8 February 2019

Maromaku Hall
bs.clark@slingshot.co.nz

Dear Sir / Madam

Reminder Annual Accounts - Maromaku Hall

Thank you for the on-going day to day management of the Maromaku Hall Hall.

This is a reminder that the Far North District Council requires the following information on an annual basis:

- A copy of the latest AGM Minutes
- A copy of the latest financial statement/audited accounts including income received
- Complete data usage form (attached)
- Committee member details contact names and details, including booking officer
- Any investments/maintenance work made in the Hall or general items that maybe of interest to the local Community Board

Please provide the requested information by 20 February 2019 in the enclosed return envelope.

In future, the timing of this information will be:

- September – Council sends all hall committee a reminder letter requesting an annual report and finances for the previous financial year
- November – reminder letter sent if applicable
- February – Hall information report prepared and presented to the local Community Board

Please contact me on 0800 920 029 or (09) 401 5200 for any further information.

Kind regards,

Estee Rapatini
Facilities Technical Officer
Infrastructure and Asset Management

Enclosed:  Hall usage form
           Return envelope
Please complete the following questions:

Name of Business / Hall: Maromaky
Contact Name: Butch Horsford
Contact Phone Number: 09 433 4806

<table>
<thead>
<tr>
<th>Year/Month</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>7</td>
<td></td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2018</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>4</td>
<td>1</td>
<td></td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

Comments:

Dental clinic used hall facilities Aug - Sept 18
Painters painting school used hall over Dec 2018 - Jan 19.
School uses hall and stores equipment in the hall.
(They pay ½ the power)
Far North District Council
Private Bag 752
Kaikohe 0440

Attention: Estee Rapatini
Facilities Technical Officer

To Whom it May Concern,

Please find attached the requested information as per the letter received by the Maromaku Reserves Board.

For any further information please do not hesitate to contact me.

Kind Regards,

[Signature]

Ashleigh Horsford
Secretary
027 464 8588

Butch Horsford
Chairperson
09 433 4806
8 February 2019

Maromaku Hall
bs.clark@slingshot.co.nz

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Kind regards,

Estee Rapatini
Facilities Technical Officer
Infrastructure and Asset Management

Enclosed: Hall usage form
Return envelope
<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Bank Account</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserves Board</td>
<td>01/04/2017</td>
<td>15,726.44</td>
</tr>
<tr>
<td>Plus surplus</td>
<td></td>
<td>11,162.42</td>
</tr>
<tr>
<td><strong>BALANCE 31/03/2018</strong></td>
<td></td>
<td>26,888.86</td>
</tr>
<tr>
<td>Park Project</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opening Bank Account</td>
<td>01/04/2017</td>
<td>15,686.82</td>
</tr>
<tr>
<td>Surplus for Year</td>
<td></td>
<td>8935.56</td>
</tr>
<tr>
<td><strong>BALANCE 31/03/2018</strong></td>
<td></td>
<td>24,622.38</td>
</tr>
<tr>
<td>TERM DEPOSIT 01/04/2017</td>
<td></td>
<td>19,446.33</td>
</tr>
<tr>
<td>Plus Interest</td>
<td></td>
<td>632.01</td>
</tr>
<tr>
<td><strong>BALANCE 31/03/2018</strong></td>
<td></td>
<td>20,078.34</td>
</tr>
<tr>
<td><strong>TOTAL FUNDS</strong></td>
<td></td>
<td>71,589.58</td>
</tr>
</tbody>
</table>
# MAROMAKU RESERVES BOARD

Financial Statement for the year ending 31st March 2018

## INCOME

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Grant - F.N.D.C.</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Electricity</td>
<td>278.48</td>
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<tr>
<td>Hall Hire</td>
<td>145.00</td>
</tr>
<tr>
<td>Interest - B. N. Z.</td>
<td>22.43</td>
</tr>
<tr>
<td>Donations</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Lease</td>
<td>900.00</td>
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</tbody>
</table>

**TOTAL INCOME**  

12,845.91

## EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electricity</td>
<td>866.77</td>
</tr>
<tr>
<td>Insurance</td>
<td>483.01</td>
</tr>
<tr>
<td>Mowing</td>
<td>285.00</td>
</tr>
<tr>
<td>Stationery</td>
<td>14.49</td>
</tr>
<tr>
<td>Rubbish Bags</td>
<td>34.22</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES**  

1683.49

**SURPLUS FOR YEAR**  

11,162.42
<table>
<thead>
<tr>
<th>Committee members</th>
<th>Address 1</th>
<th>Address 2</th>
<th>Contact 1</th>
<th>Contact 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maxwell G Horsford (Butch) and Karen Horsford</td>
<td>414 Towai Road</td>
<td>Maromaku</td>
<td>09 433 4806</td>
<td>Cell 021 608 824</td>
</tr>
<tr>
<td></td>
<td>PO Box 81 Kawakawa</td>
<td></td>
<td><a href="mailto:horsford@ihug.co.nz">horsford@ihug.co.nz</a></td>
<td></td>
</tr>
<tr>
<td>Ashleigh Horsford</td>
<td>3708B State Highway 1</td>
<td>Towai</td>
<td>Cell 027 464 8588</td>
<td><a href="mailto:brashorsford@hotmail.co.com">brashorsford@hotmail.co.com</a></td>
</tr>
<tr>
<td></td>
<td>RD 2 Hikurangi 0182</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rhonda Simpson</td>
<td>413 Callaghan Road</td>
<td>Maromaku</td>
<td>09 433 4884</td>
<td>No email</td>
</tr>
<tr>
<td></td>
<td>RD 1 Kawakawa 0281</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Colin Simpson</td>
<td>282 Callaghan Road</td>
<td>Maromaku</td>
<td>09 433 4710</td>
<td>Cell 027 458 1776</td>
</tr>
<tr>
<td></td>
<td>RD 1 Kawakawa 0281</td>
<td></td>
<td><a href="mailto:RozColin@gmail.com">RozColin@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td>Morgan Horsford</td>
<td>190 Callaghan Road</td>
<td>Maromaku</td>
<td>09 433 4821</td>
<td>021 286 3370</td>
</tr>
<tr>
<td></td>
<td>RD 1 Kawakawa 0281</td>
<td></td>
<td><a href="mailto:morgan.horsford@gmail.com">morgan.horsford@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td>Dianne McKee (as Maromaku School representative)</td>
<td>Maromaku School</td>
<td>Maromaku</td>
<td>09 433 4818</td>
<td><a href="mailto:maromaku@xtra.co.nz">maromaku@xtra.co.nz</a></td>
</tr>
<tr>
<td></td>
<td>RD 1 Kawakawa 0281</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Perry Clark</td>
<td>C/- Clarks Coachlines</td>
<td>Gillies Street</td>
<td>09 433 4713</td>
<td>027 475 4481</td>
</tr>
<tr>
<td></td>
<td>Kawakawa</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fabian Kehoe</td>
<td>350 Towai Road</td>
<td>Maromaku</td>
<td>09 433 4705</td>
<td>021 038 8613</td>
</tr>
<tr>
<td></td>
<td>RD 1 Kawakawa 0281</td>
<td></td>
<td><a href="mailto:amfjkehoe@gmail.com">amfjkehoe@gmail.com</a></td>
<td></td>
</tr>
</tbody>
</table>

Updated 12/02/2019
Minutes of the last AGM. Barbara read the minutes which were accepted with Rhonda seconding the motion.

No matters arising but Butch mentioned that the goal repairs needed from our February meeting had been completed.

Financial Report was presented by tabled by Rhonda and accepted 2nd Perry Clark

Accounts Lawn mowing to Clarks Garage $65.

Rhonda moved that Barbara be paid $50 for stationery needs as the secretary for printing, postage etc. 2nd Karen

Correspondence

1. Letter to donating family had been written
2. Letter from Ministry in charge of companies reminding us we needed send to send in our financial report. – Posted 9th May 2018
3. FNDC letter with conditions as stated earlier by Terry – Posted 9th May 2018

Chairpersons report.

Main progress was work with council and efficiency of new team members. Work inside the hall was to start in June.

General

The park toilet had been discussed but plans for the playground were put on hold as PK Engineering had looked at the site and felt that it was not stable for land alterations. The chairperson felt that we should only spend the $15,000 that has been donated and only have swings and smaller items. Terry was to check rules about consents for swings. Dianne and Fabian suggested options more suited to the nature quality of the park.

Security for the park is going to be very expensive and large solar lights were suggested with the possibility of a light over the toilet supplied by FNDC in the future for night time use.

Rubbish bins are also needed at the lower end of the park. People are using the park as a toilet currently and leaving the toilet paper.

We need to put down poison to remove rodents from under the stage. Butch to place baits.

Barbara to check out prices for curtain material to replace curtains above the hall doors

Barbara to spray all the area inside and outside the courts

There being no more business the meeting was closed at 9pm
MINUTES OF THE AGM OF THE MAROMAKU RESERVE BOARD HELD ON 8TH May 2018 AT THE MAROMAKU HALL AT 6.30PM.

Welcome: Butch Horsford

Present: Paul Carr FNDC, Dominique Thelemaque FNDC, Terry Greening FNDC Community Board Rep, Butch, Karen and Morgan Horsford, Perry, Danny and Barbara Clark, Dianne McKee, Malvina Ferris, Rhonda Simpson, Ora Going and Fabian Kehoe.

Apologies: Colin Simpson

The time was turned over to the FNDC members present to keep us informed with projects.

1. The hall toilets will be replaced with 2 disability toilets starting in June 2018 and all the lights will be replaced along with the meter board, the ramps outside, some woodwork damaged by termites, a heat pump/air conditioner will be fitted in the foyer, the fire hose will be removed and though it was not mentioned by the FNDC fly screens are supposed to be fitted in the foyer and kitchen. Contracts are currently coming in and work is set to start late June but not impact on Rugby Netball day.

2. The tennis courts were discussed at length and preliminary reports are in with estimates but surveying and consultation need to be done to get the design correct before firm contracts can be in place. The obvious problem is that the project is going to cost much more than the original plans in place several years ago but the job will be done more effectively. We may have to look for grants to assist with topping up what the FNDC is willing to pay so Morgan has the assignment to search for funding options on Fundview.

Butch offered a special thank you to the men for being in attendance and to Dominique for his efficiency in working with the committee.

The FNDC members asked if there were any other matters we wished to discuss with them and so the toilet at the park was discussed in relation to land stability and additional costs and alterations that were needed to cover this instability. PK Engineering is preparing a report and we may have a toilet in 2 months. Morgan expressed appreciation for the FNDC import into the problem solving and organising of the toilet.

The recycle station was discussed as working well and Lexie kept it very clean. We had some bulk dumpers but generally it was being used as planned.

Terry Greening told us that generally the FNDC was responsible for hall exterior work, the committee was responsible for indoor work and if we had a shortfall we may be able to get help from the Community Board.

He also talked about the $5000 grant which had finally been approved and which was only to be used for domain repairs and maintenance of buildings excluding the hall. Butch had a quote for the re-roofing of the football pavilion and so we can use the grant for that purpose.

Paul and Dominique were excused and the meeting continued with