiku Community Board Strategic Plan, subject to:
 - i) a variation approval of the town maintenance contract for the ongoing maintenance of the plants
- e) Allocates funds of \$500 from the Board's community fund toward 2020 Anzac Day Te Ahu Service Expenses.

CARRIED**7.2 ITEM LEFT TO LIE ON THE TABLE - REVIEW BALLOTING FOR THE CONTINUATION OF THE KAITAIA BUSINESS IMPROVEMENT DISTRICT PROGRAMME**

Agenda item 7.2 document number A2676300, pages 94 - 98 refers

RESOLUTION 2019/77

Moved: Member Melanie Dalziel

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) agrees to uplift the item left to lie on the table "Review Balloting for the Continuation of the Kaitaia Business Improvement District Programme"
- b) requests a ballot of the Kaitaia Business Association voting members to determine whether the Kaitaia Business Improvement District Programme should continue or cease at the commencement of 2020/21 financial year.
- c) Agrees the ballot be completed by 12 November 2019.

CARRIED**8 CORPORATE SERVICES GROUP****8.1 CHAIRPERSON AND MEMBER REPORTS**

Agenda item 8.1 document number A2628871, pages 106 - 107 refers

RESOLUTION 2019/78

Moved: Member Nuū Ward

Seconded: Member Lawrie Atkinson

That the Te Hiku Community Board note the reports from the Chairperson and Member Atkinson, and the verbal reports from Members Ward and Dalziel.**CARRIED**

8.2 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 JUNE 2019

Agenda item 8.2 document number A2566051, pages 111 - 111 refers

RESOLUTION 2019/79

Moved: Chairperson Adele Gardner
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 June 2019.

CARRIED**8.3 FUNDING PROJECT REPORTS**

Agenda item 8.3 document number A2657401, pages 113 - 114 refers

RESOLUTION 2019/80

Moved: Member Awhina Murupaenga
Seconded: Member Lawrie Atkinson

That the Te Hiku Community Board notes the following Local Community Grant Project Reports from:

- a) **Be Free Inc**
- b) **Kaitaia Basketball Association**
- c) **Kaitaia Business & Professional Women's Association**
- d) **Kerikeri Theatre Company**

CARRIED**8.4 TE HIKU STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 AUGUST 2019**

Agenda item 8.4 document number A2649788, pages 122 - 123 refers

RESOLUTION 2019/81

Moved: Chairperson Adele Gardner
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board receives the:

- a) **Te Hiku Statement of Community Fund Account as at 31 July 2019**
- b) **Te Hiku Statement of Community Fund Account as at 31 August 2019**

CARRIED

8.5 APPLICATION FOR FUNDING - TE HOUTAEWA MAORI CHARITABLE TRUST

Agenda item 8.5 document number A2586961, pages 126 - 128 refers

MOTION

Moved: Member Melanie Dalziel
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Te Houtaewa Maori Charitable Trust for costs towards the 2020 Te Houtaewa Challenge to support the following community outcomes:

- i) Proud vibrant communities

AMENDMENT

Moved: Member Melanie Dalziel
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Te Houtaewa Maori Charitable Trust for costs towards the 2020 Te Houtaewa Challenge to support the following community outcomes:

- i) Proud vibrant communities

CARRIED

The amendment became the substantive motion

RESOLUTION 2019/82

Moved: Member Melanie Dalziel
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Te Houtaewa Maori Charitable Trust for costs towards the 2020 Te Houtaewa Challenge to support the following community outcomes:

- i) Proud vibrant communities**

CARRIED

9 MEETING CLOSE

The Meeting closed at 11:54 am.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE OFFICER

The minutes of this meeting will be confirmed by the Chairperson and the Chief Executive Officer