



**Far North
District Council**



AGENDA

Te Hiku Community Board Meeting

Tuesday, 28 May 2019

Time: 10:00 AM
Location: Kaitaia Golf Club
Takahe Street
Ahipara

Membership:

Chairperson Adele Gardner - Chairperson
Member Lawrie Atkinson
Member Bronwyn Bauer-Hunt
Member Melanie Dalziel
Member Awhina Murupaenga
Member Nuū Ward
Cr Felicity Foy

The Local Government Act 2002 states the role of a Community Board is to:-

- (a) Represent, and act as an advocate for, the interests of its community;
- (b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board;
- (c) Maintain an overview of services provided by the territorial authority within the community;
- (d) Prepare an annual submission to the territorial authority for expenditure within the community;
- (e) Communicate with community organisations and special interest groups within the community;
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.

7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a. Control of Use of Public Spaces – Dispensations on signs
 - b. Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c. Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d. Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e. Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Maori.

5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a. the disposal and purchase of land
 - b. proposals to acquire or dispose of reserves
 - c. representation reviews
 - d. development of new maritime facilities
 - e. community development plans and structure plans
 - f. removal and protection of trees
 - g. local economic development initiatives
 - h. changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

TE HIKU COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc.)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Adele Gardner	N/A - FNDC Honorarium			
	The Far North 20/20, ICT Trust	Trustee		
	Te Ahu Charitable Trust	Trustee		
	ST Johns Kaitia Branch	Trustee/Committee Member		
	I know many FNDC staff members as I was an FNDC staff member from 1994-2008.			
Partner of Adele Gardner	N/A as Retired			
Bronwyn Hunt	CBEC		Director	Stand aside from any discussion held
	Independent Hearings Commissioner			Continue to be available as a commissioner with the exception of any within the Te Hiku area.
	Te Rarawa Anga Mua	Senior member of TRAM and technical advisor to PSGE for Te Runanga o Te Rarawa		Remove oneself from discussion and any decision making
	Principle Advisor Policy, Strategy and Service Delivery	Te Hiku Beach Governance Board		Continue to provide technical advice to the board, no decision making authority with respect to the board
	Reconnecting Northland (Chair)			
	Te Ahu Charitable Trust (member)		Council is a tenant of the Te Ahu Facility	
	R Tucker Thompson Sail Training Trust		Trust leases a building and mooring currently operated by Far North Holdings	Abide by the trust document, remove oneself from discussion and any decision making.
	Far North Regional Museum Trust (chair)		Museum located and operated by FNDC, Advisory and responsibility of trust is with the collections.	Abide by the MOU (May 2017)

Name	Responsibility (i.e. Chairperson etc.)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Was employed between 1995-2010 as a senior manager within Council. There are staff who are still with FNDC that once reported to me. Don't think there's a conflict but would like it noted.			
Awhina Murupaenga	No form received			
Melanie Dalziel	No form received			
Nuu Ward	No form received			
Lawrie Atkinson	No form received			
Felicity Foy	Director - Northland Planning & Development	I am the director of a planning and development consultancy that is based in the Far North and have two employees.		I will abstain from any debate and voting on proposed plan change items for the Far North District Plan.
				I will declare a conflict of interest with any planning matters that relate to resource consent processing, and the management of the resource consents planning team.
				I will not enter into any contracts with Council for over \$25,000 per year. I have previously contracted to Council to process resource consents as consultant planner.
	Flick Trustee Ltd	I am the director of this company that is the company trustee of Flick Family Trust that owns properties on Weber Place and Allen Bell Drive.		

Name	Responsibility (i.e. Chairperson etc.)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Elbury Holdings Limited	This company is directed by my parents Fiona and Kevin King.	This company owns several dairy and beef farms, and also dwellings on these farms. The Farms and dwellings are located in the Far North at Kaimaumau, Bird Road/Sandhills Rd, Wireless Road/Puckey Road/Bell Road, the Awanui Straight, Tahuna Road/Allen Bell Drive.	
	Foy Farms partnership	Owner and partner in Foy Farms - a farm in three titles on Church Road, Kaingaroa		
	Foy Farms Rentals	Owner and rental manager of Foy Farms Rentals for 6 dwellings on Church Road, Kaingaroa and 1 dwelling at 64 Allen Bell Drive, Kaitaia, and one property at 96 North Road, Kaitaia		
	King Family Trust	This trust owns several titles/properties at Cable Bay, Seaview Rd/State Highway 10 and Ahipara - Panorama Lane.	These trusts own properties in the Far North.	
	Previous employment at FNDC 2007-16	I consider the staff members at FNDC to be my friends		
Partner Felicity Foy	Employed by Justaplumber Taipa			
	Friends with some FNDC employees			

Far North District Council
Te Hiku Community Board Meeting
will be held in the Kaitaia Golf Club, Takahe Street, Ahipara on:
Tuesday 28 May 2019 at 10:00 AM

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1 APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Governance Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

2 PUBLIC FORUM

3 SPEAKERS

10:30 am Representative from Kerikeri Theatre Company

10:35 am Sport Northland Funding Coordinator

4 DEPUTATIONS

No requests for deputations were received at the time of the Agenda going to print.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A2485501

Author: Melissa Wood, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

The minutes are attached to allow the Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Te Hiku Community Board agrees that the minutes of the meeting of the Te Hiku Community Board held 16 April 2019 be confirmed as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness".

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. Te Hiku Community Board Unconfirmed Minutes - 16 April 2019 - A2443478 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Not applicable.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a Community Board report
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	None
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	Not applicable.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE COOPERS BEACH BOWLING CLUB, 234 STATE HIGHWAY 10
ON TUESDAY, 16 APRIL 2019 AT 10:02 AM**

PRESENT: Chairperson Adele Gardner, Member Lawrie Atkinson, Member Bronwyn Bauer-Hunt, Member Awhina Murupaenga, Member Nuū Ward, Cr Felicity Foy

STAFF PRESENT: Melissa Wood - Meetings Administrator, Glenn Rainham - Manager Alliances, Steve Little - Team Leader 3 Waters Operations, Troy Smith - Graduate Engineer

1 APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2019/12

Moved: Chairperson Adele Gardner
Seconded: Member Bronwyn Bauer-Hunt

That the apology received from Member Dalziel be accepted and leave of absence granted.

CARRIED

2 PUBLIC FORUM

Trudy Brown and Moana Erickson, from Open The Curtains, spoke to the Board in regard to the need for traffic calming measures to be put into place on Bonnets Road Kaitaia. They also provided an update on the activities of Open The Curtains and Bonnets Road park. A hand out was tabled.

3 DEPUTATIONS

There were no deputations

4 SPEAKERS

Colleen Olsen and Rachel Foster, representatives from Far North Palliative and Cancer Care Charitable Trust spoke to the funding application, agenda item 7.2 refers

Trish Clark, representative from Volunteering Northland spoke to the funding application, agenda item 7.3 refers

MINOR ITEM NOT ON THE AGENDA

RESOLUTION 2019/13

Moved: Chairperson Adele Gardner
Seconded: Member Bronwyn Bauer-Hunt

That the report entitled "Chairperson and Members Reports" dated 16 April 2019 be added to section 7 of the agenda.

CARRIED

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A2395645, pages 12 - 13 refers

RESOLUTION 2019/14

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Lawrie Atkinson

That the Te Hiku Community Board agrees that the minutes of the meeting of the Te Hiku Community Board held 5 March 2019 be confirmed as a true and correct record, subject to corrections in numbering of the resolution item 7.1(a) refers.

CARRIED

6 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

6.1 ROAD NAMING - STEWART ROAD, PERIA

Agenda item 6.1 document number A2349206, pages 21 - 23 refers

RESOLUTION 2019/15

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a public paper road, Stewart Road, addressed at 5 Peria Road, Peria as per map (A2411563).

CARRIED

6.2 ROAD NAMING - AMELIE PLACE, COOPERS BEACH

Agenda item 6.2 document number A2414626, pages 26 - 27 refers

RESOLUTION 2019/16

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way addressed between 17 and 19 Vidar Way, Coopers Beach, Amelie Place, as per maps (A2414511, and A2414611).

CARRIED

6.3 KAITAIA DRAINAGE AREA 18/19 PROGRAMME UPDATE

Agenda item 6.3 document number A2409676, pages 31 - 39 refers

RESOLUTION 2019/17

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) Approves the 2018/19 work programme
- b) Requests that the Council insures and maintains the drone
- c) Requests that staff attend a drone training course
- d) Requests that staff complete a work programme and submit it at the March 2020 meeting to show how the drone will be utilised
- e) Requests that staff check with the Northland Regional Council and investigate the use of other chemicals to target problem weeds and report back at the September 2019 meeting
- f) Requests that the actual length and sprayed length of the drain are added as separate columns to the spraying programme / table
- g) Approves that the \$3,000 for invasive weed spraying contingency be reinstated into the 2018/19 work programme

CARRIED**6.4 KAITAIA DRAINAGE AREA 19/20 PROGRAMME**

Agenda item 6.4 document number A2412678, pages 40 - 45 refers

RESOLUTION 2019/18

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Nuū Ward

That the Te Hiku Community Board:

- a) Approve the reviewed 2019/20 work programme
- b) Approve that \$3,000 for invasive weed spraying be reinstated into the 2019/20 work programme

CARRIED**6.5 KAITAIA DRAINAGE AREA 20/21 PROGRAMME**

Agenda item 6.5 document number A2414064, pages 46 - 51 refers

RESOLUTION 2019/19

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) Approve the reviewed 2020/21 work programme
- b) Approve that \$3,000 for invasive weed spraying be reinstated into the 2020/21 work programme

CARRIED

6.6 WAIHARARA AND KAIKINO DRAINAGE AREAS 18/19 PROGRAMME UPDATE

Agenda item 6.6 document number A2414367, pages 52 - 58 refers

RESOLUTION 2019/20

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) Approves the 2018/19 work programme
- b) Requests that the Council insures and maintains the drone
- c) Requests that staff attend a drone training course
- d) Requests that staff complete a work programme and submit it at the March 2020 meeting to show how the drone will be utilised
- e) Approves that the installation of an access way at John Matijevich's be deferred to the 19/20 work programme.
- f) Approves that the formation of an access track and installation of 3 crossings to provide access to the downstream section of the Hobson Drain be deferred to the 19/20 work programme.
- g) Requests that staff contact Honeytree Farms and inspect that the following private work has been completed at the owners cost:
 - i) Installation of the supplied culvert
 - ii) Shift the windbreak to allow the digger to access the drain
 - iii) Removal of the bund at the bridge access so that vehicles can get to the neighbouring property
 - iv) Removal of the sandbags in the drain
 - v) Widen and tidy the access track to make it easier near the southern boundary where they have just finished re-profiling land for the avocado farm

CARRIED

6.7 WAIHARARA AND KAIKINO DRAINAGE AREAS 19/20 PROGRAMME

Agenda item 6.7 document number A2414397, pages 59 - 63 refers

RESOLUTION 2019/21

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Nuū Ward

That the Te Hiku Community Board:

- a) Approves the 2019/20 work programme
- b) Approves that the rates for the Kaikino Drainage Area be increased from \$8,000 to \$9,000 for one year and revised for the 2020/21 rating year

CARRIED

6.8 WAIHARARA AND KAIKINO DRAINAGE AREAS 20/21 PROGRAMME

Agenda item 6.8 document number A2414478, pages 64 - 67 refers

RESOLUTION 2019/22

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) Approves the 2020/21 work programme

CARRIED

6.9 MOTUTANGI DRAINAGE AREA 18/19 PROGRAMME UPDATE

Agenda item 6.9 document number A2414556, pages 68 - 73 refers

RESOLUTION 2019/23

Moved: Member Lawrie Atkinson

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) Approves the 2018/19 work programme

CARRIED

6.10 MOTUTANGI DRAINAGE AREA 19/20 PROGRAMME

Agenda item 6.10 document number A2414568, pages 78 - 81 refers

RESOLUTION 2019/24

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Nuū Ward

That the Te Hiku Community Board:

- a) Approves the 2019/20 work programme

CARRIED

6.11 MOTUTANGI DRAINAGE AREA 20/21 PROGRAMME

Agenda item 6.11 document number A2414580, pages 82 - 85 refers

RESOLUTION 2019/25

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board:

- a) Approves the 2020/21 work programme

CARRIED

7 CORPORATE SERVICES GROUP

7.1 TE HIKU STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 28 FEBRUARY 2019

Agenda item 7.1 document number A2402054, pages 86 - 87 refers

RESOLUTION 2019/26

Moved: Chairperson Adele Gardner
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board receives the report Te Hiku Statement of Community Fund Account as at 28 February 2019.

CARRIED

7.2 APPLICATION FOR FUNDING - FAR NORTH PALLIATIVE AND CANCER CARE CHARITABLE TRUST

Agenda item 7.2 document number A2397651, pages 89 - 91 refers

MOTION

Moved: Member Bronwyn Bauer-Hunt
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$4,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Far North Palliative and Cancer Care Community Hospice for costs toward a palliative care specialist service, to support the following Community Outcomes:

- i) Proud vibrant communities
- ii) Liveable communities that are healthy, safe, connected, and sustainable

AMENDMENT

Moved: Chairperson Adele Gardner
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Far North Palliative and Cancer Care Community Hospice for costs toward a palliative care specialist service, and other costs, to support the following Community Outcomes:

- i) Proud vibrant communities
- ii) Liveable communities that are healthy, safe, connected, and sustainable

CARRIED

The amendment became the substantive motions

RESOLUTION 2019/26

Moved: Chairperson Adele Gardner
Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Far North Palliative and Cancer Care Community Hospice for costs toward a palliative care specialist service, and other costs, to support the following Community Outcomes:

- i) **Proud vibrant communities**
- ii) **Liveable communities that are healthy, safe, connected, and sustainable**

CARRIED

7.3 FUNDING APPLICATION - VOLUNTEERING NORTHLAND

Agenda item 7.3 document number A2415748, pages 99 - 101 refers

RESOLUTION 2019/27

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Volunteering Northland to assist with their annual operational costs, to support the following Community Outcomes:

- i. **Proud vibrant communities**
- ii. **Liveable communities that are healthy, safe, connected and sustainable**

CARRIED

7.4 CHAIRPERSON AND MEMBER REPORTS

RESOLUTION 2019/28

Moved: Member Awhina Murupaenga

Seconded: Member Lawrie Atkinson

That the Te Hiku Community Board note the reports from the Chairperson, and Member Atkinson, the tabled report from Member Ward, and the verbal report from Member Hunt.

CARRIED

8 MEETING CLOSE

The Meeting closed at 12:15pm.

The minutes of this meeting were confirmed at the Te Hiku Community Board Meeting held on 28 May 2019.

.....
CHAIRPERSON

6 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

6.1 ROAD NAMING - PRIVATE ROAD, COOPERS BEACH

File Number: A2470455

Author: Selina Topia, Roding Support Officer

Authoriser: Glenn Rainham, General Manager - Infrastructure Asset Management (Acting)

PURPOSE OF THE REPORT

To seek approval from the Te Hiku Community Board to officially name a private right-of-way.

EXECUTIVE SUMMARY

Council has received a Road Naming application to name a private right-of-way addressed off Vidar Way, Coopers Beach. Community Boards have delegated authority to name private roads.

RECOMMENDATION

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way, Frazer Place, addressed off Vidar Way, Coopers Beach as per map (A2470359).

1) BACKGROUND

Mr Jack Sutton of Kauri Grove Limited has advised that this is a private right-of-way created by a sub-division addressed off Vidar Way, Coopers Beach. Community Boards have delegated authority to name private right-of-ways.

Their suggestions are as follows:

1. Frazer Place – Grandson's first name
2. Elspeth Way – Granddaughter's name
3. Rebar Blues Lane – Great Grandfathers name

2) DISCUSSION AND OPTIONS

The Roding team has no objections.

Reason for the recommendation

The road names recommended in this report are not duplicates of any other road names in the District, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications to Council. The costs for road signage and installation will be met by the developer.

ATTACHMENTS

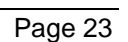
1. Map - Document number - A2470359  
2. Schedule - Document number - A2470402  

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private right-of-way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	There are currently no property owners as this is a new subdivision
State the financial implications and where budgetary provisions have been made to support this decision.	Costs associated with the erection of road name signs will be met by the developer
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report



Te Hiku Community Board Road Naming Schedule (Public Road) – 28th May, 2019						
Coopers Beach						
Location	Preference Status	Submitted Road Names	Number of Submitters	Background (provided by submitters)	Comments	Recommendation
Name a Private right-of-way created by subdivision, addressed off Vidar Way, Coopers Beach	First Preference	Frazer Place	1	Grandson's First Name	Complies with the Council Road Naming Policy and the NZ/ Australia Standard for Rural and Urban addressing	Frazer Place
	Second Preference	Elspeth Way	1	Grandaughters Name	Complies with the Council Road Naming Policy and the NZ/ Australia Standard for Rural and Urban addressing	
	Third Preference	Rebar Blues Lane	1	Great Grandfathers Name	Complies with the Council Road Naming Policy and the NZ/ Australia Standard for Rural and Urban addressing	

6.2 TE HIKU HALL COMMITTEES AGM MINUTES, FINANCIAL STATEMENTS AND / OR USAGE DATA**File Number: A2458167****Author: Ngawaiata Harris, Support Officer****Authoriser: Glenn Rainham, General Manager - Infrastructure Asset Management (Acting)****PURPOSE OF THE REPORT**

The purpose of the report is to present to the Te Hiku Community Board the Minutes of the Annual General Meeting, Financial Statements and / or usage data as provided by the respective Hall Committees being: Herekino Hall - Herekino, Kaingaroa Hall - Kaingaroa, Mangonui Hall, Mangonui, and Oruru Hall -

RECOMMENDATION

That the Te Hiku Community Board receive the report Te Hiku Hall Committees AGM Minutes, Financial Statements and / or Usage Data.

BACKGROUND

Rural Domain/Reserve Management committees were established to provide administration and basic maintenance to specific domains/reserves. These domains/reserves were generally remote and it was therefore considered more efficient for them to be managed locally.

Rural Domain/Reserve Management committees are not decision-making bodies; the overall management of the reserve rests with Council or their delegated authority, the local Community Boards.

The onus on the management committees is to ensure that the land they administer is used in the first instance, to foster and promote sport and recreation.

DISCUSSION AND NEXT STEPS

The Hall Committees are community elected committees which manage the halls and reserve operation on behalf of the Te Hiku Community Board. This includes all operational charges, unless expressly remitted by the Community Board and the Community Board has budgeted for these amounts annually.

The Committee, as a delegated body on behalf of the Community Board, is responsible for producing annual audited accounts and statistical information in regard to the use and numbers of users. The Committee is also responsible for all operational expenditure including water, pan charges, power, phone and cleaning.

Going forward it is planned that letters will be sent to all Hall Committees in September / October annually requesting copies of their AGM Minutes, Financial Statements and usage data for the previous year. Two further reminder letters will follow at which time, early in the New Year an Information Report will be presented to each of the Community Board's providing the information as provided, noting which Committees have not responded.

As such, letters were sent to the Northern Hall Committees on 8 February 2019, with a reminder letter sent 4 March 2019.

Information has not been received from the following Hall Committees in time to present in this report, they being: Araiwa Hall - Pukenui, Awanui Sports Complex - Awanui, and Lake Ohia Hall – Lake Ohio.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications and budgetary provisions.

Attachments

1. **Herekino Hall Financial Statement 2019 - A2458198** [↓](#) 
2. **Kaingaroa Hall Financial Statement 2018 - A2290454** [↓](#) 
3. **Mangonui Hall Financial Statement 2018 - A2153578** [↓](#) 
4. **Oruru Hall Financial Statements and AGM Minutes - A2483980** [↓](#) 

From: Sharon Adams
Sent: Wednesday, April 17, 2019 3:05 PM
To: Adele Gardner; Nina Gobie
Subject: Herekino Hall

Hi ladies,

Please see attached financial statements for the years ended 31/3/2018 and 31/3/2019.

As you can see, financially we are pretty healthy, however, our usage is not great with three paid hireages and probably another 7 - 10 community hireages in the last year. In saying that it is a much loved hall by the community and they were quite proud of it.

We do have events here (milestone birthdays, the occasional wedding, get togethers after bereavements etc). So it does get used by various local families when they have something large and need a venue which is not very often. It is also utilised quite often by the local Catholic Church when they have mass at Herekino as somewhere to have a luncheon after the mass and it has been used by the local school before for Prizegiving. Let's not forget our most important annual event ANZAC DAY which we have run now for many years at our community hall and attracts a fair sized gathering each year. It is even more important as we remember our heritage as a memorial hall and have our plaques placed in a lovely stone wall with flag pole behind.

Our hireage fee for events is \$200 (with a \$300 deposit which we have not taken off anyone to date).

We do not charge for community things like the church usage for their luncheon.

In saying that we would like to get our usage up and would welcome any suggestions. I am thinking that perhaps we could utilise the school newsletter to see if anyone has any ideas on free courses that we could possibly run there - perhaps with gold coin entry to help towards costs (such as power). Any ideas would be most helpful.

Cheers,



HEREKINO HALL & DOMAIN
Financial Statement
For Year Ended 31 March 2019

Opening Balance	as at 1 April 2018	\$8,015.35
Add:	Hireage and Lease Fees Received	\$2,050.00

		\$10,065.35
Less:	Utilities	\$1,087.75
	Chairs Purchase	\$770.00

		\$1,857.75
Closing Balance	as at 31 March 2019	\$8,207.60
		=====

**HEREKINO HALL & DOMAIN****Financial Statement****For Year Ended 31 March 2018**

Opening Balance	as at 1 April 2017	\$7,157.50
------------------------	---------------------------	-------------------

Add: Hireage and Lease Fees Received	\$1,850.00
---	-------------------

	<hr/>
	\$9,007.50

Less: Utilities	\$992.15
------------------------	-----------------

Closing Balance	as at 31 March 2018	\$8,015.35
------------------------	----------------------------	-------------------

	<hr/>
	=====

KAINGAROA MEMEORIAL HALL

FINANCIAL REPORT 2017 - 2018

Opening Balance	ASB Chq A/c 25/09/2017	1,206.83
Hall Hire		2,202.00
Less Hall Expenses		387.87
Closing Balance	ASB Chq A/c 16/09/2018	<u>3,020.96</u>

Hall Usage 2017 – 2018

Spinners and Weavers	20
Martial Arts Club	32
Kaingaroa Bowls Club	8
Casual Hire	3
Community Functions by Hall committee	3
Total Usage	66

Martin McDonald

Secretary/Treasurer

Kaingaroa Memorial Hall Commtee

Mangonui War Memorial Hall
P.O.Box 158
MANGONUI
23rd May 2018

FNDC
Private Bag 752
KAIKOHE

FNDC ADMIN
28 MAY 2018

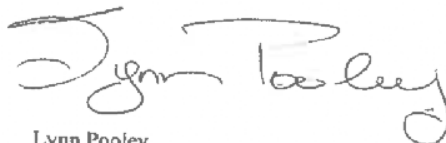
Dear Sir/Madam

Please find enclosed a copy of the Financial Report for 2017-2018

Officer holders are

Chairperson	Mrs Loraine Wilson	P.O.Box 360 Mangonui 4061360
Sec/Treasurer	Mrs Lynn Pooley (CONTACT PERSON)	P.O.Box 73 Mangonui 4060170/ 0212168025 lynpooley13@gmail.com
Booking officer	Mrs Lynn Pooley	as above

Yours faithfully



Lynn Pooley
Secretary/Treasurer

MANGONUI WAR MEMORIAL HALL**ANNUAL FINANCIAL REPORT****From 1st April 2017-31st March 2018**

Cash in Bank 1.04.2017 1823.08

Receipts

Tapestries	285.00
EDA	1140.00
Community Library	300.00
MVIBC	345.00
Tae Kwon do	144.00
Markets	2120.00
DB Embroiderers	288.00
Liz Russell	576.00
Tai Chi	281.00
Jehovah Wit	94.00
Tara Gunn	73.00
Misc	<u>249.00</u>

5895.00

Opening balance 1823.08

7718.08

Less Expenditure 4787.60**Bank Statement Balance 2930.48 as @ 31.3.2018****Payments**

Contact	2494.62
Repairs	190.90
Cleaning Materials	95.85
Cleaning Wages	803.40
L.Blake	474.75
Signs of Life	34.50
Nth Cleaning	501.58
Mgi 4 sq	<u>225.40</u>

4787.60

Investment Account**6770.12 @ 1.04.17****6907.70 @31.03.18****137.58**

I have examined the records of this committee and according to the information provided; the Statement presented is a true and fair review of the committee for the 2017/2018 Financial Year.

Signed.....

M.J.Pooley JP

ORURU & INLAND VALLEYS ASSOCIATION INC

FINANCIAL STATEMENTS

For The Year Ended 30 June 2018

**ORURU & INLAND VALLEYS
ASSOCIATION INC**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

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Statement of Financial Position	6
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ORURU & INLAND VALLEYS ASSOCIATION INC

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

DIRECTORY

<i>INCORPORATED SOCIETY No</i>	224616
<i>CHARITIES REGISTER No</i>	ORU58162
<i>NATURE OF ACTIVITY</i>	Community Hall Operations
<i>BUSINESS LOCATION & REGISTERED OFFICE</i>	672 Oruru Road Oruru NORTHLAND
<i>POSTAL ADDRESS</i>	36 Conaglen Road RD1 MANGONUI 0494
<i>EXECUTIVE</i>	
<i>Chairman</i>	John Folkard
<i>Deputy Chairperson</i>	Kath Adams
<i>Secretary</i>	Helen Holm
<i>Treasurer</i>	Kath Adams
<i>Committee</i>	Diana Gard Tracey McClurg Adrienne Posinkovich Ian Posinkovich Keith Winter
<i>BANKERS</i>	KiwiBank MANGONUI
<i>HONORARY ACCOUNTANT</i>	Peter Bevin & Associates
<i>IRD NUMBER</i>	96-322-623

ORURU & INLAND VALLEYS ASSOCIATION INC
STATEMENT OF ACCOUNTING POLICIES AND NOTES
TO AND FORMING PART OF THE FINANCIAL
STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

REPORTING ENTITY

The ORURU & INLAND VALLEYS ASSOCIATION INC was established under the Incorporated Societies Act 1908.

The ORURU & INLAND VALLEYS ASSOCIATION INC is a reporting entity for the purposes of the Financial Reporting Act 1993. The Financial Reports of the ORURU & INLAND VALLEYS ASSOCIATION INC have been prepared in accordance with the provisions of the Financial Reporting Act 1993. The entity qualifies for differential reporting on the following grounds :

- a. The entity has “no public accountability” in terms of “The Framework for Differential Reporting”, and
- b. The owners and the entity are separate, and
- c. The entity is not large, as in the last two reporting periods :
 - (i) Total revenue is less than \$20.0m
 - (ii) Total assets are less than \$10m in carrying value, and
 - (iii) Total employees are less than 50 fulltime employees.

All Differential Reporting exemptions have been applied, except that the Financial Statements are presented exclusive of Goods and Services Tax.

MEASUREMENT BASE

The measurement base recognised as appropriate for the measurement and reporting of financial performance and financial position is that of historical cost. Reliance is placed on the fact that the business is a going concern. Accrual accounting is used to match expenses and revenues.

SPECIFIC ACCOUNTING POLICIES

FIXED ASSETS AND DEPRECIATION

Fixed assets are valued at cost less accumulated depreciation. Depreciation has been calculated using the maximum rates permitted under the Income Tax Act 2007.

GOODS & SERVICES TAX

The Financial Statements have been prepared exclusive of GST.

STOCK ON HAND

Bar and kitchen stock on hand at period end has been valued at the lower of cost or net realisable value.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies during the period under review. All policies have been applied on a basis consistent with those used in previous years.

NOTES TO THE ACCOUNTS**NOTE 1: CONTINGENT LIABILITIES & CAPITAL COMMITMENTS**

There were no contingent liabilities as at 30 June 2018. (2017: \$Nil)
There were no capital commitments at 30 June 2018. (2017: \$ Nil)

NOTE 2: EVENTS SUBSEQUENT TO PERIOD END

There were no events occurring after 30 June 201 that require disclosure in these Financial Statements. (2017: \$ Nil)

NOTE 3: RELATED PARTY TRANSACTIONS

There were no related party transactions other than those occurring in the normal course of business activities. (2017 : \$518.04)

NOTE 4: PRIOR PERIOD ADJUSTMENTS

There is an adjustment of \$84.40 relating to expenditure that had not been disclosed in the Financial Statements for the prior period. (2017: \$Nil)

NOTE 5: GST REFUNDS

The outstanding issue of GST that was the subject of negotiation with the Inland Revenue Department has now been resolved and the amount in question (\$1267.87) has been refunded in full. In addition, interest of \$29.08 was received in respect of the outstanding refund. The amount of GST overpaid as at period end (\$63.20) relates to the two month period ended 31 May 2018 and there were no transactions involving GST in June 2018. (2017: \$1,267.87)

NOTE 6: RE-INSTANTMENT OF BUILDING

The Oruru Community Hall is owned by the Far North District Council and leased to the Association for a 'peppercorn' annual rental. Maintenance of the building has been deferred for many years. In 2014 FNDC allocated \$250,000 (exclusive of GST) for structural re-instatement of the hall. The proposed work was unsuccessfully put out to tender, but in December 2015 NPM Construction submitted a offer to undertake the work. That offer was not acted upon by council. The ongoing delay in starting the work has adversely affected the Association's ability to stage events or otherwise use the facility, and this has affected the entity's financial performance. In July 2018, council imposed a temporary closure of the facility due to purported concerns over Health and Safety issues. The situation is now the subject of continued negotiation between the affected parties.

NOTE 7: INCOME TAX

The Association is a registered on the Charities Register, and as such is not liable for Income Tax, in terms of section CW42 of the Income Tax Act 2007.

These Notes from part of and are to be read in conjunction with the Financial Statements.

FINANCIAL STATEMENT ORURU & INLAND VALLEYS ASSOCIATION INC
FOR THE YEAR ENDED 30 JUNE 2018

STATEMENT OF FINANCIAL PERFORMANCE

2017		This Period
\$		\$ \$
	Income	
550	Donations/Koha	685
-	Events	3,785
-	Interest (IRD)	29
542	Sale of Bar Supplies (At Cost)	-
35	Subscriptions	-
<u>1,127</u>		<u>4,499</u>
	Less Expenses	
35	AGM Catering	35
928	Electricity	1,016
-	Events	3,868
-	General Expenses	46
-	Hire of Equipment	100
49	Lawns & Grounds	135
100	Lease	100
147	PO Box Rental	-
-	Printing & Stationery	86
-	Repairs & Maintenance	32
-	Rubbish Removal	27
<u>1,259</u>		<u>5,446</u>
(132)	Net Cash Surplus/(Deficit)	(946)
	Less Non-Cash Items	
1,651	Depreciation	1,650
553	Prior Period Adjustment	84
<u>2,204</u>		<u>1,734</u>
<u>(\$2,336)</u>	Net Surplus/(Deficit)	<u>(\$2,680)</u>
	Transferred to Accumulated Funds	

The attached STATEMENT OF ACCOUNTING POLICIES AND NOTES forms
part of, and should be read in conjunction with, these Financial Statements

FINANCIAL STATEMENT ORURU & INLAND VALLEYS ASSOCIATION INC
FOR THE YEAR ENDED 30 JUNE 2018

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

30 Jun 17		This Period
\$		\$
Accumulated Funds		
15,310	Opening Balance	12,974
(2,336)	Net Surplus / (Deficit) For Period	(2,680)
(2,336)		(2,680)
<u>\$12,974</u>	Closing Balance	<u>\$10,293</u>
Represented by		
Current Assets		
290	Cash at Bank	917
-	Petty Cash	43
623	Debtors	-
1,560	GST Overpaid	63
712	Bar Stock	271
<u>3,184</u>		1,293
Less Current Liabilities		
861	Creditors	-
<u>861</u>		-
2,324	Working Capital Surplus / (Deficit)	1,293
Intangibles		
150	Trade Mark	150
<u>150</u>		150
Fixed Assets As per attached schedule		
10,500	Chattels	8,850
<u>10,500</u>		8,850
<u>\$12,974</u>	Net Assets	<u>\$10,293</u>

The attached STATEMENT OF ACCOUNTING POLICIES AND NOTES forms part of, and should be read in conjunction with, these Financial Statements

FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018

ORURU & INLAND VALLEYS ASSOCIATION INC

SCHEDULE OF FIXED ASSETS AND DEPRECIATION										
	COST	DEPN	BK VALUE	PURCH'S	SALES	GAIN/(LOSS)	DEPRECIATION		ACCUM	BK VALUE
							RATE	THIS YR	DEPN	30-Jun-18
	\$	\$	\$	\$	\$	\$	%	\$	\$	\$
CHATTELS										
Crockery	510	-	510				RV	-	-	510
Cutlery	230	-	230				RV	-	-	230
Glassware	70	-	70				RV	-	-	70
Kitchenware	25	-	25				RV	-	-	25
Vacuum Cleaner	300	150	150				12.5% SL	38	188	113
Pews (x5)	500	160	340				8.0% SL	40	200	300
Theatre Seats (x73)	2,555	818	1,737				8.0% SL	204	1,022	1,533
Tables (x2)	25	10	15				10.0% SL	3	13	13
Table Tops (x23)	920	368	552				10.0% SL	92	460	460
Trestle Legs (x25)	250	100	150				10.0% SL	25	125	125
Oven - Freestanding	200	100	100				12.5% SL	25	125	75
Wall Oven	100	50	50				12.5% SL	13	63	38
Zip Water Heater	200	100	100				12.5% SL	25	125	75
Dishwasher	225	113	113				12.5% SL	28	141	84
Deep Freezer	40	20	20				12.5% SL	5	25	15
Coffee Percolator	25	13	13				12.5% SL	3	16	9
Electric Jug	10	5	5				12.5% SL	1	6	4
Hall Curtains	1,000	800	200				20.0% SL	200	1,000	-
Projector Screen	1,750	875	875				12.5% SL	219	1,094	656

The attached STATEMENT OF ACCOUNTING POLICIES AND NOTES forms part of, and should be read in conjunction with, these Financial Statements

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FINANCIAL STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018

ORURU & INLAND VALLEYS ASSOCIATION INC

SCHEDULE OF FIXED ASSETS AND DEPRECIATION										
	COST	DEPN 30-Jun-17	BK VALUE 30-Jun-17	PURCHS	SALES	GAIN/(LOSS)	DEPRECIATION RATE	THIS YR	ACCUM DEPN	BK VALUE 30-Jun-18
	\$	\$	\$	\$	\$	\$	%	\$	\$	\$
CHATTELS Cont'd										
Wood Fire & Flue	1,150	368	782				8.0% SL	92	460	690
Gas Heater	180	90	90				12.5% SL	23	113	68
Theatre Speakers	30	15	15				12.5% SL	4	19	11
Fridge-Freezer	261	139	121				12.5% SL	33	172	89
Bain Marie (3 pot deep)	370	169	200				12.5% SL	46	216	154
Bain Marie (3 pot shallow)	347	159	188				12.5% SL	43	202	145
Pie Warmer	430	197	233				12.5% SL	54	251	179
Microwave Oven	143	66	78				12.5% SL	18	84	60
Trestle Tables (x8)	626	184	442				8.0% SL	50	234	392
Banquet Chairs (x72)	2,870	650	2,219				8.0% SL	230	880	1,990
Trestle Tables (x4)	313	71	242				8.0% SL	25	96	217
Cash Register	343	118	225				12.5% SL	43	161	182
Bar Chiller	348	120	228				12.5% SL	43	163	185
Photocopier/Printer	217	36	181				12.5% SL	27	63	154
	<u>16,564</u>	<u>6,063</u>	<u>10,500</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>1,650</u>	<u>7,714</u>	<u>8,850</u>

DEPRECIATION EXPENSE

\$ 1,650

The attached STATEMENT OF ACCOUNTING POLICIES AND NOTES forms part of, and should be read in conjunction with, these Financial Statements

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ORURU & INLAND VALLEYS ASSOCIATION INC**ACCOUNTANT'S REPORT
FOR THE YEAR ENDED 30 JUNE 2018****To the Readers of the Financial Statements of the ORURU & INLAND
VALLEYS ASSOCIATION INC :**

I have reviewed the attached Financial Statements. Those Financial Statements provide information about the past financial performance of the organisation and its financial position as at 30 June 2018. The information is presented in accordance with the accounting policies and notes that form part of those Financial Statements.

Committee's Responsibilities

The Committee is responsible for the preparation of Financial Statements that fairly reflect the financial position of the organisation as at 30 June 2017 and the results of operations for the year ended 30 June 2017.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the Financial Statements presented by the Committee and report my opinion to you.

Basis of Opinion

A review includes examining, on a test basis, evidence relevant to the amounts and disclosures in the Financial Statements. It also includes assessing:

- a. The significant estimates and judgements made by the Committee in the preparation of the Financial Statements, and
- b. Whether the accounting policies are appropriate to the organisation's circumstance, consistently applied and adequately disclosed.

I have conducted my review in accordance with generally accepted auditing standards in New Zealand. I planned and performed my audit as to obtain all information and explanations that I considered necessary.

As with other organisations of a similar nature, there is limited control over income received prior to that income being recorded, and there are no practical audit procedures to determine the effect of this limited control.

In forming my opinion I also evaluated the overall adequacy of the presentation of the information in the Financial Statements.

Unqualified Opinion

I have obtained all the information and explanations I have required.

Subject to the accounting policies and notes which form part of the Financial Statements, in my opinion the attached Financial Statements fairly reflect the financial position of the organisation as at 30 June 2018 and the results of operations for the year ended 30 June 2018.

My review was completed on 31 August 2018 and my opinion is expressed as at that date.



PETER G BEVIN
Honorary Accountant

1456 Church Road
RD2 KAITAIA

Minutes of OIVA AGM Sunday 16 September 2018

Meeting opened 10: 37am

Committee members present, John Folkard, chairman, Kath Adams, treasurer, Helen Winter, secretary, Adrienne Posinkovich, Keith Russell, Tracey McClurg

Apologies Diana Gard, Kath moved, Keith seconded apologies to be accepted.

Chairman opened the meeting, welcoming all those present -
No intention of this being the last AGM of 'Swamp Palace'
Lydia offered Maori welcome

Minutes from last AGM

Helen read minutes of AGM 24 September 2017, Kath moved to accept these, Adrienne seconded.

Matters arising

Reference made to the fact that the contractors (from Whangarei) confirmed that they would start work on the Hall on October 2017. Kath understands that this was a misunderstanding on the part of the previous chairman, Peter Furze.

Chairman's report

2017-18 year report: I had come back to help with committee to help out as treasurer - "I was a disastrous treasurer and retired as quickly as possible". I had a retired accountant, Peter Bevin. helping. Committee has done a tremendous job keeping the Swamp Palace going. It's a thankless job. It takes a bit of doing just being there standing up for the building. I acknowledge all the previous committees and chairs over the years. They've given their time, quite often late at night to get business going at the Oruru Hall, make some money and attempt to get it refurbished. Main point about our meeting today is that the Oruru Hall has been closed by order of the FNDC. Why was it closed? Safety issues are claimed.

Fire Escape Apparently there is an issue with the fire escape. It had never been used when films were shown, but it is apparently dangerous and not operable.

Toilets: Admittedly they are pretty despicable. Plans were afoot to repair and replace, but need money to do this which we can't get because hall closed, so no activities to make money. In the past the Council has indicated there is money from deferred maintenance. A long time ago. This is where the promised \$250,000 came from.

Question is Why do we bother – a decrepit building with some history?

The local Garton family had a lot to do with it. Originally it was part of the Cable Station at Cable Bay, when the telegraph cable came from California.

The Garton family bought the hall and in 1905 floated it up the river as far as it would go, - to 'Garton's Landing' when the river was navigable much further than it is now. Then onto bullock carts to its present location. It was used by Garton family - we are not sure how long or what for - and then used as a cinema. Films were run by Alan Garton(?) - a long time before Richard (friend of Peter Jackson) organised films on a regular basis. All this time the building was maintained as a community hall.

First WW, soldiers going to the Somme were farewelled at the hall, as were those heading off to WW2.

These are historic events that need to be recognised. We are aware of the existence of a refurbished 'Honours Board' – soldiers who fell in WW1 and WW2. The chair asked for confirmation about the new Honours Board.

From the floor Ray Olsen said a new Honours Board is now stored at Peria School waiting for the outcome of repairs on the Hall to take pride of place there.

The Chair mentioned community memories including himself as 'a boy from Auckland' going to a dance 50 years ago with his now wife, Val

Sports been played there for a long period.

What is special about Oruru Hall/Swamp Palace?

An excellent venue for bands: Paul Urbana, the Noise, Other Roads to name a few. "I'm told by other committee members that the acoustics are excellent"

From the floor Serena Hay-Wright contributed that the Oruru Community Hall used to be on the NZ gig guide. International acts coming – people from Iceland, Ireland, Texas, It is the only place in the area that can accommodate this kind of activity – can't be done in Mangonui, Coopers Beach or Taipa because of the noise control.

If we can keep the Hall we'll get those people (international and local acts) coming back.

Serena Hay-Wright added that she continues to get enquiries about it.- bands wanting to come back to perform at the Hall.

The Chair added that if we pull down these buildings without consideration of the future there can be disastrous results. Just think of destruction of His Majesty's theatre in Auckland. Now there is no good music venue in Auckland.

We do not want this to happen to us.

We want people to go away, enthused with the idea that the Swamp Palace aka Oruru Community "Hall will continue for another 50 years, get bands in, get local people in..."

Financial Report

Kath Adams, treasurer presented:

Didn't do much last year due to wait for works that were supposed to happen, also issues with drainage in the front of the hall in wet winter months which made it difficult to hold even private functions.

Paul Urbana-Jones concert in January, was well supported

Soul Shine and the Noise performed over Easter weekend but as there was a lot of competition and a big local party, the Hall made no profit on that night.

Incoming funds included Koha \$650 – from parties but we have posted a deficit.

Deputy Bevin, accountant checked the accounts which include \$1560 GST refund.

The power has been disconnected temporarily as it costs \$60 per month even when no power is used. We hope to reconnect within 6 months thus avoiding the expense of a compliance certificate.

Treasurer moved that the accounts accepted, seconded Keith

Events Report

Only two gigs this year because of promised building work. This is covered in treasurer's report

Election of Officers

Only one nomination for Chairman – John Folkard

Deputy chair & Treasurer – only nomination – Kath Adams

Secretary – only nomination, Helen Winter

All these Executive positions elected unopposed

Nominations for Committee members

Dean Wright

Adrienne Posinkovich

Keith Russell

Tracey McClurg

Lyn Reid

All nominees elected unopposed.

Fixing the Annual Subscription

Important for many organisations to have financial members.

Treasurer suggested \$5 for a couple or an individual

The constitution states the rate should be fixed at the AGM.

Membership will lapse after non-payment for 12 months and needs to be paid by the end of September

No-one opposed this rate.

Proposed Revision of Constitution

It is proposed to change the requirement for a formal annual audit to a review of the accounts, as is allowed for registered charities. A local registered accountant, Peter Bevin (ex OIVA treasurer) is unable to do an Audit but is more than capable of doing a review. OIVA Inc used to pay \$500-600 a year for an Audit, - a considerable impost – this change gets rid of the charge going to accountants in town. However we will still need to have the accounts reviewed.

This change was agreed without dissent.

Quorum

Now to be 2/3 financial committee members. This is to be checked with standard constitutions for charitable organisations.

Quorum made up from committee - to be 5 committee members

There was no opposition to this proposed change

Review of the Proposed upgrade of the Hall

Kath Adams, treasurer has been in touch with local officials. She had been told by Adele Gardner, Chair of Te Hiku Community Board, that she (Adele Gardner) is 'not allowed' to meet with committee members "without terms of reference"

Kath reported on July 3rd committee meeting at which Nuū Ward, Adele Gardner, Paul Carr, Ron Boyle arrived without notice. They announced closing the Hall because of safety concerns. At that stage Adele said she wanted to have a meeting with us in 3 weeks. Still not happened.

Kath finally got hold of Ron Boyle (Projects manager) two days ago – he said it's out of his hands.

He hadn't been passing on emails from Kath to Te Hiku Community Board

Kath heard that someone from the Council had been out at the Hall last week, along with some infrastructure people.

Yesterday, - Saturday – Adele Gardner phoned at 8:30 am - she is apparently not allowed to contact by phone or email – council employees. Paul Carr apparently said he'd get back to her with terms of reference for a meeting with OIVA committee members.

Adele said Oruru Hall repairs are still on the table for this financial year.

She has 24 & 25th September available to meet with Committee members.

She said she'd phone Paul Carr this week

From the floor Gail Pearson says her experience with FNDC is similar. "We need to be the squeaky wheel. Need to start lobbying at the top" she said.

From the floor Lydia asked if the Hall comes under Historic Places Trust because of the Roll of Honour.

Chair says, not so, but they need to be where people can see them. Thomas Gardner & Ray Olsen had decided that best place to be seen, would be the Hall

St Barnabas church in Peria had been listed as a Grade 2 historic building after community submissions. But it had to be in reasonable condition beforehand. If we are determined to be Historic, then Council will still be responsible for repairs and maintenance.

Chair said he is prepared to chase this "Need to pursue the spirit of the place"

From the floor Gail said she understands FNDC owns Oruru Hall, looking to them for funding

Is there anything stopping us from getting community support?

In the past all profits have been used to upgrade items that were within the remit of the committee

Council was responsible for things like electrical wiring etc., she said. The Committee organised re-roofing of the Hall. Gail also reminded those present that Oruru Hall had been an RSA Hall for a few years.

“Council never put money in” she said.

From the floor Liz stated that as an ex Auckland and performer she was very aware of the importance of Halls in NZ. There are smaller and smaller numbers of places where people can get together, perform together. “It is terribly important that this place is available for young folk. It’s a warm old place. We need places like this into the future;

From the floor Mark said he thought boards were disappearing. Kath said when NPM put in a quote for the upgrade last year, some boards pulled off on West side. “Take your point that we need to cover it up”.

Mark insisted that more boards have come off very recently – along nearly the full length of the hall. He suggested that we chase up with Infrastructure guys to see if they pulled some more off and suggest that they cover up the large hole that has been made.

Kath mentioned that early on in April Ron Boyle, project manager, in an email, promised to do the toilets as a first step in the whole renovation process. (Committee meeting minutes 1 May 2018)

From the floor Lydia asked what is happening with terms of reference for the meeting with Adele. She said we need to get Council on Board, then get on Historic Places trust.

FNDC has a set of categories for Halls,

From the floor Serena asked “Have we done a local petition”? We need to organise one as soon as possible. Online one as well as physical one. We can then present this to Council and the Press

From the floor Liz offered a stall at the Mangonui night market for petition.

Next committee meeting

First Tuesday of the month, ie October 2nd 4pm

7 CORPORATE SERVICES GROUP

7.1 RURAL TRAVEL FUNDING PROJECT REPORTS

File Number: A2405086

Author: Melissa Wood, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

To receive the project reports from previous funding applicants to the Rural Travel Funding Scheme.

EXECUTIVE SUMMARY

- Recipients of funds from the Rural Travel Funding must complete and submit a project report form within two months of funding being spent to subsidise travel for youth to participate in sporting activity and or competition
- Project reports have been received from, Aupouri Rugby Football Sports Club, Bay of Islands Special Olympics Kaitaia (two reports), Kaingaroa School, Kaitaia College, Kaitaia Pirates Sports Club, Kaitaia United Associated Football Club, Mangonui School, Peria School, and Te Kura Kaupapa Maori o Pukemiro.

RECOMMENDATION

That the Te Hiku Community Board note the Rural Travel Project Reports from:

- a) Aupouri Rugby Football Sports Club**
- b) Bay of Islands Special Olympics Kaitaia (May 2017)**
- c) Bay of Islands Special Olympics Kaitaia (November 2017)**
- d) Kaingaroa School**
- e) Kaitaia College**
- f) Kaitaia Pirates Sports Club**
- g) Kaitaia United Associated Football Club**
- h) Mangonui School**
- i) Peria School**
- j) Te Kura Kaupapa Maori o Pukemiro**

1) BACKGROUND

The Far North District Council, as part of its agreements with Sport New Zealand and Sport Northland to administer Rural Travel funding, is required to submit an annual report on how the funding was allocated. To assist the Council in compiling this report and to ensure accountability from applicants a project report form for funding is requested. The Community Boards have in the past indicated a preference to support applicants that have returned a completed project report form for previous funding.

2) DISCUSSION AND OPTIONS

A copy of the project report forms are attached for the Board to receive. If Board members have concerns or issues with any of these reports, they should be discussed at this point of the meeting.

Reason for the recommendation

To receive the project reports from previous funding applicants to the Rural Travel Funding Scheme.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ATTACHMENTS

1. Rural Travel Fund Project Report - Aupouri Rugby Football Sports Club - A2348712 [↓](#) 
2. Rural Travel Fund Project Report - BOI Special Olympics Kaitaia (May 2017) - A2411107 [↓](#) 
3. Rural Travel Fund Project Report - BOI Special Olympics Kaitaia (Nov 2017) - A2369180 [↓](#) 
4. Rural Travel Fund Project Report - Kaingaroa School - A2404746 [↓](#) 
5. Rural Travel Fund Project Report - Kaitaia College - A2404786 [↓](#) 
6. Rural Travel Fund Project Report - Kaitaia Pirates Sports Club - A2439635 [↓](#) 
7. Rural Travel Fund Project Report - Kaitaia United Associated Football Club - A2472092 [↓](#) 
8. Rural Travel Fund Project Report - Mangonui School - A2404750 [↓](#) 
9. Rural Travel Fund Project Report - Peria School - A2472132 [↓](#) 
10. Rural Travel Fund Project Report - Te Kura Kaupapa Maori o Pukemiro - A2439685 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	N/A
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	N/A
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a community board report
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	N/A
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	The Community Board has delegated authority to allocate funding.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

FNDC ADMIN

24 JAN 2019

Far North
District Council

FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. DETAILS

Name of organisation: The Aupouri Rugby Football & Sports Club Inc
 Contact person: Josephine Nathan
 Postal address: 4- PDC, Te Kao Local Store, RD4, Kaiti 90484
 Telephone: 0274298145 Email: josephine.everitt@xtra.co.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Please indicate the successful amount that you received

\$ 1150.00 (FNDC Travel Fund) \$ - (Other Funders)
 \$ 1250.00 (Your Contribution) \$ 2,400.00 (Total)

2. What other, if any, organisations did you receive funding from? (Briefly explain in the following table)

Date	Organisation	Purpose of funding	Amount Received

3. Please explain in detail how the funding you received through to FNDC Travel Fund was spent using the following table

Date	Supplier/Service/Provider	Item	Expense (\$)
2018 JUNE	Hammond Motors	6 x \$50 MTA fuel vchr	\$ 300.00
JULY	"	8 x \$50 "	\$ 400.00
AUGUST	"	27 x \$50 "	\$ 1350.00
SEPT	"	3 x \$50 "	\$ 150.00
NOV	"	4 x \$50 "	\$ 200.00
Receipts required			TOTAL EXPENSES \$ 2,400.00

C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

The fund allowed us to positively support 2 jnr netballers and 13 jnr rugby boys to their rep games to represent our Club and

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation and/or greater use of your recreational area. *Mangonui.*

Yes - the fund allows our players' parents to support their child in sport confidently. Fuel is expensive.

D. EXPENDITURE TIMEFRAME

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that it will be returned to Council.

Checklist:

1. Have you answered every question?
2. Have you attached a recent bank statement to show the funding being spent?
3. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

Advisory Services Officer
Far North District Council
Private Bay 752
Kaikohe 0440

Or contact us;

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz



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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Kaitia Satellite B.O.I. Special Olympics
 Contact person: Nabeha King
 Postal address: 68 Matthews Ave
 Telephone: 09 4062211 Email: spudsauage@hotmail.com

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

- Community Board meeting date the grant was approved 25.05.2017
- Please indicate the successful amount that you received
 \$ 300.00 (FNDC contribution) \$ — (Other Funders)
 \$ 3,238.03 (Your Contribution) \$ 4,238.03 (Total)
- What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
25.05.17	F.N.D.C.	Travel assistance	\$ 300.00
			\$
			\$
TOTAL EXPENSES			\$ 300.00

- Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
			\$
			\$
			\$
			\$
			\$
Receipts required			
TOTAL EXPENSES			\$



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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

80% of our athletes live out of town & are travelling a minimum of 30mins plus to attend training, so without financial assistance they would have found it very beneficial to get extra support to get to swim training's.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Yes, without financial assistance some of our athletes would have struggled to get to training and would not have been able to participate in swim training/events

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ✓
2. Have you attached a recent bank statement showing the funding being spent? ✓
3. Have you attached all receipts as proof of expenditure? ✓

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

Advisory Services Officer
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz

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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Kaitia Satellite B.O.I. Special Olympics
 Contact person: Nabsha King
 Postal address: 68 Matthews Ave.
 Telephone: 021 08101639 Email: spudsauage@hotmail.com

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

- Community Board meeting date the grant was approved 9 November 2017
- Please indicate the successful amount that you received
 \$ 1,000.00 (FNDC contribution) \$ N/A (Other Funders)
 \$ 5,518.30 (Your Contribution) \$ 6,518.30 (Total)
- What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
			\$
			\$
			\$
TOTAL EXPENSES			\$

- Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>14.5.18</u>	<u>Mobil Star Garage</u>	<u>\$1,000.00 P. Vats</u>	<u>\$ 1,000.00</u>
			\$
			\$
			\$
			\$
<i>Receipts required</i> TOTAL EXPENSES			\$

Covering letter attached as petrol voucher were given to parents & swim coaches. after signing for them.



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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

Parents brought athletes to training, whereas they may not have attended as 80% were low income & single parent who required financial support

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Most definitely as all our athletes lived out of town & were travelling at least 40km return & one athlete travelling 70km. (return trip)

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ☒
1. Have you attached a recent bank statement showing the funding being spent?
2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

governance@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Governance Support
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

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FNDC ADMIN
03 JAN 2019

FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation:

Kaingaroa School

Contact person:

Cynthia Childs-Ulich

Postal address:

5465 S.H.10, R.O.3 Kaitera

Telephone:

09 4087030

Email: office@kaingaroa.co.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Please indicate the successful amount that you received

inc GST \$ 1,200.00 (FNDC contribution) \$ N/A (Other Funders)
\$ 1,500.00 (Your Contribution) \$ 1,380.00 (Total) incl GST.

2. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
	N/A.		\$
			\$
			\$
TOTAL EXPENSES			\$

1. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
6.12.2018	Ninety Mile Nbbis.	Petrol Vouchers	\$ 230.00
10.12.2018	Commute Trav	2019 BUS FARE SPORTS EVENTS	\$ 1,150.00
			\$
			\$
			\$
Receipts required			TOTAL EXPENSES \$ 1,380.00

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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

The Security of knowing we have the funds to get our students to "Sport Northland" events like Swimming / Cricket / Athletics, netball by bus. & also giving something back to our supportive parents.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Yes - Absolutely / Without this grant, & having to rely on Volunteer Parent Transport would be minimal.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ✓
2. Have you attached a recent bank statement showing the funding being spent? ✓
3. Have you attached all receipts as proof of expenditure? ✓

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

Advisory Services Officer
Far North District Council
Private Bag 752
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0440

Or contact us;

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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

2017

A. Details

Name of organisation: Kaitaia College
 Contact person: Janita Brown
 Postal address: PO Box 265 KAITAIA 0441
 Telephone: (09) 4080190 Email: spat@kaitaia-college.school.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts)

1. Please indicate the successful amount that you received

\$ 300.00 (FNDC contribution) \$ — (Other Funders)
 \$ 3,300 (Your Contribution) \$ 3,600 (Total)

2. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	\$ <u>N/A</u>
			\$
			\$
TOTAL EXPENSES			\$

1. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>28-11-17</u>	<u>Star-Mobile Garage</u>	<u>Petrol Vouchers</u>	\$ <u>300.00</u>
			\$
			\$
			\$
			\$
Receipts required (attached).			TOTAL EXPENSES \$ <u>300.00</u>

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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

Funding allowed our school to assist our students to attend trainings & games on a Thursday night over the season.

Parents were grateful as netball fees are expensive so

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in fuel sport/recreation?

Yes it did help our players. It's difficult the released vouchers dates that you can apply for the funding as some codes haven't started so we can't access support letters. Also as a club we haven't finalised teams to get support letters.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ☒
2. Have you attached a recent bank statement showing the funding being spent? ☒
3. Have you attached all receipts as proof of expenditure? ☒

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

Advisory Services Officer
Far North District Council
Private Bag 752
KAIKOHE
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Or contact us;

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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation:

Kaitaia Pirates Sports Club Inc.

Contact person:

Kelly Larkins

Postal address:

1024 Kaitaia - Awaroa Rd,

Telephone:

021730596

Email:

Kelly.Larkins@nathn.dnb.org.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Community Board meeting date the grant was approved

2017.

2. Please indicate the successful amount that you received

\$ 800 (FNDC contribution)

\$ N/A (Other Funders)

\$ 1000 (Your Contribution)

\$ 1800 (Total)

3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
N/A			\$
			\$
			\$
TOTAL EXPENSES			\$

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
		Fuel cards were given to parents who had 2 or more players in their car the amount did depend on the distance it was usually \$10 - \$20 fuel card	\$
		Fuel costs have now risen dramatically	\$
		Since 2017 so only help will be gratefully received	\$
		Receipts required	\$
		TOTAL EXPENSES	\$800.00



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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

The travel fund definitely helped parents to take their children to their games & trainings. This finding helps reduce inequalities & helps with equity making sport accessible to more families.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

100% parents were very appreciative.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question?
1. Have you attached a recent bank statement showing the funding being spent?
2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

governance@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Governance Support
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz



FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. DETAILS

Name of organisation:	Kaitaia United Associated Football Club	Today's Date:	29/4/19
Contact Person	Greg Margison	Date grant received:	31/8/17
Postal Address	PO Box 120, Kaitaia	Contact Phone Nbr:	094089366
Email:	Stewart.russell@pkffa.co.nz	Cell phone number:	0211542420

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for the grant received)

1. Please indicate the successful amount that you received:

FNDC Contribution	\$1,900.00	Other funders:	\$0.00
Your contribution	\$0.00	Total:	\$1,900.00

2. What other, if any, organisations did you receive funding from?

Date	Organisation	Purpose of Funding	Amount Received
			\$
			\$
			\$
TOTAL			\$

3. Please explain in detail how the funding you received through the FNDC Travel Fund was spent :

Date	Supplier/Service Provider	Item	Expense (\$)
23/9/17	Mobil Petrol station Kaitaia	MTA fuel vouchers	\$1,700
23/9/17	BP Petrol station Kaitaia	MTA fuel vouchers	\$200
			\$
			\$
<i>Receipts required</i>			
TOTAL EXPENSES			\$1,900

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Far North
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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

The travel fund enabled us to provide fuel vouchers to help get our kids playing football from Pukenui and further north to participate in football which is hosted in Taipā, Kaitiāia and Ahipara. It also enabled us to send rep teams (U9's, U10's & U11's) to represent Kaitiāia in Whanagarei.

2. In your opinion how did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Children in Pukenui and further north now have their own football team and are able to play against other Kaitiāia & surrounds teams on a regular basis

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ☐
1. Have you attached a recent bank statement showing the funding being spent? ☐
2. Have you attached all receipts as proof of expenditure? ☐

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send email your project report and attached documents to governance@fndc.govt.nz or post to;

Governance
Far North District Council
Private Bag 752
KAIKOHE 0440

Or contact us:

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz

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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

FNDC ADMIN

11 MAR 2019

A. DETAILS

Name of organisation: Mangonui School
 Contact person: Angela Bradley
 Postal address: P.O. Box 29, Mangonui 0442
 Telephone: 09 406 0182 Email: office@mangonui.school.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Please indicate the successful amount that you received

\$ 1,850.00 (FNDC Travel Fund) \$ 500.00 (Other Funders)
 \$ 3,700.00 (Your Contribution) \$ 4,200.00 (Total)

2. What other, if any, organisations did you receive funding from? (Briefly explain in the following table)

Date	Organisation	Purpose of funding	Amount Received

3. Please explain in detail how the funding you received through to FNDC Travel Fund was spent using the following table

- see attached table -

Date	Supplier/Service/Provider	Item	Expense (\$)
			\$
			\$
			\$
			\$
			\$
Receipts required			TOTAL EXPENSES \$

C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

we were able to hire buses for our sports trips and didn't need to charge so much of a fee to our school whānau.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation and/or greater use of your recreational area.

Definitely! The funding helps make sports trips more accessible!

D. EXPENDITURE TIMEFRAME

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that it will be returned to Council.

Checklist:

1. Have you answered every question? ✓
2. Have you attached a recent bank statement to show the funding being spent? ✓
3. Have you attached all receipts as proof of expenditure? ✓

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

Advisory Services Officer
Far North District Council
Private Bay 752
Kaikohe 0440

Or contact us;

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz



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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Peria School
 Contact person: Ariana Williams
 Postal address: 1430 Oruru Road, RD2, Kaitiara
 Telephone: _____ Email: _____

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Please indicate the successful amount that you received

\$ 250-00 (FNDC contribution) \$ 100-00 (Other Funders)
 \$ 250-00 (Your Contribution) \$ 600-00 (Total)

2. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
			\$
			\$
			\$
TOTAL EXPENSES			\$

1. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>2/11/18</u>	<u>Ritchies</u>	<u>School Charter</u>	<u>\$ 308-00</u>
	<u>Transport</u>		\$
			\$
			\$
			\$
Receipts required			
TOTAL EXPENSES			<u>\$ 308-00</u>

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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

This funding allowed the whole school to travel as a group to the beach as part of our education outside the classroom E.O.T.C.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Absolutely! Money was no longer a barrier All students were able to participate in this activity that is part of the curriculum.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question?
2. Have you attached a recent bank statement showing the funding being spent?
3. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

Advisory Services Officer
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz

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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Te Kura Kaupapa Māori o Pukemiro
 Contact person: Nikki Cherrington-Riley / Rita Yates
 Postal address: PO Box 63, Kaitaia, Far North, Northland, 0410
 Telephone: 09-408 4858 Email: nikki@pukemirokura.school.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

- Community Board meeting date the grant was approved 12 Nov 2018.
- Please indicate the successful amount that you received
 \$ 2,000 (FNDC contribution) \$ 0 (Other Funders)
 \$ 2,500 (Your Contribution) \$ 4,500 (Total)
- What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
<u>nil</u>	<u>-</u>	<u>-</u>	\$ <u>-</u>
			\$
			\$
TOTAL EXPENSES			\$

- Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>16.11.18</u>	<u>Petricevich Buses</u> <u>1x Bus / 1x Round Trip</u>	<u>Invoice - Swimming</u>	\$ <u>950 -</u>
<u>26.09.18</u>	<u>Petricevich Buses</u> <u>2x Buses / 2x Round Trips</u>	<u>Invoice - Swimming</u>	\$ <u>2000 -</u>
<u>30.11.2018</u>	<u>Mobil Star Garage -</u> <u>2x Receipts (Diesel/Petrol)</u>	<u>Basketball Training</u>	\$ <u>118.47-</u>
<u>20.11.2018</u>	<u>Mobil Star Garage</u> <u>1x Receipt (Petrol)</u>	<u>Basketball Competition</u>	\$ <u>61.59.</u>
<u>27.11.2018</u>	<u>Mobil Star Garage 1x Receipt</u>	<u>Basketball Competition</u>	\$ <u>113.63</u>
<u>16.11.2018</u>	<u>Mobil Star Garage 1x Receipt</u>	<u>Basketball Training</u>	\$ <u>89.75.</u>
TOTAL EXPENSES			\$ <u>3333.44</u>

Receipts required



C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

We were still able to provide our students with swimming lessons during the summer period - Before and After the Christmas break, which is a major for Far North Tamariki. Which is learning to swim. Also Tamariki were able to participate in trainings and competitions for Basketball.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

All students are encouraged to swim - Therefore all students swim - So our participation rate of swimming has increased - due to the increasing numbers in our Junior Section. We also encouraged as many students as possible to participate in Basketball for trainings and competition nights.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? *Yes*
1. Have you attached a recent bank statement showing the funding being spent? *Yes.*
2. Have you attached all receipts as proof of expenditure? *Yes.*

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

governance@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Governance Support
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
ask.us@fndc.govt.nz
www.fndc.govt.nz

7.2 RURAL TRAVEL FUNDING - APPLICATIONS WINTER ROUND 2018/19**File Number: A2407290****Author: Melissa Wood, Meetings Administrator****Authoriser: Aisha Huriwai, Team Leader Governance Support****PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2018/19 winter sporting season.

RECOMMENDATION**That the Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a)	Aupouri Rugby Football & Sports Club	\$1200
b)	Eastern United Rugby & Sports Club	\$200
c)	Kaitaia Pirates Sports Club	\$700
d)	Kaitaia Rugby Club JMB	\$1700
e)	Mangonui School	\$1100
f)	Ngataki School	\$370
g)	Panguru Rugby Football Club	\$375
h)	Panguru Sweat Shop and Sports Club	\$375
i)	Peria School	\$600
j)	Taipa Area School	\$500
k)	Te Hapua School	\$540
l)	Te Kura Kaupapa Maori o Panguru	\$600
m)	Te Kura Kaupapa Maori o Pukemiro	\$1500
n)	Te Rarawa JMB Rugby Club	\$1800

1) BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2019 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's facebook page. The Sport Northland representatives also

forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

The Panguru teams listed all affiliate to clubs in Mangonui, or Kaitaia, within the Te Hiku Ward and have therefore been included within this area.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

	Sport Northland (Kiwisport)	Sport New Zealand (Rural Travel)
What are the Objectives?	<ol style="list-style-type: none"> 1. Increase the number of children participating in sport 2. Increase the availability and accessibility of sport for children 3. Support the development of skills to enable effective participation. 	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$25,000.00 across the Far North District.	\$25,080.30 across the Far North District.
Funding is not available for	Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools, clubs or individuals.	Schools, clubs or individuals.
What age group is funding for?	Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming.	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

1	Aupouri Rugby Football and Sports Club	\$1200
2	Eastern United Rugby & Sports Club	\$200
3	Kaitaia Pirates Sports Club	\$700
4	Kaitaia Rugby Club JMB	\$1700
5	Mangonui School	\$1100
6	Ngataki School	\$370
7	Panguru Rugby Football Club	\$375
8	Panguru Sweat Shop and Sports Club	\$375
9	Peria School	\$600
10	Taipa Area School	\$500
11	Te Hapua School	\$540
12	Te Kura Kaupapa Maori o Panguru	\$600
13	Te Kura Kaupapa Maori o Pukemiro	\$1500
14	Te Rarawa JMB Rugby Club	\$1800

Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Kiwisport agreement with Sport Northland to increase participation in sport by young people living in rural communities.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

Due to carry forward from the previous year the total budget for rural travel funding for the 2018/19 financial year is \$49,566.67. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 40% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total of grants approved for the Te Hiku summer round was \$4,050, leaving a balance of \$2,195.40 which has been carried over to the winter round, making a total of **\$11,563.50** available for winter 2018/19 grants.

%	Board	40% Summer	60% Winter	Total
31.5%	Te Hiku Community	\$6,245.40	\$9,368.10	\$15,613.50
28%	Kaikohe-Hokianga Community	\$5,551.47	\$8,327.20	\$13,878.67
40.5%	Bay of Islands-Whangaroa Community	\$8,029.80	\$12,044.70	\$20,074.50

ATTACHMENTS

1. Rural Travel Funding Application Winter 2019 - Aupouri Rugby Football & Sports Club - A2473877 [↓](#) 
2. Rural Travel Funding Application Winter 2019 - Eastern United Rugby Football Club - A2473878 [↓](#) 
3. Rural Travel Funding Application Winter 2019 - Kaitaia Pirates Sports Club - A2473879 [↓](#) 
4. Rural Travel Funding Application Winter 2019 - Kaitaia Rugby Club JMB - A2473880 [↓](#) 
5. Rural Travel Funding Application Winter 2019 - Mangonui School - A2473881 [↓](#) 
6. Rural Travel Funding Application Winter 2019 - Ngataki School - A2473882 [↓](#) 
7. Rural Travel Funding Application Winter 2019 - Panguru Rugby Football Club - A2473883 [↓](#) 
8. Rural Travel Funding Application Winter 2019 - Panguru Sweat Shop & Sports Club - A2473885 [↓](#) 
9. Rural Travel Funding Application Winter 2019 - Peria School - A2473886 [↓](#) 
10. Rural Travel Funding Application Winter 2019 - Taipa Area School - A2473887 [↓](#) 
11. Rural Travel Funding Application Winter 2019 - Te Hapua School - A2473888 [↓](#) 
12. Rural Travel Funding Application Winter 2019 - Te Kura Kaupapa Maori o Pukemiro - A2473890 [↓](#) 
13. Rural Travel Funding Application Winter 2019 - Te Kura Taumata o Panguru - A2473891 [↓](#) 
14. Rural Travel Funding Application Winter 2019 - Te Rarawa JMB Rugby Club - A2473892 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This report is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Council promotes a vibrant and thriving economy that encourages a wide range of sporting activities and a safe a healthy district where young people are valued.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is delegated to Community Boards to consider.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are none that affect Maori any greater than other residents of the District.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	Anyone in the district participating in organised sporting activities could be eligible for funding. To try and capture everyone the funding is advertised a month in advance in newspapers, social media and word of mouth
State the financial implications and where budgetary provisions have been made to support this decision.	Funding is provided by Sport Northland (Kiwisport) and Sport New Zealand (Rural Travel).
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Far North
District Council



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: AUPOURI RUGBY FOOTBALL & SPORTS CLUB INC.
 Postal address: 9- Postal Delivery Centre, Te Koro RD4, Kaitiaki
 Primary contact name: Josephine Nathan
 Telephone: 0274298145 Email: Josephine.everitt@xtra.co.nz

B. Secondary Contact Name

Name: Liza Brown Telephone: 021 2055 7610
 Email: l12abrown144@gmail.com

C. Organisation Details

- Is your organisation registered for GST? 38 - 736 - 752
 No ☐ Yes ☒ give number
- How many members belong to your club/organisation? 94 (aged 5+19) 37 aged 20y plus
- Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 94
- How many participants are aged between 5-12 yrs 54
- How many participants are aged between 13-19 yrs 40
- What percentage of your participants are new to this sporting activity? 0 %
- What is this funding going to be used for? (Briefly explain)
We will use this funding to support the (teams) players
to their Manganui games of rugby and netball each
Saturday, for at least 7 weeks of a 14 week
competition

D. Financial Details**1. Budget**TOTAL budget required \$ 4630-22Your contribution \$ 3000-00*Other funders/parent contributions \$ 130-22This Application Is For \$ 1500-00 For petrol vouchers.

* The intention of this fund is to subsidise expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Josephine NathanPosition in organisation / title: SecretarySignature: Nathan Date: 27/3/20192. Name: Liza BrownPosition in organisation / title: TREASURERSignature: Liza Brown Date: 27/3/2019**Checklist:**

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



Far North
District Council



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: EASTERN UNITED RUGBY & SPORTS CLUB
 Postal address: P.O. Box 383 MANGONUI 0442
 Primary contact name: David JURLINA
 Telephone: 021 2702995 Email: davenada@extra.co.nz

B. Secondary Contact Name

Name: Sean SPARKSMAN Telephone: 021 982652
 Email: sean@mangonuihaulage.co.nz

C. Organisation Details

- Is your organisation registered for GST? 49-542-658
 No ☐ Yes ☒ give number

4	9	-	5	4	2	-	6	5	8
---	---	---	---	---	---	---	---	---	---
- How many members belong to your club/organisation? 200
- Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 25
- How many participants are aged between 5-12 yrs 0
- How many participants are aged between 13-19 yrs 25
- What percentage of your participants are new to this sporting activity? 0 %
- What is this funding going to be used for? (Briefly explain)
To hire vans to transport our U16 team to their
AWAY games in the IMB North Zone Competition

D. Financial Details**1. Budget**

TOTAL budget required \$ 1966-74
 Your contribution \$ 200-00
 *Other funders/parent contributions \$ 770-00
This Application Is For \$ 996-74

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result. \$770 made up of a sponsor \$450 and parents

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
<u>/</u>		

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: David JURUNA
 Position in organisation / title: PRESIDENT
 Signature: [Signature] Date: 26/3/19
2. Name: Nadia JURUNA
 Position in organisation / title: FINANCIAL ADMINISTRATOR
 Signature: [Signature] Date: 26/3/19

Checklist:

- N/A ☒ 1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
- ☒ 2. Have you answered every question?
- ☒ 3. Is your balance sheet or financial statement attached?
- ☒ 4. Is your deposit slip attached? (in case your application is approved)
- ☒ 5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).
- ☒ 6. Affiliation letter
- ☒ 7. Northland Rentals quote
- ☒ 8. Northland Vibe's Draw
- ☒ 9. Club support letter

FAR NORTH DISTRICT
COUNCIL

-1 APR 2019

SPORT
NEW ZEALAND

FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Kaitaia Pirates Sports Club Inc
 Postal address: PO Box 44, Kaitaia
 Primary contact name: Kelly Larkins
 Telephone: 021 730596 Email: Kelly.Larkins@northland.sport.org.nz

B. Secondary Contact Name

Name: Rose Baker Telephone: 021 025 84000
 Email: rosiebaker@xtra.co.nz

C. Organisation Details

1. Is your organisation registered for GST?

No



Yes - give number



2. How many members belong to your club/organisation? 160

3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO

(If so how many participants) 50

4. How many participants are aged between 5-12 yrs 50

5. How many participants are aged between 13-19 yrs -

6. What percentage of your participants are new to this sporting activity? 30 %

7. What is this funding going to be used for? (Briefly explain)

Mainly to help subsidise the children
that play rugby, they travel to games
each Saturday. (see attachment)
The other codes netball & basketball
have a lot of children participating
but are at a central venue weekly.
* Through the purchase of petrol vouchers

D. Financial Details**1. Budget**

TOTAL budget required

\$ 5,170.22

Your contribution

\$ 2,000.00

*Other funders/parent contributions

\$ 1,170.22

This Application Is For \$ 2000

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Georgia Halliday

Position in organisation / title: Secretary

Signature: GA Halliday Date: 29.3.19.

2. Name: Kelly Larkins

Position in organisation / title: Committee member & funding co-ordinator

Signature: Kelly Larkins Date: 31.3.19.

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Kaitaia Rugby Club - JMB
 Postal address: PO Box 305, Kaitaia 0411
 Primary contact name: Barbara Tracey
 Telephone: 021 1288645 Email: barbjt35@gmail.com

B. Secondary Contact Name

Name: Lisa Vinac-Tracey Telephone: 027 7872800
 Email: Lisa_Brett@xtra.co.nz

C. Organisation Details

1. Is your organisation registered for GST?

No ☒

Yes - give number

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2. How many members belong to your club/organisation? 130

3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / ~~NO~~

(If so how many participants) 133

4. How many participants are aged between 5-12 yrs 66

5. How many participants are aged between 13-19 yrs 67

6. What percentage of your participants are new to this sporting activity? 5 %

7. What is this funding going to be used for? (Briefly explain)

To purchase petrol vouchers to give to supporting parents who take more than 3 kids
to any away game where travel is further than 20 kms.

To hire (1) 12 seater van per team for each away game (3IMB teams)

D. Financial Details**1. Budget**

TOTAL budget required \$ 5830.56

Your contribution \$ 2405.50

*Other funders/parent
contributions \$ 425.06

This Application Is For \$ 3000.00

** The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.*

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
Kaitaia Rugby Club JMB has not applied to any other organisation for travel		

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Barbara Tracey

Position in organisation / title: Grants coordinator

Signature:  Date: 29-3-2019

2. Name: Lisa Vinac-Tracey

Position in organisation / title: Secretary/Treasurer

Signature:  Date: 29/3/2019

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Mangonui School
 Postal address: PO Box 29, Manognui 0442
 Primary contact name: Angela Bradley
 Telephone: 09 406 0182 Email: office@mangonui.school.nz

B. Secondary Contact Name

Name: Dave Sedcole Telephone: 09 406 0182
 Email: principal@mangonui.school.nz

C. Organisation Details

1. Is your organisation registered for GST?
 No ☐ Yes - give number

1	7	5	7	4	5	5	8
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2. How many members belong to your club/organisation? 135
3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) (YES) / NO
 (If so how many participants) 135
4. How many participants are aged between 5-12 yrs 135
5. How many participants are aged between 13-19 yrs 0
6. What percentage of your participants are new to this sporting activity? 6 %
7. What is this funding going to be used for? (Briefly explain)
We will use the funding to provide opportunities for our students to travel to
swimming sports, Ki o Rahi, Beach Days, Netball in Kaitaia, Dunes Days, Athletics,
Cross Country, Soccer, Surfing and Sailing This help means that we do not have to
charge whanau for travel when we do out of school activities, which I know whanau
appreciate.

D. Financial Details**1. Budget**TOTAL budget required \$ 2,700.00Your contribution \$ 2,200.00*Other funders/parent contributions \$ 500.00**This Application Is For** \$ 1,100.00

** The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.*

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Angela BradleyPosition in organisation / title: Office AdministratorSignature:  Date: 27 March 20192. Name: Dave SedcolePosition in organisation / title: PrincipalSignature:  Date: Mar 27, 2019**Checklist:**

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Ngataki School
 Postal address: 5265 Far North Rd, Ngataki, 0484
 Primary contact name: Tracey Ashby
 Telephone: 4098871 Email: tracey@ngataki-school.nz

B. Secondary Contact Name

Name: Yani Ferens Telephone: _____
 Email: yani@ngataki-school.nz

C. Organisation Details

1. Is your organisation registered for GST?
 No ☒ Yes - give number

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2. How many members belong to your club/organisation? 37
3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) _____
4. How many participants are aged between 5-12 yrs 30
5. How many participants are aged between 13-19 yrs -
6. What percentage of your participants are new to this sporting activity? most have had %
7. What is this funding going to be used for? (Briefly explain) minimal exposure.
For transportation of students to sporting
events in Kaitia or Taipa. Due to distance
travel costs usually are the deciding factor
as to whether our School attends these events.
Ki oiahi, netball, soccer.

D. Financial Details

1. Budget

TOTAL budget required \$ 740.00Your contribution \$ 370.00*Other funders/parent contributions \$ —**This Application Is For** \$ 370.00

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Tracey AshbyPosition in organisation / title: PrincipalSignature: [Signature] Date: 22/3/19

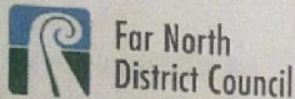
2. Name: _____

Position in organisation / title: _____

Signature: _____ Date: _____

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives. Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Panguru Rugby Football Club

Postal address: 2151 West Coast Road, RD 2 Kohukohu Panguru 0492

Primary contact name: Mike Te Wake

Telephone: 022 657 6842

Email: mike.tewake@gmail.com

B. Secondary Contact Name

Name: Hana Pomare

Telephone:

Email: hanapomare18@gmail.com

C. Organisation Details

1. Is your organisation registered for GST?

No ☒

Yes - give number

2. How many members belong to your club/organisation? 45

3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO (If so how many participants)

4. How many participants are aged between 5-12 yrs Nil

5. How many participants are aged between 13-19 yrs **10**

6. What percentage of your participants are new to this sporting activity? % 20%

7. What is this funding going to be used for? (Briefly explain)

Our players are spread out across Northland travelling from Mitimiti, Broadwood, Pawarenga, Kohukohu, Kaitia, Panguru. We have players that travel from Whangarei for trainings and game time. During the season we travel from Panguru to Kaitia, Awanui, Kaikohe and Kaeo. Some players are travelling as little as 45 minutes to as much as 3 hours each way to be a part of our Rugby Club. That surely says a lot on how proud and determined our players are to commit to Panguru Rugby Club.

Travel vouchers will help players attend all games for the season ~~and rep trials~~ → subsidise.

D. Financial Details**1. Budget****TOTAL budget required****Your contribution*****Other funders/parent contributions****This Application Is For**

\$5,774.40

~~\$3,000.00~~

\$2,000.00

\$1,774.40

~~\$3,000.00~~

\$2,000.00

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
Have not applied to any other funders		

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: **Wiremu Peita**

Position in organisation / title: **Chairman**

Signature: [Signature] Date: **14/03/19**

2. Name: **Magdalene Makiha**

Position in organisation / title: **Treasurer**

Signature: [Signature] Date: **14/03/19**

Checklist:

1. If you have applied for funding in the past please ensure a project report form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



Far North
District Council



SPORT
NEW ZEALAND

FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

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All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Panguru Sweat Shop & Sports Club
 Postal address: 1988 West Coast Road, Panguru. 0492
 Primary contact name: Nedelea Kereka
 Telephone: 0204121598 - 074095194 Email: NKereka@24 Payment Ltd

B. Secondary Contact Name

Name: Tangiana Kereka Telephone: 027 370 8186
 Email: t.kereka@hotmail.com

C. Organisation Details

- Is your organisation registered for GST?
 No ☒ Yes - give number

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- How many members belong to your club/organisation? 40
- Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 10
- How many participants are aged between 5-12 yrs 10
- How many participants are aged between 13-19 yrs
- What percentage of your participants are new to this sporting activity? 0 %
- What is this funding going to be used for? (Briefly explain)
Petrol Vouchers
For travel from Panguru to Kaitiaki every Saturday for 20 weeks
to compete at the Mangonui Netball Competition

D. Financial Details**1. Budget**

TOTAL budget required \$ 5472.00
 Your contribution \$ 2000.00
 *Other funders/parent contributions \$ 1472.00

This Application is For \$ 2000.00

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
Nil.		

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Nardine Kereka

Position in organisation / title: Secretary

Signature: Nardine Kereka Date: 25-03-2019

2. Name: Tangina Kereka

Position in organisation / title: Chairman

Signature: Tangina Kereka Date: 25-03-2019

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).

(Winter 2019.)

Far North
District CouncilSPORT
NEW ZEALAND**FAR NORTH RURAL TRAVEL FUND
APPLICATION FORM**

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: PERIA SCHOOL
 Postal address: 1430 ORURU ROAD, RD 3, KAITIAI.
 Primary contact name: ARIANA WILLIAMS
 Telephone: 094085834 Email: office@peria.school.nz

B. Secondary Contact Name

Name: TONI NEIL Telephone: 09 4085834
 Email: toni@peria.school.nz

C. Organisation Details

- Is your organisation registered for GST?
 No ☐ Yes - give number 055 538 409
- How many members belong to your club/organisation? 41
- Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 41
- How many participants are aged between 5-12 yrs 41
- How many participants are aged between 13-19 yrs 0
- What percentage of your participants are new to this sporting activity? 60 - 70 %
- What is this funding going to be used for? (Briefly explain)

This funding will be used to help subsidize
whanau who are able to help out by transporting
students to various sporting events.
Encouraging more participation.

D. Financial Details**1. Budget**

TOTAL budget required \$ 1934.40
 Your contribution \$ 900.00
 *Other funders/parent contributions \$ 134.40
This Application Is For \$ 900.00

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
N/A		

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Ariana Williams
 Position in organisation / title: Principal
 Signature: [Signature] Date: 15/3/19

2. Name: Toni Neil
 Position in organisation / title: Office Manager
 Signature: [Signature] Date: 15/3/19

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



Far North
District Council



SPORT
NORTHLAND
Creating a More Active Northland

FAR NORTH DISTRICT
COUNCIL

- 1 APR 2019



SPORT
NEW ZEALAND

FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

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A. Details

Name of organisation: Taipa Area School.
 Postal address: 578 State Highway 10, Taipa.
 Primary contact name: Lee-Anne Jung.
 Telephone: 09 4060159 ext 224 Email: lee-anne.j@taipa.school.nz.

B. Secondary Contact Name

Name: Lisa Baker Telephone: 09 4060159 ext 207
 Email: lisab@taipa.school.nz.

C. Organisation Details

1. Is your organisation registered for GST?

No

☐

Yes - give number

117 57 229 6

2. How many members belong to your club/organisation? 301 Students.

3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) (YES) NO
 (If so how many participants) _____

4. How many participants are aged between 5-12 yrs 6

5. How many participants are aged between 13-19 yrs 25

6. What percentage of your participants are new to this sporting activity? 50. %

7. What is this funding going to be used for? (Briefly explain)

- * Petrol from School to sporting venue - Te Kura Aniwaniwani
every Wednesday after school - term 2.
- * Petrol from School to sporting venue - Mangonui
Netball courts every Thursday for term 2 and 3.
- This is for 2x Vans. Parents to pay \$1 per trip.
Will purchase petrol vouchers.

D. Financial Details**1. Budget**TOTAL budget required \$ 1360.40Your contribution \$ 600.00*Other funders/parent contributions \$ 160.40This Application Is For \$ 600.00

* The intention of this fund is to subsidise expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Lee Anne Jung

Position in organisation / title: Sports Coordinator

Signature: [Signature] Date: 1/4/19

2. Name: Lee Beta

Position in organisation / title: Phone Manager

Signature: [Signature] Date: 1/4/2019

Checklist:

1. If you have applied for funding in the past please ensure a project report form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).

Current

Far North
District CouncilSPORT
NEW ZEALAND

FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Hapua School

Postal address: 14 Wahanui Rd, Te Hapua, 0484

Primary contact name: Tracey Ashby

Telephone: 4097805 Email: tracey@tehapua.school.nz

B. Secondary Contact Name

Name: Riria Rewi-Maaka Telephone: _____

Email: rewir@tehapua.school.nz

C. Organisation Details

1. Is your organisation registered for GST?

No



Yes - give number

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2. How many members belong to your club/organisation? 33

3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
(If so how many participants) _____

4. How many participants are aged between 5-12 yrs 26

5. How many participants are aged between 13-19 yrs _____

6. What percentage of your participants are new to this sporting activity? 30 %

7. What is this funding going to be used for? (Briefly explain) 100% - minimal expense

Transportation of students to sporting events in Kaitia or Taipa. Huge cost factors due to distance and isolation. This is the only sporting opportunities for majority of students.

D. Financial Details**1. Budget**TOTAL budget required \$ 1680Your contribution \$ 840.00

*Other funders/parent contributions \$ _____

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

This Application Is For \$ 840.00

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Tracey AshbyPosition in organisation / title: PrincipalSignature: [Signature] Date: 22/3/19

2. Name: _____

Position in organisation / title: _____

Signature: _____ Date: _____

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Kura Kaupapa Māori o Pukemiro
 Postal address: PO Box 63, Kaitiaki, 0410,
 Primary contact name: Nikki Cherrington-Riley
 Telephone: 09-408 4858 Email: nikki@pukemirokura-school.nz

B. Secondary Contact Name

Name: Rita Yates Telephone: 09-408 4858
 Email: ritz@pukemirokura-school.nz

C. Organisation Details

1. Is your organisation registered for GST?

No ☐

Yes - give number

8 6 5 6 8 1 8 7

2. How many members belong to your club/organisation? 200+ Members

3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 144 students aged between 5 and 19

4. How many participants are aged between 5-12 yrs 102

5. How many participants are aged between 13-19 yrs 42

6. What percentage of your participants are new to this sporting activity? 4.8 %

7. What is this funding going to be used for? (Briefly explain)

We would appreciate The Support to ensure that our Students
With their Sports programmes for Winter 2019. Their
Sports programmes are; Netball and Basketball. The
programmes consist of Trainings and Competitions
from Term 2 until Term 3 for Netball and upto Term 4
for Basketball for the year groups NE (New Entrance)
Through to Yr 13.

D. Financial Details**1. Budget**

TOTAL budget required \$ 15,242.40
 Your contribution \$ 2,500 =
 *Other funders/parent contributions \$ 12,742.40
 This Application Is For \$ 2,500 =

* The intention of this fund is to *subsidise* expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.
 Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Nikki Cherrington-Riley
 Position in organisation / title: Administrator
 Signature: [Signature] Date: 23/03/2019
2. Name: Rita Yates
 Position in organisation / title: Finance Administrator
 Signature: [Signature] Date: 28.3.19

Checklist:

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility) ✓
2. Have you answered every question? ✓
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative). ✓



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Kura Taumata o Panguru
 Postal address: 2176 West coast Road Panguru
 Primary contact name: AJ Parore
 Telephone: (09) 4095-701 Email: aj.parore@panguru.school.nz

B. Secondary Contact Name

Name: Nadine Scally Telephone: (09) 4095-701
 Email: nscally@panguru.school.nz

C. Organisation Details

1. Is your organisation registered for GST?
 No ☐ Yes - give number ☒ 1 7 3 2 6 3 5 6
2. How many members belong to your club/organisation? 25
3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 25
4. How many participants are aged between 5-12 yrs 15 players
5. How many participants are aged between 13-19 yrs 10 players
6. What percentage of your participants are new to this sporting activity? 5 %
7. What is this funding going to be used for? (Briefly explain)

Funding will be used to purchase
petrol vouchers to transport kids to
Kaikia

D. Financial Details**1. Budget**TOTAL budget required \$ 10,002.04Your contribution \$ 4500*Other funders/parent contributions \$ 2700This Application Is For \$ 2800

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: A.J. PomarePosition in organisation / title: Sports coordinatorSignature: [Signature] Date: 1/04/192. Name: Nadine ScallyPosition in organisation / title: Leader Learning Kura paerangiSignature: N Scally Date: 1/04/19**Checklist:**

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved)
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Rarawa JMB Rugby Club
 Postal address: c/- PO Box 66 Ahipara
 Primary contact name: Billy-Jade Tattersall - Treasurer
 Telephone: 02108221420 Email: tatzwhanau@gmail.com

B. Secondary Contact Name

Name: Deanna Saxon Telephone: 0220321978
 Email: deannas@sportnorth.co.nz

C. Organisation Details

1. Is your organisation registered for GST?
 No ☒ Yes - give number

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2. How many members belong to your club/organisation? 170
3. Will the travel subsidy benefit participants aged between 5 and 19 (please circle) YES / NO
 (If so how many participants) 151
4. How many participants are aged between 5-12 yrs 84
5. How many participants are aged between 13-19 yrs 67
6. What percentage of your participants are new to this sporting activity? 33% %
7. What is this funding going to be used for? (Briefly explain)
To purchase petrol vouchers to subsidise parents travel cost to get their children
to away games.

Note: Girls rugby is a NEW competition for Northland Rugby Union.

D. Financial Details**1. Budget**

TOTAL budget required \$30456.24

Your contribution \$2000.00

*Other funders/parent contributions \$26456.24

This Application Is For \$2000.00

* The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs.

Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

2. Please briefly explain where/how you have sought funding from other organisations and if so what was the result.

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Billy-Jade TattersallPosition in organisation / title: TreasurerSignature: [Signature] Date: 13/03/192. Name: Deanna SaxonPosition in organisation / title: SecretarySignature: [Signature] Date: 13/03/19**Checklist:**

1. If you have applied for funding in the past please ensure a **project report form** has been completed and returned (this can affect your eligibility) ✓ *Copy attached.*
2. Have you answered every question? ✓
3. Is your balance sheet or financial statement attached?
4. Is your deposit slip attached? (in case your application is approved) ✓
5. Is your draft travel calculation breakdown attached? (refer to your Sport Northland representative) ✓

7.3 CHAIRPERSON AND MEMBER REPORTS

File Number: A2407344

Author: Melissa Wood, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

The reason for the recommendation is to note the reports from the Chairperson and Members. The reports provide feedback to the community on matters of interest or concern to the Community Board and how the Community Board has communicated with community organisations and special interest groups within the community.

RECOMMENDATION

That the Te Hiku Community Board note the reports from the Chairperson, and Members Ward, and Atkinson.

1) BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a community board is to represent, and act as an advocate for the interests of its community.

2) DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised.

The reports from the Chairperson and Members are attached.

Reason for the recommendation

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

1. Chairperson Report A Gardner 28 May 2019 - A2467742 [↓](#) 
2. Member Report N Ward 28 May 2019 - A2470331 [↓](#) 
3. Member Report L Atkinson 28 May 2019 - A2476012 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Not applicable
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a Community Board report
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	Yes
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

COMMUNITY BOARD CHAIRPERSON'S REPORT

Report to Community Board	Te Hiku
Chairperson's Name	Adele Gardner
Subdivision	Kaitaia – Te Hiku
Date	27 Mar – 2 May 19

REPORT

1) Meetings

- 27 Mar - One on One with CEO at Te Ahu
- 28 Mar - Audit Risk & Finance Meeting Kaikohe
- 1 April - Workshop re ANZAC Day Service
- 1 April - Te Hiku Sports Hub Meeting
- 3 April - Ahipara Community Plan workshop at Ahipara
- 4 April - Paihia Wastewater Treatment workshop
- 4 April - Extraordinary Council Meeting Kaikohe
- 5 April - Te Ahu Trust Meeting
- 10 April - Mtg with Community Person re speed issues Bonnetts Road
- 10 April - Review of footpaths with FNDC staff member
- 11 – 14 April – Community Board Conference in New Plymouth
- 15 April - Meeting to review Jaycee Park concept plans
- 16 April - Community Board Meeting at Coopers Beach
- 17 April - Council Meeting at Kaikohe
- 17 April - Attended a meeting with the Community at the Herekino Hall
- 25 April - Hosted the Civic ANZAC Service at Te Ahu
- 27 April - Community Consultation re Jaycee Park at Kaitaia Market
- 30 April - Meeting with Kaitaia Business Association
- 1 May - One on one with CEO of FNDC
- 1 May - Roding meeting at Te Ahu
- 2 May - District Strategy & Spatial Planning workshop at Kaikohe
- 2 May - Jaycee/Centennial Park workshop with staff Kaikohe

2) Issues - Lake Ohia Hall.**3) Resource Consents: RMA2190498 – Te Make Farms Ltd Sandhills Road Lots 1-2 DP 156631, Earthworks Consent.**

RMA2190537 – Resin & Wax Holdings Ltd 573 Kaimaumau Road Waiharara. Lot 6 DP 405064 SW corner 88 ha BLK IV OPoe. To extract Kauri peat from peat deposits and process the extracted peat to recover resin and waxes for export.

RMA2190545 – M Ellison & C Slavin, 14 Heretaunga Crescent, Cable Bay. Lot 1 DP 62322. To construct a timber frame shed double garage.

RMA2190573 – Parry Family Trust. Lot 3 DP 50555 & Pt lot 2 DP 50555 at 3-5 North Road Kaitaia. To change existing Motel to be used as permanent residential accommodation units in the residential zone.

4) Request for Service: RFS 3940964 – Kaitaia Saturday Market place potholes, tidy up of pedestrian access lane between Commerce St and Kaitaia Market/carpark.

RFS 3948073 – Speed Humps Bonnetts Road after meeting with community.

RFS 3948317 – Footpath excess after design

RFS 3949686 – Request for project Manager for Jaycee/Centennial Park

RFS 3949685 – Possible footpath extension on Mill Bay Road to be included in footpath to Beach Road Mangonui.

COMMUNITY BOARD MEMBER'S REPORT

Report to Community Board	Te Hiku Community
Member's Name	Nuu Ward
Subdivision	Doubtless Bay
Date	6 May 2019

REPORT**1) Meetings:**

16/04/2019 Board Meeting Coopers Beach Bowling Club

23/04/2019 Te Ahu to/from for the collecting of ANZAC wreath/community Created.

2)A Issues: See Last Paragraph

3) Resource Consents: NIL

4) Requests for Service: NO New ones.

2/B ISSUES:

At the last board meeting plans were tabled for the Mangonui Board Walk Extension Project. I will review these plans at the next meeting.

A sign like in Kerikeri for Mangonui town at the entrance of the town where the 3 concrete picnic tables are located. Educating about the history of the town.

Issues: A Community Center for the Hihi Residents still has not being solved.

Board Member for Doubtless Bay 2019 Thanks the Council for all the work done as requested by RFS: 3938768,3946835,3945970,3944901,3944902. They were all done immediately and many thanks for their completion.

The at present repair work for the SWAMP PALACE.

Kind Regards,

Nuu Ward.

Report to Community Board	Te Hiku
Members name	Lawrie Atkinson
Subdivision	Whatuwhiwhi
Date	March/April/May

Meetings and other Activities

20/3/2019 Kaingaroa Hall Committee

2/4/2019 Karikari Community Hall AGM

3/4/2019 Awanui Ratepayers association

11/4/2019 Community Board conference New Plymouth

15/4/2019 Tokerau Beach/Whatuwhiwhi Ratepayers AGM

15/4/2019 Jaycee Park project workshop

16/4/2019 Te Hiku Community Board meeting

17/4/2019 Far North Holdings meeting at Kaikohe

24/4/2019 Meeting with Mayor Carter

30/4/2019 Jaycee Park project workshop

1/5/2019 Awanui Progressive Ratepayers Association

3/5/2019 NZ Transport Agency workshop in Awanui

Issues

- Water supply to FNDC public toilets at Waitarairi Park and Pehipe.
- Lake Ohia Hall.
- Boat Trailer and Vehicle parking Rangiputa and Pehipe.
- Gillies Road beach access.

7.4 ELECTED MEMBER CONFERENCE ATTENDANCE REPORTS - 2019 COMMUNITY BOARDS CONFERENCE

File Number: A2474408

Author: Melissa Wood, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

An Elected Member's attendance at a conference, course, seminar or training event is subject to the provision of the Elected Members Allowances and Reimbursement Policy. This policy requires the Elected Member to provide a report to Council after attending an event in order to provide transparency to the public that ratepayer funds are being used effectively.

EXECUTIVE SUMMARY

- Three members of the Te Hiku Community Board attended the 2019 Community Boards Conference held during April, in New Plymouth.
- Chairperson Gardner, and Member Atkinson have tabled reports
- Expenses for their attendance has been included in this report

RECOMMENDATION

That Council note the report entitled "Elected Member Conference Attendance Reports - 2019 Community Boards Conference"

1) BACKGROUND

The Elected Members Allowances and Reimbursement Policy sets out the provisions which apply to an Elected Member's attendance at a conference, course, seminar or training event.

The policy provides that each Elected Member may attend one conference or professional development event per representative body to which they are elected or appointed per annum.

The conference, course, seminar or training event must contribute to the Member's ability to carry out Council business and be approved by His Worship the Mayor and Chief Executive Officer, or the Council, depending on the request.

Following attendance a report must be written by the Elected Member to the next meeting of the Community Board however the reports from Chairperson Gardner and Member Atkinson were the only reports received at the time of writing this report.

There were 9 representatives who attended the Community Board Conference from the Far North:

Adele Gardner	Lawrie Atkinson	Bronwyn Bauer-Hunt
Shaun Reilly	Louis Toorenburg	Alan Hessell
Lane Ayr	Rachel Smith	Bruce Mills

2) DISCUSSION AND OPTIONS

The Elected Members reports attached provides feedback on what elected members have learned and the value to the organisation from attendance at the conference that is the subject of this report.

A further report will be tabled on receipt of the outstanding elected member report.

Reason for the recommendation

To provide information to the Community Board on the consequential travel expenses, and feedback on the conference. The aim is to provide transparency and confidence to the public that ratepayer funds are being used effectively.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provision required as a result of this report.

Some costs are still yet to be invoiced so the total approximate cost to ratepayers for Chair Gardner and Member Atkinson, incurred to date is \$3935.

ATTACHMENTS

1. **Chairperson Gardner attendance report - Community Board Conference 2019 - A2467743** [!\[\]\(8d139a66f540002704b5c70b7fe6cc7a_img.jpg\)](#) [!\[\]\(c209541a4bc5f45e44bd7791f9477320_img.jpg\)](#)
2. **Member Atkinson attendance report - Community Board Conference 2019 - A2476010**
[!\[\]\(8fd54d112e752061b5361c5bdf346185_img.jpg\)](#) [!\[\]\(3525fd0bd3680f905a850c70520e38c7_img.jpg\)](#)

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is an information only report
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The recommendation is consistent with the Elected Members Allowances and Reimbursement Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is an information only report
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	This is an information only report
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	This is an information only report
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Elected Members

Training and Conference/workshop Attendance report

Report to Community Board	Te Hiku Community Board
Member Name:	Adele Gardner – Chair Te Hiku Community Board
Subdivision:	Kaitaia
Date of Report:	28 April 2019
Name and date of Conference	11 – 13 th April 2019

It was my pleasure to represent the Far North District Council at the Community Board Conference in New Plymouth 11-13th April 2019

There were approximately 200 registered people from Community Boards, Councillors, Mayors and staff from various Councils. Upon registering on the Thursday evening it was into meeting, greeting and networking.

The Conference began on Friday morning and the general message this conference portrayed throughout was ensuring that the Youth are engaged and the youth voice is being heard. There were a diverse range of speakers who shared their wide and varied range of experiences, knowledge, advice and thoughts.

Darren Pratley who has over 25 years experience in marketing, branding, operational management, governance and systems implementation. Darren's message was looking forward, encouraging youth and talent.

Puna Wano-Bryant & Wharehoka Wano led a workshop (I attended) on Engaging with the Maori Community. Puna who was the Chairperson of the Parihaka Papakainga Trust and she lead their unique and unprecedented out-of-settlement reconciliation process with the Crown in 2017. She believes to build a community you need a heart for unity and doing so be compassionate to others but most importantly to yourself. Wharehoka is currently the CEO of Te Kahui o Taranaki Iwi, in is involved with a number of other organisations at a high level. He is committed to ensuring the voices of Te Atiawa pahake, taiohhi and mokopuna are heard and also has a passion for educational, cultural and te reo aspirations. Their message was to engage Maori in the decision-making process.

Sean Zeiltjes – who is leading the Taranaki Mouna Project. This project is a landscape scale ecological restoration project working to bring the mountains, ranges and islands back to life. The project area is 34,000ha of alpine, forest and coastal environment and it is about working with others in the region including the Kaitake

Community Board to inspire Taranaki Communities to pick up the challenge and create a step change in biodiversity restoration. Sean is making sure that they are on target to secure the Mouna from predators and weeds, and then restore species to it, revitalising the ecology across the landscape. This project is in its third year and is expected to take 10 years, he sees this as a lifetime opportunity for the community to restore ecosystems and are sustained in the long term promoting involvement and ownership by the iwi and the community. A great project that could have some merit in the Far North District.

Sarah Colcord – won her local body elections in 2016 and represents Manurewa Local Board. Sarah is the co-founder of the Auckland Youth Voice – a network that supports the development of Youth Voice groups/Councils in Auckland. She also voluntarily supports the Manurewa Youth Council within her capacity as a Youth Worker. Sarah's strong desire is to connect, support and empower the young people of Aotearoa and to ensure they are part of the decision-making process. Perhaps Sarah could be engaged to promote our Youth in the Far North District.

Malcolm Alexander – the CEO of Local Government New Zealand and Dave Cull who is the President of LGNZ both gave inspiring speeches. Both addresses were around ensuring the Youth are included in the decision-making process.

Shay Wright – founder of two social enterprises – Te Whare Hukahuka and Nuku Ltd. Shay established Teach First NZ, is a member of several Government Advisory Boards, a speaker, strategist and futurist. His leadership is around connection between entrepreneurship and community, strategies to grow youth leadership in our communities and how indigenous concepts can help to reshape our relationships. Shay was a very dynamic speaker and would be helpful for our Youth Groups in the Far North District.

Dr Natalie Jackson – has a PhD in Demography and Bachelor and Masters degree in Social Science. Natalie's address was on 'The implications of our ageing population'. Natalie's focus today is on regional population ageing, the subnational ending of the population growth, and the consequences of these trends for all levels of government, the labour market, the welfare state, education and health care policy, housing and business in general. This work depends on the accuracy of the Census figures.

Noa Woolloff – who is employed working for the Mayors Taskforce for Jobs. Noa spoke mainly about his experience being a young person today (he is 20 years old) and the complex challenges that are facing his generation. In his work he is aiming for zero youth unemployment.

Dr Mike Reid – Principal Policy Advisor at LGNZ – being the last speaker to wind up the Conference. Mike has worked with LGNZ since 1996 and has been involved in the review of local government's core legislation since that date. He also provides governance advice to elected members and officials.

Although Community Boards have to follow Local Government legislation on how they operate, I found that some Community Boards operated differently to others. We all had the same philosophy, that we all enjoyed working with our communities and making it a better place for future generations.

Overall the young people who spoke were absolutely inspiring and are our future leaders, we must encourage and engage them in all levels of decision-making.

Whangaroa-Bay of Islands Community Board won an award, being the Peoples Choice Award for the development of the Kaeo Playground.

Thank you for the great opportunity to attend this conference.

Report from: Lawrie Atkinson
Community Board member
Whatuwhiwhi Subdivision

To: Community Board

Subject: NZ Community Board Conference 2019 New Plymouth

Date: 11 – 14 April 2019

Overall the conference was excellent, with very informative workshops

I think the workshop **‘Looking Forward, encouraging youth and talent’**, the opening statement sums up the challenges we all face today as elected members – The world around us is constantly changing faster and faster than ever before. We are experiencing considerable change in our families, communities and environment that demand greater leadership than ever before.

The important role of youth voice groups locally and regionally - Youth councils, Youth voice groups, Youth advisory groups provide a voice for youth in the community.

Community Emergency plan - allow their issues mainly concern Floods, Earthquakes; their planning is similar to FNDC and the greater Northland area. We deal mainly with flooding and Tsunami threats. We in the Far North are better informed and prepared than most central North Island communities

Engaging with the Maori community – Treat Iwi as Allies

7.5 FUNDING PROJECT REPORTS

File Number: A2439473

Author: Melissa Wood, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

To receive the project reports from funding applicants in accordance with the Community Grants Policy.

EXECUTIVE SUMMARY

Recipients of grants from the Community Fund must complete and submit a project report within two months of completion of their project. A Project report has been received from Ahipara Coastal Patrol, Doubtless Bay Fishing Contest & Auction, Far North Environment Centre, Kaitaia and Districts Agricultural and Pastoral association, Pukenui Community Gardens (St Mary's Community Church), and Te Ropu o Muriwhenua Inc. Ahipara Coastal Patrol have submitted a refund of \$232.20 unspent funds.

RECOMMENDATION

That the Te Hiku Community Board notes the following Local Community Grant Project Reports from:

- a) Ahipara Coastal Patrol**
- b) Doubtless Bay Fishing Contest & Auction**
- c) Far North Environment Centre**
- d) Kaitaia and Districts Agricultural and Pastoral association**
- e) Pukenui Community Gardens (St Mary's Community Church)**
- f) Te Ropu o Muriwhenua Inc**

1) BACKGROUND

The Community Grant Policy - Section 1, Clause 15 states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years".

2) DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Further supporting documentation provided by the applicant has been provided to Board Members for their consideration separately. Should Board members have concerns or issues with the report, they should be discussed at this part of the meeting.







Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grants Policy.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ATTACHMENTS

1. **Community Grant Funding Project Report - Ahipara Coastal Patrol - A2405162** [↓](#) 
2. **Community Grant Funding Project Report - Doubtless Bay Fishing Contest & Auction - A2471752** [↓](#) 
3. **Community Grant Funding Project Report - Far North Environment Centre - A2395533** [↓](#) 
4. **Community Grant Funding Project Report - Kaitaia and Districts Agricultural & Pastoral Association - A2471455** [↓](#) 
5. **Community Grant Funding Project Report - Pukenui Community Gardens (St Mary's Church) - A2471616** [↓](#) 
6. **Community Grant Funding Project Report - Te Ropu o Muriwhenua Inc - A2471583** [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Community Grant Policy applies to this matter and relevant sections are included in the content of the report.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a community board report
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	None
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	The Community Board has delegated authority to allocate funding.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for Budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support

Far North District Council

Private Bag 752

KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation:

Name & location of project:

Date of project/activity:

Which Community Board did you receive funding from?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Amount received from the Community Fund:

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Rachael Bruce (2005 Suzuki Vitra)	\$ 8,900.00	✓
ABI Group Insurance Ltd (Vehicle insurance)	\$ 465.30	✓
ABI Group Insurance Ltd (Public liability insurance)	\$ 402.50	✓
	\$	
Total:	\$ 9,767.80	✓

Give a brief description of the highlights of your project including numbers participating:

From the very beginning the "Ahipara Coastal Patrol " logo has been clearly visible on both sides of the vehicle.

Since the vehicle has been in operation there has been noticeable changes in road and beach users behaviour.

With this visible presence people are approaching us with interest and ask what the project is about.

Some move on avoiding the 'official' presence. The beach is safer, quieter and cleaner

We have been able to work with Te Rarawa and help them monitor dune protection, freedom campers and associated rubbish .

Visitors have stopped us seeking information or report dangerous vehicle behaviour. Incidence are recorded and acted on when possible.

During the xmas period, camping grounds have been visited on a regularly bases. Supervisors are familiar with us and welcome our presence and support. We also participated in the recent 90 mile beach cleanup with vehicle and trailer

Motor Caravan Association and freedom campers visiting the area are made aware of beach protocol

We have 50 members and a committee of 10

We now regularly patrol the beach particularly during weekends and holiday periods.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

- There has been a marked reduction in the number of motocross bikes and other vehicles behaving inappropriately. The greatest benefit has been a reduction in the noise level from bikes revving.
- It has made the beach safer for all beach users and an improvement in the awareness of safety on the road and on the beach.
- Having a vehicle means we are able to work alongside Te Rarawa and have patrolled the beach
- to ensure users stay out of the fenced in areas. We are also able to patrol the area where dotterel are nesting ensuring users stay off this area.
- Residents are happier and we will continue to seek out and support like-minded organisations and groups.
- Accommodation provider acknowledge and appreciate the difference we have made to their visitors enjoyment.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

The Vehicle was purchased in late July 2018 and our first event was held in Labour weekend. A successful fundraise campaign was held on Foreshore Rd reserve in the form of drinks, food and raffles. Beach education was the focal point. Various brochures from Doc, Reap and Regional Council were handed out over these weekends. Beach front fundraising and beach education have continued. Our presence has been profiled well. The recent Ninety Mile beach cleanup was supported by us. Adele Gardiner from the community board accompanied our team. Ahipara Coastal Patrol were a major contributor. Of the ten thousand funding provided a total of \$9,767.80 has been spent and refund of \$232.20 shall be made to FNDC. Insurance coverage for public liability took some time to secure and was considerably more than was budgeted on. We can confirm that all FNDC requirements, being Insurance public liability and safe storage for the vehicle have been met. The FNDC investment has made a difference to the community and visiting beach goers.

If you have a Facebook page that we can link to please give details:

IN CONSTRUCTION WITH WEB SITE

This report was completed by:

Name: **MICHAEL SLOANE**

Address: **201 FORESHORE RD AHIPARA**

Phone: **09 409 4012** mob: **NO COVERAGE**

Email: **michaelsloane@mac.com**

Date: **1 MARCH 2019**



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation: Doubtless Bay Fishing Contest & Auction
Name & location of project: DB Fishing Contest & Auction - Eastern Rugby Club
Date of project/activity: 26 & 27th Jan 2019

Which Community Board did you receive funding from?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 5,000

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
Entry Ticket design & Print	\$ 3478.75	✓
Advert in Fishing News - Dec	\$ 1035.00	✓
Advert in Fishing News - Jan	\$ 517.50	✓
	\$	
Total:	\$ 5031.25	

Give a brief description of the highlights of your project including numbers participating:

We had a record raised at the Auction \$21,350
which all went back to the community.
361 anglers competed in the competition.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

All money raised goes back to the community by way of clubs/projects applying for funds prior to the event. This year funds went to the Squash club for maintenance, Rugby club for maintenance, Seareswe, St Johns, BPW Scholarship, Mangonui school playground, Lions - 2 students & Tucker Thompson.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Logo is on the attached file. As well as ~~as~~ mentioned in the thank you letter sent out. also attached.

If you have a Facebook page that we can link to please give details:

N/A.

This report was completed by:

Name: Danielle Maa
 Address: PO Box 90, Mangonui 0442
 Phone: 09 4060048 mob: 0272939903
 Email: danielle@fnitn.co.nz
 Date: 31/3/2019



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support

Far North District Council

Private Bag 752

KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation:

Far North Environment Centre

Name & location of project:

8 South Rd, Kaitaia, 0410

Date of project/activity:

January - December, 2018

Which Community Board did you receive funding from?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$ 4882 =

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Far North District Council	\$ 4882 =	*
(for rent of building @	\$	
\$406-81 per month)	\$	
	\$	
Total:	\$ 4882 =	
* See attached ASB Transaction History		

Give a brief description of the highlights of your project including numbers participating:

Please see attached



Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust



Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

Project Report
COMMUNITY GRANT FUND – LOCAL – TE HIKU

Receiving a grant to cover our rent from Te Hiku Community Board has freed our volunteers from fundraising for this amount. This has enabled them to focus more on other activities, such as making products to sell for low cost or koha, running seminars, workshops and working bees, all to encourage the development of sustainable lifestyles and households.

With the help of our wonderful team of volunteers we have been able to open the EcoCentre from 10 a.m. – 4 p.m. five days a week. We have had a monthly average of 332 visitors (daily average 16) to our premises, almost double that of the previous year. In January 2018 our largest facebook hit was 800, by December one post received over 2000. (www.facebook.com/EcoCentreKaitiaia)

Our work with Kaitiaia Timebank, Transition Town Kaitiaia, Plastic Free Kaitiaia 2020 and Te Hiku Hau Ora Maara Kai – Community Garden involves much interaction with different members of the community, in the process the sharing of knowledge, resources and skills and the building of social, support networks contributes to the development of strong, proud and resilient communities.

Nancy Gregory
On behalf of Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust

Shop 5/42 Commerce St (facing Bank St), Kaitiaia 0410
09 408 1086 info@ecocentre.co.nz www.ecocentre.co.nz
We are really grateful for the support from our funders



Lottery Grants Board
Te Puna Tāhūa
LOTTO FUNDS FOR YOUR COMMUNITY



L W Nelson Trust

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

If you have a Facebook page that we can link to please give details:

www.facebook.com/EcoCentreKaitaia

This report was completed by:

Name: Nancy Gregory
Address: 7/53 South Rd Kaitaia
Phone: 09 4081266 mob: 021 02378117
Email: kaitaianan@gmail.com
Date: 27/2/19



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

FNDC Admin
20 MAR 2019

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation: Kaitiāia A&P Assoc Inc
Name & location of project: Kaitiāia A&P Show South Road Kaitiāia
Date of project/activity:

Which Community Board did you receive funding from?

☒ Te Hiku ☐ Kaitiāia-Hokianga ☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 3000.

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
Printing.com	\$1834.25	✓
Printing.com	\$ 96.88	✓
Printing.com	\$ 147.11	✓
Quality Presentations	\$1379.43	✓
Total:	\$ 3457.67	

GST inc
"
"
"

Give a brief description of the highlights of your project including numbers participating:

Dairy, Beef Competition, Horse & pony competitions
Indoor section, trade participants, felling farm
animals shed. music competitions

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Despite a lot of hard work gate numbers were down and our main draw card event FX motorbikes could not proceed due to weather conditions. However we did have dairy & beef cattle competition the only show to do so in the Nth Island. A good musical competition was held involving local performers

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

N/A

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name: Denise Finlayson
Address: P.O Box 56 Kaitaia
Phone: mob: 0274992336
Email: secretarykaitaiaandp@gmail.com
Date: 14-3-19



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: governance@fndc.govt.nz (PDF attachment via email is preferred) OR:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation:

Pukenui Community Gardens / St Mary's Church

Name & location of project:

Pukenui Community Gardens / part of 14 Waterfront Road, Pukenui

Date of project/activity:

19/10/17 - ongoing

Which Community Board did you receive funding from?

☒ Te Hiku

☐ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$ 4992.00

Board meeting date the grant was approved:

17-8-2017

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
Mowing + trimming + fix mower + fuel	339.80	✓
Mitre 10 = plants (vegetables + fruit trees)	\$ 441.85	✓
Eco Centre = materials to build shade-houses, cloth + freestyles	\$ 5743.77	✓
- mower to maintain gardens	150.00	✓
- line trimmer	116.70	✓
- water tank 1000 litre	115.00	✓
Truck + digger - Koha to shift cow poop (+spread)	230.00	✓
Total:	\$ 116.70	✓

5137.12
Total

Give a brief description of the highlights of your project including numbers participating:

Houhora Kohanga Reo (8 children + carers) - helped plant lettuce + silverbeet plants
Houhora Day Care (6 children) - helped plant cabbages + beans
Eco Centre (4 adults + volunteers) - helped build organic garden structures to grow plan
Dion O'Leary - installed bee-hives at gardens.
Gift of veges to Houhora Medical Centre every Wed,
also to elderly residents in Pukenui.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029.

To: Melissa Wood
& Governance Team,
Kaikohe.

Dear Melissa & Team:

Whilst a number of groups & individuals in the Community were supportive of The Gardens & upcoming activities being planned, it was becoming increasingly difficult to recruit volunteers to help with garden maintenance. Our group decided to focus on providing self-help programs, along with individual family-teaching 'do it yourself' schemes. These included bringing in professionals, e.g. Grant Stevens to hold courses in Earth-building, i.e. outbuildings & pizza ovens. The Eco-Centre are ever-willing to speak on solar-power uses & other environmental issues, plus practical workshops. The self-help schemes are still available to young parents (growing their own vegetables, fruit & herbs on an on-going basis) therefore allowing them to become self-sufficient, & not just reliant upon others' provision.

It was always envisaged that the Pukenui Gardens had a short-term (up to 3-years) aim of providing knowledge (practical & theory) and access to outside resources (native plants & trees) and expertise in self-help & ongoing gardens, as a base for horticultural courses.

Unfortunately, circumstances changed 9 months ago, when our 2 main members became unable to participate regularly. In May, Helen suffered a 3 X broken L ankle, & after major bone surgery, needed full-care with her family for 3 months, plus appointments & more surgery planned in March '19. Sheryll also faced a dilemma in July, when she needed to move to Ahipara, to care for her 89 year old father.

In conclusion, we must try to encourage whanau, individuals & groups, to continue to help at the gardens, & revitalise our goal of helping people to help themselves with regard to healthy eating, education, and HANDS-ON IN THE GARDEN!!

MANY, MANY THANKS for believing in our project & entrusting financial support to us.

Yours very truly, Sheryll Stankovich & Helen Pirini,
Pukenui Community Gardens.



Project Report COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support

Far North District Council

Private Bag 752

KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation:	Te Rōpū o Muriwhenua Inc
Name & location of project:	Te Kapa o Muriwhenua, Waimanoni Marae
Date of project/activity:	02.11.18 – 20.01.19

Which Community Board did you receive funding from?

☒ Te Hiku

☐ Kaitake-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund:	\$3000.00
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Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Rock Shop & KBB Music – Takamine Acoustic Guitar (Gisborne)	\$1444.15	✓
Rock Shop & KBB Music – Takamine Acoustic Guitar (Botany)	\$1444.15	✓
Rock Shop & KBB Music – Guitar Accessories (Whangarei)	\$ 218.37	✓
	\$	
Total:	\$3016.67	

Give a brief description of the highlights of your project including numbers participating:

We had a 100% participation for our wānanga series. The programme was capped at 60 participants to ensure that the event was of quality. Ages ranged from 14 – 50 years. Having our kuia and kaumatua to guide us & share their knowledge was a highlight. The absolute highlight was from these wānanga, waiata & haka were created then performed by Te Rōpū o Muriwhenua at Te Matatini 2019.

[Link to Muriwhenua Performance - Te Matatini 2019.](#)

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

The community of Muriwhenua is isolated, the tribal lands of Muriwhenua have a population that is getting smaller each year with families leaving the area. There are minimal iwi-based activities with in the far north area. This project has given young people and their families something to do, it has built their connection within our community and the broader iwi of Muriwhenua. This project helped connect local Māori back to the whenua, by using the stories of our tupuna and korero Purakau of the area. Due to the project we now have a foundation of local youth and local professionals that compose Waiata & haka. This grant provided us the tools to make this project a success. Thank you Far North District Council.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Pictures attached via email.

If you have a Facebook page that we can link to please give details:

Te Rōpū o Muriwhenua

This report was completed by:

Name: Sandra Henare
 Address: 70 North Road
 Phone: 09 4081108 mob:
 Email: muriwhenua09@gmail.com
 Date: 07.03.2019

7.6 TE HIKU STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 MARCH 2019**File Number:** A2438112**Author:** Ajay Kumar, Management Accountant**Authoriser:** Angie Thomas, Chief Financial Officer (Acting)**PURPOSE OF THE REPORT**

The Community Fund account provides information on financial matters relating to the Te Hiku Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Te Hiku Community Board receives the report Te Hiku Statement of Community Fund Account as at 31 March 2019.

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

Community Fund Account balance as at 01 July 2018	\$146,701.00
<ul style="list-style-type: none"> Plus Grant refunded from He Whanaumarama Trust 	\$3,000.00
<ul style="list-style-type: none"> Less Allocate funds towards Jaycee Park Project (Children's Playground). \$33,300 from Community Board Placemaking Fund, \$19,500 from Local Community Grant Fund (Strategic Plan allocation) 	\$52,800.00
<ul style="list-style-type: none"> Less funds granted and uplifted to 31 March 2019 	\$56,190.00
<ul style="list-style-type: none"> Less funds not uplifted from 08 November 2018 for ANZAC expenses – (THCB Strategic Plan allocation) 	\$500.00
<ul style="list-style-type: none"> Less funds not uplifted from 05 March 2019 for NZ Offshore Powerboat Association, Be Free Incorporated, Awhina Hoiho Charitable Trust 	\$6,978.00
Community Fund Account balance as at 31 March 2019	\$33,233.00

DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and make a decision on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 March 2019 is \$33,233.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

Any uncommitted balance remaining at the end of the financial year (30 June) is non-accumulative towards future years grants. The new financial year allocation of \$146,701 becomes available on 1 July.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of funds from the Te Hiku Community Fund account to the Te Hiku Community Board. The statement of the Community Fund account as at 31 March 2019 is attached.

ATTACHMENTS

1. **2019-05-28 THCB Statement of Te Hiku Community Board Community Fund Account as at 31 March 2019 - A2460880** [↓](#) 

**Far North District Council
Te Hiku Community Board
Statement of the Community Fund Account as at 31 March 2019**

Allocation Grants & Donations Annual Budget 2018-19	113,368.00	
Community Board Placemaking Fund	33,333.00	
Grant refunded from He Whanaumarama Trust	3,000.00	
Allocate funds towards Jaycee Park Project (Children's Playground). \$33,300 from Community Board Placemaking Fund, \$19,500 from Local Community Grant Fund	<u>(52,800.00)</u>	96,901.00
Less Expenditure 2018/19 (Funds Uplifted)		
Aug 18		
Community Business and Environment Centre for Wastewise School programme	1,658.00	
No 64 Squadron Air Training Corp. Support Committee for costs for the 2018 Spirits Bay Tramp Programme	6,140.00	
Oct 18		
Mangonui Lions Club for the 2018 Mangonui Lions Fund Run and Walk event	311.00	
He Whanau Marama Charitable Trust for Shine on Kaitaia youth mural project	2,597.00	
Whatuwhiwhi & Tokerau Rate Payers Assoc. for costs toward the 2018 annual Seniors Christmas luncheon	900.00	
Kaitaia Golf Club for costs toward Fairway renovations and improvements	3,000.00	
Far North Avocado Trust for costs towards annual Kaitaia Christmas Carnival 2018/19	5,000.00	
Children's Autism Foundation for venue hire costs for their 2018 workshops and clinics	400.00	
Nov 18		
Te Ropu o Muriwhenua Incorporated for costs toward their wananga series	3,000.00	
Whakawhiti Ora Pai Community Health for Pukenui Clinic accessibility upgrade project	10,000.00	
Jan 19		
Doubtless Bay Promotions for rental costs for Doubtless Bay Information Centre	3,000.00	
Doubtless Bay Fishing Contest for Doubtless Bay Fish Contest and Auction 2019	5,000.00	
Epilepsy NZ for purchase of a field service vehicle	3,000.00	
Business and Professional Women Kaitaia for costs for publishing book '10 years of art 2 wear in Kaitaia'	4,000.00	
Feb 19		
Kaitaia Business Association for Christmas wreaths and flags for town decorations	2,184.00	
Kaitaia & Districts Agricultural and Pastoral Association for 2019 Kaitaia A&P Show	3,000.00	
Life Education Trust Far North for 2019 annual visits to Northland Schools	<u>3,000.00</u>	
		<u>56,190.00</u>
Balance as at 31 March 2019		<u>\$40,711.00</u>
Less Commitments 2018/19 (Funds not yet uplifted)		
Meeting 08.11.18		
Anzac Expenses - THCB Strategic Plan	500.00	
Meeting 05.03.19		
NZ Offshore Powerboat Association - 2019 Doubtless Bay race day event	3,000.00	
Be Free Incorporated - 2019 Be Free Event in Mangonui	1,000.00	
Awhina Hoiho Charitable Trust - operational expenses to support Proud vibrant communities & liveable communities that are healthy, safe, connected and sustainable	<u>2,978.00</u>	
		<u>7,478.00</u>
Balance 31 March 2019 Uncommitted/(Overcommitted)		<u>\$33,233.00</u>

7.7 APPLICATION FOR FUNDING - KERIKERI THEATRE COMPANY**File Number: A2474645****Author: Melissa Wood, Meetings Administrator****Authoriser: Aisha Huriwai, Team Leader Governance Support****PURPOSE OF THE REPORT**

To present the Community Board with the information on Kerikeri Theatre Company's application for a Community grant to assist members in determining whether to approve or decline the application.

EXECUTIVE SUMMARY

- The Applicant seeks funding towards costs associated with their performances in Kaitaia and Mangonui
- The Board has not funded the applicant previously

RECOMMENDATION

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$1,514 (plus GST if applicable) to be paid from the Board's Community Fund account to Kerikeri Theatre Company for costs toward their performances of 'Ladies Night'.

- i) Proud vibrant communities**
- ii) Liveable communities that are healthy, safe, connected, and sustainable**

1) BACKGROUND

Kerikeri Theatre Company provides learning, experience and performance opportunities in the performing arts and film. They are performing their production of Ladies Night at 6 venues across the district during June/July 2019, including 2 venues at Kaitaia and Mangonui. Their intention is also to gauge an interest from these communities with a view to extending their classes/workshops/productions into these areas in the future.

2) DISCUSSION AND OPTIONS**Preliminary assessment of the application:**

The applicant has not been previously funded by the Board.

This application is for 15% of the costs for this production. They have also applied to Kaikohe-Hokianga Community Board, and Creative Communities. Their application to Bay of Islands-Whangaroa Community Board was ineligible as it was submitted too late.

Option 1 Authorise the full amount requested

Funding of 15% of the total project cost could be considered.

Option 2 Authorise partial funding of the amount requested

Partial funding of the amount requested could be considered.

Option 1 is recommended by staff as it complies with the Community Grant Policy.

Reason for the recommendation

This application has been checked by staff for completeness and complies with all conditions of the Community Grant Policy, Community Outcomes as stated in the 2018-28 LTP, and all provisions listed on the application form.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ATTACHMENTS

1. **Funding Application - Kerikeri Theatre Company - A2475790** [!\[\]\(8c4dca64662d21542001ca0ed7eeb688_img.jpg\)](#) [!\[\]\(3de35c640e7147a3fb61ee393128d2ae_img.jpg\)](#)
2. **Schedule of Supporting Documentation - Kerikeri Theatre Company - A2475799** [!\[\]\(d1438aeefda19c86ae7477bf1fb30796_img.jpg\)](#) [!\[\]\(dc4d2c544087998b6f093f485f5119d7_img.jpg\)](#)

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report is to the Te Hiku Community Board
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Maori in relation to land and / or water
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku RFS 3950346

Kerikeri Service Centre

03 MAY 2019



Local Grant Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz – we're happy to help.
- **Send your completed form** to governance@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>Kerikeri Theatre Company</u>	Number of Members	<u>150</u>
Postal Address	<u>P.O. Box 168, Kerikeri</u>	Post Code	<u>0245</u>
Physical Address	<u>17B Sammaree Place, Kerikeri</u>	Post Code	<u>0245</u>
Contact Person	<u>Janna Sicely</u>	Position	<u>Secretary/Director</u>
Phone Number	<u>027226 9974</u>	Mobile Number	<u>027226 9974</u>
Email Address	<u>kerikeritheatrecompany@gmail.com</u>		

Please briefly describe the purpose of the organisation.

To provide learning, experience and performance opportunities in the Performing Arts and film.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Ladies Night (theatre production) Date 20th June - 6th July

Location RSA Kaitia (aspart of Far Nth Town) Time 7:30-10:30pm

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much? \$25-\$28.00 / heads

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Over the past 7 years Kerikeri Theatre Company has developed a strong following of child, youth & adult actors & practitioners who have had the opportunity to learn new skills and perform to their local community. This will be the first ever opportunity for our team to take their skills on the road, enhance their experience & professionalism, and show a wider audience all of the energy & hard work that goes into the creation of a performance. Similarly, the far North's rural communities very rarely have the opportunity to engage in high-quality theatre performance within their own community. Kerikeri Theatre Company regularly receives requests from surrounding areas, to offer theatre classes and stage productions in their towns. - Not only will this theatre production reach a whole new audience, it will be an opportunity for Kerikeri Theatre Company to gauge an interest from these communities for all that we offer, with a view to extending our classes/workshops/productions in these areas in the future.

He whiria Te Tangata ~ weave the people of the far North together.

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Local Grant Application Form

Te Hiku

Performance at R.S.A Kaitiaki

Melissa.wood@fndc.govt.nz



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Kerikeri Service Centre

08 MAY 2019

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire (R.S.A venue)	200.00	200.00
Advertising/Promotion (print + design quote)	2195.00	366.00
Facilitator/Professional Fees ² (Mannah Curtis)	2000.00	
Administration (incl. stationery/copying)		
Equipment Hire (A.V. & T quote)	1800.00	300.00
Equipment Purchase (describe) (Tony Kay quote)	2000.00	334.00
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage	1885.00	314.00
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		Please note The requested amounts are to the value of 1/6 of the total cost to reflect the number of performances in this catchment.
TOTALS	\$10,080.00	

\$1,514.00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Building Lease: 17B Sammaree Place Kerikeri	\$ 31,050.00 (inc GST)
Building overheads/outgoings	\$ 5,100.00 (+ GST)
TOTAL	\$36,150.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative communities	2000.00	Yes / Pending
Local Grant Kaikohe/Hokianga	200.00	Yes / Pending
Local Grant BOI/Whangaroa	2195.00	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Kerikeri Theatre Company

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Janna Sicely Position Secretary
 Postal Address P.O. Box 168, Kerikeri Post Code 0245
 Phone Number Mobile Number 0272269974
 Signature [Signature] Date 2/5/19

Signatory Two

Name BARBARA KIRKMAN Position President
 Postal Address P.O. Box 703, KERIKERI Post Code 0245
 Phone Number Mobile Number 021 870 296
 Signature [Signature] Date 3.5.19

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Schedule of Supporting Documentation**KERIKERI THEATRE COMPANY**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Project Outline
2	Quote - Kaitaia RSA
3	Quote - Bread & Butter
4	Quote - Design & Print Kerikeri x 2
5	Quote - AVIT Solutions
6	Quote - DDF Dance Studios
7	Quote - Tony Kay
8	Travel & mileage schedule
9	Financial Performance Report year ended 31 Dec 2018
10	Bank statements
11	Health & Safety Policy

8 MEETING CLOSE