

**MINUTES OF FAR NORTH DISTRICT COUNCIL
DATA GOVERNANCE SUBCOMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON THURSDAY, 12 SEPTEMBER 2019 AT 2.30 PM**

PRESENT: Cr John Vujcich, Member Mike Edmonds

IN ATTENDANCE:

STAFF PRESENT: William J Taylor MBE - General Manager Corporate Services, Guy du Toit - Manager Programme Delivery and Business Intelligence, Matt Bell - Manager Transformation, Risk, and Audit, Aisha Huriwai - Governance Support Team Leader, Sarah Botur - Team Leader Information Management

The General Manager Corporate Services opened the meeting and called for nominations for Chairperson.

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

COMMITTEE RESOLUTION 2019/1

Moved: Cr John Vujcich
Seconded: William J Taylor MBE

That the apology received from Member Bruce Robertson be accepted and leave of absence granted.

CARRIED

2 SPEAKERS

There were no speakers

3 REPORTS

3.1 APPOINTMENT OF DATA GOVERNANCE SUBCOMMITTEE CHAIRPERSON

Agenda item 3.1 document number A2653920, pages 6 - 7 refers

COMMITTEE RESOLUTION 2019/2

Moved: Cr John Vujcich
Seconded: William J Taylor MBE

That Mike Edmonds be appointed as the Chairperson for the Data Governance Subcommittee.

CARRIED

3.2 FAR NORTH DISTRICT COUNCIL DATA GOVERNANCE

Agenda item 3.2 document number A2654119, pages 8 - 11 refers

COMMITTEE RESOLUTION 2019/3

Moved: Cr John Vujcich

Seconded: Guy du Toit

That the Data Governance Subcommittee recommends to the Audit, Risk, and Finance Committee:

a) That the Chief Executive adopts the following data governance strategy:

The data management framework will ensure that as an organisation we:

- **Provide assurance of data security and data quality**
- **Maximize the benefit generation of information**
- **Designate accountability for data quality**
- **Enable evidence-based policy development**
- **Increase consistency and confidence in decision making**
- **Provide consistency in reporting**
- **Enable evidence-based business cases and strategies**

b) That the Chief Executive include an overview of Data Governance in the committee/portfolio discussion in the new triennium, and explore options including, but not limited to:

- i) a subcommittee dedicated to data governance, and / or**
- ii) a data governance portfolio**

CARRIED

4 MEETING CLOSE

The Meeting closed at 3:20 pm.

.....
CHAIRPERSON