

AGENDA

Kaikohe-Hokianga Community Board Meeting

Wednesday, 4 September 2019

Time: 10.30 am

Location: Council Chamber

Memorial Avenue

Kaikohe

Membership:

Chairperson Mike Edmonds - Chairperson Member Emma Davis Member Shaun Reilly Member Louis Toorenburg Member Kelly van Gaalen Member Alan Hessell Cr John Vuicich

The Local Government Act 2002 states the role of a Community Board is to:-

- (a) Represent, and act as an advocate for, the interests of its community;
- (b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board;
- (c) Maintain an overview of services provided by the territorial authority within the community;
- (d) Prepare an annual submission to the territorial authority for expenditure within the community;
- (e) Communicate with community organisations and special interest groups within the community;
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

- 1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
- 2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
- 3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
- 4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
- 5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
- 6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.

- 7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
- 8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
- 9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
- 10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
- 11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
- 12. Recommend new bylaws or amendments to existing bylaws.
- 13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
- 14. Exercise the following powers in respect of the Council bylaws within their community:
 - a. Control of Use of Public Spaces Dispensations on signs
 - b. Mobile Shops and Hawkers Recommend places where mobile shops and/or hawkers should not be permitted.
 - c. Parking and Traffic Control Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d. Public Places Liquor Control Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e. Speed Limits Recommend places and speed limits which should be imposed.
- 15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
- 16. Specific to the Bay of Islands-Whangaroa Community Board consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
- 17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
- 18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
- 19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
- 20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

- 1. Comment on adverse performance to the Chief Executive in respect of service delivery.
- 2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
- 3. Assist their communities to set priorities for Pride of Place programmes.
- 4. Have special regard for the views of Maori.

- 5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
- 6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
- 7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
- 8. Monitor and make recommendations to Council to improve effectiveness of policy.
- 9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

- 1. Provide appropriate management support for the Boards.
- 2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
- 3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a. the disposal and purchase of land
 - b. proposals to acquire or dispose of reserves
 - c. representation reviews
 - d. development of new maritime facilities
 - e. community development plans and structure plans
 - f. removal and protection of trees
 - g. local economic development initiatives
 - h. changes to the Resource Management Plan
- 4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
- 5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
- 6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
- 7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
- 8. Help Boards to implement local community projects.
- 9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
- 10. Provide information.

KAIKOHE-HOKIANGA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mike Edmonds	Chair	Kaikohe Mechanical and Historic Trust	Council Funding	Decide at the time
	Committee member	Kaikohe Rugby Football and Sports Club	Council Funding	Withdraw and abstain
Shaun Reilly	No form received			
Kelly van Gaalen	No form received			
Louis Toorenburg	No form received			
Alan Hessell	Nil	Nil	Nil	Nil
Emma Davis	Secretary	Pompallier Hokianga Trust	Council Funding	Decide at the time to withdraw and/or abstain
	Trustee	Raiatea Resource Centre	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Rawene Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Kohukohu Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Member of teaching staff	Broadwood Area School	Council Funding	Decide at the time to withdraw and/or abstain
John Vujcich	Board Member	Ngati Hine Health Trust	Matters pertaining to property or decisions that may impact of their health services	Declare interest and abstain
	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan					
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain					
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest					
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest					
	Member	Kaikohe Business Association	Possible funding provider	Declare a Conflict of Interest					

Far North District Council

Kaikohe-Hokianga Community Board Meeting will be held in the Council Chamber, Memorial Avenue, Kaikohe on: Wednesday 4 September 2019 at 10.30 am

Order Of Business

1	Apolo	ogies and conflicts of Interest	9									
2	Public Forum											
3	Deputations											
4	Spea	kers	9									
5	Confirmation of Previous Minutes											
	5.1	Confirmation of Previous Minutes	10									
6	Strate	egic Planning and Policy Group	16									
	6.1	Kohukohu Community Plan Report	16									
	6.2	Kaikohe Business Association funding for security lighting	70									
7	Corp	orate Services Group	75									
	7.1	Funding Project Reports	75									
	7.2	Kaikohe-Hokianga Statement of Community Fund Account as at 31 July 2019	84									
	7.3	Application for Funding - Hokianga Country Music Club	86									
	7.4	Application for Funding - Waimamaku Community Garden Group	98									
	7.5	Application for Funding - Learn NZSL Language with Eddie Trust	. 112									
	7.6	Application for Funding - Te Pokapu Tiaki Taiao o Te Tai Tokerau	. 123									
8	Meeti	ing Close	134									

1 APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Governance Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

2 PUBLIC FORUM

3 DEPUTATIONS

No requests for deputations were received at the time of the Agenda going to print.

4 SPEAKERS

Learn NZSL with Eddie Trust Waimamaku Community Garden Group

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A2627987

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 7 August 2019 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that "no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness".

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. 2019-08-07 Kaikohe-Hokianga Community Board Unconfirmed Minutes - A2598185 🗓

MINUTES OF KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE ON WEDNESDAY, 7 AUGUST 2019 AT 10.30 AM

PRESENT: Chairperson Mike Edmonds, Cr John Vujcich, Member Emma Davis, Member

Shaun Reilly, Member Louis Toorenburg, Member Kelly van Gaalen, Member

Alan Hessell

IN ATTENDANCE:

STAFF PRESENT: Jaco Cronje (Project Manager - Footpaths and Cycleways), Marlema Baker

(Meetings Administrator)

1 APOLOGIES AND CONFLICTS OF INTEREST

Nil

2 PUBLIC FORUM

- Matt Anderson and Darren Huston Representative from Kaikohe Business Association to speak to funding application 7.5 - Te Wairua o Kaikohe Dinner Event.
- Kim Wares and Victoria Brown Representatives from Horeke Hall Committee attended to
 acknowledge and thank the Community Board for their ongoing support, enquire about funding
 grants, enquire about the building warrant of fitness for Horeke Hall and request fire
 extinguishers. They also spoke regarding the power connection for the public toilets attached to
 Horeke Hall and carpark drainage concerns.
- Representatives from Francher Ltd to speak to Funding Application 7.4 Rawene Good Vibes event.
- Representative from Friends of the School to speak to Funding Application 7.6 Opononi Area School Twilight Gala

Meeting adjourned 11:04 am returned 11:19 am

3 DEPUTATIONS

Nil

4 SPEAKERS

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A2586716, pages 10 - 10 refers

That the Kaikohe-Hokianga Community Board agrees the minutes of their meeting held 3 July 2019 be confirmed as a true and correct record.

CARRIED

6 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

6.1 KAIKOHE-HOKIANGA FOOTPATHS PROGRAMME 2019/20 AND 2020/21

Agenda item 6.1 document number A2581509, pages 15 - 19 refers

RESOLUTION 2019/72

Moved: Chairperson Mike Edmonds Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board agrees to the revised 2019/20 and 2020/21 footpath programme as follows:

- a) Mangakahia Road Left Shared Path,
- b) Taheke Road to Orrs Road eastbound,
- c) Kaikohe: Rangihamama Road to Taheke Road SH12,
- e) Northland college to Sale yards,
- f) Waianga Place Opononi,
- g) Koutu Point Road,
- h) Omapere: Signal Station Road,

And that the Community Board receive 3-monthly progress reports.

CARRIED

At 11:37 am, Member Emma Davis left the meeting At 11:41 am, Member Emma Davis returned to the meeting.

7 CORPORATE SERVICES GROUP

7.1 FUNDING PROJECT REPORTS

Agenda item 7.1 document number A2563797, pages 23 - 24 refers

RESOLUTION 2019/73

Moved: Chairperson Mike Edmonds Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board notes the Project Reports from:

- a) Hokianga Environmental Protection Group
- b) Manaaki Tinana Trust
- c) Hokianga Hospital Auxiliary Inc

CARRIED

7.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 30 JUNE 2019

Agenda item 7.2 document number A2569694, pages 34 - 35 refers

RESOLUTION 2019/74

Moved: Cr John Vujcich

Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Fund Account as at 30 June 2019.

CARRIED

7.3 EXTENSION OF PURPOSE OF FUNDING GRANT - HOKIANGA ENVIRONMENTAL PROTECTION GROUP

Agenda item 7.3 document number A2562600, pages 38 - 40 refers

RESOLUTION 2019/75

Moved: Member Kelly van Gaalen Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board approve the extension of the purpose request from Hokianga Environmental Protection Group for the Community Grant authorised on 3 April 2019:

- a) to include:
 - i. a one day Fermented Food Workshop.
 - ii. purchase of community resource books for the local library network.
- b) to support the following community outcomes:
 - i. proud vibrant communities.
 - ii. liveable communities that are healthy, safe, connected and sustainable.

CARRIED

7.4 APPLICATION FOR FUNDING - FRANCHER LTD

Agenda item 7.4 document number A2558087, pages 45 - 47 refers

RESOLUTION 2019/76

Moved: Member Emma Davis Seconded: Member Louis Toorenburg

That the Kaikohe-Hokianga Community Board approves the sum of \$1,400 (plus GST if applicable) to be paid from the Board's Community Fund account to Francher Ltd for the Rawene Good Vibes event to:

- a) assist with costs towards:
 - i. advertising,
 - ii. administration,
 - iii. equipment hire,
 - iv. travel, and accommodation
- b) to support the following Community Outcome:
 - i. Communities that are healthy, safe, connected and sustainable.

CARRIED

7.5 APPLICATION FOR FUNDING - KAIKOHE BUSINESS ASSOCIATION

Agenda item 7.5 document number A2574379, pages 56 - 58 refers

RESOLUTION 2019/77

Moved: Cr John Vujcich

Seconded: Member Shaun Reilly

That the Kaikohe-Hokianga Community Board in considering the provisions of the Community Grant Policy authorises the sum of \$2,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Kaikohe Business Association for the Te Wairua o Kaikohe Dinner Event, to:

- a) assist with costs towards:
 - i. venue hire
 - ii. advertising and promotion
 - iii. administration
 - iv. equipment hire
 - v. hardware
 - vi. volunteer reimbursements
- b) support the following Community Outcome:
 - i. Proud vibrant communities

CARRIED

7.6 APPLICATION FOR FUNDING - FRIENDS OF THE SCHOOL (OPONONI AREA SCHOOL)

Agenda item 7.6 document number A2574926, pages 66 - 68 refers

RECOMMENDATION

That the Kaikohe-Hokianga Community Board authorises the sum of \$6,055 (plus GST if applicable) to be paid from the Board's Community Fund account to Opononi Area School (OAS), for costs towards equipment hire for a Community Twilight Gala, to support the following Community Outcome:

i. Proud vibrant communities

AMENDMENT

Moved: Member Emma Davis Seconded: Member Louis Toorenburg

That the Kaikohe-Hokianga Community Board authorises the sum of \$1,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Opononi Area School (OAS), for costs towards equipment hire for a Community Twilight Gala, to support the following Community Outcome:

i. Proud vibrant communities

LOST

The Community Board Members invite Friends of the School to apply to the Community Fund for assistance towards purchasing shade-sails for Opononi Area School.

8 INFORMATION REPORTS

8.1 COMMUNITY AND CUSTOMER SERVICES INFORMATION REPORT

Agenda item 8.1 document number A2565886, pages 77 - 87 refers

RESOLUTION 2019/78

Moved: Cr John Vujcich

Seconded: Member Louis Toorenburg

That the Kaikohe-Hokianga Community Board receive the Community and Customer Services Information Report.

CARRIED

9 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2019/79

Moved: Chairperson Mike Edmonds Seconded: Member Emma Davis

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION 2019/80

Moved: Chairperson Mike Edmonds

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board agreed to readmit the public to the meeting.

CARRIED

10 MEETING CLOSE

The Meeting closed at 12:52 pm.

The minutes of this meeting were confirmed at the Kaikohe-Hokianga Community Board Meeting held on 4 September 2019.

-	 -	-	•	•	•	•	•	•	•	•	•		•	•	•	•	•	•		•	•	•		•	•	•				•	•				•	•	•	•	•		•	-	•	•			•	•	•	•	•	
																				(C		;	ŀ		ı	/	Δ	١			F	?	1	F)	ı		=	I		2	(9	ò	(C)	١	١	Į	ı

6 STRATEGIC PLANNING AND POLICY GROUP

6.1 KOHUKOHU COMMUNITY PLAN REPORT

File Number: A2588722

Author: Ken Ross, Community Development Advisor

Authoriser: Darrell Sargent, General Manager - Strategic Planning and Policy

PURPOSE OF THE REPORT

To receive the (revised) Kohukohu Community Plan.

EXECUTIVE SUMMARY

The Kohukohu Community Plan Review Working Party has completed this body of work on behalf of the Kohukohu community. The Working Party is now engaging with the community and interest groups to ensure there will be adequate participation and application across all sections of the plan's goals for the foreseeable future. The focus areas of the (Revised) Kohukohu Community Plan are:

Hapori: Community

Te taiao: Natural Environment

Taonga tuku iho: Heritage

Ohanga: Economy

· Nga hanganga: Infrastructure.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the Kohukohu Community Plan Report.

BACKGROUND

The Kohukohu Community Plan has been completed by the Kohukohu Working Party and socialised within the wider Kohukohu community for approval.

DISCUSSION AND NEXT STEPS

Council has encouraged communities to engage in a community planning process to identify, highlight and prioritise their values, aspirations and goals. This resultant plan gives direction to the community to develop sustainably and frame up projects that can be supported on a wider scale.

The Kohukohu Working Party is now engaging with a variety of groups within the community to map out timings and priorities for the implementation of the plan's objectives. There are no perceived conflicts with Council policies and strategies, and working with communities is consistent with Council's approach to community development. The revision of the original Kohukohu Community Plan was a process supported by Community Development Advisors.

Reason for the recommendation:

The Kohukohu Community has completed a revision of the original Kohukohu Community Development Plan to address changing community aspirations and goals, and now seeks endorsement for the new plan from the Kaikohe-Hokianga Community Board.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is no financial implication. Any budgetary requirements for projects would be through future provision in Community Board Grants, Annual Plans or Long Term Plans.

ATTACHMENTS

1. Kohukohu Community Plan - A2589259 😃 🛣





Tirohanga/Vision Kohukohu – Korero rautaki hapori: Community Plan Statement

"Kohukohu, he hapori whanga-whaa-taha me te tuawhenua e whai hua ana i tona hitori, ahurea, iwi, taiao, me o muri ake nei"

"Kohukohu, a thriving harbour-side & rural community which values its unique history, culture, peoples, environment and future"

Ko te oranga o Kohukohu me te tino angitu i runga i tana ake tikanga. Ko te whakataetae ki te pupuri i tona tapatahi i roto i nga tau me nga tau - nga rau tau o te hapori / iwi Maori, te urupare wawe ki nga kaiparau me nga mihinare o te Pakeha, te rangatiratanga o te Pakeha me te whakataunga, te whakahaere me te whakawhanaketanga, nga pakanga o te ao, te pouri, te huri i nga mahi torangapu, te rereketanga o te ahurea me te taiao - te taone me nga taiao e mau tonu ana ki te tuawhenua o te taiao - whanga me te taone - he whakakotahi i nga hapori o te Pakeha, te hanganga me nga hanganga ki te tangata whenua Maori, marae, kainga me nga whare.

Kohukohu survives and thrives largely on its own terms. Challenged to maintain its integrity through ages and eras – centuries of hapu/iwi Maori occupation, early contact with European explorers and missionaries, Pakeha colonization and settlement, exploitation and development, world wars, depression, shifting politics, changing economics and demographics – the town and its environs have maintained a strong identity of natural place – harbour and hinterland – a blend of European/Pakeha communities, architecture and infrastructure with tangata whenua Maori traditions, marae, kainga and households.

Tirohanga/Vision Kohukohu: Te tukanga: The Process

I te tau 2008 ka tuhia te tuhinga o te tirohanga a te Kooti Kohukohu me te tuku ki te Kaunihera Takiwa o Te Tai Tokerau; Ko te tuhinga tuatahi o te tirohanga a te hapori o tona ahua i te Tai Tokerau. E tohu ana i nga rau ki te kore nga mano o nga haora e whakauruhia mai e te tini o nga tangata me nga rau, ki te kore nga mano o nga tau o te oranga o te ao i wheako i te mahere hapori, i te mahere rautaki ranei me nga korero moemoea, nga whainga me nga whainga e toru nga waahanga nui: Town, Social & Economic and Harbor & Environment.

I te tau 2018, ko te ahuareka me te painga o tetahi atu kaupapa matua hei pupuri i te haere tonu o te tukanga arotake, te arotake me te whakahou i tenei tuhinga rautaki - i runga i te korerorero ki te hapori whānui - hei whakaputa Tirohanga / Vision Kohukohu - hapori rautaki : Mahere Hapori.
I roto i te Mahere Whakahoutanga Ka whakamaheretia nga waahanga tuatahi e rima ki te rima: Te hapori me te hapori, te whanga me te taiao taiao, nga taonga tuku iho, te ahurea me te hanganga.

In 2008 the original Vision Kohukohu document was drafted and submitted to Far North District Council; the first such community vision document of its kind in the Far North. It represents hundreds if not thousands of hours of combined voluntary input by dozens of people and hundreds if not thousands of years of combined life experience in the form of a community plan or strategy blueprint with vision statements, objectives and goals covering three broad categories: Heritage Town, Social & Economic, and Harbour & Environment.

Ten years on in 2018 it is therefore the pleasure and privilege of another core-group to maintain the continuity of a process of reviewing, revising and updating this strategic document – in consultation with the wider community – to produce Tirohanga/Vision Kohukohu – rautaki hapori: Community Plan. In this revised Community Plan the original three categories have been expanded to five: Community, Natural Environment, Heritage, Economy and Infrastructure.

Ongoing Process

A regular review will take place to update details around specific activities required to achieve the plan.

Contents Page page Tirohanga/Vision Kohukohu – Korero rautaki hapori: Community plan statement Tirohanga Vision Kohukohu – Te tukanga: The process Kohukohu (nā Te Ihutai) – The origins of Kohukohu He hekenga poto o Kohukohu / Recent history of Kohukohu 9 -13 Section 1: Hapori: Community 15-18 Section 2: Taiao taiao: Natural environment 19-22 Section 3: Taonga tuku iho: Heritage 23-25 Section 4: Ohanga: Economy 27-29 Section 5: Nga hanganga: Infrastructure 31-34 35-51 Appendices: 1A - 1E: Details of Goals and Objectives for Each Section 2: Glossary of Terms



Kohukohu (nā Te Ihutai) Kohukohu Origins

E kii ana tētahi kōrero, ko Kupe te tangata i huaina mai te ingoa karanga o Kohukohu. I taria mai e Kupe ētahi tūrehu kiritea nei, he huruhuru māwhero rā runga i tōna waka,"Matahourua" ki Aotearoa. Ka tau mai rātou ki Hokianga me aua momo tūrehu ka tukuna kia haerere haere. I whakaoreritia e ngā pononga a Kupe i tētahi hangi, ka tatari rātou kia hoki mai ngā tūrehu. He wā tino roa, a, ka hokihoki mai. I te tino pukuriri māriki a Kupe kia rātou nā te mea, kua tino maoa rawa ngā kai. I kohukohuria a ia, a rātou, a, ka whiua rātou ki te ngāhere ki runga puke noho ai mō ake tonu. Koia tenei wāhi mai i taua w, ko Kohukohu.

I huaina anō tēnei ingoa ko Kohukohu i te mea, ko te kohu nei ka tau ki te whenua, ki te papa moana me ngā awa. I ētahi wā he tino hohonu, tino taimaha te kohu nei, nā, ka kiia ko Kohukohu te ingoa o te wāhi nei.

Ka tau ki tēnei wāhi ko te pukohu, he mea pai mō ngā wāhine i te wā o te marama ka rere ko tana awa wahine. Na, ka tiinihia anō te ingoa ki a Kohukohu.

Tētahi atu kōrero anō, I tonoa e Kupe ki āna pononga ki te whakaoreri i tētahi hāngi i mua o tana hokinga ki Hawaikii. Horekau kē te hangi i maoa tika, ka tino rikarika a Kupe. Koia i huainahia ai tēnei wāhi o Kohukohu. Ko tēnei wāhi e pātata ana ki te whanga o te wahapu o Hokianga ki te wāhi rā ko Waitapu.

Ko ngā kōrero o ētahi o ngā kaumātua me te hunga mōhio ki ēnei kōrero "Ahakoa etahi o ēnei whakamārama i rerekē ana, kahore e he tōna, ēngari ko tōna rerekē anake".

It is accepted that Kupe was the person who named Kohukohu. He brought the porcelain skinned, red haired tūrehu with him on the waka Matahourua. When they landed within Hokianga Kupe let the tūrehu go to explore their new environment. A hangi was prepared by the followers of Kupe. After a very long period the tūrehu returned, the food was overcooked and spoiled, Kupe was very angry and he cursed them and banished them to remain in the bush on the hills for evermore. This place was named, "Kohukohu".

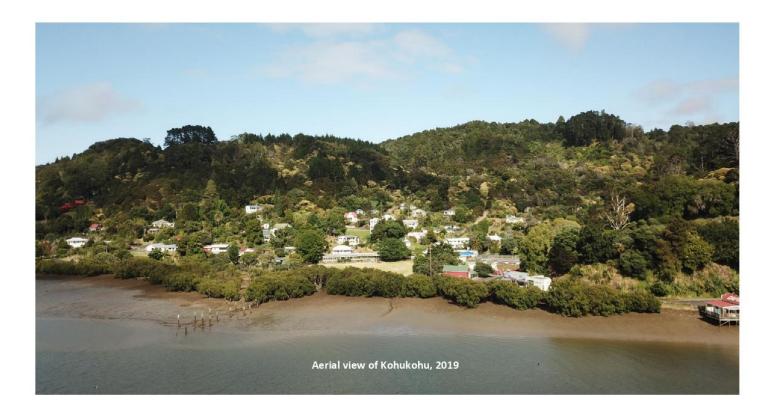
Another account states that the name Kohukohu originates from the word kohu meaning "light mist" This mist settles over the land, the sea, the streams. At times the mist thickens into a thick dense fog, the word kohu became Kohukohu accentuating the word kohu to describe a thicker, denser fog.

In this district a particular moss grows in abundance, this plant was utilised by women during menstrual time as a sanitary dressing. Its thick absorbent qualities made this plant a more favourable material for its ability to absorb the flow of heavy fluid or haemorrhage. The Maori word for this plant is "pūkohu". Due to the prolific growth and the abundance of this plant. This place name was altered and named Kohukohu.

Another story relates to Kupe being very annoyed because the hangi he directed to be prepared prior to his return to Hawaikii was not cooked properly. This place, Kohukohu is nearer the harbour entrance in the vicinity of Waitapu and Rangi-Point. It can be located on earlier maps.

The learned folk who assigned these accounts had a very simple, yet very profound saying, "Although some explanations may differ, they are NOT wrong, they are just DIFFERENT!" or another version

Ko Pani Hauraki te kaituhi



He Hekenga Poto o Kohukohu / Recent History of Kohukohu

He maha nga kerēme a Kohukohu ki te rongonui, ko te nuinga o te waahanga tuatahi o Kupe, he tangata rongonui, he tangata rongonui mo te moananui a Poronihia, e mohiotia ana nga haereere puta noa i Aotearoa. Ko tana kaihoe, tana waewae, me te toka huri noa i konei, ko tana taura here. Tuarua, ko Kohukohu tetahi o nga taone tuatahi o Niu Tireni, e pa ana ki nga rakau, te hanga kaipuke, te hokohoko moana, me te hokohoko hokohoko i te wa e whanau ana te koroni o te whenua. He mea whakamiharo te Maori me te Pakeha, me etahi atu mea whakawhitiwhiti. Kaore e taea e tenei whakatokanga poto te whakauru ki te ahurea kotahi, kaore ano hoki e tumanako ki te mahi i te tika ki nga raruraru o to tatou tipu taiao.

Ko te kaiwhakawa tuatahi o Niu Tireni, ko Frederick Maning i kii mai ko Kohukohu i hokona i te tau 1834. He tangata manene hou, a ko tana ake ingoa he "Pakeha Maori" - he waina mo ia, Momohanga, Jackie Marmon me etahi atu. I te tau 1819 ka whakaturia e nga Kaitaunui a Kendall, Kingi me Marsden he misioni i Mangungu i te tau 1819, ka tomo a Kapene Kent ki te whanga i te Prince Regent i te tau 1820, ko Kapene Herd i te Providence i te tau 1822, ko Kendall hoki i haere tahi, Ko Baron de Thierry - me te kaitoi a Augustus Earle i tae atu ki te rohe i te tau 1827. Ko nga Kari, ko Nathaniel Turner, ko Kapene David Clarke, ko Smythe [Smith], ko Marriner, ko Brown, ko Christopher Harris (nana i marena a Te Karehu, a Te Auparo II me Ko Ngahuia hei paterearea mo te iwi Motukaraka, Beasley, McDonnell the Younger, Yarborough me Kirkpatrick. Ko Patuone, ko tana uri whanau, ko te whanau Gundry, ko te whanau Hansen - uri a Thomas Hansen Snr, rangatira o te kaipuke a Mars Marsden, Active - i haere mai ano i te tamahine a Patuone a Mange Pero - me era atu ingoa e noho ana i Kohukohu i tenei ra.

Ko Mabel Andrewes (nee Cooke-Yarborough) te korero tino tika o te hoko tuarua a Kohukohu i te tau 1834: "... he whenua Maori i karangatia ki Wharepapa [Tohukakahi] i te Kohukohu ... i te mutunga o te tekau ma waru tekau ma waru ka karangatia te tangata Ka moe a Clarke hei tamahine ma tana wahine. Mai i te tau 1926 ki te tau 1830, ko tenei rangatira [e noho ana i Kohukohu] he rangatira mo te kaipuke o Horeke. I hokona e ia te whenua i Kohukohu mai i Wharepapa, i te taha o tetahi tangata ko Fishwick. Ko ia [Clarke koroua] i mate i te marama o Noema 1831, a kua tanumia ki Mangungu, a, ko tana wahi o te whenua i mahue ki tana tama a George. I te tau 1834 ka hokona e ia te poraka o te 50 eka neke atu ranei ki a Manning [sic] me Kelly, nana i hoko atu ki te mihinare a Nathaniel Turner, nana i hoko ki a Kapene Russell i te tau 1839. Ko Kapene Russell te tino korero enei korero, a ko nga korero a Otene Puru i tautokohia e Manning kua hokona e ia nga whenua i nga Maori. I korero ano ia mo te hokohoko tuatahi ki a Clarke. I muri mai ... i korero a Wharepapa kua riihi noa ia i te whenua ki Manning, engari kua utua tenei kereme. Ko Te Matau Clarke, no te mea he mana tana, i whakawhiwhia ki te tonga o Kohukohu, ko Tauteihiihi te ingoa, me te rohe o Kohukohu e huaina nei ko Paheke. I te wa o Manning, i hokona e ia etahi riihi ranei o te taonga, i hokona tetahi wahi ki a Mr Richard Smythe, koroua ki a Pero raua ko Richard, e noho nei i Kohukohu i tenei ra. "

I puta mai a Captain George Russell i te tau 1830 hei kaiwhakahaere mo nga kaipuke a McDonnell me nga raruraru hokohoko i Horeke. I hokona e ia tetahi piihi whenua i Kohukohu ki a Matthew Marriner, nana nei, i te tau 1839, i whakahaere etahi mahi i Kohukohu ki a McDonnell. Ko Kohukohu te rakau hokohoko rakau o te awa. Ko te hoa mahi a Edward Markham he hoahoa mo tetahi kaihokohoko Irish me te kaihoko riihi e noho ana i Mangamuka, a

Thomas Poynton [Pointon]. I Poihakena nga Pointons me te hapu Murray o Waima i whakamaheretia te taenga mai o Bishop Pompallier i te tau 1838, nana nei i whakatu te Katorika tuatahi i Aotearoa i Totara Point i te raki o Kohukohu. I te tau 1840 ka huri katoa nga Maori Hokianga ki te Karaitiana, te nuinga o te Katorika me te Wetiana. Ko te hainatanga o Te Tiriti o Waitangi i te tau 1840 kihai i mutu nga "raina koroni" o Kohukohu me Hokianga. Ko te whakapapa o te Wharepapa ki a Heke ki te reo Ingarihi, ko Maning, Marmon, John Webster me etahi atu Pakeha i whawhai i roto i tana 'Warstaff War' o te tau 1845-46.

I mate a Russell i te tau 1855. Na tana hunaonga a John Webster i tango nga taonga pakihi ki a ia, nana i whakatipu i nga rakau, i nga kaipuke kaipuke, i nga taonga hokohoko. I te tau 1873 ka hokona e Alf Cooke Yarborough me Alfred Spry Andrewes te taonga. I puta to raua hononga i te whatunga o nga toa nui puta noa i Hokianga. Ko Mr Yarborough te tumuaki tuatahi o te Kaunihera Kaunihera o Hokianga i hanga i te tau 1876, he tūranga i puritia e ia mo te 20 tau. I hangaia ano e ia te tuatahi o Freemason Lodge i te raki ki Kohukohu.

I riro te kamupene Timber-nui o te Kauri Timber i te mira o Kohukohu i te tau 1888, e ai ki a Mabel Andrewes "i tino kaha ai a Kohukohu" tae noa ki te katinga i te tau 1909 mo te nui rawa

I patua e te Pakanga Tuatahi o te Ao te taupori tane a Kohukohu. Ko te taone "kaore i whakaora" mai a Mrs Kenning. Ko te Pakeha Pakeha o 1919 hoki i tango i tana utu. Ko te taupori o Kohukohu i hinga i te timatanga o nga tau 1920 i mua i te kaha o te whakaoho ki te tupu i te wa o te Pawera Nui. Ko te angitu o te Co-operative Dairy Company i Motukaraka - i nga tau 1930 he 800 nga kaihoko - me te mira rakau hou i Kohukohu, i whakatuwheratia e Mr King i te tau 1924, i hokona ki KDn (Kiln Dried & Veneer) i te tau 1932, e mahi ana 40 - 60 nga tangata e whakaputa ana i nga rakau me nga pouaka pata panuiaho, tae noa ki te whakamotitia e te ahi i te tau 1937.

Ko te Pakanga Tuarua a te Ao he tino whakaari ki a Kohukohu, i ngaro ai te nuinga o tana wehe. I haere nga taitama taitamariki i te ao, a, ko nga kotiro he "kaha tangata" ki te mahi pakanga, me te painga o nga mahi. He pai ake nga huarahi o te huarahi, i awhinahia e nga Amelika. I te mutunga o te tau 1948, ka tae mai te mana o te motu motuhake i te tau 1948, engari i oti i te tau 1950 te mahi a te ope raupapa ki te Onehunga i te tau 1950. Ko te huarahi me te raina (mai i Okaihau i aua ra) i whakakapi i te whanga me nga awa ano he waka, hokohoko, huarahi haerenga.

Ko te huringa nui me te waimarie ki a Kohukohu i puta mai i te tau 1958 i te katinga o te wheketere miraka i Motukaraka. Ko te tiu mai i te kirīmi ki te miraka-nui katoa e hiahiatia ana te nui o te haumi. I hokona atu nga kaihoko iti, a, i mahue, i te mea ka hokona te whenua e te hunga i noho tonu, engari he iti ake te hunga e noho ana. I nga wa katoa, ka hokihia nga kainga o mua ki te ruia me te ngahere. "I te tau 1970 ka taea e koe te hoko katoa o Kohukohu mo te waiata," ko Eric Harrison te korero.

He Hekenga Poto o Kohukohu / Recent History of Kohukohu

Kohukohu has numerous claims to fame, most notably as the first landing place of Kupe, celebrated and legendary Polynesian explorer, whose travels throughout Aotearoa are well known. His bailer, his footprint and the rock around which his mooring rope were thrown are still here. Secondly, Kohukohu is one of New Zealand's first organized towns, dealing in logs, shipbuilding, maritime trading and mercantile commerce during the country's colonial infancy. Maori and Pakeha had remarkable and sometimes extraordinary interaction. This brief introduction cannot confine itself to only one culture, nor can it hope to do justice to the intricacies of our bicultural his/herstory.

New Zealand's first Judge, Frederick Maning claimed to have first purchased Kohukohu in 1834. An early immigrant and by his own account a "pakeha Maori" – a term reserved for him, Momohanga or Jackie Marmon and a few others. The missionaries Kendall, King and Marsden established a mission at Mangungu in 1819, Captain Kent entered the harbour in the *Prince Regent* in 1820, Captain Herd in the *Providence* in 1822, accompanied by Kendall again, now a disgraced former cleric – who purchased land for Baron de Thierry – and the itinerant painter Augustus Earle visited the area in 1827. Early settlers included Kelly, Nathaniel Turner, Capt. David Clarke, Smythe [Smith], Marriner, Brown, Christopher Harris (who married Te Karehu, Te Auparo II and Ngahuia to become patriarch of the Motukaraka people), Beasley, McDonnell the Younger, Yarborough and Kirkpatrick. Patuone, who is remembered by his direct descendants, the Gundry whanau, and the Hansen family – descendants of Thomas Hansen Snr, master of Samuel Marsden's ship *Active* – who also come from Patuone's daughter Mange Pero – plus others whose names survive in Kohukohu today.

Mabel Andrewes (nee Cooke-Yarborough) provides the most accurate account of the contentious second purchase of Kohukohu in 1834: "... a Maori called Wharepapa [Tohukakahi] claimed the land at Kohukohu ... in the late [eighteen] twenties a man called Clarke married [Wharepapa's] daughter and had a son by her. From 1926 to 1830 this captain [living in Kohukohu] was superintendent of the Horeke shipyard. He then bought the land in Kohukohu from Wharepapa, in partnership with a man called Fishwick. He [Clarke senior] drowned in November 1831, and is buried at Mangungu, and his share of the land was left to his son George. But old Wharepapa repossessed himself of the property, and in 1834 sold the block of 50 acres or more to Manning[sic] and Kelly, who sold to the missionary Nathaniel Turner, who sold to Captain Russell in 1839. Captain Russell is quite definite about these facts, and is upheld by the evidence of Otene Puru that Manning had bought the land from the natives. He alluded also to the earlier sale to Clarke. Later ... Wharepapa said he had only leased the land to Manning, but this claim was discounted. Young Clarke, because he had some rights, was granted land south of Kohukohu, presumably Tauteihiihi [with its boundary now in the middle of Kohukohu called Paheke]. During Manning's possession, he sold or leased various bits of the property, one part was sold to Mr Richard Smythe, grandfather to Pero and Richard, who live at Kohukohu today."

Captain George Russell appeared in 1830 as manager of McDonnell's shipbuilding and trading concerns in Horeke. He sold a piece of land in Kohukohu to Matthew Marriner who, in 1839, set up business in Kohukohu in opposition to McDonnell. Kohukohu became the timber trading centre of the river. Maning's associate Edward Markham befriended an Irish trader and sawyer living on the Mangamuka, Thomas Poynton [Pointon]. In Sydney the Pointons and the Murray family from Waima planned the dramatic arrival of Bishop Pompallier in 1838, who held the first Catholic mass in New Zealand at Totara Point just

north of Kohukohu. By 1840 nearly all Hokianga Maori had converted to Christianity, most either Catholic or Wesleyan. The signing of Te Tiriti o Waitangi in 1840 didn't end Kohukohu and Hokianga's "wild colonial days" entirely though. Wharepapa sided with Heke against the English, while Maning, Marmon, John Webster and other Europeans fought in his 'Flagstaff War' of 1845-46.

Russell died in 1855. His business interests were taken over by his son-in-law John Webster who grew them into a significant timber, shipping and mercantile empire. In 1873 Alf Cooke Yarborough and Alfred Spry Andrewes bought the estate. Their partnership resulted in a network of general stores throughout Hokianga. Mr Yarborough was the first chairman of the Hokianga County Council formed in 1876, a position he held for 20 years. He also built the first Freemason Lodge in the north at Kohukohu.

The multi-national Kauri Timber Company acquired the Kohukohu mill in 1888 which, according to Mabel Andrewes "completely dominated Kohukohu" until it was closed in 1909 for excessively polluting the harbour with sawdust, and demolished in 1912. In fact, most of the kauri was finished by 1910 but the town, now with a population of over 600, thrived anew on the fat of butter.

The Hokianga Co-operative Dairy Company opened its factory at Motukaraka in 1908. A new and more reliable industry slowly replaced timber, gum and flax. A period of prosperity ensued, with a weekly steamer service to Onehunga, very active social and sporting life all around the harbour, traversed by boat. The Hokianga Herald newspaper was produced in Kohukohu from 1905 and by 1914, motion pictures were a regular event at the Town Hall.

The First World War ravaged Kohukohu's young male population. The town "never recovered" according to Mrs Kenning. The Spanish Influenza of 1919 also took its toll. Kohukohu's population declined during the early 1920s before surprisingly recovering to grow during the Great Depression. The continued success of the Co-operative Dairy Company at Motukaraka – which during the 1930s had 800 suppliers – and the new timber mill at Kohukohu, opened by Mr King in 1924, sold to KDV (Kiln Dried & Veneer) in 1932, which employed 40 – 60 men producing timber and wire-bound folding butter boxes, until destroyed by fire in 1937.

World War Two also had a dramatic effect on Kohukohu, which lost much of its isolation. Young men travelled the world and young women were 'man-powered' into war work, with liberating effects. Road transport improved greatly, assisted by the Americans. National grid power finally arrived in 1948, but the steamer service to Onehunga finished in 1950. Road and rail (from Okaihau in those days) replaced the harbour and rivers as transport, trade and travel 'highways'.

A major and lasting change to Kohukohu's fortunes occurred with the closure of the dairy factory at Motukaraka in 1958 due to amalgamation. The trend from cream to whole-milk required much larger investment. Small farmers sold out and left, while those who remained bought up the land but supported fewer people on it. All around, former pasture reverted to scrub and forest. "By 1970 you could have bought all of Kohukohu for a song" said Eric Harrison.

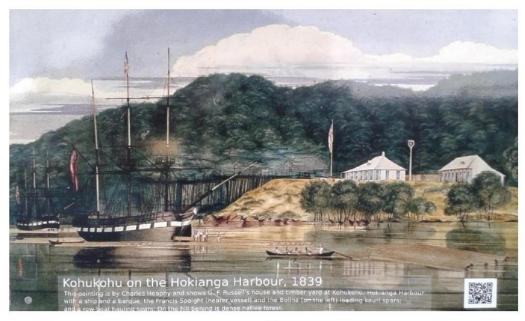
By 1983 Hokianga County's fortunes were on the rise. Kohukohu's population increased 26% between just two censuses and half the population were newcomers. The Hokianga was also "being greedily eyed by those who would turn it into a vast pine plantation" (Eric Harrison).

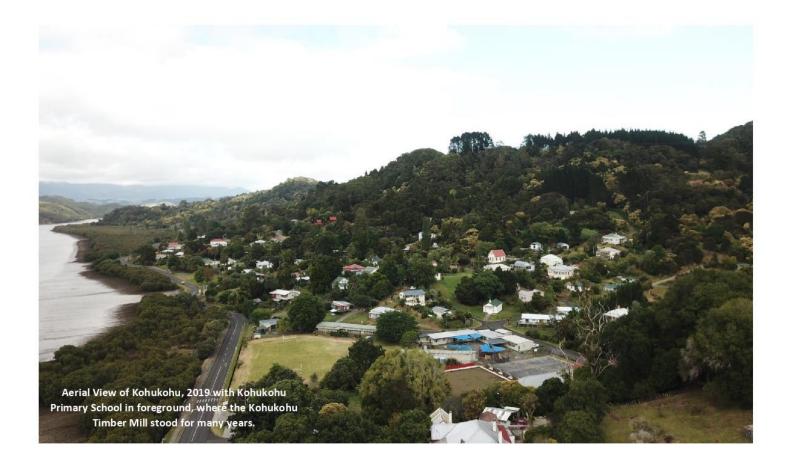
In 1989 Hokianga County amalgamated with five others to form Far North District Council, which, in the early-1990s gazetted Kohukohu a Heritage Precinct along with nine other sites. In 1993 Hokianga Health Enterprise Trust formed to continue the unique integrated health care system established by Dr George

McCall-Smith in the 1920s, which became a model for Social Security under Savage's Labour government, now Houora Hokianga. In 1994 Kohukohu School was re-capitated (years 7 and 8 restored).

Newcomers and returning residents alike led to a rejuvenation of Kohukohu in the early 2000s. Along with farming, forestry, education and health services, tourism and the arts played an increasingly significant social, cultural and economic role. The opening of the Waterline Cafe, then the Palace Flophouse & Grill were followed shortly after by Village Arts gallery in the old Andrewes general store building. Many houses were renovated and changed hands during the 'property boom' of that time.

Kohukohu's underlying social fabric is remarkably resilient. Some people remain, others come and go. Another low ebb in the town's fortunes was reached around 2017 when the general store closed briefly before a new leaseholder was found. Coincidentally, from about 2014, another influx of newcomers has revived the library, established a second art gallery and today supplements the ongoing, permanent support for Kohukohu's numerous voluntary services and organisations, shortly to include a Community Centre in the old Herald Building resulting directly from this Kohukohu Community Plan process.





Section 1: Hapori: Community



Tirohanga/Vision Kohukohu – Korero Hapori/Community Statement

"Kohukohu, he hapori e tautoko ana, e whakamana ana, e whakanui ana i to tatou iwi - hapori / iwi me nga iwi ke - o ta tatou ahurea, o nga pukenga, o nga toi me nga taonga tuku iho; me to tatou hiahia kaha mo te ti'aturi me te whakatau whaiaro"

"Kohukohu, a community that supports, empowers and celebrates our people – hapu/iwi and tauiwi – our diverse cultures, skills, arts and heritage; and our strong desire for freedom and self-determination"

Ahakoa ko Kohukohu te rite ki nga taone iti kua tawhitohia e koe i Niu Tireni, he mea ahurei, he rereke hoki i tetahi atu wahi ka taea e koe te haere mai ki te whiriwhiri ranei ki te noho. Ko tetahi wahi o te kainga tuatahi mai i nga ra o Kupe. , te kaitohutohu nui, me tetahi o nga nohoanga tawhito o te Pakeha i te whenua, mai i nga tau 1820 ki mua ranei.

Ko te whakaaro o te hiahia whaiaro me te hiahia mo te noho noa me te tipuranga ka kitea i roto i te nuinga o nga mea e mahia ana e konei. He maha nga hononga o te hononga i roto i Kohukohu. Ahakoa he nui te whakamahinga o te hangarau hou, he pai nga korero tawhito e ora ana i enei wa hurihuri hoki. Ka korerorero nga tangata ki a ratau i konei, i etahi wa i waenga i te raina pokapū o te huarahi matua e noho ana i roto i a raatau waka! Ka taea e te haere ki te toa te tango i nga haora i runga i nga whakawhitinga korero me nga hoa me nga hoa tata.

Ka taea e nga tangata te noho ki Kohukohu i runga i ta ratou ake waa. Ko te whakaute hauora e mau tonu ana mo ia tangata e kaha ana ki te ora i a ia e whiriwhiri ana. Ka whakaatuhia e matou he rereketanga miiharo me te whakamiharo, i te pupuri i te maha o nga uara takitahi - tikanga me te rereke. Ko te ahua tangi o te wairua hapori me te aroha mo o tatou hoa tangata e whakaatuhia ana i konei, ko o taatau uara e haere ana i tua atu i te tikanga, e mohiotia ana i te kaha o te hapori ki te pupuri i nga ratonga urupare me nga ratonga hapori maha, me nga hinonga hapori - Te Whare Pukapuka, Te Paahaa, Te Whare Waka o Te Kura Kaupapa Maori, Te Maatau Makau, Te Kaapu Whakataetae, Te Waiata Club, Art Gallery etc - ahakoa nga wero o nga whakataetae whakataetae.

Ko te noho i Kohukohu ehara i te mea he oranga anake, he waahi o te hapori e tautoko ana, e whakanui ana i te hunga katoa e noho ana i roto. E hiahiatia ana nga huarahi mo te tipu me te whakawhanaketanga o te iwi, me te wairua o te mahi tahi i waenganui i nga tangata katoa e karanga ana ki te kainga o Kohukohu, ka kaha te kaha o nga manuhiri e haere ana. He mahinga ahurei o te whakatau kaupapa ka taea na te iti o te taupori. Ka taea e Kohukohu te pupuri i tana mahi hei painga iti e mahi ana i te hapori whānui.

Ko Kohukohu he wahi nui e whakarereke ana i nga tangata hou e tae mai ana ki konei, no te mea ko tetahi wahi e rere ke ana ki nga tangata hou - me te whakanui i to raatau whakauru me te takoha. He iti, he taone whanga whanui i roto i nga taonga Maori me nga tikanga tuku iho me te ahurea o te Pakeha, ko Kohukohu te ahua o te whakamaharatanga me te whakahou i te mea ko tona hitori, me te whakanui i te hangarau hou me te whakawhanaketanga hou.

Tirohanga/Vision Kohukohu – Korero Hapori/Community Statement

"Kohukohu, he hapori e tautoko ana, e whakamana ana, e whakanui ana i to tatou iwi - hapori / iwi me nga iwi ke - o ta tatou ahurea, o nga pukenga, o nga toi me nga taonga tuku iho; me to tatou hiahia kaha mo te ti'aturi me te whakatau whaiaro"

"Kohukohu, a community that supports, empowers and celebrates our people – hapu/iwi and tauiwi – our diverse cultures, skills, arts and heritage; and our strong desire for freedom and self-determination"

While Kohukohu is similar to many old-established small towns you will come across in Aotearoa New Zealand, it is also unique and different from any other place you might visit or choose to live in. A place of earliest Maori settlement from the time of Kupe, the great explorer, and also one of the oldest European settlements in the country, dating from the 1820s or earlier.

A sense of self-determination and desire for freedom & independence is evident in much of what we do here. Many levels of interconnection exist in Kohukohu. Although modern technology is used extensively, good old-fashioned communication survives in these changing times too. People talk to each other here, sometimes across the centre-line of the main road sitting in their stationery cars! A stroll to the shop can take hours due to progressive conversations with friends and neighbours.

People are able to exist in Kohukohu largely on their own terms. A healthy respect is maintained for each individual being able to live as he/she chooses. We exhibit an amazing and extraordinary diversity, while maintaining many shared values – conventional and alternative. A tangible feeling of community spirit and empathy for our fellow human beings is displayed in a lot that we do here, and our shared values go beyond the usual, evidenced in the community's ability to maintain two volunteer emergency services and extensive volunteer community services, clubs and social enterprises – Library, Town Hall, Old School gym, Market Day, Bowling Club, Music Club, Art Gallery etc – despite the usual challenges of competing priorities.

Living in Kohukohu is not merely an existence, it is being part of a community that supports and celebrates all who live within it. Opportunities are sought for growth & development of the people and a spirit of collaboration between all who call Kohukohu home is felt strongly even by visitors passing through. A unique scale of decision-making is possible due to the small population size. Kohukohu is able to maintain its functionality as a compact little town servicing a wider community.

Kohukohu is as much a place that changes each new person who arrives here, as it is a place that changes with each newcomer – valuing their input and contribution. A small, harbour-side town, rich in Maori & European heritage and culture, Kohukohu has adapted to become both reflective and resilient because of its history, as well as embracing modern technology and development.

Community - Summary of Goals and Objectives (Refer to Appendix 1A for details - p37)

"Kohukohu, he hapori e tautoko ana, e whakamana ana, e whakanui ana i to tatou iwi - hapori / iwi me nga iwi ke - o ta tatou ahurea, o nga pukenga, o nga toi me nga taonga tuku iho; me to tatou hiahia kaha mo te ti'aturi me te whakatau whaiaro"

"Kohukohu, a community that supports, empowers and celebrates our people – hapu/iwi and tauiwi – our diverse cultures, skills, arts and heritage; and our strong desire for freedom and self-determination"

A. To support & empower our community through our strong desire for freedom, self-determination & independence:

- i) Develop strong communication links within the community (eg Kohukohu Newsletter)
- ii) Create strategies that encourage inclusiveness in the community (eg Herald Building Community Centre)
- iii) Identify initiatives to celebrate our community (eg A Kohukohu Celebration Day?)
- iv) Enhance skills and training across the community (eg Skills Register as part of Timebank)
- v) Identity ways to coordinate with other community bodies (eg Kohukohu Advocacy Group)
- vi) Work toward Subsidiarity 1
- Subsidiarity: (In politics) the principle that a central authority should have a subsidiary function, performing only those tasks which cannot be
 performed at a more local level. This means that when tasks can be done by providers in Kohukohu; we would be supported by Far North District
 Council to do that.

Section 2: Taiao taiao: Natural Environment



Korero taiao taiao: Natural Environment Statement

"Kohukohu, he hapori e tiaki ana, e whakarei ake ana i te pauna taiao o te taone me te taiao takutai me te mohio ki to taatau hononga tuatahitanga."

"Kohukohu, a community that protects and enhances the natural balance of the harbour and coastal environment and recognises our interdependent relationship."

Ko nga tangata tuatahi i noho ki Te Hokianga o Te Tai Tokerau i te rohe o Kohukohu, ko nga uri o nga kaiwhakatere tuatahi o Poronihia me o ratau uri i tenei ra e hono ana ki te iwi me te hapu o te rohe. Ko te tikanga he hononga kaha ta ratou ki te whenua, te wai me te moana, na roto i to raatau hononga wairua me nga puna kai. Nga momo rereke o nga ngahere me nga otaota e taatai ana, e tiaki ana i te whanga me nga kai, nga rongoa taiao me etahi atu taonga taiao e hiahiatia ana mo te oranga o ia ra.

I muri i te taenga mai o nga kaitaunui i te whenua, ka timata te huringa o te taiao, nui atu i te mutunga o nga tau 1800 me nga tau 1900 i te wa e whakahaere ana nga mira mirari Kauri i runga i te whanga me te whakatuwheratanga o te whakatuwhera miraka Motukaraka. Ka tae mai nga tipu o te otaota ki te whanga mai i te Kohukohu me te Rangiora rakau miraka me nga kaiparau ka tahuna, ka tahuna nga whenua ki nga kararehe kararehe. I tukuna nga whenua mo nga mahi ahuwhenua me nga rori. Ko te takutai taketake taketake o Kohukohu i rere ke ma te whakakii i nga whanga me nga taone i te tuatahi ki te tipu kauri, ka akina i te toka me te oneone mai i nga taapata a tawhio noa. I hangaia he huarahi takutai i runga i te tahataha o te moana me nga papa kohatu e tiaki ana ia ratou i te papa.

Mai i nga tau 1970 ka timata nga iwi ki te hora haere i nga taha o nga whanga o te taha whanga ki te taha o nga whenua me nga rori, me nga kaipupuri whanga ki te urupare ki te whakaheke i te whanga o te whanga, kaore pea ka ngaro i te taiao. te taupoki ngahere me te puna tautuhinga o te taiao takutai. Ko nga mahinga otaota me nga mahi ahuwhenua whai hua i muri mai ka raruraru te raruraru i etahi rohe o Hokianga.

I te taenga mai o nga kaipupuri o te Pakeha ka tae mai nga tipu me nga kararehe, ko etahi o enei kua waiho hei momo pest kino. Ko nga haerenga o nga momo piringa ka taea, hei tauira, ka pa ki te whanga o te waaawa ki te whanga ki te whanga. He maha hoki nga painga o nga otaota me nga kararehe i whakaurua ki te whakarato i te tini o te kai ki o tatou hapori, a he puna no te moni whiwhi. He mea nui ki te tiaki i nga otaota kai tuku iho o nga tipuna me nga mea taketake. Me ako hoki maatau me te kimi i etahi atu ki nga otaota me nga pesticides e kino ana ki te taiao.

I tenei ra, e mihi ana nga iwi o Kohukohu ki nga painga o nga hanganga o te taone, me te whakahou ake i nga whenua e whakarei ake ana i te oranga o te hapori, te pai o te taraiwa i nga huarahi takutai moana me te takoha i mahia e te hapori ahuwhenua me te ahumahi rakau ki te whanaketanga o to taone taone. Engari e mohio ana hoki me kaha ake ta tatou hononga ki te whanga me te taiao kia pai ai te noho taiao a Kohukohu me Hokianga i te wa kei te heke mai. Ko te iwi o Kohukohu e mohio ana me whakarerekē nga whakamahinga o te kaha me nga ahuatanga o te raanei ki te whakaiti i nga rereke o te waro me te ururua kino, me te mohio ano hoki ki te hiahia me te whakarei ake i te koiora o nga taiao taiao ahurei kei te Hokianga.

"Kohukohu, he hapori e tiaki ana, e whakarei ake ana i te pauna taiao o te taone me te taiao takutai me te mohio ki to taatau hononga tuatahitanga."

"Kohukohu, a community that protects and enhances the natural balance of the harbour and coastal environment and recognises our interdependent relationship."

The first people to settle in North Hokianga in the Kohukohu area were descendants of the first polynesian navigators and their descendants today link to the iwi and hapu of the area. It was natural that they had a strong relationship with the land, the freshwater and the sea via their spiritual connections and food sources. Different types of forests and wetlands bordered and protected the harbour and the food, natural medicines and other natural materials that were needed for daily life.

After the colonial settlers arrived the landscape and the environment began to change dramatically, particularly during the late 1800's and early 1900's when the Kauri timber mills were operating on the harbour and after the Motukaraka dairy factory opened. Tons of sawdust entered the harbour from the Kohukohu and Rangiora timber mills and farmers cleared and burnt land to farm animals. Wetlands were reclaimed for farming and roads. The original natural shoreline of Kohukohu was changed dramatically by filling the bays and beaches first with kauri sawdust and then by rock and soil quarried from the surrounding hills. A coastal road was built on the waterfront with rock walls protecting them from erosion.

From the 1970's onward people began to notice that manawa [mangroves] were beginning to spread around the harbour edges next to the reclaimed land and roads and in the harbour tributaries in response to accelerated siltation of the harbour, likely caused by the destruction of the natural forest cover and the natural wetland filter systems. Sewerage systems and intensive farming later caused pollution problems in some areas of Hokianga. With the arrival of European settlers came introduced plants and animals, some of which have become serious pest species. Arrivals of potential pest species continues, for example the arrival of the Asian Paddle Crab into the harbour may affect the traditional flounder fishery. There are also many benefits of the introduced plants and animals which provide a wide variety of food to our communities and are a source of income. It is important to protect heritage food plants both indigenous and introduced. We also need to learn about and find alternatives to herbicides and pesticides that are dangerous to the environment.

Today, people in Kohukohu appreciate the benefits of the urban infrastructure and reclaimed land that enhances community life, the convenience of driving on coastal roads and the contribution that was made by the farming community and timber industry to the development of our heritage town. However, we also recognise that we need to improve and enhance our relationship with the harbour and the environment so that Kohukohu and Hokianga will be environmentally sustainable in the future. Kohukohu people recognise that our everyday energy use and lifestyles must change so that we can reduce carbon emissions and harmful waste and also recognise the need to maintain and enhance the biodiversity of the unique natural ecosystems that still exist in Hokianga.

Natural Environment - Summary of Goals and Objectives (Refer to Appendix 1B for details - pp 39 - 42)

"Kohukohu, he hapori e tiaki ana", e whakarei ake ana I te pauna taiao o te taone takutai me te mohio ki to taatau hononga tuatahitanga"

"Kohukohu, a community that protects and enhances the natural balance of the harbor and coastal environment and recognizes our independent relationship"

A. Protect the Harbour and Natural Environment:

- i) Identify key indigenous plants and animals. Plan protective actions
- ii) Identify threats to indigenous and valuable introduced species. Manage these threats
- iii) Study valued introduced species, especially food and fibre. Protect these species
- iv) Work towards ending the use of toxic pesticides and herbicides. Manage weeds and pests non-chemically
- v) Reduce non-biodegradable waste. Use strategies from awareness campaigns to agreed controls

B. Restore and Enhance the Harbour and Coastal Environment:

- i) Protect and improve local wetlands, parks and bush and parkland Wahi Tapu Ngahere / Lance Andrewes Park?
- ii) Appropriately manage waterfront Manawa/ Mangrove areas
- iii) Create a local green waste recycle system
- iv) Improve harbour water quality especially run-off from streams and wetlands, including farms and exotic forest
- v) Enhance local scenic natural areas and green urban spaces eg the hills behind Kohukohu township

C. Recognise our Interdependent Relationship with Nature:

- i) Form a local environment group and resource centre possibly Herald Building based?
- ii) Become part of a Hokianga harbour, or district wide, environmental group. Work with existing groups
- iii) Establish a College of Harbour, Estuarine, and Environmental Research
- iv) Educate children and adults in ecological awareness

D. Acknowledge Global Environmental Responsibilities:

- i) Reduce unsustainable consumption of energy and material resources
- ii) Reduce carbon emissions eg electric vehicles; possibly bio-fuel?
- iii) Increase domestic and commercial use of renewable energy eg solar; consider Waste-2-Energy temporarily?
- iv) Actively prepare for Global Climate Change and sea level rise from emergency Civil Defence to long-term measures

Kohukohu, June 2003 Herald Building at left of photo Kohukohu Road, Village Arts Gallery on left, then Hotel, 2019

Section 3: Taonga tuku iho: Heritage

Korero taonga tuku iho: Heritage Statement

"Kohukohu: He hapori e tautoko ana, e pupuri ana, e tiaki ana, e tiaki ana i te pono me te taiao o te kainga me nga rohe a tawhio noa."

"Kohukohu: A community that supports, maintains, defends, and protects the historic integrity and landscape of the village and surrounding area."

Ko Kohukohu he wahi e tino nui ana ki te Maori me te hitori o te koroni ki te katoa o Aotearoa. Kia mohiohia enei waahanga e rua ka whakaarohia te whakaaro o te taonga tuku iho, me te whakawhirinaki ki nga whakamaori rereke kaore i te wa pai ki te waahi waenga.

I te mea ko te 'Cultural Heritage' te mana, ko te arotahi ki te noho koroni mo te rohe. I te taha o taua mea, ko te nuinga o te taone ko te Taiwhanga Toi Whenua e tohu ana i te ahuatanga tuku iho motuhake e puta mai ana i nga ahua o waho o nga whare tawhito, me to raatau hononga ki te taha moana me te ahumahi rakau.

Ki te whakarite kia whakahonorehia nga kaihanga taketake o Kohukohu me o ratou taonga tuku iho i mua i te Pakeha, kei a matou te piringa ki te tiaki i nga waahi Tapu me nga atu tikanga Karaitiana Maori me nga wairua. Ko te whakamaori a nga iwi o te rohe i nga waahanga katoa o te mahere ka whakaatuhia i roto i nga mahi katoa.

Kohukohu is a place steeped in important Maori and colonial history significant to the whole of New Zealand. To recognise both of these aspects when considering the concept of heritage is a challenge, and relies on contrasting interpretations that don't always meet comfortably on middle ground.

As an 'official' Heritage Town, the focus tends to be on the colonial settlement of the area. In line with that, the majority of the town is a registered Heritage Precinct that recognises the special heritage character being derived from the external appearance of the historic buildings and their association with the waterfront and the logging / timber industry.

To ensure the original founders of Kohukohu and their rich pre-European heritage is respected, we have a commitment to protect Wahi Tapu areas and all other significant Maori Cultural and Spiritual beliefs. The interpretation by local iwi in all aspects of the plan will be reflected in all activity.

Heritage –Summary of Goals and Objectives (Refer to Appendix 1C for details – pp 43 – 44)

"Kohukohu, he hapori e tautoko ana, e tautoko ana, e purpuri ana, e tiaki ana, I te pono me te taiao o te kainga me nga rohe a tawhio noa"

"Kohukohu, a community that supports, maintains, defends, and protects the historic integrity and landscape of the village and surrounding areas"

A. Protect and defend the historic integrity of the town, the waterfront and the surrounding landscapes:

- i) Ensure the right balance is struck between development and protection
- ii) Preserve the features of buildings that are an essential part of the special character and ambience of Kohukohu
- iii) Ensure architecturally appropriate commercial and private development within the historic precinct of Kohukohu
- iv) Protect Wahi Tapu and other sites of Cultural and Spiritual Significance of Maori
- v) Protect significant Archeological sites and other historic places

B. Support and maintain the historic integrity of the town, the waterfront and the surrounding landscapes:

- i) Support Development in Kohukohu that is congruent with community values and Heritage Precinct Guidelines
- ii) Preserve the existing scale of development (including pedestrian scale of town)
- iii) Encourage the ongoing maintenance, improvement and restoration of historic buildings which are also public facilities



Section 4: Ohanga: Economy



Tirohanga/Vision Kohukohu – Rautaki Hapori: Economy Statement

"Ko te kaha o te ahumahi o Kohukohu e kaha ana ki te noho taiao me te taiao, me te whakauru, me te whakahoahoa, me te urupare"

"The evolving Kohukohu economy strives to be locally sustainable and globally connected, inclusive, resilient and adaptable"

Kaore e pai te öhanga o te ao nei mo te nuinga o nga tangata o to taone, te tautoko ranei i nga taone iti, tawhiti atu ano ko Kohukohu.

Ko nga mea e hiahiatia ana mo te whare - nga taonga me nga ratonga - me te nuinga o nga mea e whakaratohia ana e nga miihana me nga pakihi ahumahi e tango ana i nga hua o to taatau moni mai i to rohe.

I nga wa o mua i whakaratohia e matou, i hokohoko atu i te rohe. Ko nga whakataunga i puta mo tenei kaupapa whaitake. I noho nga tangata ki nga taone me nga kainga mo te haumarutanga, te hokohoko me te hokohoko, ka tuku motuhake i nga taonga me nga ratonga. I hangaia tenei i te taunekeneke me te whanaungatanga, a ka pupuri i te nuinga o nga hua o te hokohoko e haere ana i te rohe. Ko nga momo o te whakawhitinga me te whakawhitiwhitinga he taonga / rauemi e whai ana ki te hapori, he tika kia tiakina.

Mai i te tau 1980 ka pakaruhia tenei pakihi mo te hokohoko me te toa nui i roto i nga pokapū a-rohe e tuku ana i nga taonga iti, i te nuinga o nga wa e kawe mai ana, e whakawhirinaki ana ki nga rori pai, nga waka, me nga waahi iti.

Ka taea te whakatutuki i tenei ma te whakamahi i nga pukenga me nga ratonga i waenganui i te waahi, nga kari hapori, he kai me te mahi tahi me te nui o te hoko o nga taonga - i raupapahia mai i te pokapū rauemi hapori - he tautoko ake i te toa nui e hoko atu ana i nga hua o te rohe, he whanui whānui atu o nga hua me te whakarato i te ratonga tuku - he mea whakatairanga i nga wa katoa i runga i nga korero hou me nga ratonga whakawhitiwhiti. E whakatenatenahia ana nga korero a te motu, nga rohe a-rohe, a-rohe hoki.

Today's global economy does not work for many people in our community or support small, remote towns like Kohukohu very well. Basic household necessities – everyday goods and services – are mostly supplied by distant supermarkets and corporate businesses which take the profits of our spending away from our local area.

In times past, we provided and traded much more locally. Settlements evolved for this express purpose. People lived in towns and villages for security, sharing and trade, allowing specialization of goods and services. This created interaction and relationship, and kept much of the profits of commerce circulating locally. Such systems of exchange and transaction are a taonga/resource that belong to the community, worthy of protection and support. Since around 1980 this relatively 'natural' system of exchange has been disrupted, as part of 'globalization', by large chain-store retail businesses and supermarkets located in regional centres offering cheap, mostly imported goods, dependent for access upon better roads, cheaper vehicles, cheap fuel and often debt. Much of the enterprise and life blood of Kohukohu was drained as local businesses had to close down, unable to compete.

We in Kohukohu intend to rebuild a more localised, accessible, inclusive and resilient economy using traditional values plus alternative methods and new technology, with input from the best aspects of our present-day national and global economy.

This can be accomplished by sharing skills & services via a timebank, community gardens, a food & produce co-op for bulk purchase of supplies – coordinated from a community centre – plus support of a general store selling more local produce, a wider range of products and offering a delivery service – all regularly promoted via local news & communication services. Complimentary national, regional, district and local business initiatives are encouraged.

Economy - Summary of Goals and Objectives (Refer to Appendix 1D for details - pp45 - 48)

Ko te kaha o te amumahi o Kohukohu e kaha ana ki te noho taiao, me te whakauru, me te whakahoahoa, me te urupare.

The evolving Kohukohu economy strives to be a locally sustainable and globally connected, inclusive, resilient and adaptable.

A) Evolve Locally-sustainable Community Economic Initiatives:

- i) Open Te Whare Herara: The Herald Building as a multi-use Community Centre
- ii) Produce regular Kohukohu & North Hokianga Newsletter and E-Newsletter
- iii) Start and operate a Timebank to share skills and experience
- iv) Create and run a Food Co-op to distribute locally grown produce & bulk goods
- v) Establish Community Gardens, Work Bees, local Seed Bank, Shared Information and Tool/Machinery Repository
- vi) Acquire local provision of some FNDC and NRC services and procurement
- vii) Achieve 'Dark Sky Reserve' status

B) Support Mainstream Economic Activities (Public and Private):

- i) Encourage expansion and diversification of local shop to become a 'General Store' again
- ii) Upgrade 'Twin Coast Discovery Route' to State Highway status Rawene-to-Ahipara via ferry, Kohukohu, Broadwood and Herekino.
- iii) Provide EV charging station for tourists
- iv) A safe dual walkway and cycleway from Kohukohu to The Narrows ferry landing
- v) Tourism initiatives, projects and business ventures e.g. Te Ranui. 'Ara Rakautapu' & Lance Andrewes' Park. Cultural Centre. Guided village tours. Museum. Contemporary and traditional public sculptures. Grow quality along with quantity. Consider tourist capacity?
- vi) Local industry and employment initiatives. Social-enterprise and/or public private partnership e.g. Biofuel & firewood from roadside vegetation + replant natives. Possum fur and meat. Cottage industry re-using/upcycling plastics. Waste-2-Energy production...
- vii) Attract long-term residents to Kohukohu including as a place for refugee families to settle.



Section 5: Nga hanganga: Infrastructure



Tirohanga/Vision Kohukohu – Te korero mo nga hanganga: Infrastructure Statement

Ko te hiahia a Kohukohu ki te whakarato i nga hanganga tika me te whai hua kia taea ai e te hapori o Te Tai Tokerau Hokianga te tipu me te urupare ki te panoni

Kohukohu expects the provision of appropriate and effective infrastructure to enable the North Hokianga community to thrive and respond to change

I te hapori, ka whakanui, ka tohaina e tatou nga hanganga pakeke (nga hanganga) me nga hanganga ngohengohe (ratonga) e whakaratohia ana ki a tatou mai i nga puna maha (Takiwa, Takiwa Roopu, Central, NGO, Charities, me roto). He iti nei, he hapori tuawhenua motuhake, e whakapono ana mätou ko te whakarato o te hanganga taketake ko te tika tangata tika mo nga tangata e noho ana i roto i te iwi whakawhanakehia. Kei te tumanako matou i nga mea e rite ana, i nga waahi ranei, me nga ratonga pera me nga mea e whakaratohia ana i roto i nga hapori rite noa atu E whakapono ana mätou ko te hanganga e whakaratohia ana me whakaatu i te mahi o te taone, o te kainga ranei i roto i tona waahanga nui.

As a community we acknowledge and value the hard (structures) and soft (services) infrastructure we are provided with from many sources (District, Regional and Central Government, NGO's, Charities and from within). As a small, isolated rural community, we believe the provision of basic infrastructure is a fundamental human right for people living in a developed nation. We expect the same or similar facilities and services as those provided in similar communities elsewhere. We believe the infrastructure provided must reflect the role a town or village fulfils in its wider hinterland.

Kei te tumanako tatou kia whakatutukihia o tatou waahanga ki te whakatutuki i o tatou matea ma te tika me te whai hua

We expect our infrastructure to meet our needs by being appropriate and effective:

Appropriate: Infrastructure that is sympathetic to the area and environmentally friendly, sufficient to enable our community to fully participate in the economic, social, and democratic life of Aotearoa. The community can be involved in the procurement, provision and maintenance, development and infrastructure where feasible.

Effective: Infrastructure that is fit-for-purpose and efficient in action. Cleaning, maintenance, improvement and renewal – including viable alternatives – is possible, simple and timely. Infrastructure must be accessible, fairly distributed and as widely available as possible. Community members must never be denied life-serving infrastructure because it is unaffordable.

As a small community, we need to ensure every dollar we spend has a local impact. Therefore, the assets and services we pay for ned to be an integral part of our local economy. Also, given the Kohukohu community subscribes to the 'Principle of Subsidiarity' ¹ (as an organising principle for life in communities) our community believes:

- The majority of decisions regarding our infrastructure need to be made at a local level
- There should be local ownership of hard infrastructure where feasible
- Provisions of services and maintenance, like ownership and provision, needs to happen at the most local level possible

Kohukohu Infrastructure Ideas (This list is neither definitive or exhaustive)

Hard (mainly structural) Infrastructure	Soft (mainly service-based) Infrastructure
Roads and support structures	Community Development activity
Waste water/sewage system	Marae and Marae Committees
Storm water drainage	Churches
Ferry and Harbour Transport	Relationships with Local & Regional Government
Electrical power provision	Community skills and knowledge
Telecoms and Internet	Herald Cooperative/Collective
Refuse and Recycling collection	
Street Lighting	Women's Group
Paving/footpaths	
Signage	Kohukohu Community Trust
Public Toilets	
Parks and Amenities	Sports and Recreation activities
Library	Arts and culture
Hospital/Health System	Health System
Town Hall	Community Centre and Community activity
Wharf and ferry Ramp	
Fire Brigade Station and vehicle	Rural Postal Delivery system
Ambulance Station and vehicle	
School	Education system
General Store	
Village Arts Gallery, Art of This World & others	Artists Group

Infrastructure – Summary of Goals and Objectives (Refer to Appendix 1E for details – pp 49 – 50)

Provide an Effective and Accessible Infrastructure for the Community to Thrive and Respond to Change:

- i) Support the Improvement of Transportation, Tourism and Prepare for Future Challenges (eg Lobby for safe dual walkway-cycleway from Kohukohu central through to the ferry)
- ii) Upgrade Central Business District (eg traffic calming and placemaking projects)
- iii) Improve Aged Care and Family/Pensioner Housing (eg driving co-ops, travel share, rental housing)
- iv) Improve access to Internet
- v) Establish Subsidiarity ¹ and local provision of Council Services & Procurement (eg lawn mowing, non-toxic weed control, rubbish collection, etc...)
- vi) Establish Subsidiarity and Tino rangatiratanga (eg Residents Group)
- vii) Improve Sewerage & Waste Water Treatment
- viii) Improve Provision of Essential Services (eg a reliable water supply/additional water storage; retention and improvement of postal services)
- Subsidiarity: (In politics) the principle that a central authority should have a subsidiary function, performing only those tasks which cannot be
 performed at a more local level. This means that when tasks can be done by providers in Kohukohu, we would be supported by Far North District
 Council to do that.

Appendices

Appendix 1: Goals and Objectives in Detail:

- A. Community
- B. Natural Environment
- C. Heritage
- D. Economy
- E. Infrastructure

Appendix 2: Glossary of Terms



Appendix 1A: Goals and Objectives in Detail: Community

Community Goals:

A: To support & empower our community through our strong desire for freedom, self-determination & independence

	Objective	Key Actions
i)	Develop strong communication links within the community	Get a Newsletter up & running which will broadcast events & community engagements Paper & email Track use of relevant buildings and encourage additional usage all available spaces Formalise Te Reo classes
ii)	Create strategies that encourage inclusiveness in the community	Actively seek ways for Herald building to be used by the community Co-ordinate timetables for effective, appropriate & regular use of all community spaces. Create a Kohukohu Advocacy group
iii)	Identify initiatives to celebrate our community	Initiate a Kohukohu Celebration/commemoration day Initiate extended use of the Town Hall (post rejuvenation)
iv)	Enhance skills and training across the community	Work in with Economy Timebank to get a skills register started and look to fill community "gaps" with ongoing training in sustainable enterprises
v)	Identify ways to co-ordinate with other community bodies	Create a Residents/Ratepayers Assoc or Town Council Procurement of council activities — village maintenance
vi)	Work toward Subsidiarity ¹	Gain a mandate from community for 'council body replacement organisation'

^{2.} Subsidiarity: (In politics) the principle that a central authority should have a subsidiary function, performing only those tasks which cannot be performed at a more local level. This means that when tasks can be done by providers in Kohukohu, we would be supported by Far North District Council to do that.



Appendix 1B: Goals and Objectives in Detail: Natural Environment

Environment Goals:

A. Protect the Harbour and Natural Environment

	Objective	Key Actions
i)	Identify key indigenous plants and animals. Plan protective actions (continued)	Identify local biodiversity and natural ecosystems and learn about their needs, characteristics and processes Support existing research and conservation actions Identify pest animals and plants, gain awareness of the threats they pose and how best to manage them
ii)	Identify threats to indigenous and valuable introduced species. Manage these threats	Establish management techniques and plans to control or eradicate these pest species Study and preserve the local genetic diversity of useful introduced plants, especially those used for food and fibre Deal with community concerns regarding the local use of biocides
iii)	Study valued introduced species, especially food and fibre. Protect these species	Take action on weed and pest management which encourages the use of non-chemical controls Mount on-going awareness campaigns to help people understand the problems associated with unnecessary consumption and the undue use of non-renewable resources and their ultimate disposal Identify key indigenous plants and animals. Plan protective actions
iv)	End the use of toxic pesticides and herbicides. Manage weeds and pests non- chemically	
v)	Reduce non-biodegradable waste. Use strategies from awareness campaigns to agreed controls	

Environment Goals:

B. Restore and Enhance the Harbour and Coastal Environment

	Objective	Key Actions
i)	Protect and improve local wetlands, parks and bush and parkland – Wahi Tapu Ngahere / Lance Andrewes Park	Study the features of wetlands to be enhanced and create appropriate management plans for each Conduct similar ecological surveys and management plans for natural bushlands, parks and reserves.
ii)	Appropriately manage waterfront Manawa/ Mangrove areas	Consult the community and NRC to identify areas in the village waterfront where Manawa removal would benefit the community and not harm the environment.
ii)	Appropriately manage waterfront Manawa/ Mangrove areas	Consult the community and NRC to identify areas in the village waterfront where Manawa removal would benefit the community and not harm the environment.
iii)	Create a local green waste recycle system	Establish a suitable area for dumping and composting /recycling green waste where weeds can be safely disposed.
iv)	Improve harbour water quality especially run-off from streams and wetlands, including farms and exotic forest	Focus on the adjacent riparian areas starts with local streams and drains plus increased capacities of wetlands and salt marshes.
v)	Enhance local scenic natural areas and green urban spaces – eg the hills behind Kohukohu township	Plant with appropriate vegetation to replace harmful species of plants is an essential part of protection and enhancement activities.

Environment Goals:

C. Recognise our Independent Relationship with Nature

	Objective	Key Actions
i)	Form a local environment group and resource centre – possibly Herald Building based?	Investigate the possibility of housing the Resource Centre in the Herald Building with other Community Services.
ii)	Become part of a Hokianga harbour- wide, or district- wide environmental group. Work with existing groups.	Work with groups further afield to protect and enhance the wider Hokianga area.
iv)	Establish a College of Harbour, Estuarine, and Environmental Research	Set up working groups to investigate the feasibility of establishing an educational institute.
iv)	Educate children, and adults, in ecological awareness	Set up working parties to discuss and work out best course of action to achieve this objective.

Environment Goals:

D. Acknowledge Global Environmental Responsibilities

	Objective	Key Actions
i)	Reduce unsustainable consumption of energy and material resources	Create awareness campaign outlining the problems caused by unsustainable resource and energy use
li)	Reduce carbon emissions: eg electric vehicles, possibly bio-fuel?	Phase out fossil fuel use for transport, heating etc. Create buyer cooperative for the purchase of electric vehicles.
lii)	Increase domestic and commercial use of renewable energy: eg solar; consider Waste-2-Energy temporarily?	Replace gas and liquid fuel heating and cooking devices with wood fuelled or solar electric devices.
iv)	Actively prepare for Global Climate Change (GCC) and sea level rise from emergency civil defence to long-term measures	Map areas at risk of inundation and plan mitigation activity or alternative approaches. Investigate impact risks (fire, flooding, risk to food supply) for community and establish counter measures.

Appendix 1C: Goals and Objectives in Detail: Heritage

Heritage Goals:

A: Protect and defend the historic integrity of the town, the waterfront and the surrounding landscapes

	Objective	Key Actions
i)	Ensure the right balance is struck between development and protection	(Create) a Heritage Review Group for adherence to plan
ii)	Preserve the features of buildings that are an essential part of the special character and ambience of Kohukohu	Include reference to this aspect in Kohukohu Specific Heritage Precinct Guidelines Include reference to this aspect in review of plan as defined in Objective i)
iii)	Ensure architecturally appropriate commercial and private development within the historic precinct	Include reference to this aspect in Kohukohu Specific Heritage Precinct Guidelines Include reference to this aspect in review of plan as defined in Objective i)
iv)	Protect Wahi Tapu and other sites of Cultural and Spiritual Significance of Maori	Include local iwi in all Heritage related set up and review groups Record in Kohukohu Specific Heritage Precinct Guideline
v)	Protect significant Archeological sites and other historic places	Identify relevant sites & places Record in Kohukohu Specific Heritage Precinct Guideline Restore and develop waterfront, to preserve historical value and encourage recreational and commercial use through suitable development of waterway and harbour edge: - Collate existing ideas from previous plan and current meetings - Document requirements and present to potential parties (FNDC, NRC, Heritage NZ,) - Clarify specific actions with those parties to ensure agreed ideas are implemented Plan and proof for higher sea levels in the near future. Research potential sea level change for the Hokianga Identify opportunities to lobby local and central government

Heritage Goals:

B. Support and maintain the historic integrity of the town, the waterfront and the surrounding landscapes

	Objective	Key Actions
i)	Support development in Kohukohu that is congruent with community values and Heritage Precinct Guidelines	Access and Review Heritage Precinct Guidelines Produce Kohukohu specific Guideline
ii)	Preserve the existing scale of development (including pedestrian scale of town)	Identify the current conditions of the District Plan related to development and its relevance to the desire of the community to preserve scale: - Moderate land use in, and adjacent to, the town to preserve harmony with the existing character. - Avoid large buildings on significant slopes and skylines or on 'heritage sensitive' land - Set appropriate building height limits for the township and surrounding area
	With reference to guideline and 'Protects and Defends' Objectives	
iii)	Encourage the ongoing maintenance, improvement and restoration of historic buildings which are also public facilities (eg KK Town Hall, Library, old school historic reserve, St Mary's Church, The Herald Bldg, etc)	Develop a 10-year maintenance and improvement plan in conjunction with FNDC: - Encourage the appropriate landscaping of the township - Encourage natural re-vegetation processes where possible. This may include major infestations of invasive species and replanting with natives and/or exotics - Retain a 'Coastal Village' atmosphere

Appendix 1D: Goals and Objectives in Detail: Economy

Economy Goals:

A: Evolve Locally-sustainable Initiatives in the Community

	Objective	Key Actions
i)	Open Te Whare Herara: The Herald Building as a multi-use Community Centre	Proceed apace with renovations Codify administrative structure Engage community stakeholders: volunteers, users, participants, subscribers, donors, Research potential sponsors and funders Progress Kai Ora Fund Food Coop plans Discuss potential activities with shop leaseholder
ii)	Produce Regular Kohukohu and North Hokianga Newsletter and E- Newsletter	Find out who is interested? Engage/List potential writers Format and potential subjects Engage supporters, advertisers & sponsors Research possible other funders
iii)	Start and Operate a Timebank to Share Skills and Experience	Engage with Timebank org. Engage with Timebank Kaitaia 2 people with computers Start @Library prior to Herald Building opening Enlist 20 members Begin work exchanges & trades

Economy Goals:

A: Evolve Locally-sustainable Initiatives in the Community (continued)

	Objective	Key Actions
iv)	Create and Run a Food Co-op to distribute locally grown produce and bulk goods	Kai Ora funds already received Form Leader/Admin group - Survey community: seek active participants, possible subscribers & users: Operational ideas
v)	Establish Community Gardens, Work Bees, Local Seed Bank, Shared Information and Tool/Machinery Repository	Form leadership/admin group Determine participant numbers Locate suitable site(s) Inventory available resources List required new resources
vi)	Acquire Local Provision of some FNDC and NRC Services and Procurement	Forge partnership with FNDC to allow retrieval of rates payment for services such as mowing, weed control, rubbish collection, drain clearance, tree pruning, water testing, supply own rubbish bags, loo paper, relevant information, etc
vii)	Achieve 'Dark Sky Reserve' Status	

Economy Goals:

B: Support Mainstream Economic Activities (Public and Private)

	Objective	Key Actions
i)	Encourage Expansion and Diversification of Local Shop to Become a General Store Again	Herald Building, Food Coop, Community Gardens, Economy & Social Champions meet with lessees Seek WIN/WIN Survey wider community regards desired stock, buying preferences & demand
ii)	Upgrade 'Twin Coast Discovery Route' to State Highway Status: Rawene to Ahipara via ferry, Kohukohu, Broadwood and Herekino	
iii)	Provide EV Charging Stations for Tourists	Form lobby group or Social-Enterprise Partner with Crimson Coast Hwy &/or Top Energy + FNDC
iv)	Develop a Safe Dual-Walkway and Cycleway from Kohukohu to Narrows Ferry Landiing	Lobby Community Board & Council, contact & partner central government & district-regional- national cycleway organisations, Tourism Assoc., tourist operators, local cyclists East-West & North-South
v)	Support tourism initiatives, projects & business ventures (eg Te Ranui, 'Ara Rakautapu' and Lance Andrewes Park, Cultural Centre, Guided Village Tours, Museum)	Te Whare Herara i-Site function, disseminate news & publicity, support or form Social-Enterprise(s) Hapu-Social Enterprise partnership, develop ara: trail, advertise & promote, might include pou, sculptures & other markers, possibly or ideally a 'guided walk'?

Economy Goals:

B: Support Mainstream Economic Activities (Public and Private) (continued)

	Objective	Key Actions
vi	Support Local Industry and Employment Initiatives, Social Enterprise and/or Public/Private Partnerships	- Stay open to possibilities, e.g., providing office space at Te Whare Herara, Newsletter, business/computer mentoring & support, shared administration - Harvest exotics from roadside reserve & private land, plant natives, create Biofuel Employment & Training, litter & pest control.
vii)	Attract Long-Term Residents to Kohukohu (including a safe place for refugee families to settle)	

Appendix 1E: Goals and Objectives in Detail: Infrastructure

Infrastructure Goals:

A: Provide an Appropriate, Effective and Accessible Infrastructure for the Community Thrive and Respond to Change

Objective		Key Actions
i)	Support the Improvement of Transportation, Tourism and Prepare for Future Challenges	Lobby for safe dual walkway-cycleway from Kohukohu central through to the ferry
		Provision of an EV charging station for tourists Raise awareness of (and appropriate actions) the local coastal road's vulnerability to Sea Level Rise and other Climate Change impacts
		Investigate some form of public transportation system
		Lobby government to recognise the main road as a State Highway 15 extension (or Highway 13?) to improve the funding of carriageway, projects and Ferry
li)	Upgrade Central Business District Infrastructure	Initiate traffic calming and placemaking projects in the CBD to entice tourists to stop.
		Main street to reflect the heritage precinct of the village and encourage mixed commercial/residential use
		Use lighting conducive to Dark Sky Reserve initiative.
iii)	Improve Aged Care and	Investigate driving co-ops for shopping, travel share etc., using community owned van.
	Family/Pensioner Housing	Enable infrastructure to adapt to an aging population, to prevent elderly from having to leave Kohukohu to reside in care facilities elsewhere.
		Improve Family & Pensioner rental housing, public & private
iv)	Improve access to Internet	Ensure affordable & reliable hi-speed connection for all of North Hokianga: Essential for a town acting as a Civil Defence and emergency services base.
v)	Establish Subsidiarity ¹ and local provision of Council Services & Procurement	Community provision of council contracts – regain control of maintenance contracts to give local people the work & income

Subsidiarity: (In politics) the principle that a central authority should have a subsidiary function, performing only those tasks which cannot be
performed at a more local level. This means that when tasks can be done by providers in Kohukohu, we would be supported by Far North District
Council to do that.

Infrastructure Goals:

A: Provide an Appropriate, Effective and Accessible Infrastructure for the Community Thrive and Respond to Change (continued)

Objective		Key Actions
vi)	Establish Subsidiarity ¹ and Tino rangatiratanga	Establish a local 'Community Council' Start to push back
vii)	Improve Sewerage & Waste Water Treatment	Investigate the legality of the sewerage plant in Kohukohu and ongoing charges for a scheme supposedly paid for?
viii)	Improve Provision of Essential services	Develop the provision of a more reliable water supply to provide for the increasing long, dry summer months Maintain the local postal service in Kohukohu. Encourage Dairy owners to become a 'General Store' with wider range of goods, or start a community business in conjunction with Herald Office Explore the feasibility of having bulk fuel deliveries made to Kohukohu.

Subsidiarity: (In politics) the principle that a central authority should have a subsidiary function, performing only those tasks which cannot be
performed at a more local level. This means that when tasks can be done by providers in Kohukohu, we would be supported by Far North District
Council to do that.

Appendix 2: Glossary of Terms

Subsidiarity	Subsidiarity: (In politics) the principle that a central authority should have a subsidiary function, performing only those tasks which cannot be performed at a more local level. This means that when tasks can be done by providers in Kohukohu, we would be supported by Far North District Council to do that
NRC	Northland Regional Council
FNDC	Far North District Council
DOC	Department of Conservation
Self-determination	The maximum of freedom for each, combined with the maximum regard for the life and freedom of every other
Infrastructure	The basic facilities and systems serving a country, city, or area, such as transportation and communication systems, power plants, and schools.
Ecosystem	A system, or a group of interconnected parts, formed by the interaction of a community with their environment
Indigenous	Originating in and characteristic of a particular region or country
Non-biodegradable	Unable to decay
Estuarine	Part of an estuary (an arm or inlet of the sea at the lower end of a river)



6.2 KAIKOHE BUSINESS ASSOCIATION FUNDING FOR SECURITY LIGHTING

File Number: A2615553

Author: Robert Willoughby, Community Development Advisor

Authoriser: Sheryl Gavin, Manager - Corporate Planning and Community

Development

PURPOSE OF THE REPORT

The purpose of this report is twofold:

- To discuss the provision of a grant to the Kaikohe Business Association (KBA) from the Western Amenity Improvement Levy to upgrade and operate existing security lighting assets for the 2019/20 financial year.
- To recommend to Council that a targeted rate be levied on the business owners within the
 pedestrian zone of Kaikohe, sufficient to fund the ongoing maintenance and operating costs
 of the lighting network and other amenities and facilities that may be requested by the KBA.

EXECUTIVE SUMMARY

Over a number of years a lighting network has been established for night-time safety purposes in what is known as the pedestrian area of Kaikohe. The assets were not put in by Council, nor does Council maintain or pay for their operation. The lights are not in good repair and new ones are required in unlit areas.

The cost to make the network fit for purpose and to standardise parts for easier and cheaper maintenance going forward is approximately \$10,000 which could be spread over two years, including estimated electricity supply costs.

For the first year (2019/20), funding of \$5,000 could be provided by the Community Board by way of a grant from the Western Amenity Development Fund. The fund has a current balance of \$159,928 and is restricted to funding capital development within the CBD radius. The fund is administered by the Community Board.

For subsequent years costs could be recovered from business owners in Kaikohe by way of a targeted rate. A targeted rate can only be established by Council, and only alongside adoption of a Long Term Plan (LTP) or an amendment to the current LTP.

This report discusses:

- A proposed grant from the Community Board for the 2019/20 financial year.
- A proposal to request that Council establish a targeted rate, effective from the 2020/21 financial year if the planned 2018-28 LTP amendment proceeds, or 2021/22 (year one of the 2021-31 LTP) if the amendment does not proceed.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board:

a) Provide a grant of \$5,000 from the 'Western Amenity Improvement Levy' to the Kaikohe Business Association for the upgrade and operation of security lighting in the pedestrian zone of Kaikohe.

- b) Request that Council consult affected ratepayers on a targeted rate sufficient to cover the ongoing cost of amenity and security lighting in the pedestrian zone of Kaikohe:
 - i) Effective 1 July 2020 if an LTP amendment proceeds in 2019/20; or
 - ii) Effective 1 July 2021 (year one of the 2021-31 LTP) if an LTP amendment does not proceed in 2019/20.

1) BACKGROUND

In his Chairs Report for the Board meeting of 7 November 2018, Mike Edmonds raised the issue of lighting in the pedestrian zone of Kaikohe.

The current lighting assets are installed on a number of buildings and are not Council owned. The lights require repairs and upgrades, and standardised connections to allow for improved maintenance and extension to include a number of unlit portions in the zone. The cost of power supply is not shared by all business owners who benefit.

The Community Board agreed to seek the input of an electrician who advised that the cost to upgrade the network, extend it to unlit areas and cover the cost of power would run to approximately \$10,000. The KBA believes this cost could be spread across two financial years. Power supply and maintenance would be the only associated costs after the second year.

The KBA believes the fairest way to fund this is via a targeted rate to business owners, and if this is agreed to by Council, would like the opportunity to consider other amenities and facilities of value to the township, such as CCTV.

2) DISCUSSION AND OPTIONS

Upgrade of the lighting network – costs for 2019/20

This report requests Community Board assistance, by way of a grant to the KBA, for the repair and upgrade of the under-veranda lighting network in the pedestrian zone of Kaikohe and electricity costs for one year. A grant of \$5,000 would be sufficient for the 2019/20 year.

The Western Amenity Improvement Levy is the most appropriate source of funding. The balance of the reserve is currently \$159,928.

Option 1:

Provide a grant to the KBA from the Western Amenity Improvement Levy for \$5,000.

This is the recommended option as it is the best short-term means of assisting the KBA in its efforts to improve the amenities within the business area of Kaikohe.

Option 2:

Decline the grant.

Funding beyond the first year

To provide funding beyond the 2019/20 financial year, the KBA asks that Council establish a targeted rate levied on the business owners within the zone to come into effect for the 2020/21 financial year.

The targeted rate would raise sufficient funds to continue the repair and upgrade of the lights for another year, pay for power supply and provide other items of benefit to business owners, such as other amenity lighting, landscaping and CCTV.

The following steps are required to establish the targeted rate:

Identify the businesses to be targeted.

- Define the total annual funding required.
- Define what the funds will be used for.
- Consult the affected ratepayers regarding this proposal.
- Pass a Council resolution to set the rate as part of either an LTP or LTP amendment.

Alongside the rate, a signed Memorandum of Understanding (MOU) between Council and the KBA would be required.

Such an MOU would need to include (but not be limited to):

- Local Government Rating Act 2002 legal context
- A clear statement that the Kaikohe Business Association (KBA) be responsible for paying all invoices, including those for power supply to any asset.
- The process and timing for requesting payment of funds by Council to the KBA once the rate has been levied.
- The process and timing to confirm, annually, the amount of funds to be levied and the use those funds would be put to, including the circumstances under which Council or the KBA would need to carry out consultation with affected ratepayers.
- The process and timing for annual reports from the KBA to the Community Board on the use of funds.
- The process for terminating the targeted rate.
- The process for mediating disagreement between the members of the KBA and/or between the KBA and Council.

Such an MOU would be developed by Council's legal team. Content may vary from the above.

Option 1:

On behalf of the KBA, request that Council levy a targeted rate for the 2020/21 financial year.

This is the recommended option as it is the best long-term means of assisting the KBA in its efforts to improve the amenities within the business area of Kaikohe.

Note that this can only occur if Council decides to proceed with the planned amendment to the 2018-28 Long Term Plan.

If the amendment does not proceed the targeted rate cannot be established until the 2021-31 LTP is adopted, with the first year the rate would be levied being 2021/20.

Option 2:

Decline the request and advise the KBA to seek an annual grant from the Community Board grant for the required amount.

Reason for the recommendation

The KBA would ideally like a targeted rate in place now so that it can upgrade the lights and operate them going forward.

The Local Government Rating Act 2002 provides for new targeted rates only alongside the adoption of an LTP or LTP amendment. For this reason, the KBA requests the assistance of the Community Board and Council in two parts:

- Firstly, a grant from the Community Board to enable work on the lights in 19/20 and
- Secondly, a targeted rate as soon as possible afterwards.

The KBA believes this is the fairest means to raise the required funding.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Western Amenity Improvement Levy balance is currently \$159,928.

ATTACHMENTS

Nil

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	The provision of a grant from the Community Board is not significant. The establishment of a targeted rate is considered to be significant due to the impact on a group of ratepayers.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Rating Act 2002. Community Funding Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Not of district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No specific implications to Maori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	Business owners in the pedestrian area of Kaikohe who may fall into the area of benefit for any targeted rate.
State the financial implications and where budgetary provisions have been made to support this decision.	Sufficient funding is available in the Amenity Improvement Reserve.
Chief Financial Officer review.	The CFO has not reviewed this report.

7 CORPORATE SERVICES GROUP

7.1 FUNDING PROJECT REPORTS

File Number: A2629104

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

To receive the project reports from funding applicants in accordance with the Community Grants Policy.

EXECUTIVE SUMMARY

- Recipients of grants from the Community Fund must complete and submit a project report within two months of completion of their project.
- Two Project Reports have been received from Pioneer Village Kaikohe.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board notes the Project Reports from:

- a) Pioneer Village Kaikohe Growing Opportunities
- b) Pioneer Village Kaikohe Park-Up Safely

1) BACKGROUND

The Community Grant Policy - Section 1, Clause 15 states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report.

These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent.

Recipients who do not complete this form are ineligible for Council funding for a period of five years"

2) DISCUSSION AND OPTIONS

Copies of these project reports are attached for the Board's information.

Should Board members have concerns or issues with these reports, they should be raised for discussion at this part of the meeting.

Reason for the recommendation

In providing this Project Report the recipient has satisfactorily complied with the Community Grant Policy requirements, Section 1, Clause 15.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ATTACHMENTS

- 1. 2019-09-04 KHCB Project Report Pioneer Village Growing Opportunities A2628874
- 2. Supporting Documents Pioneer Village Kaikohe Growing Opportunities A2629005
- 3. 2019-09-04 KHCB Project Report Pioneer Village Park Up Safely A2628878 U

4. Supporting Documents - Pioneer Village Kaikohe - Park Up Safely - A2629011 🗓 🛗

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
Compliance requirement	Otali assessinent
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Community Grant Policy applies to this matter and relevant sections are included in the content of the report.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a community board report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	None
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences. (for example, youth, the aged and those with disabilities).	The Community Board has delegated authority to allocate funding.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for Budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fall to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: governance@fndc.govt.nz (PDF attachment via email is preferred) OR: Governance Support Far North District Council Private Bag 752

KAIKOHE 0440

lame of organisation:	Pioneer Village Kaillohe.
lame & location of project:	Kaikehe - Growing Opportunities
Date of project/activity:	JUNE - AUGUST 2019 and organg.
Which Community Board did	d you receive funding from?
Which Community Board did	d you receive funding from? Kaikohe-Hokianga Bay of Islands-Whangaroa
The second secon	Kaikohe-Hokianga Bay of Islands-Whangaroa

Please give details of how the money was spent:

Your contribution to the project and the funding you received from the Community Board must be accounted for
 Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
marcollee - Wega atlas & Mazzer Lux.	\$7135.75	/
Espresso Fix - Machine Installation	\$ 380 .94	/
Tobin Plumbers - Water Installation	\$ 794.75	✓
McKinnon Electrical - Power Papply	\$ 456.69	√
Southern Hospitality - Potter Opersonies Total		✓
11 1	\$ 9023.36.	

Give a brief description of the highlights of your project including numbers participating:

This is a very	exciting Joviney for all that are involved with ?	PVK.
training and	pokiling apportunities for our younger volunteers	and
an worlde in	eropagement with The wolf community. The a	Mad 9
one following	can only bring postive surresses to the area	۸-

Private Bug 752, Memorial Ave, Kcikoho 0400, New Zeoland, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@findc.govr.nz, Website: www.findc.govr.nz

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

This has been a very expensive god remarding project. a fanlastic outcome for Ovi community has televity surfaced
a raintart ownome to On community has then and
- a young student attending teen Parent Unit (18 with a small chuld).
has a dream she is gaining barrieta creatle and will tumpolite
has labely transforce must have a liences village this has
potential to bosome a long term relationship with bonelike to-
both partiel - exciting times ahead!

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

through lo	nebook a	ctrowled	gements	Sports	retup from	091	in _
NC kel	ron of	and wi	Il chow	as a f	nanaal	avant	Wen
ICHCB in	The av	mud ved	LWW.				`
Pianear)	village	wisher	to 1	hank -	he Boom	1 401	14
Pinear) Support	- We	hiphron	be orbl.	e to gre	w opportur	wher	MITH
out yo	× 3	**************************************	7/3-C-194 9-X		11		

If you have a Facebook page that we can link to please give details:

D.	1.11	Caillake.		
LITMOD!	VIIIAAA	(carllahe.		
1 O VIE EV	A 1111-			

This report was completed by:

Name:	delly van Gaglen
Address:	la Recreation Road Batailehe ouos.
Phone	C9) 4010816 mob: 0213508960
Email:	interpioneer village, org, nz
Date:	14/8/19

Schedule of Supporting Documentation

PIONEER VILLAGE KAIKOHE - GROWING OPPORTUNITIES

The following supporting documentation has been provided in support of the Project Report. It is emailed to members under separate cover.

1.	INVOICE: Max Coffee Roaster Ltd – Coffee Machine
2.	INVOICE: Max Coffee Roaster Ltd – Grinder
3.	INVOICE: Espresso Fix
4.	INVOICE: Tobin Plumbers Ltd
5.	INVOICE: McKinnon Electrical Ltd
6.	EMAIL: Southern Hospitality New Order 100029151
7.	EMAIL: Southern Hospitality New Order 100028894
8.	INVOICE: Teardrop Flags NZ



Project Report COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding. Please return the completed form to: governance@fndc.govt.nz (PDF attachment via email is preferred) OR: Governance Support Far North District Council Private Bag 752 KAIKOHE 0440 Name of organisation: Name & location of project: Date of project/activity: Which Community Board did you receive funding from? Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa Amount received from the Community Fund: 5,000 + 6ST Board meeting date the grant was approved: Please give details of how the money was spent: Your contribution to the project and the funding you received from the Community Board must be accounted for Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds. Receipt/s Supplier/Description \$amount attached (please tick) \$ 1. \$ \$ Ś Total: \$6474 00. Give a brief description of the highlights of your project including numbers participating:

Private Bog 752, Memorial Ave, Koikohe 0400, New Zealand, Freepinone: 0800 920 029, Phone: (09) 405 2750, Fex: (09) 401 2137, Email: ask.us@findc.govt.nz, Website: www.fndc.govt.nz

bringing

togethe

1

Convergation.

Date:

14/8/19.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

A highten sense at service, a cleaner losting entrance visitors with smaller children feel more sourfatable unloading and loading life or yet to have a school aroup visit but will be excited when they can bring the bus in through this entrance with options to drive on a continuity voite through he village, sample as yet to be invited as the security liquid and signage to be essent to drive or please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:
bond will be acknowledged here for all users to see
<u></u>
If you have a Facebook page that we can link to please give details:
Ploney Village toilche
This report was completed by:
Name: Kelly van Gaslen
Address: la Recreation Road, Kaikahe ouor
Phone (04) 4010816 mob: 0223508960
Email: Inte (& Pioneervillage. 019.172

2

Schedule of Supporting Documentation

PIONEER VILLAGE KAIKOHE - Park-Up Safely

The following supporting documentation has been provided in support of the Project Report. It is emailed to members under separate cover.

1. INVOICE: Jerkovich Transport Ltd

7.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 JULY 2019

File Number: A2601652

Author: Sam Chapman, Accounting Support Officer

Authoriser: Angie Thomas, Manager - Accounting

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Fund Account as at 31 July 2019.

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, "applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion".

Community Fund Account balance as at 1 July 2019	\$115,902.00
Less funds granted and uplifted to 31 July 2019	\$4,300.00
Community Fund Account balance as at 31 July 2019	\$111,602.00

DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and make a decision on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 July 2019 is \$0

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of funds from the Kaikohe-Hokianga Community Fund account to the Kaikohe-Hokianga Community Board. The statement of the Community Fund account as at 31 July 2019 is attached.

ATTACHMENTS

1. Statement of Kaikohe-Hokianga Community Board Fund Account as at 31 July 2019 - A2604618 I

Far North District Council
Kaikohe - Hokianga Community Board
Statement of the Community Fund Account as at 31 July 2019

Allocation Grants & Donations Annual Budget 2018/19 82,569.00
Community Board Placemaking Fund 33,333.00

Less Expenditure 2019/20 (Funds Uplifted)

July 19

Youthline Auckland for telecommunications costs 1,800.00
Carbon Neutral New Zealand work with FNDC Youth Council 2,500.00

4,300.00

Balance as at 31 July 2019 \$111,602.00

Less Commitments 2019/20 (Funds not yet up lifted)

0.00

115,902.00

Balance 31 July 2019 Uncommitted/(Overcommitted) \$111,602.00

Prior Year Commitments (Funds not yet Uplifted)

2018/19

Meeting 05.06.19

Kaikohe Basketball Court Project on Memorial Park Reserve to assist with beautification of basketball court area 7,714.01
Rural travel grant to Matihetihe School 515.00

Matihetihe School support children participating in regular sporting activity during 2019 winter season 85.00

Meeting 13.02.19

Rawene Golf Club Inc. to assist with the cost of The Hokianga Golf Fun Day 2019
Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial
Park

20,000.00

115.79

7.3 APPLICATION FOR FUNDING - HOKIANGA COUNTRY MUSIC CLUB

File Number: A2629121

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT:

To present the Community Board with information on the Local Community Grant application from Hokianga Country Music Club Inc to assist members in determining whether to approve, or decline the application.

EXECUTIVE SUMMARY

Hokianga Country Music Club Inc seeks funding to assist with costs towards providing special ferries and ferry crossing expenses for bands and performers attending the 2019 Hokianga Country Music Festival.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board approves the sum of \$2,785 (plus GST if applicable) to be paid from the Board's Community Fund account to Hokianga Country Music Club Inc for costs towards special ferry and ferry crossing expenses for bands and performers attending the 2019 Hokianga Country Music festival, to support the following Community Outcomes:

- a) Liveable communities that are healthy, safe, connected and sustainable
- b) Prosperous communities supported by a growing economy.

1) BACKGROUND

The purposes of the Hokianga Country Music Club Inc are to:

- Foster, encourage and develop the musical talents of all members and
- Promote and convene social activities to further the objectives of the Club.

This includes holding major activities in the Hokianga area as an ideal holiday and tourist destination.

The venues for this year's festival include Waimamaku, Omapere and Opononi as well as Rawene and Kohukohu. Continuous music is played at all venues throughout the weekend.

The Hokianga Country Music Club encourages everyone to enjoy Hokianga music, countryside and harbour vistas as well as partake in Hokianga hospitality. Based on attendance figures from previous years it is expected that 600 – 700 people will attend this festival.

2) DISCUSSION AND OPTIONS

Preliminary assessment of the application:

The application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

This applicant previously received funding in 2017 and 2018. Project reports have been received.

Option 1 Authorise the full amount requested

This application is for \$2,785 which is 7.60 % of the total project cost of the project.

Option 2 Authorise partial funding of the amount requested

Option 3 Decline funding

Option 1 is recommended by staff as it complies with the Community Grant Policy.

Reason for the recommendation

This application has been checked by staff for completeness and complies with all conditions of the Community Grant Policy, Community Outcomes as stated in the 2018-28 LTP, and all provisions listed on the application form.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ATTACHMENTS

- 1. KHCB Application for Funding Hokianga Country Music Club Inc A2628806 🗓 🖺
- 2. Schedule of Supporting Documents Hokianga Country Music Club Inc A2631701 1

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Maori in relation to land and / or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences for example, youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- · Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the <u>Community Grant Policy</u> to ensure you are eligible.
- · All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz - we're happy to
- Send your completed form to governance@fndc.govt.nz or to any Council service centre

Quotes (or evidence of costs) for all items listed as total costs on pg 3

The following must be submitted along with this application form:

B	Most recent bank statements and (signed) annual financial statements				
	Programme/event/project outline				
	A health and safety plan				
	Your organisation's business plan (if applicable)				
	If your event is taking place on Council land or road/s, evidence of permission to do so				
	Signed declarations on pgs 5-6 of this form				
Applica	ant details				
Organisatio	Hokanga Country Music Club Inc. Number of Members				
Postal Addre	ess 110 State Hymnay 12 RD3, Kalkohe Post Code OUT3				
Physical Add	dress 110 State Highway 12, Pakange Post Code 0473				
Contact Pe	medina Dans Position Secretary I treasurer				
Phone Num	mber 09 40155 30 (Work) Mobile Number 021551530				
Email Address hokiang a county musica gmail. com					
Please brie	afly describe the purpose of the organisation.				
The state of the s	der den courage, develop the musical talents of all members To donnance social achinhes to Further the done objectives.				

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

major activity is to promote the Holkianga area as an ideal holiday (tourist) destination and attraction.

	I Grant
Project Deta	
	ty Board is your organisation applying to (see map Schedule A)? Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa the project or event:
Name of Activity	2019 Hokianga Cainly Music Teshval Date 27,28,29 September Warmamaku, Omapere, Openoni, Kohukohu Time Mam - Midnight
	arge for the public to attend or participate in the project or event?
If so, how much?	\$30 All Neekend Badge Entry

obbecado debero de como como pero maio de la representación de controloxidade de la como de como de la como de Portes de la como de l

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

We are applying for Funding for Bands/Performers Ferry Crossings, and also for Special Ferries for our visitors.

 Our Festival Venues are situated in Waimamaku, Omapere, Opononi, Rawene and Kohukohu. Continuous music is played at all venues throughout the weekend, with the opportunity for everyone to enjoy Hokianga at their leisure, not just the music but also green countryside, beautiful harbour vistas and our hokianga hospitality. These are all memories that our visitors take home with them and also what brings them back.

Our festival bands will be crossing on the Ferry throughout the weekend, as well as many festival goers to get to Kohukohu Hotel venue. Kohukohu Is 'an off the radar' township that so many of our festival patrons take this opportunity to see the North side and Kohukohu.

With the influx of people at this time of year, the majority of our accommodation is snapped up, local business gear up for a busy Weekend. Accommodation, food services, petrol services, and hotels gear up for our visitors at this time. Receipt sales of badge sold indicate on average 600-700 people every year are in the area.

We are always grateful and appreciative to the our volunteers who give
their time to make our festival memorable. Ladies from the Lions have
manned our Opononi Door for several years, all our Door People,
Courtesy Van Drivers, Advertising boards, and especially our committee
who organize Bands, Venues, Funding, Billboards, Flyers, Badges,
Decorating venues voluntarily.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- . Do not use the dollar sign (\$) just enter the dollar value
- . If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire Achal	250	
Advertising/Promotion (Est)	1000	
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying) Est	500	
Equipment Hire (Sound Technicians	7987	
Equipment Purchase (describe)		
	_	
Special Ferries + Bards Ferry Crossing	2785	2785
Hardware (e.g. cement, timber, nails, paint)		
Levy's and rees	700	
Refreshments		
Travel/Mileage	900	
Volunteer Expenses Reimbursement		
Wages/Salary	_	not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) Accompadation and Meals (Est)	70505 2000	
TOTALS	36627	2785

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018)

A1855967

Page 3

Local Grant	
Application Form	
Financial Information	TO THE PROPERTY OF
s your organisation registered for GST?	Number
low much money does your organisation currently have?	\$18103.13
low much of this money is already committed to specific purposes?	\$ 11445.67
ist the purpose and the amounts of money already tagged or committed (

Amount
11445.67
separate dank
to Feshval
Bank Alc.
(-
11445.67

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Pub Channy	\$10000	Yes / Pending
		Yes / Pending
		Yes / Pending
	100	Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

	Purpo	se	Amount	Date	Project Report Submitted
Fund	Special	fernes.	1500 -	Sept 2018	(Y) / N
10	i.e.	12	2179-	Sept 2017	(Y)/ N
11	he.	N.C.	2296-	Sept 2016	(Y) / N
1.4	St r	15	2243	Sept 205	(Y)/ N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029 (version Sept 2018) A1859967

			No. Band	
	Band Name	No. Cars	Members	No. Spouse
RIDAY	From the programme			
27/09/19	Cat Tunks	3	5	4
27/09/19	Urban Country	2	5	2
27/09/19	Kowai	3	5	3
27/09/19	Coutry Drifters	3	6	4
27/09/19	Koltrain	3	5	4
27/09/19	Raymond Solomon	1	1	2
27/09/19	Coconut Cowboys	4	6	5
BATURDAY		E 0 11 .		
28/09/19	The Tradesmen	2	4	2
28/09/19	Carleen and the boys	3	5	2
28/09/19	Marilyn Kingi	3	6	5
28/09/19	Quick Silvar	2	5	2
28/09/19	неме	6	8	8
28/09/19	Maria's Hot Property	4	5	5
28/09/19	Brad Hall band	1	S	3
28/09/19	White Goat	1	4	3
	Honky Tonkin'	3	5	4
	Prongia Mtn Men	3	5	4
28/09/19	_	4	5	4
	Just Kidding	3	4	4
28/09/19	1	2	6	4
BUNDAY				
29/09/19	Dave Ewart	3	5	3
	Redeye Band	3	5	3
29/09/19	1	2	2	2
	Donna Saunders	4	5	4
	The Originals	2	5	3
29/09/19	1	3	5	3
	The Vibrations	4	7	5
29/09/19		2	5	4
	Motown 4040	4	6	3
29/09/19	1	0	0	
TOTALS		83	145	104
x 2 for Retu	urn Trin	166	290	206

50 x 10 Trip Passenger Concession @ \$10	500.00
17 x 10 Trip Vehicle Concession @ \$55	935.00
9 x \$150 Special Ferries	1350.00
	2785.00



Bands	Accommodations	Unit No	Days	Per Night	Total
Bradley Hall Band	Copthorne Split Beds	5	3	\$200.00	\$600.00
Bradley Hall Band	Copthorne Split Beds	5	3	\$140.00	\$420.00
Bradley Hall Band	Copthorne Split Beds	5	. 3	\$140.00	\$420.00
Papa D	Copthorne	12	3	\$140.00	\$420.00
Papa D	Copthorne	13	3	\$140.00	\$420.00
Carleen& Boys	Copthorne Split Beds	14	3	\$140.00	\$420.00
Soundman	Copthorne	15	4	\$140.00	\$560.00
Ray Solamon	Copthorne	27	3	\$160.00	\$480.00
Basil PoChing	Copthorne	28	3	\$160.00	\$480.00
Door Bandits	Copthorne	32	3	\$160.00	\$480.00
Kowai	Copthorne Split Beds	37	2	\$160.00	\$320.00
Kowai	Copthorne Rolloway Split Beds	38	2	\$160.00	\$320.00
	Copthorne				\$5,340.00
Cat Tunks	Rodwell - Orca-Sleeps 4	185 SH12, Omapere	3	\$150.00	\$450.00
Cat Tunks	Rodwell - Nest-Sleeps 3	186 SH12, Omapere	3	\$115.00	\$345.00
	Rodwell				\$795.00
Country Drifters	Opononi Hotel	2	3	\$180.00	\$540.00
Country Drifters	Oppnoni Hotel	3	3	\$180.00	\$540.00
Donna Saunders	Opononi Hotel	9	3	\$200.00	\$600.00
nna Saunders	Opononi Hotel	7	3	\$200.00	\$600.00
	Opononi Hatel				\$2,280.00
Koltrain	Judy Barnes	SH12, Omapere	3	\$200.00	\$600.00
Diversity	Ruki Te Rore	48b Waiotemarama Road, Pakanae	3	\$150.00	\$450.00
Just Kiddin	Globetrekkers	281 State Highway 12 Omapere	3	\$250.00	\$750.00
The Originals	Globetrekkers	281 State Highway 12 Omapere	3	\$240.00	\$720.00
	Globetrekkers				\$1,470.00
Shotgun	Opanoni Dalphin Lodge		2	\$157.50	\$315.00
Shotgun	Opanoni Dolphin Ladge		2	\$270.00	\$540.00
	Opononi Dolphin Lodge				\$855.00
White Goal	Opanoni Dalphin Lodge		3	\$390.00	\$1,170.00
Hara& Jack	Opanoni Dalphin Ladge	[3	\$130.00	\$390.00
	Opononi Dolphin Lodge				\$1,560.00
Marias Hot Property	Helen & Max Kidd	306 SH12, Omapere	3	\$350.00	\$1,050.00
Motown 4040	Green Bach	229 SH12, Omapere	2	\$255.00	\$510.00
Dan Country	Andrewes Villa	27 SH12, Opononi	3	\$150.00	\$450.00
Red Eye	Opanoni Vista	72 Taumatawiwi St, Opononi	2	\$247.50	\$495.00
Coconut Cowboys	Parlanes Beach House	294 SH12, Omapere	3		\$965.00
	Hoklanga Property Management				\$2,420.00
Quicksilvar	Shayne Thomspon	270 S12, Omapere	2	\$307.50	\$615.00
Marilyn Kingi Band	Clyde Samson		3	\$375.00	\$1,125.00
The Tradesmen	Graham Webb	10 Walanga Pl, Opononi	3		\$350.00
Longhams	Palm View Cottage	177 SH 12, Omapere	3	\$190.00	\$570.00
Soundman-Alexander	Rachel Brand		3	\$85.00	\$255.00
Jan Pirongia Mt Men	Sandview	113 SH12, Pakanae	3	\$170.00	\$510.00
Truckle&Pete	Chanel		3		\$260.00
					\$20,505.00
Own Accommodation					
Driftwood					
Honky Tonkin					
The Vibrations					
HCMC					
Sidekix	l				



Local Grant



Application Form

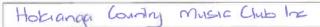
Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)



We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- 6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Local Grant



Application Form

We agree to the following conditions if we are funded by Local Community Grant Funding:

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change
 of purpose(s) is obtained in advance from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST
 we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- 8. To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	Charlotte Taranaki	Position	President
Postal Address	POBOX 104 Omapere	2	Post Code OLLLL
Phone Number	09 4058 061	Mobile Number	021 08274099
Signature	of tavanaki		Date 22.7.19
Signatory Tv	vo O		
Name	Ruki Te Rove	Position	Committee Member
Postal Address	PO Box 99, omapere	-	Post Code 0444
Phone Number	09 4058134	Mobile Number	0274058134
Signature	. A Two		Date 22.7.19

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Schedule of Supporting Documentation HOKIANGA COUNTRY MUSIC CLUB INC

The following supporting documentation has been provided in support of the funding application. It is emailed to members under separate cover

1.	LETTER: To Kaikohe-Hokianga Community Board
2.	LETTER: To Broad Spectrum
3.	QUOTE: Sound Technician costs
4.	FINANCE: Statement of Income and Expenditure 2019
5.	BNZ: Transaction History
6.	BNZ: Deposit Slip

7.4 APPLICATION FOR FUNDING - WAIMAMAKU COMMUNITY GARDEN GROUP

File Number: A2632044

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT:

To present the Community Board with information on the Local Community Grant application from Waimamaku Garden Club Group to assist members in determining whether to approve, or decline the application.

EXECUTIVE SUMMARY

Waimamaku Community Garden seeks funding to assist with costs towards purchasing resources, equipment, machinery and infrastructure items for the Waimamaku Community Garden.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board approves the sum of \$6,451 (plus GST if applicable) to be paid from the Board's Community Fund account to Waimamaku Community Garden Group for costs towards purchasing the following:

Broad fork

First aid kit

Greenhouse

Compost bins and safety gear

Water tank and

Machinery

to support the following Community Outcomes:

- a) Liveable communities that are healthy, safe, connected and sustainable
- b) Prosperous communities supported by a growing economy.

1) BACKGROUND

The Waimamaku Community Garden Group is a recent addition to the small community of Waimamaku established in 2018 as part of a wider community conversation on community development.

The Group consists of experienced and seasoned gardeners, expert ecologists, horticulturalists and rangatahi. It holds regular gardening workshops and provides educational opportunities to learn horticultural skills to encourage whanau in the area to grow healthy kai.

It also encourages the community to develop small-scale gardening enterprises for the purpose of providing for their own income and financial security.

2) DISCUSSION AND OPTIONS

Preliminary assessment of the application:

The application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

This is a new applicant.

Option 1 Authorise the full amount requested

This application is for \$6,451 which is 48.17 % of the total project cost.

Option 2 Authorise partial funding of the amount requested

Option 3 Decline funding

Option 1 is recommended by staff as it complies with the Community Grant Policy.

Reason for the recommendation

This application has been checked by staff for completeness and complies with all conditions of the Community Grant Policy, Community Outcomes as stated in the 2018-28 LTP, and all provisions listed on the application form.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ATTACHMENTS

- 1. Application for Funding Waimamaku Community Garden Group A2628785 😃 🖺
- 2. Supporting Information Waimamaku Community Garden Group A2631704 U

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's Significance and Engagement Policy</u>	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Maori in relation to land and / or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant



Application Form

Please read carefully:

Instructions

- Read this application form in full before you start filling it in. It is easier to complete an
 application if you have the information you need at your fingertips.
- · Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the
 application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz – we're happy to help.
- . Send your completed form to governance@fndc.govt.nz or to any Council service centre

Quotes (or evidence of costs) for all items listed as total costs on pg 3

Most recent bank statements and (signed) annual financial statements

The following *must* be submitted along with this application form:

Programme/event/project outline

□ A1	health and safety plan					
☐ Yo	Your organisation's business plan (if applicable)					
	If your event is taking place on Council land or road/s, evidence of permission to do so					
☐ Sig	gned declarations on pgs 5-6 of this form					
Applicant	details					
Organisation	Waimanak Community Garden Number of Members 20					
Postal Address	7233 SH 12, Wainamaku Post Code 0473					
Physical Addres	s 7233 SH 12, Wainamaku Post Code 0473					
Contact Person	Courtney Davis Position Secretary					
Phone Number	09 4396443 Mobile Number 0220809675					
Email Address	colavis @teroroa.iwi.nz					
Please briefly	describe the purpose of the organisation.					

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Decises Date	el-			
Project Deta	iis			
hich Communi	y Board is your organisation applying to (see map Schedule	A)?		
	Te Hiku ☐ Kaikohe-Hokianga ☐ Bay o	of Island	ds-Whang	aroa
learly describe	the project or event:			
lame of Activity	Community Garden	Date	Jan	2019
ocation	Wainamaku, Hakionga	Time		
Vill there be a cha	urge for the public to attend or participate in the project or event?		☐ Yes	□ No
so, how much?	-			

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Community Fund Application

The Waimamaku Community Garden is a relatively recent addition to the landscape of the small community of Waimamaku, only being established in the middle of last year after initial talks last year as part of a wider conversation on community development. The Waimamaku Community Garden Group is umbrellered by the South Hokianga Ginger Group. Our group consists of a core team of people who are passionate about the environment and about good quality, healthy, organic food. We believe that this group will expand as the mahi begins and the garden grows. Currently our group consists of experienced, seasoned gardeners, expert ecologists and people with horticultural qualifications and rangatahi keen to learn. So far we have established raised beds and a community composting area and have secured funding for the establishment of a food forest within the village and the development of a pataka kai (food cupboard) on site.

We are also engaged in the holding of regular gardening workshops where we provide an educational space for learning horticultural skills in order to encourage whanau within our area to use these skills to provide healthy kai for themselves and their families. These skills can also be used to develop small-scale horticultural enterprises that can provide income and financial security for these whanau, something that would be incredibly beneficial in an area with high unemployment and limited employment opportunities.

In order to assist us in this kaupapa we seek funding to facilitate us in providing more educational resources as well as infrastructure and tools to enable us to produce high quality kai to distribute to those in need within our area. Some of these tools are out of reach of our average community member, so we hope to establish a tool library that can be loaned out to members of our community for them to be able to better produce better food or take care of themselves. The educational resources will enable us to teach a wider range of skills and a more holistic approach to gardening that is mindful of the environment.

We also require a range of health and safety materials that will keep our people safe while working with machinery, equipment and gear. These include items such as earmuffs, safety gloves and a first aid kit.

We live in a low socio-economic area with some of the highest levels of unemployment in New Zealand. By teaching skills that can generate income and reduce living costs as well as improve health outcomes we hope to have a significant impact on the health of our community as a whole and improve our resiliency and become more self-sufficient.

The items:

The following is a list of items we are requesting funding for to enable us to grow and continue our work. We have chosen them because they are of high quality and good price point and best suited to our work. Because of their quality construction, they will serve us well into the future as we continue in our mission to provide quality kai and the knowledge to grow it to the community of Waimamaku.

We selected the Promax 1000L tank as we know that sufficient water is key to the growing of food. We currently receive water courtesy of a supportive local business, but to ensure that we provide adequate water over the hot, dry Summer months, it is essential that we develop a water supply system of our own that we can rely upon. We selected this tank as Promax is known to have high quality products and is the closest supplier to our area.

We have selected a worm farm because as part of our educational work we are seeking to develop a range of food-waste reduction systems within our community composting centre. With this we can effectively demonstrate a range of food-waste production techniques that can turn unwanted food waste and organic matter into nutrient rich fertiliser for producing quality food. Food-waste going to landfill is a significant contributor to climate change as it creates methane gas. By educating people about this we are not only mitigating climate change, we are helping whanau grow healthy food for themselves.

A Compost Tumbler will be another valuable addition to our community composting centre where we seek to educate about and demonstrate the reduction of food waste and recycle organic matter into productive compost that can be distributed back to the community or used in the community garden.

The Masport Biowizz 5.0hp Chipper Shredder will be a valuable addition to our community tool library. It would enable both the community garden and the community as a whole to effectively turn valuable organic matter, in the form of small logs, twigs, etc, into woodchip that could be recycled into compost in our composting system or used as mulch to protect the orchard we will be planting or suppress weeds in our garden. This unit is produced by a reputable manufacturer and has a superior price point. Because of its' quality construction it will serve our community well into the future. Its' price puts this kind of tool out of reach of the vast majority of our community, but if it is communally held in trust it will be able to serve many people.

The greenhouse we have selected is from Redpath NZ. This is a very reputable supplier of greenhouses and nurseries. We have chosen this particular one because it is heavy duty and easy to assemble. The cost of shipping is also included in the quote which makes it a very economical option.

We have chosen a compliant first aid kit from Trade Workwear. We selected this one as it is a high quality and compliant first aid kit from a reputable supplier that also engages in health and safety training. This will ensure that whilst engaging in our work we can provide adequate first aid in the case of an accident. This one is also wall mounted so we can ensure it is well looked after. We also understand that we need to provide health and safety equipment for using machinery in order to keep volunteers safe so have included gloves and earmuffs. We have selected these from Bunnings as we are hoping to purchase a number of other equipment from there.

We have decided to purchase as much of the equipment as possible from the same supplier to reduce the cost and environmental impact of shipping things from around the county. We live in a very isolated area and are quite far from any main business districts. This is why we have not provided competing quotes, as we are very limited with where we can actually source items from without paying a lot in shipping.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees²		
Administration (incl. stationery/copying)		
Equipment Hire		The second second second
Equipment Purchase (describe)		1 - 13 15
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS refer to attached sheet	\$13391.00	\$6451.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Budget

ITEM	COST	AMOUNT REQUESTED FROM FNDC	SUPPLIER	PURPOSE
Broadfork	\$352.00	\$352.00	Crafty Gatherer	Gardening
First Aid Kit	\$115.00	\$115.00	Trade Workwear	Health and Safety
Greenhouse	\$1,325.00	\$1,325.00	Redpath	Propagation
Compost Bins and safety gear	\$527.00	\$527.00	Bunnings	Education
Watertank	\$810.00	\$810.00	Promax	Water storage
Machinery	\$3322.00	\$3322.00	Stihl	Gardening
Workshop hours	30hrs@ \$20p/h - \$600.00	In kind	Waimamaku Community Garden	Education
Volunteer hours in garden	250hrs@\$20p/h - \$5000.00	In kind	Waimamaku Community Garden	Gardening
Promotion education hours	15hrs@\$20p/h - \$300.00	In kind	Waimamaku Community Garden	Gardening
Administration	52hrs@\$21p/h \$1040.00	In Kind	Waimamaku Community Garden	Administration
TOTAL	\$13391.00	\$6451.00		

Local Grant				
Application Form				
Financial Information				
Is your organisation registered for GST?	GST Number			
How much money does your organisation currently have?	\$ 4500			
How much of this money is already committed to specific purposes?	\$4500			
List the purpose and the amounts of money already tagged or commit	ted (if any):			

Purpose Amount

Pataka Kai \$750

Educational display boards \$750

Free community in orkshops \$1500

Raised beds \$500

\$4500.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Rub Charity Ltd	\$11,000.00	Yes / Pending
		Yes / Pending
		Yes / Pending
1 1		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

TOTAL

Local Grant





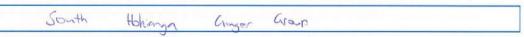
Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)



We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- 2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- 6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One	Signatory Two
Limiting	

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967



We agree to the following conditions if we are funded by Local Community Grant Funding:

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- 2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- 5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- 8. To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Liam Kiely	Position	on Tr	easurer
7233 State Highwa	7 12		Post Code 047 §
09 4054661	Mobile Number		
Krimshing		Date	15.7.2019
0			
Cartney Davis	Position	on Secre	etay of Waimanna
7233 SHIZ, Wa	:ngknak		Post Code 04-73
0220809675	Mobile Number		
Ch		Date	15/7/19
	7233 State Highway 09 4054661 Minship 0 Cartney Paris 1233 SH12, Wa	7233 State Highway 12 09 4054661 Mobile Number Minship Cartney Paris Position 7233 SH12, Waingkanak	7233 State Highway 12 09 4054661 Mobile Number Minding Date Cartney Davis Position Secre 7233 SH12, Waingkangk 0220809675 Mobile Number

Schedule of Supporting Documentation

WAIMAMAKU COMMUNITY GARDEN

The following supporting documentation has been provided in support of the funding application. It is emailed to members under separate cover

1.	PROGRAM: Tai Tokerau Timebank Outline
2.	JOB DESCRIPTION: Kaitaia Timebank
3.	ASB: Bank Statements
4.	FINANCE: Performance Report
5.	PROGRAM: Health and Safety Induction
6.	GUIDE: Health and Safety

7.5 APPLICATION FOR FUNDING - LEARN NZSL WITH EDDIE TRUST

File Number: A2632124

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT:

To present the Community Board with information on the Local Community Grant application from Learn Sign Language with Eddie Trust to assist members in determining whether to approve, or decline the application.

EXECUTIVE SUMMARY

Learn Sign Language with Eddie Trust seeks funding to assist with costs towards host low-cost New Zealand Sign Language (NZSL) classes in Kaikohe.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board approves the sum of \$2,299 (plus GST if applicable) to be paid from the Board's Community Fund account to Learn New Zealand Sign Language with Eddie Trust for costs towards:

Venue hire

Advertising and promotion

Facilitator fees

Administration

Consumable materials and

Travel

to support the following Community Outcomes:

- a) Liveable communities that are healthy, safe, connected and sustainable
- b) Proud, vibrant communities

1) BACKGROUND

Learn New Zealand Sign Language with Eddie Trust aims to provide low-cost sign language classes to bridge communication with local and visiting deaf people who use NZ sign language. Over 2000 deaf people live in the Northland district and use NZSL.

Sign language enhances communication skills for people wanting learn. A recent scoping survey identified 10 students from Kaikohe wanted to learn NZSL.

2) DISCUSSION AND OPTIONS

Preliminary assessment of the application:

The application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

This is a new applicant.

Option 1 Authorise the full amount requested

This application is for \$2,299 which is 50 % of the total project cost.

Option 2 Authorise partial funding of the amount requested

Option 3 Decline funding

Option 1 is recommended by staff as it complies with the Community Grant Policy.

Reason for the recommendation

This application has been checked by staff for completeness and complies with all conditions of the Community Grant Policy, Community Outcomes as stated in the 2018-28 LTP, and all provisions listed on the application form.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ATTACHMENTS

- 1. Application for Funding Learn NZ Sign Language with Eddie Trust A2628798 🗓 🖺
- 2. Supporting information Learn NZ Sign Language with Eddie Trust A2631703 U

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <u>Council's</u> <u>Significance and Engagement Policy</u>	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Maori in relation to land and / or water
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant



Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an
 application if you have the information you need at your fingertips.
- Please see Section 1 of the <u>Community Grant Policy</u> to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the
 application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz – we're happy to help.
- Send your completed form to governance@fndc.govt.nz or to any Council service centre

Quotes (or evidence of costs) for all items listed as total costs on pg 3

The following	g <u>must</u> be submitte	d along with this	application form:
---------------	---------------------------	-------------------	-------------------

	Most recent bank statements and (signed) annual financial statements							
	Programme/event/project outline							
	A health and safety plan							
	Signe	ed declarations on pgs 5-6 of this fo	rm					
Applica	nt de	etails						
Organisation	n [Learn NZSL with Eddie Trus	t			Numbe	er of Members	n/a
Postal Addres	ss	29 Western Hills Drive, Kensington, Whangarei Post Code 0112					0112	
Physical Add	ress	29 Western Hills Drive, Ken	singtor	n, Whanga	rei		Post Code	0112
Contact Pers	son	Kim Robinson			Position	Admin	istrator	
Phone Numb	oer [022 648 1268		Mobile N	umber	022 648	3 1268	
Email Addres	ss	info@eddie.nz						
		scribe the purpose of the organi			nd Sign La	anguaga a	lagge	
Learn N2	<u> </u>	vith Eddie Trust aims to provide lov	v cost i	vew Zeala	nu Sign La	inguage c	iasses.	

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967



Project Deta	ails					
Which Communi	ity Board is yo	our organisa	ation applying to (s	ee map Scl	nedule A)?	
	Te Hiku	\Box	Kaikohe-Hokianga		Bay of Island	ds-Whangaroa
Clearly describe	the project or	event:				
Name of Activity	NZSL in the	community			Date	Sept - Dec 2019
Location	Kaikohe Mei	morial Hall			Time	TBC
Will there be a ch	arge for the pu	blic to atten	d or participate in the	project or	event?	☑ Yes □ No
If so, how much?	\$40 registrat	ion fee				
Outline your acti	ivity and the s	ervices it w	vill provide. Tell us	:		
• Who	will benefit fro	m the activit	y and how; and			
			f activities and expe	iences avai	lable to the co	mmunity.
Goal - To hos	t low cost New	Zealand Si	gn Language classe	s		
Benefits of lea	rning NZSL: B	ridging com	munication with loca	al and visitin	g Deaf people	who use NZSL.
Enhances con	nmunication sk	ills for peop	le wanting to learn I	NZSL due to	a hearing los	S.
Making new fr	iends through	a new langu	ıage			
Northland Dis	trict has over 2	000 Deaf p	eople living in the re	gion that us	e NZSL	
NZSL is used	in all aspects o	of life: Famil	y, Business, Educat	ion, Social e	etc	
Our current 10) week course	in Whangar	ei has 1 student driv	ing from Ka	ikohe weekly	to attend classes.
Our current NZ	ZSL courses in	Whangarei	has 150 students er	rolled betw	een 4 class lo	cations.
A recent scopii	ng survey done	has indica	ted an interest of 10	students fro	om Kaikohe wa	anting to learn NZSL.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Local Grant



Application Form

Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

<u>Total Cost</u> - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- · If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	550	550
Advertising/Promotion	100	100
Facilitator/Professional Fees ²	2000	2000
Administration (incl. stationery/copying)	500	500
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)	150	150
Refreshments		
Travel/Mileage	1298	1298
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	4598	4598

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Kaikohe NZSL Class Quotes

Mileage (\$1,298)

Distance 85.4km 170.8km return (Tutor lives in Whangarei)

X 10 weeks = 1708 km

X 0.76c/km = \$1,298.08

Tutor fee \$2,000 (Contracted)

Venue Hire Fee (\$550)

Kaikohe Memorial Hall

\$15/hr x 2hrs x 10 weeks + Bond \$25 x 10 weeks = \$550

 $\frac{https://www.fndc.govt.nz/services/fees-and-charges-index/Fees_and_charges_2019-20.}{pdf}$

Materials - White Board Markers, Cardboard, Wipes, Portable WhiteBoards (\$150)

Administration Fee (\$500)

Accountant (\$100)

Facilitator fee - NZSL in communities \$200

Stationery, Printing, Ink \$100

Promotion (community newspaper, online adverts) (\$100)

TOTAL \$4598

Local Grant Application Form					P
Financial Information					
s your organisation registered for GST?	☐ Yes	□ No	GST Num	ber	
How much money does your organisation c	urrently hav	e?		0	
How much of this money is already committ	ted to specif	ic purposes?	?	0	
ist the purpose and the amounts of money	already tag	ged or comm	nitted (if any	۸٠	

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Local Grant



Application Form

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Learn NZSL with Eddie Trust

We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our goveming body.
- We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- 4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One	Signatory Two

KU-

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967

Local Grant



Application Form

We agree to the following conditions if we are funded by Local Community Grant Funding:

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- 2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
- 4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

(version Sept 2018) ^{A1859967}

- 0				
Name	Kim Robinson	Posit	ion A	dministrator
Postal Address	29 Western Hills Drive, Kensington, Wh	angarei		Post Code 0112
Phone Number	0226481268	Mobile Number	0226	6481268
Signature	KIK-		Date	4th July 2019
Signatory Tw	70			
Name	Fred Tito	Posit	ion Tr	ustee
Postal Address	88 Church St, Onerahi, Whangarei			Post Code 0112
Phone Number	021 181 3230	Mobile Number	021 1	81 3230
Signature	× Za		Date	4th July 2019
www.fndc.govt.nz	Mamorial Ave. Kaikoha 0440 Privata Ban	752 Kaikaha 0440	l sek ue@	Ofnde govt nz Phone 0800 920 020

Schedule of Supporting Documentation

LEARN NZ SIGN LANGUAGE WITH EDDIE TRUST

The following supporting documentation has been provided in support of the funding application. It is emailed to members under separate cover

1.	LETTER: To Kaikohe-Hokianga Community Board
2.	PROGRAM: Outline
3.	QUOTE: Facilitator Fees
4.	NZ COMPANIES: Certificate of Incorporation
5.	ASB: Account Number Certificate
6.	PLAN: Health and Safety
7.	CONTRACT FOR HIRE Kaikohe Memorial Hall

7.6 APPLICATION FOR FUNDING - TE POKAPU TIAKI TAIAO O TE TAI TOKERAU

File Number: A2632157

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT:

To present the Community Board with information on the Local Community Grant application from Te Pokapu Tiaki Taiao o Te Tai Tokerau to assist members in determining whether to approve, or decline the application.

EXECUTIVE SUMMARY

Te Pokapu Tiaki Taiao o Te Tai Tokerau seeks funding to assist with costs towards engaging the services of a Timebank Coordinator.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board approves the sum of \$2,880 (plus GST if applicable) to be paid from the Board's Community Fund account to Te Pokapu Tiaki Taiao o Te Tai Tokerau for costs towards engaging a Timebank Coordinator to support the following Community Outcomes:

- a) Liveable communities that are healthy, safe, connected and sustainable
- b) Proud, vibrant communities.

1) BACKGROUND

The Kaitaia Timebank has recently amalgamated with smaller Timebanks in the Far North. By expanding the hours available for a Member Support Coordinator Te Pokapu Tiaki Taiao o Te Tai Tokerau aims to increase the capacity of the Tai Tokerau Timebank to assist community members in the Kaikohe-Hokianga Ward.

The Timebank functions like a club. Membership is open to all residents of the Far North and currently involves people from a range of ages, ethnicities and qualifications.

Timebanking enables people to trade skills in the community without the need for money. Its members help each other.

2) DISCUSSION AND OPTIONS

Preliminary assessment of the application:

The application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

This is a new applicant to the Kaikohe-Hokianga Community Board. This applicant has also applied to the Bay of Islands-Whangaroa Community Board.

Option 1 Authorise the full amount requested

This application is for \$2,880 which is 50 % of the total project cost.

Option 2 Authorise partial funding of the amount requested

Option 3 Decline funding

Option 1 is recommended by staff as it complies with the Community Grant Policy.

Reason for the recommendation

This application has been checked by staff for completeness and complies with all conditions of the Community Grant Policy, Community Outcomes as stated in the 2018-28 LTP, and all provisions listed on the application form.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ATTACHMENTS

- 1. Application for Funding Te Pokapu Tiaki Taiao o Te Tai Tokerau A2628788 U
- 2. Supporting Documentation Te Pokapu Tiaki Taiao o Te Tai Tokerau A2632151 😃 🖺

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

- 1. A Local authority must, in the course of the decision-making process,
 - Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Maori in relation to land and / or water
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an
 application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the
 application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz — we're happy to help.
- Send your completed form to governance@fndc.govt.nz or to any Council service centre
 The following <u>must</u> be submitted along with this application form:

Quotes (or evidence of costs) for all items listed as total costs on pg 3
Most recent bank statements and (signed) annual financial statements
Programme/event/project outline
A health and safety plan
Your organisation's business plan (if applicable)
If your event is taking place on Council land or road/s, evidence of permission to do so
Signed declarations on pgs 5-6 of this form

Applicant	
	ECOCENTRE KAITAIA FAR NORTH ENVIRONMENT CENTRE
Organisation	Te Pokapu Tiak. Tarao O Te Tar Tokera Trust 300+
Postal Address	Shop 5, 42 Commerce Street, Kaitaia Post Code CXHO
	Shap 5, 42 Commerce Street, Kaitaig Post Code OLHO
Contact Person	Donna King Position Funding & Finance Officer
Phone Number	09 408 1086 Mobile Number 022 458 2313
Email Address	info @ ecocentre. Co. MZ

Please briefly describe the purpose of the organisation.

The EcoCentre Kaitaia works at the grassroots, aiming to provide environmental education to encourage protection of the environment, to work towards zero waste, to build community capacity to adapt, empower ourselves with information and skills, achieve food security for all and organise for community resilience, whilst networking with existing groups.

www.fndc.gavt.nz Memori	Ave, Kaikohe 0440 Private Bag 752, Kaikohe 0440 ask.us@fndc.govt.nz Phone 0800 920 0	29
(version Sept 2018) A1859967	Page 1	

technology.



Application Form
Project Details
Which Community Board is your organisation applying to (see map Schedule A)?
🗀 Te Hiku 🗵 Kaikohe-Hokianga 🛭 Bay of Islands-Whangaroa
Clearly describe the project or event: A period of a months of the project of events.
Name of Activity Timebank Coordinator Date Sept. 2019
Location Kaikohe - Hokiana, District Time
Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No
If so, how much?
Who will benefit from the activity and how: The Kaitaia Timebank has been recently amalgamated with smaller timebanks in the Far North to create the Tai Tokerau Timebank. By expanding the hours available for a Member Support Coordinator, we aim to increase the capacity of the Tai Tokerau Timebank to assist community members in the Kaikohe-Hokianga Ward. The Timebank functions like a club. Membership is open to all residents of the Far North and currently involves people of a range of ages, ethnicities and qualifications. Timebanking enables people to trade skills in a community without the need for money. It helps members to help each other. People who need help of any kind can telephone, text, email or arrange to meet with the Timebank Member Support Coordinator (MSC). The MSC then finds someone within the Timebank who can help the person concerned and assists with setting the exchange up, to the point where people are eventually able to arrange their own trades. Through encouraging Timebank trading, the MSC will support the many volunteers who are part of the Tai Tokerau Timebank. By initially working alongside new members as they negotlate the website or the offline participation process, by identifying the help they need and the talents they have to offer and encouraging them to make contact with other members who can assist, the MSC helps people to help themselves.
How it will broaden the range of activities and experiences available to the community: The MSC will contact and/or visit members who are new, have initiated few or no trades, or don't have transport, to help them list the skills, talents, knowledge they have to share and establish what they need help with. Also, to familiarise them with the website or alternate offline ways to participate. New members who do not have access to the internet will be matched up with a buddy to keep them informed of all postings and community events. A regular paper newsletter is also circulated to offline members. The MSC will network with Community Groups and present information about Tai Tokerau Timebank and how it can benefit their group/members/whanau/clients. People become more involved in the community, less socially isolated, and more independent, through participating with the Timebank. The MSC encourages full participation by members and helps to remove barriers to full participation, eg through lack of confidence with using the

Many of the services that people currently exchange could not be afforded if the individuals had to

pay the current market costs to access these services.



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) just enter the dollar value
- . If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees²	5760	2880
Administration (incl. stationery/copying)		,-
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement	111	
Wages/Salary	1 2134117-11	not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	5760.	2880

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029 (version Sept 2018)

Item 7.6 - Attachment 1 - Application for Funding - Te Pokapu Tiaki Taiao o Te Tai Tokerau

Project Cost - Tai Tokerau Timebank Expansion

Member Support Coordinator 8 hrs per week x 24 weeks x \$30/hr

8 hrs per week x 24 weeks x \$30/hr (Providing additional assistance for the expansion in the Kaikohe-Hokianga Ward) \$5,760

Total Project Costs:

\$5,760

Contribution by Lotteries Northland Community

\$2,880

Current Application

\$2,880



Financial Information

Is your organisation registered for GST?

Yes

No GST Number

71-849-252

How much money does your organisation currently have?

\$56,365-05

How much of this money is already committed to specific purposes?

\$51,498-85

Additional Funds held against Accounting Ress, h. List the purpose and the amounts of money already tagged or committed (if any):

Insurance, contingencie

Purpose	Amount
Timebank workshops working has	2405
Timebank Membership support cardinates	14,304
Rent	10000
Centre Manager & Finance Officer	17268
Plastics Free Kartaia Co Ordinator	654
Community Garden coordinator	5500
Community Garden Coordinator OTAL Creative Monday Workshops	1150
outstanding Invoices etc	210 \$ 51 490

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Latteries Northland Community	\$ 2880	Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
,			Y / N
			Y / N
12-			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018) A1859967



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. If there is sensitive information in the proposal or personal details you wish to be withheld, please advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)



We, the undersigned, declare the following:

In submitting this application:

- We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
- We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
- 3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
- Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
- The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
- 6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularty maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One	Signatory Two

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | Phone 0800 920 029

(version Sept 2018)



We agree to the following conditions if we are funded by Local Community Grant Funding:

- To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
- To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
- To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change
 of purpose(s) is obtained in advance from the Community Board.
- To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST
 we will return the GST component of the amount to be returned.
- To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
- To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
- To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
- 8. To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	Rebecca Ranum Position Chairperson
Postal Address	1 Dominion Rd, Kaitaia Post Code 0410
Phone Number	- Mobile Number 021 0826 0361
Signature	12-7-19
Signatory Tw	70
Name	Danna King Position Funding & Finance Cle
Postal Address	Shop 5, 42 Commerce Street, Kaitaia Post Code C410
Phone Number	09 408 1086 Mobile Number 022 458 2313
Signature	Date 12-7-19
www.fndc.govt.nz	z Memorial Ave, Kaikohe 0440 Private Bag 752, Kaikohe 0440 ask.us@fndc.govt.nz Phone 0800 920 029
(version Sept 20 A1859967	18) Page 6

Schedule of Supporting Documentation

TE POKAPU TIAKI TAIAO O TE TAI TOKERAU

The following supporting documentation has been provided in support of the funding application. It is emailed to members under separate cover

1.	PROGRAM: Tai Tokerau Timebank Outline
2.	JOB DESCRIPTION: Kaitaia Timebank
3.	ASB: Bank Statements
4.	FINANCE: Performance Report
5.	PROGRAM: Health and Safety Induction
6.	GUIDE: Health and Safety

8 MEETING CLOSE